



Borough Council Meeting Work Session
July 14, 2026 @ 6:30 PM
This meeting is recorded for public record.

Nicole Scimone, President	Member, 4th Ward	Term Expires: 12/31/27
Bernie Flynn, Vice President	Member, 6th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29
Jerome Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

I. Call to Order

II. Pledge of Allegiance

III. Announcements

A. Announce the July 15th, 2026 @ 6:30 PM Public Hearing:

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the code of the Borough of West Chester, Chapter 112 titled “Zoning” to amend Section 112-202 to add definitions for data center, data center accessory use, data center campus and sensitive receptor; Section 112-304.c to allow data center and data center campus as uses permitted by conditional use in the industrial district; Section 112-311 to add area and bulk regulations for data center and data center campus; to add a new Section 112-917 titled “data center and data center campus” to add regulations applicable to data centers and data center campuses.

B. Announce August 19, 2026 @ 6:30 PM Public Hearing:

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the Code of the Borough of West Chester, Chapter 112 titled “Zoning” to amend Section 112-202 to amend the definition for retail store or shop and to add a definition for tobacco store/smoke shop; Section 112-304.c to add a tobacco store/smoke shop as a use permitted by Conditional Use in the TC Town Center and CS Commercial Service districts; and to add a new Section 112-917 to adopt regulations for tobacco store/smoke shops. (attachment)

C. The West Chester Borough is participating in a friendly “Food Fight” with East &

West Bradford Townships from July 1st to August 31, to collect non-perishable food items. Collection site is in the lobby at West Chester Borough Hall. (see attachment)

D. Announce the America 250 Event: August 2 from 4 - 8 PM., Downtown West Chester - Gay St - Matlack St. Please see the attached flyer or our website for additional information

E. Employee acknowledgments on years of service:

1 year: Ahmir Lawrence, Aaron Flook

5 years: Wendy Mecke

20 years: Keith Mooney

IV. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

V. Reports/Presentations

A. 2025 Draft Financials- Christopher Fratinardo, Manager, Maillie

VI. Old Business

A. Approve the June 16 and 17, 2026 Borough Council Meeting Minutes

VII. New Business

A. Public Works Committee

1) Motion to approve resolution to amend the fee schedule to increase the cost of the recycling bins from \$15 to \$17 (attachment)

Issue: the Borough is not covering the cost to produce the bins at \$16.05 per bin

Committee Recommendation: 3-0

2) Motion to approve the NexGen renewal contract for providing general maintenance and emergency work for the heating and air conditioning systems. (attachment)

Issue: NexGen is a specialized vendor for maintenance of the heating and air conditioning units at Borough Hall, Public Works, Bicentennial Garage, Library, and the Wastewater plants.

Committee Recommendation: 3-0

3) Motion to approve the award for the elevator repair proposal; and, approve the purchase order for the Chestnut Street Garage, to Code Elevator in the amount of \$15,850.00 (attachments)

Issue: Repair the counterweight sheaves in elevator. * Purchase order on the Finance Agenda was listed with the incorrect vendor and cost

Committee Recommendation: 3-0

B. Public Safety Committee

- 1) Motion to approve an Ordinance to prohibit the Sale, Manufacture & Public Use of Kratom, Kratom-Derived Products and Concentrated 7-OH Substances; and, schedule a Public Hearing on August 19, 2026 (to become effective 60 days from date of enactment). (attachment)

Committee Recommendation: 3-0

- 2) Motion to approve Special Event Applications (SEAs) (attachments)
Issue: Approve Special Event Permits
Mount Carmel Block Party - (E Miner St b/w Bolmar & Poplar) - 7 25 2026
Set up 8 am - 12 pm; Event 12-4 pm; Breakdown 4-5 pm

Committee Recommendation: 3-0

- 3) Motion to approve request from the Domestic Violence Center of Chester County to hang ribbons in downtown West Chester; and, approval to hang ribbons along Church and High Streets along the WCU campus for the month of October
Issue: Approval for ribbon hanging in the West Chester Borough

Committee Recommendation: 3-0

C. Parking Committee

- 1) Motion to direct the Solicitor to prepare an amendment to Chapter 104: Vehicles and Traffic; and, schedule a Public Hearing on August 19, 2026 (attachment)
Issue: Update Chapter 104 ordinance with Committee recommendations.

Committee Recommendation: 3-0

- 2) Motion to approve Resolution updating handicapped parking properties throughout the Borough. (attachment)
Issue: Issue: Update to include and remove properties throughout the Borough.

Committee Recommendation: 3-0

D. Finance & Revenue Committee

- 1) Motion to consider establishing a public safety tax
Issue: Discuss adding a public safety tax

Committee Recommendation: 3-0

- 2) Motion to approve grant resolution for PA DCED Multimodal Transportation Fund application for the Adams and Nields Street Road Rehabilitation Project (attachment)
Issue: Public resolution required for applications

Committee Recommendation: 3-0

- 3) Motion to approve Budget Modification# 2026-5 for playground equipment at Horace Pippin Park and Parking Garage Capital Project.
Issue: Recreation capital expense for Horace Pippin was approved in 2025, and project was completed in 2026. The project expense was not budgeted for in 2026. Reallocate funds from various line items within the Parking Fund budget to complete necessary

repairs.

Committee Recommendation: 3-0

- 4) Motion to approve purchasing requests (attachment):
Issue: Review and recommend the approval of qualifying purchase orders
 - i. Nexgen Automation for \$39,870.00
 - ii. Eagle Contracting for \$23,753.33
 - iii. Code Elevator for \$15,850.00

Committee Recommendation: 3-0

E. Smart Growth Committee

F. Administration, Communication & Technology Committee

- 1) Discuss increasing Borough Council/Mayor Compensation (attachment)

Committee Recommendation: 2-1 for \$1,000 increase the next election cycle; and, \$1,000 increase the next (two-year) election cycle for both Borough Council and the Mayor

- 2) Motion to approve endorsement of legislative bills in PA House and Senate; and, letters of support to Representatives Pielli and Senator Comitta (attachment)

Committee Recommendation 3-0 to approve with the exception of House Bill 1318

- 3) Motion to approve cable franchise agreement with Comcast (attachment)

Committee Recommendation 3-0

- 4) Discuss conducting hybrid Borough Council Meetings

Committee Recommendation 2-1 for further discussion

VIII. Other Business

IX. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

ORDINANCE NO. ____ - 2026

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 112 TITLED “ZONING” TO AMEND SECTION 112-202 TO ADD DEFINITIONS FOR DATA CENTER, DATA CENTER ACCESSORY USE, DATA CENTER CAMPUS AND SENSITIVE RECEPTOR; SECTION 112-304.C TO ALLOW DATA CENTER AND DATA CENTER CAMPUS AS USES PERMITTED BY CONDITIONAL USE IN THE INDUSTRIAL DISTRICT; SECTION 112-311 TO ADD AREA AND BULK REGULATIONS FOR DATA CENTER AND DATA CENTER CAMPUS; TO ADD A NEW SECTION 112-917 TITLED “DATA CENTER AND DATA CENTER CAMPUS” TO ADD REGULATIONS APPLICABLE TO DATA CENTERS AND DATA CENTER CAMPUSES.

BE IT ENACTED AND ORDAINED and it is hereby enacted by authority of the Council of the Borough of West Chester that Chapter 112 of the Code of the Borough of West Chester, titled “Zoning” shall be amended as follows:

SECTION 1. Section 112-202, titled “Definitions”, shall be amended to add the following definitions:

DATA CENTER

A building primarily used for housing and operating computer systems and associated equipment, including servers, data storage and processing systems, and accessory infrastructure such as cooling systems, power generators, electrical substations, and network hardware.

DATA CENTER ACCESSORY USE

Ancillary uses or structures secondary and incidental to a Data Center use, including but not limited to: administrative, logistical, fiber optic, storage, and security buildings or structures; electrical substations; utility lines; domestic and non-contact cooling water and wastewater treatment facilities; water holding facilities; pump stations; water towers; environmental controls (air conditioning or cooling towers, fire suppression, and related equipment); security features, provided such data center accessory uses/structures are located on the same lot or assemblage of lots developed as a unified development with a Data Center.

DATA CENTER CAMPUS

All of the structures and real estate owned, controlled, leased or otherwise occupied primarily for the use and purpose as a Data Center, including (i) Data

Centers; (ii) Data Center Accessory Uses; and (iii) all other systems, equipment, piping, conduit and other ancillary equipment, structures, and other appurtenances that are incidental to and/or needed for the construction, support, operation, repair, maintenance and/or protection of the Data Center or the Data Center Campus.

SENSITIVE RECEPTOR

Buildings used for residences (including institutional uses with a residential component), schools, day cares, institutional uses, nursing homes, parks and hospitals.

SECTION 2. Section 112-304.C and the table of uses permitted in the ID Industrial District shall be amended to add the following uses by conditional use:

8. Data Center and Data Center Campus subject to the provisions of Section 112-917.

SECTION 3. Section 112-311.B shall be amended to adopt the following revised area and bulk chart:

B. Dimensional requirements.

	All Uses Except Data Center and Data Center Campus:	Data Center:
Lot area, minimum	40,000 square feet	See §112-917.A
Lot width, minimum	100 feet	No minimum lot width required
Build-to line/front yard	20 feet from curb	See §112-917.B
Side yard, minimum	20 feet	See §112-917.B
Adjacent to residential use	30 feet	See §112-917.B
Rear yard, minimum	10 feet	See §112-917.B
Adjacent to residential district or use	30 feet	See §112-917.B
Height, maximum	60 feet	60 feet
Impervious coverage, maximum	85%	75%
Building coverage, maximum	50%	50%
Where the ID District is adjacent to a residential district or use, parking and loading facilities shall be prohibited in the minimum yard setbacks.		

SECTION 4. A new Section 112-917 titled “Data Centers and Data Center Campus” shall be adopted and provide as follows:

“§ 112-917. Data Center and Data Center Campus. The following standards shall apply to all Data Centers and Data Center Campuses. If any standard in Section 112-311 differs from the requirements in this Section 112-917, the provisions in this Section 112-917 shall control.

- A. Minimum Lot Size. The minimum lot area for a Data Center and Data Center Campus shall be as follows:

Lot with a Data Center building with a footprint of 100,000 square feet or less in area - 5 acres

Lot with a Data Center building with a footprint greater than 100,000 square feet in area- 10 acres.

Data Center Campus- regardless of the size of the buildings used for Data Centers on the campus- 10 acres.

- B. Minimum Setbacks. Data Centers and Data Center Accessory Uses shall be set back a minimum of 250 feet from all property lines.
- C. Screening of mechanical equipment. Data Center Accessory Uses, including ground level and roof top mechanical equipment used for cooling, ventilating, or otherwise operating the Data Center, shall be screened from view on all sides or setback adequately from the building edge so as to not be visible from adjoining properties and public roads. Such screen may incorporate perforated surfaces as necessary to permit ventilation of the equipment.
- D. Building Design Requirements. A building used as a Data Center shall adhere to the following design requirements. The applicant shall submit elevations/renderings of all buildings used for a Data Center with the conditional use application.
- (1) No more than 80 percent of a Principal Building Facade shall consist of one building material or one color, texture, or pattern.
 - (2) The Principal Building Facade shall require fenestration, step-back(s), cantilever(s), projection(s), or architectural elements extending horizontally across at least 60 percent of the facade.
- E. Energy Usage. The applicant shall submit an energy usage plan with the conditional use application prepared by a professional engineer which provides the following information:
- (1) Annual electricity demand for the Data Center.
 - (2) Source of energy supply for the Data Center.
 - (3) Energy storage capacity (if applicable).
 - (4) Proposed sources of back-up power to be installed.

- (5) Documentation of efforts to maximize use of renewable and/or clean energy for all electrical and cooling needs, including those to reduce the need for new electric generation by incorporating the best available energy efficiency into the design of Data Center servers, cooling units, and the building structure. Examples include:
 - (a) Cover unused roof space with solar arrays to offset a portion of the demand on the electric grid and reduce onsite emissions.
 - (b) Explore battery storage as a backup energy source for 50-100% of total onsite back-up energy needs to reduce or eliminate the pollution associated with diesel backup generators.
 - (c) Support off-site renewable energy generation through a power purchase agreement or other arrangement that will result in new renewable energy generation.
- (6) If interconnecting to the energy grid, the applicant shall provide documentation of the energy utility interconnection approval process, including the following:
 - (a) Documentation that an application for the project has been filed with the electric utility provider, and the required fee has been paid.
 - (b) Documentation that a transmission security agreement has been signed by all necessary parties.
 - (c) The date that the electric utility provider provided for the proposed energization of the Data Center.
- (7) If the Data Center intends to use backup generators, the following criteria shall apply.
 - (a) Diesel generators shall meet Tier 4 emission standards of the U.S. Environmental Protection Agency.
 - (b) Diesel generators shall undergo annual testing and reports shall be provided to the Borough to ensure that the generators are performing as designed and that emissions do not exceed permitted limits.
 - (c) Emergency energy generation that is diesel, gasoline, or similarly fueled shall be used only at the following times:
 - (i) When the primary source of energy is not available due to an emergency outage.

- (ii) During routine maintenance, or readiness testing for a short duration of time and capped at 100 hours per year.
- (iii) Routine maintenance testing of back-up fossil fuel-powered generators shall be restricted to the hours of 10:00 am through 4:00 pm Monday through Friday.
- (iv) Use for peak shaving or supplying power to the grid is prohibited.
- (d) The applicant shall design and locate the emergency energy generation systems to limit noise and visual impacts as much as possible.
- (e) The operator shall maintain a public website announcing the times when the generators will be in operation. Any operation of the backup generators for testing purposes shall be announced on the website at least 24 hours in advance. The operator shall also notify the Borough at least 24 hours in advance of a test. The operator shall provide the address of the website where the notices required by this Section are published.

F. Noise and Vibration.

- (1) The applicant shall submit a pre-construction noise and vibration study with the conditional use application prepared and sealed by a qualified professional. Such qualified professional shall be an engineer licensed in the Commonwealth of Pennsylvania or other environmental or technical professional with demonstrated education, training and experience in acoustical noise or vibration analysis applicable to the scope of work being performed (defined herein as "Qualified Professional") to include the predicted noise and vibration levels from the operation of the Data Center.
- (2) Simultaneous Operation Assumption. All noise evaluations, studies, modeling, and compliance determinations shall assume the concurrent operation of all generators, cooling systems, mechanical equipment, and other noise-producing devices operating at maximum rated capacity ("Simultaneous Operation"), unless a more restrictive operating condition is required by approval.
- (3) Within 180 days following issuance of a use and occupancy certificate and commencement of operations at the Data Center, the applicant shall submit to the Borough an as-built post-construction noise and vibration study.

The study shall:

- (a) Be conducted by a Qualified Professional using applicable ANSI standards and generally accepted criteria.
 - (b) Demonstrate compliance with all applicable noise regulations set forth in the Data Center Noise Standards Tables at the end of this section. Compliance shall be demonstrated using objective sound level limits expressed in A-weighted decibels (dBA), measured and evaluated in accordance with standardized methodologies acceptable to the Borough.
 - (c) Include sound measurements taken at all property lines.
 - (d) Include measurements taken during normal operations, peak cooling load, during operation of emergency generators under load and assuming Simultaneous Operation.
 - (e) Address low-frequency noise impacts, including compliance with applicable dBC limits set forth in the Data Center Noise Standards Tables.
 - (f) Vibration Standards to be used in the study. Vibration shall be evaluated using two distinct criteria: (a) Building Damage: Ground vibration shall not exceed 0.2 to 0.5 inches per second peak particle velocity (PPV), measured in accordance with USBM RI 8507 or successor standard; and (b) Human Perception: Vibration levels shall not exceed 65 VdB, measured in accordance with ISO 2631-1 or successor standard.
 - (g) Identify all measurement locations, instrumentation used, calibration documentation, testing methodology, operational conditions during testing, and meteorological conditions.
- (4) If the post construction study demonstrates non-compliance with any applicable noise or vibration standard, the applicant shall, within 30 days of written notice from the Borough, submit a corrective action plan prepared by a Qualified Professional. All violations shall be fully remediated within a timeframe approved by the Borough, but in no event later than 90 days following Borough notice of non-compliance, unless extended by the Borough for good cause shown.
 - (5) If the pre-construction noise study establishes a baseline sound level in excess of the maximum sound level permitted under Data Center Noise Standards Tables, the post-construction study shall demonstrate that operations of the proposed use do not increase baseline ambient sound levels. Sound levels within 1 dBA of the ambient sound levels will meet this requirement.

- (6) Objective Noise Standards. Noise limits shall be established by land use category, measurement location, time-of-day, and averaging period, and shall include provisions for instrumentation and low-frequency noise evaluation.
- (7) The Borough may require additional noise and vibration testing upon receipt of substantiated complaints or following material modification, replacement, or addition of mechanical equipment, cooling systems, generators, or other vibration-generating equipment.
- (8) If initial monitoring or complaints indicate a probable violation, the Borough may require interim mitigation measures, which may include operational modifications, equipment limitations, or temporary curtailment of specific noise producing activities until compliance is demonstrated.
- (9) Data Center Noise Standards Tables.

Data Center Noise Standards Tables

The following tables establish objective noise limits, modeling requirements, and enforcement procedures applicable to Data Center use. These standards shall supersede noise standards set forth in Chapter 73 of the Borough Code.

Table 1: Data Center Noise Limits, Measurement, and Compliance Requirements

Category	Requirement
Applicable Uses	Data Centers, including all accessory mechanical equipment, generators, cooling systems, and substations
Measurement Basis	A-weighted sound levels (dBA), unless noted otherwise for low-frequency noise
Receptor Locations	Measurements and modeling shall be conducted at or beyond the nearest property line and at Sensitive Receptors , when present
Operating Condition Assumption	All compliance evaluations shall assume simultaneous operation of all generators, cooling equipment, and other noise-producing devices at maximum rated capacity

Table 2: Numeric Noise Limits by Zoning Use

Receiving Land Use	Daytime (7:00 AM – 10:00 PM)	Nighttime (10:00 PM – 7:00 AM)
Residential or Sensitive Receptor	55 dBA Leq (1-hour)	45 dBA Leq (1-hour)
Mixed-Use / Commercial	60 dBA Leq (1-hour)	50 dBA Leq (1-hour)
Industrial	65 dBA Leq (1-hour)	55 dBA Leq (1-hour)

Short-term tonal or impulsive noise exceeding the above limits by 5 dBA or more shall constitute a violation.

Table 3: Low-Frequency Noise Criteria

Parameter	Requirement
Frequency Sensitivity	C-weighted sound levels (dBC), capturing enhanced sensitivity to low-frequency noise
Measurement Metric	Equivalent continuous sound level (Leq, 1-hour) in dBC
Measurement Locations	At the nearest property line and at Sensitive Receptors, when present
Daytime Limit (7:00 AM – 10:00 PM)	70 dBC Leq (1-hour)
Nighttime Limit (10:00 PM – 7:00 AM)	60 dBC Leq (1-hour)
Tonal / Narrowband Noise	Clearly perceptible low-frequency tonal noise shall require mitigation regardless of overall dBC compliance, as determined by the Qualified Professional or the Borough based on clearly perceptible tonal characteristics
Applicability	Limits apply under simultaneous operation of all generators, cooling systems, and mechanical equipment

Table 4: Modeling and Study Requirements

Requirement	Standard
Pre-construction Study	Required with conditional use application
Post-construction Verification	Required within 180 days of commencement of operations
Prepared By	Qualified Professional with demonstrated noise expertise
Modeling Methodology	ISO 9613-2, CadnaA, SoundPLAN, or equivalent accepted industry model
Meteorological Assumptions	Downwind propagation, ISO-conservative conditions
Equipment Data	Manufacturer sound power levels and octave-band spectra
Low-Frequency Evaluation	Required where large generators or cooling systems are used

Table 5: Measurement Procedures

Element	Requirement
Instrumentation	Type 1 or Type 2 ANSI-certified sound level meter
Calibration	Pre- and post-measurement field calibration required
Measurement Duration	Minimum 15 minutes per location unless otherwise specified. Sound level limits expressed as hourly equivalent levels (Leq, 1-hour) may be evaluated using shorter-duration measurements, including the minimum durations identified in this table, where such measurements are conducted under steady-state operating conditions and are representative of normal operations.
Operating Conditions	Measurements shall include peak cooling load and generator operation under load
Background Noise	Baseline ambient levels documented prior to construction

Table 6: Compliance

Item	Requirement
Material Increase Definition	An increase of ≥ 3 dBA above baseline ambient sound level
Violation Determination	Exceedance of numeric limits or material increase
Retesting Authority	Borough may require additional testing following substantiated complaints or equipment changes

G. Water.

- (1) A Data Center shall be connected to public water.
- (2) The applicant shall provide detailed estimates of daily and annual water usage.
- (3) The applicant shall provide documentation from the public water provider that there is sufficient water available to serve the Data Center without impacting water pressure or availability of water to other users in the Borough. No Data Center shall be approved unless the applicant demonstrates that the anticipated water supply yield is sufficient for the Data Center and will not adversely impact water pressure or availability of water to other users in the Borough.
- (4) The Data Center shall not use groundwater or direct withdrawals from surface watercourses as its primary source of water for cooling purposes.
- (5) The Data Center shall be designed to include air-cooled or closed-loop water circulation systems to cool processing equipment. An applicant may propose an alternative cooling system that is demonstrated to use less water and energy than closed loop systems which alternative cooling system must be approved by the Borough.
- (6) If cooling towers are utilized, the applicant shall submit a plan for mitigating the risk of legionella.
- (7) The applicant shall submit a drought response plan to demonstrate compliance with state, water supplier and local drought declaration requirements.

H. Wastewater Disposal.

- (1) A Data Center shall be connected to public sewer.

- (2) The applicant shall submit an analysis of wastewater disposal needs with the conditional use application which indicates the quantity of wastewater generation expected from sewage and water discharge as part of the Data Center's HVAC system.
- (3) Any untreated discharge of wastewater generated at the Data Center may not be discharged to stormwater systems or surface waters.
- (4) The applicant shall submit documentation certified by the public sewer provider that the provider can support the conveyance and treatment needed.

I. Power Generation Facilities.

- (1) Any energy generation system designed or used to supply power directly to a Data Center during normal operations, including solar, wind, fossil fuel, or nuclear energy generating systems, shall not be considered part of the Data Center use but shall be subject to existing municipal or utility regulations. Such systems shall be considered a separate principal use and shall be approved according to all applicable state and federal regulations along with municipal zoning regulations applicable to such use. The applicant shall select, design and locate the energy generation systems to limit noise, emissions, and visual impacts to adjacent and nearby uses as much as possible. Data center principal buildings shall be located between energy generation systems and residential districts or any other sensitive receptors.
- (2) Electric Utility Substations on the same property as the Data Center they serve must be located on the side or rear of a Data Center principal building so they are screened from public view and shall not be located in a required front yard. On-site substations do not require a buffer or screening between the Data Center Principal Building and the substation.
- (3) Data Center electric utility substations visible from an arterial roadway must include a combination of year-round opaque landscaping and screening walls to minimize visual impact.
- (4) Burying power lines serving the property is strongly encouraged. On-site power lines of 34.5 kV and below must be buried.
- (5) Substations abutting a district boundary other than industrial and/or a parcel containing a sensitive receptor shall be set back a minimum of 800 feet from the property line. If abutting another industrial-zoned parcel and use, substations shall meet the requirements for accessory uses in the underlying zoning district.
- (6) The Data Center electric utility substation shall be subject to applicable zoning district setback requirements. Setbacks shall be measured from the edge of the

enclosure containing the substation to the property boundary of the lot it occupies.

J. Emergency management.

- (1) The applicant shall submit an emergency response plan (ERP) with the conditional use application prepared by a qualified professional. The ERP shall:
 - (a) Be reviewed and accepted by the local fire department, emergency management services and Borough emergency management coordinator as part of the conditional use process.
 - (b) Include detailed procedures for fire suppression, containment, ventilation, and evacuation.
 - (c) Include an evaluation of the access roads and hydrant locations within the site to ensure suitable access for emergency equipment within the site.
 - (d) Ensure that all first responders receive adequate training specific to the installed system.
 - (e) Include provisions for annual fire safety inspections demonstrating compliance with fire safety standards to be performed by a qualified professional on behalf of the Data Center.
- (2) Costs incurred, including specialized training for fire and EMS personnel, shall be reimbursed by the applicant, including future ongoing training specific to the Data Center's ERP.
- (3) Any Data Center proposing battery storage or any other device or group of devices capable of storing energy in order to supply electrical energy at a later time, whether the energy is stored for use on-site or off-site, shall demonstrate compliance with National Fire Protection Association (NFPA) Standard 855, Installation of Stationary Energy Storage Systems, or an equivalent nationally recognized standard and must include fire suppression systems designed specifically for battery storage.
- (4) No Data Center shall be approved unless the applicant demonstrates that procedures for fire suppression, containment, ventilation, and evacuation are sufficiently protective of public health, safety and welfare.
- (5) Each Data Center shall provide 24-hour emergency contact signage that is visible at the main entrance. Such signage shall include the company name (if applicable), the owner/representative's name, the telephone number, and the corresponding local power company's name and telephone number.

- (6) The applicant shall coordinate with the municipal emergency management coordinator to ensure there is adequate radio coverage for emergency responders within all on-site buildings and facilities, based upon existing coverage levels of the municipal public safety radio communications system exterior to on-site buildings. The applicant shall install enhancement systems, as needed, to achieve compliance.
- K. Construction Plans. Applicant shall coordinate with the Borough and develop a construction plan which shall be adhered to by all vehicles and equipment involved in the construction of the Data Center including construction deliveries, equipment and contractors, to minimize disruption to the traffic in the vicinity of the subject property. This plan shall include appropriate times and locations for access by construction vehicles and anticipated delivery of large equipment. This construction plan shall be approved by the Borough as part of final land development plan approval. The Borough shall have the authority to require more detailed information be added to the plans as well as consistent updates as the project progresses.
- L. Electronic Waste. An Electronic Waste Plan shall be submitted with the conditional use application outlining procedures for safe removal and recycling and/or disposal of server infrastructure, hazardous materials, batteries, electronic waste, and related products that meet all state and federal requirements, which will apply in cases when the equipment within the data center is updated or decommissioned. The report shall be subject to review and approval by the Borough.
- M. Decommissioning.
- (1) The applicant shall submit with the conditional use application a decommissioning plan prepared by a qualified professional. The plan shall outline the procedures for safe shutdown, removal of equipment, disposal or recycling of materials, and site restoration.
- (2) The owner of the Data Center must submit a notification of closure if operations are permanently ceased.
- (3) Decommissioning must begin within one year of cessation of Data Center operations, or upon notice of abandonment by the operator, whichever occurs first. Decommissioning shall be completed within 18 months thereafter, unless extended by the Borough for good cause.
- (4) Standards for Decommissioning.
- (a) All above-ground structures, equipment, and accessory facilities shall be removed.
- (b) Hazardous materials, including batteries, fuel, or refrigerants, shall be disposed of in compliance with state and federal law.

- (c) Disturbed soils shall be stabilized and re-vegetated.
 - (d) Any utility connections shall be safely disconnected and capped
 - (e) The site shall be restored to a condition compatible with surrounding land uses or consistent with the most restrictive adjacent zoning district.
- (5) The Borough may require financial security (with related agreements) to be posted to cover the full cost of decommissioning and site restoration if not done in a timely fashion by the operator/owner of the Data Center.”

SECTION 5. SEVERABILITY. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of Council of the Borough of West Chester that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

SECTION 6. REPEALER. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS _____ DAY OF _____, 2026.

ATTEST:

**COUNCIL FOR THE BOROUGH
OF WEST CHESTER**

Sean Metrick, Secretary

By: _____
Nicole Scimone, President

APPROVED THIS _____ DAY OF _____, 2026.

Lillian L. DeBaptiste, Mayor

ORDINANCE NO. ____ - 2026

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 112 TITLED “ZONING” TO AMEND SECTION 112-202 TO AMEND THE DEFINITION FOR RETAIL STORE OR SHOP AND TO ADD A DEFINITION FOR TOBACCO STORE/SMOKE SHOP; SECTION 112-304.C TO ADD A TOBACCO STORE/SMOKE SHOP AS A USE PERMITTED BY CONDITIONAL USE IN THE TC TOWN CENTER AND CS COMMERCIAL SERVICE DISTRICTS; AND TO ADD A NEW SECTION 112-917 TO ADOPT REGULATIONS FOR TOBACCO STORE/SMOKE SHOPS.

BE IT ENACTED AND ORDAINED and it is hereby enacted by authority of the Council of the Borough of West Chester that Chapter 112 of the Code of the Borough of West Chester, titled “Zoning” shall be amended as follows:

SECTION 1. Section 112-202, titled “Definitions”, shall be amended to amend the following definition:

RETAIL STORE OR SHOP

An enterprise engaged in the sale of goods or merchandise to the general public, and the rendering of services incidental to such sale, for items such as antiques, books, beverages, confections, dry goods, flowers and plants, foodstuffs, gifts, garden supplies, hardware, household appliances, jewelry, notions, paint, periodicals, stationary, or wearing apparel, including a dispensary. A retail store or shop which maintains 20% or more of its total display area for the sale of tobacco, tobacco products, Delta (8, 9, 10) or THC products, kratom, ingestible CBD products or materials, or vaping products shall be considered a tobacco store/smoke shop for the purposes of this Chapter.

SECTION 2. Section 112-202, titled “Definitions”, shall be amended to add the following definition:

TOBACCO STORE/SMOKE SHOP- A retail store or shop primarily engaged in selling tobacco and/or tobacco products, CBD, THC, kratom, and/or vaping products. A retail store or shop which maintains 20% or more of its total display area for the sale of tobacco and/or tobacco products and vaping products shall be considered a tobacco store/smoke shop for the purposes of this Chapter. A retail store or shop which holds itself out as a “tobacco store”, a “smoke shop”, a “vape shop” or similar establishment, shall also be considered a “tobacco store/smoke shop” for the purposes of this Chapter. Examples of

vaping products referred to in this Chapter include, without limitation, vaporizers, vape pens, vapor products, hookah pens, electronic cigarettes, e-cigarettes, e-cigs, e-pipes and any other electronic nicotine delivery systems (“ENDS”). ENDS shall be deemed noncombustible tobacco products. Tobacco products as referred to in this Chapter shall include, without limitation, matches, lighters, hookahs, pipes, chewing tobacco, cigarette rolling machines, ashtrays, pipe tools, pipe supplies and pipe accessories.

SECTION 3. Section 112-304.C and the table of uses permitted by conditional use in the TC Town Center and CS Commercial Service District shall be amended to add the following use:

8. Tobacco Store/Smoke Shop.

SECTION 4. A new Section 112-917 titled, “Standards for tobacco store/smoke shop” shall be added and provide as follows:

“§112-917. Standards for tobacco store/smoke shop.

- A. In addition to the requirements in § ~~112-1008~~ that apply to all uses permitted by conditional use, tobacco stores/smoke shops shall also comply with the standards and criteria in this section.
- B. The following standards shall apply to a tobacco store/smoke shop which is permitted by conditional use in the TC Town Center and CS Commercial Service District.
 - (1) A tobacco store/smoke shop shall be located a minimum of 500 feet from another lot where there is a building or structure used as a tobacco store/smoke shop, as measured from the property line.
 - (2) A tobacco store/smoke shop shall be located a minimum of 500 feet from another lot where there is a building or structure or a lot that is used as a school, religious use, public recreation facility, day care center, school bus stop or library, as measured from the property line.
 - (3) A tobacco store/smoke shop shall not be permitted on a lot or within a building that is improved with a residential dwelling or dwellings.
 - (4) Persons under the age of 18 shall not be permitted to enter a tobacco store/smoke shop without a parent or legal guardian. Businesses shall be responsible for verifying the age of consumers. Exterior signage shall be provided stating that minors are prohibited from entering the facility without a parent or legal guardian.
 - (5) Tobacco stores/smoke shops shall not employ persons under the age of 18.

- (6) The sale of tobacco and vape products through self-service displays in a tobacco store/smoke shop shall be prohibited.
- (7) Food sales shall be prohibited within a tobacco store/smoke shop.

SECTION 5. SEVERABILITY. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of Council of the Borough of West Chester that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

SECTION 6. REPEALER. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS _____ DAY OF _____, 2026.

ATTEST:

**COUNCIL FOR THE BOROUGH
OF WEST CHESTER**

Sean Metrick, Secretary

By: _____
Nicole Scimone, President

APPROVED THIS _____ DAY OF _____, 2026.

Lillian L. DeBaptiste, Mayor

The Friendly 2026

Food Fight

July 1st to August 31st

*West Chester Borough vs
East & West Bradford*



*Non-Perishable Food Collection
Drive for the Chester County
Food Bank*

The West Chester Food Collection
site will be in the Municipal Building
from July 1st thru August 31st:
401 E. Gay Street
West Chester, PA 19380

Help the Borough beat the Bradfords by
collecting the most non-perishable food!



www.west-chester.com



America250 Celebration!

Sunday, August 2 from 4 - 8 P.M.

Free Entry!



BUCKLEY BRION
MCGUIRE & MORRIS LLP

9 P.M. - Drone Show



Scan the QR Code for \$10 Tickets to the Rooftop Viewing Party!



