



Finance & Revenue Committee Meeting
July 8, 2026 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:

Brian McGinnis, Chair
Bernie Flynn
Jerome Szczepaniak

Director of Finance & Revenue: Barbara Lioni

Borough Manager: Sean Metrick

Finance & Revenue Committee Meeting:

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. 2025 Draft Financials- Christopher Fratinardo, Manager, Maillie

B. Quarterly Pension Investment Performance Update - Bruce Besecker, Senior Vice President, RBC Wealth Management

C. Director's report on monthly financials (attachment)

D. Finance Committee – Chair Report, workplan and issues raised at prior meetings

V. Old Business

A. Approve June 2026 meeting minutes (attachment)

B. Discuss public safety tax
Issue: Discuss adding a public safety tax

VI. New Business

A. Approve grant resolution for PA DCED Multimodal Transportation Fund application for the Adams and Niels Street Road Rehabilitation Project (attachment)
Issue: Public resolution required for applications

B. Approve Budget Modification# 2026-5 for playground equipment at Horrace Pippin Park and Parking Garage Capital Project.

Issue: Recreation capital expense for Horrace Pippin was approved in 2025, and project was completed in 2026. The project expense was not budgeted for in 2026. Reallocate funds from various line items within the Parking Fund budget to complete necessary repairs.

C. Motion to approve purchasing requests (attachment):

Issue: Review and recommend the approval of qualifying purchase orders

- i. Nexgen Automation for \$39,870.00
- ii. Eagle Contracting for \$23,753.33
- iii. Otis Elevator for \$13,830.00

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Borough of West Chester
Cash Position
June 30, 2026

A/C#	Description	Beginning Balance 6/1/2026	June Receipts	June Expenditures	Ending Balance 6/30/2026	Purpose
01-10000	GF Truist Cash	1,419,730	213,557	1,374,529	258,758	unrestricted-GF operations
01-10036	PLGIT EIT Pension Pay Down Cash	1,788,218	82,142	300,000	1,570,360	restricted-MMO
01-10037	Santander GF Cash	919,306	2,581,096	2,369,649	1,130,753	unrestricted-GF operations
01-10044	Santander ARPA Cash	-	-	-	-	restricted-Gay Street Proj
01-10040	PLGIT Pcard Cash	18,576	20,047	22,260	16,363	unrestricted-GF operations
01-12000	PLGIT GF Cash	3,749,129	511,868	20,000	4,240,997	restricted- reserve
	Total General Fund	7,894,959	3,408,710	4,086,438	7,217,231	
05-10045	Santander Fire Cash	899,019	-	109,522	789,497	unrestricted- Fire Dept operations
05-10053	PLGIT Fire Reserve	961,448	2,952	-	964,400	restricted-Fire capital
	Total Fire Fund	1,860,467	2,952	109,522	1,753,897	
10-10006	PLGIT Rec In Lieu Cash	44,598	127	-	44,725	restricted-Rec capital
	Total Recreation Fund	44,598	127	-	44,725	
08-10038	Santander Sewer Cash	1,021,401	200,488	312,651	909,238	unrestricted-WW operations
08-10052	PLGIT Sewer Cash Reserve	5,334,938	17,067	-	5,352,005	restricted-Sewer capital
	Total Sewer Fund	6,356,339	217,555	312,651	6,261,243	
09-10026	Truist Parking Cash	931,113	248	1,037	930,324	unrestricted-Parking operations
09-10039	Santander Parking Cash	628,559	553,020	404,961	776,618	unrestricted-Parking operations
09-10103	TD Parking Cash	32,694	4,977	-	37,671	unrestricted-Parking operations
09-10051	PLGIT Parking Cash Reserve	3,092,003	8,715	-	3,100,718	restricted-Parking capital
	Total Parking Fund	4,684,369	566,960	405,998	4,845,331	
10-10700	PLGIT Capital Improvement Fund	353	1	-	354	restricted-capital projects-GF
10-10701	Santander Capital Fund	79,513	399,500	328,367	150,646	restricted-capital projects-GF
	Total Capital Improvement Fund	79,866	399,501	328,367	151,000	
11-10900	PLGIT UDAG Fund	47,552	136	-	47,688	restricted- need RLP approval
	Total UDAG Fund	47,552	136	-	47,688	
15-10015	BBT Highway Aid	525,366	22	9,299	516,089	restricted-Penn Dot allocation
	Total Highway Aid Fund	525,366	22	9,299	516,089	
16-10034	Fulton SPF Cash	1,395,734	-	87	1,395,647	unrestricted-SPF operations
16-10054	PLGIT SPF Reserve	500515	1,528	0	502,043	unrestricted-SPF operations
16-100-41	Santander SPF Cash	463,340	-	12,919	450,421	restricted-SPF capital
	Total Stream Protection Fund	2,359,589	1,528	13,006	2,348,111	

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Borough of West Chester
Cash Position
June 30, 2026

A/C#	Description	Beginning Balance 6/1/2026	June Receipts	June Expenditures	Ending Balance 6/30/2026	Purpose
18-120-03	BBT Capital Operating Investments	5,477,167	-	-	5,477,167	restricted-only by BC approval
18-120-04	US Bank Capital Operating Investments	3,672,177	-	-	3,672,177	restricted-only by BC approval
	Total Capital Operating Reserve Fund	<u>9,149,344</u>	<u>-</u>	<u>-</u>	<u>9,149,344</u>	
<hr/>						
	Total-All Funds	<u>33,002,449</u>	<u>4,597,491</u>	<u>5,265,281</u>	<u>32,334,659</u>	
<hr/>						
				Total Unrestricted Cash	6,746,912	
				Total Restricted Cash	<u>25,587,747</u>	
					<u>32,334,659</u>	

Borough of West Chester

Budget to Actual Report Summary

For the year ended June 30, 2026

A. Fund: GF; Dept: Administration:

- a. Inc/(Dec) Net Position: \$10,650,618
- b. Cash Basis accounting- revenues and expenses booked in January relate primarily to December.
- c. YTD Real Estate Tax Revenue. 01-30110-90: \$5,881,955
- d. YTD RE Taxes- Prior Year Levey- 01-30120-90: \$133,063. Better than budget by \$23,063. Revenue comes from accounts in collection with Portnoff.
- e. YTD Earned Income Tax- 01-31020-90: \$3,696,025
- f. 2026 GF cash reserve,01-12000, Reserve goal for 2026 is \$3.5M. Cash balance through 6/30/2026 is \$4,240,996.
- g. ARPA monies are extinguished. Payment Certification #1 was paid to Marino for Gay Street Project. ARPA monies required to be spent by 12/31/2026.
- h. Received \$38,000 for grant reimbursement for Hoopes Park.
- i. Worker's Comp Insurance Expense- 01-48400-90: projecting line item across all funds to be overspent for the year due to additional premium due from audit performed in 2026.

B. Fund: GF; Dept: Police:

- a. Inc/(Dec) Net Position: (\$4,720,296)
- b. MMO liability due at 6/30/2026: \$824,902. 2nd qtr. payment of \$300,000 made to paydown MMO liability due.

C. Fund: GF; Dept: B&H:

- a. Inc/(Dec) Net Position: (\$20,555)
- b. Software expense, 01-40745-50, is overspent by \$5,855. T2, handheld license expense was not budgeted for in 2026.
- c. Land Development expense-01-45716-50 overspent. Expense was not budgeted for 2026. YTD land development revenue, 01-38007-50 received: \$1,595. Revenues and expenses should be the same.

D. Fund: GF; Dept: IT:

- a. Inc/(Dec) Net Position: (\$379,199)
- b. Department does not have revenue. Expenses are in line with approved 2026 budget expectations.

E. Fund: GF; Dept: Public Works:

- a. Inc/(Dec) Net Position: (\$2,855,993)
- b. Winter Maintenance: 01-43200-80: Additional 2025 expenses submitted for payment in April 2026. These expenses could not be accrued for YE 2025 because 2025 has been closed and is under audit. Line item overspent by \$2,365.
- c. Salary Expense-O/T, 01-41018-80 overspent by \$28,303

F. Fund: GF; Dept: Recreation

- a. Inc/(Dec) Net Position: (\$57,507)
- b. Grant received from Chester County Community Foundation received for \$7,500 for COG America250 expenses. Revenue was not budgeted for in 2026. Monies are for COG. Remitted to COG in May.
- c. Net loss on Turk Heads Festival of \$(14,495.00.)

G. Fund: Fire

- a. Inc/(Dec) Net Position: \$688,747
- b. Governmental Fund.
- c. Fire fund revenues and expenses are contractually bound by 5-year intermunicipal fire protection agreement between WC Borough, and the townships of West Goshen, East Bradford, Birmingham, Thornbury and Westtown.
- d. Vehicle/Equipment repairs are climbing. Projecting line item being overspent by \$40k.

H. Fund: Sewer:

- a. Inc/(Dec) Net Position: \$1,955,171
- b. Business type fund. Charge user fees for services. Fees charged offset expenses.
- c. Interest Income, 08-34100, better than budget by \$9,631
- d. YTD capital expense, 08-43013-08: \$499,498
- e. Bank fees are overspent by \$11,831 due to \$10k Portnoff invoice to mail delinquent accounts.

