

## MINUTES

### Parking Committee of Borough Council

Date: Tuesday, May 12, 2026 @ 6:30 PM

Committee Members: Stephen Marvin, Chair  
Bernie Flynn  
Lisa Kearns

Staff: Ramsey Reiner, Assistant Borough Manager & Director of Parking Services  
Monica Campbell, Assistant Director of Parking Services  
Sean Metrick, Borough Manager

- I. Call to order **Stephen Marvin at 7:21 PM**
- II. Announcements **NONE**
- III. Comments, suggestions, petitions by residents, property owners, and visitors in attendance regarding items not on the agenda. (Please be advised that all public comments have a 5-minute time limit.)  
**NONE**
- IV. Reports
  - A. Garage management report (attachment will be provided on 4/2) **Report was given by Chris Hankins with Colonial Parking. April is well above budget. Bernie Flynn questioned how often the garages are full and Chris was able to provide that information. Friday and Saturdays are busier since warm weather is coming and Gay Street is closed.**
  - B. Director's report (attachment) **Report was given by Ramsey Reiner. Monthly Revenue Overview is attached. Parking is hiring part time position. Mikey preprogrammed items to show on our social media platform. Posting policy has been updated and all information is available on our website. Bernie Flynn questioned the audit for the SE Area. He requested Price Street to be revisited. Ramsey stated that the LPR would be able to collect the data for the audit. ParkMobile will be live on June 1<sup>st</sup>, 2026. Parking Services will have table at Turks Head.**
  - C. Parking Committee – *Chair Report, workplan and issues raised at prior meetings*  
**Stephen Marvin stated that they are pursuing their regular goals, adding some objectives that they want consistency in what they are doing.**
- V. Old business
  - A. Motion to approve April 2026 Parking Committee meeting minutes (attachment) **Approved 3-0**
  - B. Motion to direct solicitor to prepare and advertise changes to Chapter 104 ordinance (attachment) **Ramsey Reiner went over some items for the next meeting.**  
*Issue: There are several items regarding timed parking that need to be updated, including loading zones.*
- VI. New business

- A. Discussion regarding parking permits for First Presbyterian Church/ Bucket School **Parking Services has agreed to further review this and give the Bucket School 13 temporary permits for the Residential Area B that are valid for use Monday-Friday 8 am to 2 pm until the end of the year. Will be voted on next week.**

*Issue: Request from Bucket School to be included in the Residential Parking Permit Program*

- B. Motion to approve resolution updating Handicapped Parking Spaces (attachment) **Couple addresses needed to be added. Add 319 South Adams for the work session. Darryl Cook questioned an address that will be reviewed and corrected if needed.**

*Issue: Update the handicapped parking space resolution to add/remove spaces at request.*

VII. Other business **NONE**

VIII. Adjournment by **Stephen Marvin at 8:10 PM.**

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