Downtown West Chester
Gay St - Matlack St



MINI OF
WEST CHESTER

FIRST TRUST
BANK

Hosted by East Bradford Township, East Goshen Township,
West Chester Borough, West Goshen Township, West Whiteland
Township and Westtown Township



Borough Of West Chester

Fee Schedule: Adopted May 2026

BUILDING PERMITS

New Construction, Alterations, Additions, Demolition, Signs & HVAC	
One & Two Family Dwellings	
First \$1,000	\$80.00
Each Additional \$1,000	\$15
Multi-Family & Non-Residential	
First \$1,000	\$154.50
Each aAdditional \$1,000	\$15
All projects over \$20M in value ICC Model Fee	
Schedule with 4 year averaging for multiplier	

ELECTRICAL PERMITS

First \$1000	\$80.00
Each additional \$1,000	\$10
Annual Maintenance Permit	\$504

PLUMBING PERMITS

<i>fees include one rough & one final inspection</i>	
One & Two Family Dwellings (base fee)	\$80.00
Each fixture	\$25
Multi-Family & Non-Residential (base fee)	\$154.50
Each fixture	\$25

REINSPECTIONS

Additional Inspections for all permits	\$150
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ZONING LETTER

Fire Safety Inspection Fee

(Annual Commercial Fire Inspections)

Building Area and Inspections	
1 to 999 square feet	\$70.00
1,000 to 3,500 square feet	\$95.00
3,501 to 5,000 square feet	\$120.00
5,001 to 10,000 square feet	\$165.00
10,001 to 50,000 square feet	\$225.00
50,001 square feet and up	\$310.10
Re-inspection fee for corrections	\$30.00

PLAN REVIEW FEES

One & Two Family Dwellings, 1st review	\$100
Multi-Family & Non-residential, 1st review	\$150
Each Additional Review	\$100
Zoning Review (Site plans, fences, sheds, patios, etc.)	\$50

RENTAL PERMITS (annual)

Residential Unit/per unit (from \$44.00)	\$66.00
Rental License Transfer Fee	\$5.00
Short Term Rental - per unit	\$66.00

ZONING HEARING BOARD

Variance, Special Exception	
Single Family Dwelling, Commercial Signs	\$500
Public & Institutional	\$800
Multi-family Dwelling, Commercial & Industrial	\$1,200
Each continuance by applicant	\$200

ZONING MATTERS BEFORE BOROUGH COUNCIL

Validity variance and curative amendment	\$2,000
Zoning Change	\$500
Conditional Use:	
Single Family Residential	\$500
Public & Institutional	\$800
Multi-Family dwelling, Commercial & Industrial	\$1,200
Each Continuance:	\$200

BUILDING, HOUSING & FIRE PREVENTION

CODE BOARD OF APPEALS

SUB-DIVISION & LAND DEVELOPMENT REVIEWS

(plus fee schedule of Borough Engineer as approved by Borough Council)	\$400
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LIQUOR LICENSE TRANSFER

SPECIAL PERMITS

Family Day Care Home	\$40
Outdoor Café' (annual fee)	\$200

Failure to appear / no show	\$50.00
Administrative Fee	\$25.00

PUBLIC WORKS

20-Gallon Recycling containers	\$17
Borough disposal bags	\$3
Refrigerator disposal	\$35
Air conditioner disposal	\$25
Dumpster Permit	\$45/week
Dumpster Permit at metered parking Monday-Friday	\$21.00/day
Dumpster Permit at metered parking Saturday	\$10.50/day
Electronics Recycling: t.v.'s, computers monitors, printers, & computer peripherals	\$5
Fine for working without a permit or expired permit	Double Permit Fee (minimum \$50.00)
Bulk Trash Items	\$35
Mattresses & items exceeding 75 lbs. and exceeding 2'x3'x5' in size	
Tire Disposal Recycling Fee 17"	\$10
Tire Disposal Recycling Fee over 17"	\$25
<u>Traffic Control Devices</u>	
Orange Traffic Cones -	Deposit Fee \$10 \$4 each/per day
Barricades -	Deposit Fee \$50 \$15 each/per day
Temporary Signage-	Deposit Fee \$50 \$10 each/per day
Sign Board -	Deposit Fee \$300 \$150/each/day

Set Up/Breakdown Fees (Minimum 3/hours/employee)

Public Works Employee	\$70/hour
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SIDEWALK REPAIRS

Sidewalk permits and inspections	\$30
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CURB CUT

\$35

Curb repairs, or curb cuts made strictly for the installation of a wheelchair ramp are exempt from the curb cut fee

Registration Fee for Hens	\$35
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STREET OPENING

Per Opening (Rounded Up)	\$10/per sq ft
<i>(minimum fee of \$500.00)</i>	

Capital Utility Project - Prior approval required	\$4.00/lineal ft
<i>(minimum fee of \$1,750.00)</i>	of standard trench width (2.5')

STREET OPENING RESTORATION COMPLETED BY THE BOROUGH

up to five square yards -	\$350
\$70 for each additional sq. yd.	

Permit issuance & general inspection fees are not payable by the Commonwealth of PA,, the Federal Government or Public Utilities for the replacement or renewal of their facilities prior to a resurfacing project after notice from the Borough, the installation of street light poles or facilities moved at the request of the Borough

POLICE

Alarm Registration	\$30
Alarm Registration Renewal	\$10
Accident Report	\$15
Police Service @ approved Special Event	\$154/hr
Police Report – Act 134 Records Request	\$175/request

VENDING LICENSE - yearly	\$100
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PARK RENTALS - DAILY

Park rental WEEKDAY resident/non-resident	\$25
Park rental WEEKEND resident fee	\$75
Park rental WEEKEND non-resident fee	\$125

SPECIAL EVENT APPLICATION FEES (SEA)

Run, race, and/or event (non-refundable)	\$250
Block party (non-refundable)	\$50

BOROUGH TOWING CHARGES

Towing Fee	\$65
Storage per day	\$35

METERS

All on-street & surface lot single/multi-space meters	\$1.50/hr
On-street patio, linear footage cost	\$160.00/linear ft

POSTING RESERVATIONS

Meter daily rate	\$21.00
Funeral meter daily rate:	\$10.50
Posting Fee (per block only)	\$100.00
Resident Temporary "No Parking" Sign Fee	\$1/sign

RESIDENTIAL ANNUAL PARKING PERMITS

Lot #3	\$900
Lot N (Greenfield)	\$200
Business Permit	\$125
Guest Pass - 2 per house/apt	\$6.00/each
Replacement fee for guest pass	\$6.00
Resident	\$14
Tenant	\$14
Student Rental	\$14
Property Management	\$14

STREAM PROTECTION PROGRAM

Rate (Tiers 1-5 banded ranges; Tier 6 actual coverage)	\$6.70/1000 s.f.
Appeal Applications	\$0
Credit Applications	\$0
Certifications	\$50

WASTE WATER

Sewer Certifications	\$50
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PARKING LOTS

Chestnut Street Garage - Monthly Day Rate	\$95
Chestnut Street Garage - Monthly Night/Weekend Rate	\$60
Chestnut Street Garage - Monthly 24/7 Rate	\$125
Bicentennial Garage - Monthly Day Rate	\$95
Bicentennial Garage - Monthly Night/Weekend Rate	\$60
Bicentennial Garage - Monthly 24/7 Rate	\$125
Lot #3 - Annual Fee	\$900
Lot #5 - Leased monthly	\$95/space
Lot #6 - Leased annually to County	\$95/space
Lot #6 - Residential permit annually	\$14
Lot #6 - Adjacent - Business Permit	\$75/space
Lot #7 - Leased per month	Garage Market Rate
Lot # 10 - Leased monthly	Garage Market Rate
Greenfield - Annual fee	\$200

GARAGE RATES-Bicentennial & Chestnut

1/2 hour	\$0.75
1 hour	\$1.50
1 1/2 hours	\$2.25
2 hours	\$3.00
2 1/2 hours	\$3.75
3 hours	\$4.50
3 1/2 hours	\$5.25
4 hours	\$6.00
5 hours	\$7.50
6 hours	\$8.50
7 hours to 24 hours	\$9.00

The Borough reserves the right to charge a different fee for the use of the garages for special events, such as: The Chester County Restaurant Festival, the Chili Cook Off, the Halloween Parade, and the Christmas Parade.

PROPERTY TAX

Tax Certifications	\$50
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<u>Copies: \$0.25/page</u>	<u>Color Copies: \$0.50/page</u>
<u>Certification of a Record:</u> \$5 per record, not per page.	
Please note that certification fees do not include notarization fees.	
Specialized Documents:	Actual Cost + \$
<i>examples include blue prints, color copies, non-standard sized documents.</i>	
Postage Fees	Actual Cost
Reimbursement for thumb-drive	Actual Cost
Police Report – Act 134 Records Request	\$175/request

Credit Card Processing Fee	3% of cost of transaction
Public EV Charging	\$1 /hr
Borough Parking Garage Use for social gatherings application fee	\$50.00
Bike Locker Rental Deposit Fee	\$100 annual
Returned Check/Payment	\$35.00

BOROUGH OF WEST CHESTER
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2026-_____

**A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH
OF WEST CHESTER AMENDING THE FEE SCHEDULE OF THE
BOROUGH OF WEST CHESTER.**

BE IT HEREBY RESOLVED that Borough Council of the Borough of West Chester, Chester County, Pennsylvania, adopts the amended Fee Schedule which is attached hereto and incorporated herein as **Attachment “A”** to this Resolution.

RESOLVED AND ADOPTED on this **15th Day of July, 2026**

ATTEST:

**BOROUGH COUNCIL FOR THE
BOROUGH OF WEST CHESTER**

Sean Metrick, Secretary

Nicole Scimone, President

Bernie Flynn, Vice-President

Brian McGinnis, Council Member

Brian Travis, Council Member

Stephen Marvin, Council Member

Jerome Szczepaniak, Council Member

Lisa Kearns, Council Member

AGREEMENT INVESTMENT

DATE PREPARED: 05.15.2026

PREPARED FOR:

Borough of West Chester
401 East Gay Street
West Chester, PA 19380

PREPARED BY

Nexgen Automation, LLC
4501 Chambers Hill Road
Harrisburg, PA 17111

For Services to be Provided at the following Location(s):

Municipal Building – 401 E Gay St
Public Works Dept Building – 205 Lacey St
Goose Creek Plant - 351 Snyder Avenue

Bicentennial Parking Garage – 20 S High St
Public Library Building – 415 N Church St
Taylor Run Plant – 795 Downingtown Pike

Nexgen Automation agrees to provide technical consultation and services described according to the attached schedules:

General Conditions

Scope of Work

Service Dept Procedures

Energy Management Services

Terms and Conditions of Payment

TERM	Year 1	Year 2	Year 3
START DATE	June 1, 2026	June 1, 2027	June 1, 2028
EXPIRATION DATE	May 31, 2027	May 31, 2028	May 31, 2029
CONTRACT COST	\$39,870.00	\$41,465.00	\$43,125.00

After Year 1, this agreement shall automatically renew according to the schedule above unless either party gives the other written notice to the contrary at least 60 days prior to the end of a contract year. Should the scope or coverage of this agreement change, the client will be advised of any pricing adjustments or deviations from the above schedule at least 60 days in advance of the annual renewal date.

In addition to the annual contract amount, the customer is responsible for any applicable sales taxes or governmental charges with regard to the service, maintenance, or technical consulting associated with the equipment covered by this agreement. Payment terms are **Annual in Advance, Net 30 days**.

This proposal, including the terms & conditions and attachments, constitutes the entire agreement and shall become a valid contract after customer acceptance and credit approval by Nexgen Automation. This agreement supersedes all prior presentations and agreements not incorporated herein. This Proposal is valid through the proposed contract start date.

Signatures

Submitted for Nexgen:

Accepted for Customer:

Approved for Nexgen:

By: Stephen Keefer

By: _____

By: Stephen Keefer

Title: General Manager

Title: _____

Title: General Manager

Signature: Stephen Keefer

Signature: _____

Signature: _____

Date: 05.15.2026

Date: _____

Date: _____

BOROUGH OF WEST CHESTER



PURCHASE ORDER REQUEST

TO:

FROM:

SUB: PURCHASE ORDER REQUEST

DATE:

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor

Contact

Address

Phone

Email

Fax

Justification

TOTAL AMOUNT TO BE PAID:

Reference (select one) ☐ Quote ☐ SOW ☐ SA ☐ State Contract



Borough of West Chester – Chestnut Street Parking Garage

14 East Chestnut Street
West Chester, PA 19380

PROPOSAL FOR ELEVATOR SERVICE

Code Elevator, Inc. proposes to furnish all labor and material necessary to perform elevator service and repair work at the Borough of West Chester Chestnut Street Parking Garage located at 14 East Chestnut Street, West Chester, PA 19380.

I. Project Summary

This proposal represents Code Elevator's offer to perform elevator service and repair work at the Borough of West Chester Chestnut Street Parking Garage. The scope of work outlined herein is based on our site survey and field evaluation.

Code Elevator shall perform the following work:

- Secure and hang the elevator safely prior to beginning work.
- Remove the belts from each of the four sheaves located in the elevator pit.
- Remove the existing counterweight sheaves.
- Furnish and install new OEM (OTIS) counterweight sheaves.
- Reinstall the existing belts.
- Unhang the elevator upon completion of repairs.
- Test the elevator and verify proper operation prior to returning the unit to service.

All work shall be performed during regular working hours of the trade (7:00 AM – 3:30 PM), unless otherwise coordinated and agreed upon in advance. The described work above will take approximately two days to complete.

II. Exclusions

This proposal does not include:

- Any work outside the scope specifically listed above.

- Structural, electrical, or machine room modifications unless specifically noted.
- Permits, inspections, or fees by others unless otherwise noted.
- Any unforeseen repairs discovered after work has commenced.

III. Pricing

Total Price for Above Work is Fifteen Thousand Eight Hundred and Fifty Dollars **\$15,850.00.**

Pricing is valid for thirty (30) days from the date of this proposal.

IV. Contract Terms

It is expressly understood and agreed that all verbal agreements are void and that acceptance of this proposal constitutes a binding contract for the material and work specified above. Any modifications to this agreement must be made in writing and signed by both parties.

This contract shall be returned to Code Elevator with the required deposit as outlined. A copy of the fully executed agreement will be provided to the purchaser.

V. Acceptance of Proposal

Customer: Borough of West Chester

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

Submitted By: Code Elevator, Inc.

Stephen Vogelmann

Date: May 22, 2026

ORDINANCE NO. ____ - 2026

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

**AN ORDINANCE OF THE BOROUGH OF WEST CHESTER,
CHESTER COUNTY, PENNSYLVANIA, TO PROHIBIT THE SALE,
MANUFACTURE AND PUBLIC USE OF KRATOM, KRATOM-
DERIVED PRODUCTS AND CONCENTRATED 7-OH SUBSTANCES
WITHIN THE BOROUGH.**

BE IT ENACTED AND ORDAINED and it is hereby enacted by authority of the Council of the Borough of West Chester as follows:

WHEREAS, the Borough of West Chester (the “Borough”) is a home-rule municipality organized under the laws of the Commonwealth of Pennsylvania and governed by an elected Borough Council (“Council”) vested with legislative authority over municipal policy, appropriations, and the use of Borough resources pursuant to the Borough's Home Rule Charter; and

WHEREAS, the United States Food and Drug Administration (“FDA”) has labeled kratom as “the next wave of the opioid epidemic” and stated, “There are no FDA-approved uses for kratom [and the FDA] continues to warn consumers not to use any products labeled as containing the botanical substance kratom or its psychoactive compounds, mitragynine and 7-hydroxymitragynine.”; and

WHEREAS, kratom is not lawfully marketed in the United States as a drug product, a dietary supplement, or a food additive; and

WHEREAS, the United States Drug Enforcement Administration (“DEA”) has listed kratom as a “drug of concern”; and

WHEREAS, there has been a 1,200% jump in kratom-related calls to poison control centers over the last decade, according to the United States Centers for Disease Control, with 167 cases reported to Pennsylvania poison control centers between January 1, 2022 and June 30, 2025; and

WHEREAS, coroners in multiple counties in Pennsylvania, including Chester County, have confirmed kratom-related fatalities; and

WHEREAS, all branches of the United States military completely ban kratom use in all forms – active duty or reserves – on or off duty; and

WHEREAS, 7-OH is a concentrated synthetic version of kratom and is at least 13 times more potent than morphine, acts on the same brain receptors as opioids, and is engineered to be addictive; and

WHEREAS, there are no prescription or over-the-counter drug products containing kratom or its known alkaloids that are legally on the market in the United States; and

WHEREAS, kratom affects babies during pregnancy and may lead to a baby being born with symptoms of withdrawal and in need of treatment; and

WHEREAS, the Council has always prioritized public safety, responsible commerce, and the well-being of its residents;

NOW THEREFORE, BE IT ENACTED AND ORDAINED and it is hereby enacted by authority of the Council of the Borough of West Chester as follows:

SECTION 1. DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply:

KRATOM PRODUCT

Any product, compound, mixture, preparation, extract, derivative, concentrate, resin, or substance containing any part of the plant *Mitragyna speciosa*, including its leaves, alkaloids, extracts, or synthesized equivalents, whether marketed for human consumption or otherwise.

7-HYDROXYMITRAGYNINE PRODUCT or 7-OH PRODUCT

Any product containing 7-hydroxymitragynine, whether naturally derived, chemically synthesized, converted, concentrated, isolated, or otherwise produced, including analogs, derivatives, salts, isomers, or compounds substantially similar in chemical structure or effect.

SELL or SALE

To offer for sale, barter, exchange, transfer, distribute, deliver, furnish, provide, advertise for sale, or otherwise dispense for consideration or without consideration.

POSSESSION WITH INTENT TO DISTRIBUTE

Possession of a prohibited product in quantities, packaging, labeling, marketing, or circumstances indicating an intent to sell, transfer, distribute, or deliver the product to another person.

MANUFACTURE

To produce, prepare, process, compound, convert, package, repack, label, or otherwise create a prohibited product.

PERSON

Any individual, firm, partnership, corporation, company, association, business entity, organization, estate, trust, governmental entity, or other legal entity.

USE

To ingest, inhale, smoke, vape, chew, consume, apply, or otherwise introduce a prohibited product into the human body.

BOROUGH

The Borough of West Chester.

SECTION 2. PROHIBITED ACTS.

It shall be unlawful for any person within the Borough to:

- A. Sell or offer for sale any Kratom Product or 7-Hydroxymitragynine Product;
- B. Manufacture, process, package, distribute, or deliver any Kratom Product or 7-Hydroxymitragynine Product;
- C. Possess any Kratom Product or 7-Hydroxymitragynine Product with intent to distribute;
- D. Use or consume any Kratom Product or 7-Hydroxymitragynine Product in any public place or private property open to the public; and
- E. Maintain, operate, or knowingly permit any establishment or premises to be used for the purpose of selling or distributing Kratom Products or 7-Hydroxymitragynine Products.

SECTION 3. EXEMPTIONS.

This Ordinance shall not apply to:

- A. Any federally approved pharmaceutical product lawfully prescribed and dispensed by a licensed healthcare provider or pharmacy;
- B. Possession or handling of prohibited products by law enforcement personnel, emergency responders, forensic laboratories, or government agencies acting within the scope of official duties; or
- C. Research activities conducted by accredited educational or scientific institutions in compliance with applicable federal and state law.

SECTION 4. ENFORCEMENT.

- A. This Ordinance may be enforced by the Borough Police Department, Code Enforcement Officers, or any other official authorized by Borough Council.
- B. Authorized officials may inspect commercial premises open to the public during normal business hours to ensure compliance with this Ordinance.
- C. Any prohibited products found in violation of this Ordinance may be seized and destroyed in accordance with applicable law.
- D. The Borough may seek injunctive relief or any other remedy authorized by law.

SECTION 5. VIOLATION AND PENALTIES.

Any person who violates or permits the violation of any provision of this Ordinance shall, upon conviction thereof in a summary proceeding brought before a District Justice, be guilty of a summary offense and shall be subject to the payment of a fine of not less than \$100 and not more than \$1,000, plus the costs of prosecution. Upon default of payment thereof, the defendant may be sentenced to imprisonment in the county prison for a period of not more than 30 days. Each section or provision of this Ordinance that is violated shall constitute a separate offense, and each day or portion thereof in which a violation of this chapter is found to exist shall constitute a separate offense, each of which violations shall be punishable by a separate fine imposed by the District Justice of not less than \$100 and not more than \$1,000, plus the costs of prosecution, and upon default of payment thereof, the defendant may be sentenced to imprisonment in the county prison for a term not more than 30 days.

SECTION 6. NUISANCE DECLARATION.

Any property, business, establishment, or premises used in violation of this Ordinance is hereby declared to be a public nuisance and may be subject to abatement proceedings and other lawful remedies.

SECTION 7. NON-PREEMPTION.

This Ordinance shall be interpreted and applied to the fullest extent permitted under state and federal law. Nothing herein shall be construed to permit conduct prohibited by state or federal law.

SECTION 8. SEVERABILITY.

If any provision of this Ordinance, or the application thereof to any person or circumstance is held invalid it shall not affect the remaining provisions of this Ordinance, which shall remain in full force and effect.

SECTION 9. EFFECTIVE DATE.

This Ordinance shall take effect within sixty (60) days of enactment.

ENACTED AND ORDAINED THIS _____ DAY OF _____, 2026.

ATTEST:

**COUNCIL FOR THE BOROUGH
OF WEST CHESTER**

Sean Metrick, Secretary

By: _____
Nicole Scimone, President

APPROVED THIS _____ DAY OF _____, 2026.

Lillian L. DeBaptiste, Mayor

ORDINANCE NO. ____ - 2026

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, TO PROHIBIT THE SALE, MANUFACTURE, AND PUBLIC USE OF KRATOM, KRATOM-DERIVED PRODUCTS, AND CONCENTRATED 7-OH SUBSTANCES WITHIN THE BOROUGH

BE IT ENACTED AND ORDAINED and it is hereby enacted by authority of the Council of the Borough of West Chester as follows:

WHEREAS, the Borough of West Chester (the "Borough") is a home-rule municipality organized under the laws of the Commonwealth of Pennsylvania and governed by an elected Borough Council ("Council") vested with legislative authority over municipal policy, appropriations, and the use of Borough resources pursuant to the Borough's Home Rule Charter; and

WHEREAS, the United States Food and Drug Administration ("FDA") has labeled kratom as "the next wave of the opioid epidemic" and stated, "There are no FDA-approved uses for kratom [and the FDA] continues to warn consumers not to use any products labeled as containing the botanical substance kratom or its psychoactive compounds, mitragynine and 7-hydroxymitragynine."; and

WHEREAS, kratom is not lawfully marketed in the United States as a drug product, a dietary supplement, or a food additive ~~(FDA)~~; and

WHEREAS, the United States Drug Enforcement Administration ("DEA") has listed kratom as a "drug of concern"; and

WHEREAS, there has been a 1,200% jump in kratom-related calls to poison control centers over the last decade, according to the United States Centers for Disease Control, with 167 cases reported to Pennsylvania poison control centers between January 1, 2022 and June 30, 2025; and

WHEREAS, coroners in multiple counties in Pennsylvania, including Chester County, have confirmed kratom-related fatalities; and

WHEREAS, all branches of the ~~United States~~ - military completely ban kratom use in all forms – active duty or reserves – on or off duty; and

WHEREAS, 7-OH is a concentrated synthetic version of kratom and is at least 13 ~~times~~ more potent than morphine, acts on the same brain receptors as opioids, and is engineered to be addictive; and

WHEREAS, there are no prescription or over-the-counter drug products containing kratom or its known alkaloids that are legally on the market in the United States; and

WHEREAS, kratom affects babies during pregnancy and may lead to ~~a~~the baby being born with symptoms of withdrawal and in need of treatment; and

WHEREAS, the ~~Borough Council of West Chester~~ has always prioritized public safety, responsible commerce, and the well-being of its residents;

NOW THEREFORE, be it ordained and enacted by ~~the Borough Council of the Borough of West Chester, Chester County Pennsylvania,~~ as follows:

SECTION 1. DEFINITIONS. For purposes of this Ordinance:

A. “Kratom Product” means any product, compound, mixture, preparation, extract, derivative, concentrate, resin, or substance containing any part of the plant *Mitragyna speciosa*, including its leaves, alkaloids, extracts, or synthesized equivalents, whether marketed for human consumption or otherwise.

B. “7-Hydroxymitragynine Product” or “7-OH Product” means any product containing 7-hydroxymitragynine, whether naturally derived, chemically synthesized, converted, concentrated, isolated, or otherwise produced, including analogs, derivatives, salts, isomers, or compounds substantially similar in chemical structure or effect.

C. “Sell” or “Sale” means to offer for sale, barter, exchange, transfer, distribute, deliver, furnish, provide, advertise for sale, or otherwise dispense for consideration or without consideration.

D. "Possession with Intent to Distribute" means possession of a prohibited product in quantities, packaging, labeling, marketing, or circumstances indicating an intent to sell, transfer, distribute, or deliver the product to another person.

E. "Manufacture" means to produce, prepare, process, compound, convert, package, repack, label, or otherwise create a prohibited product.

F. "Person" means any individual, firm, partnership, corporation, company, association, business entity, organization, estate, trust, governmental entity, or other legal entity.

G. "Use" means to ingest, inhale, smoke, vape, chew, consume, apply, or otherwise introduce a prohibited product into the human body.

H. "Borough" means the Borough of West Chester.

SECTION 2. PROHIBITED ACTS.

It shall be unlawful for any person within the Borough to:

A. Sell or offer for sale any Kratom Product or 7-Hydroxymitragynine Product;

B. Manufacture, process, package, distribute, or deliver any Kratom Product or 7-Hydroxymitragynine Product;

C. Possess any Kratom Product or 7-Hydroxymitragynine Product with intent to distribute;

D. Use or consume any Kratom Product or 7-Hydroxymitragynine Product in any public place or private property open to the public;

E: Maintain, operate, or knowingly permit any establishment or premises to be used for the purpose of selling or distributing Kratom Products or 7-Hydroxymitragynine Products ~~within the Borough.~~

SECTION 3. EXEMPTIONS.

This Ordinance shall not apply to:

A. Any federally approved pharmaceutical product lawfully prescribed and dispensed by a licensed healthcare provider or pharmacy;

B. Possession or handling of prohibited products by law enforcement personnel, emergency responders, forensic laboratories, or government agencies acting within the scope of official duties;

C. Research activities conducted by accredited educational or scientific institutions in compliance with applicable federal and state law.

SECTION 4. ENFORCEMENT.

A. This Ordinance may be enforced by the Borough Police Department, Code Enforcement Officers, **Health Department**, or any other official authorized by the Borough.

Commented [KC1]: Borough doesn't have a Health Dept and doesn't have authority to authorize the County Health Dept to enforce this.

B. Authorized officials may inspect commercial premises open to the public during normal business hours to ensure compliance with this Ordinance.

C. Any prohibited products found in violation of this Ordinance may be seized and destroyed in accordance with applicable **law**.

Commented [KC2]: This language should be discussed and approved by the Chief.

D. The Borough may seek injunctive relief, **license suspension, license revocation**, or any other remedy authorized by law.

Commented [KC3]: What type of license are you referring to?

SECTION 5. **VIOLATION AND PENALTIES.**

A. Civil Penalties.

Any person who violates or permits the violation of any provision of this chapter shall, upon conviction thereof in a summary proceeding brought before a District Justice, be guilty of a summary offense and shall be subject to the payment of a fine of not less than \$100 and not more than \$1,000, plus the costs of prosecution. Upon default of payment thereof, the defendant may be sentenced to imprisonment in the county prison for a period of not more than 30 days. Each section or provision of this chapter that is violated shall constitute a separate offense, and each day or portion

Commented [KC4R3]: The Borough doesn't issue business licenses per se- it issues zoning permits for uses but this is not an appropriate remedy under the MPC for a zoning violation and this ordinance is not a zoning ordinance.

Commented [KC5]: Based on the Borough Code, this type of ordinance should be enforced in a summary criminal manner.

thereof in which a violation of this chapter is found to exist shall constitute a separate offense, each of which violations shall be punishable by a separate fine imposed by the District Justice of not less than \$100 and not more than \$1,000, plus the costs of prosecution, and upon default of payment thereof, the defendant may be sentenced to imprisonment in the county prison for a term not more than 30 days.~~The Borough may impose:~~

- ~~1. Civil fines not exceeding \$100 for a first offense;~~
- ~~2. A fine not exceeding \$200 for a second offense; and \$500 for a third and subsequent offenses~~

~~3. Suspension or revocation of municipal business licenses;~~

~~4.1. Administrative enforcement costs;~~

~~5. Closure orders for businesses operating in violation of this Ordinance.~~

~~Each day a violation continues shall constitute a separate offense.~~

Commented [KC6]: I am not aware of any business licenses the Borough issues.

Commented [KC7]: I am not sure this is an appropriate remedy.

SECTION 6. NUISANCE DECLARATION.

Any property, business, establishment, or premises used in violation of this Ordinance is hereby declared to be a public nuisance and may be subject to abatement proceedings and other lawful remedies.

SECTION 7. NON-PREEMPTION.

This Ordinance shall be interpreted and applied to the fullest extent permitted under state and federal law. Nothing herein shall be construed to permit conduct prohibited by state or federal law.

SECTION 8. SEVERABILITY.

If any provision of this Ordinance, or the application thereof to any person or circumstance is held invalid it shall not affect the remaining provisions of this Ordinance, which shall remain in full force and effect.

SECTION 9. EFFECTIVE DATE.

This Ordinance shall take effect sixty (60) days after ~~immediately upon final enactment as provided by law. Compliance date is 60 days after enactment.~~

ENACTED AND ORDAINED THIS _____ DAY OF _____, 2026.

ATTEST: _____ COUNCIL FOR THE BOROUGH
OF WEST CHESTER

By: _____
Sean Metrick, Secretary Nicole Scimone, President

_____ APPROVED THIS _____ DAY OF _____, 2026.

Lillian L. DeBaptiste, Mayor

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received:

6/3/26

Date Payment(s) Received:

6/3/24

YES

N/A

☒

Completed and Signed Application

☒

Date of event/Event time/Set up/Breakdown

See attached

☒

Map of the Event or Location of the Event

See attached

☒

List of Streets to be Closed for the Event

See attached

☒

List of Borough Services requested - to be reviewed by West Chester Borough

WC PW

☒

Non-refundable application fee - may be cash, check, or money order

online \$50.00

☒

Applicant's Certificate of Insurance

☐☒

West Chester Police Department Fees - required for runs

☐☒

List of Food Vendors with Chester County Health Department Licenses

☐☒

List of Sub-Contractors with Certificates of Insurance

☐☒

Proof of public transportation approval if public streets are to be closed

☐☒

Proof of notification to Good Fellowship Ambulance - required for runs

☐☒

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works

YES ☐NO ☐

Date: _____

Approved by Parking Department

YES ☐NO ☐

Date: _____

Approved by Parks and Recreation

YES ☒NO ☐

Date: KAU 7/1/24

Approved by Police Department

YES ☐NO ☐

Date: _____

Approved by Borough Council

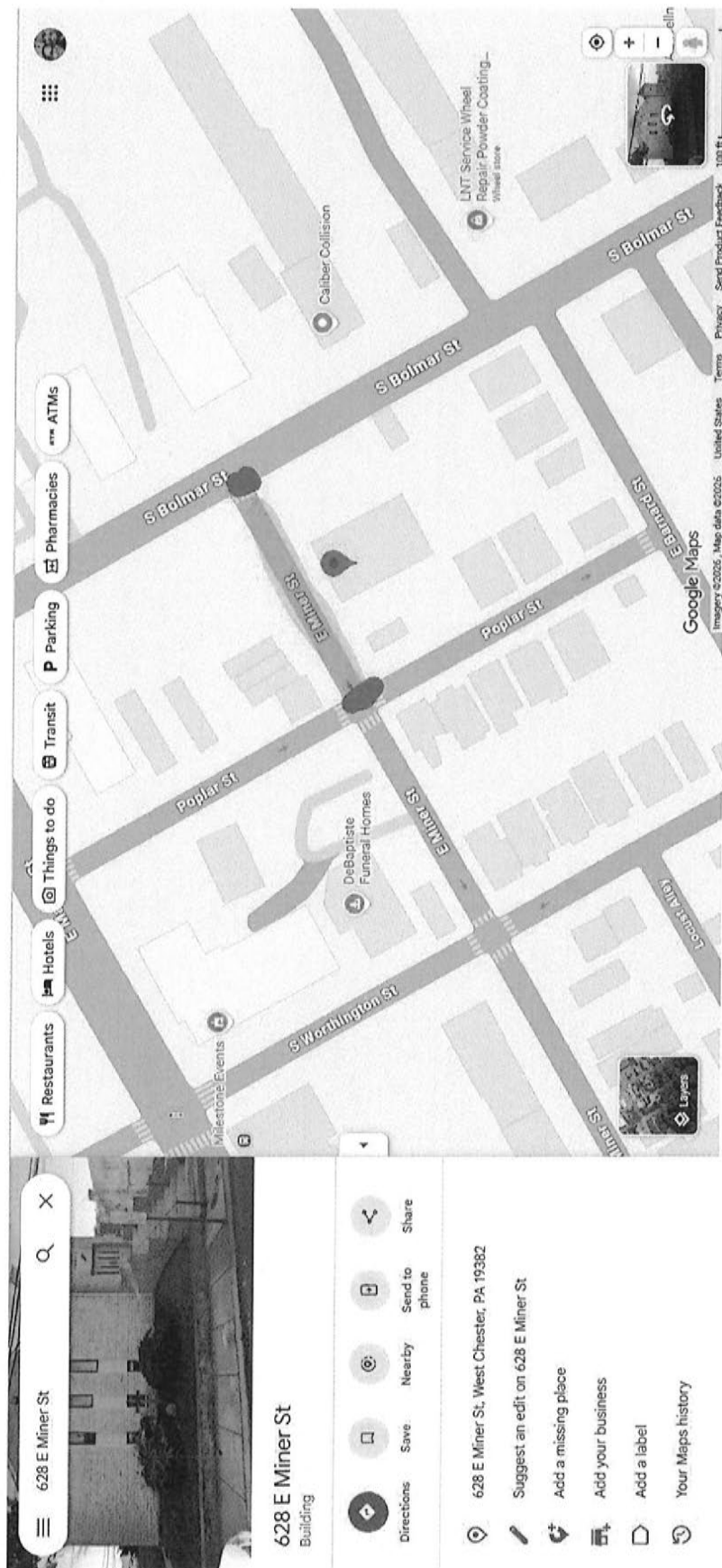
YES ☐NO ☐

Date: _____

Notes:

Permit #: SE-26-0027 Status: COMPLETENESS REVIEW Contact: Jackson, Tisha Site Address: 628 E MINER ST
 Type: SPECIAL EVENT PERMIT Project Name: Mount Carmel Church Block Party Contractor: WEST CHESTER, PA 19382

Name	Value
DAY-OF CONTACT NAME:*	Tisha Jackson  
DAY-OF CONTACT PHONE NUMBER:*	REDACTED 
DATE OF EVENT:*	07/25/2026  
SET-UP TIME:*	0800  
BREAK-DOWN TIME:*	1800  
EVENT START TIME:*	1200  
EVENT END TIME:*	1600  
TYPE OF EVENT:*	Block Party  
NUMBER OF PARTICIPANTS:*	100 
NUMBER OF WORKERS:*	20 
LIST ALL STREET CLOSURES:*	E. Miner between Bolmar and Poplar  
IMPACT ON PUBLIC TRANSPORTATION:*	No  
FOOD VENDORS:*	☐ 
CRAFTERS:*	☐ 
CRAFTERS COUNT:*	0 



Brief Summary of Proposed Red-Line Changes to Chapter 104 (Vehicles & Traffic)

