

MINUTES

Parking Committee of Borough Council

Date: Tuesday, February 10th, 2026 @ 6:30 PM

Committee Members: Stephen Marvin, Chair
Bernie Flynn
Lisa Kearns

Staff: Ramsey Reiner, Assistant Borough Manager & Director of Parking Services
Monica Campbell, Assistant Director of Parking Services
Sean Metrick, Borough Manager

- I. **Call to order** at 7:51PM by Chairperson Stephen Marvin
- II. **Announcements** NONE
- III. **Comments, suggestions, petitions by residents, property owners, and visitors in attendance regarding items not on the agenda. (Please be advised that all public comments have a 5-minute time limit.)**
 - Sean Barry, 15 Linden Street, voiced support for quality of life concerns mentioned in the Public Safety meeting that are related to parking in his ward. He mentioned that parking in the alleys is an issue.
- IV. **Reports**
 - A. **Garage management report (attachment)** was given by Chris Hankins, Colonial Parking, report is available online. It was noted that contract parking is up. Revenue was affected by the snow emergency. Daily ticket revenue was down a bit due to emergency and weather. December had two special events (Christmas Parade & Christkindl Market) that raised the revenue. Mr. Flynn asked why the fire alarm went off 19 times. Ms. Reiner noted that this was being worked on and should be resolved shortly.
 - B. **Director's report (attachment)** Ms. Reiner gave a report that is available online. Resident D. Cook inquired as to whether hints on how to use Flowbird are online (they are) and as to the status of the elevators at Bicentennial. (Elevators were running again.)
 - C. **Parking Committee – Chair report – workplan and issues raised at prior meetings** Concept of the Chair report was introduced and will be included in future meetings. Chairperson Marvin reviewed his ideas for 2026 goals, which would be reviewed and discussed at Council Work Session (Feb).
- V. **Old business**
 - A. **Motion to approve December 2025 Parking Committee meeting minutes (attachment)**
Approved by Mr. Flynn, as Ms. Kearns and Mr. Marvin are new to the committee.
- VI. **New business**
 - A. **Motion to approve Resolution to update handicapped parking spaces within the Borough. (attachment)**

Issue: Ordinance 104-45 is updated bi-annually to add or remove handicapped spaces that have been posted, audited and verified.

Ms. Scimone mentioned 2 handicapped parking spaces that she was aware of that needed to be removed from the street. Both were on resolution.

3-0: moved item to Work Session.

B. Motion to approve monthly contract with Code Elevator (attachment)

Issue: Monthly contract with Code Elevator to service any issues at Parking Garage elevators until Elevator RFP has been released and approved.

3-0: moved item to Work Session. Not contract, but a rate list provided by Code Elevator in preparation for Elevator RFP.

C. Discussion of 2026 Parking Committee Goals (attachment)

Issue: Chairperson Marvin will present ideas for 2026 goals for the Parking Committee for discussion.

No action. Item was discussed under Chair Report.

VII. Other business NONE

VIII. Adjournment at 8:28 PM

Visit www.west-chester.com for access to all attachments. Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.