



Finance & Revenue Committee Meeting
August 12, 2026 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:

Brian McGinnis, Chair
Bernie Flynn
Jerome Szczepaniak

Director of Finance & Revenue: Barbara Lioni

Borough Manager: Sean Metrick

Assistant Borough Manager: Ramsey Reiner

Finance & Revenue Committee Meeting:

- I. Call to Order
- II. Announcements
 - A. West Chester Borough is participating in a friendly “Food Fight” with East & West Bradford Townships from July 1st to August 31, to collect non-perishable food items. Collection site is in the lobby at West Chester Borough Hall
- III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.
- IV. Reports
 - A. Director’s report on monthly financials (attachment)
 - B. Finance Committee – Chair Report, workplan and issues raised at prior meetings (attachment)
- V. Old Business
 - A. Approve July 2026 meeting minutes (attachment)
 - B. Discuss public safety tax
Issue: Raise funding for emergency medical services with a specific tax
- VI. New Business
 - A. Discuss Payment in Lieu of Taxes programs in PA
Issue: Implement payment in lieu of taxes agreements with tax exempt properties
 - B. Motion to approve the request for sponsorship from West Chester Foundation (attachment)

Issue: Approve \$900 Serpentine donation for the October 15, 2026, West Chester Downtown Foundation 2026 Preservation Awards Event

- C. Motion to approve Code Elevator repair rates for the West Chester Library (attachment)
Issue: Approve repair rates for Code Elevator for repairs at the West Chester Public Library
- D. Motion to approve five-year contract with Granicus (SmartGov) to provide licensing, enforcement, and permit information management and services (attachment)
Issue: Approve five-year contract with Granicus
- E. Motion to approve bid award for Brick Sewer Relining
Issue: Approve bid for Brick Sewer Relining 2026 capital project
- F. Motion to approve the bid for the paving project at Taylor Run Wastewater Treatment Plant and the following parking lots: Green Field and the Market Street Lot.
Issue: Approve bid for paving projects
- G. Motion to approve extension of Brendan Stanton Inc. (Electrical Substation upgrade) contract for 60 days to complete change order work and punch list items for Yale Electric
- H. Discuss West Chester Area Council of Governments Regional Fire and EMS Study (attachment)
Issue: WCCOG is requesting funding support in 2027 for a regional study for Fire and EMS services
- I. Motion to adopt budget modification for the Fire Fund and purchase of dedicated blocking vehicle for WCFD (attachment)
- J. Motion to approve grant resolution for PA DCED Main Street Matters program for the South High Street Streetscape Improvements Project (attachment)
issue: Public resolution required for grant application
- K. Motion to approve purchasing requests (attachment):
Issue: Review and recommend the approval of qualifying purchase orders
 - a. Code Elevator for \$10,000.00
 - b. Cody Computer Services, Inc for \$20,815.11
 - c. McClure Company for \$41,793.00
 - d. Pennoni for \$37,750.00
 - e. Petroleum Traders for \$42,081.60
 - f. Pix4DSA for \$17,079.00
 - g. RW Communications for \$64,432.02

h. CDW-G for \$39,082.46

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.