- **Updated vehicle definitions**
 - Revises definitions of “**Oversized Vehicle**” and “**Truck**” to more clearly regulate large commercial and specialty vehicles. Includes a note to consider using East Bradford Township's updated definition. ⁱ
- **Modernized enforcement provisions**
 - Updates penalty language for temporary traffic regulations, experimental traffic controls, U-turn violations, and stop-sign violations to align with current law and enforcement practices. ⁱⁱ
- **Traffic code cleanup**
 - Reserves or removes several outdated sections (including yield intersections, lane restrictions, blocking intersections, and other obsolete provisions) to streamline the chapter. ⁱⁱⁱ
- **New truck route ordinance**
 - Replaces existing truck restrictions with a comprehensive **designated truck route system**, including exceptions for local deliveries, utilities, government vehicles, emergency vehicles, and school buses. ^{iv}
- **Municipal vehicle access exception**
 - Allows Borough and East Bradford municipal vehicles to use specified portions of Bradford Avenue that are otherwise restricted. ^v
- **Parking regulations consolidated and updated**
 - Reorganizes numerous parking restrictions, no-parking zones, street sweeping restrictions, and alley parking regulations into updated tables. ^{vi}
- **Electric vehicle charging section added**
 - Creates regulations for EV charging spaces and limits use to electric vehicles actively charging. ^{vii}
- **Oversized vehicle parking restrictions**
 - Adds stronger limits on parking oversized vehicles on public streets and Borough property, with limited exceptions for loading, services, and emergencies. ^{viii}
- **Bus stops, loading zones, and special-use parking updated**
 - Revises and expands designated bus stops, loading zones, passenger loading areas, handicapped spaces, university vehicle spaces, and other special-purpose parking zones. ^{ix}
- **Fine structure revised**
 - Updates parking, oversized vehicle, handicapped parking, meter, booting, and other enforcement penalties to a more standardized fine schedule. ^x

- **Metered parking modernization**
 - Updates meter regulations, rates-by-resolution language, parking durations, First Friday provisions, and allows for future kiosk-based payment systems. ^{xi}
- **Food truck regulations added**
 - Establishes rules for food truck operation, permits, and use of parking spaces. ^{xii}
- **Snow emergency provisions updated**
 - Clarifies declaration procedures, parking restrictions, towing authority, and emergency use of Borough parking facilities. ^{xiii}
- **Booting and towing provisions updated**
 - Revises vehicle immobilization procedures, fees, appeal rights, towing authority, and penalties for tampering with a boot. ^{xiv}
- **Valet parking regulations expanded**
 - Creates a detailed permitting, insurance, fee, renewal, and enforcement framework for valet operations in the Town Center District. ^{xv}
- **Outstanding review items**
 - Draft comments indicate the need for **Police Department feedback on the Borough-wide U-turn prohibition** and confirmation of some traffic-signal locations by Public Works. ^{xvi}

Bottom line: The ordinance is largely a modernization and consolidation effort, with the most significant policy changes being the new truck route system, oversized vehicle regulations, EV charging rules, updated parking controls, revised penalties, and expanded valet/booting provisions. ^{xvii}

ⁱhttps://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

ⁱⁱhttps://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

ⁱⁱⁱhttps://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{iv}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^vhttps://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{vi}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{vii}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{viii}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{ix}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^xhttps://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{xi}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{xii}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{xiii}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{xiv}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{xv}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{xvi}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

^{xvii}https://westchester1-my.sharepoint.com/personal/rreiner_westchester_com/_layouts/15/Doc.aspx?sourcedoc=%7B8052889E-BC97-4CFF-AF4C-20BC2A0E1D3B%7D&file=20260504_BB%20edit%20Chapter%20104%20full.docx&action=default&mobileredirect=true

Chapter 104

VEHICLES AND TRAFFIC

ARTICLE I General Regulations		§ 104-24.	Accident reports required.
§ 104-1.	Definitions and interpretation.		
§ 104-2.	Manner of adopting permanent traffic and parking regulations.	§ 104-25.	Standing without lights authorized.
§ 104-3.	Temporary and emergency regulations.	§ 104-26.	Vehicles to be parked within marked spaces.
§ 104-4.	Experimental regulations.	§ 104-27.	Truck parking prohibited at all times in certain locations.
§ 104-5.	Authority of police officers.	§ 104-28.	(Reserved)
§ 104-5.1.	Use of speed-timing devices.	§ 104-29.	Parking prohibited at all times in certain locations.
ARTICLE II Traffic Regulations		§ 104-29.1.	Parking prohibited at all times in certain locations; signs designating tow-away zone.
§ 104-6.	Motor vehicles not to be driven on sidewalks.	§ 104-29.2.	(Reserved)
§ 104-7.	(Reserved)	§ 104-30.	Parking prohibited in named and unnamed alleys between signs.
§ 104-8.	Traffic signals at certain intersections.	§ 104-31.	Parking prohibited in certain locations during school hours.
§ 104-9.	One-way highways established.	§ 104-32.	Parking prohibited during certain hours.
§ 104-10.	Speed limit zones established.	§ 104-33.	Parking time limited at certain locations.
§ 104-11.	U-turns prohibited.	§ 104-34.	Parking limited to doctors' patients at certain locations.
§ 104-12.	(Reserved)	§ 104-34.1.	Electric vehicle charging station.
§ 104-13.	(Reserved)	§ 104-35.	(Reserved)
§ 104-14.	(Reserved)	§ 104-35.1.	(Reserved)
§ 104-15.	(Reserved)	§ 104-35.2.	(Reserved)
§ 104-16.	Stop intersections established.	§ 104-35.3.	(Reserved)
§ 104-17.	Yield right-of-way intersections established.	§ 104-35.4.	(Reserved)
§ 104-18.	Traffic lane restrictions.	§ 104-35.5.	(Reserved)
§ 104-19.	Blocking certain intersections prohibited.	§ 104-35.6.	(Reserved)
§ 104-20.	Certain classes of vehicles prohibited on certain highways.	§ 104-36.	(Reserved)
§ 104-21.	(Reserved)	§ 104-36.1.	(Reserved)
§ 104-22.	Unlawful to operate motor vehicles or tractors on highways closed for construction or repair.	§ 104-36.2.	(Reserved)
§ 104-23.	(Reserved)		

ARTICLE III Parking Regulations

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§ 104-36.3.	(Reserved)	§ 104-57.	Purpose of levying and assessing parking meter deposits.
§ 104-37.	(Reserved)		
§ 104-38.	(Reserved)	§ 104-58.	Violations and penalties.
§ 104-39.	Oversized vehicles.	§ 104-59.	Purchase and installation of parking meters authorized.
§ 104-40.	School bus parking.	§ 104-60.	Provisions not to affect other parking prohibitions.
§ 104-41.	Parking prohibited on private property.		
§ 104-42.	Designation of bus stops; parking otherwise prohibited.		
§ 104-43.	Designation of loading zones; parking otherwise prohibited.		ARTICLE V (Reserved)
§ 104-44.	Designation of taxi zones and car share zones; parking otherwise prohibited.	§ 104-61.	through § 104-65. (Reserved)
§ 104-45.	Special purpose parking zones established; parking otherwise prohibited.		ARTICLE VI Metered Off-Street Parking
§ 104-45.1.	Parking prohibited at handicapped areas.	§ 104-66.	Metered or leased parking lots established.
§ 104-46.	Violations and penalties.	§ 104-67.	Parking time limits, charges and hours of operation for various parking lots.
ARTICLE IV On-Street Metered Parking		§ 104-68.	Placement and characteristics of meters.
§ 104-47.	Parking meter zones established.	§ 104-69.	Parked vehicles to be within individual parking spaces.
§ 104-48.	Placement and characteristics of parking meters.	§ 104-70.	Manner of parking at meters.
§ 104-49.	Parked vehicles to be wholly within marked spaces.	§ 104-71.	Unlawful operation of business.
§ 104-50.	Manner of parking at meter.	§ 104-72.	Coin deposit in meter required; overtime parking unlawful.
§ 104-51.	Overtime parking unlawful.	§ 104-72.1.	Deposit of coins and failure to operate meter.
§ 104-52.	(Reserved)	§ 104-72.2.	Parking meter and multicompartament parking control device.
§ 104-52.1.	Deposit of coins and failure to operate meter.	§ 104-73.	Unlawful to tamper with meters.
§ 104-53.	(Reserved)	§ 104-74.	Duty of police officers and parking enforcement officers.
§ 104-54.	Suspension of metered parking on first Fridays from 5:00 p.m. until 10:00 p.m.	§ 104-75.	Revision of rates and charges authorized.
§ 104-55.	Unlawful to tamper with meter.	§ 104-76.	Use of revenues received.
§ 104-55.1.	Unlawful operation of business.	§ 104-77.	Violations and penalties.
§ 104-56.	Duty of police officers and parking enforcement officers.	§ 104-78.	Contracts for lease or purchase of meters authorized.

VEHICLES AND TRAFFIC

ARTICLE VII Snow and Ice Emergency		§ 104-95.1.	"No parking" posting required for private commercial properties.
§ 104-79.	Declaration of emergency; automatic emergency.	ARTICLE IX Additional Parking Violations and Penalties	
§ 104-80.	Parking prohibited on specific highways during emergency; restrictions on operation of motor vehicles and tractors on such streets.	§ 104-96.	Parking restrictions at sidewalks, crosswalks, bridges and beyond curb in nondesignated parking spaces.
§ 104-81.	Placement of signs along highways affected: information on existence of emergency.	§ 104-97.	Parking restrictions at curblines, railroad crossings and traffic control devices and near intersections.
§ 104-82.	Highways affected.	§ 104-98.	Parking restrictions within intersections and at excavations, driveways or fire hydrants.
§ 104-83.	Violations and penalties.		
§ 104-84.	Use of off-street parking lots during emergencies.	§ 104-99.	Stopping and/or standing of vehicles/double parking prohibited on any public street or public alley.
§ 104-85.	Removal of vehicles during emergencies.		
ARTICLE VIII Removal and Impounding of Illegally Parked Vehicles			
§ 104-86.	Authority to remove and impound illegally parked vehicles.	ARTICLE X Interpretation	
§ 104-87.	Approved storage garages designated.	§ 104-100.	Continuation of existing regulations.
§ 104-88.	Garages to provide certificates of insurance.	ARTICLE XI Immobilizing Vehicles	
§ 104-89.	Towing and storage charges fixed.	§ 104-101.	Boot installation.
§ 104-90.	Notification of removal and impounding.	§ 104-102.	Notice of booting.
§ 104-91.	Effect of payment of towing and impounding charges without protest.	§ 104-103.	Removal of boot.
§ 104-92.	Effect of payment of charges under protest.	§ 104-104.	Immobilization hearing.
		§ 104-105.	Towing and storage of immobilized vehicles.
§ 104-93.	Records of vehicles removed and impounded.	§ 104-106.	Booting fee.
§ 104-94.	Liability of owner or operator of vehicle for fine or penalty.	§ 104-107.	Tampering with boot prohibited.
§ 104-95.	Restrictions upon removal of vehicles.	ARTICLE XII Valet Parking	
		§ 104-108.	Scope.

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§ 104-109.	Definitions.	§ 104-113.	Prohibited activities.
§ 104-110.	Valet parking application.	§ 104-114.	Insurance.
§ 104-111.	Fees.	§ 104-115.	Violations and penalties.
§ 104-112.	Use of public parking garage or surface lot.		

[HISTORY: Adopted by the Council of the Borough of West Chester 6-13-1973. Amendments noted where applicable.]

ARTICLE I General Regulations

§ 104-1. Definitions and interpretation.

- A. Words and phrases, when used in this chapter, shall have the meanings ascribed to them in the Vehicle Code of Pennsylvania, as now in force, or as hereafter amended, enacted or reenacted, except where the context clearly indicates a different meaning.
- B. For the purposes of this chapter, the following terms shall have the meanings indicated:

ALLEY- A street or highway intended to provide access to the rear or side of lots or buildings in urban districts and not intended for the purpose of through vehicular traffic.

BOOT or BOOTED — The act of immobilizing a motor vehicle in such a manner as to prevent its operation with a device or by means which will cause no damage to such a vehicle unless it is moved while such device is in place or such means are employed.

LEGAL HOLIDAYS — New Year's Day, Martin Luther King's Birthday, President's Day, Good Friday, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day and New Year's Eve.

OUTSTANDING PARKING CITATION — A citation issued for a violation of any parking regulation in Articles III, IV, VI, VII and IX of this Chapter 104 of the Borough Code or the Pennsylvania Motor Vehicle Code for which a citation has been issued and the fine has not been paid.

OVERSIZED VEHICLE — Any motor vehicle with a gross vehicle weight ("GVW") of 10,000 pounds or more. This definition also includes the following vehicles as defined by the Pennsylvania Motor Vehicle Code, (75 Pa.C.S.A. § 102): articulated bus, bus, combination, food trailer, house trailer, mobile home, motor home, recreation trailer, semitrailer, recreational vehicle, as well as any automobile or boat transporter or trailer, truck camper, truck tractor, utility trailer, boat, snow mobile, all-terrain vehicle, pick-up campers, tent trailers or similar vehicles or trailers.

TRUCK- A vehicle over 45 feet in length and/or with a gross vehicle weight rating or gross combination weight rating in excess of 17,000 pounds. A motor vehicle designed primarily for the transportation of property. The term includes motor vehicles designed with seats that may be readily removed and reinstalled if those vehicles are primarily used for the transportation of property.

- C. In this chapter, the singular shall include the plural, the plural shall include the singular and the masculine shall include the feminine and the neuter.
- D. ~~In this chapter, the sections governing violations and penalties, and in particular §§ 104-46, 104-56 and 104-74, have been drafted to encourage prompt payment of fines and penalties. More specifically, fines and penalties have been set at a specified rate, but it has been provided that if the fines and penalties are paid within 72 hours, they may be paid at a specified reduced rate. Since the cost of administration of the fines and penalties provisions of this chapter significantly increase after 72 hours, the Council of the Borough of West Chester believes that the best interests of the Borough are served by encouraging prompt payment of fines and penalties in accordance with the procedures set forth in the relevant sections contained in this chapter. [Added 2-11-1981 by Ord. No. 1-1981]~~

Commented [RR1]: It was recommended to use the definition from East Bradford's most recent update

§ 104-2. Manner of adopting permanent traffic and parking regulations.

All traffic and parking regulations of a permanent nature shall be enacted as ordinances or as parts of

Borough of West Chester, PA

ordinances or as amendments to ordinances of the Borough of West Chester.

§ 104-3. Temporary and emergency regulations.

A. The Mayor and Parking Services Department shall have the following powers to regulate traffic and

parking temporarily:

- (1) In the case of fire, flood, storm or other emergency, to establish temporary traffic and/or parking regulations.
 - (2) In other occasions where temporary regulation of traffic and parking may be necessary, including but not limited to public works, funerals, parades, and other public events.
- B. Such temporary and emergency regulations shall be enforced by the Mayor and the Police Department in the same manner as permanent regulations. Any person who shall operate or park a vehicle or tractor in violation of any such regulation or who shall move, remove, destroy, injure or deface any sign or marking erected, posted or made to give notice of any such regulations shall, upon conviction thereof, be liable for the penalty set forth in the law or elsewhere in this chapter for a violation of such nature and, in case of a violation for which no specific penalty is set forth in the law or elsewhere in this chapter, to a fine of not more than \$205 and costs of prosecution or to imprisonment in the county jail for not more than five days, or both.

§ 104-4. Experimental regulations.

The Borough Council may, from time to time, designate places upon and along the highways in the Borough where, for a period of not more than 90 days, specific traffic and/or parking regulations, prohibitions and restrictions shall be in force and effect and shall designate such locations by proper signs and markings. Such regulations, prohibitions and restrictions shall be effective just as if they had been specified in this chapter. No person shall operate or park a vehicle or tractor in violation of any such regulation, prohibition or restriction, and no person shall move, remove, destroy or deface any sign or marking erected, posted or made by authority of this section. Any person who shall violate any provision of this section shall, upon conviction thereof, be liable to the penalty set forth in the law or elsewhere in this chapter for a violation of such nature and, in case of a violation for which no specific penalty is set forth in the law or elsewhere in this chapter, to a fine of not more than \$2540 and costs of prosecution or to imprisonment in the county jail for not more than five days, or both, provided that the purpose of this section is to allow for the test and experimental determination of the feasibility and desirability of permanent changes in the ordinances of the Borough relative to traffic and parking.

§ 104-5. (~~R e s e r v e d .~~) ~~Authority of police officers. IS THIS NEEDED??~~

~~The police officers of the Borough of West Chester are hereby given authority to direct traffic on the highways of the Borough and at intersections thereof.~~

§ 104-5.1. Use of speed-timing devices.

- A. Approval of use. The use of speed-timing devices, as defined and set forth in the Pennsylvania Vehicle Code and the regulations promulgated pursuant thereto, is hereby approved in and for the Borough of West Chester to aid in the enforcement of speed restrictions applicable within the borders of the Borough. The police officers of the Borough are hereby authorized and directed to use approved speed-timing devices to aid in the enforcement of speed restrictions applicable within the borders of the Borough of West Chester.
- B. Statutory authority. All types of speed-timing devices permitted by the Pennsylvania Vehicle Code and regulations promulgated pursuant thereto, as the same may be amended from time to time, are hereby approved for use by all Borough police officers. The speed-timing devices hereby approved

include mechanical, electrical and electronic devices as set forth in the Vehicle Code, provided that those devices shall be of the type approved by the Pennsylvania Department of Transportation as provided in the Act of June 17, 1976, P.L. 162, No. 81, Section 81, 75 Pa.C.S.A. §3368, and the regulations promulgated thereunder.

~~C. Types of devices. The speed timing devices designated in § 104-5.1B hereof shall include, by way of example, but need not be limited to, the devices set forth in Section 105.51 of Title 67 of the Pennsylvania Code, including:~~

- ~~(1) Electrical speed timing systems manufactured by Richard Hageman.~~
- ~~(2) Model TK-100, Excessive Speed Preventer, manufactured by Systems Innovation, Inc.~~
- ~~(3) Speed Chek, manufactured for the Union Agency.~~
- ~~(4) Mechanical equipment as set forth in the reference section of the Pennsylvania Code, including stop watches and the speed machine manufactured for the Union Agency.~~
- ~~(5) C. Electrical-mechanical equipment as set forth in Section 105.91 of Title 67 of the Pennsylvania Code, including Vascar-Plus, manufactured by Traffic Safety Systems, Inc.~~

~~D. C. Signs. Legible signs giving public notice of speed timing devices in the Borough of West Chester may be posted at or near the public highways at the boundaries of or within the Borough.~~

ARTICLE II
Traffic Regulations

§ 104-6. (Reserved.) ~~Motor vehicles not to be driven on sidewalks.~~

~~No person shall operate a motor vehicle or tractor upon any sidewalk in the Borough, nor shall any person operate a motor vehicle upon or across any sidewalk except in order to gain access to or egress from a driveway or alley at such locations where the curb, if such sidewalk is curbed, shall have been properly cut down for the purpose. Any person who shall violate any provision of this section shall, upon conviction thereof, be sentenced to pay a fine of not more than \$50 and costs of prosecution or to imprisonment in the county jail for not more than 10 days, or both.~~

§ 104-7.(Reserved.)

§ 104-8. Traffic signals at certain intersections. PUBLIC WORKS TO CONFIRM

- A. At the following intersections official traffic signals shall be erected (or if heretofore erected are hereby ratified), and traffic at such intersections shall be directed by such signals:

Bradford Avenue and Strasburg Road.
Chestnut Street, Wayne Street and Hannum Avenue

Church Street and Chestnut Street.
Darlington Street and Chestnut Street.
Gay Street and Adams Street.
Gay Street and Church Street.
Gay Street and Darlington Street.
Gay Street and Matlack Street.
Gay Street and Walnut Street.
Hannum Avenue and Strasburg Road.
High Street and Chestnut Street.
High Street and Gay Street.
High Street and Linden Street.
High Street and Market Street.
High Street and Marshall Street.
High Street and Miner Street.
High Street and Price Street.
High Street and Rosedale Avenue,
High Street and Union Street.
Market Street and Adams Street.
Market Street and Bolmar Street.

Market Street and Church Street.
 Market Street and Matlack Street.
 Market Street and New Street.
 Market Street and Walnut Street.
 Market Street and Worthington Street.
 Matlack Street and Chestnut Street.
 New Street and Price Street.
 New Street and Rosedale Avenue.
 Walnut Street and Chestnut Street.

~~B. Any operator of a vehicle or tractor who shall disobey the directions of any traffic signal shall, upon conviction thereof, be in violation of this Code and be sentenced to pay a fine of not more than the maximum fine as permitted by law \$5 and costs of prosecution or to imprisonment in the county jail for not more than three days, or both.~~

§ 104-9. One-way highways established.

~~A. The following are hereby established as one-way highways. Any person who shall operate a motor vehicle or tractor upon any highway or portion thereof hereby established as a one-way highway other than in the direction hereby established for traffic thereon shall, upon conviction thereof, be in violation of this Code and be sentenced to pay a fine of not more than \$10 the maximum fine as permitted by law and costs of prosecution or to imprisonment in the county jail for not more than five days, or both.~~

~~B. :~~

Highway	From	To	Direction of Travel
Adams Street	Rosedale Street	Joseph Street	Northbound
Adams Street	Washington Street	Chestnut Street	Southbound
Barnard Street	Brandywine Street	Matlack Street	Eastbound
Biddle Street	Evans Street	Franklin Street	Westbound
Biddle Street	Franklin Street	Evans Street	Westbound
Biddle Street	Matlack Street	Brandywine Street	Westbound
Brandywine Street	Miner Street	Market Street	Northbound

Highway	From	To	Direction of Travel
Chestnut Street	Matlack Street	Hannum Avenue	Westbound
Church Street	Chestnut Street	Rosedale Avenue	Southbound
Darlington Street	Price Street	Virginia Avenue	Northbound
Dean Street	Brandywine Street	High Street	Eastbound
Franklin Street	Chestnut Street	Biddle Street	Southbound
Gay Street	Bolmar Street	New Street	Westbound
Gay Street	New Street	Wayne Street	Westbound
Hannum Avenue	Wayne Street	New Street	Eastbound
Lacey Street	Matlack Street	High Street	Westbound
Lafayette Street	Matlack Street	Walnut Street	Westbound
Lafayette Street	New Street	High Street	Eastbound

Highway	From	To	Direction of Travel
Law Alley	North side of west exit from Borough Parking Grage	Chestnut Street	Northbound
Linden Street	Franklin Street	High Street	Westbound
Locust Alley	Sharon Alley	Walnut Street	Eastbound
Magnolia Street	High Street	Matlack Street	Eastbound
Maple Alley	Rosedale Avenue	Nields Street	Northbound
Market Street	New Street	Bolmar Street	Eastbound
Matlack St.	Gay Street	Chestnut Street	Northbound
Matlack Street	Market Street	Rosedale Avenue	Southbound
Middle Alley	Walnut Street	Matlack Street	Eastbound
Miner Street	Bolmar Street	Franklin Street	Westbound
Miner Street	Matlack Street	Wayne Street	Westbound
Miner Street	Railroad Alley	Matlack Street	Westbound
New Street	Virginia Avenue	Union Street	Southbound
Nields Street	High Street	Franklin Street	Eastbound

Highway	From	To	Direction of Travel
Penn Street	Gay Street	Chestnut Street	Northbound
Penn Street	Joseph Street	Rosedale Avenue	Southbound
Poplar Street	Market Street	Barnard Street	Southbound
Prescott Street	Church Street	Walnut Street	Eastbound
Rosedale Avenue	Penn Street	Adams Street	Westbound
Union Street	Brandywine Street	Bradford Avenue	Westbound
Union Street	Matlack Street	Brandywine Street	Westbound
Walnut Street	Rosedale Avenue	Miner Street	Northbound
Washington Street	Wayne Street	Franklin Street	Eastbound
Wilmont Street	Market Street	Pearl Street	Southbound
Wollerton Alley	Wayne Street	Brandywine Street	Westbound

Highway	From	To	Direction of Travel
Worthington Street	Barnard Street	Market Street	Northbound

~~C.A. **MOVED TO A.** Any person who shall operate a motor vehicle or tractor upon any highway or portion thereof hereby established as a one-way highway other than in the direction hereby established for traffic thereon shall, upon conviction thereof, be sentenced to pay a fine of not more than \$10 and costs of prosecution or to imprisonment in the county jail for not more than five days, or both.~~

§ 104-10. Speed limit zones established. ~~[Added 3-10-1982 by Ord. No. 1-1982]~~

Speed limit zones are established on the following streets or parts of streets:

Highway	Direction of Travel	Speed Limit (mph)	Location
Ashbridge Street	Both	25	From High Street to Pa. Route 322
Bolmar Street	Southerly	25	Between Market Street and Nields Street
Bradford Avenue	North	25	From Price Street to Strasburg Road
Chestnut Street	Westerly	25	From Matlack Street to Hannum Avenue
Church Street	Both	25	Between Sharpless Street and Rosedale Avenue
Franklin Street	Both	25	Between Nields Street and Rosedale Avenue
Hillside Drive	Both	25	From Marshall Street to Goshen Road
Marshall Drive	Both	25	From Marshall Street to Goshen Road
Marshall Street	Both	25	From New Street to the western Borough boundary

Highway	Direction of Travel	Speed Limit (mph)	Location
New Street	Both	25	From Ashbridge Street north to the Borough boundary line
New Street	Both	25	Between Rosedale Avenue and Sharpless Street
North Franklin Street	Both	25	Between Goshen Road and Marshall Street
University Avenue	Both	25	Between High Street and Church Street

§ 104-11. U-turns prohibited.

It shall be unlawful for the operator of any vehicle or tractor to make a U-turn anywhere upon any highway in the Borough. Any person who shall violate any provision of this section shall, upon conviction thereof, be sentenced to pay a fine of not more than \$10 and costs of prosecution or to imprisonment in the county jail for not more than five days, or both.

Commented [RR2]: Need feedback from PD

§ 104-12. (Reserved)**§ 104-13. (Reserved)****§ 104-14. (Reserved)****§ 104-15. (Reserved)****§ 104-16. Stop intersections established.**

- A. The following intersections are hereby established as stop intersections, and official stop signs shall be erected (or are hereby confirmed if heretofore erected) in such a position as to face traffic approaching the second-named highway upon the first-named highway, in the direction or directions hereby indicated. All vehicles and tractors approaching any such intersection upon the first-named highway, in the direction or directions hereby indicated in each case, shall come to a full stop, within a reasonable distance, before entering any such intersection:

Highway	Through Highway	Direction of Travel
Adams Street	Barnard Street	Northbound and southbound
Adams Street	Chestnut Street	Northbound and southbound
Adams Street	Gay Street	Northbound and southbound

Highway	Through Highway	Direction of Travel
Adams Street	Linden Street	Northbound
Adams Street	Market Street	Northbound and southbound
Adams Street	Miner Street	Northbound and southbound
Adams Street, South, new extension of	Nields Street	Southbound
Adams Street	Union Street	Northbound and southbound
Ashbridge Street	Franklin Street	Eastbound and westbound
Ashbridge Street	High Street	Eastbound and westbound
Ashbridge Street	New Street	Eastbound and westbound
Ashbridge Street	Walnut Street	Eastbound and westbound
Barnard Street	Adams Street	Eastbound and westbound
Barnard Street	Bolmar Street	Eastbound
Barnard Street	Church Street	Eastbound
Barnard Street	Darlington Street	Eastbound
Barnard Street	Franklin Street	Eastbound and westbound
Barnard Street	High Street	Eastbound
Barnard Street	Matlack Street	Eastbound and westbound
Barnard Street	New Street	Eastbound
Barnard Street	Penn Street	Eastbound and westbound
Barnard Street	Walnut Street	Eastbound
Barnard Street	Wayne Street	Eastbound
Barnard Street	Worthington Street	Eastbound, northbound, and southbound and westbound (four-way)
Biddle Street	Church Street	Westbound
Biddle Street	Darlington Street	Westbound

Highway	Through Highway	Direction of Travel
Biddle Street	Everhart Street	Westbound
Biddle Street	Franklin Street	Eastbound and westbound
Biddle Street	High Street	Westbound
Biddle Street	Matlack Street	Westbound
Biddle Street, West		
Biddle Street	New Street	Westbound
Biddle Street		
Biddle Street	Penn Street	Eastbound
Biddle Street	Walnut Street	Westbound
Biddle Street	Wayne Street	Eastbound and westbound
Bolmar Street	Barnard Street	Southbound
Bolmar Street	Market Street	Southbound
Bolmar Street	Nields Street	Southbound
Bolmar Street	Union Street	Southbound
Bradford Avenue	Chestnut Street	Northbound
Bradford Avenue	Gay Street	Northbound
Bradford Avenue	Market Street	Northbound
Bradford Avenue	Miner Street	Northbound
Bradford Avenue	Price Street	Northbound
Bradford Avenue	Route No. 162	Northbound
Brandywine Street	Ashbridge Street	Northbound
Brandywine Street	Gay Street	Northbound and southbound

Highway	Through Highway	Direction of Travel
Brandywine Street	Lafayette Street	Southbound
Brandywine Street	Market Street	Northbound and southbound
Brandywine Street	Marshall Street	Northbound and southbound
Brandywine Street	Miner Street	Northbound and southbound
Brandywine Street	Nields Street	Southbound
Brandywine Street	Price Street	Northbound and southbound
Brandywine Street	Union Street	Northbound and southbound
Chestnut Street	Adams Street	Eastbound and westbound
Chestnut Street	Bradford Avenue	Westbound
Chestnut Street	Everhart Street	Eastbound
Chestnut Street	New Street	Westbound
Chestnut Street	Penn Street	Eastbound and westbound
Church Street	Ashbridge Street	Northbound
Church Street	Barnard Street	Southbound
Church Street	Biddle Street	Northbound and southbound

Highway	Through Highway	Direction of Travel
Church Street	Marshall Street	Northbound and southbound
Church Street	Miner Street	Southbound
Church Street	Price Street	Southbound
Church Street	Sharpless Street	Southbound
Church Street	Union Street	Southbound
Church Street	Washington Street	Northbound and southbound
Church Street, South	University Avenue	Southbound
<u>Convent Alley Maple Street</u>		
<u>Southbound</u>		
Convent Avenue	Marshall Street	Northbound
Darlington Street	Ashbridge Street	Northbound
Darlington Street	Barnard Street	Northbound
Darlington Street	Biddle Street	Northbound
Darlington Street	Chestnut Street	Northbound
Darlington Street	Dean Street	Northbound
Darlington Street	Lafayette Street	Northbound
Darlington Street	Market Street	Northbound
Darlington Street	Marshall Street	Northbound
Darlington Street	Miner Street	Northbound
Darlington Street	Price Street	Northbound
Darlington Street	Sharpless Street	Southbound
Darlington Street	Virginia Avenue	Northbound
Darlington Street	Washington Street	Northbound
Dean Street	Church Street	Eastbound

Highway	Through Highway	Direction of Travel
Dean Street	Darlington Street	Eastbound
Dean Street	High Street	Eastbound
Dean Street	New Street	Eastbound
Dean Street	Wayne Street	Eastbound
Elizabeth Street	Franklin Street	Eastbound
Elizabeth Street	Matlack Street	Westbound
Evans Street	Biddle Street	Eastbound
Evans Street	Franklin Street	Southwestbound
Evans Street	Matlack Street	Eastbound
Evans Street	Walnut Street	Westbound
Everhart Street	Chestnut Street	Northbound and southbound
Everhart Street	Gay Street	Northbound and southbound
Everhart Street	Miner Street	Southbound
Everhart Street	Price Street	Northbound
Everhart Street	Route No. 322	Southbound
Everhart Street	Sharpless Street	Northbound and southbound
Franklin Street	Ashbridge Street	Northbound and southbound
Franklin Street	Barnard Street	Northbound and southbound
Franklin Street	Biddle Street	Southbound
Franklin Street	Chestnut Street	Southbound
Franklin Street	Gay Street	Northbound
Franklin Street	Market Street	Northbound and southbound
Franklin Street	Marshall Street	Northbound and southbound
Franklin Street	Nields Street	Northbound and southbound

Highway	Through Highway	Direction of Travel
Franklin Street	Rosedale Avenue	Southbound
Franklin Street	Union Street	Southbound
Franklin Street	Virginia Avenue	Northbound and southbound
Franklin Street	Washington Street	Southbound
Gay Street	Bradford Avenue	Westbound
Gay Street	Brandywine Street	Eastbound and westbound
Gay Street	Everhart Street	Eastbound and westbound
Gay Street	New Street	Westbound
Gay Street	Wayne Street	Eastbound and westbound
Hickory Alley	Holly Alley	Northbound and southbound
Hillside Drive	Marshall Drive	Northwestbound
Hillside Drive	Marshall Drive (700 Block)	Northwestbound
Hillside Drive	Marshall Drive (500 Block)	Southwestbound
Hoopes Park Lane	Ashbridge Street	Southbound
Lacey Street	High Street	Westbound
Lacey Street	Matlack Street	Westbound
Lacey Street	Walnut Street	Westbound
Lafayette Street	Church Street	Eastbound
Lafayette Street	Darlington Street	Eastbound

Highway	Through Highway	Direction of Travel
Lafayette Street	High Street	Eastbound
Lafayette Street	New Street	Eastbound
Law Alley	Prescott Alley	Southbound
Linden Street	High Street	Westbound
Linden Street	Matlack Street	Westbound
Linden Street	Walnut Street	Westbound
Locust Street	Sharon Street	Westbound
Magnolia Street	Matlack Street	Eastbound and westbound
Magnolia Street	Walnut Street	Eastbound
Maple Avenue	Lacey Street	Southbound
Market Street	Bradford Avenue	Westbound
Market Street	Brandywine Street	Eastbound and westbound
Market Street	Everhart Street	Eastbound and westbound
Market Street	New Street	Eastbound
Market Street	Wayne Street	Eastbound and westbound
Marshall Drive	Marshall Street	Southbound
Marshall Drive	Hillside Drive	Northbound and southbound
Marshall Street	Brandywine Street	Westbound
Marshall Street	Church Street	Eastbound and westbound
Marshall Street	Darlington Street	Eastbound and westbound
Marshall Street	New Street	Eastbound and westbound
Marshall Street	Route No. 322	Southbound
Marshall Street	Brandywine Street	Eastbound and westbound

Highway	Through Highway	Direction of Travel
Marshall Street (north of Route No. 322)	Marshall Street	Northbound and westbound
Maryland Avenue, North	Brandywine Street	Eastbound
Maryland Avenue, South	Brandywine Street	Eastbound
Matlack Street	Ashbridge Street	Northbound
Matlack Street	Barnard Street	Southbound
Matlack Street	Biddle Street	Northbound and southbound
Matlack Street	Lacey Street	Southbound
Matlack Street	Linden Street	Southbound
Matlack Street	Marshall Street	Northbound and southbound
Matlack Street	Miner Street	Southbound
Matlack Street	Nields Street	Southbound
Matlack Street	Rosedale Avenue	Southbound
Matlack Street	Union Street	Southbound
Matlack Street	Virginia Avenue	Northbound and southbound
Matlack Street	Washington Street	Northbound and southbound
Mayfield Avenue	Brandywine Street	Eastbound
Miner Street	Adams Street	Westbound
Miner Street	Darlington Street	Westbound

