



Parking Committee Meeting
August 11, 2026 @ 6:30 PM
This meeting is recorded for public record.

Committee Members:

Stephen Marvin, Chair
Bernie Flynn
Lisa Kearns

Director of Parking Services/Assistant Borough Manager: Ramsey Reiner

Assistant Director of Parking: Monica Campbell

Borough Manager: Sean Metrick

Parking Committee Meeting:

I. Call to Order

II. Announcements

- A. The West Chester Borough is participating in a friendly “Food Fight” with East & West Bradford Townships from July 1st to August 31, to collect non-perishable food items. Collection site is in the lobby at West Chester Borough Hall
- B. Announce Public Hearing: August 19, 2026 at 6:30 PM
Chapter 104 "Vehicles & Traffic"

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

- A. Garage management report (attachment)
Rate comparison & proposal by Colonial Parking
- B. Director’s report (attachment)
- C. Parking Committee – Chair Report, workplan and issues raised at prior meetings

V. Old Business

- A. Motion to approve July 2026 Parking Committee meeting minutes (attachment)
- B. Motion to approve changes to Special Event Parking Policy (attachment)
Issue: Move start time to 2-hours prior to start of the event, not including the Christmas Parade.

VI. New Business

- A. Motion to approve Hotel Indigo Lease (attachment)
Issue: Per land development plans, Borough is required to provide 55 spaces at Chestnut Street Garage for hotel use. Lease needs to be updated to include overage MOU terms and conditions for renewal.
- B. Discussion regarding 222 N Walnut Street, Brian McFadden
Issue: Discussion regarding the proposed exclusion of 222 N Walnut Street in the Residential Parking Permit Program based on the property's proximity to Town Center/Chestnut Street Garage and the fact that it is not a residential property.
- C. Motion to approve updated fee schedule resolution and policy for New Street Lot (lot 3) (attachment)
Issue: Update policy to allow for monthly parking permits in lot from 8am-5pm Monday-Friday at current monthly daytime rate (currently \$95). Allow two vehicles per property address to apply. Permits will be sold first come, first served online.
- D. Discussion and possible motion to renew 2-year lease at Gay Street Lot with County.(attachment)
Issue: Current lease ends October 31, 2026 for Chester County to lease 79 spaces at current rate.
- E. Discussion regarding residential parking permit program
Issue: Requests include possible weekend enforcement, limiting of vehicles per property, study of current usage, inclusion/exclusion of properties throughout the Borough.

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

The Friendly 2026

Food Fight

July 1st to August 31st

*West Chester Borough vs
East & West Bradford*



*Non-Perishable Food Collection
Drive for the Chester County
Food Bank*

The West Chester Food Collection
site will be in the Municipal Building
from July 1st thru August 31st:
401 E. Gay Street
West Chester, PA 19380

Help the Borough beat the Bradfords by
collecting the most non-perishable food!



www.west-chester.com

ORDINANCE NO. ____ – 2026

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, TO REPEAL AND REPLACE CHAPTER 104 TITLED “VEHICLES AND TRAFFIC” IN ITS ENTIRETY.

BE IT ENACTED AND ORDAINED and it is hereby enacted by authority of the Council of the Borough of West Chester as follows:

SECTION 1. Chapter 104 of the Borough of West Chester Code, titled “Vehicles and Traffic” is hereby repealed and replaced in its entirety with the following:

CHAPTER 104-VEHICLES AND TRAFFIC

ARTICLE I

General Regulations

§ 104-1. Definitions and interpretation.

- A. Words and phrases, when used in this chapter, shall have the meanings ascribed to them in the Vehicle Code of Pennsylvania, as now in force, or as hereafter amended, enacted or reenacted, except where the context clearly indicates a different meaning.
- B. For the purposes of this chapter, the following terms shall have the meanings indicated:

ALLEY- Land over which there is a right-of-way, municipally or privately owned, ordinarily serving as a secondary means of access to two or more lots. "Alleys" in the Borough are typically located to the rear of a building, occasionally on the side of a building, and rarely in the front of a building.

BOOT or BOOTED — The act of immobilizing a motor vehicle in such a manner as to prevent its operation with a device or by means which will cause no damage to such a vehicle unless it is moved while such device is in place or such means are employed.

LEGAL HOLIDAYS — New Year's Day, Martin Luther King's Birthday, President's Day, Good Friday, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day and New Year's Eve.

OUTSTANDING PARKING CITATION — A citation issued for a violation of any parking regulation in this Chapter 104 of the Borough Code or the Pennsylvania Motor Vehicle Code for which a citation has been issued and the fine has not been paid.

OVERSIZED VEHICLE — Any motor vehicle with a gross vehicle weight ("GVW") of 10,000 pounds or more. This definition also includes the following vehicles as defined by the Pennsylvania Motor Vehicle Code, (75 Pa.C.S.A. § 102): articulated bus, bus, combination, food trailer, house trailer, mobile home, motor home, recreation trailer, semitrailer, recreational vehicle, as well as any automobile or boat transporter or trailer, truck camper, truck tractor, utility trailer, boat, snow mobile, all-terrain vehicle, pick-up campers, tent trailers or similar vehicles or trailers.

PARKING METER - "Parking meter" shall include a multicompartment parking control device.

TRUCK - A vehicle over 45 feet in length and/or with a gross vehicle weight rating or gross combination weight rating in excess of 17,000 pounds.

- C. In this chapter, the singular shall include the plural, the plural shall include the singular and the masculine shall include the feminine and the neuter.

§ 104-2. Manner of adopting permanent traffic and parking regulations.

All traffic and parking regulations of a permanent nature shall be enacted as ordinances or as parts of ordinances or as amendments to ordinances of the Borough of West Chester.

§ 104-3. Temporary and emergency regulations.

- A. The Mayor and Parking Services Department shall have the following powers to regulate traffic and parking temporarily:
- (1) In the case of fire, flood, storm or other emergency, to establish temporary traffic and/or parking regulations.
 - (2) In other occasions where temporary regulation of traffic and parking may be necessary, including but not limited to public works, funerals, parades, and other public events.
- B. Such temporary and emergency regulations shall be enforced by the Mayor and/or the Police Department in the same manner as permanent regulations. Any person who shall operate or park a vehicle or tractor in violation of any such regulation or who shall move, remove, destroy, injure or deface any sign or marking erected, posted or made to give notice of any such regulations shall, upon conviction thereof, be liable for the penalty set forth in the law or elsewhere in this chapter for a violation of such nature and, in case of a violation for which no specific penalty is set forth in the law or elsewhere in this chapter, to a fine of not more than \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of notice from the Borough, in which case the fine amount shall be reduced to \$20.

§ 104-4. Experimental regulations.

The Borough Council may, from time to time, designate places upon and along the highways in the Borough where, for a period of not more than 90 days, specific traffic and/or parking regulations, prohibitions and restrictions shall be in force and effect and shall designate such locations by proper signs and markings. Such regulations, prohibitions and restrictions shall be effective just as if they had been specified in this chapter. No person shall operate or park a vehicle or tractor in violation of any such regulation, prohibition or restriction, and no person shall move, remove, destroy or deface any sign or marking erected, posted or made by authority of this section. Any person who shall violate any provision of this section shall, upon conviction thereof, be liable to the penalty set forth in the law or elsewhere in this chapter for a violation of such nature and, in case of a violation for which no specific penalty is set forth in the law or elsewhere in this chapter, to a fine of not more than \$35 unless the fine is paid to the Borough of West Chester within 14 days of the issuance of notice from the Borough, in which case the fine amount shall be reduced to \$20.

§ 104-5. Use of speed-timing devices.

- A. Approval of use. The use of speed-timing devices, as defined and set forth in the Pennsylvania Vehicle Code and the regulations promulgated pursuant thereto, is hereby approved in and for the Borough of West Chester to aid in the enforcement of speed restrictions applicable within the borders of the Borough. The police officers of the Borough are hereby authorized and directed to use approved speed-timing devices to aid in the enforcement of speed restrictions applicable within the borders of the Borough of West Chester.
- B. Statutory authority. All types of speed-timing devices permitted by the Pennsylvania Vehicle Code and regulations promulgated pursuant thereto, as the same may be amended from time to time, are hereby approved for use by all Borough police officers. The speed-timing devices hereby approved include mechanical, electrical and electronic devices as set forth in the Vehicle Code, provided that those devices shall be of the type approved by the Pennsylvania Department of Transportation as provided in the Act of June 17, 1976, P.L. 162, No. 81, Section 81, 75 Pa.C.S.A. §3368, and the regulations promulgated thereunder.

ARTICLE II
Traffic Regulations

§ 104-6. Traffic signals at certain intersections.

- A. At the following intersections official traffic signals shall be erected (or if heretofore erected are hereby ratified), and traffic at such intersections shall be directed by such signals:

Bradford Avenue and Strasburg Road
Chestnut Street, Wayne Street and Hannum Avenue
Church Street and Chestnut Street
Darlington Street and Chestnut Street
Gay Street and Adams Street
Gay Street and Church Street
Gay Street and Darlington Street
Gay Street and Matlack Street
Gay Street and Walnut Street
Hannum Avenue and Strasburg Road
High Street and Chestnut Street
High Street and Gay Street
High Street and Linden Street
High Street and Market Street
High Street and Marshall Street
High Street and Miner Street
High Street and Price Street

High Street and Rosedale Avenue
 High Street and Union Street
 Market Street and Adams Street
 Market Street and Bolmar Street
 Market Street and Church Street
 Market Street and Matlack Street
 Market Street and New Street
 Market Street and Walnut Street
 Market Street and Worthington Street
 Matlack Street and Chestnut Street
 New Street and Price Street
 New Street and Rosedale Avenue.
 Walnut Street and Chestnut Street

§ 104-7. One-way highways established.

The following are hereby established as one-way highways.

Highway	From	To	Direction of Travel
Adams Street	Rosedale Street	Joseph Street	Northbound
Adams Street	Washington Street	Chestnut Street	Southbound
Barnard Street	Brandywine Street	Matlack Street	Eastbound
Biddle Street	Evans Street	Franklin Street	Westbound
Biddle Street	Franklin Street	Evans Street	Westbound
Biddle Street	Matlack Street	Brandywine Street	Westbound
Brandywine Street	Miner Street	Market Street	Northbound
Chestnut Street	Matlack Street	Hannum Avenue	Westbound
Church Street	Chestnut Street	Rosedale Avenue	Southbound
Darlington Street	Price Street	Virginia Avenue	Northbound
Dean Street	Brandywine Street	High Street	Eastbound
Franklin Street	Chestnut Street	Biddle Street	Southbound
Gay Street	Bolmar Street	New Street	Westbound
Gay Street	New Street	Wayne Street	Westbound
Hannum Avenue	Wayne Street	New Street	Eastbound
Lacey Street	Matlack Street	High Street	Westbound
Lafayette Street	Matlack Street	Walnut Street	Westbound
Lafayette Street	New Street	High Street	Eastbound

Law Alley	North side of west exit from Borough Parking Garage	Chestnut Street	Northbound
Linden Street	Franklin Street	High Street	Westbound
Locust Alley	Sharon Alley	Walnut Street	Eastbound
Magnolia Street	High Street	Matlack Street	Eastbound
Maple Alley	Rosedale Avenue	Nields Street	Northbound
Market Street	New Street	Bolmar Street	Eastbound
Matlack Street	Gay Street	Chestnut Street	Northbound
Matlack Street	Market Street	Rosedale Avenue	Southbound
Middle Alley	Walnut Street	Matlack Street	Eastbound
Miner Street	Bolmar Street	Franklin Street	Westbound
Miner Street	Matlack Street	Wayne Street	Westbound
Miner Street	Railroad Alley	Matlack Street	Westbound
New Street	Virginia Avenue	Union Street	Southbound
Nields Street	High Street	Franklin Street	Eastbound
Penn Street	Joseph Street	Rosedale Avenue	Southbound
Poplar Street	Market Street	Barnard Street	Southbound
Prescott Street	Church Street	Walnut Street	Eastbound
Rosedale Avenue	Penn Street	Adams Street	Westbound
Union Street	Brandywine Street	Bradford Avenue	Westbound
Union Street	Matlack Street	Brandywine Street	Westbound
Walnut Street	Rosedale Avenue	Miner Street	Northbound
Washington Street	Wayne Street	Franklin Street	Eastbound
Wilmont Street	Market Street	Pearl Street	Southbound
Wollerton Street	Wayne Street	Brandywine Street	Westbound
Worthington Street	Barnard Street	Market Street	Northbound

§ 104-8. Speed limit zones established.

Speed limit zones are established on the following streets or parts of streets.

Highway	Direction of Travel	Speed Limit (mph)	Location
Ashbridge Street	Both	25	From High Street to Pa. Route 322
Bolmar Street	Southerly	25	Between Market Street and Nields Street
Bradford Avenue	North	25	From Price Street to Strasburg Road
Chestnut Street	Westerly	25	From Matlack Street to Hannum Avenue

Church Street	Both	25	Between Sharpless Street and Rosedale Avenue
Franklin Street	Both	25	Between Nields Street and Rosedale Avenue
Hillside Drive	Both	25	From Marshall Street to Goshen Road
Marshall Drive	Both	25	From Marshall Street to Goshen Road
Marshall Street	Both	25	From New Street to the western Borough boundary
New Street	Both	25	From Ashbridge Street north to the Borough boundary line
New Street	Both	25	Between Rosedale Avenue and Sharpless Street
North Franklin Street	Both	25	Between Goshen Road and Marshall Street
University Avenue	Both	25	Between High Street and Church Street

§ 104-9. Stop intersections established.

- A. The following intersections are hereby established as stop intersections, and official stop signs shall be erected (or are hereby confirmed if heretofore erected) in such a position as to face traffic approaching the second-named highway upon the first-named highway, in the direction or directions hereby indicated. All vehicles and tractors approaching any such intersection upon the first-named highway, in the direction or directions hereby indicated in each case, shall come to a full stop, within a reasonable distance, before entering any such intersection:

Highway	Through Highway	Direction of Travel
Adams Street	Barnard Street	Northbound and southbound
Adams Street	Chestnut Street	Northbound and southbound
Adams Street	Gay Street	Northbound and southbound
Adams Street	Linden Street	Northbound
Adams Street	Market Street	Northbound and southbound
Adams Street	Miner Street	Northbound and southbound
Adams Street, South, new extension of	Nields Street	Southbound
Adams Street	Union Street	Northbound and southbound
Ashbridge Street	Franklin Street	Eastbound and westbound
Ashbridge Street	High Street	Eastbound and westbound
Ashbridge Street	New Street	Eastbound and westbound
Ashbridge Street	Walnut Street	Eastbound and westbound
Barnard Street	Adams Street	Eastbound and westbound
Barnard Street	Bolmar Street	Eastbound

Barnard Street	Church Street	Eastbound
Barnard Street	Darlington Street	Eastbound
Barnard Street	Franklin Street	Eastbound and westbound
Barnard Street	High Street	Eastbound
Barnard Street	Matlack Street	Eastbound and westbound
Barnard Street	New Street	Eastbound
Barnard Street	Penn Street	Eastbound and westbound
Barnard Street	Walnut Street	Eastbound
Barnard Street	Wayne Street	Eastbound
Barnard Street	Worthington Street	Eastbound, northbound, and southbound and westbound (four-way)
Biddle Street	Church Street	Westbound
Biddle Street	Darlington Street	Westbound
Biddle Street	Everhart Street	Westbound
Biddle Street	Franklin Street	Eastbound and westbound
Biddle Street	High Street	Westbound
Biddle Street	Matlack Street	Westbound
Biddle Street	New Street	Westbound
Biddle Street	Penn Street	Eastbound
Biddle Street	Walnut Street	Westbound
Biddle Street	Wayne Street	Eastbound and westbound
Bolmar Street	Barnard Street	Southbound
Bolmar Street	Market Street	Southbound
Bolmar Street	Nields Street	Southbound
Bolmar Street	Union Street	Southbound
Bradford Avenue	Chestnut Street	Northbound
Bradford Avenue	Gay Street	Northbound
Bradford Avenue	Market Street	Northbound
Bradford Avenue	Miner Street	Northbound
Bradford Avenue	Price Street	Northbound
Bradford Avenue	Route No. 162	Northbound
Brandywine Street	Ashbridge Street	Northbound
Brandywine Street	Gay Street	Northbound and southbound
Brandywine Street	Lafayette Street	Southbound
Brandywine Street	Market Street	Northbound and southbound
Brandywine Street	Marshall Street	Northbound and southbound