I. Fund: Parking:

- a. Inc/(Dec) Net Position: \$817,685
- b. Business type fund. Charge user fees for services. Fees charged offset expenses.
- c. Interest Income, 09-34100-09: \$42,128. Better than budget by \$15,874
- d. Enforcement software, 09-44521-09: overspent by \$4,331.
- e. Parking Meter Maint, 09-4452509, overspent by \$4,290.

J. Fund: Capital

- a. Inc/(Dec) Net Position: \$(276,777)
- b. YTD transfer from GF: \$691,914.
- c. Rec In Lieu cash reserve balance is \$44,598; this is less than budget by \$50,402.
- d. Fund is for General Fund capital projects. Revenues are comprised of three grants for Gay Street and bus shelter. The remaining revenues are comprised of Rec in Lieu fund balance, ARPA, and general fund 2025 cash reserves.

K. Fund: Highway Aid:

- a. Inc/(Dec) Net Position: \$346,833
- b. Annual 2026 allocation received in April. Allocation was better than budget due to additional additions made by Penn Dot.
- c. Fund will be used to pay for street sign/traffic light awarded bids and paving project to be approved by Penn Dot and awarded in the upcoming months.

L. Fund: Stream Protection:

- a. Inc/(Dec) Net Position: \$1,245,235
- b. Paid final invoice to Green Team Industries for \$29,864.70. Final payment included a change order of \$16,985 which is 6% more than approved project costs and did not require additional BC approval as it was under 10% threshold in purchasing policy.

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: GENERAL
DEPT: ADMINISTRATION

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
30110	RE TAX REV-CY LEVY	6,229,440	253,295	5,881,955	347,485	6%	5,837,986
30120	RE TAXES-PY LEVY	110,000	6,103	133,063	(23,063)	-21%	168,528
31010	REAL ESTATE TRANSFER TAX	630,000	74,174	309,706	320,294	51%	289,070
31020	EARNED INCOME TAX	6,706,325	250,150	3,696,025	3,010,300	45%	3,591,588
31030	BUSINESS PRIVILEGE TAX	140,000	1,598	79,452	60,548	43%	186,840
31050	LOCAL SERVICES TAX	700,000	12,190	386,902	313,098	45%	374,187
32180	CABLE TV FRANCHISE	250,000	6,720	155,937	94,063	38%	160,984
34100	INTEREST INCOME	145,000	22,608	102,447	42,553	29%	171,004
35505	GEN MUN PENSION- STATE AID	1,191,169	-	-	1,191,169	100%	-
35600	PAYMENT IN LIEU TAXES	14,000	-	-	14,000	100%	-
36165	TAX CERTIFICATION FEES	67,000	4,765	24,545	42,455	63%	32,656
36561	LIBRARY/BID MED. INS REIMB.	100,487	-	98,786	1,701	2%	15,185
36562	PHMIC REFUND	275,000	-	-	275,000	100%	145,704
38019	W/C REIMBURSEMENT	-	-	6,543	(6,543)	#DIV/0!	45,226
38030	UCOMP REIMBURSEMENT	3,000	-	-	3,000	100%	-
38902	MISC REVENUE	20,000	129	15,272	4,728	24%	21,746
39205	TRF FROM FIRE FUND	61,108	-	61,108	-	0%	59,328
39208	TRF FROM SEWER FD	600,000	-	600,000	-	0%	600,000
39209	TRF FROM PARKING FD	2,217,384	184,782	1,108,692	1,108,692	50%	1,230,700
39216	TRF FROM SPF	262,815	-	262,815	-	0%	242,632
39217	TRF FROM OPEB	192,755	-	-	192,755	100%	-
39218	TRF FROM CAP RESERVE	143,646	-	-	143,646	100%	-
39230	TRF FROM DEBT	-	-	41,425	(41,425)	#DIV/0!	-
Total Revenue		20,059,129	816,514	12,964,673	7,094,456	35%	13,173,364

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40005	SALARY EXP-MAYOR/COUNCIL	33,000	8,250	16,500	16,500	50%	16,500
40045	GOOD FELL AMB CONT EXPENSE	298,215	-	132,622	165,593	56%	86,763
40110	SALARY EXP-BM	176,391	13,111	85,204	91,187	52%	78,731
40121	OFFICE SUPPLIES	6,000	-	2,280	3,720	62%	2,981
40122	POSTAGE & PRINTING	23,500	28	8,093	15,407	66%	10,559
40123	HR EXPENSE	22,500	985	4,681	17,819	79%	585
40124	LEASE EXPENSE	5,130	427	3,165	1,965	38%	5,714
40131	FIDELITY BOND MGR/TREAS	1,700	-	1,619	81	5%	-
40133	ADMIN EXPENSE	4,000	138	2,171	1,829	46%	14,879
40134	CODIFICATION	12,000	-	2,859	9,141	76%	6,798
40212	SAL EXP- FINANCE DEPT	271,986	20,567	133,316	138,670	51%	113,845
40332	QUALIFYING VOL TAX CREDIT	12,000	-	10,254	1,746	15%	11,081
40345	COLECTION FEES-BERKHEIMER	13,000	510	735	12,265	94%	5,408

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

40431	LEGAL FEES	124,000	9,400	65,264	58,736	47%	44,211
40449	LEGAL FEES-EMPLOYMENT	60,000	-	-	60,000	100%	36,912
40612	SAL EXP-ADMINISTRATION	458,030	34,657	220,942	237,088	52%	188,847
40634	ADVERTISING EXPENSE	8,000	327	2,842	5,158	64%	5,336
40639	BANK FEES	16,050	4,877	23,426	(7,376)	-46%	20,895
40931	UTILITIES	50,000	6,380	40,508	9,492	19%	23,141
40938	FIRE HYDRANTS	83,000	8,507	34,026	48,974	59%	39,031
41337	STENOGRAPHER EXPENSE	1,200	-	2,696	(1,496)	-125%	-
43822	SOFTWARE MAINT FEES	132,132	-	145,114	(12,982)	-10%	74,011
43823	PAYROLL PROCESSING FEES	68,000	5,633	34,168	33,832	50%	28,172
45311	BOARDS & COMMISSIONS EXP	10,000	5,800	10,000	3,690	37%	814
45650	LIBRARY ALLOCATION	110,000	-	110,000	-	0%	36,666
45657	AUDIT EXPENSE	60,000	9,500	39,500	20,500	34%	28,000
45760	OFF SITE STORAGE	4,100	308	1,612	2,488	61%	2,027
45774	TRAINING	30,320	-	17,425	12,895	43%	11,700
45837	TUITION REIMBURSEMENT	3,600	-	-	3,600	100%	1,200
47180	PRIN PYMT- 2014 ENERGY	49,000	-	49,000	-	0%	48,000
47181	PRINCIPAL PAYMENS-2016 BUILD	260,000	-	-	260,000	100%	-
47182	PRIN PYMNT- 2016 STREAM PROT	60,000	-	-	60,000	100%	-
47184	PRIN PYMT- 2016 FIRE TK	125,000	-	-	125,000	100%	-
47230	INT EXP- 2016 Building	131,936	-	65,968	65,968	50%	70,968
47250	INT EXP- 2016 FIRE TRUCK	57,026	-	28,513	28,513	50%	30,913
47294	INT EXP- 2014 ENERGY	42,885	-	12,399	30,486	71%	15,399
47297	INT EXP- 2016 STREAM	53,783	-	26,891	26,892	50%	27,991
48110	FICA EXPENSE	71,865	5,859	34,881	36,984	51%	30,441
48330	NU DEFINED CONTRB EXPENSE	33,249	2,526	20,486	12,763	38%	21,610
48400	WC INSURANCE EXPENSE	9,151	-	7,093	2,058	22%	11,800
48610	INSURANCE EXP	55,000	-	19,955	35,045	64%	41,975
48700	INSURANCE EXP- MEDICAL	358,445	16,512	174,445	184,000	51%	147,312
49205	TRF TO FIRE	559,987	-	559,987	-	0%	524,059
49210	TRF TO CAPITAL	115,000	-	115,000	-	0%	-
49216	TRF TO SPF	52,105	-	52,105	-	0%	-
49265	TRF TO NU PENSION	232,321	-	-	232,321	100%	120,000
Total Expense		4,364,607	154,302	2,314,055	2,050,552	47%	1,985,275
INC/(DEC) NET POSITION			662,212	10,650,618			11,188,089

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: GENERAL
DEPT: POLICE

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
33112	ORDINANCE VIOLATIONS	280,000	20,843	130,608	149,392	53%	95,122
35810	POL SERV CONTRACT-EBT	1,911,053	-	955,526	955,527	50%	909,679
36210	POLICE SERVICES	155,920	2,741	113,198	42,722	27%	82,387
36211	POLICE REPORTS-COPIES	9,060	-	2,266	6,794	75%	4,780
36213	SECURITY ALARM FEE	30,000	-	6,200	23,800	79%	12,562
38002	RESTITUTION PYMTS	16,670	-	11,533	5,137	31%	6,835
Total Revenue		2,402,703	23,584	1,219,331	1,183,372	49%	1,111,365