Highway	Through Highway	Direction of Travel
Miner Street	Franklin Street	Westbound
Miner Street	Matlack Street	Westbound
Miner Street	New Street	Westbound
Miner Street	Penn Street	Westbound
Miner Street	Poplar Street	Westbound
Miner Street	Walnut Street	Westbound
Miner Street	Wayne Street	Westbound
Miner Street	Worthington Street	Westbound
New Street	Ashbridge Street	Northbound and southbound
New Street	Barnard Street	Southbound
New Street	Biddle Street	Southbound
New Street	Chestnut Street	Southbound
New Street	Dean Street	Northbound and southbound
New Street	Hannum Avenue	Southbound
New Street	Marshall Street	Southbound
New Street	Miner Street	Southbound
New Street	Price Street	Northbound and southbound
New Street	Union Street	Southbound and northbound
New Street	Virginia Avenue	Southbound
New Street	Washington Street	Southbound

Highway	Through Highway	Direction of Travel
Nields Street	Adams Street	Westbound
Nields Street	Bolmar Street	Eastbound
Nields Street	Bradford Avenue	Westbound
Nields Street	Everhart Street	Eastbound and westbound
Nields Street	Matlack Street	Eastbound
Nields Street	New Street	Eastbound
Nields Street	Walnut Street	Eastbound
Nields Street	Wayne Street	Eastbound and westbound
Patton Alley	Church Street	Eastbound and westbound
Patton Street	Chestnut Street	Northbound
Patton Street	Gay Street	Southbound
Penn Street	Barnard Street	Southbound
Penn Street	Chestnut Street	Northbound and southbound
Penn Street	Gay Street	Southbound
Penn Street	Miner Street	Northbound
Penn Street	Rosedale Avenue	Southbound
Poplar Street	Market Street	Northbound
Poplar Street	Miner Street	Northbound and southbound
Potter Alley	Wollerton Alley	Northbound and southbound
Prescott Alley	Law Alley	Eastbound
Rosedale Avenue	Church Street	Westbound

Highway	Through Highway	Direction of Travel
Rosedale Avenue	College Avenue	Westbound
Rosedale Avenue	Franklin Street	Westbound
Rosedale Avenue	New Street	Westbound
Route No. 162	Hannum Avenue	Eastbound
Sharpless Street	Bradford Avenue	Westbound
Sharpless Street	Brandywine Street	Eastbound and westbound
Sharpless Street	Church Street	Eastbound and westbound
Sharpless Street	Everhart Street	Eastbound and westbound
Sharpless Street	High Street	Eastbound
Sharpless Street	New Street	Eastbound and westbound
Sharpless Street	Wayne Street	Eastbound and westbound
Union Street	Adams Street	Eastbound and westbound
Union Street	Bolmar Street	Eastbound
Union Street	Bradford Avenue	Westbound
Union Street	Brandywine Street	Eastbound and westbound
Union Street	Darlington Street	Westbound
Union Street	High Street	Westbound
Union Street	Matlack Street	Westbound
Union Street	New Street	Westbound
Union Street	Walnut Street	Westbound
Union Street	Wayne Street	Westbound
Union Street	Worthington Street	Eastbound and westbound
University Avenue	Church Street	Westbound
Virginia Avenue	Brandywine Street	Westbound
Virginia Avenue	Church Street	Eastbound and westbound

Highway	Through Highway	Direction of Travel
Virginia Avenue	Darlington Street	Eastbound and westbound
Virginia Avenue	Franklin Street	Eastbound
Virginia Avenue	High Street	Eastbound and westbound
Virginia Avenue	Matlack Street	Eastbound and westbound
Virginia Avenue	New Street	Eastbound and westbound
Virginia Avenue	Walnut Street	Eastbound and westbound
Walden Drive	Ashbridge Street	Northbound
Walnut Street	Ashbridge Street	Northbound and southbound
Walnut Street	Barnard Street	Northbound
Walnut Street	Biddle Street	Northbound and southbound
Walnut Street	Lacey Street	Northbound
Walnut Street	Linden Street	Northbound
Walnut Street	Magnolia Street	Northbound
Walnut Street	Miner Street	Northbound and southbound
Walnut Street	Nields Street	Northbound
Walnut Street	Union Street	Northbound
Walnut Street	Virginia Avenue	Northbound and southbound
Walnut Street	Washington Street	Northbound and southbound
Washington Street	Church Street	Eastbound

Highway	Through Highway	Direction of Travel
Washington Street	Darlington Street	Eastbound
Washington Street	Franklin Street	Eastbound and westbound
Washington Street	High Street	Eastbound
Washington Street	Matlack Street	Eastbound and westbound
Washington Street	New Street	Eastbound
Washington	Penn Street	Eastbound
Washington Street	Walnut Street	Eastbound
Washington Street	Wayne Street	Eastbound
Washington Street		
Wayne Street	Barnard Street	Northbound and southbound
Wayne Street	Biddle Street	Southbound
Wayne Street	Dean Street	Northbound and southbound
Wayne Street	Gay Street	Northbound and southbound

Highway	Through Highway	Direction of Travel
Wayne Street	Lafayette Street	Northbound
Wayne Street	Market Street	Northbound and southbound
Wayne Street	Miner Street	Northbound and southbound
Wayne Street	Nields Street	Southbound
Wayne Street	Price Street	Northbound and southbound
Wayne Street	Rosedale Avenue	Southbound
Wayne Street	Union Street	Northbound and southbound
Wayne Street	Washington Street	Northbound and southbound
Wollerton Alley	Potter Alley	Eastbound and westbound
Wollerton Street	New Street	Westbound
Woodbine Alley	Market Street	Northbound
Woodbine Alley	Wollerton Alley	Northbound and southbound
Worthington Street	Barnard Street	Northbound
Worthington Street	Miner Street	Northbound
Worthington Street	Union Street	Southbound

B. Any operator of a vehicle or tractor who shall fail to come to a full stop, within a reasonable distance, before entering any stop intersection, as hereinabove required, shall, upon conviction thereof, be in violation of this Code and be sentenced to pay a fine of not more than \$40 the maximum fine as permitted by law and costs of prosecution or to imprisonment in the county jail for not more than five days, or both.

~~B. — be sentenced to pay a fine of \$5 and costs of prosecution or to imprisonment in the county jail for not more than three days, or both.~~

§ 104-17. (R e s e r v e d .) Yield right-of-way intersections established.

A. ~~The following intersections are hereby established as yield-right-of-way intersections, and official yield signs shall be erected (or are hereby ratified if heretofore enacted) in such a position as to face traffic approaching the second-named highway from the first-named highway, in the direction or directions hereby indicated. All vehicles and tractors approaching any such intersection upon the first-named highway, in the direction or directions hereby indicated, shall yield the right-of-way to any vehicle in the intersection or approaching on the second-named highway so closely as to constitute an immediate hazard during the time that the operator of such vehicle or tractor is moving across or within such intersection.~~

Yield Highway	Through Highway	Direction of Travel
Convent Alley	Maple Street	Southbound

B. ~~Any operator of a vehicle or tractor who shall fail to yield the right-of-way, as hereinabove required, shall, upon conviction thereof, be in violation of this Code and be sentenced to pay a fine of not more than \$ the maximum fine as permitted by law and costs of prosecution or to imprisonment in the county jail for not more than five days, or both. be sentenced to pay a fine of \$5 and costs of prosecution or to imprisonment in the county jail for not more than three days, or both.~~

§ 104-18. (R e s e r v e d) Traffic lane restrictions.

A. ~~No operator of any motor vehicle shall make a left turn except from the inner lane of the direction in which the motor vehicle shall be traveling, nor shall an operator of any motor vehicle make a right turn except from the extreme right lane in the direction in which the vehicle is traveling, at the following intersections:~~

Intersection	Direction of Traffic
Dean Street and High Street	North
Gay Street and New Street, east of New Street	West
High Street and Chestnut Street, north of Chestnut Street	South
High Street and Chestnut Street, south of Chestnut Street	North
High Street and Gay Street, south of Gay Street	North
High Street and Market Street, north of Market Street	South
High Street and Miner Street, south of Miner Street	North
High Street and Price Street, south of Price Street	North

~~No operator of any motor vehicle shall make a right turn or proceed through any intersection except from the extreme right lane.~~

B.

C. ~~Any operator of a motor vehicle who shall fail to make a left or right turn or proceed through an intersection, as hereinabove required, shall, upon conviction thereof, be in violation of this Code and be sentenced to pay a fine of not more than the maximum fine as permitted by law and costs of prosecution or to imprisonment in the county jail for not more than five days, or both. be sentenced to pay a fine of \$5 and costs of prosecution or to imprisonment in the county jail for not more than three days, or both.~~

§ 104-19. (R e s e r v e d) Blocking certain intersections prohibited.

§ 104-19

WEST CHESTER CODE

§ 104-20

~~A. It shall be unlawful for any operator of any motor vehicle to block traffic at any of the following intersections where the proper signs have been erected:-~~

Intersection	Direction of Traffic
High Street and Gay Street	North
High Street and Market Street	North
High Street and Miner Street	North
High Street and Union Street	North

WHAT ARE POLICE ISSUING TICKET ON ORD OR 75?

~~B. Any operator of a motor vehicle who shall block traffic at any of the above-mentioned intersections, as hereinabove prohibited, shall, upon conviction thereof, be in violation of this Code and be sentenced to pay a fine of not more than \$ the maximum fine as permitted by law and costs of prosecution or to imprisonment in the county jail for not more than five days, or both, be sentenced to pay a fine of \$5 and costs of prosecution or to imprisonment in the county jail for not more than three days, or both.~~

§ 104-20. Truck Route Restrictions.**A. Designated Truck Routes.**

Except as otherwise provided in this section, trucks, truck tractors, and semitrailers may be operated through the Borough only upon the following designated truck routes:

<u>Street Name</u>	<u>From</u>	<u>To</u>
<u>DOWNINGTOWN PK/HANNUM AVE</u>	<u>NEW ST</u>	<u>BOROUGH LINE</u>
<u>CHESTNUT ST</u>	<u>MATLACK ST</u>	<u>WAYNE ST</u>
<u>E GAY ST</u>	<u>BOLMAR ST</u>	<u>MATLACK ST</u>
<u>MARKET ST</u>	<u>NEW ST</u>	<u>BOLMAR ST</u>
<u>E MARSHALL ST</u>	<u>HIGH ST</u>	<u>BOROUGH LINE</u>
<u>E NIELDS ST</u>	<u>BOROUGH LINE</u>	<u>ADAMS ST</u>
<u>E UNION ST</u>	<u>BOLMAR ST</u>	<u>FRANKLIN ST</u>
<u>N BOLMAR ST</u>	<u>MARKET ST</u>	<u>GAY ST</u>
<u>N BRADFORD AV</u>	<u>STRASBURG RD</u>	<u>HANNUM AVE</u>
<u>HIGH ST</u>	<u>GOSHEN RD/BOROUGH LINE</u>	<u>ROSEDALE AVE/BOROUGH LINE</u>
<u>N MATLACK ST</u>	<u>GAY ST</u>	<u>CHESTNUT ST</u>
<u>N NEW ST</u>	<u>HANNUM AVE</u>	<u>MARKET ST</u>
<u>PRICE ST</u>	<u>BRADFORD AVE/BOROUGH LINE</u>	<u>HIGH ST</u>
<u>S ADAMS ST</u>	<u>NIELDS ST</u>	<u>UNION ST</u>
<u>S BOLMAR ST</u>	<u>UNION ST</u>	<u>BOROUGH LINE</u>
<u>S BRADFORD AV</u>	<u>MINER ST</u>	<u>COLLEGE AVE/BOROUGH LINE</u>
<u>W MINER ST</u>	<u>BOLMAR ST</u>	<u>HIGH ST</u>
<u>W STRASBURG RD</u>	<u>BRADFORD AVE/BOROUGH LINE</u>	<u>HANNUM AVE</u>

B. Prohibition on Other Borough Streets.

No person shall operate any truck, truck tractor, or semitrailer on any Borough street not listed in Subsection A above.

C. Exceptions.

The restrictions of this section shall not apply to:

(1) School buses;

(2) Emergency vehicles;

(3) Pickup trucks;

(4) Borough, municipal, county, state, or federal vehicles;

(5) Vehicles performing work on behalf of a municipality, public utility, or communications provider; or

(6) Trucks, truck tractors, or semitrailers that must travel on a non-designated Borough street for the sole purpose of making a local pickup, local delivery, or providing a service at a destination located on that street.

Commented [RR3]: Edited for clarity based on PD

Vehicles operating pursuant to Subsection C(6) shall use the designated truck routes identified in Subsection A to the maximum extent practicable and shall travel on non-designated streets only for the portion of the trip reasonably necessary to reach or depart from the local pickup, delivery, or service location.

Certain classes of vehicles prohibited on certain highways.

A. — It shall be unlawful for any person to operate any truck, truck tractor or semitrailer, except a passenger vehicle (but not including any passenger vehicle drawing any trailer or towing any vehicle), and except for the purpose of local delivery, upon any of the following portions of the highways in the Borough:-

Highway	Between
Ashbridge Street	High Street and Franklin Street
Ashbridge Street	West Borough line and High Street
Barnard Street	Franklin Street and Worthington Street
Bradford Avenue	Price Street and Strasburg Road, northbound only
Chestnut Street	Hannum Avenue and Church Street
Church Street	Market Street and Rosedale Avenue
Franklin Street	Rosedale Avenue and Nields Street
Marshall Street	High Street and Brandywine Street

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Maryland Avenue (north and south)	Brandywine Street on the north and Brandywine Street on the south
Miner Street	Adams Street and Bolmar Street, eastbound only
Miner Street	Bolmar Street and Franklin Street, westbound only
New Street	Price Street and Borough line on North New Street
Nields Street	Franklin Street and Adams Street (east of the railroad)

Highway	Between
Nields Street	New Street and Bradford Avenue
Rosedale Avenue	Franklin Street and Penn Street
Sharpless Street	High Street and Bradford Avenue
Union Street	Franklin Street and High Street
Virginia Avenue, East	High Street and Franklin Street
Walnut Street	Rosedale Avenue and Marshall Street
Wayne Street	Price Street and Miner Street
Worthington Street	Market Street and Barnard Street

B. Notwithstanding the provisions in § 104-20A above, all municipal vehicles owned and operated by the Borough of West Chester, East Bradford Township, or their agents or designees shall be permitted at any time on the following roads through the Borough of West Chester:

Highway	Between
North Bradford Avenue	Northbound lane from Market Street to Route 162 (Strasburg Road)
South Bradford Avenue	Northbound lane from Rosedale Avenue to Market Street

C. Truck restriction signs shall be posted at the nearest intersections to each road listed in the above Subsection A. The specifications for the signs shall be in accordance with state laws and regulations.

D. Any person who violates any provision of this section shall be prosecuted under the Vehicle Code (75 Pa.C.S.A. § 4902) and, upon conviction, be sentenced to pay a penalty provided therein. Any person who shall violate any provision of this section shall, upon conviction thereof, be sentenced to pay a fine of not more than \$50 and costs of prosecution or to imprisonment in the county jail for not more than 10 days, or both, provided that nothing herein shall prohibit the operation of any commercial vehicle or tractor upon any highway or portion thereof listed hereinabove where such operation thereon shall be necessary in order to pick up or deliver any goods, wares, merchandise or material from or to any premises located upon any such highway or portion thereof.

§ 104-21. (Reserved)

§ 104-22. (Reserved.) ~~Unlawful to operate motor vehicles or tractors on highways closed for construction or repair.~~

~~It shall be unlawful for any person to operate any vehicle or tractor upon any highway in the Borough that is under construction, resurfacing or repair, in disregard of any official sign, barricade or notice that the same is closed to vehicular traffic. Any person who shall violate any provision of this section shall, upon conviction thereof, be sentenced to pay a fine of not more than \$25 and costs of prosecution or to imprisonment in the county jail for not more than 10 days, or both.~~

§ 104-23. (Reserved)

~~1. —Editor's Note: This ordinance also redesignated former Subsection B as Subsection C.~~

§ 104-24. (Reserved) Accident reports required.

~~The operator of any motor vehicle involved in an accident in the Borough and required by law to report such accident to any department or agency of the Commonwealth of Pennsylvania or any other person required to make such report shall, at the time of making such report to the commonwealth, make a written report to the Chief of Police of the Borough containing the same information. Any person failing to make the report to the Chief of Police hereby required shall, upon conviction thereof, be sentenced to pay a fine of \$10 and costs of prosecution or to imprisonment in the county jail for not more than five days, or both.~~

ARTICLE III
Parking Regulations
I

§ 104-25. ~~(Reserved).~~

~~Standing without lights authorized.~~

~~The boundary limits of the Borough of West Chester are hereby established as a zone in which motor vehicles may remain standing without lights, and all highways within such boundary limits are hereby designated as highways where motor vehicles may remain standing without lights.~~

§ 104-26. Vehicles to be parked within marked spaces.

Wherever a space shall be marked off on any highway for the parking of an individual vehicle, every vehicle there parked shall be parked within the lines bounding such space.

§ 104-27. ~~(Reserved). Truck parking prohibited at all times in certain locations. [Added 7-19-2000 by Ord. No. 10-2000]~~

~~Truck parking shall be prohibited at all times in the following locations:~~

Highway	Side	Location
Market Street [Repealed 1-19-2005 by Ord. No. 4-2005]		

§ 104-28. (Reserved)

§ 104-29. Parking prohibited at all times in certain locations.

Parking shall be prohibited at all times in the following locations:

Highway	Side	Location
Adams Street [Amended 4-24-1991 by Ord. No. 5-1991]	Both	From Gay Street to Chestnut Street
Adams Street [Added 3-16-2016 by Ord. No. 3-2016]	East	Between signs as erected from East Nields Street to the curve in the road approximately 100 feet away
Adams Street [Added 12-21-2022 by Ord. No. 11-2022]	East	From the intersection at East Nields Street for a distance of approximately 1,115 feet.
Adams Street	East	Elmer Street, north of, between signs as erected, approximately 150 feet

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Highway Side Location

Adams Street [**Repealed
3-24-2010 by Ord. No. 10-2010**]

Adams Street East From Market Street to Union Street

Adams Street [**Repealed
3-24-2010 by Ord. No. 10-2010**]

Adams Street [**Repealed
3-24-2010 by Ord. No. 10-2010**]

Adams Street [**Repealed
3-24-2010 by Ord. No. 10-2010**]

Adams Street [**Added 3-24-2010 by
Ord. No. 10-2010**] West From Market Street to Cedar Alley

Adams Street [**Added 2-18-2015 by
Ord. No. 2-2015**] West From 100 South Adams Street to East Barnard Street

Ashbridge Street Both From New Street to High Street

Barnard Street [**Added
10-16-2013 by Ord. No. 10-2013**] North From Bolmar Street to a point approximately 25 feet west thereof

Barnard Street North From High Street to Franklin Street

Barnard Street North From New Street to Church Street

Barnard Street North From Worthington Street to Poplar Street

Barnard Street South From Church Street to High Street

Barnard Street South From Darlington Street west to sign as erected

Barnard Street South From Matlack Street to the east side of Pennsylvania R.R. overpass

Biddle Street Both From High Street to Walnut Street, between signs as erected, approximately 50 feet at entrance to and across from Memorial Hospital Dispensary driveway

Biddle Street [**Added 3-24-2010 by
Ord. No. 10-2010**] Both From Walnut Street to Brinton's Way

Biddle Street North From Adams Street to the Pennsylvania R.R. crossing

Biddle Street North From Franklin Street to Matlack Street

Biddle Street North From Wayne Street to the west end of Biddle Street

Biddle Street South Darlington Street, east of, between signs as erected

Biddle Street South From Franklin Street to Nields Street

Biddle Street [**Added 9-20-1995 by
Ord. No. 17-1995**] South From Pear Alley to a point 22 feet north

Biddle Street South From Walnut Street to Matlack Street

Highway	Side	Location
Bolmar Street	West	From Market Street to Miner Street
Bolmar Street	West	Nields Street, north of, between signs as erected, approximately 35 feet
Bolmar Street	West	Nields Street, south of, between signs as erected, approximately 35 feet
Bradford Avenue [Added 12-12-2017 by Ord. No. 19-2017]	East	From Hoopes Alley to Miner Street
Bradford Avenue	East	From the south Borough line to Price Street
Brandywine Street [Added 9-20-1995 by Ord. No. 17-1995]	West	From Miner Street to Union Street
Chestnut Street	Both	From Church Street to New Street
Chestnut Street [Added 9-28-1994 by Ord. No. 12-1994]	North	From Evans Street to Matlack Street
Chestnut Street	North	From New Street to Hannum Avenue
Chestnut Street [Added 3-14-1990 by Ord. No. 3-1990; repealed 8-20-1997 by Ord. No. 12-1997]		
Chestnut Street	South	From Church Street to a point approximately 60 feet east
Chestnut Street	South	From Matlack Street to a point approximately 80 feet west
Chestnut Street [Added 8-20-1997 by Ord. No. 12-1997]	South	From a point approximately 85 feet east of Patton Avenue between signs as erected
Chestnut Street [Amended 9-15-2004 by Ord. No. 22-A-2004]	South	From Walnut Street to a point approximately 225 feet east thereof
Church Street	Both	Gay and Market Streets, between signs as erected in front of and across from property of First West Chester Fire Company
Church Street	East	From Market Street to Miner Street
Church Street	East	90 feet south of Market Street and 230 feet south of Market Street
Church Street [Added 6-14-1995 by Ord. No. 11-1995]	East	Washington Square driveway entrance as signed
Church Street	West	From Patton Alley to a point approximately 30 feet north thereof
Church Street [Added 9-18-2002 by Ord. No. 7-2002]	West	From Sharpless Street to a point 45 feet south thereof

Highway	Side	Location
Church Street [Repealed 4-18-2007 by Ord. No. 5-2007]		
College Avenue	South	North of Rosedale Avenue between signs as erected
College Avenue	South	West of Wayne Street between signs as erected
Convent Avenue	Both	From Maple Avenue to Marshall Street
Darlington Street	East	From Barnard Street to Virginia Avenue
Darlington Street	East	From Dean Street to Price Street
Darlington Street	East	From Sharpless Street to Price Street
Darlington Street	West	From Gay Street to Evans Street
Darlington Street	West	From Price Street to Barnard Street
Dean Street	North	From Darlington Street to High Street
Dean Street [Added 3-16-2011 by Ord. No. 5-2011]	South	From Church Street east for a distance of 20 feet
Dean Street	South	Between signs as erected at 22 Dean Street
DeBaptiste Lane [Added 6-27-2007 by Ord. No. 10-2007]	South	From the south driveway of DeBaptiste Lane south for a distance of 51 feet
East Miner Street [Added 11-21-2007 by Ord. No. 16-2007]	North	East of Adams Street in the no-parking-here-to- corner zone
Elmer Street	North	From Worthington Street to Adams Street
Emma's Way	Both	From Willows Alley to the southerly end of Emma's Way
Evans Street	Both	From Walnut Street to Matlack Street
Evans Street	North	From High Street to Church Street
Evans Street	South	From High Street to west curb of School Alley
Evans Street [Added 5-20-1992 by Ord. No. 9-1992]	West	From the Evans Court driveway to Chestnut Street
Franklin Street [Repealed 12-20-2004 by Ord. No. 28-2004]		
Franklin Street [Repealed 12-20-2004 by Ord. No. 28-2004]		
Franklin Street [Repealed 12-20-2004 by Ord. No. 28-2004]		
Franklin Street [Added 12-20-2004 by Ord. No. 28-2004]	East	From Evans Street to Union Street
Franklin Street [Added 5-18-2005 by Ord. No. 10-2005]	East	From Marshall Drive to a point 65 feet north thereof

Highway	Side	Location
Franklin Street [Added 12-20-2004 by Ord. No. 28-2004]	East	From Nields Street to the south property line of 733 South Franklin Street
Franklin Street [Amended 12-20-2004 by Ord. No. 28-2004]	East	From Rosedale Avenue to a point 70 feet north thereof
Franklin Street [Repealed 11-20-2013 by Ord. No. 15-2013]		
Franklin Street [Added 12-20-2004 by Ord. No. 28-2004]	West	From Linden Street to Rosedale Avenue
Franklin Street [Added 12-20-2004 by Ord. No. 28-2004]	West	From Market Street to Miner Street
Franklin Street [Added 11-20-2013 by Ord. No. 15-2013]	West	From Marshall Street to Nields Street approximately 25 feet west thereof
Franklin Street [Amended 12-20-2004 by Ord. No. 28-2004]	West	From Nields Street to a point 80 feet south thereof
Franklin Street [Repealed 12-20-2004 by Ord. No. 28-2004]		
Gay Street	Both	From High Street to Walnut Street between property lines in front of and across from the Good Will Fire Company
Gay Street	North	From Adams Street to a sign as erected west thereof
Gay Street [Amended 12-19-2012 by Ord. No. 30-2012]	North	From a point 46 feet east of Everhart Street for a distance of 112 feet between signs as erected
Gay Street	North	From New Street to Wayne Street
Gay Street [Added 12-12-1990 by Ord. No. 15-1990]	North	From Penn Street to a point 100 feet east
Gay Street	North	From Wayne Street to a point approximately 50 feet west thereof
Gay Street	South	From Darlington Street to New Street; from New Street to a point 280 feet east thereof
Gay Street	South	From Matlack Street to a point approximately 175 feet east thereof
Gay Street	South	From Matlack Street to a sign as erected east thereof
Gay Street [Amended 6-14-1989 by Ord. No. 17-1989]	South	From New Street to Potter Alley
Gay Street	South	From Potter Alley west to sign as erected
Gay Street	South	From the entrance to the exit of the Southeast National Bank parking lot

Highway	Side	Location
Gay Street and at triangle	North, south and west	At New Street
Hannum Avenue	North	From Gay Street to New Street
Hannum Avenue	South	From the west corner ISC to Route No. 162
Hannum Avenue	South	From Wayne Street to a point approximately 50 feet west thereof
Hannum Avenue	South	From Wayne Street to New Street
Harmony Alley	Both	From Wayne Street to Potter Alley, behind Joe's Sportsmen Lounge
High Street	Both	From Market Street to Gay Street
High Street	Both	From the north curb of Price Street to the south curb of Lacey Street
High Street [Added 2-19-2003 by Ord. No. 3-2003]	East	From Biddle Street to a point 55 feet north thereof
High Street [Added 2-19-2003 by Ord. No. 3-2003]	East	From Biddle Street to a point 65 feet south thereof
High Street [Added 9-18-2002 by Ord. No. 7-2002]	East	North of Magnolia Street for a distance of 25 feet
High Street [Repealed 9-18-2002 by Ord. No. 7-2002]		
High Street	East	From Magnolia Street to Price Street
High Street	East	From Marshall Street to a point approximately 80 feet south therefrom
High Street [Added 9-24-2014 by Ord. No. 12-2014]	East	From Marshall Street to Virginia Avenue
High Street	East	From Miner Street to Barnard Street
High Street [Amended 4-19-2000 by Ord. No. 6-2000; 1-16-2008 by Ord. No. 1-2008]	East	From Miner Street to Market Street
High Street	East	From Prescott Alley to Chestnut Street
High Street	East	From Rosedale Avenue to Lacey Street
High Street	West	From Dean Street to Price Street
High Street	West	From Gay Street to a point 50 feet north thereof
High Street	West	From Gay Street to a point approximately 120 feet north thereof
High Street [Added 2-19-2003 by Ord. No. 3-2003]	West	From Lafayette Street to a point 55 feet north thereof

Highway	Side	Location
High Street [Added 2-19-2003 by Ord. No. 3-2003]	West	From Lafayette Street to a point 65 feet south thereof
High Street	West	From Linden Street to a point approximately 62 feet south therefrom
High Street [Amended 4-19-2000 by Ord. No. 6-2000]	West	From Market Street to a point 120 feet south of Pearl Alley
High Street	West	From Marshall Street to a point 100 feet south thereof
High Street	West	From Prescott Alley to a point 50 feet north thereof
High Street [Added 1-19-2005 by Ord. No. 4-2005]	West	From Sharpless Street to a point approximately 55 feet to the south
High Street	West	From Union Street to a sign as erected north thereof
High Street [Amended 5-28-1997 by Ord. No. 7-1997]	West	From Washington Street to a point approximately 100 feet north thereof
High Street [Added 9-18-2002 by Ord. No. 7-2002]	West	From Washington Street for a distance of 63 feet south thereof
High Street, South	West	At the 700 Block between signs as erected
High Street, South	West	From Price Street to Sharpless Street
Hoopes Park Lane	Both	From Ashbridge Street to Locust Lane North
Hoopes Park Lane	West	From Locust Lane to Ashbridge Street
Lacey Street	North	From Matlack Street to a point 75 feet east thereof
Lacey Street	North	From Matlack Street to Franklin Street
Lacey Street	South	From Matlack Street to Maple Alley
Lafayette Street	South	From High Street to New Street
Lafayette Street	South	From Matlack Street to Church Street
Magnolia Street [Added 6-27-2007 by Ord. No. 10-2007]	North	Between signs from a point 107 feet east of Walnut Street for a distance of 63 feet
Maple Avenue [Added 11-19-1997 by Ord. No. 18-1997; amended 11-21-2007 by Ord. No. 16-2007]	Both	From Biddle Street to Lincoln Avenue
Market Street [Amended 8-20-2008 by Ord. No. 14-2008]	Both	From Darlington Street to New Street
Market Street	North	High Street to a point 200 feet east of Franklin Street
Market Street [Added 8-21-2013 by Ord. No. 8-2013]	North	From Potter Alley to a point approximately 20 feet to the east

Highway	Side	Location
Market Street [Added 10-16-2013 by Ord. No. 10-2013]	South	From Railroad Alley to a point approximately 25 feet west thereof
Market Street [Added 1-19-2005 by Ord. No. 4-2005]	South	From Franklin Street east to the Tolsdorf Oil exit drive
Market Street	South	From Railroad to Franklin Street
Market Street	South	From Sharon Alley to a point approximately 15 feet east thereof
Market Street	South	From Wayne Street to New Street
Marshall Drive [Added 6-18-2002 by Ord. No. 5-2002; amended 11-15-2006 by Ord. No. 19-2006]	East	From Marshall Street for a distance of 117 feet
Marshall Drive [Added 5-18-2005 by Ord. No. 10-2005]	West	From Franklin Street to a point 200 feet north thereof
Marshall Drive	West	North of Marshall Street between signs as erected
Marshall Street (Boot Road)	Both	From Convent Avenue to the east Borough line
Marshall Street	North	From High Street to Houge Alley
Marshall Street [Added 3-20-2019 by Ord. No. 05-2019]	North	From High Street to a point 65 feet west thereof
Marshall Street	North	From Walnut Street to Matlack Street
Marshall Street	South	From Convent Lane to a point approximately 180 feet west thereof
Marshall Street [Added 9-15-2004 by Ord. No. 22-A-2004]	South	From Franklin Street to a point approximately 65 feet east thereof
Marshall Street [Added 7-18-2018 by Ord. No. 9-2018]	South	Between signs as erected on both sides of the 2 entrances to the Metropolitan Apartment Complex east of Franklin Street
Marshall Street	South	From New Street to Franklin Street
Matlack Street	Both	From Chestnut Street to Evans Street
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	Opposite the entrance to Ash Alley between signs as erected
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	Opposite the entrance to Beech Alley between signs as erected
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	Opposite the entrance to Elm Alley between signs as erected
Matlack Street	East	From Gay Street to Chestnut Street
Matlack Street	East	From Gay Street to Market Street
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	From the north curbline of Lacey Street to a point 35 feet north thereof

Highway	Side	Location
Matlack Street	East	From Linden Street to Rosedale Avenue
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	From Magnolia Street to Linden Street
Matlack Street	East	From Marshall Street to Ford Circle
Matlack Street	East	From Miner Street to Magnolia Street
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	Opposite the entrance to Mulberry Alley between signs as erected
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	Opposite Nos. 620 and 622 South Matlack Street between signs as erected
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	East	Opposite the entrance to Willow Alley between signs as erected
Matlack Street	West	From Barnard Street to a point approximately 75 feet south thereof
Matlack Street	West	From Barnard Street north to a sign as erected
Matlack Street	West	From Gay Street to Miner Street
Matlack Street [Added 6-14-1989 by Ord. No. 17-1989]	West	At No. 418 South Matlack Street, approximately 290 feet north of Lacey Street between signs as erected
Miner Street [Amended 2-21-2007 by Ord. No. 3-2007]	Both	From Brandywine Street to Bradford Avenue
Miner Street [Amended 6-15-1994 by Ord. No. 8-1994; repealed 2-21-2007 by Ord. No. 3-2007]		
Miner Street [Amended 4-21-1993 by Ord. No. 5-1993; 7-19-2000 by Ord. No. 10-2000; repealed 2-21-2007 by Ord. No. 3-2007]		
Miner Street [Repealed 2-21-2007 by Ord. No. 3-2007]		
Miner Street [Repealed 2-21-2007 by Ord. No. 3-2007]		
Miner Street [Repealed 2-21-2007 by Ord. No. 3-2007]		
Miner Street [Repealed 4-21-1993 by Ord. No. 5-1993]		
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	North	From Church Street to a point 65 feet east thereof

Highway	Side	Location
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	North	From High Street to a point 52 feet east thereof
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	North	From High Street to a point 157 feet west thereof
Main Street [Added 7-21-2010 by Ord. No. 15-2010]	North	Between signs at entrance to John O. Green Park gate
Miner Street [Added 8-21-2013 by Ord. No. 8-2013]	North	From the entrance to John O. Green Park to a point approximately 20 feet to the east
Miner Street [Added 8-21-2013 by Ord. No. 8-2013]	North	From the entrance to John O. Green Park to a point approximately 20 feet to the west
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	North	From New Street to a point 50 feet east thereof
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	North	From Poplar Street to Worthington Street
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	North	From Potter Alley to a point 19 feet west thereof
Miner Street [Added 10-16-2013 by Ord. No. 10-2013]	North	From Railroad Alley to a point approximately 25 feet west thereof
Miner Street [Added 4-24-1991 by Ord. No. 5-1991]	South	From Brandywine Street to a point 45 feet east thereof
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	South	From Darlington Street to a point 90 feet east thereof
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	South	From High Street to a point 77 feet west thereof
Miner Street [Added 8-21-2013 by Ord. No. 8-2013]	South	From the entrance to John O. Green Park to a point approximately 20 feet to the east
Miner Street [Added 8-21-2013 by Ord. No. 8-2013]	South	From the entrance to John O. Green Park to a point approximately 20 feet to the west
Miner Street [Added 2-21-2007 by Ord. No. 3-2007]	South	From Walnut Street to High Street
Miner Street [Repealed 2-21-2007 by Ord. No. 3-2007]		
Miner Street [Repealed 2-21-2007 by Ord. No. 3-2007]		
Miner Street [Repealed 2-21-2007 by Ord. No. 3-2007]		
New Street [Added 9-17-2003 by Ord. No. 19-2003]	East	From Ashbridge Street north to the Borough boundary line
New Street	East	From Chestnut Street to Union Street