Brandywine Street	Miner Street	Northbound and southbound
Brandywine Street	Nields Street	Southbound
Brandywine Street	Price Street	Northbound and southbound
Brandywine Street	Union Street	Northbound and southbound
Chestnut Street	Adams Street	Eastbound and westbound
Chestnut Street	Bradford Avenue	Westbound
Chestnut Street	Everhart Street	Eastbound
Chestnut Street	New Street	Westbound
Chestnut Street	Penn Street	Eastbound and westbound
Church Street	Ashbridge Street	Northbound
Church Street	Barnard Street	Southbound
Church Street	Miner Street	Southbound
Church Street	Price Street	Southbound
Church Street	Sharpless Street	Southbound
Church Street	Union Street	Southbound
Church Street	Washington Street	Northbound and southbound
Church Street, South	University Avenue	Southbound
Convent Alley	Maple Street	Southbound
Convent Avenue	Marshall Street	Northbound
Darlington Street	Ashbridge Street	Northbound
Darlington Street	Barnard Street	Northbound
Darlington Street	Biddle Street	Northbound
Darlington Street	Chestnut Street	Northbound
Darlington Street	Dean Street	Northbound
Darlington Street	Lafayette Street	Northbound
Darlington Street	Market Street	Northbound
Darlington Street	Marshall Street	Northbound
Darlington Street	Miner Street	Northbound
Darlington Street	Price Street	Northbound
Darlington Street	Sharpless Street	Southbound
Darlington Street	Virginia Avenue	Northbound
Darlington Street	Washington Street	Northbound
Dean Street	Church Street	Eastbound
Dean Street	Darlington Street	Eastbound
Dean Street	High Street	Eastbound
Dean Street	New Street	Eastbound

Dean Street	Wayne Street	Eastbound
Elizabeth Street	Franklin Street	Eastbound
Elizabeth Street	Matlack Street	Westbound
Evans Street	Biddle Street	Eastbound
Evans Street	Franklin Street	Southwestbound
Evans Street	Matlack Street	Eastbound
Evans Street	Walnut Street	Westbound
Everhart Street	Chestnut Street	Northbound and southbound
Everhart Street	Gay Street	Northbound and southbound
Everhart Street	Miner Street	Southbound
Everhart Street	Price Street	Northbound
Everhart Street	Route No. 322	Southbound
Everhart Street	Sharpless Street	Northbound and southbound
Franklin Street	Ashbridge Street	Northbound and southbound
Franklin Street	Barnard Street	Northbound and southbound
Franklin Street	Biddle Street	Southbound
Franklin Street	Chestnut Street	Southbound
Franklin Street	Gay Street	Northbound
Franklin Street	Market Street	Northbound and southbound
Franklin Street	Marshall Street	Northbound and southbound
Franklin Street	Nields Street	Northbound and southbound
Franklin Street	Rosedale Avenue	Southbound
Franklin Street	Union Street	Southbound
Franklin Street	Virginia Avenue	Northbound and southbound
Franklin Street	Washington Street	Southbound
Gay Street	Bradford Avenue	Westbound
Gay Street	Brandywine Street	Eastbound and westbound
Gay Street	Everhart Street	Eastbound and westbound
Gay Street	New Street	Westbound
Gay Street	Wayne Street	Eastbound and westbound
Hickory Alley	Holly Alley	Northbound and southbound
Hillside Drive	Marshall Drive	Northwestbound
Hillside Drive	Marshall Drive (700 Block)	Northwestbound
Hillside Drive	Marshall Drive (500 Block)	Southwestbound

Hoopes Park Lane	Ashbridge Street	Southbound
Lacey Street	High Street	Westbound
Lacey Street	Matlack Street	Westbound
Lacey Street	Walnut Street	Westbound
Lafayette Street	Church Street	Eastbound
Lafayette Street	Darlington Street	Eastbound
Lafayette Street	High Street	Eastbound
Lafayette Street	New Street	Eastbound
Law Alley	Prescott Alley	Southbound
Linden Street	High Street	Westbound
Linden Street	Matlack Street	Westbound
Linden Street	Walnut Street	Westbound
Locust Street	Sharon Street	Westbound
Magnolia Street	Matlack Street	Eastbound and westbound
Magnolia Street	Walnut Street	Eastbound
Maple Avenue	Lacey Street	Southbound
Market Street	Bradford Avenue	Westbound
Market Street	Brandywine Street	Eastbound and westbound
Market Street	Everhart Street	Eastbound and westbound
Market Street	New Street	Eastbound
Market Street	Wayne Street	Eastbound and westbound
Marshall Drive	Marshall Street	Southbound
Marshall Drive	Hillside Drive	Northbound and southbound
Marshall Street	Brandywine Street	Westbound
Marshall Street	Church Street	Eastbound and westbound
Marshall Street	Darlington Street	Eastbound and westbound
Marshall Street	New Street	Eastbound and westbound
Marshall Street	Route No. 322	Southbound
Marshall Street	Brandywine Street	Eastbound and westbound
Marshall Street (north of Route No. 322)	Marshall Street	Northbound and westbound
Maryland Avenue, North	Brandywine Street	Eastbound
Maryland Avenue, South	Brandywine Street	Eastbound
Matlack Street	Ashbridge Street	Northbound
Matlack Street	Barnard Street	Southbound
Matlack Street	Biddle Street	Northbound and southbound

Matlack Street	Lacey Street	Southbound
Matlack Street	Linden Street	Southbound
Matlack Street	Marshall Street	Northbound and southbound
Matlack Street	Miner Street	Southbound
Matlack Street	Nields Street	Southbound
Matlack Street	Rosedale Avenue	Southbound
Matlack Street	Union Street	Southbound
Matlack Street	Virginia Avenue	Northbound and southbound
Matlack Street	Washington Street	Northbound and southbound
Miner Street	Darlington Street	Westbound
Miner Street	Franklin Street	Westbound
Miner Street	Matlack Street	Westbound
Miner Street	New Street	Westbound
Miner Street	Penn Street	Westbound
Miner Street	Poplar Street	Westbound
Miner Street	Walnut Street	Westbound
Miner Street	Wayne Street	Westbound
Miner Street	Worthington Street	Westbound
New Street	Ashbridge Street	Northbound and southbound
New Street	Barnard Street	Southbound
New Street	Biddle Street	Southbound
New Street	Chestnut Street	Southbound
New Street	Dean Street	Northbound and southbound
New Street	Hannum Avenue	Southbound
New Street	Marshall Street	Southbound
New Street	Miner Street	Southbound
New Street	Price Street	Northbound and southbound
New Street	Union Street	Southbound and northbound
New Street	Virginia Avenue	Southbound
New Street	Washington Street	Southbound
Nields Street	Adams Street	Westbound
Nields Street	Bolmar Street	Eastbound
Nields Street	Bradford Avenue	Westbound
Nields Street	Everhart Street	Eastbound and westbound
Nields Street	Matlack Street	Eastbound
Nields Street	New Street	Eastbound

Nields Street	Walnut Street	Eastbound
Nields Street	Wayne Street	Eastbound and westbound
Patton Alley	Church Street	Eastbound and westbound
Patton Street	Chestnut Street	Northbound
Patton Street	Gay Street	Southbound
Penn Street	Barnard Street	Southbound
Penn Street	Chestnut Street	Northbound and southbound
Penn Street	Gay Street	Southbound
Penn Street	Miner Street	Northbound
Penn Street	Rosedale Avenue	Southbound
Poplar Street	Market Street	Northbound
Poplar Street	Miner Street	Northbound and southbound
Potter Alley	Wollerton Street	Northbound and southbound
Prescott Alley	Law Alley	Eastbound
Rosedale Avenue	Church Street	Westbound
Rosedale Avenue	College Avenue	Westbound
Rosedale Avenue	Franklin Street	Westbound
Rosedale Avenue	New Street	Westbound
Route No. 162	Hannum Avenue	Eastbound
Sharpless Street	Bradford Avenue	Westbound
Sharpless Street	Brandywine Street	Eastbound and westbound
Sharpless Street	Church Street	Eastbound and westbound
Sharpless Street	Everhart Street	Eastbound and westbound
Sharpless Street	High Street	Eastbound
Sharpless Street	New Street	Eastbound and westbound
Sharpless Street	Wayne Street	Eastbound and westbound
Union Street	Adams Street	Eastbound and westbound
Union Street	Bolmar Street	Eastbound
Union Street	Bradford Avenue	Westbound
Union Street	Brandywine Street	Eastbound and westbound
Union Street	Darlington Street	Westbound
Union Street	High Street	Westbound
Union Street	Matlack Street	Westbound
Union Street	New Street	Westbound
Union Street	Walnut Street	Westbound
Union Street	Wayne Street	Westbound

Union Street	Worthington Street	Eastbound and westbound
University Avenue	Church Street	Westbound
Virginia Avenue	Brandywine Street	Westbound
Virginia Avenue	Church Street	Eastbound and westbound
Virginia Avenue	Darlington Street	Eastbound and westbound
Virginia Avenue	Franklin Street	Eastbound
Virginia Avenue	High Street	Eastbound and westbound
Virginia Avenue	Matlack Street	Eastbound and westbound
Virginia Avenue	New Street	Eastbound and westbound
Virginia Avenue	Walnut Street	Eastbound and westbound
Walden Drive	Ashbridge Street	Northbound
Walnut Street	Ashbridge Street	Northbound and southbound
Walnut Street	Barnard Street	Northbound
Walnut Street	Biddle Street	Northbound and southbound
Walnut Street	Lacey Street	Northbound
Walnut Street	Linden Street	Northbound
Walnut Street	Magnolia Street	Northbound
Walnut Street	Miner Street	Northbound and southbound
Walnut Street	Nields Street	Northbound
Walnut Street	Union Street	Northbound
Walnut Street	Virginia Avenue	Northbound and southbound
Walnut Street	Washington Street	Northbound and southbound
Washington Street	Church Street	Eastbound
Washington Street	Darlington Street	Eastbound
Washington Street	Franklin Street	Eastbound and westbound
Washington Street	High Street	Eastbound
Washington Street	Matlack Street	Eastbound and westbound
Washington Street	New Street	Eastbound
Washington Street	Penn Street	Eastbound
Washington Street	Walnut Street	Eastbound
Washington Street	Wayne Street	Eastbound
Wayne Street	Barnard Street	Northbound and southbound
Wayne Street	Biddle Street	Southbound
Wayne Street	Dean Street	Northbound and southbound
Wayne Street	Gay Street	Northbound and southbound
Wayne Street	Lafayette Street	Northbound

Wayne Street	Market Street	Northbound and southbound
Wayne Street	Miner Street	Northbound and southbound
Wayne Street	Nields Street	Southbound
Wayne Street	Price Street	Northbound and southbound
Wayne Street	Rosedale Avenue	Southbound
Wayne Street	Union Street	Northbound and southbound
Wayne Street	Washington Street	Northbound and southbound
Wollerton Street	Potter Alley	Eastbound and westbound
Wollerton Street	New Street	Westbound
Woodbine Alley	Wollerton Street	Northbound and southbound
Worthington Street	Barnard Street	Northbound
Worthington Street	Miner Street	Northbound
Worthington Street	Union Street	Southbound

§ 104-10. Truck Route Restrictions.

A. Designated Truck Routes.

Except as otherwise provided in this section, trucks, truck tractors and semitrailers may be operated through the Borough only upon the following designated truck routes:

Street Name	From	To
Downingtown Pk/Hannum Ave	New Street	Borough Line
Chestnut Street	Matlack Street	Wayne Street
E. Gay Street	Bolmar Street	Matlack Street
Market Street	New Street	Bolmar Street
E. Marshall Street	High Street	Borough Line
E. Nields Street	Borough Line	Adams Street
E. Union Street	Bolmar Street	Franklin Street
N. Bolmar Street	Market Street	Gay Street
N. Bradford Avenue	Strasburg Road	Hannum Avenue
High Street	Goshen Road/Borough Line	Rosedale Avenue/Borough Line
N. Matlack Street	Gay Street	Chestnut Street
N. New Street	Hannum Avenue	Market Street
Price Street	Bradford Avenue/Borough Line	High Street
S. Adams Street	Nields Street	Union Street
S. Bolmar Street	Union Street	Borough Line

S. Bradford Avenue	Miner Street	College Avenue/Borough Line
E. Miner Street	Bolmar Street	High Street
W. Strasburg Road	Bradford Avenue/Borough Line	Hannum Avenue

B. Prohibition on Other Borough Streets.

No person shall operate any truck, truck tractor, or semitrailer on any Borough street not listed in Subsection A above.

C. Exceptions.

The restrictions in this Section shall not apply to:

- (1) School buses;
- (2) Emergency vehicles;
- (3) Pickup trucks;
- (4) Borough, municipal, county, state, or federal vehicles;
- (5) Vehicles performing work on behalf of a municipality, public utility, or communications provider; or
- (6) Trucks, truck tractors, or semitrailers that must travel on a non-designated Borough street for the sole purpose of making a local pickup, local delivery, or providing a service at a destination located on that street or otherwise within the Borough.

Vehicles operating pursuant to Section 104-10.C(6) shall use the designated truck routes identified in Section 104-10.A to the maximum extent practicable and shall travel on non-designated streets only for the portion of the trip reasonably necessary to reach or depart from the local pickup, delivery, or service location.

- D. Truck restriction signs shall be posted at the nearest intersections to each road listed in Section 104-10.A. The specifications for the signs shall be in accordance with state laws and regulations.
- E. Any person who violates any provision of this section shall be prosecuted under the Vehicle Code (75 Pa.C.S.A. § 4902) and, upon conviction, be sentenced to pay a penalty provided therein.

ARTICLE III Parking Regulations

§ 104-11. Vehicles to be parked within marked spaces.

Wherever a space shall be marked off on any highway for the parking of an individual vehicle, every vehicle there parked shall be parked within the lines bounding such space.

§ 104-12. Parking prohibited at all times in certain locations.

Parking shall be prohibited at all times in the following locations:

Highway	Side	Location
Adams Street	Both	From Gay Street to Chestnut Street
Adams Street	East	Between signs as erected from East Nields Street to the curve in the road approximately 100 feet away
Adams Street	East	From the intersection at East Nields Street for a distance of approximately 1,115 feet.
Adams Street	East	Elmer Street, north of, between signs as erected, approximately 150 feet
Adams Street	East	From Market Street to Union Street
Adams Street	West	From 100 South Adams Street to East Barnard Street
Ashbridge Street	Both	From New Street to High Street
Barnard Street	North	From Bolmar Street to a point approximately 25 feet west thereof
Barnard Street	North	From High Street to Franklin Street
Barnard Street	North	From New Street to Church Street
Barnard Street	North	From Worthington Street to Poplar Street
Barnard Street	South	From Church Street to High Street
Barnard Street	South	From Darlington Street west to sign as erected
Barnard Street	South	From Matlack Street to the east side of Pennsylvania R.R. overpass
Biddle Street	Both	From High Street to Walnut Street, between signs as erected, approximately 50 feet at entrance to and across from Memorial Hospital Dispensary driveway
Biddle Street	Both	From Walnut Street to Brinton's Way
Biddle Street	North	From Adams Street to the Pennsylvania R.R. crossing
Biddle Street	North	From Franklin Street to Matlack Street
Biddle Street	North	From Wayne Street to the west end of Biddle Street
Biddle Street	South	Darlington Street, east of, between signs as erected
Biddle Street	South	From Franklin Street to Nields Street
Biddle Street	South	From Pear Alley to a point 22 feet north
Biddle Street	South	From Walnut Street to Matlack Street
Bolmar Street	West	From Market Street to Miner Street
Bolmar Street	West	Nields Street, north of, between signs as erected, approximately 35 feet
Bolmar Street	West	Nields Street, south of, between signs as erected, approximately 35 feet
Bradford Avenue	East	From Hoopes Alley to Miner Street
Bradford Avenue	East	From the south Borough line to Price Street
Brandywine Street	West	From Miner Street to Union Street

Chestnut Street	Both	From Church Street to New Street
Chestnut Street	North	From Evans Street to Matlack Street
Chestnut Street	North	From New Street to Hannum Avenue
Chestnut Street	South	From Church Street to a point approximately 60 feet east
Chestnut Street	South	From Matlack Street to a point approximately 80 feet west
Chestnut Street	South	From a point approximately 85 feet east of Patton Avenue between signs as erected
Chestnut Street	South	From Walnut Street to a point approximately 225 feet east thereof
Church Street	Both	Gay and Market Streets, between signs as erected in front of and across from property of First West Chester Fire Company
Church Street	East	From Market Street to Miner Street
Church Street	East	90 feet south of Market Street and 230 feet south of Market Street
Church Street	East	Washington Square driveway entrance as signed
Church Street	West	From Patton Alley to a point approximately 30 feet north thereof
Church Street	West	From Sharpless Street to a point 45 feet south thereof
College Avenue	South	North of Rosedale Avenue between signs as erected
College Avenue	South	West of Wayne Street between signs as erected
Convent Avenue	Both	From Maple Avenue to Marshall Street
Darlington Street	East	From Barnard Street to Virginia Avenue
Darlington Street	East	From Dean Street to Price Street
Darlington Street	East	From Sharpless Street to Price Street
Darlington Street	West	From Gay Street to Evans Street
Darlington Street	West	From Price Street to Barnard Street
Dean Street	North	From Darlington Street to High Street
Dean Street	South	From Church Street east for a distance of 20 feet
Dean Street	South	Between signs as erected at 22 Dean Street
DeBaptiste Lane	South	From the south driveway of DeBaptiste Lane south for a distance of 51 feet
East Miner Street	North	East of Adams Street in the no-parking-here-to- corner zone
Elmer Street	North	From Worthington Street to Adams Street
Emma's Way	Both	From Willows Alley to the southerly end of Emma's Way
Evans Street	Both	From Walnut Street to Matlack Street
Evans Street	North	From High Street to Church Street