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	5,000	-	1,639	3,361	67%	2,180
40122	POSTAGE & PRINTING	6,062	225	2,018	4,044	67%	3,015
40124	LEASE EXPENSE	159,500	13,055	78,367	81,133	51%	70,812
40133	ADMIN EXPENSE	3,000	425	2,090	910	30%	520
40280	CIVIL SERVICE	20,000	-	23,488	(3,488)	-17%	12,033
40931	UTILITIES	56,776	7,392	49,725	7,051	12%	21,920
41010	SAL EXP-LTS	561,699	43,155	295,577	266,122	47%	269,742
41012	SAL EXP-POLICE OFF	5,451,894	373,412	2,709,057	2,742,837	50%	2,259,565
41014	SALARY EXP-POL ADMIN/DISP	881,232	61,297	401,956	479,276	54%	323,359
41015	SALARY EXP- POLICE CHIEF	195,619	15,048	105,700	89,919	46%	94,511
41018	SALARY EXPENSE-OT	372,500	30,176	193,823	178,677	48%	190,296
41023	SMALL EQUIPMENT	23,000	-	6,500	16,500	72%	11,291
41031	CONTRACT EXPENSES	116,453	10,551	42,044	74,409	64%	27,351
41032	CELL BLOCK	2,000	17	1,017	983	49%	580
41034	FALSE ARREST INSURANCE	27,625	-	1,545	26,080	94%	15,054
42010	UNIFORMS	65,000	18,595	34,840	30,160	46%	17,993
43031	FUEL EXPENSE	58,000	6,770	35,638	22,362	39%	26,107
43822	SOFTWARE MAINT FEES	20,500	-	-	20,500	100%	18,750
45300	DONATIONS EXPENSE	500	-	-	500	100%	-
45655	ARMORY	33,700	-	-	33,700	100%	5,687
45712	INFORMANT FEES	5,000	-	-	5,000	100%	5,000
45756	MEDICAL SERVICES	11,770	719	2,399	9,371	80%	9,263
45760	OFF SITE STORAGE	-	65	392	(392)	#DIV/0!	392
45762	MAYOR	5,000	126	4,619	381	8%	1,892
45772	UNIT	92,250	2,372	17,834	74,416	81%	54,588
45774	TRAINING	70,000	12,996	35,282	34,718	50%	25,234
45800	SPCA	15,000	1,439	14,507	493	3%	9,221
45810	TRANSLATION	2,500	261	1,126	1,374	55%	1,212
48330	NU DEFINED CONTRB EXPENSE	13,663	1,372	9,200	4,463	33%	4,344
48400	WC INSURANCE EXPENSE	374,177	30,281	227,917	146,260	39%	212,020

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

48610	INSURANCE EXP	95,064	-	80,594	14,470	15%	79,913
48700	INSURANCE EXP- MEDICAL	1,551,378	113,965	767,073	784,305	51%	903,989
48720	FICA EXPENSE	162,849	11,385	78,660	84,189	52%	65,542
49210	TRF TO CAPITAL	115,000	-	115,000	-	0%	-
49217	TRF TO OPEB	85,000	-	-	85,000	100%	-
49260	TRF TO POL PENSION	1,424,902	300,000	600,000	824,902	58%	900,000
Total Expense		<u>12,083,613</u>	<u>1,055,099</u>	<u>5,939,627</u>	<u>6,143,986</u>	<u>51%</u>	<u>5,643,376</u>
INC/(DEC) NET POSITION			<u>(1,031,515)</u>	<u>(4,720,296)</u>			<u>(4,532,011)</u>

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: GENERAL
DEPT: HOUSING

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
32176	MECHANICAL PERMITS	60,000	-	-	60,000	100%	-
33112	ORDINANCE VIOLATIONS	70,000	4,209	35,948	34,052	49%	55,616
36134	ZONING HEARING BOARD	40,000	1,050	9,950	30,050	75%	9,694
36135	ZONING SITE INSPECTIONS	3,000	-	-	3,000	100%	-
36241	BUILDING PERMITS	300,000	41,646	203,739	96,261	32%	244,915
36242	ELECTRICAL PERMITS	30,000	8,393	31,008	(1,008)	-3%	23,066
36243	PLUMBING PERMITS	20,000	2,878	10,641	9,359	47%	15,131
36245	RENTAL PERMITS	388,000	95,704	120,694	267,306	69%	81,675
38007	LAND DEVELOPMENT FEES	-	-	1,595	(1,595)	#DIV/0!	2,027
Total Revenue		911,000	153,880	413,575	497,425	55%	432,124

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40122	POSTAGE & PRINTING	3,000	-	140	2,860	95%	208
40124	LEASE EXPENSE	9,558	1,195	7,169	2,389	25%	3,983
40745	SOFTWARE EXPENSE	-	-	5,855	(5,855)	#DIV/0!	-
40931	UTILITIES	4,000	2,026	4,572	(572)	-14%	3,153
41018	SALARY EXPENSE-OT	1,500	74	350	1,150	77%	625
41310	SAL EXP-HOUSING	517,024	39,381	250,614	266,410	52%	147,776
41331	ZONING HEARING	50,000	3,132	21,187	28,813	58%	43,465
41332	ELECTRICAL INSPECTOR	15,000	-	2,251	12,749	85%	6,594
41333	MECHANICAL INSPECTOR	20,000	-	-	20,000	100%	2,565
41340	OTHER THRID PARTY INSP	75,000	450	4,484	70,516	94%	62,311
43031	FUEL EXPENSE	1,500	100	885	615	41%	700
43612	DCED FILING FEES	3,000	-	-	3,000	100%	-
45716	LAND DEVELOPMENT EXPENSES	-	547	3,995	(3,995)	#DIV/0!	6,679
45760	OFF SITE STORAGE	3,500	-	1,540	1,960	56%	1,430
45774	TRAINING	24,000	104	4,229	19,771	82%	1,195
48330	NU DEFINED CONTRB EXPENSE	25,851	1,973	12,969	12,882	50%	59,800
48400	WC INSURANCE EXPENSE	5,484	-	6,714	(1,230)	-22%	5,155
48700	INSURANCE EXP- MEDICAL	205,447	14,324	87,977	117,470	57%	55,298
48720	FICA EXPENSE	39,667	3,018	19,199	20,468	52%	11,353
Total Expense		1,003,531	66,324	434,130	569,401	57%	412,290
INC/(DEC) NET POSITION			87,556	(20,555)			19,834

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: GENERAL
DEPT:IT

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40712	SALARY EXPENSE-IT	189,476	14,575	94,443	95,033	50%	84,487
40931	UTILITIES	2,700	736	2,208	492	18%	1,500
43829	MICROSOFT	45,000	6,120	23,108	21,892	49%	17,052
45659	BACKUP & SUPP SVC	54,000	-	24,259	29,741	55%	29,988
45754	MEDIA USB	-	-	64	(64)	#DIV/0!	-
45766	PARTS	30,000	2,946	18,703	11,297	38%	12,528
45774	TRAINING	10,000	-	5,057	4,943	49%	2,297
45782	REMOTE ACCESS POINTS	4,000	-	4,438	(438)	-11%	625
45798	SOFTWARE	24,000	-	16,942	7,058	29%	7,158
45802	ADVANCED THREAT	80,000	625	58,148	21,852	27%	53,988
45820	WEBSITE	25,000	20	20,330	4,670	19%	24,615
48330	NU DEFINED CONTRB EXPENSE	3,212	243	1,809	1,403	44%	1,407
48400	WC INSURANCE EXPENSE	1,922	153	1,798	124	6%	2,127
48700	INSURANCE EXP- MEDICAL	70,280	5,387	38,253	32,027	46%	42,414
48720	FICA EXPENSE	14,495	1,115	7,225	7,270	50%	6,463
49210	TRF TO CAPITAL	62,414	-	62,414	-	0%	16,981
Total Expense		616,499	31,920	379,199	237,300	38%	303,630
INC/(DEC) NET POSITION			(31,920)	(379,199)			(303,630)

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: GENERAL
DEPT:PW

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
32280	STREET OPEN/SIDEWALK PERMITS	125,000	22,870	125,065	(65)	0%	134,460
35500	GRANT-RECYCLING	60,000	-	-	60,000	100%	-
35510	WINTER MAINTENANCE	33,000	-	-	33,000	100%	-
36451	SALE OF RECYCLING BINS	10,000	2,145	4,397	5,603	56%	2,649
36481	DUMPSTER FEES	5,000	226	3,702	1,298	26%	589
36482	TRASH BAG FEES	28,000	3,137	15,972	12,028	43%	14,182
Total Revenue		261,000	28,378	149,136	111,864	43%	151,880