Highway	Side	Location
New Street [Added 10-23-1991 by Ord. No. 21-1991]	East	From Sanderson Hall driveway exit to Lawrence Center driveway entrance
New Street	East	From Virginia Avenue to Evans (Patton) Street
New Street	West	From Barnard Street north to a sign as erected
New Street [Repealed 4-19-2006 by Ord. No. 3-2006]		
New Street [Added 4-19-2006 by Ord. No. 3-2006]	West	From Chestnut Street to a point approximately 50 feet south thereof as designated by signage
New Street	West	From Evans (Patton) Street to Chestnut Street
New Street	West	From Hannum Avenue to a point 45 feet north thereof
New Street	West	From Market Street to a point 50 feet north thereof
New Street [Added 9-18-2007 by Ord. No. 14-2007]	West	From Miner Street to a point approximately 35 feet south thereof as indicated on a sign
New Street	West	From Washington Street to Chestnut Street
Nields Street	Both	From the entrance to Wyeth Laboratories to the Pennsylvania R.R. crossing
Nields Street	North	From Franklin Street to Bolmar Street
Nields Street [Added 5-9-1990 by Ord. No. 7-1990]	North	Between signs as erected between Walnut Street and Mechanics' Alley
Nields Street [Added 11-19-1997 by Ord. No. 18-1997]	South	From Franklin Street east to the railroad
Nields Street	South	From Worthington Street to Bolmar Street
Oak Place (as described in the Deed of Dedication dated April 1, 1972, and found in Deed Book Y-40, Page 537) [Added 11-18-1992 by Ord. No. 20-1992]	Both	From Hannum Avenue to the end of the cul-de-sac
Penn Street	East	From Chestnut Street to Biddle Street
Penn Street [Added 3-14-1990 by Ord. No. 3-1990]	West	From Gay Street to Chestnut Street
Penn Street [Added 5-20-1992 by Ord. No. 9-1992]	West	From Gay Street to the Police Department parking lot driveway
Poplar Street [Added 5-18-2005 by Ord. No. 10-2005]	West	From Market Street to a point 158 feet south thereof
Price Street [Added 9-18-2002 by Ord. No. 7-2002]	Both	From Brandywine Street to a point 45 feet west thereof
Price Street	Both	From New Street to a point 100 feet east and west thereof

Highway	Side	Location
Price Street	North	From Darlington Street to a point 35 feet west thereof
Price Street	North	From Darlington Street to Church Street
Price Street	North	From High Street to a point 95 feet west thereof
Price Street	South	From Church Street to a point 25 feet east thereof
Price Street	South	From Church Street to a point 90 feet west thereof
Price Street	South	From Darlington Street to a point 50 feet west thereof
Price Street [Added 8-20-2003 by Ord. No. 16-2003]	South	From Everhart Street to a point approximately 86 feet to the west thereof
Price Street	South	From High Street to Boxwood Alley
Railroad Street	West	From Market Street to Cedar Alley
Rosedale Avenue	North	From Maple Alley to Franklin Street
Rosedale Avenue	North	From Maple Alley to Matlack Street
Rosedale Avenue [Added 3-14-1990 by Ord. No. 3-1990]	North	Between signs as erected adjacent to the pedestrian crosswalk signal located between New Street and Church Street
Rosedale Avenue	North	From New Street to 403 West Rosedale Avenue
Rosedale Avenue [Added 11-21-2018 by Ord. No. 16-2018]	North	From the Schmidt Hall driveway for a distance of 189 feet to the intersection of South New Street
Rosedale Avenue [Added 2-18-2004 by Ord. No. 4-2004]	North	30 feet east of Wayne Hall driveway
Rosedale Avenue [Added 10-23-1991 by Ord. No. 21-1991; amended 6-18-2002 by Ord. No. 5-2002]	North	From the Wayne Hall driveway of West Chester University west for a distance of 19 feet
Rosedale Avenue	South	From Franklin Street to Worthington Street
Sharpless Street [Added 2-18-2004 by Ord. No. 4-2004]	North	From Church Street to a point 335 feet to the east thereof
Sharpless Street [Added 9-18-2002 by Ord. No. 7-2002]	South	From High Street to a point 60 feet west thereof
Union Street [Added 6-20-2001 by Ord. No. 9-2001; repealed 4-16-2003 by Ord. No. 9-2003]		
Union Street [Added 11-17-2015 by Ord. No. 17-2015]	North	From Franklin Street to Adams Street
Union Street [Added 8-21-2013 by Ord. No. 7-2013]	North	From High Street to a point approximately 30 feet to the east
Union Street	North	From High Street to a point approximately 35 feet to a sign as erected

Highway	Side	Location
Union Street	North	From Matlack Street to a sign as erected east thereof
Union Street	South	From Bolmar Street to Church Street
University Avenue [Amended 12-15-1993 by Ord. No. 23-1993]	South	From High Street to Church Street to a point approximately 90 feet to a sign as erected
Walnut Street	Both	From Chestnut Street to Evans Street
Walnut Street	East	South of Birch Alley between signs as erected
Walnut Street	East	From Chestnut Street to Washington Street at signs as erected
Walnut Street	East	From Evans Street to a point approximately 50 feet south thereof
Walnut Street	East	From Gay Street to a point 75 feet north thereof
Walnut Street	East	From Gay Street to Prescott Alley
Walnut Street	West	From Barnard Street to a point 25 feet south thereof
Walnut Street [Added 6-28-2006 by Ord. No. 9-2006]	West	From Biddle Street to a point approximately 15 feet north thereof
Walnut Street	West	From Market Street to Gay Street
Walnut Street	West	From Miner Street to Market Street
Walnut Street [Added 11-20-2012 by Ord. No. 24-2012]	West	From Prospect Alley to a point 32 feet north thereof
Washington Street	North	30 feet east and west of the driveway into Elks Home
Washington Street [Added 9-18-2007 by Ord. No. 14-2007]	North	From Pear Alley to a point 200 feet east thereof as indicated on a sign
Washington Street [Repealed 6-14-1989 by Ord. No. 17-1989]		
Washington Street	South	From Adams Street to Penn Street
Washington Street	South	Between signs as erected approximately 100 feet between Matlack Street and Walnut Street
Washington Street	South	From the west entrance to the school parking lot westward 20 feet
Wayne Street	Both	From Price Street to Hannum Avenue
Wayne Street [Added 2-18-2004 by Ord. No. 4-2004; amended 4-21-2004 by Ord. No. 19-2004]	West	From Price Street to Nields Street 20 feet to the north and south sides of Mulberry and Juniper Alleys
Wayne Street	West	From Hannum Avenue to Washington Street

Highway	Side	Location
West Marshall Street [Added 6-16-2020 by Ord. No. 04-2020; repealed 9-16-2020 by Ord. No. 07-2020]		
West Marshall Street [Added 9-16-2020 by Ord. No. 07-2020]	North	30 feet to the west and 40 feet to the east of the driveway of 513 West Marshall Street
West Miner Street	North	10 feet west of the east entrance to Borough Parking Lot No. 9, between signs as erected
Wollerton Street [Added 2-15-2006 by Ord. No. 1-2006]	South	Between Darlington Street and New Street
Wollerton Street	South	From New Street to a point approximately 61 feet east therefrom
Worthington Street [Repealed 11-15-2006 by Ord. No. 19-2006]		
Worthington Street [Repealed 11-15-2006 by Ord. No. 19-2006]		
Worthington Street [Repealed 11-15-2006 by Ord. No. 19-2006]		
Worthington Street [Amended 11-15-2006 by Ord. No. 19-2006]	Both	From Gay Street to Market Street
Worthington Street	West	From Market Street to Miner Street
Worthington Street, South	West	From Miner Street to Union Street

§ 104-29.1. (Reserved) –~~parking prohibited at all times in certain locations; signs designating tow-away zone.~~ [Added 6-18-2002 by Ord. No. 5-2002]

~~The signs designating no parking at all times in the following locations shall include the words "tow-away zone."~~

Highway	Side	Location
Franklin Street	West	From Nields Street to a point approximately 75 feet south thereof
High Street	West	North of Dean Street in the No Parking Here to Corner Zone

§ 104-29.2. (Reserved)

§ 104-30. Parking prohibited in named and unnamed alleys between signs.

Parking shall be prohibited at all times **between signs as erected** in all named and unnamed alleys of the Borough of West Chester, ~~including but not limited to the following: Adele Alley, Apple Alley, Ash Alley, Beech Alley, Birch Alley, Birdseye Alley, Boxwood Alley, Brinton Alley, Cedar Alley, Cherry~~

Alley, Clover Alley, Coreoran Alley, Court House Alley, Current Alley, Dewes Alley, Dulaney Alley, Ebbs Alley, Elm Alley, Fasnaught Alley, Granite Alley, Greenview Alley, Hall Alley, Harmony Alley, Helen Alley, Hemlock Alley, Heston Alley, Hickory Alley, Holly Alley, Hoopes Alley, Houge Alley, Jean Alley, Jones Alley, Joseph Alley, Juniper Alley, Keystone Alley, Locust Alley, Madison Alley, Maple Alley, Mechanics Alley, Middle Alley, Mohawk Alley, Mulberry Alley, Musante Alley, Newlin Alley, Oak Alley, Parke Alley, Patton Alley, Pear Alley, Pearl Alley, Pine Alley, Plum Alley, Poplar Alley, Pott Alley, Potter Alley, Prescott Alley, Prospect Alley, Rambo Alley, Reynolds Alley, Rigg Alley, School Alley, Scott Alley, Sharon Alley, Shaw Alley, Spruce Alley, Stadium Alley, Viet Alley, Weaver Alley, Willow Alley, Winder Alley, Wollerton Alley, Woodbine Alley and unnamed alley extending westward from New Street between Biddle Street and Washington Street.

§ 104-31.

Parking prohibited in certain locations during school hours.

The parking of motor vehicles is hereby prohibited during school hours at the following locations:

Highway	Side	Location
Biddle Street [Repealed 5-18-2017 by Ord. No. 6-2017]		
Biddle Street [Repealed 5-18-2017 by Ord. No. 6-2017]		
Everhart Street	East	From Market Street to Gay Street
Gay Street [Repealed 4-19-1995 by Ord. No. 4-1995]		
Gay Street [Repealed 4-19-1995 by Ord. No. 4-1995]		
High Street	East	From Linden Street to Nields Street
Maple Avenue [Amended 11-21-2007 by Ord. No. 16-2007]	West	From the north Borough line to the north curb of Lincoln Avenue
University Avenue	North	From Church Street to a point 50 feet east thereof

§ 104-32. Parking prohibited during certain hours. [CHECK REVISED STREET SWEEPING SCHEDULE](#)

The parking of motor vehicles is prohibited as follows:

Highway	Side	Days/Hours	Location
Adams Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Washington Street
Adams Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Joseph Alley to Rosedale Avenue

Highway	Side	Days/Hours	Location
Adams Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Union Street to Market Street
Adams Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Cedar Alley to East Nields Street
Adams Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Washington Street
Adams Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Joseph Alley to Rosedale Avenue
Barnard Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Barnard Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street
Barnard Street			Ramsey & Monica to advise

Highway	Side	Days/Hours	Location
Barnard Street	North	Mon./2:00 a.m. - 5:00 a.m.	From High Street to Church Street
Barnard Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Brandywine Street to Matlack Street
Barnard Street	South	Mon. - Fri./8:00 a.m. - 4:00 p.m.	200 block from the bridge to Franklin Street
Barnard Street	South	All times, except Wed. 8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street
Barnard Street	South	Thur. 8:00am-11:00am	From Worthington to Bolmar
Barnard Street	North	Wed. 8:00am-11:00am	From Worthington to Bolmar
Biddle Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Franklin Street to Adams Street
Biddle Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Walnut Street to Wayne Street

Highway	Side	Days/Hours	Location
Biddle Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Everhart Street to High Street
Biddle Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Walnut Street to Franklin Street
Brandywine Street	East	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Market Street
Brandywine Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Miner Street to Union Street
Brandywine Street	East	Wed./8:00 a.m. - 11:00 a.m.	From West Union Street to Price Street
Brandywine Street	West	Mon./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Market Street
Brandywine Street	West	Thur./8:00 a.m. - 11:00 a.m.	From West Union Street to Price Street
Chestnut Street	Both	All/2:00 a.m. - 5:00 a.m.	From Church Street to Walnut Street

Highway	Side	Days/Hours	Location
Chestnut Street	Both	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Walnut Street to Matlack Street
Chestnut Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Everhart Street
Chestnut Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Chestnut Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Matlack Street to Stadium Alley
Chestnut Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Everhart Street
Chestnut Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Chestnut Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Matlack Street to Penn Street
Chestnut Street	South	Mon./2:00 a.m. to 5:00 a.m.	From New Street to Church Street
Church Street	Both	All/2:00 a.m. - 5:00 a.m.	From Chestnut Street to Miner Street
Church Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Barnard Street to Sharpless Street
Church Street	West	Tues./8:00 a.m. - 11:00 a.m.	From Biddle Street to Lafayette Street
Church Street	East	Fri./2:00 a.m. - 5:00 a.m.	From Miner Street to Barnard Street
Church Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Patton Alley to West Ashbridge Street
Church Street	East	Wed./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue

Highway	Side	Days/Hours	Location
Church Street	West	Sun./8:30 a.m. - 1:00 p.m.	From Barnard Street south to signs as erected
Church Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Barnard Street to Sharpless Street
Church Street	West	Mon./2:00 a.m. - 5:00 a.m.	From Miner Street to Barnard Street
Church Street	West	Tue./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
Church Street	West	Tue./8:00 a.m. - 11:00 a.m.	From West Marshall Street to West Ashbridge Street
Church Street	West	Tue./8:00 a.m. - 11:00 a.m.	From West Patton Alley to West Ashbridge Street

Highway	Side	Days/Hours	Location
Darlington Street	Both	All/2:00 a.m. - 5:00 a.m.	From Prescott Alley to Market Street
Darlington Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Barnard Street to Price Street
Darlington Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Marshall Street
Darlington Street	West	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Chestnut Street to Prescott Alley
Darlington Street	West	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Evans (Patton) Street to Chestnut Street
Darlington Street	West	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Market Street to Miner Street
Darlington Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Miner Street to Barnard Street
Darlington Street	West	Mon. - Fri./8:30 a.m. - 12:30 p.m. (Sept. - May)	From Miner Street to Hemlock Alley
Darlington Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Price Street to Sharpless Street
Dean Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Darlington Street

Highway	Side	Days/Hours	Location
Dean Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to High Street
Dean Street	South	Thur./7:00 a.m. - 5:00 p.m.	Opposite Hickory Avenue between signs as indicated
Everhart Avenue	East	Wed./8:00 a.m. - 11:00 a.m.	From Market Street to Miner Street
Everhart Avenue	East	Mon./8:00 a.m. - 11:00 a.m.	From Strasburg Road to Market Street
Everhart Avenue	West	Thur./8:00 a.m. - 11:00 a.m.	From Market Street to Miner Street
Everhart Avenue	West	Tue./8:00 a.m. - 11:00 a.m.	From Strasburg Road to Market Street
Franklin Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Linden Street to Rosedale Avenue

Highway	Side	Days/Hours	Location
Franklin Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Washington Street to Marshall Street
Franklin Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Barnard Street to Union Street
Franklin Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Biddle Street
Franklin Street	West	Mon. - Fri./9:00 a.m. - 5:00 p.m.	From Gay Street to Miner Street
Franklin Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Lacey Street to Nields Street
Franklin Street	West	Mon. - Sat./8:00 a.m. - 5:00 p.m.	From Market Street to Barnard Street
Franklin Street	West	Mon. - Fri./11:00 a.m. - 5:00 p.m.	From Miner to Barnard Street
Franklin Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Nields Street to Linden Street
Gay Street	Both	All/2:00 a.m. - 5:00 a.m.	From New Street to Matlack Street
Gay Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Brandywine Street to Everhart Street
Gay Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Wayne Street to Brandywine Street
Gay Street	North	All/8:00 a.m. - 11:00 a.m.	From Everhart Street to Bradford Avenue
Gay Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Wayne Street

Highway	Side	Days/Hours	Location
Gay Street	South	Mon./2:00 a.m. - 5:00 a.m.	From Matlack Street to Franklin Street
Hannum Avenue	North	Mon./8:00 a.m. - 11:00 a.m.	From New Street to Chestnut Street
High Street	Both	All/2:00 a.m. - 5:00 a.m.	From Chestnut Street to Barnard Street
High Street	East	Wed./2:00 a.m. - 5:00 a.m.	From Barnard Street to Union Street
High Street			
High Street	West	Thur./2:00 a.m. - 5:00 a.m.	From Barnard Street to Union Street
High Street	West	Tue./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
Lacey Street	North	Wed./8:00 a.m. - 11:00 a.m.	From High Street to Matlack Street
Lacey Street	South	Thur./8:00 a.m. - 11:00 a.m.	From High Street to Matlack Street
Lacey Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Maple Avenue to Franklin Street
Lafayette Street	North	Mon./10:00 a.m. - 2:00 p.m.	From Dewes Alley eastward for 45 feet
Lafayette Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Matlack Street to Walnut Street
Lafayette Street	North	Mon./8:00 a.m. - 11:00 a.m.	From New Street to High Street
Lafayette Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Wayne Street to New Street

Highway	Side	Days/Hours	Location
Linden Street	Both	Tue./2:00 a.m. - 5:00 a.m.	From High Street to Sharon Alley
Linden Street	North	Fri./7:00 a.m. - 5:00 p.m.	From Adams Street to Penn Street between signs as erected
Linden Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Sharon Alley to Maple Alley
Linden Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Sharon Alley to Franklin Street
Locust Lane North	Both	Mon./7:00 a.m. - 5:00 p.m.	In the cul-de-sac
Magnolia Street	North	Wed./8:00 a.m. - 11:00 a.m.	From High Street to Fasnaught Alley
Magnolia Street	South	Thur./8:00 a.m. - 11:00 a.m.	From High Street to Maple Alley
Market Street	Both	Mon. - Fri./2:00 a.m. - 5:00 a.m.	From Matlack Street to Franklin Street
Maple Avenue	West	Mon. - Fri. 7:00 am - 3:30 pm when school is in session	From the north Borough line to the north curb of Lincoln Avenue
Market Street	Both	All/2:00 a.m. - 5:00 a.m.	From New Street to Matlack Street
Market Street	North	Mon./8:00 a.m. - 11:00 a.m.	Potter Alley to Everhart Street
Market Street	South	Thurs./8:00 a.m. - 11:00 a.m.	Bradford Avenue to Wayne Street

Highway	Side	Days/Hours	Location
Market Street	South	All/9:00 p.m. - 6:00 a.m.	From Everhart Street eastward to the eastern boundary of the Borough playground
Marshall Street	North	Mon. - Fri./8:00 a.m. - 5:00 p.m.	From Houge Alley to Walnut Street
<u>Marshall Street</u>	<u>South</u>	<u>Tues. 8:00am-11:00am</u>	<u>From Convent Alley to Franklin Street</u>
Matlack Street	Both	All/2:00 a.m. - 5:00 a.m.	From Chestnut Street to Market Street
Matlack Street	East	Mon./8:00 a.m. -11:00 a.m.	From East Chestnut to East Ashbridge Street
Matlack Street	East	Wed./8:00 a.m. -11:00 a.m.	From Magnolia Street to Nields Street
Matlack Street	East	Mon./2:00 a.m. - 5:00 a.m.	From Market Street to Miner Street
Matlack Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Nields Street to Linden Street

Commented [RR4]: Where is houge alley?

Highway	Side	Days/Hours	Location
Matlack Street	West	Tues./8:00 a.m. - 11:00 a.m.	From East Marshall Street to East Ashbridge Street
Matlack Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Evans Street to Marshall Street
Matlack Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Miner Street to Rosedale Avenue
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Bolmar Street to Poplar Street
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street
Miner Street	North	Mon./2:00 a.m. - 5:00 a.m.	From High Street to New Street
Miner Street	North	Mon./2:00 a.m. - 5:00 a.m.	From High Street to Walnut Street

Highway	Side	Days/Hours	Location
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Walnut Street to Penn Central Railroad
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Bolmar Street to Poplar Street
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street
Miner Street	South	Thur./2:00 a.m. - 5:00 p.m.	From High Street to New Street
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Matlack Street to Walnut Street
New Street	Both	Mon./2:00 a.m. - 5:00 a.m.	From Miner Street to Market Street
New Street	Both	Sun./2:00 a.m. - 7:00 a.m.	From Rosedale Avenue to College Avenue

Highway	Side	Days/Hours	Location
New Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Washington Street
New Street	East	Wed./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
New Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Union Street to Price Street
New Street	West	Mon./2:00 a.m.- 5:00 a.m.	Between Chestnut Street and Hannum Avenue
New Street	West	Mon. and Thur./2:00 a.m.- 5:00 a.m.	From Gay Street to Market Street
New Street	West	Thur./8:00 a.m. -11:00 a.m.	From Miner Street to Sharpless Street
New Street	West	Tue./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
New Street	West	Tue./8:00 a.m. -11:00 a.m.	From Washington Street to Marshall Street
Nields Street	North	Wed./8:00 a.m. -11:00 a.m.	From High Street to Franklin Street

Highway	Side	Days/Hours	Location
Nields Street	North	Tue./2:00 a.m. - 5:00 a.m.	From New Street to the west boundary of the Nields Street playground
Nields Street	North	Wed./8:00 a.m. -11:00 a.m.	From the west boundary of the Nields Street playground to Everhart Street
Nields Street	South	Thur./8:00 a.m. -11:00 a.m.	From High Street to Franklin Street
Nields Street	South	Tue./2:00 a.m. - 5:00 a.m.	From New Street to the entrance to the West Chester University parking lot
Nields Street	South	Thur./8:00 a.m. - 11:00 a.m.	From the entrance to the West Chester University parking lot to Everhart Street
North Brandywine Street	East	Wed./8:00 a.m. - 11:00 a.m.	West Gay Street to West Chestnut Street
North Brandywine Street	West	Thur./8:00 a.m. - 11:00 a.m.	West Gay Street to West Chestnut Street
North Walnut Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Biddle Street to Marshall Street
North Walnut Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Biddle Street to Marshall Street
Oak Place	Both	Tue./8:00 a.m. - 11:00 a.m.	—
Penn Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Joseph Alley to Rosedale Avenue
Penn Street	West	Tue./8:00 a.m. -11:00 a.m.	From Chestnut Street to Maple Avenue
Penn Street	West	Thur./8:00 a.m. -11:00 a.m.	From Joseph Alley to Rosedale Avenue

Highway	Side	Days/Hours	Location
Poplar Street	West	Thur./8:00 a.m. - 11:00 a.m.	Market Street to Barnard Street
Poplar Street	East	All times	Between Barnard Street and Market Street
Price Street	North	Wed./8:00 a.m. - 11:00 a.m.	Between Bradford Avenue and Darlington Street
Price Street	North	Wed./2:00 a.m. - 5:00 a.m.	From Church Street to Boxwood Alley
Price Street	South	Thur./8:00 a.m. - 11:00 a.m.	Between Bradford Avenue and Church Street

Highway	Side	Days/Hours	Location
Price Street	South	Tues./2:00 a.m. - 5:00 a.m.	From Church Street to Boxwood Alley
Rosedale Avenue	North	Wed./8:00 a.m. - 11:00 a.m.	From Franklin Street to the east end of Rosedale Avenue
Rosedale Avenue	North	Wed./8:00 a.m. - 11:00 a.m.	From High Street to Matlack Street
Rosedale Avenue	North	Wed./2:00 a.m. - 5:00 a.m.	From High Street to New Street
Rosedale Avenue	North	All/10:00 a.m. - 5:00 a.m.	From New Street to a point 680 feet east thereof
Rosedale Avenue	South	Wed./8:00 a.m. - 11:00 a.m.	From South Adams Street to Joseph Alley where signs indicate
Sharpless Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Church Street to Bradford Street
Sharpless Street	North	Tue./2:00 a.m. - 5:00 a.m.	From High Street to Church Street
Sharpless Street	South	Tue./2:00 a.m. - 5:00 a.m.	From New Street to High Street
Sharpless Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Wayne Street to Bradford Avenue
Sharpless Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Wayne Street to New Street
South Matlack Street	East	All times except Thur./8:00 a.m. - 11:00 a.m.	From East Miner Street to East Barnard Street

Highway	Side	Days/Hours	Location
Union Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to High Street
Union Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Sharon Alley to Matlack Street
Union Street	South	Thurs./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Clinton Alley
Union Street	South	Thur./8:00 a.m. - 11:00 a.m.	From High Street to Sharon Alley
University Avenue	South	Tue./2:00 a.m. - 5:00 a.m.	From High Street to Church Street
University Avenue	South	Wed. 2:00 a.m. - 5:00 p.m.	From High Street to Church Street
Walnut Street	Both	All/2:00 a.m. - 5:00 a.m.	From Gay Street to Chestnut Street
Walnut Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Evans Alley to Biddle Street
Walnut Street	East	Thurs./8:00 a.m. to 11:00 a.m.	From Market Street to Miner Street

Highway	Side	Days/Hours	Location
Walnut Street	East	Mon. and Thur./2:00 a.m. - 5:00 a.m.	From Market Street to Gay Street
Walnut Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Miner Street to Rosedale Avenue
Walnut Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Biddle Street
Walnut Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Miner Street to Rosedale Avenue
Washington Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Adams Street to Penn Street
Washington Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Veit Alley to Franklin Street
Washington Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Adams Street to Penn Street
Washington Street	South	Tues./8:00 a.m. - 11:00 a.m.	From Wayne Street to Franklin Street
Wayne Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Price Street to Sharpless Street
Wayne Street	West	Tue./2:00 a.m. - 5:00 a.m.	From New Street to Rosedale Avenue
Wayne Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Price Street to Sharpless Street
West Lafayette	North	Mon./8:00 a.m. - 11:00 a.m.	From North Brandywine Street to North New Street

Highway	Side	Days/Hours	Location
Worthington Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Market Street to Union Street

§ 104-33. Parking time limited at certain locations. ~~BOROUGH TO AUDIT THIS SECTION.~~
UPDATED 6/2026

The parking of motor vehicles is limited as follows:

Highway	Side	Time Limit	Days/Hours	Location
Barnard Street	North	3 hrs.	Mon. - Fri./8:00 a.m. - 5:00 p.m.	From High Street to Church Street
Chestnut Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Darlington Street to Walnut Street
Chestnut Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Darlington Street to Walnut Street
Chestnut Street	Both	3 hrs.	All/8:00 a.m. - 5:00 p.m.	From New Street to Darlington Street
Chestnut Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Walnut Street to Matlack Street
Chestnut Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Walnut Street to Matlack Street
Chestnut Street	South	3 hrs.	All/9:00 a.m. - 5:30 p.m.	From Darlington Street to New Street
Church Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Chestnut Street to Miner Street
Church Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Chestnut Street to Miner Street
Church Street	Both	3 hrs.	All/8:00 a.m. - 5:00 p.m.	From Union Street to Miner Street
Church Street	East	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Chestnut Street to Evans (Patton) Street
Church Street	East	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Chestnut Street to Evans (Patton) Street
Church Street	West	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Chestnut Street to Washington Street
Church Street	West	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Chestnut Street to Washington Street
Darlington Street	West	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Chestnut Street to Evans (Patton) Street
Darlington Street	West	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Chestnut Street to Evans (Patton) Street

Highway	Side	Time Limit	Days/Hours	Location
Darlington Street	West	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Market Street to Gay Street
Darlington Street ³	West	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Market Street to Gay Street
Gay Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From the Pennsylvania Railroad bridge to Matlack Street
Gay Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From the Pennsylvania Railroad bridge to Matlack Street
Gay Street				
Gay Street	North	1 hr.	All/8:00 a.m. - 5:30 p.m.	From Matlack Street to Darlington Street
Gay Street ⁴	South	1 hr.	All/8:00 a.m. - 5:30 p.m.	From Matlack Street to New Street
High Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Gay Street to Biddle Street
High Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Gay Street to Biddle Street
High Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Miner Street to Market Street
High Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Miner Street to Market Street
High Street	East	3 hrs.	All/8:00 a.m. - 5:00 p.m.	From Dean Street to Miner Street
High Street	West	3 hrs.	All/8:00 a.m. - 5:00 p.m.	From Dean Street to a point approximately 45 feet south of Union Street as signed

Highway	Side	Time Limit	Days/Hours	Location
High Street	West	3 hrs.	All/8:00 a.m. - 5:00 p.m.	From Union Street to Miner Street
High Street	West	15 min.	All/8:00 a.m. - 5:00 p.m.	From a point approximately 45 feet south of Union Street as signed to Union Street
Lafayette Street	North	2 hrs.	Mon. - Fri./9:00 a.m. - 5:00 p.m.	From Church Street to High Street
Linden Street	North	15 min.	All/8:00 a.m. - 12:00 noon	From Walnut Street to a point approximately 50 feet east thereof
Market Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Matlack Street to Darlington Street
Market Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Matlack Street to Darlington Street
Market Street	South	2 hrs.	Mon. - Fri./8:00 a.m. - 5:00 p.m.	From Matlack Street to Railroad Alley
Matlack Street	Both	15 min.	All/8:00 a.m. - 12:00 noon	From Nields Street to a point approximately 50 feet north thereof
Matlack Street	East	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Market Street to Cedar Alley
Matlack Street	East	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Market Street to Cedar Alley
Matlack Street	West	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Gay Street to Chestnut Street
Matlack Street	West	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Gay Street to Chestnut Street
Miner Street	Both	3 hrs.	All/8:00 a.m. - 5:00 p.m.	From Darlington Street to New Street
Miner Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From High Street to Church Street
Miner Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From High Street to Church Street
Miner Street	North	2 hrs.	Mon. - Fri./8:00 a.m. - 8:00 p.m.	From Railroad Avenue to Matlack Street

Highway	Side	Time Limit	Days/Hours	Location
Penn Street				
Union Street	North	3 hrs.	All/8:00 a.m. - 5:00 p.m.	From Church Street to Denney-Rayburn driveway
Walnut Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Market Street to Gay Street
Walnut Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Market Street to Gay Street
Walnut Street	Both	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Prescott Street to Chestnut Street
Walnut Street	Both	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Prescott Street to Chestnut Street
Walnut Street	East	15 mins.	All/8:00 a.m. - 12:00 noon	From Linden Street to a point approximately 50 feet north thereof
Walnut Street	East	30 mins.	Mon. - Thur., Sat., excluding legal holidays/9:00 a.m. - 5:30 p.m.	From Market Street to Gay Street
Walnut Street	East	30 mins.	Fri./9:00 a.m. - 9:00 p.m.	From Market Street to Gay Street
Walnut Street	East	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Miner Street to Market Street
Walnut Street	East	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Miner Street to Market Street
Washington Street				
Wollerton Street	North	2 hrs.	Sat. - Thur./9:00 a.m. - 6:00 p.m.	From Darlington Street to New Street
Wollerton Street	North	2 hrs.	Fri./9:00 a.m. - 9:00 p.m.	From Darlington Street to New Street

§ 104-34. (Reserved).**Parking limited to doctors' patients at certain locations.**

The parking of motor vehicles is limited to patients of doctors whose offices are adjacent to or abutting the following locations:

2.—Editor's Note: Each thirty-minute period of parking after the initial 30 minutes shall constitute a separate violation.

3.—Editor's Note: Each thirty-minute period of parking after the initial 30 minutes shall constitute a separate violation.

Highway	Side	Location
Walnut Street [Repealed 4-24-1991 by Ord. No. 5-1991]		

§ 104-34.1. Public parking spaces for charging of electric vehicles ~~Electric vehicle charging station.~~ MAY NEED TO ADD ADDITIONAL LANGUAGE. ~~Will?~~

A. Definitions. For purposes of this section, the following phrases and words shall have the meanings indicated:

ELECTRIC VEHICLE — A vehicle that operates, either partially or exclusively, on electric energy from a charging station or other electric energy source that is stored in the vehicle's battery for propulsion purposes. "Electric vehicle" includes: a battery electric vehicle; a plug-in hybrid electric vehicle; a neighborhood electric vehicle; and electric scooters or electric motorcycles.

B. Designation and use of public parking spaces for charging of electric vehicles.

(1) Public parking spaces for charging of electric vehicles. The Borough may designate parking spaces for use as electric vehicle charging stations.

(2) Use of said charging stations. Use of said charging station spaces shall be limited and restricted as follows:

(a) It shall be unlawful for any person to park or leave standing a vehicle in a stall or space in the designated space unless the vehicle is an electric vehicle and is connected for electric charging purposes;

(b) Nonelectric vehicles are prohibited from parking in charging station spaces; and

(c) Electric vehicles are authorized to park in spaces designated as charging station spaces only during the time the vehicles are connected for electric charging purposes. When the vehicle is no longer charging, the owner or operator of said vehicle shall be required to remove the vehicle from the charging station space.

C. Designation of public spaces for charging stations. Designation of locations for charging stations will be determined by the Borough and adopted by resolution.

D. Charging station fees. The fee to use parking spaces within the Borough identified as charging station spaces shall be determined by the Borough and adopted by resolution.

~~The parking of motor vehicles in any parking spot that is designated by the Borough as an electric vehicle charging spot shall be limited to motor vehicles that are connected to the charging equipment. Once the motor vehicle is charged, the motor vehicle shall not remain parked in such designated electric charging spot.~~

§ 104-35. (Reserved)

§ 104-35.1. (Reserved)

§ 104-35.2. (Reserved)

§ 104-35.3. (Reserved)

§ 104-35.4. (Reserved)

§ 104-35.5. (Reserved)

§ 104-35.6. (Reserved)

§ 104-36. (Reserved)

§ 104-36.1. (Reserved)

§ 104-36.2. (Reserved)

§ 104-36.3. (Reserved)

§ 104-37. (Reserved)

§ 104-38. (Reserved)

§ 104-39. Oversized vehicles. [Added 3-20-2019 by Ord. No. 05-2019]

- A. No person shall park or leave standing any oversized vehicle or unattached trailer upon any public street, highway, right-of-way, alley, Borough-owned land or parking lot within the Borough of West Chester, unless that person has requested and received prior approval from the Borough Parking Department.
 - B. The prohibition described in Subsection A of this section shall not apply to oversized vehicles which
-

are:

- (1) Engaged in the loading or unloading of persons and/or property; or
- (2) Parked in connection with, or in the aid of the performance of a service to or on a property in the block in which such vehicle is parked; or
- (3) Parked or left standing as a result of a mechanical breakdown so as to allow the performance of emergency repairs on the vehicle for a period not to exceed 24 consecutive hours, and in such cases the owner or operator of the vehicle shall inform the Borough Parking Department or the Borough Police Department of the make, model, and location of the vehicle for safety purposes. **[do you want to specify where they have to park?]**

- C. Due to safety hazards related to interference with sight distances and the free movement of traffic on the public streets, any oversized vehicle found in violation of § 104-39A that remains on a Borough street for more than 48 hours may be removed from the Borough street pursuant to Article VIII of this chapter.