Evans Street	South	From High Street to west curb of School Alley
Evans Street	West	From the Evans Court driveway to Chestnut Street
Franklin Street	East	From Evans Street to Union Street
Franklin Street	East	From Marshall Drive to a point 65 feet north thereof
Franklin Street	East	From Nields Street to the south property line of 733 South Franklin Street
Franklin Street	East	From Rosedale Avenue to a point 70 feet north thereof
Franklin Street	West	From Linden Street to Rosedale Avenue
Franklin Street	West	From Market Street to Miner Street
Franklin Street	West	From Marshall Street to Nields Street approximately 25 feet west thereof
Franklin Street	West	From Nields Street to a point 80 feet south thereof
Gay Street	Both	From High Street to Walnut Street between property lines in front of and across from the Good Will Fire Company
Gay Street	North	From Adams Street to a sign as erected west thereof
Gay Street	North	From a point 46 feet east of Everhart Street for a distance of 112 feet between signs as erected
Gay Street	North	From New Street to Wayne Street
Gay Street	North	From Penn Street to a point 100 feet east
Gay Street	North	From Wayne Street to a point approximately 50 feet west thereof
Gay Street	South	From Darlington Street to New Street; from New Street to a point 280 feet east thereof
Gay Street	South	From Matlack Street to a point approximately 175 feet east thereof
Gay Street	South	From Matlack Street to a sign as erected east thereof
Gay Street	South	From New Street to Potter Alley
Gay Street	South	From Potter Alley west to sign as erected
Gay Street	South	From the entrance to the exit of the Southeast National Bank parking lot
Gay Street and at triangle	North, south and west	At New Street
Hannum Avenue	North	From Gay Street to New Street
Hannum Avenue	South	From the west corner ISC to Route No. 162
Hannum Avenue	South	From Wayne Street to a point approximately 50 feet west thereof
Hannum Avenue	South	From Wayne Street to New Street
Harmony Alley	Both	From Wayne Street to Potter Alley, behind Joe's Sportsmen Lounge
High Street	Both	From Market Street to Gay Street

High Street	Both	From the north curb of Price Street to the south curb of Lacey Street
High Street	East	From Biddle Street to a point 55 feet north thereof
High Street	East	From Biddle Street to a point 65 feet south thereof
High Street	East	North of Magnolia Street for a distance of 25 feet
High Street	East	From Magnolia Street to Price Street
High Street	East	From Marshall Street to a point approximately 80 feet south therefrom
High Street	East	From Marshall Street to Virginia Avenue
High Street	East	From Miner Street to Barnard Street
High Street	East	From Miner Street to Market Street
High Street	East	From Prescott Alley to Chestnut Street
High Street	East	From Rosedale Avenue to Lacey Street
High Street	West	From Dean Street to Price Street
High Street	West	From Gay Street to a point 50 feet north thereof
High Street	West	From Gay Street to a point approximately 120 feet north thereof
High Street	West	From Lafayette Street to a point 55 feet north thereof
High Street	West	From Lafayette Street to a point 65 feet south thereof
High Street	West	From Linden Street to a point approximately 62 feet south therefrom
High Street	West	From Market Street to a point 120 feet south of Pearl Alley
High Street	West	From Marshall Street to a point 100 feet south thereof
High Street	West	From Prescott Alley to a point 50 feet north thereof
High Street	West	From Sharpless Street to a point approximately 55 feet to the south
High Street	West	From Union Street to a sign as erected north thereof
High Street	West	From Washington Street to a point approximately 100 feet north thereof
High Street	West	From Washington Street for a distance of 63 feet south thereof
High Street, South	West	At the 700 Block between signs as erected
High Street, South	West	From Price Street to Sharpless Street
Hoopes Park Lane	Both	From Ashbridge Street to Locust Lane North
Hoopes Park Lane	West	From Locust Lane to Ashbridge Street
Lacey Street	North	From Matlack Street to a point 75 feet east thereof
Lacey Street	North	From Matlack Street to Franklin Street
Lacey Street	South	From Matlack Street to Maple Alley
Lafayette Street	South	From High Street to New Street
Lafayette Street	South	From Matlack Street to Church Street

Magnolia Street	North	Between signs from a point 107 feet east of Walnut Street for a distance of 63 feet
Maple Avenue	Both	From Biddle Street to Lincoln Avenue
Market Street	Both	From Darlington Street to New Street
Market Street	North	High Street to a point 200 feet east of Franklin Street
Market Street	North	From Potter Alley to a point approximately 20 feet to the east
Market Street	South	From Railroad Alley to a point approximately 25 feet west thereof
Market Street	South	From Franklin Street east to the Tolsdorf Oil exit drive
Market Street	South	From Railroad to Franklin Street
Market Street	South	From Sharon Alley to a point approximately 15 feet east thereof
Market Street	South	From Wayne Street to New Street
Marshall Drive	East	From Marshall Street for a distance of 117 feet
Marshall Drive	West	From Franklin Street to a point 200 feet north thereof
Marshall Drive	West	North of Marshall Street between signs as erected
Marshall Street (Boot Road)	Both	From Convent Avenue to the east Borough line
Marshall Street	North	From High Street to Houge Alley
Marshall Street	North	From High Street to a point 65 feet west thereof
Marshall Street	North	From Walnut Street to Matlack Street
Marshall Street	South	From Convent Lane to a point approximately 180 feet west thereof
Marshall Street	South	From Franklin Street to a point approximately 65 feet east thereof
Marshall Street	South	Between signs as erected on both sides of the 2 entrances to the Metropolitan Apartment Complex east of Franklin Street
Marshall Street	South	From New Street to Franklin Street
Matlack Street	Both	From Chestnut Street to Evans Street
Matlack Street	East	Opposite the entrance to Ash Alley between signs as erected
Matlack Street	East	Opposite the entrance to Beech Alley between signs as erected
Matlack Street	East	Opposite the entrance to Elm Alley between signs as erected
Matlack Street	East	From Gay Street to Chestnut Street
Matlack Street	East	From Gay Street to Market Street
Matlack Street	East	From the north curblin of Lacey Street to a point 35 feet north thereof
Matlack Street	East	From Linden Street to Rosedale Avenue
Matlack Street	East	From Magnolia Street to Linden Street

Matlack Street	East	From Marshall Street to Ford Circle
Matlack Street	East	From Miner Street to Magnolia Street
Matlack Street	East	Opposite the entrance to Mulberry Alley between signs as erected
Matlack Street	East	Opposite Nos. 620 and 622 South Matlack Street between signs as erected
Matlack Street	East	Opposite the entrance to Willow Alley between signs as erected
Matlack Street	West	From Barnard Street to a point approximately 75 feet south thereof
Matlack Street	West	From Barnard Street north to a sign as erected
Matlack Street	West	From Gay Street to Miner Street
Matlack Street	West	At No. 418 South Matlack Street, approximately 290 feet north of Lacey Street between signs as erected
Miner Street	Both	From Brandywine Street to Bradford Avenue
Miner Street	North	From Church Street to a point 65 feet east thereof
Miner Street	North	From High Street to a point 52 feet east thereof
Miner Street	North	From High Street to a point 157 feet west thereof
Main Street	North	Between signs at entrance to John O. Green Park gate
Miner Street	North	From the entrance to John O. Green Park to a point approximately 20 feet to the east
Miner Street	North	From the entrance to John O. Green Park to a point approximately 20 feet to the west
Miner Street	North	From New Street to a point 50 feet east thereof
Miner Street	North	From Poplar Street to Worthington Street
Miner Street	North	From Potter Alley to a point 19 feet west thereof
Miner Street	North	From Railroad Alley to a point approximately 25 feet west thereof
Miner Street	South	From Brandywine Street to a point 45 feet east thereof
Miner Street	South	From Darlington Street to a point 90 feet east thereof
Miner Street	South	From High Street to a point 77 feet west thereof
Miner Street	South	From the entrance to John O. Green Park to a point approximately 20 feet to the east
Miner Street	South	From the entrance to John O. Green Park to a point approximately 20 feet to the west
Miner Street	South	From Walnut Street to High Street
New Street	East	From Ashbridge Street north to the Borough boundary line
New Street	East	From Chestnut Street to Union Street
New Street	East	From Sanderson Hall driveway exit to Lawrence Center driveway entrance
New Street	East	From Virginia Avenue to Evans (Patton) Street

New Street	West	From Barnard Street north to a sign as erected
New Street	West	From Chestnut Street to a point approximately 50 feet south thereof as designated by signage
New Street	West	From Evans (Patton) Street to Chestnut Street
New Street	West	From Hannum Avenue to a point 45 feet north thereof
New Street	West	From Market Street to a point 50 feet north thereof
New Street	West	From Miner Street to a point approximately 35 feet south thereof as indicated on a sign
New Street	West	From Washington Street to Chestnut Street
Nields Street	Both	From the entrance to Wyeth Laboratories to the Pennsylvania R.R. crossing
Nields Street	North	From Franklin Street to Bolmar Street
Nields Street	North	Between signs as erected between Walnut Street and Mechanics' Alley
Nields Street	South	From Franklin Street east to the railroad
Nields Street	South	From Worthington Street to Bolmar Street
Oak Place (as described in the Deed of Dedication dated April 1, 1972, and found in Deed Book Y-40, Page 537)	Both	From Hannum Avenue to the end of the cul-de-sac
Penn Street	East	From Chestnut Street to Biddle Street
Penn Street	West	From Gay Street to Chestnut Street
Penn Street	West	From Gay Street to the Police Department parking lot driveway
Poplar Street	West	From Market Street to a point 158 feet south thereof
Price Street	Both	From Brandywine Street to a point 45 feet west thereof
Price Street	Both	From New Street to a point 100 feet east and west thereof
Price Street	North	From Darlington Street to a point 35 feet west thereof
Price Street	North	From Darlington Street to Church Street
Price Street	North	From High Street to a point 95 feet west thereof
Price Street	South	From Church Street to a point 25 feet east thereof
Price Street	South	From Church Street to a point 90 feet west thereof
Price Street	South	From Darlington Street to a point 50 feet west thereof
Price Street	South	From Everhart Street to a point approximately 86 feet to the west thereof
Price Street	South	From High Street to Boxwood Alley
Railroad Street	West	From Market Street to Cedar Alley
Rosedale Avenue	North	From Maple Alley to Franklin Street

Rosedale Avenue	North	From Maple Alley to Matlack Street
Rosedale Avenue	North	Between signs as erected adjacent to the pedestrian crosswalk signal located between New Street and Church Street
Rosedale Avenue	North	From New Street to 403 West Rosedale Avenue
Rosedale Avenue	North	From the Schmidt Hall driveway for a distance of 189 feet to the intersection of South New Street
Rosedale Avenue	North	30 feet east of Wayne Hall driveway
Rosedale Avenue	North	From the Wayne Hall driveway of West Chester University west for a distance of 19 feet
Rosedale Avenue	South	From Franklin Street to Worthington Street
Sharpless Street	North	From Church Street to a point 335 feet to the east thereof
Sharpless Street	South	From High Street to a point 60 feet west thereof
Union Street	North	From Franklin Street to Adams Street
Union Street	North	From High Street to a point approximately 30 feet to the east
Union Street	North	From High Street to a point approximately 35 feet to a sign as erected
Union Street	North	From Matlack Street to a sign as erected east thereof
Union Street	South	From Bolmar Street to Church Street
University Avenue	South	From High Street to Church Street to a point approximately 90 feet to a sign as erected
Walnut Street	Both	From Chestnut Street to Evans Street
Walnut Street	East	South of Birch Alley between signs as erected
Walnut Street	East	From Chestnut Street to Washington Street at signs as erected
Walnut Street	East	From Evans Street to a point approximately 50 feet south thereof
Walnut Street	East	From Gay Street to a point 75 feet north thereof
Walnut Street	East	From Gay Street to Prescott Alley
Walnut Street	West	From Barnard Street to a point 25 feet south thereof
Walnut Street	West	From Biddle Street to a point approximately 15 feet north thereof
Walnut Street	West	From Market Street to Gay Street
Walnut Street	West	From Miner Street to Market Street
Walnut Street	West	From Prospect Alley to a point 32 feet north thereof
Washington Street	North	30 feet east and west of the driveway into Elks Home
Washington Street	North	From Pear Alley to a point 200 feet east thereof as indicated on a sign
Washington Street	South	From Adams Street to Penn Street
Washington Street	South	Between signs as erected approximately 100 feet between Matlack Street and Walnut Street

Washington Street	South	From the west entrance to the school parking lot westward 20 feet
Wayne Street	Both	From Price Street to Hannum Avenue
Wayne Street	West	From Price Street to Nields Street 20 feet to the north and south sides of Mulberry and Juniper Alleys
Wayne Street	West	From Hannum Avenue to Washington Street
West Marshall Street	North	30 feet to the west and 40 feet to the east of the driveway of 513 West Marshall Street
West Miner Street	North	10 feet west of the east entrance to Borough Parking Lot No. 9, between signs as erected
Wollerton Street	South	Between Darlington Street and New Street
Wollerton Street	South	From New Street to a point approximately 61 feet east therefrom
Worthington Street	Both	From Gay Street to Market Street
Worthington Street	West	From Market Street to Miner Street
Worthington Street, South	West	From Miner Street to Union Street

§ 104-13. Parking prohibited in named and unnamed alleys between signs.

Parking shall be prohibited at all times between signs as erected in all named and unnamed alleys of the Borough of West Chester.

§ 104-14. Parking prohibited during certain hours.

The parking of motor vehicles is prohibited at the following locations on the highways designated below and during the times designated below:

Highway	Side	Days/Hours	Location
Adams Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Washington Street
Adams Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Joseph Alley to Rosedale Avenue
Adams Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Union Street to Market Street
Adams Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Cedar Alley to East Nields Street
Adams Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Washington Street
Adams Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Joseph Alley to Rosedale Avenue
Barnard Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Barnard Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street

Barnard Street	North	Mon./2:00 a.m. - 5:00 a.m.	From High Street to Church Street
Barnard Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Brandywine Street to Matlack Street
Barnard Street	South	Mon. - Fri./8:00 a.m. - 4:00 p.m.	200 block from the bridge to Franklin Street
Barnard Street	South	All times, except Wed. 8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street
Barnard Street	South	Thur. 8:00am-11:00 a.m.	From Worthington to Bolmar
Barnard Street	North	Wed. 8:00 a.m. - 11:00 a.m.	From Worthington to Bolmar
Biddle Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Walnut Street to Wayne Street
Biddle Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Franklin Street to Adams Street
Biddle Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Everhart Street to High Street
Biddle Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Walnut Street to Franklin Street
Brandywine Street	East	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Market Street
Brandywine Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Miner Street to Union Street
Brandywine Street	East	Wed./8:00 a.m. - 11:00 a.m.	From West Union Street to Price Street
Brandywine Street	West	Mon./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Market Street
Brandywine Street	West	Thur./8:00 a.m. - 11:00 a.m.	From West Union Street to Price Street
Chestnut Street	Both	All/2:00 a.m. - 5:00 a.m.	From Church Street to Walnut Street
Chestnut Street	Both	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Walnut Street to Matlack Street
Chestnut Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Everhart Street
Chestnut Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Chestnut Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Matlack Street to Stadium Alley
Chestnut Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Everhart Street
Chestnut Street	South	Tue./8:00 a.m. -	From Brandywine Street to

		11:00 a.m.	New Street
Chestnut Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Matlack Street to Penn Street
Chestnut Street	South	Mon./2:00 a.m. to 5:00 a.m.	From New Street to Church Street
Church Street	Both	All/2:00 a.m. - 5:00 a.m.	From Chestnut Street to Miner Street
Church Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Barnard Street to Sharpless Street
Church Street	West	Tues./8:00 a.m. - 11:00 a.m.	From Biddle Street to Lafayette Street
Church Street	East	Fri./2:00 a.m. - 5:00 a.m.	From Miner Street to Barnard Street
Church Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Patton Alley to West Ashbridge Street
Church Street	East	Wed./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
Church Street	West	Sun./8:30 a.m. - 1:00 p.m.	From Barnard Street south to signs as erected
Church Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Barnard Street to Sharpless Street
Church Street	West	Mon./2:00 a.m. - 5:00 a.m.	From Miner Street to Barnard Street
Church Street	West	Tue./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
Church Street	West	Tue./8:00 a.m. - 11:00 a.m.	From West Marshall Street to West Ashbridge Street
Church Street	West	Tue./8:00 a.m. - 11:00 a.m.	From West Patton Alley to West Ashbridge Street
Darlington Street	Both	All/2:00 a.m. - 5:00 a.m.	From Prescott Alley to Market Street
Darlington Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Barnard Street to Price Street
Darlington Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Marshall Street
Darlington Street	West	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Chestnut Street to Prescott Alley
Darlington Street	West	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Evans (Patton) Street to Chestnut Street
Darlington Street	West	Mon. and Thurs./2:00 a.m. - 5:00 a.m.	From Market Street to Miner Street
Darlington Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Miner Street to Barnard Street
Darlington Street	West	Mon. - Fri./8:30 a.m.	From Miner Street to Hemlock