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	2,000	104	936	1,064	53%	1,246
40122	POSTAGE & PRINTING	3,000	-	1,184	1,816	61%	1,350
40124	LEASE EXPENSE	63,332	5,502	32,529	30,803	49%	33,252
40133	ADMIN EXPENSE	5,500	-	4,720	780	14%	814
40920	MAT & SUPPLIES	22,000	2,337	10,817	11,183	51%	8,592
40931	UTILITIES	67,000	6,791	39,968	27,032	40%	24,859
40936	UTILITIES - STREET LIGHTS	108,486	10,617	68,069	40,417	37%	13,367
40940	REPAIR/MAINT BUILDINGS	130,000	11,383	43,650	86,350	66%	88,783
41018	SALARY EXPENSE-OT	50,000	7,451	78,303	(28,303)	-57%	40,752
41400	LANDSCAPE MAINTENANCE	76,000	6,749	10,709	65,291	86%	14,920
42000	ADVERTISING	-	424	1,590	(1,590)	#DIV/0!	4,043
42010	UNIFORMS	21,000	1,264	13,182	7,818	37%	9,040
42011	CONSULTANTS	90,000	-	43,640	46,360	52%	100,805
42730	TRASH	232,000	27,614	107,924	124,076	53%	118,971
42732	RECYCLING	81,000	5,657	35,569	45,431	56%	52,468
43012	SAL EXP-PW	2,030,035	139,161	906,604	1,123,431	55%	907,522
43031	FUEL EXPENSE	110,000	11,112	63,698	46,302	42%	53,252
43200	WINTER MAINTENANCE	224,887	-	227,251	(2,364)	-1%	98,529
43720	VEHICLE REPAIR	255,000	28,264	163,301	91,699	36%	149,371
43725	TOOLS	23,100	4,024	8,586	14,514	63%	18,150
43800	ALLEYS	10,000	552	9,535	465	5%	5,198
45430	PARK MAINTENANCE	47,047	6,484	13,812	33,235	71%	12,777
45540	TREES	225,000	22,733	102,716	122,284	54%	88,674
45630	LIBRARY MAINT	30,000	1,455	15,070	14,930	50%	6,609
45774	TRAINING	7,500	-	3,267	4,233	56%	2,438
48330	NU DEFINED CONTRB EXPENSE	42,342	2,583	19,877	22,465	53%	20,263
48400	WC INSURANCE EXPENSE	183,137	14,607	111,640	71,497	39%	91,633
48610	INSURANCE EXP	92,360	-	67,028	25,332	27%	76,468
48700	INSURANCE EXP- MEDICAL	733,961	46,789	325,109	408,852	56%	401,403
48720	FICA EXPENSE	159,123	11,216	75,345	83,778	53%	72,543
49210	TRF TO CAPITAL	399,500	399,500	399,500	-	0%	322,294

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Total Expense	<u>5,524,310</u>	<u>774,373</u>	<u>3,005,129</u>	<u>2,519,180</u>	<u>46%</u>	<u>2,840,386</u>
INC/(DEC) NET POSITION		<u>(745,995)</u>	<u>(2,855,993)</u>			<u>(2,688,506)</u>

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: GENERAL
DEPT:RECREATION

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
35500	GRANT REVENUE-COG AMER250	-	-	7,500	(7,500)	#DIV/0!	-
36731	SPONSORSHIP REVENUE	30,000	8,250	28,750	1,250	4%	4,550
36732	SPECIAL EVENT FEES	50,000	824	20,841	29,159	58%	22,957
36733	REST. FESTIVAL REVENUE	30,000	485	13,595	16,405	55%	12,075
36734	TURKS HEAD REVENUE	11,000	1,802	8,802	2,198	20%	9,717
36738	PARK RENTAL FEES	7,000	275	7,394	(394)	-6%	2,930
36739	TRIP/CLASS REVENUE	53,000	3,479	44,358	8,642	16%	27,511
Total Revenue		181,000	15,115	131,240	49,760	27%	79,740

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
42000	ADVERTISING	21,000	4,630	7,784	13,216	63%	11,861
43820	SAL EXP- RECREATION	180,673	13,667	88,606	92,067	51%	81,122
45432	TRIPS/CLASS EXPENSE	53,000	16,165	19,994	33,006	62%	36,826
45436	REST FESTIVAL	40,000	-	-	40,000	100%	218
45450	TURKS HEAD FESTIVAL	20,000	6,312	23,297	(3,297)	-16%	18,795
45452	TOUCH TRUCK EVENT	5,000	-	-	5,000	100%	-
45457	HALLOWEEN PARADE	6,000	-	-	6,000	100%	-
45458	250 AMERICA EVENT	20,000	-	7,500	12,500	63%	-
45480	SMALL EVENTS EXPENSE	22,000	982	1,188	20,812	95%	4,227
45760	OFF SITE STORAGE	-	50	300	(300)	#DIV/0!	300
45774	TRAINING	4,000	-	791	3,209	80%	1,506
45798	SOFTWARE EXPENSE	6,500	824	1,904	4,596	71%	-
48330	NU DEFINED CONTRB EXPENSE	3,053	235	1,515	1,538	50%	1,358
48400	WC INSURANCE EXPENSE	1,922	153	1,798	124	6%	2,491
48700	INSURANCE EXP- MEDICAL	50,191	3,806	27,292	22,899	46%	29,922
48720	FICA EXPENSE	13,821	1,046	6,778	7,043	51%	6,206
Total Expense		447,160	47,870	188,747	258,413	58%	194,832
INC(DEC) NET POSITION			(32,755)	(57,507)			(115,092)

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: FIRE

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
34100	INTEREST INCOME	33,075	2,952	19,067	14,008	42%	12,573
36202	CONTRACTED FIRE PROT REV	818,665	97,591	796,522	22,143	3%	489,768
39201	TRF FROM GF	559,987	-	559,987	-	0%	524,059
Total Revenue		1,411,727	100,543	1,375,576	36,151	3%	1,026,400

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40133	ADMIN EXPENSE	23,764	1,000	7,000	16,764	71%	8,000
40931	UTILITIES	97,490	12,467	53,021	44,469	46%	39,715
41110	OFFICER STIPENDS	10,927	-	-	10,927	100%	-
41120	EQUIP MAINT/REPAIR	37,662	750	10,287	27,375	73%	38,356
41150	ALLOC TO FIRE COMPANIES	343,332	75,000	240,000	103,332	30%	125,000
43013	CAPITAL EXPENSE	486,720	-	68,130	418,590	86%	68,218
43031	FUEL EXPENSE	40,495	4,336	24,884	15,611	39%	16,723
43720	VEHICLE REPAIR	162,240	18,864	100,865	61,375	38%	72,795
48610	INSURANCE EXP	147,989	7,738	121,534	26,455	18%	131,143
49201	TRF TO GF	61,108	-	61,108	-	0%	59,328
Total Expense		1,411,727	120,155	686,829	724,898	51%	559,278
INC/(DEC) NET POSITION			(19,612)	688,747			467,122

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: SEWER

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
29600	FUND BALANCE	1,969,968	-	1,969,968	-	0%	-
34100	INTEREST INCOME	90,000	17,067	99,631	(9,631)	-11%	53,906
34332	SEWER REV-CCH/ARKEMA	200,000	-	88,323	111,677	56%	90,160
35500	GRANT REVENUE	900,000	-	-	900,000	100%	225,000
36401	TAP IN FEES	25,000	10,232	15,347	9,653	39%	-
36460	OUTSIDE HAULING REVENUE	410,000	-	91,428	318,572	78%	91,636
37811	SEWER REVENUE	5,317,006	167,849	2,647,490	2,669,516	50%	2,965,603
Total Revenue		8,911,974	195,148	4,912,187	3,999,787	45%	3,426,305

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	7,000	-	3,836	3,164	45%	3,489
40122	POSTAGE & PRINTING	-	-	662	(662)	#DIV/0!	399
40140	BANK FEES	-	10,952	11,831	(11,831)	#DIV/0!	70
40931	UTILITIES	405,400	29,465	191,650	213,750	53%	204,191
40940	SERVICE CONTRACTS	11,500	509	2,102	9,398	82%	7,763
41018	SALARY EXPENSE-OT	20,000	2,308	11,000	9,000	45%	5,737
42007	ENGINEERING FEES	80,000	3,453	28,420	51,580	64%	28,552
42010	UNIFORMS	9,000	-	3,433	5,567	62%	3,170
42913	SAL EXPENSE-WW	1,170,595	84,673	542,803	627,792	54%	513,647
42922	LAB SUPPLIES	50,000	6,040	29,684	20,316	41%	16,606
42925	SEWER MAINT INFLOW/INFILT	75,000	3,371	5,070	69,930	93%	23,481
42933	SLUDGE REMOVAL	980,000	107,773	397,789	582,211	59%	374,779
43013	CAPITAL EXPENSE	3,776,000	12,022	499,498	3,276,502	87%	306,520
43031	FUEL EXPENSE	10,000	697	2,898	7,102	71%	3,266
45691	UTILITIES-PS	30,600	2,262	12,939	17,661	58%	498
45702	EQUIP - PUMPING STATIONS	30,000	-	-	30,000	100%	14,467
45705	HEATING OIL	43,000	1,675	29,265	13,735	32%	35,371
45708	GRIT REMOVAL	42,550	1,350	6,340	36,210	85%	8,427
45724	PUMP STATION REPAIRS	8,000	165	165	7,835	98%	135
45728	ALM SULFATE	360,000	-	86,275	273,725	76%	79,316
45730	CHLORINE	13,000	867	10,696	2,304	18%	4,434
45736	LIQUID BIO	3,000	-	-	3,000	100%	1,419
45738	EQUIPMENT	70,000	4,037	26,025	43,975	63%	36,059
45740	POLYMER	10,000	-	-	10,000	100%	4,744
45744	SODA ASH	60,000	17,532	17,532	42,468	71%	37,439
45748	SODIUM BI	6,000	-	2,192	3,808	63%	-
45750	SULPHUR DI	5,000	-	1,809	3,191	64%	1,250