§ 104-40. School bus parking. MONICA TO AUDIT

- A. The following locations are designated as a school bus parking zone:

Highway	Side	Days/Hours	Location
East Chestnut Street			
Everhart Street	East	Mon.-Fri./7:30 a.m. – 8:30 a.m. and 2:30 p.m. – 4:00 p.m.	From Gay Street to the northern property line of the school
Gay Street	North	Mon. - Fri./2:00 a.m. - 9:00 a.m. and 1:00 p.m. - 4:00 p.m.	From Darlington Street to New Street
Gay Street	North	Mon.-Fri./7:30 a.m. – 8:30 a.m. and 2:30 p.m. – 4:00 p.m.	From Everhart Street to opposite 512 West Gay Street

- ~~B. The signs designating the school bus parking zones shall read as follows:~~

~~SCHOOL BUS~~
~~PARKING ONLY~~
~~(insert applicable~~
~~time periods)~~
~~TOW AWAY ZONE~~

§ 104-41. Parking prohibited on private property.

- A. No person shall park or leave unattended a vehicle on private property without the consent of the

owner or other person in control or possession of the property except in the case of an emergency or disablement of the vehicle, in which case the operator shall arrange for the removal of the vehicle as soon as possible.

- B. The provisions of this section shall not apply to private parking lots unless such lots are conspicuously posted to notify the public of any parking restrictions and the operator of the vehicle violates such parking restrictions. For purposes of this section, a "private parking lot" means a parking lot open to the public or used for parking without charge, or a parking lot used for parking with charge.

§ 104-42. Designation of bus stops; parking otherwise prohibited. ~~BOROUGH TO AUDIT / BBMM TO CHECK SEPTA STOPS~~

The following locations are hereby designated as bus stops, and the parking of motor vehicles, except for buses loading and unloading passengers, is prohibited at such locations:

Highway	Side	Days/Hours	Location
Church Street	West	All	From a point beginning 49 feet south of the intersection of University Avenue extending until the driveway for the Schmucker Science Center/Boucher Hall
Gay Street	North	All	At intersection east of Penn Street
High Street	East	All	North of Gay Street at sign as erected
High Street	East	Mon. - Fri./7:30 a.m. - 8:30 a.m. and 2:30 p.m. - 3:30 p.m.	Between Biddle Street and the Friends School driveway entrance
Market Street	South	All	East of Wayne Street between signs as erected
Market Street	South	All	West of Adams Street at sign as erected

Highway	Side	Days/Hours	Location
Market Street	South	All	West of High Street at sign as erected
Market Street	South	All	West of Matlack Street at sign as erected
Market Street	South	All	West of Worthington Street at sign as erected
Union Street	North	All	West of High Street between signs as erected

§ 104-43. Designation of loading zones; parking otherwise prohibited. ~~BOROUGH TO AUDIT & NEED TO ADD HOTEL INDIGIO~~

~~As~~ **TRUCK LOADING ZONES:** The following locations are hereby designated as **truck loading zones** ~~BOROUGH TO CHECK ON TYPE OF LOADING ZONING (TRUCK, ETC.)~~ between the hours of 6am-6pm and the parking of motor vehicles, ~~except for loading or unloading~~, is prohibited at such locations:

Highway	Side	Location
Adams Street	West	From the center of block between Gay Street to Chestnut Street between signs as erected
Biddle Street	South	From 50 feet west of the west curb of Wayne Avenue to 25 feet east of the east curb of Wayne Avenue
Biddle Street	South	West of Darlington Street at a sign as erected
Biddle Street	South	From Walnut Street to Matlack Street
Chestnut Street	North	117 East Chestnut Street (<u>Chestnut Street Lofts deliveries</u>)
Chestnut Street	South	East of Church Street between signs as erected
Chestnut Street	South	Adjacent to 134 North High Street
Church Street	East	Between signs as erected north of College Avenue
Church Street	East	North of Gay Street at signs as erected

Highway	Side	Location
Church Street	East	107 South Church Street
Church Street	West	Between signs as erected north of Chestnut Street
Church Street	West	From Market Street to a sign as erected
Church Street	West	100 North Church Street
Church Street	West	From Wollerton Alley to a sign as erected south thereof
Franklin Street	East	From Chestnut Street to Washington Street
Franklin Street <u>Franklin Street</u>	West <u>West</u>	250 South Franklin Street, between signs as erected <u>250 South Franklin Street, between signs as erected</u>
Gay Street	South	From Wayne Street to a sign as erected east thereof

Highway	Side	Location
High Street <u>High Street</u>	East <u>East</u>	From Market Street to a sign as erected north thereof <u>South of entrance to Bicentennial Garage at designated sign</u>
High Street	West	Between signs as erected north of Barnard Street
High Street	West	Beginning at a point 120 feet south of Pearl Alley between signs as erected- <u>retail spaces at Bicentennial Garage</u>
High Street	West	From Prescott Alley to a sign as erected south thereof
Lacey Street	South	Sharon Alley at signs as erected
Linden Street	North	From Walnut Street east to a sign as erected
Linden Street	South	From Sharon Alley to High Street
Market Street	Both	East of Church Street between signs as erected
Market Street	South	Between signs as erected east of Brandywine Street
Market Street	South	Center of block between Darlington Street and Church Street at sign as erected
Market Street	South	West of Matlack Street at a sign as erected
Market Street	South	West of Matlack Street between signs as erected
Market Street	South	From Walnut Street to a point 40 feet west thereof <u>Directly west of the garage opening at 124 E Market St</u>
Market Street	South	Center of block between Walnut Street and Matlack Street at sign as erected
Market Street	South	From Wilmont Mews to a point 40 feet east thereof
<u>Matlack Street</u>	<u>East</u>	<u>549 S Matlack Street</u>

Highway	Side	Location
Miner Street	North	Center block between Matlack Street and Walnut Street between signs as erected <u>127 E Miner Street</u>
New Street	West	South of Barnard Street at signs as erected
New Street	West	From Washington Street to a sign as erected south thereof
Nields Street	Both	From the entrance to Wyeth Laboratories to the Pennsylvania R.R. crossing
Nields Street	North	East of <u>Matlack</u> Street between signs as erected
Prescott Alley	North	From Walnut Street to Law Alley between signs as erected
Penn Street	West	North of Biddle Street at signs as erected
Rosedale Avenue	North	From Church Street to a point 50 feet east thereof
Sharpless Street	South	Between signs as erected east of Brandywine Street
University Avenue	North	Between signs as erected between Reynolds Alley and High Street
University Avenue	South	From High Street to a point approximately 90 feet west thereof
Walnut Street	East	Immediately north of Middle Alley between signs as erected
Walnut Street	West	From south of Gay Street to signs as erected
Washington Street	North	West of Darlington Street at a sign as erected
Washington Street	South	From New Street to a point 60 feet west thereof

Commented [RR5]: This is a hydrant next to Riggstown. Move to S Matlack

B.A. 15-MINUTE PARKING ZONES: The parking of vehicles is prohibited in the following locations, except for loading or unloading with a maximum time of 15-minutes:

Highway	Side	Location
<u>Chestnut Street</u>	North	From a point 56 feet west of Walnut Street to a point 60 feet west thereof
<u>Chestnut Street</u>	South	<u>On the 50 W Chestnut Street block as designated by signage</u>
<u>Church Street</u>	East	<u>111 N Church Street</u>
Church Street	West	From Chestnut Street to a sign as erected north thereof <u>116 N Church Street</u>
<u>Church Street</u>	East	Between signs as erected at 125-127 North Church Street
Church Street	West	<u>20 North Church Street</u> South of Courthouse Alley
<u>Church Street</u>	East	<u>15 North Church Street</u>
Darlington Street	West	Immediately south of Market Street as designated by signage
<u>Gay Street</u>	South	East of Franklin Street between signs as erected
<u>Gay Street</u>	South	<u>126 E Gay Street</u>
<u>Gay Street</u>	North	<u>15 W Gay Street</u>
<u>Gay Street</u>	South	<u>9 W Gay Street</u>
<u>Gay Street</u>	South	<u>112 W Gay Street</u>
<u>Gay Street</u>	North	<u>14 W Gay Street</u>
<u>High Street</u>	West	<u>116 South High Street</u>
High Street	East	From Chestnut Street to Evans Alley <u>120 N High Street</u>
<u>High Street</u>	West	<u>30 South High Street at designated sign</u>
<u>High Street</u>	East	<u>227 North High Street at designated sign</u>
<u>High Street</u>	East	<u>Sundays/ 9:00 a.m. - 221 South High Street 1:00 p.m.</u>

<u>Lacey Street</u>	<u>South</u>	<u>West of Sharon Alley at designated sign</u>
<u>Market Street</u>	<u>North</u>	<u>From Potter Alley west to a sign as erected</u>
<u>Market Street</u>	<u>South</u>	<u>16 West Market Street</u>
<u>Market Street</u>	<u>South</u>	<u>24 West Market Street</u>
<u>Market Street</u>	<u>South</u>	<u>104 West Market Street</u>
<u>Market Street</u>	<u>South</u>	<u>128 W Market Street</u>
<u>Market Street</u>	<u>North</u>	<u>136 W Market Street</u>
<u>Market Street</u>	<u>North</u>	<u>335 West Market street as designated by signage</u>
Matlack Street		
<u>Miner Street</u>	<u>South</u>	<u>130 W Miner Street as designated by signage</u>
Miner Street	<u>South</u>	<u>628 East Miner Street</u>
<u>South Church Street</u>	<u>East</u>	<u>From a point 15 feet south of Sharpless Street extending to a point 60 feet south of Sharpless Street</u>
Walnut Street	<u>East</u>	<u>South of Chestnut Street between signs as erected North of Gay Street per Hotel Indigo land development plan</u>
Walnut Street	<u>West</u>	<u>From Prescott Alley to Thatcher's parking lot 11 N Walnut</u>
<u>Walnut Street</u>	<u>West</u>	<u>326 North Walnut Street</u>
<u>Walnut Street</u>	<u>West</u>	<u>Mon. - Fri./6:45 a.m. - 9:15 a.m., 3:45 p.m. - 6:30 p.m. From Chestnut Street to Evans Alley</u>

Highway	Side	Location
Walnut Street	West	From Prospect Alley north to a sign as erected
Washington Street	North	From Walnut Street to a sign as erected west thereof
West Market Street	North	Between signs as erected at 335 West Market Street

~~C.~~ The following locations are hereby designated as truck loading zones, and the parking of motor vehicles, except for loading and unloading between 8:00 a.m. and 10:00 a.m. daily, is prohibited at such locations:

Highway	Side	Location
Gay Street	South	East of Church Street between signs as erected
Gay Street	South	East of Darlington Street between signs as erected
Gay Street	South	East of High Street between signs as erected
Gay Street	South	East of Walnut Street between signs as erected

~~D.B.~~ The following locations are hereby designated as passenger loading/unloading zones, and the parking of motor vehicles, except for passenger loading and unloading between 10:00 a.m. and 2:00 p.m. on Sundays only, is prohibited at such locations: **[Added 3-14-1990 by Ord. No. 3-1990]**

Highway	Side	Location
Church Street	West	At 112 South Church Street between signs as erected
Miner Street	South	At 300 East Miner Street between signs as erected
Miner Street	South	At 418 East Miner Street between signs as erected

The following locations are hereby designated as passenger loading/unloading zones with the time limits specified hereinafter, and the parking of motor vehicles, except for passenger loading and unloading, shall not exceed the time limit hereinafter set forth: -{

Highway	Side	Time Limit	Days/Hours	Location
Biddle Street-	South	—	Mon. – Fri./8:00 a.m. – 4:30 p.m.	104 East Biddle Street

Borough of West Chester, PA

Highway	Side	Time Limit	Days/Hours	Location
§ 104-43	WEST CHESTER CODE			§ 104-43
Gay Street	North	15 mins.	All/8:00 a.m. – 5:00 p.m.	348 West Gay Street
Gay Street	South	5 mins.	All/6:00 p.m. – 2:00 a.m.	114 to 120 East Gay Street
High Street	East	5 mins.	Sun./9:00 a.m. – 12:30 p.m.; Wed./7:00 p.m. – 9:30 p.m.	227 North High Street
High Street	West	15 mins.	All/All	South of Linden Street
Miner Street	South	15 mins.	All/All	East of Darlington Street between signs as erected
Walnut Street	West	15 mins.	All/All	Between signs as erected beginning at a point 43 feet south of Biddle Street

E. The following locations are hereby designated as loading/unloading zones, and the parking of motor vehicles, except for loading and unloading, shall not occur on the days or during the time limits hereinafter set forth: ~~[Added 4-24-1991 by Ord. No. 5-1991]~~

Highway	Side	Time Limit	Days/Hours	Location
Biddle Street	East	15 mins.	Mon. – Fri./8:00 a.m. – 3:00 p.m.	106 East Biddle Street
Church Street	East	30 mins.	All/All	1 space south of Courthouse Alley for a distance of approximately 24 feet
Church Street	East	15 mins.	All/6:00 a.m. – 6:00 p.m.	Between Prescott Alley and Chestnut Street

Highway	Side	Time Limit	Days/Hours	Location
§ 104-43	VEHICLES AND TRAFFIC			§ 104-44
Church Street	West	15 mins.	All/All	North of Courthouse Alley
High Street	East	—	Sundays/ 9:00 a.m. – 1:00 p.m.	221 South High Street
Market Street	South	15 mins.	All/All	124 West Market Street
Market Street	South	15 mins.	All/8:00 a.m. – 7:00 p.m.	128 West Market Street for a distance of approximately 36 feet
Market Street	South	15 mins.	Mon. – Fri./9:00 a.m. – 5:00 p.m.	420 West Market Street between signs as erected
Walnut Street	West		Mon. – Fri./6:45 a.m. – 6:30 p.m.	From Chestnut Street to a point 105 feet north
Walnut Street	West		Mon. – Fri./6:45 a.m. – 9:15 a.m.; 3:45 p.m. – 6:30 p.m.	From Evans Alley to a point 90 feet south
West Market Street	North	15 mins.	All/All	119 West Market Street one space east of hydrant zone

~~§ 104-44. Designation of and car share zones; parking otherwise prohibited. The following locations are hereby designated as taxi zones, and the parking of motor vehicles, except for taxis loading and unloading passengers, is prohibited at such locations:~~

MOVED TO B

Highway	Side	Location
Gay Street	North	East of High Street at sign as erected
Gay Street	South	East of Walnut Street at sign as erected

A. The following locations are hereby designated as car share zones from ~~CHECK TIMES & DAYS 10:00 p.m. until 3:00 a.m. on Thursdays, Fridays and Saturdays~~, and the parking of motor vehicles, except for car share services loading and unloading passengers, is prohibited at such locations:

Highway	Side	Location
Gay Street	North	East of High Street at sign as erected
Gay Street	South	East of Walnut Street at sign as erected
North Walnut Street	East	Between Chestnut Street and Gay Street
North Church Street	Both	Between Prescott Alley and Gay Street
East Market Street	South	Between Sharon Alley and South Walnut Street
North Darlington Street	West	Between Court House Alley and Gay Street

§ 104-45. Special purpose parking zones established; parking otherwise prohibited.

The following are hereby established as special purpose parking zones, and it shall be unlawful for any person to park any vehicle or tractor, or to allow the same to be parked in any such zone, except as specifically provided for such zone:

Highway	Side	Location	Authorized Purpose or Vehicle
Chestnut Street	North	45 feet east of High Street	Motor coach parking only
Church Street	East	Anderson Hall	2 parking spaces on each side of the Anderson Hall entrance for official West Chester University vehicles only
<u>Church Street</u>	<u>West</u>	<u>690 S Church Street</u>	<u>1 parking space for WCU Public Safety Visitors</u>
Church Street	East	60 feet south of University Avenue	1 service vehicle
Darlington Street	West	Between Market Street and Courthouse Alley	West Chester Police parking only, Monday through Friday, 8:00 a.m. to 4:30 p.m.
<u>Darlington Street</u>	<u>West</u>	<u>1 Space directly north of Market Street</u>	<u>24/7 Police Parking only</u>
Market Street	North	From Courthouse Alley to a point approximately 80 feet east thereof	Parking for West Chester Police only, Monday through Friday 8:00 a.m. to 4:00 p.m.
Nields Street	North	Between designated signs next to McBratnie Park immediately to the east of Permit Area B	1 parking space for McBratnie Park patron use only, 1 hour limit, Monday to Friday/8:00 a.m. to 8:00 p.m.
University Avenue	South	West of High Street at Phillips Hall	1 parking space for official West Chester University vehicles only

§ 104-45.1. Parking prohibited at handicapped areas.

- A. No person shall park or leave unattended a vehicle at any place specifically reserved for handicapped parking, unless the parked vehicle has a state-issued plate or placard (displayed conspicuous manner) for a handicapped person or severely disabled veteran and is being used in the immediate service of a handicapped person or severely disabled veteran. Borough Council shall adopt and amend from time to time by resolution the designated parking spaces that are reserved for handicapped parking.
- B. For the purpose of this section, a reserved handicapped parking place must be indicated by a Pennsylvania Department of Transportation approved sign with universally accepted handicapped symbols. Each sign must indicate that the state-issued placard or plate must be displayed at all times while parking in the space.
- C. The Parking Department shall process applications for handicapped parking spaces twice a year on application forms provided by the Department. The Parking Director shall have the authority to approve a handicapped parking space on a Borough-owned road based on criteria established by Borough Council in a resolution. The Parking Department shall maintain a list of the addresses where a handicapped parking space has been established. Once approved, a property owner must annually provide evidence to the Parking Department that the person for whom the handicapped space was assigned continues to reside at that address and continues to possess a state-issued plate or placard for a handicapped person or severely disabled veteran.

§ 104-46. Violations and penalties.

- A. An owner or operator of any motor vehicle parked in violation of any provisions of this Article III, except §§ 104-29, 104-39A, and 104-45.1, shall be issued a notice of violation and shall be ordered to pay a fine of \$30, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$20.
- B. An owner or operator of any motor vehicle parked in violation of any provision of § 104-29 shall be issued a notice of violation and shall be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$25.
- C. An owner or operator of any motor vehicle parked in violation of any provision of § 104-39A shall be issued a notice of violation and shall be ordered to pay a fine of \$75 for each such violation and each day in which such violation continues shall constitute a separate violation or offense, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case each fine amount shall be reduced to \$65.
- D. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsections A, B and C above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full amount of the fine within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.
- E. An owner or operator of any motor vehicle parked in violation of any provision of § 104-45.1 shall be issued a citation in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be sentenced to pay a fine of not less than \$50 nor more than \$200 and to pay the applicable costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

ARTICLE IV

On-Street Metered Parking: updated 6/2026

§ 104-47. Parking meter zones established. (will there be any more meters?) Can we just call it parking zones?

Commented [RR6]: Does this need to state that the payor needs to pay for the specific zone that they are in?

A. Three-hour zone; with rates to be established by resolution of Borough Council.

- (1) Except for such spaces as are or shall be designated as bus spaces, entrances to hotels and theaters, fireplugs or other places where parking is now or may hereafter be prohibited, it shall be unlawful and a violation of this article for the owner or operator of any motor vehicle, between the hours of 8:00 a.m. and 10:00 p.m. on Monday, Tuesday and Wednesday, between the hours of 8:00 a.m. and 12:00 midnight on Thursdays and Fridays, and between the hours of 5:00 p.m. and 12:00 midnight on Saturdays (except holidays), to park such vehicle for more than three hours at any time upon the streets in the Borough of West Chester hereinafter described, which are hereby established as three-hour parking meter zones with rates to be established by resolution of Borough Council:

Highway	Side	Location
Chestnut Street	North	From Church Street to Matlack Street
Chestnut Street	South	From New Street to High Street
Chestnut Street	South	From Walnut Street to Matlack Street
Church Street	East	From Washington Street to Barnard Street
Church Street	West	From Chestnut Street to Barnard Street
Church Street	West	100 North Church Street
Church Street	Both	From Sharpless Street to Rosedale Avenue
Church Street	West	Two metered parking spaces immediately south of Chestnut Street
Darlington Street	West	From Chestnut Street to Miner Street
Gay Street	Both	From Matlack Street to Darlington Street
High Street	East	From Barnard Street to Miner Street
High Street	East	From Washington Street to Evans Street
High Street	West	From Market Street to Barnard Street
High Street	West	From a point 63 feet south of Washington Street to Prescott Alley
High Street	West	From University Avenue to Rosedale Avenue
Linden Street	Both	From High Street to Sharon Alley
Market Street	North	From Church Street to High Street
Market Street	North	Between New Street and Potter Alley
Market Street	North	From a point approximately 65 feet west of Potter Alley to New Street
Market Street	South	From Darlington Street to High Street

Market Street	South	From a point approximately 65 feet east of High Street to Matlack Street
Market Street	South	From Matlack Street to Franklin Street
Matlack Street	East	From Market Street to Cedar Alley
Miner Street	North	From Church Street to Walnut Street
Miner Street	South	From Church Street to High Street
New Street	West	From Gay Street to Market Street
New Street	East	From Sharpless Street to Rosedale Avenue
Niels Street	Both	From New Street west to the entrance of the West Chester University Parking Garage (on the south side) and along McBratnie Park (on the north side)
Rosedale Avenue	North	From High Street to New Street
Rosedale Avenue	North	From Wayne Hall to New Street
Sharpless Street	South	From High Street to New Street
Sharpless Street	South	20 meters along the 50 block of Sharpless Street between High Street and Church Street
Highway	Side	Location
University Avenue	Both	From High Street to Church Street
Walnut Street	East	From Market Street to Cedar Alley
Walnut Street	East	From Prescott Alley to Chestnut Street
Walnut Street	East	From Prescott Alley to Gay Street and one metered space on the north of Middle Alley and one metered parking space south of Middle Alley
Walnut Street	West	Between Chestnut Street and Evans Alley
Wollerton Street	North	From Darlington Street to New Street
Wollerton Street	South	From New Street to Borough Parking Lot No. 9

B. ~~Three-hour zone; with rates to be established by resolution of Borough Council.~~

- (1) ~~Except for such spaces as are or shall be designated as bus spaces, entrances to hotels and theaters, fireplugs or other places where parking is now or may hereafter be prohibited, it shall be unlawful and a violation of this article for the owner or operator of any motor vehicle, between the hours of 8:00 a.m. and 10:00 p.m. on Monday, Tuesday and Wednesday, between the hours of 8:00 a.m. and 12:00 midnight on Thursdays and Fridays, and between the hours of 5:00 p.m. and 12:00 midnight on Saturdays (except holidays), to park such vehicle for more than three hours at any time upon the streets in the Borough of West Chester hereinafter described, which are hereby established as three-hour parking meter zones with rates to be established by resolution of Borough Council:~~

Highway	Side	Location
Church Street	Both	From Sharpless Street to Rosedale Avenue
High Street	West	From University Avenue to Rosedale Avenue
Linden Street	Both	From High Street to Sharon Alley
New Street	East	From Sharpless Street to Rosedale Avenue

Nields Street	Both	From New Street west to the entrance of the West Chester University Parking Garage (on the south side) and along McBratnie Park (on the north side)
Rosedale Avenue	North	From High Street to New Street
Rosedale Avenue	North	From Wayne Hall to New Street
Sharpless Street	South	From High Street to New Street
University Avenue	Both	From High Street to Church Street

C. Thirty-minute zone; with rates to be established by resolution of Borough Council.

- (1) Except for such spaces as are or shall be designated as bus spaces, entrances to hotels and theaters, fireplugs or other places where parking is now or may hereafter be prohibited, it shall be unlawful and a violation of this article for the owner or operator of any motor vehicle, between the hours of 8:00 a.m. and 10:00 p.m. on Monday, Tuesday and Wednesday, between the hours of 8:00 a.m. and 12:00 midnight on Thursday and Fridays, and between the hours of 5:00 p.m. and 12:00 midnight on Saturdays (except holidays), to park such vehicle for more than 30 minutes at any time upon the streets in the Borough of West Chester hereinafter described, which are hereby established as thirty-minute parking meter zones with rates to be established by resolution of Borough Council:

Highway	Side	Location
Church Street	West	Two metered parking spaces immediately south of Chestnut Street
Sharpless Street	South	20 meters along the 50 block of Sharpless Street between High Street and Church Street
Walnut Street	East	From Prescott Alley to Gay Street and one metered space on the north of Middle Alley and one metered parking space south of Middle Alley
Walnut Street	West	Between Chestnut Street and Evans Alley

D.C. D. Fifteen-minute zone; with rates to be established by resolution of Borough Council. BOROUGH TO CHECK

- (1) Except for such spaces as are or shall be designated as bus spaces, entrances to hotels and theaters, fireplugs or other places where parking is now or may hereafter be prohibited, it shall be unlawful and a violation of this article for the owner or operator of any motor vehicle, between the hours of 8:00 a.m. and 10:00 p.m. on Monday, Tuesday and Wednesday, between the hours of 8:00 a.m. and 12:00 midnight on Thursdays and Fridays, and between the hours of 5:00 p.m. and 12:00 midnight on Saturdays (except holidays), to park such vehicle for more than 15 minutes at any time upon the streets in the Borough of West Chester hereinafter described, which are hereby established as fifteen-minute parking meter zones with rates to be established by resolution of Borough Council:

Highway	Side	Location
Market Street	South	From High Street to a point approximately 65 feet east thereof

Borough of West Chester, PA

North Darlington Street	West	1 space north of Courthouse Alley
South Darlington Street	West	50 South Darlington Street
South Darlington Street	West	Between West Market Street and Wollerton Alley

~~E.D.~~ (Reserved)

F. BOROUGH TO CHECK

~~F.~~ It shall be unlawful and a violation of this article for the owner or operator of any motor vehicle, between the hours of 9:00 a.m. and 3:00 p.m. Monday through Friday, to park such vehicle for more than 15 minutes at any time upon the streets in the Borough of West Chester hereinafter described which are hereby established as fifteen-minute parking meter zones with rates to be established by resolution of Borough Council:

Highway	Side	Location
Walnut Street	West	From Evans Alley to a point 90 feet south thereof

§ 104-48. Placement and characteristics of parking meters.~~(must edit if there will not be any meters and just using kiosks?)~~

Parking meters installed in the parking meter zones established as provided in § 104-47 of this article shall be placed upon the sidewalk and immediately adjacent to the individual parking spaces hereinafter described. Each parking meter shall be placed or set in such manner as to show that the parking space adjacent to such meter is or is not legally occupied. Each parking meter installed shall indicate by a proper legend the legal parking time established by the Borough and, when occupied, shall indicate on and by its dial and pointer the duration of the period of legal parking and, on the expiration of such period, shall indicate illegal parking or overparking.

§ 104-49. Parked vehicles to be wholly within marked spaces.~~(delete if no more meters.)~~

Lines and/or markings shall be painted or placed upon the curb, sidewalk and/or highway adjacent to each parking meter for the purpose of designating the parking space for which such meter is to be used. [As applicable, vehicles shall be parked forward-facing with the foremost part of the vehicle nearest to the parking meter.](#) Each vehicle parked adjacent to any parking meter shall be parked wholly within the lines and markings so placed and applicable to such meter. It shall be unlawful and a violation of this article to park any vehicle across any such line or marking or to park any vehicle in such a position that such vehicle shall not be wholly within the area so designated by such lines or markings.

§ 104-50. Manner of parking at meter.~~(may delete if no more meters.)~~

When a parking space in any parking meter zone is parallel with the adjacent curb or sidewalk, any vehicle parked in such parking space shall be parked so that the foremost part of such vehicle shall be nearest to the parking meter; when a parking space in any parking meter zone is diagonal to the curb or sidewalk, any vehicle parked in such parking space shall be parked with the foremost part of such vehicle nearest to such meter.

§ 104-51. Overtime parking unlawful.

A. It shall be unlawful and a violation of the provisions of this article for any person to permit a vehicle to remain or be placed in any parking space [after expiration of the parking time limit and/or for any person to deposit or cause to be deposited in any parking meter any coin for the purpose of increasing](#)

~~or extending the parking time of any vehicle for the parking space beyond the legal limit established for such parking space in § 104-47. adjacent to any parking meter while such meter is displaying a signal indicating that the time paid for has expired.~~ Such vehicle shall be considered as parking overtime, and the parking of a vehicle overtime shall be a violation of this article.

~~B. It shall be unlawful and a violation of the provisions of this article for any person to deposit or cause to be deposited in any parking meter any coin for the purpose of increasing or extending the parking time of any vehicle for the parking space beyond the legal limit established for such parking space in § 104-47. Such vehicle shall be considered as parking overtime, and the parking of a vehicle overtime shall be a violation of this article.~~

§ 104-52. (Reserved)

§ 104-52.1. Deposit of coins and failure to operate meter. **(delete if no more meters.)**

It shall be unlawful and a violation of the provisions of this Article IV for a person to deposit any coin in a parking meter without immediately thereafter operating such meter in the manner necessary to register the time paid for by depositing such coin.

§ 104-53. (Reserved)

§ 104-54. Suspension of metered parking on first Fridays from 5:00 p.m. until 10:00 p.m.

The metered parking regulations set forth in §§ 104-47, 104-48, 104-51, 104-52.1, 104-66, 104-67, 104-72 and 104-72.1 shall be suspended on the first Friday of the month between the hours of 5:00 p.m. until 12:00 midnight.

§ 104-55. Unlawful to tamper with meter. **(revise to refer to kiosk if no meters.)**

- A. It shall be unlawful and a violation of this Article IV for any person to deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter installed under the provisions of this Article.
- B. Any person who shall violate this section shall be issued a citation. Thereafter, the prosecution shall proceed in accordance with the Pennsylvania Rules of Criminal Procedure; and, upon conviction for the offense, the defendant shall be ordered to pay a fine of \$300, together with the cost of prosecution, and/or to be incarcerated in the county prison for not more than 30 days.

§ 104-55.1. Unlawful operation of business.

It shall be unlawful and a violation of this article for any person, owner or operator of a passenger and/or commercial motor vehicle or trailer to operate a food truck from any parking space adjacent to any parking meter established under this article or on any public right-of-way, except in the following designated locations:

Name of Street	Side	Location
Church Street	West	From Sharpless Street to Rosedale Avenue
University Avenue	South	From High Street to Church Street

- A. Any person, owner or operator of a food truck or trailer that operates from the parking spaces permitted in § 104-55.1A above shall first obtain a permit pursuant to Chapter 80 of the Borough Code and shall comply with the regulations in this § 104-55.1.
- B. Propane tanks, gas containers and emergency generators shall not be placed in the street or public right-of-way.

Commented [RR7]: This will be updated shortly and may have it's own ordinance number. Can we revise with something more general?

- C. No trash or debris shall accumulate under or around the food truck or trailer at any time.

~~§ 104-56. Duty of police officers and parking enforcement officers. [Amended 4-9-1986 by Ord. No. 3-1986; 12-15-1999 by Ord. No. 16-1999]~~

~~It shall be the duty of the police officers and parking enforcement officers of the Borough, acting in accordance with the instructions of their supervisors, to report:~~

- ~~A. The number of each parking meter which indicates that the vehicle occupying the parking space adjacent to such parking meter is or has been parked in violation of any of the provisions of this article.~~
- ~~B. The date and hour of such violation.~~
- ~~C. The state license number of such vehicle.~~
- ~~D. Any other facts, the knowledge of which is necessary to a thorough understanding of the circumstances attending such violation.~~

~~§ 104-57. Purpose of levying and assessing parking meter deposits.~~

~~The amount of the coins required to be deposited in parking meters, as provided for in this Article, are hereby levied and assessed as fees to cover the costs of the supervision, inspection, installation, operation, maintenance, control and use of the parking spaces, regulation of the parking of vehicles, street cleaning and maintenance in the parking meter zones created hereby and for the maintenance of and traffic regulation on the streets in the said Borough.~~

§ 104-58. Violations and penalties. If any vehicle shall remain in any such parking space for such length of time that the meter shall indicate by a proper signal that the lawful parking time shall have expired, such vehicle shall be considered as having been parked overtime, and the parking of a vehicle overtime shall be a violation of this article, provided that every hour that a vehicle shall remain parked at a meter showing a violation shall constitute a separate violation of this article.

- A. An owner or operator of a motor vehicle who shall violate any provisions of this Article IV, with the exception of § 104-55, shall be issued a notice of violation and be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$25.
- B. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection B above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine of \$35 within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-59

VEHICLES AND TRAFFIC

§ 104-60

~~§ 104-59. Purchase and installation of parking meters authorized.~~

~~The proper officers of the Borough are hereby authorized and directed to enter into a contract for the purchasing and installation of parking meters, said contract to be made subject to the conditions and in the manner provided by law, the payment of such meters and the installation thereof to be provided for solely from the receipts, funds and revenues obtained by the Borough from the operation of said parking meters, without in any manner obligating the Borough to pay for same from any other sources, and to enter into a contract or contracts for such parts and maintenance of such parking meters as may be necessary to maintain the same in good operating condition, and to pay for such parts and maintenance exclusively from the receipts, funds and revenues received from the operation of said parking meters.~~

~~§ 104-60. Provisions not to affect other parking prohibitions.~~

~~Nothing contained in this article, or in any ordinance hereafter establishing parking meter zones, shall be construed to permit parking of vehicles in those spaces within any zone in which by other ordinances of the Borough parking is prohibited. Until meters are actually installed in the parking zones hereinbefore described, the parking of cars in said zones, or that part of the zone in which parking meters are not installed, shall be limited to such parking time as has been fixed by other ordinances of the Borough.~~

§ 104-61. through § 104-65. (Reserved)

ARTICLE VI
Metered Off-Street Parking

§ 104-66. Metered or leased parking lots established.

The following are hereby established as the metered and/or leased parking lots operated by the Borough of West Chester:

- A. Chestnut Street Garage situated on Chestnut Street between Walnut Street and High Street.
- B. Bicentennial Garage situated on the west side of High Street, between Market Street and Miner Street.
- C. West Gay Street Lot situated at the southwest corner of Gay Street and New Street (water tank).
- ~~D. Justice Center Garage situated on the 200 block of the south side of Market Street, between Darlington Street and New Street—second floor only.~~
- ~~E.D.~~ South High Street Lot situated on the east side of High Street, between Miner Street and Barnard Street (100 block of South High Street).
- ~~F.E.~~ Hannum Avenue Lot situated at the northwest corner of Gay Street and New Street.
- ~~G.F.~~ North Darlington Street Lot situated at the northeast corner of Chestnut Street and Darlington Street.
- ~~H.G.~~ West Miner Street Lot situated on the north side of West Miner Street, between Darlington Street and New Street (200 block of West Miner Street).

I.H. West Chestnut Street Lot situated at the northeast corner of Church Street and Chestnut Street.

J.I. East Market Street Lot situated on the north side of Market Street, between Walnut Street and Matlack Street (100 block of East Market Street).