		-12:30 p.m. (Sept. - May)	Alley
Darlington Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Price Street to Sharpless Street
Dean Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Darlington Street
Dean Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to High Street
Dean Street	South	Thur./7:00 a.m. - 5:00 p.m.	Opposite Hickory Avenue between signs as indicated
Everhart Avenue	East	Wed./8:00 a.m. - 11:00 a.m.	From Market Street to Miner Street
Everhart Avenue	East	Mon./8:00 a.m. - 11:00 a.m.	From Strasburg Road to Market Street
Everhart Avenue	West	Thur./8:00 a.m. - 11:00 a.m.	From Market Street to Miner Street
Everhart Avenue	West	Tue./8:00 a.m. - 11:00 a.m.	From Strasburg Road to Market Street
Franklin Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Linden Street to Rosedale Avenue
Franklin Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Washington Street to Marshall Street
Franklin Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Barnard Street to Union Street
Franklin Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Biddle Street
Franklin Street	West	Mon. - Fri./9:00 a.m. - 5:00 p.m.	From Gay Street to Miner Street
Franklin Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Lacey Street to Nields Street
Franklin Street	West	Mon. - Sat./8:00 a.m.- 5:00 p.m.	From Market Street to Barnard Street
Franklin Street	West	Mon. - Fri./11:00 a.m.- 5:00 p.m.	From Miner to Barnard Street
Franklin Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Nields Street to Linden Street
Gay Street	Both	All/2:00 a.m. - 5:00 a.m.	From New Street to Matlack Street
Gay Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Brandywine Street to Everhart Street
Gay Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Wayne Street to Brandywine Street
Gay Street	North	All/8:00 a.m. - 11:00	From Everhart Street to

		a.m.	Bradford Avenue
Gay Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Wayne Street
Gay Street	South	Mon./2:00 a.m. - 5:00 a.m.	From Matlack Street to Franklin Street
Hannum Avenue	North	Mon./8:00 a.m. - 11:00 a.m.	From New Street to Chestnut Street
High Street	Both	All/2:00 a.m. - 5:00 a.m.	From Chestnut Street to Barnard Street
High Street	East	Wed./2:00 a.m. - 5:00 a.m.	From Barnard Street to Union Street
High Street	West	Thur./2:00 a.m. - 5:00 a.m.	From Barnard Street to Union Street
High Street	West	Tue./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
Lacey Street	North	Wed./8:00 a.m. - 11:00 a.m.	From High Street to Matlack Street
Lacey Street	South	Thur./8:00 a.m. - 11:00 a.m.	From High Street to Matlack Street
Lacey Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Maple Avenue to Franklin Street
Lafayette Street	North	Mon./10:00 a.m. - 2:00 p.m.	From Dewes Alley eastward for 45 feet
Lafayette Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Matlack Street to Walnut Street
Lafayette Street	North	Mon./8:00 a.m. - 11:00 a.m.	From New Street to High Street
Lafayette Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Wayne Street to New Street
Linden Street	Both	Tue./2:00 a.m. - 5:00 a.m.	From High Street to Sharon Alley
Linden Street	North	Fri./7:00 a.m. - 5:00 p.m.	From Adams Street to Penn Street between signs as erected
Linden Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Sharon Alley to Maple Alley
Linden Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Sharon Alley to Franklin Street
Locust Lane North	Both	Mon./7:00 a.m. - 5:00 p.m.	In the cul-de-sac
Magnolia Street	North	Wed./8:00 a.m. - 11:00 a.m.	From High Street to Fasnaught Alley
Magnolia Street	South	Thur./8:00 a.m. - 11:00 a.m.	From High Street to Maple Alley

Maple Avenue	West	Mon. – Fri. 7:00 a.m. – 3:30 p.m. when school is in session	From the north Borough line to the north curb of Lincoln Avenue
Market Street	Both	Mon. - Fri./2:00 a.m. - 5:00 a.m.	From Matlack Street to Franklin Street
Market Street	Both	All/2:00 a.m. - 5:00 a.m.	From New Street to Matlack Street
Market Street	North	Mon./8:00 a.m. - 11:00 a.m.	Potter Alley to Everhart Street
Market Street	South	Thurs./8:00 a.m. - 11:00 a.m.	Bradford Avenue to Wayne Street
Market Street	South	All/9:00 p.m. - 6:00 a.m.	From Everhart Street eastward to the eastern boundary of the Borough playground
Marshall Street	North	Mon. - Fri./8:00 a.m. - 5:00 p.m.	From Houge Alley to Walnut Street
Marshall Street	South	Tues. 8:00 a.m.-11:00 a.m.	From Convent Alley to Franklin Street
Matlack Street	Both	All/2:00 a.m. - 5:00 a.m.	From Chestnut Street to Market Street
Matlack Street	East	Mon./8:00 a.m. -11:00 a.m.	From East Chestnut to East Ashbridge Street
Matlack Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Magnolia Street to Nields Street
Matlack Street	East	Mon./2:00 a.m. - 5:00 a.m.	From Market Street to Miner Street
Matlack Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Nields Street to Linden Street
Matlack Street	West	Tues./8:00 a.m. - 11:00 a.m.	From East Marshall Street to East Ashbridge Street
Matlack Street	West	Tue./8:00 a.m. -11:00 a.m.	From Evans Street to Marshall Street
Matlack Street	West	Thur./8:00 a.m. -11:00 a.m.	From Miner Street to Rosedale Avenue
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Bolmar Street to Poplar Street
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street
Miner Street	North	Mon./2:00 a.m. - 5:00 a.m.	From High Street to New Street

Miner Street	North	Mon./2:00 a.m. - 5:00 a.m.	From High Street to Walnut Street
Miner Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Walnut Street to Penn Central Railroad
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Bolmar Street to Poplar Street
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Brandywine Street to New Street
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Franklin Street to Worthington Street
Miner Street	South	Thur./2:00 a.m. - 5:00 p.m.	From High Street to New Street
Miner Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Matlack Street to Walnut Street
New Street	Both	Mon./2:00 a.m. - 5:00 a.m.	From Miner Street to Market Street
New Street	Both	Sun./2:00 a.m. - 7:00 a.m.	From Rosedale Avenue to College Avenue
New Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Washington Street
New Street	East	Wed./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
New Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Union Street to Price Street
New Street	West	Mon./2:00 a.m. - 5:00 a.m.	Between Chestnut Street and Hannum Avenue
New Street	West	Mon. and Thur./2:00 a.m. - 5:00 a.m.	From Gay Street to Market Street
New Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Miner Street to Sharpless Street
New Street	West	Tue./2:00 a.m. - 5:00 a.m.	From Sharpless Street to Rosedale Avenue
New Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Washington Street to Marshall Street
Nields Street	North	Wed./8:00 a.m. - 11:00 a.m.	From High Street to Franklin Street
Nields Street	North	Tue./2:00 a.m. - 5:00 a.m.	From New Street to the west boundary of the Nields Street playground
Nields Street	North	Wed./8:00 a.m. - 11:00 a.m.	From the west boundary of the Nields Street playground to Everhart Street
Nields Street	South	Thur./8:00 a.m. - 11:00 a.m.	From High Street to Franklin

		a.m.	Street
Nields Street	South	Tue./2:00 a.m. - 5:00 a.m.	From New Street to the entrance to the West Chester University parking lot
Nields Street	South	Thur./8:00 a.m. - 11:00 a.m.	From the entrance to the West Chester University parking lot to Everhart Street
North Brandywine Street	East	Wed./8:00 a.m. - 11:00 a.m.	West Gay Street to West Chestnut Street
North Brandywine Street	West	Thur./8:00 a.m. - 11:00 a.m.	West Gay Street to West Chestnut Street
North Walnut Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Biddle Street to Marshall Street
North Walnut Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Biddle Street to Marshall Street
Oak Place	Both	Tue./8:00 a.m. - 11:00 a.m.	—
Penn Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Joseph Alley to Rosedale Avenue
Penn Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Maple Avenue
Penn Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Joseph Alley to Rosedale Avenue
Poplar Street	West	Thur./8:00 a.m. - 11:00 a.m.	Market Street to Barnard Street
Poplar Street	East	All times	Between Barnard Street and Market Street
Price Street	North	Wed./8:00 a.m. - 11:00 a.m.	Between Bradford Avenue and Darlington Street
Price Street	North	Wed./2:00 a.m. - 5:00 a.m.	From Church Street to Boxwood Alley
Price Street	South	Thur./8:00 a.m. - 11:00 a.m.	Between Bradford Avenue and Church Street
Price Street	South	Tues./2:00 a.m. - 5:00 a.m.	From Church Street to Boxwood Alley
Rosedale Avenue	North	Wed./8:00 a.m. - 11:00 a.m.	From Franklin Street to the east end of Rosedale Avenue
Rosedale Avenue	North	Wed./8:00 a.m. - 11:00 a.m.	From High Street to Matlack Street
Rosedale Avenue	North	Wed./2:00 a.m. - 5:00 a.m.	From High Street to New Street
Rosedale Avenue	North	All/10:00 a.m. - 5:00 a.m.	From New Street to a point 680 feet east thereof
Rosedale Avenue	South	Wed./8:00 a.m. -	From South Adams Street to

		11:00 a.m.	Joseph Alley where signs indicate
Sharpless Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Church Street to Bradford Street
Sharpless Street	North	Tue./2:00 a.m. - 5:00 a.m.	From High Street to Church Street
Sharpless Street	South	Tue./2:00 a.m. - 5:00 a.m.	From New Street to High Street
Sharpless Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Wayne Street to Bradford Avenue
Sharpless Street	South	Thur./8:00 a.m. - 11:00 a.m.	From Wayne Street to New Street
South Matlack Street	East	All times except Thur./8:00 a.m. - 11:00 a.m.	From East Miner Street to East Barnard Street
Union Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to High Street
Union Street	North	Wed./8:00 a.m. - 11:00 a.m.	From Sharon Alley to Matlack Street
Union Street	South	Thurs./8:00 a.m. - 11:00 a.m.	From Bradford Avenue to Clinton Alley
Union Street	South	Thur./8:00 a.m. - 11:00 a.m.	From High Street to Sharon Alley
University Avenue	South	Tue./2:00 a.m. - 5:00 a.m.	From High Street to Church Street
University Avenue	South	Wed. 2:00 a.m. - 5:00 p.m.	From High Street to Church Street
Walnut Street	Both	All/2:00 a.m. - 5:00 a.m.	From Gay Street to Chestnut Street
Walnut Street	East	Mon./8:00 a.m. - 11:00 a.m.	From Evans Alley to Biddle Street
Walnut Street	East	Thurs./8:00 a.m. to 11:00 a.m.	From Cedar Alley to Miner Street
Walnut Street	East	Mon. and Thur./2:00 a.m. - 5:00 a.m.	From Market Street to Cedar Alley
Walnut Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Miner Street to Rosedale Avenue
Walnut Street	West	Tue./8:00 a.m. - 11:00 a.m.	From Chestnut Street to Biddle Street
Walnut Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Miner Street to Rosedale Avenue
Washington Street	North	Mon./8:00 a.m. - 11:00 a.m.	From Adams Street to Penn Street
Washington Street	North	Mon./8:00 a.m. -	From Veit Alley to Franklin

		11:00 a.m.	Street
Washington Street	South	Tue./8:00 a.m. - 11:00 a.m.	From Adams Street to Penn Street
Washington Street	South	Tues./8:00 a.m. - 11:00 a.m.	From Wayne Street to Franklin Street
Wayne Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Price Street to Sharpless Street
Wayne Street	West	Tue./2:00 a.m. - 5:00 a.m.	From New Street to Rosedale Avenue
Wayne Street	West	Thur./8:00 a.m. - 11:00 a.m.	From Price Street to Sharpless Street
West Lafayette	North	Mon./8:00 a.m. - 11:00 a.m.	From North Brandywine Street to North New Street
Wollerton Street	North	Mon. and Thurs. / 2:00 am – 5:00 am	From Darlington Street to South New Street
Worthington Street	East	Wed./8:00 a.m. - 11:00 a.m.	From Market Street to Union Street

§ 104-15. Parking time limited at certain locations.

A. Three-hour zone.

- (1) Except for such spaces as are or shall be designated as bus spaces, entrances to hotels and theaters, fireplugs or other places where parking is now or may hereafter be prohibited, it shall be unlawful and a violation of this Section for the owner or operator of any motor vehicle, between the hours of 8:00 a.m. and 10:00 p.m. on Monday, Tuesday and Wednesday, between the hours of 8:00 a.m. and 12:00 midnight on Thursdays and Fridays, and between the hours of 5:00 p.m. and 12:00 midnight on Saturdays (except holidays), to park such vehicle for more than three hours at any time upon the streets in the Borough of West Chester hereinafter described, which are hereby established as three-hour parking zones:

Highway	Side	Location
Chestnut Street	Both	From Darlington Street to Matlack Street
Church Street	Both	From Barnard Street to Union Street
High Street	Both	From Gay Street to Biddle Street
High Street	West	From Dean Street to a point approximately 45 feet south of Union Street as signed
Lafayette Street	North	From Church Street to High Street
Matlack Street	East	From Market Street to Cedar Alley
Miner Street	Both	From Darlington Street to New Street

Miner Street	Both	From High Street to Church Street
Miner Street	Both	From Railroad Avenue to Matlack Street
Railroad Alley	West	Cedar Alley to E Miner Street
Walnut Street	West	From Prescott Alley to the end of 222 N Walnut Street

§104-16. Public parking spaces for charging of electric vehicles.

- A. Definitions. For purposes of this section, the following word shall have the meaning indicated below:

ELECTRIC VEHICLE — A vehicle that operates, either partially or exclusively, on electric energy from a charging station or other electric energy source that is stored in the vehicle's battery for propulsion purposes. "Electric vehicle" includes: a battery electric vehicle; a plug-in hybrid electric vehicle; a neighborhood electric vehicle; and electric scooters or electric motorcycles.

- B. Designation and use of public parking spaces for charging of electric vehicles.

(1) Public parking spaces for charging of electric vehicles. The Borough may designate parking spaces for use as electric vehicle charging stations.

(2) Use of said charging stations. Use of said charging station spaces shall be limited and restricted as follows:

- (a) It shall be unlawful for any person to park or leave standing a vehicle in a stall or space in the designated space unless the vehicle is an electric vehicle and is connected for electric charging purposes;
- (b) Nonelectric vehicles are prohibited from parking in charging station spaces; and
- (c) Electric vehicles are authorized to park in spaces designated as charging station spaces only during the time the vehicles are connected for electric charging purposes. When the vehicle is no longer charging, the owner or operator of said vehicle shall be required to remove the vehicle from the charging station space.

- C. Charging station fees. The fee to use parking spaces within the Borough identified as charging station spaces shall be determined by the Borough and adopted by resolution.

§ 104-17. Oversized vehicles.

- A. No person shall park or leave standing any oversized vehicle or unattached trailer upon any public street, highway, right-of-way, alley, Borough-owned land or parking lot within the Borough of West Chester, unless that person has requested and received prior approval from the Borough Parking Department.

- B. The prohibition described in Subsection A of this section shall not apply to oversized vehicles which are:

- (1) Engaged in the loading or unloading of persons and/or property; or
- (2) Parked in connection with, or in the aid of the performance of a service to or on a property in the block in which such vehicle is parked; or

- (3) Parked or left standing as a result of a mechanical breakdown so as to allow the performance of emergency repairs on the vehicle for a period not to exceed 24 consecutive hours, and in such cases the owner or operator of the vehicle shall inform the Borough Parking Department or the Borough Police Department of the make, model, and location of the vehicle for safety purposes. Due to safety hazards related to interference with sight distances and the free movement of traffic on the public streets, any oversized vehicle found in violation of § 104-17A that remains on a Borough street for more than 48 hours may be removed from the Borough street pursuant to Article VII of this chapter.

§ 104-18. School bus parking.

- A. The following location is designated as a school bus parking zone:

Highway	Side	Days/Hours	Location
Gay Street	North	Mon. - Fri./2:00 a.m. - 9:00 a.m. and 1:00 p.m. - 4:00 p.m.	From Darlington Street to New Street

§ 104-19. Parking prohibited on private property.