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

45751	STATE APP FEES	13,000	-	9,331	3,669	28%	8,021
45774	TRAINING	10,000	-	2,795	7,205	72%	3,017
45778	LAB PROFESSIONAL FEES	34,000	3,089	9,812	24,188	71%	13,861
45822	PLANT REPAIRS	120,000	9,430	32,114	87,886	73%	49,664
45826	GENERATOR MAINT	6,000	-	-	6,000	100%	-
45828	HVAC MAINT	10,000	612	612	9,388	94%	-
45830	INSTRUMENTATION	7,500	-	-	7,500	100%	2,023
47115	EMERGENCY CONTINGENCY	30,000	-	-	30,000	100%	-
48110	FICA EXPENSE	91,081	6,654	42,366	48,715	53%	39,733
48330	NU DEFINED CONTRB EXPENSE	27,652	1,810	12,596	15,056	54%	11,415
48400	WC INSURANCE EXPENSE	75,818	6,047	47,941	27,877	37%	66,295
48610	INSURANCE EXP	112,704	-	70,080	42,624	38%	51,226
48700	INSURANCE EXP- MEDICAL	436,026	29,046	205,455	230,571	53%	285,315
49201	TRF TO GF	600,000	-	600,000	-	0%	600,000
49265	TRF TO NU PENSION	62,548	-	-	62,548	100%	-
Total Expense		8,911,974	345,839	2,957,016	5,954,958	67%	2,845,799
INC/(DEC) NET POSITION			(150,691)	1,955,171			580,506

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report

June 30, 2026

FUND: PARKING

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
33110	SERVER FEE REVENUE-CONST	45,600	3,370	19,313	26,287	58%	18,159
33112	ORDINANCE VIOLATIONS	150,000	10,266	87,976	62,024	41%	64,113
33114	PARKING TICKET REVENUE	1,200,000	92,687	603,662	596,338	50%	692,565
34100	INTEREST INCOME	35,000	8,747	50,874	(15,874)	-45%	13,327
36311	PARKING PERMIT REVENUE	200,000	5,522	153,700	46,300	23%	11,586
36321	PARKING METER REVENUE	2,028,000	179,855	1,024,483	1,003,517	49%	1,010,091
36324	PARK GARG REVENUE-NET	2,000,000	219,383	1,136,190	863,810	43%	1,128,995
36325	PARKING GARG-LEASED SPACES	122,000	9,206	51,171	70,829	58%	53,094
36736	SOLAR/EV REVENUE	14,000	62	6,208	7,792	56%	6,621
Total Revenue		5,794,600	529,098	3,133,577	2,661,023	46%	2,998,551

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	7,000	413	1,729	5,271	75%	6,275
40122	POSTAGE & PRINTING	20,000	1,818	7,647	12,353	62%	14,208
40124	LEASE EXPENSE	4,779	398	2,390	2,389	50%	6,351
40133	ADMIN EXPENSE	3,000	-	393	2,607	87%	300
40400	LEGAL FEES	10,000	-	-	10,000	100%	377
40616	SERVER FEE EXP-CONST	60,000	3,300	21,945	38,055	63%	25,905
40639	BANK FEES	310,000	23,730	135,426	174,574	56%	14,709
40931	UTILITIES	55,551	9,385	50,173	5,378	10%	18,096
41018	SALARY EXPENSE-OT	30,000	2,060	11,498	18,502	62%	8,497
41313	SALARY EXPENSE-PARKING	692,248	47,606	311,451	380,797	55%	280,326
42007	PROFESSIONAL FEES	60,000	-	5,000	55,000	92%	3,720
42010	UNIFORMS	4,000	280	1,968	2,032	51%	1,779
43013	CAPITAL EXPENSE	466,807	-	2,284	464,523	100%	176,304
43031	FUEL EXPENSE	1,800	223	947	853	47%	857
43832	EV CHARGING EXP	4,000	-	230	3,770	94%	2,480
44518	WC BUS IMP DIST ALLOC	100,000	-	100,000	-	0%	100,000
44521	ENFORCEMENT SOFTWARE	42,000	1,330	46,331	(4,331)	-10%	17,708
44525	PARKING METER MAINT	20,000	4,573	24,290	(4,290)	-21%	2,609
44545	PARKING GARAGE MAINT	230,000	11,536	54,844	175,156	76%	116,246
44922	ARMORED CAR SERVICE	8,200	753	4,518	3,682	45%	4,732
45758	PARKING METER SOFTWARE	154,000	25,053	55,116	98,884	64%	117,109
45774	TRAINING	18,000	40	4,255	13,745	76%	89
47140	PRIN PAYMENTS	550,000	-	45,000	505,000	92%	40,000
47291	INT EXP- 2011 CHESTNUT	20,873	-	10,661	10,212	49%	11,061

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

47296	INT EXP- 2016 2010 REFUND	330,708	-	165,354	165,354	50%	169,554
47299	INTEREST EXP 2013 BICENTENNIAL	14,375	-	7,188	7,187	50%	10,453
48110	FICA EXPENSE	55,252	3,799	24,706	30,546	55%	22,095
48330	NU DEFINED CONTRB EXPENSE	12,853	1,150	6,783	6,070	47%	6,109
48400	WC INSURANCE EXPENSE	8,189	653	8,539	(350)	-4%	13,318
48610	INSURANCE EXP	62,313	-	56,486	5,827	9%	64,587
48700	INSURANCE EXP- MEDICAL	167,655	4,867	40,048	127,607	76%	118,388
49201	TRF TO GF	2,217,384	184,782	1,108,692	1,108,692	50%	876,358
49265	TRF TO NU PENSION	53,613	-	-	53,613	100%	-
Total Expense		5,794,600	327,749	2,315,892	3,478,708	60%	2,250,600
INC/(DEC) NET POSITION			201,348	817,685			747,951

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report
June 30, 2026

FUND: CAPITAL

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
29600	CASH RESERVE-REC IN LIEU	95,000	-	44,598	50,402	53%	-
29600	CASH RESERVE-GAY STREET	318,596	-	318,596	-	0%	-
29600	CASH RESERVE- HOOPES PARK	58,000	-	58,000	-	0%	-
29600	CASH RESERVE- ARPA	328,606	-	319,583	9,023	3%	-
35500	GRANT REVENUE-BODY CAMERAS	125,000	-	-	125,000	100%	-
35500	GRANT REVENUE- CHES COUNTY GAY ST	677,798	-	-	677,798	100%	-
35500	GRANT REVENUE- CHES COUNTY GAY ST II	425,000	-	-	425,000	100%	-
35500	GRANT REVENUE- BUS SHELTER	12,500	-	-	12,500	100%	-
35500	GRANT REVENUE- HOOPES PARK	-	-	168,315	(168,315)	#DIV/0!	-
35410	TRF FROM GF	691,914	-	691,914	-	0%	-
Total Revenue		2,732,414	-	1,601,006	1,131,408	41%	-

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
43013	CAPITAL EXPENSE-POLICE	240,000	-	145,000	95,000	40%	241,225
43013	CAPITAL EXPENSE-REC	153,000	17,034	12,213	140,787	92%	63,071
43013	CAPITAL EXPENSE-IT	62,414	-	15,115	47,299	76%	16,981
43013	CAPITAL EXPENSE-ADMIN	115,000	-	1,000	114,000	99%	59,241
43013	CAPITAL EXPENSE-PW	2,162,000	57,868	1,704,455	457,545	21%	322,294
Total Expense		2,732,414	74,902	1,877,783	854,631	31%	702,812
INC/(DEC) NET POSITION			(74,902)	(276,777)			(702,812)

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report

June 30, 2026

FUND: LIQUID FUELS

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
34100	INTEREST INCOME	1,200	22	84	1,116	93%	73
36735	LIQUID FUELS REVENUE	412,306	-	422,152	(9,846)	-2%	428,077
Total Revenue		413,506	22	422,236	(8,730)	-2%	428,150

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40639	BANK FEES	-	23	138	(138)	#DIV/0!	138
43200	WINTER MAINTENANCE	50,000	-	44,908	5,092	10%	1,707
43331	TRAFFIC LIGHT MAINT	46,300	9,865	22,587	23,713	51%	52,749
43333	TRAFFIC CONTROL DEVICES	10,000	911	7,770	2,230	22%	5,523
49515	ROAD PAVING PROJECT	307,206	-	-	307,206	100%	-
Total Expense		413,506	10,799	75,403	338,103	82%	60,117
INC/(DEC) NET POSITION			(10,777)	346,833			368,033