J. Greenfield Lot situated on South Franklin Street at East Nields Street.

K. Borough Hall lot located at 401 E Gay Street

§ 104-67. Parking time limits, charges and hours of operation for various parking lots.

The time limits, charges and hours of operation for the following Borough parking lots shall be as indicated in the chart set forth below.

	Lot/Garage	Hours of Operation	Parking Conditions	Fees	Method of Payment
A.	Chestnut Street Garage	Monthly - per permit Public parking upper levels - 24/7 Lower level: 3 Hour parking maximum Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m., midnight Saturday 5:00 p.m. to 12:00 a.m., midnight	Per garage regulations Parking meter/multicompartement parking control device for lower level parking only	Fees as established by Resolution of Council	Permit and hourly parking paid to Borough or its designee Parking meter/multicompartement parking control device on lot
B.	Bicentennial garage	Monthly - per permit Public parking - 24/7	Per garage regulations	Fees as established by Resolution of Council	Permit and hourly parking paid to Borough or its designee
C.	Lot #3 New Street Lot	Monday to Friday 8:00 a.m. to 5:00 p.m.	Permit basis Permits will be distributed on a lottery basis	Fees as established by Resolution of Council	Annual permit basis
D.	Lot #5 South High Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartement parking control device on lot
E.	Lot #6 Gay Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m., midnight	Metered and reserved parking spaces for permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartement on lot
F.	Lot #7 Darlington Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Meter and reserved parking spaces for permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartement on lot
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G.	Lot #9 West Miner Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m.	Metered	Fees as established by Resolution of Council	Parking meter/multicompartament on lot
		Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight			
		Saturday 5:00 p.m. to 12:00 a.m. midnight			
H.	Lot #10 West Chestnut Street	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m.	Metered and reserved parking spaces for monthly permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartament on lot
		Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight			
		Saturday 5:00 p.m. to 12:00 a.m. midnight			

	Lot/Garage	Hours of Operation	Parking Conditions	Fees	Method of Payment
I.	Lot #11 East Market Street	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered	Fees as established by Resolution of Council	Parking meter/multicompartament on lot
J.	Greenfield Lot	24 hours/7 days per week Reserved parking per signage reserved for park usage during park hours	Permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Reserved parking for park usage
I	Borough Hall Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered and reserved parking spaces for monthly permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartament on lot

§ 104-68. Placement and characteristics of meters. (are there any more meters? If no delete A.)

- A. Parking meters installed in the said lots shall be placed immediately adjacent to the individual parking spaces that shall be marked off in the said lots. Each parking meter shall be placed or set in such manner as to show that the parking space adjacent to such meter is or is not legally occupied. Each parking meter installed shall indicate by a proper legend the legal time established by this article and, when occupied, shall indicate on and by its dial and pointer the duration of the period of legal parking and, on the expiration of such period, shall indicate illegal parking or overparking.
- B. Multicompartment parking control devices shall be installed next to the main entrance of lots being metered with such devices and shall be clearly and conspicuously identified. Each such multicompartment parking control device shall indicate, by a proper legend, the identity of the spaces controlled by such device as well as the fee for parking in such space and the duration of the period of legal parking therein.

§ 104-69. Parked vehicles to be within individual parking spaces.

Lines and/or markings shall be painted or placed upon the various metered parking lots hereby established, adjacent to each parking meter, for the purpose of designating the parking space for which such meter shall be used. As applicable, vehicles shall be parked forward-facing with the foremost part of the vehicle nearest to the parking meter. Each vehicle parked adjacent to any parking meter shall be parked within the lines or markings so placed and applicable to such meter. It shall be unlawful and a violation of this article for any person:

- A. To park any vehicle across any such line or marking.
- B. To park any vehicle in such a position that such vehicle shall not be within the area so designated by such lines or markings.
- C. To park a vehicle elsewhere in any such lot than in an individual parking space adjacent to a parking meter.
- ~~C.D.~~ To park a vehicle so that it is not forward-facing with the foremost part of the vehicle nearest to the parking meter.

§ 104-70. Manner of parking at meters.(delete?)

When a parking space is diagonal or at right angle to the curb, any vehicle parked in such parking space shall be parked so that the foremost part of such vehicle shall be nearest to the parking meter. When a parking space is parallel with the adjacent curb, any vehicle parked in such parking space shall be parked with the foremost part of such vehicle nearest to such meter.

§ 104-71. Unlawful operation of business.

It shall be unlawful and a violation of this article for any person, owner or operator of a passenger and/or commercial motor vehicle to operate a business from any parking space in a Borough parking lot adjacent to any parking meter established under this article.

§ 104-72. Coin deposit in meter required; overtime parking unlawful. (If no more meters, delete A.-

~~A.~~ Whenever a vehicle is to be parked in any of the said parking lots, at any time during which the parking meters therein shall be in operation, the operator of such vehicle shall, upon entering a parking space adjacent to a parking meter, immediately deposit, or cause to be deposited, in such parking meter, one or more coins of the United States as shall be specified in the legend upon such parking meter. Upon the deposit of such coin or coins, and placing the meter in operation, such parking space may be lawfully occupied by such vehicle for the length of time designated by § 104-67 of this article for parking in the said parking lot upon deposit of such coin or coins. If any vehicle

shall remain in any such parking space for such length of time that the meter shall indicate by a proper signal that the lawful parking time shall have expired, such vehicle shall be considered as having been parked overtime, and the parking of a vehicle overtime shall be a violation of this article, provided that every hour that a vehicle shall remain parked at a meter showing a violation shall constitute a separate violation of this article.

B.A. Whenever a vehicle is to be parked in any of the parking lots metered with a multicompartment parking control device, at any time during which such device therein shall be in operation, the operator of such vehicle shall, upon entering a parking space identified as being controlled by such device, immediately deposit or cause to be deposited in the proper slot of such device the fee specified. Upon the deposit of such fee, the parking space with the same number may be lawfully occupied by such vehicle for the entire period beginning at 8:00 a.m. and ending at 5:00 p.m., or any portion thereof. If any vehicle shall remain in any such parking space beyond 8:00 a.m. the following day, without deposit of the appropriate fee for parking in such space, such vehicle shall be in violation of the provisions hereof; provided, further, that every additional period between 8:00 a.m. and 5:00 p.m. for days in which the multicompartment parking control device shall be in operation and the specified fee shall remain unpaid shall constitute a separate violation of this article.

§ 104-72.1. Deposit of coins and failure to operate meter. (delete if no meters.)

It shall be unlawful and a violation of the provisions of this Article VI for a person to deposit any coin in a parking meter without immediately thereafter operating such meter in the proper and required manner to register the time paid for by depositing such coin.

§ 104-72.2. Parking meter and multicompartment parking control device.

As used in this article VI, §§ 104-73, 104-74, 104-75 and 104-78, the meaning of the term "parking meter" shall include multicompartment parking control device.

§ 104-73. Unlawful to tamper with meters.

- A. It shall be unlawful and a violation of this Article VI for any person to deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter installed under the provisions of this article.
- B. Any person who shall violate this section shall be issued a citation. Thereafter, the prosecution shall proceed in accordance with the Pennsylvania Rules of Criminal Procedure; and, upon conviction for the offense, the defendant shall be ordered to pay a fine of \$300, together with the cost of prosecution, and/or to be incarcerated in the county prison for not more than 30 days.

~~**§ 104-74. Duty of police officers and parking enforcement officers. [Amended 4-9-1986 by Ord. No. 3-1986; 12-15-1999 by Ord. No. 16-1999]**~~

~~It shall be the duty of the police officers and parking enforcement officers of the Borough, acting in accordance with instructions of their supervisors, to report:~~

- ~~A. The name of the parking lot and the number of the parking meter therein that indicates that the vehicle occupying the parking space adjacent thereto is or has been parked in violation of any of the provisions of this article.~~

~~B. The date and hour of such violation.~~

~~C. The state license number of such vehicle.~~

~~D. Any other facts, the knowledge of which shall be necessary for a full understanding of the circumstances attending such violation.~~

§ 104-75. Revision of rates and charges authorized.

The rates and charges collected through parking meters for off-street parking shall be subject to revision from time to time as may be considered necessary by the Borough Council.

§ 104-76. Use of revenues received.

The revenue received from the operation of the municipal parking lots shall be used for general Borough purposes in relief of taxes on real estate.

§ 104-77. Violations and penalties.

- A. An owner or operator of any motor vehicle parked in violation of any provisions of this Article VI, with the exception of § 104-73, shall be issued a notice of violation and ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$25.
- B. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection A above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine of \$35 within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

~~§ 104-78. Contracts for lease or purchase of meters authorized.~~

~~The proper officers of the Borough are authorized to enter into a contract for lease or purchase of parking meters for said off-street parking lots, or any portion thereof, said contract to be made subject to the conditions and in the manner provided by law, the payment of such meters to be provided for solely from the receipts, funds and revenues obtained by the Borough from the operation of said parking meters, without in any manner obligating the Borough to pay for same from any other sources.~~

ARTICLE VII
Snow and Ice Emergency

§ 104-79. Declaration of emergency; automatic emergency. SHOULD DISCUSS

- A. In order to facilitate the movement of traffic and to combat the hazards of excessive snow and ice on the highways or portions of the highways named in § 104-82A of this article, the Mayor, in his or her discretion, may declare an emergency due to such hazards.
- B. In order to facilitate the movement of traffic and to combat the hazards of excessive snow on the highways or portions of the highways named in § 104-82B of this article, when snow accumulations reach and/or exceed four inches on the highways or portions of the highways named in § 104-82B during any snowfall, parking is automatically prohibited and a snow emergency shall be deemed to exist.

§ 104-80. Parking prohibited on specific highways during emergency; restrictions on operation of motor vehicles and tractors on such streets. **(do we need both A and B? Are there times when Mayor wants to declare snow emergency when there is less than 4 inches of snow?)**

- A. After any such emergency shall have been declared in accordance § 104-79A, it shall be unlawful during the period of such emergency for any person to park a motor vehicle or tractor or to allow the same to remain parked on any highway or portion thereof named in § 104-82A of this article or to operate any motor vehicle or tractor on any such highway or portion thereof unless such motor vehicle or tractor shall be equipped with adequate equipment to provide sufficient traction to keep such motor vehicle or tractor in motion so that other traffic on such highways will not be blocked or impeded.
- B. When a snow emergency is deemed to exist in accordance with § 104-79B, it shall be unlawful during the period of such emergency for any person to park a motor vehicle or tractor or to allow the same to remain parked on any highway or portion thereof named in § 104-82B of this article.

§ 104-81. Placement of signs along highways affected: information on existence of emergency.

- A. In order to assist the operators of motor vehicles and tractors in determining the highways affected by § 104-79A, the Director of Public Works and/or his or her designee shall place around the utility poles on the highways or portions thereof designated in § 104-82A signs stating restricted parking during snow emergencies, reading as follows: The Mayor or the Chief of Police shall also, through radio, newspaper or other available media, disseminate information as to the existence of such an emergency.

~~SNOW-
EMERGENCY
ROUTE
SNOW TIRES OR CHAINS REQUIRED-
NO PARKING
DURING EMERGENCY-
VEHICLES
TOWED AWAY~~

- B. Specific highways.
- (1) In order to assist the operators of motor vehicles and tractors in determining the highways

affected by § 104-79B, the Director of Public Works and/or his or her designee shall place a sign or signs along the highway, street or portions thereof designated in § 104-82B stating restricted parking during emergency and violator will be towed which shall state the following:

~~SNOW EMERGENCY ROUTE
NO PARKING WHEN SNOW IS 4 INCHES DEEP
VIOLATORS WILL BE TOWED~~

- (2) The snow emergency existing on the highways, streets or portions thereof designated in § 104-82B shall be automatically discontinued at such time as the highways, streets or portions thereof have been cleared to the curb.

§ 104-82. Highways affected. (need to edit if we delete 104-79.A)

A. The highways or portions thereof to which the provisions of this article shall be applicable during all periods of emergency declared as provided in § 104-79A are as follows:

- (1) High Street, from the northern Borough boundary to the southern Borough boundary.
- (2) (Reserved)
- (3) Hannum Avenue, from New Street to the western Borough boundary.
- (4) Market Street, from Wayne Street to the eastern Borough boundary.
- (5) Marshall Street, from Brandywine Street to the eastern Borough boundary.
- (6) Wayne Street, from Hannum Avenue to Price Street.
- (7) (Reserved)
- (8) (Reserved)¹⁰
- (9) Price Street, from High Street to the western Borough boundary.
- (10) Route No. 162, from the western Borough boundary to Hannum Avenue.
- (11) Matlack Street from Market Street to Chestnut Street.
- (12) Chestnut Street from Matlack Street to Hannum Avenue.
- (13) Brandywine Street from Miner Street to Market Street.
- (14) Market Street from Brandywine Street to Wayne Street.
- (15) Gay Street from eastern boundary to Wayne Street.
- (16) Lacey Street from Matlack Street to Franklin Street.

⁴⁻² Editor's Note: Former Subsection A(8), regarding Miner Street, was repealed 4-16-2003 by Ord. No. 9-2003.

- (17) Franklin Street from Rosedale Avenue to Nields Street.
- (18) Nields Street from Franklin Street to Bolmar Street.
- (19) Rosedale Avenue from Franklin Street to Church Street.
- (20) New Street from Chestnut Street to Market Street.
- (21) Walnut Street from Rosedale Avenue to Virginia Avenue, right side only.
- (22) Church Street from Virginia Avenue to Rosedale Avenue, right side only.
- (23) Virginia Avenue from Walnut Street to Church Street.
- (24) Franklin Street from Nields Street to Lacey Street, east side only.
- (25) Miner Street from High Street to Wayne Street, north side only.
- (26) Matlack Street from Magnolia Street to Nields Street, east side only.
- (27) Everhart Street from Hannum Avenue to Lafayette Street.
- (28) Lafayette Street from Everhart Street to Brandywine Street.
- (29) Brandywine Street from Lafayette Street to Marshall Street.

B. The highways, streets or portions thereof to which the provisions of § 104-79B shall be applicable are as follows:

- (1) West side of Church Street between Virginia Avenue and Rosedale Avenue.
- (2) East side of Walnut Street between Virginia Avenue and Rosedale Avenue.
- (3) North side of Miner Street between High Street and Brandywine Street.

§ 104-83. Violations and penalties.

- A. An owner or operator of any motor vehicle parked in violation of any provisions of this Article VII shall be issued a notice of violation and shall be ordered to pay a fine of ~~\$2535~~, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to ~~\$1525~~.
- B. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection A above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine of ~~\$2535~~ within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine, the late fee of \$10 and the costs

~~§ 3~~ Editor's Note: This ordinance stated that § 104-82B would take effect 12-1-2007.

of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-84. Use of off-street parking lots during emergencies.

The Borough off-street parking lots may be used without charge for parking for a period [designated by the Borough](#) following declaration of a snow emergency.

§ 104-85. Removal of vehicles during emergencies. (edit if we delete 104-79.A)

Upon the existence of a snow or ice emergency in accordance with the provisions of § 104-79A and/or § 104-79B, any vehicles remaining parked, stuck or stalled upon any of the highways, streets or portions thereof designated in § 104-82A and/or § 104-82B, as applicable, may be removed in accordance with the provisions of Article VIII of this chapter entitled "Removal and Impounding of Illegally Parked Vehicles."

ARTICLE VIII

Removal and Impounding of Illegally Parked Vehicles

§ 104-86. Authority to remove and impound illegally parked vehicles. (not clear if you still want police to do this?)

The ~~Chief of Police~~ ~~Director of Parking~~ is hereby authorized to remove and impound, or to order the removal and impounding, of any vehicle parked on any of the streets, highways or public property of the Borough in violation of any of the provisions of the law or of any ordinance of the Borough, provided that no vehicle shall be removed or impounded except in strict adherence to the provisions of this article.

- A. The Director of Parking is hereby authorized to remove and impound, or to order the removal and impounding, of any vehicle which was booted for more than 48 hours pursuant to the provisions in Article XI of this chapter provided that no vehicle shall be removed or impounded except in strict adherence to the provisions of this article and Article XI.

§ 104-87. Approved storage garages designated.

Borough Council shall, by resolution, establish a list of approved storage garages and approved pounds for the storage of impounded vehicles, which list may be amended from time to time by resolution of Borough Council. The list shall be kept on file in the office of the Borough Manager.

§ 104-88. Garages to provide certificates of insurance.

Every such approved storage garage shall provide current certificates of insurance, demonstrating general liability coverage in the minimum amount of \$1,000,000, and garage keeper's coverage in the minimum amount of \$1,000,000, to be filed with the Borough Secretary.

§ 104-89. Towing and storage charges fixed.

Borough Council shall, by resolution, establish a schedule of towing and storage charges and fees that shall be charged for the towing and storage of vehicles removed and impounded under the authority of this chapter. The schedule of towing and storage charges and fees may be amended from time to time by resolution of Borough Council, and such schedule shall be kept on file in the office of the Borough Manager.

§ 104-90. Notification of removal and impounding.

Within 12 hours from the time of removal of any vehicle under authority granted by this chapter, notice of

the fact that such vehicle has been impounded shall be sent by the ~~Chief of Police of the Borough~~ or by the ~~Parking Director~~ for vehicles that were booted pursuant to the authority in Article XI to the owner of record of such vehicle. Such notice shall designate the place from which said vehicle was removed, the reason for its removal and impounding and the pound in which it shall have been impounded.

§ 104-91. Effect of payment of towing and impounding charges without protest.

The payment of any towing and impounding charges authorized by this chapter shall, unless such payment shall have been made "under protest," be final and conclusive, and shall constitute a waiver of any right to recover the money so paid.

§ 104-92. Effect of payment of charges under protest.

In the event that any towing and impounding charges so imposed shall be paid "under protest," the offender shall be entitled to a hearing before a magistrate or court of record having jurisdiction, in which case such defendant shall be proceeded against and shall receive such notice as is provided by the Vehicle Code in other cases of summary offenses and shall have the same rights as to appeal and waiver of hearing.

§ 104-93. Records of vehicles removed and impounded.

~~The Chief of Police or Parking Director~~ in ~~In~~ cases of vehicles impounded after booting, ~~the Parking Department~~ shall keep a record of all vehicles impounded and shall be able at all reasonable times to furnish the owners or agents of the owners thereof with information as to the place of storage of such vehicles.

§ 104-94. Liability of owner or operator of vehicle for fine or penalty.

The payment of towing and storage charges shall not operate to relieve the owner or operator of any vehicle from liability for any fine or penalty for the violation of any law or ordinance on account of which the said vehicle was removed and impounded.

§ 104-95. Restrictions upon removal of vehicles.

No vehicle shall be removed under the authority of this article if, at the time of the intended removal thereof, the owner or person for the time being in charge of such vehicle is present and expresses a willingness and intention to remove such vehicle immediately.

§ 104-95.1. "No parking" posting required for private commercial properties.

- A. An owner of private commercial property which provides two or more off-street parking spaces for use by its employees, customers and patrons shall erect a sign no greater than two square feet in area which notifies the public as follows:
 - (1) The property is privately owned;
 - (2) Parking is reserved for use by employees and patrons of the commercial business and all other parking is prohibited;
 - (3) Violators will be towed;
 - (4) The name, address, and phone number of the towing company which will perform the towing.
- B. The property owner shall not tow unauthorized vehicles from the private property unless such sign is posted in a conspicuous location on the private property so that it is easily recognized and clearly legible for the public.

ARTICLE IX
Additional Parking Violations and Penalties

§ 104-96. Parking restrictions at sidewalks, crosswalks, bridges and beyond curb in nondesignated parking spaces.

- A. Except when necessary to avoid conflict with other traffic or to protect the safety of any person or vehicle or in compliance with the law or at the direction of a police officer or official traffic control device, no person shall stop, stand or park a vehicle:
- (1) On a sidewalk.
 - (2) On a crosswalk.
 - (3) Upon any bridge or other elevated structure upon a highway or within a highway tunnel.
 - (4) To the right of a curb in an area of right-of-way which is not designated for parking.
- B. (Reserved)¹³
- C. Except where angle parking is permitted by this chapter, every vehicle standing or parked upon a two-way highway shall be positioned parallel to and with the right-hand wheels within 12 inches of the right-hand curb or, in absence of a curb, as close as practicable to the right edge of the right-hand shoulder.
- D. Except where angle parking is permitted by this chapter, every vehicle standing or parked upon a one-way highway shall be positioned parallel to the curb or edge of the highway in the direction of authorized traffic movement with its right-hand wheels within 12 inches of the right-hand curb or, in absence of a curb, as close as practicable to the right edge of the right-hand shoulder; or with its left-hand wheels within 12 inches of the left-hand curb or, in absence of a curb, as close as practicable to the left edge of the left-hand shoulder.
- E. Penalties for offenses.
- (1) An owner or operator of a motor vehicle parked in violation of any provision of this Article IX shall be issued a notice of violation and be ordered to pay a fine of ~~\$325~~, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced ~~by \$10 to \$15~~.
 - (2) If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection E(1) above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine ~~of \$25~~ within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine, the late fee of \$10 and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-97. Parking restrictions at curblines, railroad crossings and traffic control devices and near intersections.

- A. Except when necessary to avoid conflict with other traffic or to protect the safety of any person or vehicle or in compliance with law or the directions of a police officer or official traffic control device, no person shall:
- (1) Stop, stand or park a vehicle:
 - (a) On the roadway side of any vehicle stopped or parked at the edge or curb of a street.

- (b) Between a safety zone and the adjacent curb within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by official traffic control devices.
- (2) Park a vehicle:
 - (a) Within 50 feet of the nearest rail of a railroad crossing.
 - (b) At any place where official signs prohibit parking.
- (3) Stand or park a vehicle:
 - (a) Within 30 feet upon the approach to any flashing signal, stop sign, yield sign or traffic control signal located at the site of a roadway.
 - (b) Within 25 feet of an intersection.
- B. Any owner or operator of a motor vehicle parked in violation of this section shall be issued a notice of violation and be ordered to pay a fine of \$30, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced ~~to \$20~~ by \$10. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine ~~of \$30~~ within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-98. Parking restrictions within intersections and at excavations, driveways or fire hydrants.

- A. Except when necessary to avoid conflict with other traffic or to protect the safety of any person or vehicle or in compliance with law or the directions of a police officer or official traffic control device, no person shall:

- (1) Stop, stand or park a vehicle:
 - (a) Within an intersection.
 - (b) Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic.
- (2) Stand or park a vehicle:
 - (a) In front of a public or private driveway.
 - (b) Within 15 feet of a fire hydrant.
 - (c) Within 20 feet of a driveway entrance to any fire station or, when properly signposted, on the side of a street opposite the entrance to any fire station within 75 feet of the entrance.
 - (d) On private property without permission of owner or occupant of premises.
 - (e) In a fire lane which has been so designated in accordance with the provisions of Chapter 57, Fire Prevention, § 57-4F.

B. Any person who violates the provisions of § 104-98A(1)(a), (1)(b), (2)(a), (2)(c) or (2)(d) shall be issued a notice of violation and be ordered to pay a fine of \$25, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced ~~to \$15~~ by \$10. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine ~~of \$25~~ within 10 days of the date of the letter. Should the person fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

C. Any person who violates the provisions of § 104-98A(2)(b) and (e) shall be issued a notice of violation and be ordered to pay a fine of ~~\$735~~, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced ~~to \$25~~ by \$10. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine ~~of \$35~~ within 10 days of the date of the letter. Should the person fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-99. Stopping and/or standing of vehicles/double parking prohibited on any public street or public alley.

⁶⁻⁴ Editor's Note: This ordinance also provided for the renumbering of former § 104-99, Continuation of existing regulations, as § 104-100.

- A. Blocking the flow of traffic on any public street or public alley within the Borough of West Chester by the stopping and/or standing/double parking of any motor vehicle is prohibited, provided that a motor vehicle with a registered commercial motor vehicle license registration may stop and/or stand/double park for a short period of time for the purpose of delivering goods and services.
- B. An owner or operator of any motor vehicle stopped, standing and/or double-parked in violation of the provisions of § 104-99A shall be issued a notice of violation and be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced ~~to \$25~~ by \$10.
- C. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine ~~of \$35~~ within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

ARTICLE X Interpretation

§ 104-100. Continuation of existing regulations.

The provisions of this chapter, so far as they are the same as those of ordinances and regulations in force immediately prior to the enactment of this chapter, are intended as a continuation of such ordinances and regulations and not as new enactments. The provisions of this chapter shall not affect any act done or liability incurred, nor shall they affect any suit or prosecution pending or to be instituted to enforce any of these repealed ordinances or regulations.

ARTICLE XI Immobilizing Vehicles

§ 104-101. Boot installation.

A motor vehicle found parked within the Borough upon any public street or public property, at any time, may, by or under the direction of the Borough's Parking Department or any officer of the Borough Police Department, be booted if there are five or more outstanding parking citations or one or more arrest warrants as a result of outstanding parking citations pending against the owner of the motor vehicle.

§ 104-102. Notice of booting.

After a motor vehicle has been booted, the Borough shall place or cause to be placed on the vehicle, in a conspicuous manner, notice sufficient to warn any individual that the vehicle has been immobilized, and that any attempt to move the vehicle might result in damage to the vehicle. The notice shall also outline the procedure for obtaining removal of the boot. As soon as practicable, the Borough shall provide the owner of the booted vehicle, at his request, with a list of the prior outstanding parking citations or warrants for which, or on account of which, the vehicle was booted.

§ 104-103. Removal of boot.

The owner of a vehicle which has been booted, or other authorized person, shall be permitted to secure the release of the vehicle upon:

- A. Depositing the collateral required for his or her appearance before a District Justice to answer for each outstanding parking citation; or
- B. Paying the amount of the fine, penalty and court costs, if any, for each outstanding parking citation or unsettled warrant, and submitting proof that said payment has been made; and
- C. Payment of all fees and fines, as prescribed in this article.

§ 104-104. Immobilization hearing.

The owner of a booted vehicle, or other authorized person, shall have the right to a postimmobilization hearing, limited to the determination of the validity of the booting. Such hearing must be requested within five days after the vehicle is booted and shall be conducted by a hearing officer appointed by the Borough Director of Parking. The hearing shall be held during normal business hours within five business days of the demand therefor. The postimmobilization hearing will not be determinative of or adjudicate the merits of any citation or violation issued relative to any immobilized vehicle but will be limited solely to whether the vehicle was properly subject to booting under the provisions of this article.

§ 104-105. Towing and storage of immobilized vehicles.

The boot shall remain in place for 48 hours, except as provided below, unless the owner of the vehicle has complied with § 104-103 of this article regarding the payment of fines, costs and fees. If such compliance has not occurred within 48 hours, the vehicle shall be towed and stored pursuant to the provisions in Article VIII of this chapter. If the booting occurs when a vehicle is parked in violation of any provision of the Pennsylvania Motor Vehicle Code or any ordinance of the Borough, or if the booted vehicle or the immobilization device appears to have been tampered with, then such vehicle is subject to immediate removal and impounding. All towing and storage fees imposed pursuant to the authority and procedures in Article VIII of this chapter shall be paid, along with the fees specified in § 104-103 of this article, before the owner or authorized person shall be permitted to repossess or secure the release of the vehicle. Vehicles unclaimed within 15 days of towing and storage shall be deemed abandoned and subject to disposal, as such, in the manner authorized by law.

§ 104-106. Booting fee.

The owner of the booted vehicle shall be subject to an additional fine of \$100 when the vehicle is booted. The Borough shall issue a citation for such fine when the boot is applied to the vehicle. Such fine must be paid before the boot can be removed under § 104-104 of this article.

§ 104-107. Tampering with boot prohibited.

Any person who shall tamper with, remove or attempt to remove any device used to immobilize a motor vehicle that has been booted pursuant to this article, or who shall move or attempt to move the vehicle booted before release of the vehicle has been officially secured, shall be guilty of a summary offense and, upon conviction thereof, shall be ordered to pay a fine of \$1,000.

ARTICLE XII Valet Parking

§ 104-108. Scope.

This article shall govern the operation of all valet parking services provided by businesses located within the Town Center Zoning District of the Borough.

§ 104-109. Definitions.

As used in this article, the following terms shall have the meanings indicated:

VALET PARKING — A parking service offered and/or provided by a business, whereby an attendant parks and retrieves patrons' vehicles.

§ 104-110. Valet parking application.

No business located in the Town Center Zoning District may offer and/or provide valet parking services without adhering to requirements set forth in this article.

- A. All new applicants who intend to offer and/or provide valet parking service should consult with the Parking Services Department of the Borough prior to the submission of an application for a valet parking service operation.
- B. All applications for valet parking service shall consist of the following materials, copies of which are available at the Borough of West Chester and its website (www.west-chester.com):
 - (1) Application form;
 - (2) A license agreement entered into between the business offering and/or performing a valet parking service and the Borough;
 - (3) A one-page diagram or site plan depicting the street and/or garage location(s) where vehicles will be picked up and dropped off as part of the valet parking service. This diagram or site plan must clearly indicate the number and location of parking meters that may be involved in the valet parking service (i.e., the reserved area);
 - (4) Required insurance information; and
 - (5) Application fee.
- C. All businesses offering and/or providing valet parking service in the Town Center Zoning District must complete the requisite application form and enter into a license agreement with the Borough prior to offering and/or providing any valet parking service.
- D. A valet parking service approved by the Borough shall be valid from the date of issuance until the end of the calendar year in which the approval was issued. There shall be no proration of fees.
- E. The Parking Services Department of the Borough shall send valet parking service renewal notices and application packets to businesses offering and/or performing a valet parking service on or before October 15 of each year. Completed valet parking service application packets must be submitted to the Borough no later than December 1 of that same year. Completed valet parking service packets for

renewal will be assessed a late fee as determined by Resolution of Borough Council, if received by the Borough between December 2 and December 31. Renewal packets submitted to the Borough after December 31 will not be accepted and a valet parking service approval will not be extended by the Borough to the renewal business applicant for the subsequent year.

- F. All valet parking service license agreements and related materials will be kept on file in the Parking Services Department of the Borough. Copies of the license agreements, diagrams/site plans, as well as any supplementary materials, will be forwarded to the Borough Police Department.

§ 104-111. Fees.

The Borough shall collect a fee in an amount established by Borough Council by resolution for processing the initial application fees, renewal application fees, one-day and special event fees and late application fees.

§ 104-112. Use of public parking garage or surface lot.

Use of a public parking garage or surface lot owned by the Borough for a valet parking service requires an additional daily fee, as determined by resolution of the Borough Council, for each space that is to be utilized. Accommodations must be made with the Borough at least one week in advance of the planned usage to arrange for the use of a public parking facility.

§ 104-113. Prohibited activities.

The following spaces shall not be used for valet parking services offered and/or performed in the Town Center Zoning District:

- A. Use of street metered parking;
- B. Double parking on public streets;
- C. Blocking of public and private points of ingress and egress onto public streets;
- D. Unauthorized use of private, non-Borough public parking areas; and
- E. The use of more than four metered parking spaces in parking lots and parking garages.

§ 104-114. Insurance.

- A. A certificate of insurance and endorsement naming the Borough of West Chester as an additional insured must accompany all applications, including annual renewals. The certificate shall also include the name of the business applying for valet parking service approval, as well as the business' location. The certificate must also be part of the valet parking application packet submitted to the Borough. Without such certificate containing the required endorsement, the submission will be deemed incomplete and valet parking service will not be permitted.
- B. The certificate of insurance must include as an additional insured, "The Borough of West Chester, including any and all elected and appointed officials, employees, agents and representatives."
- C. The Borough reserves the right to require a certified copy of any business's insurance policy.
- D. The certificate of insurance must include a cancellation notice that provides the following: "Should any of the above-described policies be cancelled before the expiration date thereof, notice will be

delivered in accordance with the policy provisions."

- E. All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation or nonrenewal until 30 days prior written notice has been provided to the business and the Borough.
- F. Insurance shall be maintained by the business in the following minimum amounts of coverage, which shall cover the valet parking service:
 - (1) Comprehensive general liability: not less than \$1,000,000 per occurrence and/or aggregate, combined single limit for personal injury, bodily injury and property damage.
 - (2) Comprehensive auto liability: not less than \$1,000,000 per occurrence and/or aggregate, combined single limit for personal injury, bodily injury and property damage.
 - (3) Worker's compensation and employers' liability insurance: Statutory minimum.

§ 104-115. Violations and penalties.

- A. Suspension of valet parking approval. The Borough Manager may suspend a business's ability to offer and/or provide valet parking service for no more than 30 days if:
 - (1) A business is found to have knowingly provided false information in the application process (as set forth in § 104-110 above); or
 - (2) A business has received two notices of violation, verbal or written, of any provision of this article within the same calendar year.
- B. Revocation of valet parking approval. The Borough Manager may revoke a business's ability to offer and/or provide valet parking service for the remainder of the calendar year if a business has received three notices of violation, verbal or written, of any provision of this article within the same calendar year.
- C. A business may not receive a valet parking service approval unless all fines accrued for any violation of this article from previous year(s) have been paid.
- D. Any business violating any of the provisions of this article shall be sentenced to pay a fine of no less than \$50 and no greater than \$600, together with costs of prosecution. The imposition of a penalty as provided herein shall not serve to prevent the abatement of any nuisance or to prevent the suspension or revocation of the approval held by any business who shall violate the provisions of this article, or any other law or ordinance while engaged in activities permitted under the provision of this article. Each day of a violation shall constitute a separate offense which shall be punishable by a separate fine.

RESOLUTION NO.

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WEST CHESTER TO ESTABLISH THE PARKING SPACES IN THE BOROUGH THAT ARE RESERVED FOR HANDICAPPED PARKING PURSUANT TO CHAPTER 104 OF THE BOROUGH CODE TITLED, "VEHICLES AND TRAFFIC."