- A. No person shall park or leave unattended a vehicle on private property without the consent of the owner or other person in control or possession of the property except in the case of an emergency or disablement of the vehicle, in which case the operator shall arrange for the removal of the vehicle as soon as possible.
- B. The provisions of this section shall not apply to private parking lots unless such lots are conspicuously posted to notify the public of any parking restrictions and the operator of the vehicle violates such parking restrictions.

§ 104-20. Designation of bus stops; parking otherwise prohibited.

The following locations are hereby designated as bus stops, and the parking of motor vehicles, except for buses loading and unloading passengers, is prohibited at such locations:

Highway	Side	Days/Hours	Location
Church Street	West	All	From a point beginning 49 feet south of the intersection of University Avenue extending until the driveway for the Schmucker Science Center/Boucher Hall
Gay Street	North	All	At intersection east of Penn Street
High Street	East	All	North of Gay Street at sign as erected
High Street	East	Mon. - Fri./7:30 a.m. - 8:30	Between Biddle Street and the Friends School

		a.m. and 2:30 p.m. - 3:30 p.m.	driveway entrance
Market Street	South	All	East of Wayne Street between signs as erected
Market Street	South	All	West of Adams Street at sign as erected
Market Street	South	All	West of High Street at sign as erected
Market Street	South	All	West of Matlack Street at sign as erected
Market Street	South	All	West of Worthington Street at sign as erected
Union Street	North	All	West of High Street between signs as erected

§ 104-21. Designation of loading zones; parking otherwise prohibited.

- A. Truck Loading Zones. The following locations are hereby designated as truck loading zones between the hours of 6:00 a.m. - 6:00 p.m. and the parking of motor vehicles is prohibited at such locations:

Highway	Side	Location
Chestnut Street	North	117 East Chestnut Street (Chestnut Street Lofts deliveries)
Franklin Street	West	250 South Franklin Street, between signs as erected
High Street	East	South of entrance to Bicentennial Garage at designated sign
High Street	West	Beginning at a point 120 feet south of Pearl Alley between signs as erected- retail spaces at Bicentennial Garage
High Street	West	From Prescott Alley to a sign as erected south thereof
Lacey Street	South	Sharon Alley at signs as erected
Linden Street	South	From Sharon Alley to High Street
Market Street	Both	East of Church Street between signs as erected
Market Street	South	Center of block between Darlington Street and Church Street at sign as erected
Market Street	South	Directly west of the garage opening at 124 E Market St
Matlack Street	East	549 S. Matlack Street
Miner Street	North	127 E Miner Street
Prescott Alley	North	From Walnut Street to Law Alley between signs as erected

- B. 15-Minute Parking Zones. The parking of vehicles is prohibited in the following locations, except for loading or unloading with a maximum time of 15-minutes:

Highway	Side	Location
Church Street	East	111 N Church Street
Church Street	West	116 N Church Street
Church Street	West	20 North Church Street
Church Street	East	15 North Church Street
Darlington Street	West	Immediately south of Market Street as designated by signage
Gay Street	South	126 E Gay Street
Gay Street	North	15 W Gay Street
Gay Street	South	9 W Gay Street
Gay Street	South	112 W Gay Street
Gay Street	North	14 W Gay Street
High Street	West	116 South High Street
High Street	East	120 N High Street
High Street	West	30 South High Street at designated sign
High Street	East	227 North High Street at designated sign
High Street	East	221 South High Street - Sundays / 9:00 a.m. – 1:00 p.m.
Lacey Street	South	West of Sharon Alley at designated sign
Market Street	South	16 West Market Street
Market Street	South	24 West Market Street
Market Street	South	104 West Market Street
Market Street	South	128 W Market Street
Market Street	North	136 W Market Street
Market Street	North	335 West Market street as designated by signage
Miner Street	South	130 W Miner Street as designated by signage
Miner Street	South	628 East Miner Street
Walnut Street	East	North of Gay Street per Hotel Indigo land development plan
Walnut Street	West	11 N Walnut
Walnut Street	West	326 North Walnut Street
Walnut Street	West	From Chestnut Street to Evans Alley Mon. – Fri. / 6:45 a.m. – 9:15 a.m.;

3:45 p.m. – 6:30 p.m.

- C. Passenger Loading/Unloading Zones. The following locations are hereby designated as passenger loading/unloading zones, and the parking of motor vehicles, except for passenger loading and unloading between 10:00 a.m. and 2:00 p.m. on Sundays only, is prohibited at such locations:

Highway	Side	Location
Church Street	West	At 112 South Church Street between signs as erected
Miner Street	South	At 300 East Miner Street between signs as erected
Miner Street	South	At 418 East Miner Street between signs as erected

§ 104-22. Special purpose parking zones established; parking otherwise prohibited.

The following are hereby established as special purpose parking zones, and it shall be unlawful for any person to park any vehicle or tractor, or to allow the same to be parked in any such zone, except as specifically provided for such zone:

Highway	Side	Location	Authorized Purpose or Vehicle
Chestnut Street	North	45 feet east of High Street	Motor coach parking only
Church Street	East	Anderson Hall	2 parking spaces on each side of the Anderson Hall entrance for official West Chester University vehicles only
Church Street	West	690 S Church Street	1 parking space for WCU Public Safety Visitors
Church Street	East	60 feet south of University Avenue	1 service vehicle
Darlington Street	West	Between Market Street and Courthouse Alley	West Chester Police parking only, Monday through Friday, 8:00 a.m. to 4:30 p.m.
Darlington Street	West	1 Space directly north of Market Street	24/7 Police Parking only
Market Street	North	From Courthouse Alley to a point approximately 80 feet east thereof	Parking for West Chester Police only, Monday through Friday 8:00 a.m. to 4:00 p.m.
Nields Street	North	Between designated signs next to McBratnie Park immediately to the	1 parking space for McBratnie Park patron use only, 1 hour limit, Monday to Friday/8:00

		east of Permit Area B	a.m. to 8:00 p.m.
University Avenue	South	West of High Street at Phillips Hall	1 parking space for official West Chester University vehicles only

§ 104-23. Parking prohibited at handicapped areas.

- A. No person shall park or leave unattended a vehicle at any place specifically reserved for handicapped parking, unless the parked vehicle has a state-issued plate or placard (displayed conspicuous manner) for a handicapped person or severely disabled veteran and is being used in the immediate service of a handicapped person or severely disabled veteran. Borough Council shall adopt and amend from time to time by resolution the designated parking spaces that are reserved for handicapped parking.
- B. For the purpose of this section, a reserved handicapped parking place must be indicated by a Pennsylvania Department of Transportation approved sign with universally accepted handicapped symbols. Each sign must indicate that the state-issued placard or plate must be displayed at all times while parking in the space.
- C. The Parking Department shall process applications for handicapped parking spaces twice a year on application forms provided by the Department. The Parking Director shall have the authority to approve a handicapped parking space on a Borough-owned road based on criteria established by Borough Council in a resolution. The Parking Department shall maintain a list of the addresses where a handicapped parking space has been established. Once approved, a property owner must annually provide evidence to the Parking Department that the person for whom the handicapped space was assigned continues to reside at that address and continues to possess a state-issued plate or placard for a handicapped person or severely disabled veteran.

§ 104-24. Violations and penalties.

- A. An owner or operator of any motor vehicle parked in violation of any provisions of this Article III, except §§ 104-12, 104-17A, and 104-23, shall be issued a notice of violation and shall be ordered to pay a fine of \$30, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$20.
- B. An owner or operator of any motor vehicle parked in violation of any provision of § 104-12 shall be issued a notice of violation and shall be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$25.
- C. An owner or operator of any motor vehicle parked in violation of any provision of § 104-17A shall be issued a notice of violation and shall be ordered to pay a fine of \$75 for each such violation and each day in which such violation continues shall constitute a separate violation or offense, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case each fine amount shall be reduced to \$65.
- D. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsections A, B and C above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full amount

of the fine within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

- E. An owner or operator of any motor vehicle parked in violation of any provision of § 104-23 shall be issued a notice of violation and shall be ordered to pay a fine of \$200 and the applicable costs of prosecution, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced by \$10.

ARTICLE IV On-Street Metered Parking

§ 104-25. Parking meter zones established.

- A. Three-hour zone; with rates to be established by resolution of Borough Council.
- (1) Except for such spaces as are or shall be designated as bus spaces, entrances to hotels and theaters, fireplugs or other places where parking is now or may hereafter be prohibited, it shall be unlawful and a violation of this article for the owner or operator of any motor vehicle, between the hours of 8:00 a.m. and 10:00 p.m. on Monday, Tuesday and Wednesday, between the hours of 8:00 a.m. and 12:00 midnight on Thursdays and Fridays, and between the hours of 5:00 p.m. and 12:00 midnight on Saturdays (except holidays), to park such vehicle for more than three hours at any time upon the streets in the Borough of West Chester hereinafter described, which are hereby established as three-hour parking meter zones with rates to be established by resolution of Borough Council:

Highway	Side	Location
Chestnut Street	North	From Church Street to Matlack Street
Chestnut Street	South	From New Street to Matlack Street
Church Street	East	From Patton Alley to Barnard Street
Church Street	West	From Patton Alley to Barnard Street
Darlington Street	West	From Chestnut Street to Miner Street
Gay Street	Both	From Matlack Street to New Street
High Street	Both	From Washington Street to Dean Street
Market Street	North	From Entrance to 330 W Market Street to High Street
Market Street	South	From Darlington Street to Franklin Street
Matlack Street	East	From Market Street to Cedar Alley
Miner Street	North	From Church Street to Walnut Street

Miner Street	South	From Church Street to High Street
New Street	West	From Gay Street to Market Street
Walnut Street	East	From Chestnut Street to Cedar Alley
Walnut Street	West	From Prescott Alley to Gay Street
Wollerton Street	North	From Darlington Street to New Street
Wollerton Street	South	From New Street to Borough Parking Lot No. 9/Miner St Lot

B. Four-hour zone; with rates to be established by resolution of Borough Council.

- (1) Except for such spaces as are or shall be designated as bus spaces, entrances to hotels and theaters, fireplugs or other places where parking is now or may hereafter be prohibited, it shall be unlawful and a violation of this article for the owner or operator of any motor vehicle, between the hours of 8:00 a.m. and 10:00 p.m. on Monday, Tuesday and Wednesday, between the hours of 8:00 a.m. and 12:00 midnight on Thursdays and Fridays, and between the hours of 5:00 p.m. and 12:00 midnight on Saturdays (except holidays), to park such vehicle for more than four hours at any time upon the streets in the Borough of West Chester hereinafter described, which are hereby established as four-hour parking meter zones with rates to be established by resolution of Borough Council:

Highway	Side	Location
Church Street	Both	From Sharpless Street to Rosedale Avenue
High Street	West	From University Avenue to Rosedale Avenue
Linden Street	Both	From High Street to Sharon Alley
New Street	East	From Sharpless Street to Rosedale Avenue
Nields Street	Both	From New Street west to the entrance of the West Chester University Parking Garage (on the south side) and along McBratnie Park (on the north side)
Sharpless Street	South	From High Street to New Street
University Avenue	Both	From High Street to Church Street

§ 104-26. Overtime parking unlawful.

- A. It shall be unlawful and a violation of the provisions of this article for any person to permit a vehicle to remain in any parking space after expiration of the parking time limit established in § 104-25.

§ 104-27. Suspension of metered parking on first Fridays from 5:00 p.m. until 10:00 p.m.

The metered parking regulations set forth in this Chapter shall be suspended on the first Friday of

the month between the hours of 5:00 p.m. until 12:00 midnight.

§ 104-28. Unlawful to tamper with meter.

- A. It shall be unlawful and a violation of this Article IV for any person to deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter installed under the provisions of this Article.
- B. Any person who shall violate this section shall be issued a citation. Thereafter, the prosecution shall proceed in accordance with the Pennsylvania Rules of Criminal Procedure; and, upon conviction for the offense, the defendant shall be ordered to pay a fine of \$300, together with the cost of prosecution, and/or to be incarcerated in the county prison for not more than 30 days.

§ 104-29. Unlawful operation of business.

- A. It shall be unlawful and a violation of this article for any person, owner or operator of a passenger and/or commercial motor vehicle or trailer to operate a food truck from any parking space adjacent to any parking meter established under this article or on any public right-of-way, except in the following designated locations:

Name of Street	Side	Location
Church Street	West	From Sharpless Street to Rosedale Avenue
University Avenue	South	From High Street to Church Street

- B. Any person, owner or operator of a food truck or trailer that operates from the parking spaces permitted in § 104-29A above shall first obtain a permit pursuant to the Borough's Food Truck Ordinance and shall comply with the regulations in this § 104-29.
- C. Propane tanks, gas containers and emergency generators shall not be placed in the street or public right-of-way.
- D. No trash or debris shall accumulate under or around the food truck or trailer at any time.

§ 104-30. Violations and penalties. If any vehicle shall remain in any such parking space for such length of time that the meter shall indicate by a proper signal that the lawful parking time shall have expired, such vehicle shall be considered as having been parked overtime, and the parking of a vehicle overtime shall be a violation of this article, provided that every hour that a vehicle shall remain parked at a meter showing a violation shall constitute a separate violation of this article.

- A. An owner or operator of a motor vehicle who shall violate any provisions of this Article IV, with the exception of § 104-28, shall be issued a notice of violation and be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$25.
- B. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection A above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine of \$35 within 10

days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

ARTICLE V

Metered Off-Street Parking

§ 104-31. Metered or leased parking lots established.

The following are hereby established as the metered and/or leased parking lots operated by the Borough of West Chester:

- A. Chestnut Street Garage situated on Chestnut Street between Walnut Street and High Street.
- B. Bicentennial Garage situated on the west side of High Street, between Market Street and Miner Street.
- C. West Gay Street Lot situated at the southwest corner of Gay Street and New Street (water tank).
- D. South High Street Lot situated on the east side of High Street, between Miner Street and Barnard Street (100 block of South High Street).
- E. Hannum Avenue Lot situated at the northwest corner of Gay Street and New Street.
- F. North Darlington Street Lot situated at the northeast corner of Chestnut Street and Darlington Street.
- G. West Miner Street Lot situated on the north side of West Miner Street, between Darlington Street and New Street (200 block of West Miner Street).
- H. West Chestnut Street Lot situated at the northeast corner of Church Street and Chestnut Street.
- I. East Market Street Lot situated on the north side of Market Street, between Walnut Street and Matlack Street (100 block of East Market Street).
- J. Greenfield Lot situated on South Franklin Street at East Nields Street.
- K. Borough Hall lot located at 401 E Gay Street

§ 104-32. Parking time limits, charges and hours of operation for various parking lots

The time limits, charges and hours of operation for the following Borough parking lots shall be as indicated in the chart set forth below.

Lot/Garage	Hours of Operation	Parking Conditions	Fees	Method of Payment
Chestnut Street Garage	Monthly - per permit Public parking upper levels - 24/7 Lower level: 3 Hour parking maximum Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m., midnight Saturday 5:00 p.m. to 12:00 a.m., midnight	Per garage regulations Parking meter/multicompartment parking control device for lower level parking only	Fees as established by Resolution of Council	Permit and hourly parking paid to Borough or its designee Parking meter/multicompartment parking control device on lot
Bicentennial garage	Monthly - per permit Public parking - 24/7	Per garage regulations	Fees as established by Resolution of Council	Permit and hourly parking paid to Borough or its designee
Lot #3 New Street Lot	Monday to Friday 8:00 a.m. to 5:00 p.m.	Permit basis Permits will be distributed on a lottery basis	Fees as established by Resolution of Council	Permit paid to Borough or its designee
Lot #5 South High Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartment parking control device on lot
Lot #6 Gay Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m., midnight	Metered and reserved parking spaces for permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartment on lot
Lot #7 Darlington Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Meter and reserved parking spaces for permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartment on lot
Lot #9 West Miner Street Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered	Fees as established by Resolution of Council	Parking meter/multicompartment on lot

Lot #10 West Chestnut Street	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered and reserved parking spaces for monthly permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartment on lot
Lot #11 East Market Street	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered	Fees as established by Resolution of Council	Parking meter/multicompartment on lot
Greenfield Lot	24 hours/7 days per week Reserved parking per signage reserved for park usage during park hours	Permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Reserved parking for park usage
Borough Hall Lot	Monday, Tuesday and Wednesday 8:00 a.m. to 10:00 p.m. Thursday and Friday 8:00 a.m. to 12:00 a.m. midnight Saturday 5:00 p.m. to 12:00 a.m. midnight	Metered and reserved parking spaces for monthly permit parking	Fees as established by Resolution of Council	Permit paid to Borough or its designee Parking meter/multicompartment on lot

§ 104-33. Placement and characteristics of meters.