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Budget to Actual Report

June 30, 2026

FUND: SPF

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
34100	INTEREST INCOME	40,000	1,528	6,923	33,077	83%	21,718
35500	GRANT REVENUE	225,000	425,747	425,747	(200,747)	-89%	-
38015	STREAM PROTECTION REVENUE	1,200,000	-	1,084,724	115,276	10%	1,170,032
39201	TRF FROM GF	52,105	-	52,105	-	0%	60,695
Total Revenue		1,517,105	427,275	1,569,499	(52,394)	-3%	1,191,750

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total	
						Budget Remaining	Prior Year Actual
40133	ADMIN EXPENSE	37,000	1,037	6,346	30,654	83%	20,654
42007	PROFESSIONAL FEES	93,000	10,486	15,538	77,462	83%	26,697
45540	TREE PLANTING	25,000	-	-	25,000	100%	-
40410	LEGAL	75,000	546	546	74,454	99%	11,819
43620	STORMWATER MAINT	274,290	-	4,425	269,865	98%	203,289
43013	CAPITAL EXPENSE	750,000	887	34,594	715,406	95%	438,697
49201	TRF TO GF	262,815	-	262,815	-	0%	242,632
Total Expense		1,517,105	12,956	324,264	1,192,841	79%	943,788

**Check Register
June 30, 2026**

Check Number	Vendor Name	Effective Date	Check Amount
10015 - CASH-TRUIST HIGHWAY AID			
2416	ESTABLISHED TRAFFIC CONTROL	6/8/2026	616.94
2417	LENNI ELECTRIC CORPORATION	6/8/2026	577.13
2418	KUHARCHIK CONSTRUCTION	6/17/2026	2,775.00
2419	KUHARCHIK CONSTRUCTION	6/30/2026	6,512.38
Total 10015 - CASH-TRUIST HIGHWAY AID			10,481.45

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

**Check Register
June 30, 2026**

Check Number	Vendor Name	Effective Date	Check Amount
10037 - CASH- SANTANDER BANK GF			
018259	JH HUDSON PAINTING LLC	6/5/2026	3,000.00
018260	Al Moretti	6/5/2026	4,500.00
018261	COUNTYWIDE ABSTRACT LP	6/8/2026	100.00
018262	JOSE ZAVALETA	6/8/2026	198.80
018264	21st CENTURY MEDIA	6/8/2026	703.27
018265	ABILA	6/8/2026	12,107.83
018266	ACE HARDWARE OF WEST CHESTER	6/8/2026	2,777.45
018267	ALL SEASONS LANDSCAPING CO INC	6/8/2026	2,020.00
018268	APEX INSPECTION & TESTING LLC	6/8/2026	500.00
018269	BERGEY'S TRUCK CENTERS	6/8/2026	119.77
018270	FISHER AUTO PARTS	6/8/2026	77.28
018271	BRANDYWINE REPORTING,INC.	6/8/2026	220.00
018272	BUREAU VERITAS NORTH AMERICA	6/8/2026	1,150.20
018273	CALLTOWER, INC	6/8/2026	6,166.25
018274	COMMUNICATIONS DEPLOYMENT	6/8/2026	1,472.14
018275	CDW GOVERNMENT INC	6/8/2026	2,134.20
018276	CHESTER COUNTY SOLID WASTE AUT	6/8/2026	5,201.18
018277	COLROM LLC DBA SOCCER SHOTS	6/8/2026	4,350.00
018278	COPPERHEAD REFINISHING	6/8/2026	5,611.91
018279	DSC SOLUTIONS LLC	6/8/2026	3,995.00
018280	EHRlich 1350575	6/8/2026	241.35
018281	EVERON	6/8/2026	523.65
018282	FEDEX acct 6440-7025-5	6/8/2026	225.36
018283	FRED BEANS FORD - WEST CHESTER	6/8/2026	464.81
018284	GOSHEN SIGNS	6/8/2026	640.00
018285	Just Tennis LLC	6/8/2026	1,900.00
018286	KNOX EQUIPMENT RENTALS INC.	6/8/2026	65.47
018287	MAILLIE. LLP	6/8/2026	9,500.00
018288	MCDONALD UNIFORM COMPANY	6/8/2026	784.89
018289	NEW HOLLAND AUTO GROUP	6/8/2026	1,164.46
018290	OCCUPATIONAL HEALTH CENTER	6/8/2026	872.50

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Check Register
June 30, 2026

Check Number	Vendor Name	Effective Date	Check Amount
018291	PA MUNICIPAL HEALTH - BENECON	6/8/2026	205,535.85
018292	PENNONI ASSOCIATES, INC.	6/8/2026	4,085.50
018293	PIPE XPRESS INC	6/8/2026	174.24
018294	REMINGTON & VERNICK ENGINEERS	6/8/2026	2,062.50
018295	STEVEN BUCHHOLZ TOOLS INC	6/8/2026	439.98
018296	TREEMENDOUS INC.	6/8/2026	6,420.00
018297	UNIVERSAL RACKETS	6/8/2026	1,344.00
018298	WEAVER'S STORE INC	6/8/2026	250.00
018299	WITMER PUBLIC SAFETY GROUP	6/8/2026	21.84
018300	WM P MCGOVERN, INC.	6/8/2026	368.52
018301	JENNIFER CROWLEY	6/8/2026	1,063.00
018303	COUNTYWIDE ABSTRACT LP	6/17/2026	205.50
018304	ELK TERRACE ASSOC. LP	6/17/2026	698.00
018305	ACE HARDWARE OF WEST CHESTER	6/17/2026	232.84
018306	ALL EVENT PARTY RENTAL	6/17/2026	4,041.92
018307	ANDREW'S LAWN & LANDSCAPING	6/17/2026	6,440.00
018308	BERGEY'S TRUCK CENTERS	6/17/2026	119.77
018309	BFI King of Prussia - 4586	6/17/2026	5,657.12
018310	BOYCE RECREATION	6/17/2026	3,250.00
018311	BRANDYWINE REPORTING, INC.	6/17/2026	1,482.25
018312	BUCKLEY, BRION, MCGUIRE, MORRIS	6/17/2026	10,806.54
018313	BUILDING INSPECT UNDERWRITERS	6/17/2026	450.00
018314	CHESTER COUNTY SOLID WASTE AUT	6/17/2026	9,279.40
018315	COMM OF PA - PA STATE POLICE	6/17/2026	5,630.71
018316	COPPERHEAD REFINISHING	6/17/2026	300.00
018317	EHRlich 1359462	6/17/2026	180.90
018318	EHRlich 1381139	6/17/2026	205.07
018319	FEL - WEST CHESTER, PA #501	6/17/2026	63.49
018320	FRED BEANS FORD - WEST CHESTER	6/17/2026	479.76
018321	GOSHEN SIGNS	6/17/2026	650.00
018322	GRAINGER acct 851582056	6/17/2026	193.52
018323	HILL ARCHIVE	6/17/2026	423.54

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Check Register
June 30, 2026

Check Number	Vendor Name	Effective Date	Check Amount
018324	HORGAN TREE EXPERTS	6/17/2026	575.00
018325	INTERIOR PLANNING GROUP	6/17/2026	797.50
018326	KELLY INDUSTRIAL SUPPLY	6/17/2026	120.54
018327	KNOX EQUIPMENT RENTALS INC.	6/17/2026	417.73
018328	LANGUAGE LINE SERVICES INC	6/17/2026	261.04
018329	LENNI ELECTRIC CORPORATION	6/17/2026	112.00
018330	MCDONALD UNIFORM COMPANY	6/17/2026	1,185.75
018331	MYREC.COM	6/17/2026	823.74
018332	NEW HOLLAND AUTO GROUP	6/17/2026	1,623.81
018333	Nexgen Automation, Inc.	6/17/2026	749.22
018334	OBERMAYER REBMANN MAXWELL	6/17/2026	1,327.50
018335	PA DEPT OF LABOR & INDUSTRY	6/17/2026	7,738.00
018336	PA DEPT OF REVENUE	6/17/2026	793.29
018337	PA TRNPK TOLL BY PLATE	6/17/2026	10.60
018338	PENNONI ASSOCIATES, INC.	6/17/2026	0.00
018339	PIPE XPRESS INC	6/17/2026	176.10
018340	RBC Wealth Management	6/17/2026	300,000.00
018341	RBC Wealth Management	6/17/2026	29,313.31
018342	RBC Wealth Management	6/17/2026	30,281.04
018343	REFLEX SPORTS	6/17/2026	2,740.00
018344	ROCKWELL ASSOCIATES LLC	6/17/2026	5,040.00
018345	BRANDYWINE VALLEY SPCA	6/17/2026	1,438.52
018346	STEVEN BUCHHOLZ TOOLS INC	6/17/2026	89.99
018347	SERVICE TIRE TRUCK CENTER, INC	6/17/2026	1,609.66
018348	THREE TWENTY-FOUR, LLC	6/17/2026	4,768.00
018349	TREEMENDOUS INC.	6/17/2026	1,680.00
018350	WB MASON C3107820	6/17/2026	2,336.55
018351	WEST CHESTER BID	6/17/2026	509.52
018352	Hajoca Corporation	6/17/2026	73.98
018353	WM P MCGOVERN, INC.	6/17/2026	1,640.10
018354	ELK TERRACE ASSOC. LP	6/30/2026	350.00
018355	MIKE MARCUS	6/30/2026	100.00