WHEREAS, Chapter 104 of the West Chester Borough Code, titled, "Vehicles and Traffic", Section 104-45.1 declares that no person shall park or leave unattended a vehicle at any place specifically reserved for handicapped parking, unless the parked vehicle has a state-issued plate or placard (displayed conspicuous manner) for a handicapped person or severely disabled veteran; and

WHEREAS, Borough Council desires to designate the specific locations on public streets where parking spaces shall be reserved and limited to parking for handicapped individuals;

NOW THEREFORE, be it **RESOLVED AND ADOPTED** by the Borough Council of the Borough of West Chester as follows:

1. The following are hereby established as handicapped parking spaces:

Highway	Side	Location
Adams Street	East	315 South Adams Street
Adams Street	West	708 South Adams Street
Adams Street	East	717 South Adams Street
Adams Street	West	544 South Adams St.
East-Barnard Street	North	131 East Barnard Street
Barnard Street	North	407 East Barnard Street
Barnard Street	South	201 West Barnard
Barnard Street	South	120 East Barnard
Barnard Street	South	201 West Barnard
Barnard Street	North	407 East Barnard Street
Barnard Street	South	415 East Barnard Street
Barnard Street	North	707 East Barnard Street
Barnard Street	South	202 West Barnard Street

Barnard Street	North	507 East Barnard Street
<u>Barnard Street</u>	<u>North</u>	<u>407 East Barnard Street</u>
Barnard Street	North	707 East Barnard Street
Biddle Street	North	11 West Biddle Street
Biddle Street	North	125 West Biddle Street
Biddle Street	South	224 West Biddle St.
Brandywine Street	East	9 South Brandywine Street
Church Street	East	Immediately south of Lafayette Street between signs as erected
Church Street	East	Approximately 60 feet south of University Avenue as signed
<u>Church Street</u>	<u>East</u>	<u>On 100 block of South Church street as signed</u>
Church Street	<u>SouthWest</u>	200 South Church Street, Sundays only from 9:00 a.m. to 12:00 noon
Church Street	West	First designated parking space north of Market Street
Church Street	West	First designated parking space south of Market Street
Church Street	West	North of Rosedale Avenue between signs as erected
Church Street	West	200 South Church St. Sundays only 9:00 a.m. to 12:00 p.m.
Church Street	West	510 South Church Street
Church Street	West	255 feet south of University Avenue
Darlington Street	East	Opposite 223 North Darlington Street
Darlington Street	West	526 North Darlington Street
Darlington Street	West	North of Gay Street at sign erected
Darlington Street	West	Immediately north of Market Street between signs as erected
East Barnard Street	North	131 East Barnard Street
Franklin Street	East	117 South Franklin Street
Franklin Street	West	Opposite 117 South Franklin Street
Franklin Street	West	Opposite 117 South Franklin Street
Gay Street	North	West of High Street between signs as erected
Gay Street	North	St. Agnes Church between signs as erected
<u>Gay Street</u>	<u>South</u>	<u>214 E Gay Street</u>
Gay Street	South	316 West Gay Street
Hannum Avenue	South	349 Hannum Avenue
Hannum Avenue	South	345 Hannum Avenue
High Street	East	225 North High, directly north of E. Evans Street
High Street	East	221 South High Street

High Street	West	South of Linden Street between signs as erected, 2 spaces
Hoopes Park Lane	Inside park	One dedicated space at Hoopes Park
Lacey Street	North	125 Lacey Street
Lacey Street	South	East of High Street
Lacey Street	South	30 feet east of High Street at sign as erected
Lafayette Street	South	300 West Lafayette Street
Magnolia Street	South	West of Matlack Street between signs as erected
Market Street	South	East of Church Street between signs as erected
Market Street	South	East of Darlington Street between signs as erected
Matlack Street	East	North of intersection with Biddle Street
Matlack Street	East	531 South Matlack Street
Matlack Street	West	310 North Matlack Street
Matlack Street	West	South of intersection with Union Street
Miner Street	North	501 East Miner Street
West Miner Street	South	130 West Miner Street
Miner Street	South	132 East Miner Street
Miner Street	South	144 East Miner Street
Miner Street	North	145 East Miner Street
Miner Street	North	227 West Miner Street
Miner Street	North	331 East Miner Street
Miner Street	North	416 West Miner Street
Miner Street	North	At the entrance to the John O. Green Park
Miner Street	South	331 East Miner Street
Miner Street	South	418 East Miner Street
Miner Street	South	422 East Miner Street
Miner Street	South	430 East Miner Street
New St	West	Across from 331 N New St
Rosedale Avenue	North	500 Block of East Rosedale Avenue
Sharpless Street	South	330 Sharpless Street
Sharpless Street	South	408 Sharpless Street
Union Street	North	Adjacent to Everhart Park entrance
Union Street	North	137 East Union Street
Union Street	North	209 West Union Street
Union Street	North	417 West Union Street
University Avenue	North	West of Reynolds Alley as designated by handicap parking meters

Walnut Street	East	North of Gay Street between signs as erected (United States Post Office)
<u>Walnut Street</u>	<u>West</u>	<u>326 North Walnut Street (Mary Taylor House)</u>
Walnut Street	West	528 South Walnut Street
Washington Street	North	225 West Washington Street
West Miner Street	South	130 West Miner Street

RESOLVED AND ADOPTED this ____ day of _____, 2026.

**BOROUGH OF WEST CHESTER
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION NO. #####**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF WEST CHESTER,
CHESTER COUNTY, PENNSYLVANIA, TO AUTHORIZE THE APPLICATION FOR THE
DCED MULTIMODEL TRANSPORTATION FUND GRANT PROGRAM FOR THE ADAMS &
NIELDS STREET REHABILITATAION AND PEDESTRIAN IMPROVEMENT PROJECT.**

BE IT RESOLVED, that the Borough of West Chester of Chester County hereby request a Multimodal Transportation Fund grant of \$1,376,686.00 from the Commonwealth Financing Authority to be used for the Adams & Nields Street Rehabilitation and Pedestrian Improvement Project.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Sean Metrick, Borough Manager, and Nicole Scimone, Council President, as the official(s) to execute all documents and agreements between the Borough of West Chester and the Commonwealth Financing Authority, to facilitate and assist in obtaining the requested grant.

I, Sean Metrick, duly qualified Secretary of the Borough of West Chester, Chester County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held July 15th 2026, and said Resolution has been recorded in the Minutes of the Borough of West Chester and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of West Chester, this 15th day of July, 2026.

Name of Applicant

County

Secretary

Budget Modification Request

Budget Year:	2026
Modification #:	2026-5

Justification:

Budget modification in the amount of \$165,826.00 is needed for capital projects in both Parking Services and Recreation Departments.

1. Recreation Department:

The 2025 budget had an approved capital project for Horrace Pippin playground upgrades. The work was projected to be completed by the end of 2025. The project was not completed until 2026. The 2026 budget did not include capital expense for this project because it was to be completed end of year 2025. Boyce Recreation completed the work and submitted invoice # 4570, dated 1/28/2026, for \$61,426.00. Invoice needs to be paid.

2. Parking Department:

Wayfinding project estimates are considerably higher than 2026 budget. The Parking Dept will pause this project. The Dept. is requesting to reallocate the funding to the 2026 Garage Camera Budget, which has come in higher than anticipated.

Vendor	Invoice #	Date	G/L	G/L Description	Increase	Decrease
Boyce Recreation	4570	1/28/2026	10-43013-07	Capital Expense- Rec	61,426.00	
Boyce Recreation	4570	1/28/20256	01-27901	Fund Balance- GF		61,426.00
CDW- Equipment cost (COSTARS)	TBD	TBD	09-43013-09	Capital Expense- Parking	40,000.00	
RW Communications (COSTARS)	TBD	TBD	09-43013-09	Capital Expense- Parking	64,400.00	
2026 Wayfinding Budget- Capital			09-43013-09	Capital Expense- Parking		104,400.00
Total					165,826.00	165,826.00

BOROUGH OF WEST CHESTER

Finance Department Use Only
Purchase Order Number



PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: PURCHASE ORDER REQUEST

DATE: 6/30/2026

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Nexgen Automation Inc.

Contact

Address

4501 Chambers Hill Road
Harrisburg, PA 17111

Phone (717) 216-0000

Email deb.miller@nexgenpa.com

Fax

Justification

Annual Energy Management System Technical Services and Contract.

TOTAL AMOUNT TO BE PAID:	\$ 39,870.00
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Reference (select one) ☒ Quote ☐ SOW ☐ SA ☐ State Contract

BOROUGH OF WEST CHESTER

Finance Department Use Only
Purchase Order Number



PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: PURCHASE ORDER REQUEST

DATE: 6/30/2026

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Eagle Contracting Inc

Contact Mike McNabb

Address 108 Trevor Drive
West Chester, PA 19380-4708

Phone (610) 496-8254

Email mmcnabb1@comcast.net

Fax

Justification

Emergency repair of sinkhole repair at E Nields and S Adams Streets.

TOTAL AMOUNT TO BE PAID:	\$ 23,753.33
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Reference (select one) ☒ Quote ☐ SOW ☐ SA ☐ State Contract

BOROUGH OF WEST CHESTER

Finance Department Use Only
Purchase Order Number



PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: PURCHASE ORDER REQUEST

DATE: 7/9/2026

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Code Elevator

Contact Stephen Vogelman

Address
420 Feheley Drive, Ste. B
King of Prussia, PA 19406

Phone (610) 275-1800

Email codeelevator@codeelevator.com

Fax (610) 275-1815

Justification

Counterweight sheave repair for elevator at Chestnut Street Garage.

TOTAL AMOUNT TO BE PAID:	\$ 15,850.00
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Reference (select one) ☒ Quote ☐ SOW ☐ SA ☐ State Contract

SHIP TO:

BILL TO:

BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

TAX STATUS

TAX EXEMPT – REFER TO ATTACHED TAX EXEMPT FORM

Don Anderson

Digitally signed by Don Anderson
Date: 2026.07.09 11:17:47
+04'00'

7/9/2026

Authorized Department Manager

Date

_____ Sean

Sean Metrick, Borough Manager

Date

Account # 09-44545/09 _____

P.O. RECEIVED _____

MAT. RECEIVED _____

P.O. FORWARDED _____

FINANCE DEPARTMENT ONLY

Budget Approval Yes ☐ No ☐

Notes

Budget Available Yes ☐ No ☐

Support Complete Yes ☐ No ☐

Exempt Support Yes ☐ No ☐

Processing Initials _____

RESOLUTION NO. _____

**RESOLUTION OF THE BOROUGH OF WEST CHESTER AUTHORIZING
EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE
BOROUGH AND COMCAST OF SOUTHEAST PENNSYLVANIA LLC.**

WHEREAS, pursuant to the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992, the Telecommunications Act of 1996 and any future amendments thereto (hereinafter collectively referred to as the "Cable Act"), the regulations of the Federal Communications Commission (hereinafter referred to as the "FCC") and Pennsylvania law, the Borough is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing public rights-of-way and properties within the Borough's jurisdiction; and

WHEREAS, Comcast currently holds a cable franchise from the Borough issued pursuant to Ordinance No. 21 of 1966; and

WHEREAS, Comcast has requested that the Borough renew Comcast's franchises to maintain, construct, operate, and upgrade its cable system over, under and along the aforesaid rights-of-ways for use by the Borough's residents; and

WHEREAS, the aforesaid rights-of-way used by Comcast are public properties acquired and maintained by the Borough on behalf of the citizens of the Borough, and the right to use said rights-of-way is a valuable property right; and

WHEREAS, the Borough desires to protect and manage the aforesaid rights-of-way, establish standards of customer service, maintain a technologically advanced cable system, receive franchise fees for Comcast's use of the Borough's rights-of-ways as provided by federal law, reserve the use of an educational and governmental channel, establish certain reporting requirements, reserve certain services and provide for the current and future cable-related needs of its residents; and

WHEREAS, the Borough has determined that Comcast has the financial, legal, and technical ability to provide cable services to subscribers located in the Borough; and

WHEREAS, the Borough, after affording the public notice and opportunity for comment, has determined that the public interest would be served by renewing a franchise with Comcast according to the terms and conditions contained in the

Cable Franchise Agreement (“Agreement”), and that the process for consideration of these documents complies with all applicable federal, state and local laws and regulations.

NOW THEREFORE, BE IT RESOLVED THAT

SECTION 1: Grant of Franchise

The Borough Council does hereby approve the Agreement negotiated with Comcast, including all of the terms and conditions contained therein, and does hereby authorize the execution of such Agreement. A copy of the Agreement is attached hereto as Exhibit A.

SECTION 2: Repealer

All resolutions inconsistent with the attached Cable Franchise Agreement by and between the Borough of West Chester and Comcast of Southeast Pennsylvania LLC, are hereby repealed.

SECTION 3: Severability

If any section, subsection, sentence, clause, phrase or word of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not render this Resolution invalid.

SECTION 4: Effective Date

This Resolution shall become effective as provided by law.

RESOLVED this ____ day of _____, 2026.

ATTEST:

BOROUGH OF WEST CHESTER:



PRIVILEGED ATTORNEY-
CLIENT COMMUNICATION

April 21, 2026

Sean Metrick
Borough Manager
West Chester Borough
401 East Gay Street
West Chester, PA 19380

RE: Executive Summary of Cable Franchise Agreement with Comcast

Dear Mr. Metrick:

I am pleased to inform you that we have reached tentative agreement with Comcast regarding cable franchise renewal for the Borough of West Chester. The following is an executive summary of the major provisions of the Cable Franchise Agreement (the "Agreement") negotiated with Jessica Sibley of Comcast. While there are many other important provisions contained in the Agreement, I have limited this summary to the major items outlined herein. The Agreement is, of course, subject to the approval of the Borough Council.

1. Franchise Fees (Sections 1(p) and 6)

Municipalities are entitled under federal law to assess a franchise fee of up to five percent (5%) of the cable operator's "gross revenues" for cable services provided within the municipality. The Borough currently assesses a five percent (5%) fee and this remains the same in the Agreement. The definition of "gross revenues" in the Agreement includes an itemized list of 25 separate revenue sources that will maximize the Borough's franchise fee revenue. This list includes all current eligible revenue sources as well as all foreseeable future sources and a "catch all" item to capture any other future revenue sources that are not foreseeable. The list adds several new revenue sources that Comcast has added in the past few years.

While several relevant variables such as rate changes, subscriber activity, subscriber penetration, and related issues can and will impact the Borough's franchise fees, the

Agreement is intended to maximize the Borough's franchise fee revenue. Please note that all franchise fees are passed through to Comcast cable subscribers as a separate line item on their bills. Franchise fees will be paid to the Borough on a quarterly basis.

In addition to franchise fee revenue, the Agreement ensures franchise fee accountability. It permits the Borough to conduct an independent audit of Comcast's records to determine whether Comcast has paid franchise fees accurately. Should the audit reveal that franchise fees have been underpaid, then Comcast must pay the underpaid amount plus "interest from the due date equal to the then-current prime rate of interest as published by *The Wall Street Journal*" on the underpayment. Furthermore, should the audit reveal that franchise fees have been underpaid by five percent (5%) or more, then Comcast also must contribute up to \$3,000 toward the cost of the audit.

Finally, the Agreement includes "bundled services" protection. If a subscriber purchases more than one of Comcast's three services (i.e. cable, internet and phone) and receives a bundled services discount, this provision ensures that the discount does not apply only to cable services. If it did, franchise fee revenue to the Borough would be reduced. Section 6.5 of the Agreement states that "allocation of revenue shall not be structured for the purpose of evading franchise fees applicable to cable services."

2. Customer Service Standards (Section 4)

The Agreement establishes a set of comprehensive, quantifiable, and enforceable customer service standards. These standards adopt the relevant recommendations of the Federal Communications Commission ("FCC"), which are not enforceable unless they are included in a franchise agreement, and also add certain additional requirements. The customer service standards include, but are not limited to, the following:

- Telephone answering time limits for customer service representatives, including the requirement that Comcast to perform surveys to measure compliance with the standards upon receipt of subscriber complaints;
- Time limits for commencing installation, service interruption, and repair work, including limits on technicians cancelling appointments with subscribers;
- A four-hour "appointment window" for service calls;
- Requirements for notices to subscribers;
- Requirements that bills be clear, concise, and fully itemized;
- Customer complaint procedures, including that Comcast may not impose late fees on a subscriber who disputes a bill in good faith until the investigation is completed;

- Requirements to be met prior to disconnecting service;
- Credits for service interruptions of six or more hours upon request; and
- Standards of subscriber privacy.

3. Right-of-Way Protections (Section 3)

The Agreement provides many protections of the Borough's public rights-of-way. For example, Comcast agreed to repair any damage to public or private property by Comcast or any of its contractors or subcontractors within 20 business days. In addition, the Agreement includes safety standards, the provision of service area maps to the Borough upon request, requirements for disconnection and relocation of Comcast's wires and equipment, removal of equipment in the event of an emergency, and the need for Borough approval for cutting down any trees in the public rights-of-way.

4. Reporting Requirements (Sections 5.7 and 6.3)

The Agreement includes three reporting requirements to the Borough to be met by Comcast. The first is a detailed franchise fee report to accompany each quarterly franchise fee payment. The report must contain line items for sources of revenue received by Comcast and the amount of revenue received from each source.

Second, upon written request, Comcast must submit a customer complaint report stating the date, nature and resolution of all subscriber complaints that have generated a work order or have necessitated a response. The term "complaint" is defined as any written (including email) or oral communication by a subscriber expressing dissatisfaction with Comcast's operation of the cable system that is within Comcast's control and requires a corrective measure. In addition, and upon request, the Borough may obtain from Comcast specific information regarding service repair requests and service interruptions.

Third and finally, Comcast must, upon written request, provide to the Borough copies of reports or other communications to any federal or state regulatory agencies relating to Comcast's cable system within the Borough.

5. Cable System Requirements and Service Area (Section 3)

The Agreement provides technical requirements for the cable system serving the Borough. It requires the system to be built for digital television standards and meet or exceed all technical performance standards of the FCC, the National Electric Code and the National Electrical Safety Code. It also requires that Comcast perform tests on the cable

system upon request, report to the Borough regarding the results of the tests, and take corrective measures if the results show non-compliance with applicable standards. \

Furthermore, the Agreement requires that Comcast make cable service available to every area in which there is a minimum of 25 residential dwelling units per linear aerial plant mile (50 units per mile underground) subject to certain conditions. Any home that is within 275 feet from Comcast's main distribution line is considered a "dwelling unit." Upon Borough request, Comcast must conduct a survey to determine the number of dwelling units per mile in the requested area. Any unit within 125 feet of the main distribution line is entitled to a standard installation rate. For any unit beyond 125 feet, Comcast must connect it if the unit owner pays the incremental cost beyond the installation costs for the initial 125 feet.

6. Educational and Governmental ("EG") Channel (Section 7.2)

Federal law grants municipalities the right to dedicated public, educational and governmental ("PEG") channels. In the Agreement, Comcast agrees to continue to make available a single educational and/or governmental ("EG") channel to be used for programming related to educational and/or governmental activities. The Borough or its designee would have complete control over the content, scheduling, and administration of the channel, and the Borough may delegate these functions, or a portion of these functions, to a designated access administrator, such as the School District.

Comcast agrees to provide and maintain the wires and other signal distribution equipment so that programming can originate from the selected video origination location and be distributed over the cable system. Comcast is required to cablecast the EG channel to all Comcast subscribers and the technical quality of the channel must be comparable to the technical quality used for commercial channels.

7. Services to Community Facilities (Section 7.1 and Exhibit A)

The Agreement requires Comcast to provide Basic level television service to various public buildings, including the Borough Municipal Building, schools, fire companies, public works buildings, and water and sewer authorities. Notwithstanding the foregoing, the FCC Section 621 Report and Order of September 2019 ("Order") has injected a major new restriction that previously did not exist. The Order states that "costs attributable to franchise terms that require a cable operator to provide free or discounted cable services to public buildings" may be offset against franchise fees. The FCC found that these services are in-kind contributions and fall within the 5% franchise fee cap.¹

¹ For those municipalities that assess a franchise fee percentage that is lower than 5%, they may receive free cable services for public facilities, provided the services have a fair market value that, combined with franchise fee revenue, is less than 5% of gross revenues.

The Order outlines the new options for local governments: (1) continue to receive the existing cable services and reduce franchise fee revenue by the “marginal cost” value of those services; (2) discontinue all the services and continue receiving franchise fees at their current level; or (3) terminate the service to certain buildings and reduce franchise fees by the value of the reduced service. These options are reflected in Section 7.1 of the Agreement. At this time, Comcast does not intend to begin charging the Borough for such services. Should Comcast elect to do so in the future, the Agreement requires that Comcast provide the Borough 120 days’ written notice of the commencement of any such charges. The Borough will then have 30 days to notify Comcast of its decision to opt for either (1), (2), or (3) above with respect to each facility. The Agreement also reserves the right for the Borough to change any Public Building designated to receive such service upon 90 days’ written notice to Comcast, so long as the Public Building is within 125 feet of existing Comcast cable distribution plant.

8. Liquidated Damages for Violations (Section 8.2)

Once Comcast has agreed to the obligations described in this executive summary and the other obligations contained in the Agreement, it is critical for the Borough to be able to enforce these obligations. Section 8.2 of the Agreement allows for monetary fines, also known as “liquidated damages,” in the amount of \$250 per day for each violation of the Agreement. The Borough may assess such monetary fines after providing Comcast with written notice and allowing Comcast forty-five (45) days to correct the violation, unless the nature of the violation is such that it cannot be cured within forty-five (45) days, in which case the cure period may be extended. Liquidated damages may be assessed for 120 days, after which the Borough may commence revocation proceedings or initiate a lawsuit.

9. Length of Franchise Term (Section 2.2)

Due to the fact that cable technology is constantly changing and we cannot predict the state of this technology in the future, we recommend the shortest possible length of term for the Agreement. For Comcast, this is 10 years. We know from our extensive dealings with Comcast over the past 22 years that this is a policy position from which Comcast will not deviate.

10. Competitive Equity Provision (Section 2.6)

Pursuant to the 1992 Cable Television Consumer Protection and Competition Act, cable franchise agreements may not be exclusive. The Borough may award more than one franchise to different cable operators. In large part due to the emergence of Verizon as a competitor in the cable industry, Comcast insisted upon including a competitive equity provision, also known as “level playing field” provision, in the Agreement. These

provisions relate to the prospect of another cable operator providing cable services in the Borough in the future.

The competitive equity provision negotiated with Comcast states that, if the Borough grants another cable franchise and the material terms of the new franchise agreement, when taken as a whole, are more favorable to the competitor than the terms in this Agreement are to Comcast, then Comcast may request an amendment to this Agreement to include such favorable terms. Only if the Borough agrees with Comcast that there is a lack of competitive equity will the Borough and Comcast enter into discussions to amend the Agreement. This provision keeps control with the Borough and assesses the Agreement in the aggregate rather than on an issue-by-issue basis. In our experience, an issue-by-issue analysis can be misleading by focusing on singular issues in a vacuum without taking into account the totality of the negotiations.

This concludes the executive summary of the major items contained in the Agreement. There are many other provisions in the Agreement, but we have highlighted the major items. Thank you for your cooperation in this effort. Should you have any questions or concerns regarding this matter, please do not hesitate to contact me directly.

Sincerely yours,

Michael D. Roberts

Michael D. Roberts



April 21, 2026

Sean Metrick
Borough Manager
West Chester Borough
401 East Gay Street
West Chester, PA 19380

RE: Franchise Agreement with Comcast

Dear Mr. Metrick:

I am pleased to inform you that we've reached a proposed final agreement (the "Agreement") with Comcast regarding a cable franchise for the Borough of West Chester. Accordingly, enclosed please find the following:

1. The Agreement;
2. An executive summary of the Agreement; and
3. A recommended resolution (the "Resolution") for Borough Council, approving and adopting the Agreement.

Should Borough Council approve the Agreement and Resolution, please have the Council President sign the Agreement and scan/email same to me along with the signed Resolution. I will then forward the documents to Comcast for signing of the Agreement and will return a fully-executed original of same to you upon receipt from Comcast.

Should you or any of your elected officials have any questions or concerns regarding this matter, please don't hesitate to contact me at (412) 447-0130.

Sincerely yours,

Michael D. Roberts

Enclosures



Borough of West Chester
401 East Gay St West Chester PA 19380
www.west-chester.com
(610)-692-7574

Borough Council

Nicole Scimone, President
Bernie Flynn, Vice President
Jerome Szczepaniak
Bryan Travis
Brian McGinnis
Stephen Marvin
Lisa Kearns

Mayor

Lillian L. DeBaptiste

Borough Manager

Sean Metrick

Memo to ACT Committee of Borough Council
July 8, 2026

Motion to draft letters of support to Representative Pielli and Senator Comitta for the following PA House and Senate legislation.

House Bill 985 – The Tax-exempt Property Municipal Assistance Act

Sponsor Rep Robert Freeman, Cosponsors include Rep Chris Pielli

Link to text: <https://www.palegis.us/legislation/bills/2025/hb985>

The Tax-exempt Property Municipal Assistance Act – The act would establish a fund that would assist municipalities with more than 15% of their total assessed value as tax exempt with certain qualifications and limits. Funding would be sourced from statewide liquor tax.

Senate Bill 790 – Relief from vexatious or commercial right to know requests

Sponsors – Dush, Brooks, Laughlin, Fontana, Stefano

Link to text: <https://www.palegis.us/legislation/bills/text/PDF/2025/0/SB0790/PN0845>

Permits municipalities to petition for relief from right to know requests that are too numerous or mine and monetize information for commercial purposes. While all municipalities should strive to make information accessible and/or machine-readable on their websites, the Borough is often hampered by these types of requests and suffers loss of opportunity to work on other more important matters.

Senate Bill 1318 –

Sponsor – Laughlin, Cosponsor Stefano

Link to text: <https://www.palegis.us/legislation/bills/text/PDF/2025/0/SB1318/PN1673>

A bill raising the required minimum bid threshold to \$100,000 and the need to obtain 3 quotes to \$50,000.

House Bill 1308 – Amendments to Chapter 33 Storm Water Management

Sponsor Rep Justin Fleming, Cosponsors include Rep Chris Pielli

Link to text: <https://www.palegis.us/legislation/bills/text/PDF/2025/0/HB1308/PN1903>

Together with HB 990, the law would provide legislative powers to local municipalities and authorities to assess fees based on “reasonable and uniform rates” that “shall be based on property contribution to storm water

runoff” among other things. This law, if in place at the time, would have made the Commonwealth’s case against the Borough’s stormwater fee program moot.



April 21, 2026

Sean Metrick
Borough Manager
West Chester Borough
401 East Gay Street
West Chester, PA 19380

RE: Franchise Agreement with Comcast

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Sincerely yours,

Michael D. Roberts

Enclosures



PRIVILEGED ATTORNEY-
CLIENT COMMUNICATION

April 21, 2026

Sean Metrick
Borough Manager
West Chester Borough
401 East Gay Street
West Chester, PA 19380

RE: Executive Summary of Cable Franchise Agreement with Comcast

Dear Mr. Metrick:

I am pleased to inform you that we have reached tentative agreement with Comcast regarding cable franchise renewal for the Borough of West Chester. The following is an executive summary of the major provisions of the Cable Franchise Agreement (the "Agreement") negotiated with Jessica Sibley of Comcast. While there are many other important provisions contained in the Agreement, I have limited this summary to the major items outlined herein. The Agreement is, of course, subject to the approval of the Borough Council.

1. Franchise Fees (Sections 1(p) and 6)

Municipalities are entitled under federal law to assess a franchise fee of up to five percent (5%) of the cable operator's "gross revenues" for cable services provided within the municipality. The Borough currently assesses a five percent (5%) fee and this remains the same in the Agreement. The definition of "gross revenues" in the Agreement includes an itemized list of 25 separate revenue sources that will maximize the Borough's franchise fee revenue. This list includes all current eligible revenue sources as well as all foreseeable future sources and a "catch all" item to capture any other future revenue sources that are not foreseeable. The list adds several new revenue sources that Comcast has added in the past few years.

While several relevant variables such as rate changes, subscriber activity, subscriber penetration, and related issues can and will impact the Borough's franchise fees, the

Agreement is intended to maximize the Borough's franchise fee revenue. Please note that all franchise fees are passed through to Comcast cable subscribers as a separate line item on their bills. Franchise fees will be paid to the Borough on a quarterly basis.

In addition to franchise fee revenue, the Agreement ensures franchise fee accountability. It permits the Borough to conduct an independent audit of Comcast's records to determine whether Comcast has paid franchise fees accurately. Should the audit reveal that franchise fees have been underpaid, then Comcast must pay the underpaid amount plus "interest from the due date equal to the then-current prime rate of interest as published by *The Wall Street Journal*" on the underpayment. Furthermore, should the audit reveal that franchise fees have been underpaid by five percent (5%) or more, then Comcast also must contribute up to \$3,000 toward the cost of the audit.

Finally, the Agreement includes "bundled services" protection. If a subscriber purchases more than one of Comcast's three services (i.e. cable, internet and phone) and receives a bundled services discount, this provision ensures that the discount does not apply only to cable services. If it did, franchise fee revenue to the Borough would be reduced. Section 6.5 of the Agreement states that "allocation of revenue shall not be structured for the purpose of evading franchise fees applicable to cable services."

2. Customer Service Standards (Section 4)

The Agreement establishes a set of comprehensive, quantifiable, and enforceable customer service standards. These standards adopt the relevant recommendations of the Federal Communications Commission ("FCC"), which are not enforceable unless they are included in a franchise agreement, and also add certain additional requirements. The customer service standards include, but are not limited to, the following:

- Telephone answering time limits for customer service representatives, including the requirement that Comcast to perform surveys to measure compliance with the standards upon receipt of subscriber complaints;
- Time limits for commencing installation, service interruption, and repair work, including limits on technicians cancelling appointments with subscribers;
- A four-hour "appointment window" for service calls;
- Requirements for notices to subscribers;
- Requirements that bills be clear, concise, and fully itemized;
- Customer complaint procedures, including that Comcast may not impose late fees on a subscriber who disputes a bill in good faith until the investigation is completed;

- Requirements to be met prior to disconnecting service;
- Credits for service interruptions of six or more hours upon request; and
- Standards of subscriber privacy.

3. Right-of-Way Protections (Section 3)

The Agreement provides many protections of the Borough's public rights-of-way. For example, Comcast agreed to repair any damage to public or private property by Comcast or any of its contractors or subcontractors within 20 business days. In addition, the Agreement includes safety standards, the provision of service area maps to the Borough upon request, requirements for disconnection and relocation of Comcast's wires and equipment, removal of equipment in the event of an emergency, and the need for Borough approval for cutting down any trees in the public rights-of-way.

4. Reporting Requirements (Sections 5.7 and 6.3)

The Agreement includes three reporting requirements to the Borough to be met by Comcast. The first is a detailed franchise fee report to accompany each quarterly franchise fee payment. The report must contain line items for sources of revenue received by Comcast and the amount of revenue received from each source.

Second, upon written request, Comcast must submit a customer complaint report stating the date, nature and resolution of all subscriber complaints that have generated a work order or have necessitated a response. The term "complaint" is defined as any written (including email) or oral communication by a subscriber expressing dissatisfaction with Comcast's operation of the cable system that is within Comcast's control and requires a corrective measure. In addition, and upon request, the Borough may obtain from Comcast specific information regarding service repair requests and service interruptions.

Third and finally, Comcast must, upon written request, provide to the Borough copies of reports or other communications to any federal or state regulatory agencies relating to Comcast's cable system within the Borough.

5. Cable System Requirements and Service Area (Section 3)

The Agreement provides technical requirements for the cable system serving the Borough. It requires the system to be built for digital television standards and meet or exceed all technical performance standards of the FCC, the National Electric Code and the National Electrical Safety Code. It also requires that Comcast perform tests on the cable

system upon request, report to the Borough regarding the results of the tests, and take corrective measures if the results show non-compliance with applicable standards. \

Furthermore, the Agreement requires that Comcast make cable service available to every area in which there is a minimum of 25 residential dwelling units per linear aerial plant mile (50 units per mile underground) subject to certain conditions. Any home that is within 275 feet from Comcast's main distribution line is considered a "dwelling unit." Upon Borough request, Comcast must conduct a survey to determine the number of dwelling units per mile in the requested area. Any unit within 125 feet of the main distribution line is entitled to a standard installation rate. For any unit beyond 125 feet, Comcast must connect it if the unit owner pays the incremental cost beyond the installation costs for the initial 125 feet.

6. Educational and Governmental ("EG") Channel (Section 7.2)

Federal law grants municipalities the right to dedicated public, educational and governmental ("PEG") channels. In the Agreement, Comcast agrees to continue to make available a single educational and/or governmental ("EG") channel to be used for programming related to educational and/or governmental activities. The Borough or its designee would have complete control over the content, scheduling, and administration of the channel, and the Borough may delegate these functions, or a portion of these functions, to a designated access administrator, such as the School District.

Comcast agrees to provide and maintain the wires and other signal distribution equipment so that programming can originate from the selected video origination location and be distributed over the cable system. Comcast is required to cablecast the EG channel to all Comcast subscribers and the technical quality of the channel must be comparable to the technical quality used for commercial channels.

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Michael D. Roberts

Michael D. Roberts

RESOLUTION NO. _____

**RESOLUTION OF THE BOROUGH OF WEST CHESTER AUTHORIZING
EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE
BOROUGH AND COMCAST OF SOUTHEAST PENNSYLVANIA LLC.**

WHEREAS, pursuant to the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992, the Telecommunications Act of 1996 and any future amendments thereto (hereinafter collectively referred to as the "Cable Act"), the regulations of the Federal Communications Commission (hereinafter referred to as the "FCC") and Pennsylvania law, the Borough is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing public rights-of-way and properties within the Borough's jurisdiction; and

WHEREAS, Comcast currently holds a cable franchise from the Borough issued pursuant to Ordinance No. 21 of 1966; and

WHEREAS, Comcast has requested that the Borough renew Comcast's franchises to maintain, construct, operate, and upgrade its cable system over, under and along the aforesaid rights-of-ways for use by the Borough's residents; and

WHEREAS, the aforesaid rights-of-way used by Comcast are public properties acquired and maintained by the Borough on behalf of the citizens of the Borough, and the right to use said rights-of-way is a valuable property right; and

WHEREAS, the Borough desires to protect and manage the aforesaid rights-of-way, establish standards of customer service, maintain a technologically advanced cable system, receive franchise fees for Comcast's use of the Borough's rights-of-ways as provided by federal law, reserve the use of an educational and governmental channel, establish certain reporting requirements, reserve certain services and provide for the current and future cable-related needs of its residents; and

WHEREAS, the Borough has determined that Comcast has the financial, legal, and technical ability to provide cable services to subscribers located in the Borough; and

WHEREAS, the Borough, after affording the public notice and opportunity for comment, has determined that the public interest would be served by renewing a franchise with Comcast according to the terms and conditions contained in the

Cable Franchise Agreement (“Agreement”), and that the process for consideration of these documents complies with all applicable federal, state and local laws and regulations.

NOW THEREFORE, BE IT RESOLVED THAT

SECTION 1: Grant of Franchise

The Borough Council does hereby approve the Agreement negotiated with Comcast, including all of the terms and conditions contained therein, and does hereby authorize the execution of such Agreement. A copy of the Agreement is attached hereto as Exhibit A.

SECTION 2: Repealer

All resolutions inconsistent with the attached Cable Franchise Agreement by and between the Borough of West Chester and Comcast of Southeast Pennsylvania LLC, are hereby repealed.

SECTION 3: Severability

If any section, subsection, sentence, clause, phrase or word of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not render this Resolution invalid.

SECTION 4: Effective Date

This Resolution shall become effective as provided by law.

RESOLVED this ____ day of _____, 2026.

ATTEST:

BOROUGH OF WEST CHESTER:
