

MEETING MINUTES

Public Safety & Quality of Life Committee of Borough Council

Date: Wednesday, December 10, 2025 @ 6:00 PM

Committee Members: Lisa Dorsey, Chair
Nicole Scimone
Brian McGinnis

Staff & Representatives: Joshua Lee, Chief - West Chester Police Department
Keith Kurowski, Director of Parks & Recreation
Sean Metrick, Borough Manager
Mark Scanlon, Fire Chief West Chester Fire Department
Justin Robbins, Director of Operations Good Fellowship Ambulance Club

- I. Call to order – By Chair Lisa Dorsey
- II. Announcements – Chair Lisa Dorsey shares that the borough is collecting can goods for the West Chester Food Cupboard. Also, the Mayor’s Office and the WCPD are supporting the Friends Association and ACTnow. Please see the WCPD Facebook page for more information.
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. *(Please be advised that all public comments have a 5-minute time limit.)*
Holly Brown, a borough resident and business owner, would like to start a discussion about music being played outside of restaurants in town, particularly in the winter months, when patrons are dining inside. She would like the team to explore a possible policy concerning unwarranted music by restaurants and buskers.
- IV. Reports - (Attachments)
 - A. Monthly WCFD Report
Chief Scanlon reports the department responded to 64 incidents in November, with 88 occurring in the Borough. There were several brush fires in surrounding townships and a building fire in the borough on November 25th on South New Street. The ladder truck repair is complete; they are waiting for final payment to release the vehicle. The WCFD had several members graduate from the Chester County Fire Academy. They completed 182-hour entry level course that included classroom and hands on instruction.
 - B. Monthly WCPD Report
Chief Lee mentions that the Mayor’s Office and WCPD are supporting two local charities this year. ACTnow and Friends Association. Both support residents in need in West Chester and the surrounding areas. Calls for service show thefts have increased in November. Friendly reminder to lock all doors and windows on homes and cars. Chief Lee explains the categories for nuisance crime report. This breakdown includes public drunkenness, disorderly conduct, littering, open containers, underage drinking, public indecency, trespass, and noise violation. In November there were 48 complaints of noise, nine of which resulted in prosecution or citation. Nicole Scimone shares that she has been in contact with WCU and over the past five years they have suspended approximately five students and expelled one from the violations. WCU would like to receive the information more frequently than the monthly submission by the WCPD. Lisa Dorsey thanks Nicole and Chief Lee for sharing their reports on noise and nuisance crime. Brian McGinnis asks about the payment from WCU for cost of police coverage at homecoming. He also asks Chief Lee about individuals who are dressed in tactical gear, possibly impersonating law enforcement. He had a specific photo of an individual who was not identified.

C. Monthly GFAC Report

Justin Robbins reports that GFAC had 803 calls for service for November, with 215 of those in the Borough. GFAC had their ATV in use for the Christmas parade. They treated two patients during the event. Three members of GFAC are now certified as car seat safety techs. They now have total of seven techs. They will be holding car seat safety checks each month. You may sign up at goodfellowship.org.

V. Old Business

- A. Amendment to Chapter 80 – Peddling, Soliciting, Handbills TABLED
- B. Approve November 2025 meeting minutes (attachment) APPROVED 3-0

VI. New Business

A. Discuss traffic calming solutions

Borough Manager Sean Metrick gives information for the committee to review to have a place holder each month which gives an update on questions and comments from prior months. He also praises the Traffic Advisory Committee. They have links and maps for issues they are discussing. Also, Sean asks Chief Lee to assist with trucks in town and roadway improvements. Brian McGinnis asks about contacting the trucking companies directly as well. Lisa Dorsey also inquirers about the update of crosswalks and other topics brought to the committee.

B. Motion to direct the Civil Service Commission to create an eligibility list for the position of Police Officer, Police Corporal, and Police Sergeant upon the retirement of Sgt. McFarlane effective December 22, 2025.

APPROVED

VII. Other Business - None

VIII. Adjournment – 7:08pm

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.