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Check Register
June 30, 2026

Check Number	Vendor Name	Effective Date	Check Amount
018356	21st CENTURY MEDIA	6/30/2026	327.30
018357	ACE HARDWARE OF WEST CHESTER	6/30/2026	365.61
018358	ASSOCIATED TRUCK PARTS	6/30/2026	101.46
018359	BARCLAYS BANK DELAWARE	6/30/2026	90.00
018360	BATTAVIO HEATING COOLING	6/30/2026	846.23
018361	FISHER AUTO PARTS	6/30/2026	331.92
018362	CALLTOWER, INC	6/30/2026	6,217.14
018363	CDW GOVERNMENT INC	6/30/2026	811.46
018364	CHESTER COUNTY SOLID WASTE AUT	6/30/2026	13,122.90
018365	COPPERHEAD REFINISHING	6/30/2026	7,874.22
018366	CRIMEWATCH TECHNOLOGIES INC	6/30/2026	4,920.00
018367	D&D AUTOWORKS	6/30/2026	119.90
018368	DSC SOLUTIONS LLC	6/30/2026	3,995.00
018369	EHRlich 1359462	6/30/2026	197.18
018370	EAGLE POWER KUBOTA	6/30/2026	51.86
018371	GARNET FORD INC	6/30/2026	249.95
018372	GRAINGER acct 851582056	6/30/2026	99.38
018373	INTERSTATE BATTERIES	6/30/2026	464.85
018374	JAKE'S TREE SERVICE	6/30/2026	5,600.00
018375	MARKET STREET PRINT	6/30/2026	72.00
018376	MATHERS PRODUCTIONS LLC	6/30/2026	4,530.00
018377	MCDONALD UNIFORM COMPANY	6/30/2026	5,669.34
018378	NEW HOLLAND AUTO GROUP	6/30/2026	449.08
018379	NJ E-ZPASS	6/30/2026	54.85
018380	OVERHEAD DOOR CO. OF CHESTER	6/30/2026	914.00
018381	PENNSYLVANIA ONE CALL SYSTEM	6/30/2026	349.99
018382	PENNONI ASSOCIATES, INC.	6/30/2026	8,142.75
018383	PENTAHEALTH, LLC	6/30/2026	486.00
018384	PIPE XPRESS INC	6/30/2026	86.50
018385	REIT LUBRICANTS CO	6/30/2026	2,542.68
018386	ROBERT E. LITTLE INC	6/30/2026	448.34
018387	REMINGTON & VERNICK ENGINEERS	6/30/2026	8,912.50

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

**Check Register
June 30, 2026**

Check Number	Vendor Name	Effective Date	Check Amount
018388	SHERWIN-WILLIAMS CO	6/30/2026	200.07
018389	TONY'S EMERGENCY SERVICES	6/30/2026	8,065.00
018390	TPS GRAPHICS	6/30/2026	110.00
018391	TREEMENDOUS INC.	6/30/2026	600.00
018392	US MUNICIPAL SUPPLY - KOP	6/30/2026	862.02
018393	VERIZON 842448578-00001	6/30/2026	410.68
018394	Hajoca Corporation	6/30/2026	71.21
018395	WINDLES WATER WORKS INC	6/30/2026	150.00
Total 10037 - CASH- SANTANDER BANK GF			832,939.39

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Check Register
June 30, 2026

Check Number	Vendor Name	Effective Date	Check Amount
10038 - CASH-SANTANDER BANK SEWER			
11750	ERICK LUNA	6/8/2026	3,082.57
11751	ACE HARDWARE OF WEST CHESTER	6/8/2026	66.57
11752	CALLTOWER, INC	6/8/2026	121.51
11753	COMMUNICATIONS DEPLOYMENT	6/8/2026	130.58
11754	CHESTER COUNTY SOLID WASTE AUT	6/8/2026	411.40
11755	EHRlich 1350622	6/8/2026	509.49
11756	EUROFINS ENVIRONMENT TESTING	6/8/2026	1,686.00
11757	GRAINGER acct 851582031	6/8/2026	635.43
11758	INTERSTATE BATTERIES	6/8/2026	209.95
11759	IRON HORSE ENVIRONMENTAL	6/8/2026	2,357.92
11760	KEEN COMPRESSED GAS CO. INC.	6/8/2026	277.00
11761	LAWSON PRODUCTS, INC.	6/8/2026	515.50
11762	MCGOVERN ENVIRONMENT LLC	6/8/2026	38,962.66
11763	PA MUNICIPAL HEALTH - BENECON	6/8/2026	29,171.74
11764	PENNONI ASSOCIATES, INC.	6/8/2026	4,026.75
11765	ACE HARDWARE OF WEST CHESTER	6/17/2026	42.28
11766	ATC GROUP SERVICES LLC (ATLAS)	6/17/2026	10,119.00
11767	GRAINGER acct 851582031	6/17/2026	136.54
11768	GRAINGER acct 820017598	6/17/2026	31.17
11769	MCGOVERN ENVIRONMENT LLC	6/17/2026	43,769.52
11770	PORTNOFF LAW ASSOCIATES LTD	6/17/2026	10,951.93
11771	RBC Wealth Management	6/17/2026	1,559.49
11772	RBC Wealth Management	6/17/2026	1,557.14
11773	ERICK LUNA	6/30/2026	493.67
11774	ACE HARDWARE OF WEST CHESTER	6/30/2026	116.53
11775	BATTAVIO HEATING COOLING	6/30/2026	165.00
11776	CALLTOWER, INC	6/30/2026	123.17
11777	CHARLES BLOSENSKI DISPOSAL CO.	6/30/2026	341.50
11778	CHESTER COUNTY SOLID WASTE AUT	6/30/2026	597.55
11779	EMR POWER SYSTEMS LLC	6/30/2026	612.44
11780	ENVIRONMENTAL RESOURCE ASSOC	6/30/2026	696.26

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

**Check Register
June 30, 2026**

Check Number	Vendor Name	Effective Date	Check Amount
11781	EUROFINS ENVIRONMENT TESTING	6/30/2026	1,402.50
11782	FEL - WEST CHESTER, PA #501	6/30/2026	51.67
11783	GRAINGER acct 851582031	6/30/2026	1,138.82
11784	KAPPE ASSOCIATES INC.	6/30/2026	2,133.00
11785	KELLY INDUSTRIAL SUPPLY	6/30/2026	307.66
11786	MCGOVERN ENVIRONMENT LLC	6/30/2026	25,041.23
11787	MCMASTER-CARR SUPPLY COMPANY	6/30/2026	129.32
11788	PIPE DATA VIEW	6/30/2026	2,930.00
11789	PIPE XPRESS INC	6/30/2026	440.79
11790	POTTER AND PARSONS	6/30/2026	1,679.00
11791	ROBERT J FITZMYER CO INC	6/30/2026	5,392.88
11792	THATCHER CO OF NY, INC.	6/30/2026	17,531.86
11793	UNIVAR SOLUTIONS USA INC.	6/30/2026	867.00
11794	USA BLUE BOOK	6/30/2026	6,662.23
11795	WINDLES WATER WORKS INC	6/30/2026	288.50
Total 10038 - CASH-SANTANDER BANK SEWER			219,474.72

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Check Register
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Check Number	Vendor Name	Effective Date	Check Amount
10039 - CASH-SANTANDER PARKING TICKET			
9186	AJ BLOSENSKI INC.	6/8/2026	689.08
9187	APEX INSPECTION & TESTING LLC	6/8/2026	630.00
9188	BUTTS TICKET COMPANY	6/8/2026	68,528.50
9189	CALLTOWER, INC	6/8/2026	202.51
9190	COMMUNICATIONS DEPLOYMENT	6/8/2026	1,392.26
9191	CODE ELEVATOR, INC.	6/8/2026	1,320.00
9192	Eastern Armored Services, Inc.	6/8/2026	753.00
9193	MARKET STREET PRINT	6/8/2026	98.00
9194	PA MUNICIPAL HEALTH - BENECON	6/8/2026	7,181.40
9195	SPEEDPRO	6/8/2026	4,320.00
9196	T2 SYSTEMS, INC.	6/8/2026	2,206.86
9197	ACE HARDWARE OF WEST CHESTER	6/17/2026	15.46
9198	STEVE FORCE	6/17/2026	1,100.00
9199	IPS GROUP, INC	6/17/2026	18.20
9200	RBC Wealth Management	6/17/2026	899.48
9201	RBC Wealth Management	6/17/2026	897.53
9202	T2 SYSTEMS, INC.	6/17/2026	1,329.69
9203	WEST CHESTER BID	6/17/2026	1,535.28
9204	GARY ARNOLD	6/30/2026	330.00
9205	BUTTS TICKET COMPANY	6/30/2026	26,546.50
9206	CALLTOWER, INC	6/30/2026	205.28
9207	DAVE COX JR	6/30/2026	770.00
9208	FLASHPARKING, INC.	6/30/2026	3,260.65
9209	STEVE FORCE	6/30/2026	550.00
9210	GOSHEN SIGNS	6/30/2026	162.90
9211	LESLIE HENRY	6/30/2026	550.00
9212	IPS GROUP, INC	6/30/2026	13.39
9213	YALE ELECTRIC SUPPLY CO	6/30/2026	31.77
Total 10039 - CASH-SANTANDER PARKING TICKET			125,537.74

