



Parking Committee Meeting
August 11, 2026 @ 6:30 PM
This meeting is recorded for public record.

Committee Members:

Stephen Marvin, Chair
Bernie Flynn
Lisa Kearns

Director of Parking Services/Assistant Borough Manager: Ramsey Reiner

Assistant Director of Parking: Monica Campbell

Borough Manager: Sean Metrick

Parking Committee Meeting:

I. Call to Order

II. Announcements

- A. The West Chester Borough is participating in a friendly “Food Fight” with East & West Bradford Townships from July 1st to August 31, to collect non-perishable food items. Collection site is in the lobby at West Chester Borough Hall
- B. Announce Public Hearing: August 19, 2026 at 6:30 PM
Chapter 104 "Vehicles & Traffic"

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

- A. Garage management report (attachment)
Rate comparison & proposal by Colonial Parking
- B. Director’s report (attachment)
- C. Parking Committee – Chair Report, workplan and issues raised at prior meetings

V. Old Business

- A. Motion to approve July 2026 Parking Committee meeting minutes (attachment)
- B. Motion to approve changes to Special Event Parking Policy (attachment)
Issue: Move start time to 2-hours prior to start of the event, not including the Christmas Parade.

VI. New Business

- A. Motion to approve Hotel Indigo Lease (attachment)
Issue: Per land development plans, Borough is required to provide 55 spaces at Chestnut Street Garage for hotel use. Lease needs to be updated to include overage MOU terms and conditions for renewal.
- B. Discussion regarding 222 N Walnut Street, Brian McFadden
Issue: Discussion regarding the proposed exclusion of 222 N Walnut Street in the Residential Parking Permit Program based on the property's proximity to Town Center/Chestnut Street Garage and the fact that it is not a residential property.
- C. Motion to approve updated fee schedule resolution and policy for New Street Lot (lot 3) (attachment)
Issue: Update policy to allow for monthly parking permits in lot from 8am-5pm Monday-Friday at current monthly daytime rate (currently \$95). Allow two vehicles per property address to apply. Permits will be sold first come, first served online.
- D. Discussion and possible motion to renew 2-year lease at Gay Street Lot with County.(attachment)
Issue: Current lease ends October 31, 2026 for Chester County to lease 79 spaces at current rate.
- E. Discussion regarding residential parking permit program
Issue: Requests include possible weekend enforcement, limiting of vehicles per property, study of current usage, inclusion/exclusion of properties throughout the Borough.

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.