- A. Parking meters installed in the said lots shall be placed immediately adjacent to the individual parking spaces that shall be marked off in the said lots. Each parking meter shall be placed or set in such manner as to show that the parking space adjacent to such meter is or is not legally occupied. Each parking meter installed shall indicate by a proper legend the legal time established by this article and, when occupied, shall indicate on and by its dial and pointer the duration of the period of legal parking and, on the expiration of such period, shall indicate illegal parking or overparking.
- B. Multicompartment parking control devices shall be installed next to the main entrance of lots being metered with such devices and shall be clearly and conspicuously identified. Each such multicompartment parking control device shall indicate, by a proper legend, the identity of the spaces controlled by such device as well as the fee for parking in such space and the duration of the period of legal parking therein.

§ 104-34. Parked vehicles to be within individual parking spaces.

Lines and/or markings shall be painted or placed upon the various metered parking lots hereby established, adjacent to each parking meter, for the purpose of designating the parking space for which such meter shall be used. As applicable, vehicles shall be parked forward-facing with the foremost part of the vehicle nearest to the parking meter. Each vehicle parked adjacent to any parking meter shall be parked within the lines or markings so placed and applicable to such meter. It shall be unlawful and a violation of this article for any person:

- A. To park any vehicle across any such line or marking.
- B. To park any vehicle in such a position that such vehicle shall not be within the area so designated by such lines or markings.
- C. To park a vehicle elsewhere in any such lot than in an individual parking space adjacent to a parking meter.
- D. To park a vehicle so that it is not forward-facing with the foremost part of the vehicle nearest to the parking meter.

§ 104-35. Manner of parking at meters.

When a parking space is diagonal or at right angle to the curb, any vehicle parked in such parking space shall be parked so that the foremost part of such vehicle shall be nearest to the parking meter. When a parking space is parallel with the adjacent curb, any vehicle parked in such parking space shall be parked with the foremost part of such vehicle nearest to such meter.

§ 104-36. Unlawful operation of business.

It shall be unlawful and a violation of this article for any person, owner or operator of a passenger and/ or commercial motor vehicle to operate a business from any parking space in a Borough parking lot.

§ 104-37. Payment for use of lots; overtime parking unlawful.

Vehicles parked in any of the Borough parking lots shall pay the appropriate fee as specified in Section 104-32. Upon the payment of the appropriate fee such parking space may be lawfully occupied by such vehicle for the length of time designated by § 104-32 of this article for that particular lot and no other. If any vehicle shall remain in any such parking space for a time longer than permitted or for a time longer than the customer paid for, such vehicle shall be considered as having been parked overtime. The parking of a vehicle overtime shall be a violation of this article, provided that every hour that a vehicle shall remain parked overtime shall constitute a separate violation of this article.

§ 104-38. Unlawful to tamper with meters.

- A. It shall be unlawful and a violation of this Article V for any person to deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter installed under the provisions of this article.
- B. Any person who shall violate this section shall be issued a citation. Thereafter, the prosecution shall proceed in accordance with the Pennsylvania Rules of Criminal Procedure; and, upon conviction for the offense, the defendant shall be ordered to pay a fine of \$300, together with the cost of prosecution, and/or to be incarcerated in the county prison for not more than 30 days.

§ 104-39. Revision of rates and charges authorized.

The rates and charges collected through parking meters for off-street parking shall be subject to revision from time to time as may be considered necessary by the Borough Council by adoption of a resolution.

§ 104-40. Use of revenues received.

The revenue received from the operation of the municipal parking lots shall be used for general Borough purposes in relief of taxes on real estate.

§ 104-41. Violations and penalties.

- A. An owner or operator of any motor vehicle parked in violation of any provisions of this Article V, with the exception of § 104-38, shall be issued a notice of violation and ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$25.
- B. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection A above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine of \$35 within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

ARTICLE VI
Snow and Ice Emergency

§ 104-42. Declaration of emergency; automatic emergency.

- A. In order to facilitate the movement of traffic and to combat the hazards of excessive snow and ice on the highways or portions of the highways named in § 104-45A of this article, the Mayor, in his or her discretion, may declare an emergency due to such hazards.
- B. In order to facilitate the movement of traffic and to combat the hazards of excessive snow on the highways or portions of the highways named in § 104-45B of this article, when snow accumulations reach and/or exceed four inches on the highways or portions of the highways named in § 104-45B during any snowfall, parking is automatically prohibited and a snow emergency shall be deemed to exist.

§ 104-43. Parking prohibited on specific highways during emergency; restrictions on operation of motor vehicles and tractors on such streets.

- A. After any such emergency shall have been declared in accordance § 104-42A, it shall be unlawful during the period of such emergency for any person to park a motor vehicle or tractor or to allow the same to remain parked on any highway or portion thereof named in § 104-45A of this article or to operate any motor vehicle or tractor on any such highway or portion thereof unless such motor vehicle or tractor shall be equipped with adequate equipment to provide sufficient traction to keep such motor vehicle or tractor in motion so that other traffic on such highways will not be blocked or impeded.
- B. When a snow emergency is deemed to exist in accordance with § 104-42B, it shall be unlawful during the period of such emergency for any person to park a motor vehicle or tractor or to allow the same to remain parked on any highway or portion thereof named in § 104-45B of this article.

§ 104-44. Placement of signs along highways affected: information on existence of emergency.

- A. In order to assist the operators of motor vehicles and tractors in determining the highways affected by § 104-42A, the Director of Public Works and/or his or her designee shall place around the utility poles on the highways or portions thereof designated in § 104-45A signs stating restricted parking during snow emergencies. The Borough shall also, through radio, newspaper or other available media, disseminate information as to the existence of such an emergency.
- B. Specific highways.
 - (1) In order to assist the operators of motor vehicles and tractors in determining the highways affected by § 104-42B, the Director of Public Works and/or his or her designee shall place a sign or signs along the highway, street or portions thereof designated in § 104-45B stating restricted parking during emergency and violator will be towed.
 - (2) The snow emergency existing on the highways, streets or portions thereof designated in § 104-45B shall be automatically discontinued at such time as the highways, streets or portions thereof have been cleared to the curb.

§ 104-45. Highways affected.

- A. The highways or portions thereof to which the provisions of this article shall be applicable during all periods of emergency declared as provided in § 104-42A are as follows:
- (1) High Street, from the northern Borough boundary to the southern Borough boundary.
 - (2) Hannum Avenue, from New Street to the western Borough boundary.
 - (3) Market Street, from Wayne Street to the eastern Borough boundary.
 - (4) Marshall Street, from Brandywine Street to the eastern Borough boundary.
 - (5) Wayne Street, from Hannum Avenue to Price Street.
 - (6) Price Street, from High Street to the western Borough boundary.
 - (7) Route No. 162, from the western Borough boundary to Hannum Avenue.
 - (8) Matlack Street from Market Street to Chestnut Street.
 - (9) Chestnut Street from Matlack Street to Hannum Avenue.
 - (10) Brandywine Street from Miner Street to Market Street.
 - (11) Market Street from Brandywine Street to Wayne Street.
 - (12) Gay Street from eastern boundary to Wayne Street.
 - (13) Lacey Street from Matlack Street to Franklin Street.
 - (14) Franklin Street from Rosedale Avenue to Nields Street.
 - (15) Nields Street from Franklin Street to Bolmar Street.
 - (16) Rosedale Avenue from Franklin Street to Church Street.
 - (17) New Street from Chestnut Street to Market Street.
 - (18) Walnut Street from Rosedale Avenue to Virginia Avenue, right side only.
 - (19) Church Street from Virginia Avenue to Rosedale Avenue, right side only.
 - (20) Virginia Avenue from Walnut Street to Church Street.
 - (21) Franklin Street from Nields Street to Lacey Street, east side only.
 - (22) Miner Street from High Street to Wayne Street, north side only.
 - (23) Matlack Street from Magnolia Street to Nields Street, east side only.
 - (24) Everhart Street from Hannum Avenue to Lafayette Street.
 - (25) Lafayette Street from Everhart Street to Brandywine Street.
 - (26) Brandywine Street from Lafayette Street to Marshall Street.

- B. The highways, streets or portions thereof to which the provisions of § 104-42B shall be applicable are as follows:

- (1) West side of Church Street between Virginia Avenue and Rosedale Avenue.
- (2) East side of Walnut Street between Virginia Avenue and Rosedale Avenue.
- (3) North side of Miner Street between High Street and Brandywine Street.

§ 104-46. Violations and penalties.

- A. An owner or operator of any motor vehicle parked in violation of any provisions of this Article VI shall be issued a notice of violation and shall be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced to \$25.
- B. If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection A above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine of \$35 within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine, the late fee of \$10 and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-47. Use of off-street parking lots during emergencies.

The Borough off-street parking lots may be used without charge for parking for a period designated by the Borough following declaration of a snow emergency.

§ 104-48. Removal of vehicles during emergencies.

Upon the existence of a snow or ice emergency in accordance with the provisions of § 104-42A and/or § 104-42B, any vehicles remaining parked, stuck or stalled upon any of the highways, streets or portions thereof designated in § 104-45A and/or § 104-45B, as applicable, may be removed in accordance with the provisions of Article VII of this chapter entitled "Removal and Impounding of Illegally Parked Vehicles."

ARTICLE VII
Removal and Impounding of Illegally Parked Vehicles

§ 104-49. Authority to remove and impound illegally parked vehicles.

- A. The Borough Police are hereby authorized to remove and impound, or to order the removal and impounding, of any vehicle parked on any of the streets, highways or public property of the Borough in violation of any of the provisions of the law or of any ordinance of the Borough, provided that no vehicle shall be removed or impounded except in strict adherence to the provisions of this article.
- B. The Director of Parking is hereby authorized to remove and impound, or to order the removal and impounding, of any vehicle which was booted for more than 48 hours pursuant to the

provisions in Article X of this chapter provided that no vehicle shall be removed or impounded except in strict adherence to the provisions of this article and Article X.

§ 104-50. Approved storage garages designated.

Borough Council shall, by resolution, establish a list of approved storage garages and approved pounds for the storage of impounded vehicles, which list may be amended from time to time by resolution of Borough Council. The list shall be kept on file in the office of the Borough Manager.

§ 104-51. Garages to provide certificates of insurance.

Every such approved storage garage shall provide current certificates of insurance, demonstrating general liability coverage in the minimum amount of \$1,000,000, and garage keeper's coverage in the minimum amount of \$1,000,000, to be filed with the Borough Secretary.

§ 104-52. Towing and storage charges fixed.

Borough Council shall, by resolution, establish a schedule of towing and storage charges and fees that shall be charged for the towing and storage of vehicles removed and impounded under the authority of this chapter. The schedule of towing and storage charges and fees may be amended from time to time by resolution of Borough Council, and such schedule shall be kept on file in the office of the Borough Manager.

§ 104-53. Notification of removal and impounding.

Within 12 hours from the time of removal of any vehicle under authority granted by this chapter, notice of the fact that such vehicle has been impounded shall be sent by the Borough for vehicles that were booted pursuant to the authority in Article X to the owner of record of such vehicle. Such notice shall designate the place from which said vehicle was removed, the reason for its removal and impounding and the pound in which it shall have been impounded.

§ 104-54. Effect of payment of towing and impounding charges without protest.

The payment of any towing and impounding charges authorized by this chapter shall, unless such payment shall have been made "under protest," be final and conclusive, and shall constitute a waiver of any right to recover the money so paid.

§ 104-55. Effect of payment of charges under protest.

In the event that any towing and impounding charges so imposed shall be paid "under protest," the offender shall be entitled to a hearing before a magistrate or court of record having jurisdiction, in which case such defendant shall be proceeded against and shall receive such notice as is provided by the Vehicle Code in other cases of summary offenses and shall have the same rights as to appeal and waiver of hearing.

§ 104-56. Records of vehicles removed and impounded.

In cases of vehicles impounded after booting, the Parking Department shall keep a record of all vehicles impounded and shall be able at all reasonable times to furnish the owners or

agents of the owners thereof with information as to the place of storage of such vehicles.

§ 104-57. Liability of owner or operator of vehicle for fine or penalty.

The payment of towing and storage charges shall not operate to relieve the owner or operator of any vehicle from liability for any fine or penalty for the violation of any law or ordinance on account of which the said vehicle was removed and impounded.

§ 104-58. Restrictions upon removal of vehicles.

No vehicle shall be removed under the authority of this article if, at the time of the intended removal thereof, the owner or person for the time being in charge of such vehicle is present and expresses a willingness and intention to remove such vehicle immediately.

§ 104-59. "No parking" posting required for private commercial properties.

- A. An owner of private commercial property which provides two or more off-street parking spaces for use by its employees, customers and patrons shall erect a sign no greater than two square feet in area which notifies the public as follows:
 - (1) The property is privately owned;
 - (2) Parking is reserved for use by employees and patrons of the commercial business and all other parking is prohibited;
 - (3) Violators will be towed;
 - (4) The name, address, and phone number of the towing company which will perform the towing.
- B. The property owner shall not tow unauthorized vehicles from the private property unless such sign is posted in a conspicuous location on the private property so that it is easily recognized and clearly legible for the public.

ARTICLE VIII
Additional Parking Violations and Penalties

§ 104-60. Parking restrictions at sidewalks, crosswalks, bridges and beyond curb in nondesignated parking spaces.

- A. Except when necessary to avoid conflict with other traffic or to protect the safety of any person or vehicle or in compliance with the law or at the direction of a police officer or official traffic control device, no person shall stop, stand or park a vehicle:
 - (1) On a sidewalk.
 - (2) On a crosswalk.
 - (3) Upon any bridge or other elevated structure upon a highway or within a highway tunnel.
 - (4) To the right of a curb in an area of right-of-way which is not designated for parking.
- B. Except where angle parking is permitted by this chapter, every vehicle standing or parked

upon a two-way highway shall be positioned parallel to and with the right-hand wheels within 12 inches of the right-hand curb or, in absence of a curb, as close as practicable to the right edge of the right-hand shoulder.

- C. Except where angle parking is permitted by this chapter, every vehicle standing or parked upon a one-way highway shall be positioned parallel to the curb or edge of the highway in the direction of authorized traffic movement with its right-hand wheels within 12 inches of the right-hand curb or, in absence of a curb, as close as practicable to the right edge of the right-hand shoulder; or with its left-hand wheels within 12 inches of the left-hand curb or, in absence of a curb, as close as practicable to the left edge of the left-hand shoulder.
- D. Penalties for offenses.
 - (1) An owner or operator of a motor vehicle parked in violation of any provision of this Article VIII shall be issued a notice of violation and be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced by \$10.
 - (2) If the owner or operator of the motor vehicle fails to respond to the notice of violation as set forth in Subsection D(1) above by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine, the late fee of \$10 and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-61. Parking restrictions at curblines, railroad crossings and traffic control devices and near intersections.

- A. Except when necessary to avoid conflict with other traffic or to protect the safety of any person or vehicle or in compliance with law or the directions of a police officer or official traffic control device, no person shall:
 - (1) Stop, stand or park a vehicle:
 - (a) On the roadway side of any vehicle stopped or parked at the edge or curb of a street.
 - (b) Between a safety zone and the adjacent curb within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by official traffic control devices.
 - (2) Park a vehicle:
 - (a) Within 50 feet of the nearest rail of a railroad crossing.
 - (b) At any place where official signs prohibit parking.
 - (3) Stand or park a vehicle:

- (a) Within 30 feet upon the approach to any flashing signal, stop sign, yield sign or traffic control signal located at the site of a roadway.
 - (b) Within 25 feet of an intersection.
- B. Any owner or operator of a motor vehicle parked in violation of this section shall be issued a notice of violation and be ordered to pay a fine of \$30, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced by \$10. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-62. Parking restrictions within intersections and at excavations, driveways or fire hydrants.

- A. Except when necessary to avoid conflict with other traffic or to protect the safety of any person or vehicle or in compliance with law or the directions of a police officer or official traffic control device, no person shall:
 - (1) Stop, stand or park a vehicle:
 - (a) Within an intersection.
 - (b) Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic.
 - (2) Stand or park a vehicle:
 - (a) In front of a public or private driveway.
 - (b) Within 15 feet of a fire hydrant.
 - (c) Within 20 feet of a driveway entrance to any fire station or, when properly signposted, on the side of a street opposite the entrance to any fire station within 75 feet of the entrance.
 - (d) On private property without permission of owner or occupant of premises.
 - (e) In a fire lane which has been so designated in accordance with the provisions of Chapter 57, Fire Prevention, § 57-4F.
- B. Any person who violates the provisions of § 104-62A(1)(a), (1)(b), (2)(a), (2)(c) or (2)(d) shall be issued a notice of violation and be ordered to pay a fine of \$25, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced by \$10. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of

the full fine within 10 days of the date of the letter. Should the person fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

- C. Any person who violates the provisions of § 104-62A(2)(b) and (e) shall be issued a notice of violation and be ordered to pay a fine of \$75, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced by \$10. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine within 10 days of the date of the letter. Should the person fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

§ 104-63. Stopping and/or standing of vehicles/double parking prohibited on any public street or public alley.