**Check Register
June 30, 2026**

Check Number	Vendor Name	Effective Date	Check Amount
10041 - CASH-SANTANDER BANK SPF			
7322	PENNONI ASSOCIATES, INC.	6/8/2026	887.00
7323	REMINGTON & VERNICK ENGINEERS	6/8/2026	10,485.50
7324	BUCKLEY,BRION,MCGUIRE,MORRIS	6/17/2026	546.00
7325	COUNTYWIDE ABSTRACT LP	6/30/2026	50.00
7326	BRANDYWINE RED CLAY ALLIANCE	6/30/2026	950.00
Total 10041 - CASH-SANTANDER BANK SPF			12,918.50

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Check Register
June 30, 2026

Check Number	Vendor Name	Effective Date	Check Amount
10045 - CASH-SANTANDER BANK FIRE FUND			
1700	GLICK FIRE EQUIPMENT CO.,INC.	6/8/2026	11,471.89
1701	IN-FLEET TRUCK SERVICE	6/8/2026	703.06
1702	GLICK FIRE EQUIPMENT CO.,INC.	6/17/2026	4,207.76
1703	IN-FLEET TRUCK SERVICE	6/17/2026	578.06
1704	Justin McClure WCFD Reporting	6/17/2026	1,000.00
1705	BAIRD & RUDOLPH TIRE CO,INC.	6/30/2026	1,644.74
1706	FAME FIRE CO.	6/30/2026	25,000.00
1707	FIRST WEST CHESTER FIRE CO.	6/30/2026	25,000.00
1708	GLICK FIRE EQUIPMENT CO.,INC.	6/30/2026	101.25
1709	GOOD WILL FIRE COMPANY	6/30/2026	25,000.00
1710	IN-FLEET TRUCK SERVICE	6/30/2026	157.48
1711	WITMER PUBLIC SAFETY GROUP	6/30/2026	254.00
Total 10045 - CASH-SANTANDER BANK FIRE FUND			95,118.24

BUDGET TO ACTUAL REPORT- JUNE 30, 2026

Check Register
June 30, 2026

Check Number	Vendor Name	Effective Date	Check Amount
10701 - CASH-SANTANDER CAPITAL			
1004	REMINGTON & VERNICK ENGINEERS	6/8/2026	42,541.75
1005	PENNONI ASSOCIATES, INC.	6/30/2026	7,365.50
1006	REMINGTON & VERNICK ENGINEERS	6/30/2026	28,278.50
Total 10701 - CASH-SANTANDER CAPITAL			<u>78,185.75</u>
			<u><u>78,185.75</u></u>

Agenda

Finance & Revenue Committee of Borough Council

Date: Wednesday, June 10, 2026 @ 5:30 PM

Committee Members: Brian McGinnis, Chair
Bernie Flynn
Jerome Szczepaniak

Staff: Barbara Lioni, Director of Finance & Revenue
Sean Metrick, Borough Manager

- I. Call to order
- II. Announcements
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
(Please be advised that all public comments have a 5-minute time limit.)
- IV. Reports
 - A. Director's report on monthly financials (attachment)
 - B. Finance Committee – *Chair Report, workplan and issues raised at prior meetings (attachment)*
- V. Old business
 - A. Approve May 2026 meeting minutes (attachment)-**Approved 3-0**
 - B. Discuss public safety tax- **will be further discussed next month. FD will provide calculation of .45 tax increase**
Issue: Discuss adding a public safety tax
- VI. New business
 - A. Motion to rescind the 2026 paving award to T. Schiefer Contractors; and award the 2026 paving contract to Longs Asphalt for a total base bid amount of \$243,587.35. **No Committee recommendation. Will be discussed further at Work Session**
 - B. Motion to approve Budget Modification #2026-4 for capital improvements to splash pad at John O Green Park (attachment): **No committee recommendation. Will be discussed at Work Session.**
Issue: Increased costs for project exceed budget.
 - C. Motion to approve purchasing requests (attachment): **Approved 3-0**
Issue: Review and recommend the approval of qualifying purchase orders
 - a. VIPR Ai, LLC for \$11,200
 - b. _____ N. Everhart Street Stormwater Culvert Relining for \$xxx-xx
 - c. McClure Company for \$17,985
- VII. Other business
- VIII. Adjournment

Visit www.west-chester.com to view and download attachments.
Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

**BOROUGH OF WEST CHESTER
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO. #####**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WEST CHESTER,
CHESTER COUNTY, PENNSYLVANIA, TO AUTHORIZE THE APPLICATION FOR THE
DCED MULTIMODEL TRANSPORTATION FUND GRANT PROGRAM FOR THE ADAMS &
NIELDS STREET REHABILITATION AND PEDESTRIAN IMPROVEMENT PROJECT.**

BE IT RESOLVED, that the Borough of West Chester of Chester County hereby request a Multimodal Transportation Fund grant of \$1,376,686.00 from the Commonwealth Financing Authority to be used for the Adams & Nields Street Rehabilitation and Pedestrian Improvement Project.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Sean Metrick, Borough Manager, and Nicole Scimone, Council President, as the official(s) to execute all documents and agreements between the Borough of West Chester and the Commonwealth Financing Authority, to facilitate and assist in obtaining the requested grant.

I, Sean Metrick, duly qualified Secretary of the Borough of West Chester, Chester County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held July 15th 2026, and said Resolution has been recorded in the Minutes of the Borough of West Chester and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of West Chester, this 15th day of July, 2026.

Name of Applicant

County

Secretary

Budget Modification Request

Budget Year:	2026
Modification #:	2026-5

Justification:

Budget modification in the amount of \$165,826.00 is needed for capital projects in both Parking Services and Recreation Departments.

1. Recreation Department:

The 2025 budget had an approved capital project for Horrace Pippin playground upgrades. The work was projected to be completed by the end of 2025. The project was not completed until 2026. The 2026 budget did not include capital expense for this project because it was to be completed end of year 2025. Boyce Recreation completed the work and submitted invoice # 4570, dated 1/28/2026, for \$61,426.00. Invoice needs to be paid.

2. Parking Department:

Wayfinding project estimates are considerably higher than 2026 budget. The Parking Dept will pause this project. The Dept. is requesting to reallocate the funding to the 2026 Garage Camera Budget, which has come in higher than anticipated.

Vendor	Invoice #	Date	G/L	G/L Description	Increase	Decrease
Boyce Recreation	4570	1/28/2026	10-43013-07	Capital Expense- Rec	61,426.00	
Boyce Recreation	4570	1/28/20256	01-27901	Fund Balance- GF		61,426.00
CDW- Equipment cost (COSTARS)	TBD	TBD	09-43013-09	Capital Expense- Parking	40,000.00	
RW Communications (COSTARS)	TBD	TBD	09-43013-09	Capital Expense- Parking	64,400.00	
2026 Wayfinding Budget- Capital			09-43013-09	Capital Expense- Parking		104,400.00
Total					165,826.00	165,826.00

BOROUGH OF WEST CHESTER

Finance Department Use Only
Purchase Order Number



PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: PURCHASE ORDER REQUEST

DATE: 6/30/2026

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Nexgen Automation Inc.

Contact

Address

4501 Chambers Hill Road
Harrisburg, PA 17111

Phone (717) 216-0000

Email deb.miller@nexgenpa.com

Fax

Justification

Annual Energy Management System Technical Services and Contract.

TOTAL AMOUNT TO BE PAID:	\$ 39,870.00
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Reference (select one) Quote SOW SA State Contract

BOROUGH OF WEST CHESTER

Finance Department Use Only
Purchase Order Number



PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: PURCHASE ORDER REQUEST

DATE: 6/30/2026

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Eagle Contracting Inc

Contact Mike McNabb

Address 108 Trevor Drive
West Chester, PA 19380-4708

Phone (610) 496-8254

Email mmcabb1@comcast.net

Fax

Justification

Emergency repair of sinkhole repair at E Nields and S Adams Streets.

TOTAL AMOUNT TO BE PAID:	\$ 23,753.33
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Reference (select one) Quote SOW SA State Contract

BOROUGH OF WEST CHESTER

Finance Department Use Only
Purchase Order Number



PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: PURCHASE ORDER REQUEST

DATE: 6/30/2026

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Otis Elevator

Contact Erin Charlton

Address
30 Twosome Drive, Suite 4
Moorestown, NJ 08057

Phone (215) 688-1732

Email erin.charlton@otis.com

Fax

Justification

Counterweight sheave Repair for elevator at Chestnut Street Garage.

TOTAL AMOUNT TO BE PAID:	\$ 13,830.00
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Reference (select one) Quote SOW SA State Contract