- A. Blocking the flow of traffic on any public street or public alley within the Borough of West Chester by the stopping and/or standing/double parking of any motor vehicle is prohibited, provided that a motor vehicle with a registered commercial motor vehicle license registration may stop and/or stand/ double park for a short period of time for the purpose of delivering goods and services.
- B. An owner or operator of any motor vehicle stopped, standing and/or double-parked in violation of the provisions of § 104-63A shall be issued a notice of violation and be ordered to pay a fine of \$35, unless the fine is paid to the Borough of West Chester within 14 days of the issuance of such notice, in which case the fine amount shall be reduced by \$10.
- C. If the owner or operator of the motor vehicle fails to respond to the notice of violation by payment of the fine within 14 days of issuance of such notice, the Borough shall send a warning letter requesting payment of the full fine within 10 days of the date of the letter. Should the owner or operator of the motor vehicle fail to respond to the letter by payment within the ten-day time frame, the Borough shall proceed with the issuance of a citation for the greater fine amount in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction of the offense, the defendant shall be ordered to pay the applicable fine and the costs of prosecution, and/or to be incarcerated in the county prison for not more than five days.

**ARTICLE IX
Interpretation**

§ 104-64. Continuation of existing regulations.

The provisions of this chapter, so far as they are the same as those of ordinances and

regulations in force immediately prior to the enactment of this chapter, are intended as a continuation of such ordinances and regulations and not as new enactments. The provisions of this chapter shall not affect any act done or liability incurred, nor shall they affect any suit or prosecution pending or to be instituted to enforce any of these repealed ordinances or regulations.

ARTICLE X

Immobilizing Vehicles

§ 104-65. Boot installation.

A motor vehicle found parked within the Borough upon any public street or public property, at any time, may, by or under the direction of the Borough's Parking Department or any officer of the Borough Police Department, be booted if there are five or more outstanding parking citations or one or more arrest warrants as a result of outstanding parking citations pending against the owner of the motor vehicle.

§ 104-66. Notice of booting.

After a motor vehicle has been booted, the Borough shall place or cause to be placed on the vehicle, in a conspicuous manner, notice sufficient to warn any individual that the vehicle has been immobilized, and that any attempt to move the vehicle might result in damage to the vehicle. The notice shall also outline the procedure for obtaining removal of the boot. As soon as practicable, the Borough shall provide the owner of the booted vehicle, at his request, with a list of the prior outstanding parking citations or warrants for which, or on account of which, the vehicle was booted.

§ 104-67. Removal of boot.

The owner of a vehicle which has been booted, or other authorized person, shall be permitted to secure the release of the vehicle upon:

- A. Depositing the collateral required for his or her appearance before a District Justice to answer for each outstanding parking citation; or
- B. Paying the amount of the fine, penalty and court costs, if any, for each outstanding parking citation or unsettled warrant, and submitting proof that said payment has been made; and
- C. Payment of all fees and fines, as prescribed in this article.

§ 104-68. Immobilization hearing.

The owner of a booted vehicle, or other authorized person, shall have the right to a post immobilization hearing, limited to the determination of the validity of the booting. Such hearing must be requested within five days after the vehicle is booted and shall be conducted by a hearing officer appointed by the Borough Director of Parking. The hearing shall be held during normal business hours within five business days of the demand therefor. The post immobilization hearing will not be determinative of or adjudicate the merits of any citation or violation issued relative to any immobilized vehicle but will be limited solely to whether the vehicle was properly subject to booting under the provisions of this article.

§ 104-69. Towing and storage of immobilized vehicles.

The boot shall remain in place for 48 hours, except as provided below, unless the owner of the vehicle has complied with § 104-67 of this article regarding the payment of fines, costs and fees. If such compliance has not occurred within 48 hours, the vehicle shall be towed and stored pursuant to the provisions in Article VII of this chapter. If the booting occurs when a vehicle is parked in violation of any provision of the Pennsylvania Motor Vehicle Code or any ordinance of the Borough, or if the booted vehicle or the immobilization device appears to have been tampered with, then such vehicle is subject to immediate removal and impounding. All towing and storage fees imposed pursuant to the authority and procedures in Article VII of this chapter shall be paid, along with the fees specified in § 104-67 of this article, before the owner or authorized person shall be permitted to repossess or secure the release of the vehicle. Vehicles unclaimed within 15 days of towing and storage shall be deemed abandoned and subject to disposal, as such, in the manner authorized by law.

§ 104-70. Booting fee.

The owner of the booted vehicle shall be subject to an additional fine of \$100 when the vehicle is booted. The Borough shall issue a citation for such fine when the boot is applied to the vehicle. Such fine must be paid before the boot can be removed under § 104-67 of this article.

§ 104-71. Tampering with boot prohibited.

Any person who shall tamper with, remove or attempt to remove any device used to immobilize a motor vehicle that has been booted pursuant to this article, or who shall move or attempt to move the vehicle booted before release of the vehicle has been officially secured, shall be guilty of a summary offense and, upon conviction thereof, shall be ordered to pay a fine of \$1,000.

ARTICLE XI Valet Parking

§ 104-72. Scope.

This article shall govern the operation of all valet parking services provided by businesses located within the Town Center Zoning District of the Borough.

§ 104-73. Definitions.

As used in this article, the following terms shall have the meanings indicated:

VALET PARKING — A parking service offered and/or provided by a business, whereby an attendant parks and retrieves patrons' vehicles.

§ 104-74. Valet parking application.

No business located in the Town Center Zoning District may offer and/or provide valet parking services without adhering to requirements set forth in this article.

- A. All new applicants who intend to offer and/or provide valet parking service should consult with the Parking Services Department of the Borough prior to the submission of an

application for a valet parking service operation.

- B. All applications for valet parking service shall consist of the following materials, copies of which are available at the Borough of West Chester and its website (www.west-chester.com):
 - (1) Application form;
 - (2) A license agreement entered into between the business offering and/or performing a valet parking service and the Borough;
 - (3) A one-page diagram or site plan depicting the street and/or garage location(s) where vehicles will be picked up and dropped off as part of the valet parking service. This diagram or site plan must clearly indicate the number and location of parking meters that may be involved in the valet parking service (i.e., the reserved area);
 - (4) Required insurance information; and
 - (5) Application fee.
- C. All businesses offering and/or providing valet parking service in the Town Center Zoning District must complete the requisite application form and enter into a license agreement with the Borough prior to offering and/or providing any valet parking service.
- D. A valet parking service approved by the Borough shall be valid from the date of issuance until the end of the calendar year in which the approval was issued. There shall be no proration of fees.
- E. The Parking Services Department of the Borough shall send valet parking service renewal notices and application packets to businesses offering and/or performing a valet parking service on or before October 15 of each year. Completed valet parking service application packets must be submitted to the Borough no later than December 1 of that same year. Completed valet parking service packets for renewal will be accepted a late fee as determined by Resolution of Borough Council, if received by the Borough between December 2 and December 31. Renewal packets submitted to the Borough after December 31 will not be accepted and a valet parking service approval will not be extended by the Borough to the renewal business applicant for the subsequent year.
- F. All valet parking service license agreements and related materials will be kept on file in the Parking Services Department of the Borough. Copies of the license agreements, diagrams/site plans, as well as any supplementary materials, will be forwarded to the Borough Police Department.

§ 104-75. Fees.

The Borough shall collect a fee in an amount established by Borough Council by resolution for processing the initial application fees, renewal application fees, one-day and special event fees and late application fees.

§ 104-76. Use of public parking garage or surface lot.

Use of a public parking garage or surface lot owned by the Borough for a valet parking service requires an additional daily fee, as determined by resolution of the Borough Council, for each

space that is to be utilized. Accommodations must be made with the Borough at least one week in advance of the planned usage to arrange for the use of a public parking facility.

§ 104-77. Prohibited activities.

The following spaces shall not be used for valet parking services offered and/or performed in the Town Center Zoning District:

- A. Use of street metered parking;
- B. Double parking on public streets;
- C. Blocking of public and private points of ingress and egress onto public streets;
- D. Unauthorized use of private, non-Borough public parking areas; and
- E. The use of more than four metered parking spaces in parking lots and parking garages.

§ 104-78. Insurance.

- A. A certificate of insurance and endorsement naming the Borough of West Chester as an additional insured must accompany all applications, including annual renewals. The certificate shall also include the name of the business applying for valet parking service approval, as well as the business' location. The certificate must also be part of the valet parking application packet submitted to the Borough. Without such certificate containing the required endorsement, the submission will be deemed incomplete and valet parking service will not be permitted.
- B. The certificate of insurance must include as an additional insured, "The Borough of West Chester, including any and all elected and appointed officials, employees, agents and representatives."
- C. The Borough reserves the right to require a certified copy of any business's insurance policy.
- D. The certificate of insurance must include a cancellation notice that provides the following: "Should any of the above-described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions."
- E. All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation or nonrenewal until 30 days prior written notice has been provided to the business and the Borough.
- F. Insurance shall be maintained by the business in the following minimum amounts of coverage, which shall cover the valet parking service:
 - (1) Comprehensive general liability: not less than \$1,000,000 per occurrence and/or aggregate, combined single limit for personal injury, bodily injury and property damage.
 - (2) Comprehensive auto liability: not less than \$1,000,000 per occurrence and/or aggregate, combined single limit for personal injury, bodily injury and property damage.

(3) Worker's compensation and employers' liability insurance: Statutory minimum.

§ 104-79. Violations and penalties.

- A. Suspension of valet parking approval. The Borough Manager may suspend a business's ability to offer and/or provide valet parking service for no more than 30 days if:
 - (1) A business is found to have knowingly provided false information in the application process (as set forth in § 104-74 above); or
 - (2) A business has received two notices of violation, verbal or written, of any provision of this article within the same calendar year.
- B. Revocation of valet parking approval. The Borough Manager may revoke a business's ability to offer and/or provide valet parking service for the remainder of the calendar year if a business has received three notices of violation, verbal or written, of any provision of this article within the same calendar year.
- C. A business may not receive a valet parking service approval unless all fines accrued for any violation of this article from previous year(s) have been paid.
- D. Any business violating any of the provisions of this article shall be sentenced to pay a fine of no less than \$50 and no greater than \$600, together with costs of prosecution. The imposition of a penalty as provided herein shall not serve to prevent the abatement of any nuisance or to prevent the suspension or revocation of the approval held by any business who shall violate the provisions of this article, or any other law or ordinance while engaged in activities permitted under the provision of this article. Each day of a violation shall constitute a separate offense which shall be punishable by a separate fine.

SECTION 2. SEVERABILITY. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of Council of the Borough of West Chester that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

SECTION 3. REPEALER. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 4. EFFECTIVE DATE. This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS ____ DAY OF _____, 2026.

ATTEST:

COUNCIL FOR THE BOROUGH
OF WEST CHESTER

Sean Metrick, Secretary

By: _____
Nicole Scimone, President

APPROVED THIS _____ DAY OF _____, 2026.

Lillian L. DeBaptiste, Mayor

West Chester Borough Combined Parking Garage Performance Report

Executive Summary

Month: Jul-26



	Current Month				Year-To-Date		
	Jul-26 Actual	Jul-26 Budget	Jun-26 Actual	Jul-25 Actual	Jul-26 Actual	Jul-26 Budget	Jul-25 Actual
	Current Month		Prior Month	Prior Year	Current Month		Prior Year
Total Revenue	223,771	230,204	233,991	229,567	1,643,102	1,607,418	1,551,412
Operating Expenses	43,130	45,809	41,897	50,849	336,885	343,502	346,672
Net Operating Income	180,641	184,395	192,094	178,718	1,306,218	1,263,916	1,204,740

	Jul-26 Actual Current Month	Jun-26 Actual Prior Month	Jul-25 Actual Prior Year
# of Contract Parkers billed			
Bicentennial Garage	323	323	296
Chestnut St Garage	630	656	637
Combined WC Garages	953	979	933
Average Transient Revenue/Day			
Bicentennial Garage	1,622	1,975	1,755
Chestnut St Garage	1,934	2,244	1,979
Combined WC Garages	3,556	4,219	3,734
Average Tickets/Day			
Bicentennial Garage	409	502	466
Chestnut St Garage	501	577	545
Combined WC Garages	910	1,079	1,011

Peak		
Occupancy	Bicentennial	Chestnut
Date	7/15/2026	7/24/2026
Count	341	600
Time	6p-7p	7p-8p

Average Ticket Value: \$3.96

West Chester Borough Parking Garage Performance Report

Month: Jul-26



Bicentennial Garage (371-spaces):

Current Month							YTD							
Actual	Budget	Variance to Budget		Prior Year	Variance to Prior Year		Revenue	Actual	Budget	Variance to Budget		Prior Year	Variance to Prior Year	
		\$	%		\$	%				\$	%		\$	%
50,293	56,442	(6,149)	-10.9%	54,410	(4,117)	-7.6%	Transient	401,185	393,212	7,973	2.0%	380,580	20,605	5.4%
35,243	32,190	3,053	9.5%	31,556	3,687	11.7%	Contract	241,017	225,330	15,687	7.0%	215,929	25,088	11.6%
	-	-	#DIV/0!	-	-	#DIV/0!	Special Event	-	-	-	#DIV/0!	-	-	#DIV/0!
593	396	197	49.6%	312	281	89.9%	Validations	5,730	2,772	2,958	106.7%	2,421	3,309	136.7%
(892)	(666)	(226)	33.9%	(556)	(336)	60.4%	Payment Proc Fees	(6,037)	(4,662)	(1,375)	29.5%	(3,137)	(2,900)	92.4%
85,236	88,362	(3,126)	-3.5%	85,722	(486)	-0.6%	Total Revenue	641,895	616,652	25,243	4.1%	595,793	46,102	7.7%
16,894	21,925	(5,031)	-22.9%	23,008	(6,114)	-26.6%	Operating Expenses	143,795	164,738	(20,943)	-12.7%	158,114	(14,319)	-9.1%
68,342	66,437	1,905	2.9%	62,714	5,628	9.0%	Net Operating Income	498,100	451,914	46,186	10.2%	437,679	60,421	13.8%
18,049														
# of Contract Parkers billed:	Jan	Feb		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	321	316		311	313	319	323	323	328					

Chestnut Street Garage (689-spaces):

Current Month							YTD							
Actual	Budget	Variance to Budget		Prior Year	Variance to Prior Year		Revenue	Actual	Budget	Variance to Budget		Prior Year	Variance to Prior Year	
		\$	%		\$	%				\$	%		\$	%
59,951	63,858	(3,907)	-6.1%	61,340	(1,389)	-2.3%	Transient	419,123	444,878	(25,756)	-5.8%	420,277	(1,154)	-0.3%
80,035	78,505	1,530	1.9%	83,145	(3,110)	-3.7%	Contract	584,238	549,535	34,703	6.3%	537,574	46,664	8.7%
	-	-	#DIV/0!	-	-	#DIV/0!	Special Event	-	-	-	#DIV/0!	-	-	#DIV/0!
191	868	(677)	-78.0%	500	(309)	-61.8%	Validations	9,598	6,076	3,522	58.0%	4,630	4,968	107.3%
(1,642)	(1,389)	(253)	18.2%	(1,140)	(502)	44.1%	Payment Proc Fees	(11,750)	(9,723)	(2,027)	20.8%	(6,862)	(4,888)	71.2%
138,535	141,842	(3,307)	-2.3%	143,845	(5,310)	-3.7%	Total Revenue	1,001,208	990,766	10,442	1.1%	955,619	45,589	4.8%
26,236	23,884	2,352	9.8%	27,841	(1,605)	-5.8%	Operating Expenses	193,090	178,764	14,326	8.0%	188,558	4,532	2.4%
112,300	117,958	(5,658)	-4.8%	116,004	(3,704)	-3.2%	Net Operating Income	808,118	812,002	(3,884)	-0.5%	767,061	41,057	5.4%
52,348														
# of Contract Parkers billed:	Jan	Feb		Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	712	701		694	688	649	656	630	627					

West Chester Garages Combined:

Current Month							YTD							
Actual	Budget	Variance to Budget		Prior Year	Variance to Prior Year		Revenue	Actual	Budget	Variance to Budget		Prior Year	Variance to Prior Year	
		\$	%		\$	%				\$	%		\$	%
110,244	120,300	(10,056)	-8.4%	115,750	(5,506)	-4.8%	Transient	820,307	838,090	(17,783)	-2.1%	800,857	19,450	2.4%
115,277	110,695	4,582	4.1%	114,701	576	0.5%	Contract	825,255	774,865	50,390	6.5%	753,503	71,752	9.5%
-	-	-	#DIV/0!	-	-	#DIV/0!	Special Event	-	-	-	#DIV/0!	-	-	#DIV/0!
784	1,264	(480)	-38.0%	812	(28)	-3.5%	Validations	15,328	8,848	6,480	73.2%	7,051	8,277	117.4%
(2,534)	(2,055)	(479)	23.3%	(1,696)	(838)	49.4%	Payment Proc Fees	(17,787)	(14,385)	(3,402)	23.6%	(9,999)	(7,788)	77.9%
223,771	230,204	(6,433)	-2.8%	229,567	(5,796)	-2.5%	Total Revenue	1,643,102	1,607,418	35,684	2.2%	1,551,412	91,691	5.9%
43,130	45,809	(2,679)	-5.8%	50,849	(7,719)	-15.2%	Operating Expenses	336,885	343,502	(6,617)	-1.9%	346,672	(9,787)	-2.8%
180,641	184,395	(3,754)	-2.0%	178,718	1,923	1.1%	Net Operating Income	1,306,218	1,263,916	42,302	3.3%	1,204,740	101,478	8.4%
70,397														
# of Contract Parkers billed:		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
		1,033	1,017	1,005	1,001	968	979	953	955	0	0	0	0	

Notes:

Pressure washing of Bicentennial Garage started on 7/6/2026
Pressure washing of Chestnut Street Garage started on 7/10/2026



Monthly Parking Department Director Report

Prepared by: Ramsey Reiner, Director of Parking Services

Monica Campbell, Assistant Director of Parking Services

Reporting Period: July 2026

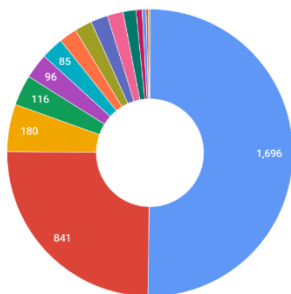
1. Executive Summary

- Public Works has been installing more signage throughout the paid-parking areas.
- Working on 2027 budget and capital requests.
- Chapter 104 update and preparation for transition with the courts.
- RFP for elevators has been posted online.
- Still in search of part-time parking officer

2. Operational Metrics

Permit Parking Stats (June vs July)

Borough of West Chester - Permits By Zone (Today)



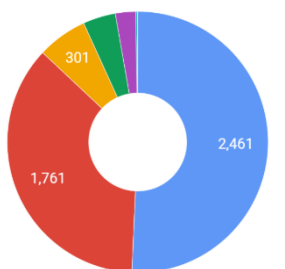
Borough of West Chester - Permits By Zone (Today)



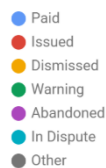
Data as of 8/5/2026, 4:06:00 PM

Enforcement Activity (June vs July)

Borough of West Chester - Tickets By Status (Jun. 2026)



Borough of West Chester - Tickets By Status (Jul. 2026)



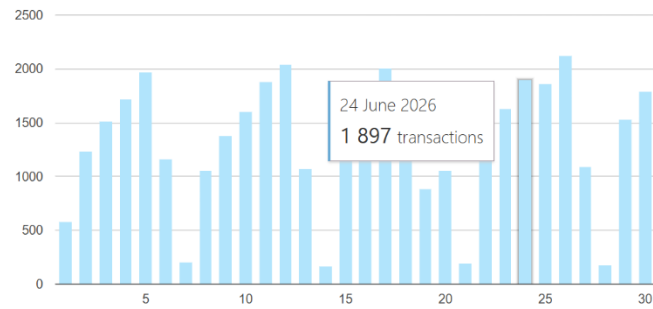
Data as of 8/5/2026, 12:00:00 AM

ParkMobile Statistics (June vs July)

TRANSACTIONS

↓ CSV

June 2026 ⓘ ↗

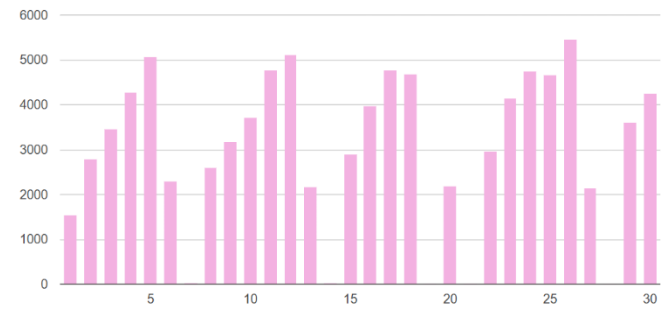


Total 39 991

NET PARKING REVENUE

↓ CSV

June 2026 ⓘ ↗

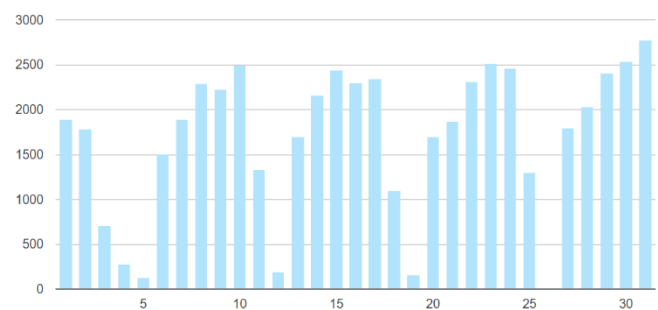


Total 91 703 USD

TRANSACTIONS

↓ CSV

July 2026 ⓘ ↗

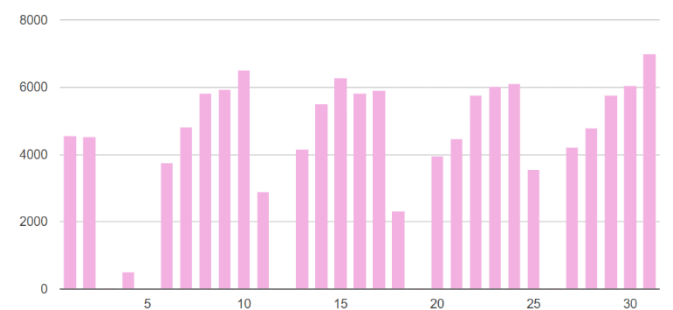


Total 52 674

NET PARKING REVENUE

↓ CSV

July 2026 ⓘ ↗



Total 127 099 USD

3. Monthly Revenue Overview

Category	April 25	April 26	May 25	May 26	June 25	June 26	July 25	July 26	YTD Total	Budget
Ticket Revenue	\$ 115,655.00	\$ 129,485.00	\$ 113,170.00	\$ 106,800.00	\$ 81,035.00	\$ 92,875.00	\$ 80,420.00	\$ 98,620.00	\$ 717,915.00	\$ 2,028,000.00
Posting Revenue	\$ 7,824.00	\$ 9,648.58	\$ 4,410.00	\$ 26,477.00	\$ 4,913.50	\$ 11,862.50	\$ 10,711.00	\$ 17,489.50	\$ 81,916.08	
Meter Revenue	\$ 198,441.15	\$ 208,098.90	\$ 174,199.55	\$ 173,672.58	\$ 156,016.80	\$ 143,634.68	\$ 141,153.95	\$ 148,194.28	\$ 1,198,227.49	\$ 200,000.00
Permit Revenue	\$ 1,440.00	\$ 1,802.00	\$ 1,994.00	\$ 1,864.00	\$ 3,227.00	\$ 3,876.00	\$ 10,034.00	\$ 4,995.00	\$ 22,502.00	\$ 2,228,000.00
Total Revenue	\$ 323,360.15	\$ 349,034.48	\$ 293,773.55	\$ 308,813.58	\$ 245,192.30	\$ 11,862.50	\$ 242,318.95	\$ 269,298.78	\$ 2,020,560.57	\$ 4,456,000.00

Revenue difference between ParkMobile report and overview shows a difference of \$51,931 for June. Difference for July is \$21,095. This is due to service fees that are paid directly to ParkMobile as well as Flowbird revenue that was not accounted for in PM report above. Flowbird has officially been terminated, which will reduce difference in the future.

4. Projects & Initiatives

- ParkMobile Rollout: ParkMobile is operational. Updating internal information for more precise reporting.
- Signage update: On standby waiting for Public Works to complete the signage install. Also waiting on a second shipment of ParkMobile signs for certain zones that were under-ordered.

5. Staff & Administrative Updates

- a. Staffing levels:
 - i. Still in need of part-time officer.
 - ii. Hiring a PT social media coordinator/admin assistant. Mikey has moved into the 2nd clerk position after existing staff member exited.
- b. Training:
 - i. Learning about becoming an Accredited Parking Organization (APO) through the International Parking & Mobility Institute (IPMI).
 - ii. Offering Certification to Parking Enforcement Officers through IPMI.
- c. Recognition:
 - i. Parking Clerk Tina Arasin had her 38th anniversary working for the Borough!
 - ii. PEO Jill Jones had her 24th anniversary working for the Borough!
 - iii. PEO Ahmir Lawrence's had his 1-year anniversary!
 - iv. PEO Anthony Gillen had his 1-year anniversary!
 - v. Parking Clerk Mikey Clements had her 1-year anniversary!

6. Issues, Risks & Resolutions

- a. Operational challenges
 - i. None noted at this time.

7. Outlook for Next Month

- a. Special events:
 - i. ParkMobile is live. Use code "LOVEWC" for \$1 off your first parking session. This has been extended until 8/31.
- b. Operational topics:
 - i. Will be having discussion on the Residential Permit Program this summer.

Minutes

Parking Committee of Borough Council

Date: Tuesday, July 7, 2026 @ 6:30 PM

Committee Members: Stephen Marvin, Chair
Bernie Flynn
Lisa Kearns

Staff: Ramsey Reiner, Assistant Borough Manager & Director of Parking Services
Monica Campbell, Assistant Director of Parking Services
Sean Metrick, Borough Manager

I. Call to order **Stephen Marvin at 6:39 PM**

II. Announcements **NONE**

III. Comments, suggestions, petitions by residents, property owners, and visitors in attendance regarding items not on the agenda. (Please be advised that all public comments have a 5-minute time limit.)

Two residents inquired about the 200 South Matlack Street. They suggested 8-11's be switched to 9-12 as well as parking being permitted from Barnard Street to Spruce Alley. Also commented about how you receive GP's as well as the website.

IV. Reports

A. Garage management report (attachment)

Report was given by Chris Hankins with Colonial Parking. Chris suggested going over the rates and went over some considerations. Darryl Cook questioned if the garages were fully during the month.

B. Director's report (attachment)

Report was given by Ramsey Reiner.

C. Parking Committee – *Chair Report, workplan and issues raised at prior meetings*

Stephen Marvin thanked Ann Carroll for information on student enrollment at WCU.

V. Old business

A. Motion to approve June 2026 Parking Committee meeting minutes (attachment)

Approved 3-0

B. Motion to direct solicitor to prepare an amendment and schedule a hearing for Chapter 104: Vehicles and Traffic changes. (attachment)

Ramsey Reiner went over some of the changes that are being made with Chapter 104.

Ann Carroll spoke on truck routing issues.

Approved 3-0

Issue: Update Chapter 104 ordinance with Committee recommendations.

VI. New business

- A. Motion to approve Hotel Indigo agreement for 55 parking spaces (attachment)

TABLE FOR NEXT MONTH

Issue: Need to approve parking agreement for 2027.

- B. Discussion regarding rates at parking garages

Issue: Discussion regarding the existing rates at Bicentennial and Chestnut Street parking garages.

- C. Motion to approve Resolution updating handicapped parking spaces

Approved 3-0

Issue: Update to include and remove properties throughout the Borough.

VII. Other business **NONE**

VIII. Adjournment **Stephen Marvin at 7:24 PM**

Visit www.west-chester.com for access to all attachments. Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.



BOROUGH OF WEST CHESTER COUNCIL POLICY: SPECIAL EVENT & SPECIAL EVENT PARKING POLICY

July 30th, 2026⁵, Reiner

1. PURPOSE

To provide consistent standards and methods, as determined by Council, for "Special Event" parking in the Town Center District.

2. POLICY

SPECIAL EVENT: A parade, assembly, athletic event, street fair, art and craft show, carnival, soap box derby, rally, or other special event or activity that occurs in a public place or on a Borough street, sidewalk, alley or other street right-of-way and that obstructs, delays or interferes with the normal flow of pedestrian or vehicular traffic or does not comply with traffic laws and controls, but excluding a block party. The term "special event" shall also include indoor or outdoor concerts, displays, fairs and athletic events occurring on private property and designed to attract large crowds such that the event will interfere with normal traffic flow.

All Special Events that take place within the Town Center District, that require use of the main thoroughfare, will engage a \$20 fee per car at all Borough owned garages and surface lots. The fee will begin two hours prior to the start of the event at 8am the day of the event and will end at the time the event ends. For Sunday events, event rates will begin at noon in both garages and lots. This does not include the Open-Air Market, which is not considered a standard Special Event, and is exempt from this requirement.

The Special Event Fee in garages and lots will commence at noon on the day of the Christmas Parade.

Vendors that participate in Special Events will be given one parking pass per vendor for free parking in either the garage or the lots.

Commented [RR1]: Recommendation to remove this item.

Monthly account holders at all garages will be permitted to park during their regular hours with no additional fee but will be required to pay the event fee if they park outside of their allotted garage hours. Garages will be posted with notice at least one month prior to the event.

For events that are not planned by the Borough of West Chester that generate a special event parking fee, fifty percent of the parking garage revenue will be credited back to the Special Event Applicant as a reduction in Borough-related costs. If the 50% of garage revenue exceeds the total cost for the special event no overage will be provided as a monetary contribution.

In order to receive a revenue-sharing cost-reduction, applicants and their events must adhere to the following criteria:

- Special event applicant must be a non-profit (501c3) licensed to operate in West Chester Borough.
- Applicant must demonstrate the benefit to the Borough and surrounding community.

- Event is open to the public, all ages
- Event increases awareness of West Chester as a visitor destination
- West Chester Borough be given name/logo representation in tandem with organizer/sponsors

This request will be included in the special event application and revenue sharing request will be determined at the time the Special Event Permit Application is reviewed by Council at a public meeting.

Events that take place on Sundays will allow for church parking in neighboring lots with use of a Borough-generated parking pass until a specified time. All vehicles utilizing the lot after the specified time will be required to pay the event fee. Lots will be posted with signage designating the times. Churches will be notified by the Parking Services Department at least one month prior to the event.

3. PROCEDURE

All Special Events within the Town Center will be required to submit a Special Event Application with the Parks and Recreation Department and follow all procedures dictated by that process.

The Director of Parking Services, or designee thereof, shall notify the garage management company of any Special Events that have been approved by Council at least one month before the event takes place. All kiosks and software related to Special Event parking will be updated by the Director or designee at least one month before the event takes place. Signage will be posted in all lots at least 48 hours prior to the event.

4. DOCUMENT CONTROL INFORMATION

Document Name	2025 Council Policy: Special Event Parking Policy
Owner	Ramsey Reiner, Director of Parking Services
Version Number	Version 54
Proposal Date to Council	October 17th, 2025 August 17, 2026
Approval Date	October 18th 2025
Approved By	Borough Council
Date of Commencement	December Septemeber 1, 2026
Date of Last Review	
Date for Next Review	
For Office Use – Keywords for search function	Policy, special event, garage, parking, church

Prepared by/Return to:
Kristin S. Camp, Esquire
Buckley Brion McGuire & Morris LLP
118 W. Market Street, Suite 300
West Chester, PA 19382

UPI Nos: 1-9-56.1, 1-9-56

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (the "MOU") is entered into this 18th day of December, 2024, between **WEST CHESTER HOTEL, LLC**, a Pennsylvania limited liability company with an address of ("Hotel"), and the **BOROUGH OF WEST CHESTER**, a home rule municipality organized and existing under and pursuant to the laws of the Commonwealth of Pennsylvania with an address of 401 E. Gay Street, West Chester, PA 19381 ("Borough").

BACKGROUND:

WHEREAS, Hotel intends to operate a hotel on a parcel of property located along the north side of East Gay Street at the intersection with North Walnut Street in the Borough of West Chester, identified as Chester County Tax Parcel Nos. 1-9-56 and 1-9-56.1 (the "Property");

WHEREAS, the developer of the Hotel Property, Stanford and Elsa Zukin Family Trust and Zukin Properties Trust, (collectively "Zukin") entered an Amended and Restated Settlement Agreement dated March 20, 2019 ("Settlement Agreement") with the Borough wherein the Borough approved the zoning for the construction of a new hotel and retail building on the Property (the "Hotel Building"); and

WHEREAS, in the Settlement Agreement, the Borough agreed that Zukin could purchase 55 monthly passes on an ongoing monthly basis in the Chestnut Street parking garage ("Garage") and be entitled to the use of same for so long as the Hotel Building is in existence; and

WHEREAS, in order to meet the condition of the Settlement Agreement, the parties desire to enter this MOU to memorialize the commitment to allow Hotel and its successors and assigns in title to the Hotel Building the right to lease 55 parking spaces at the Garage for as long as the Hotel Building is in existence;

NOW THEREFORE, the Parties, for good and valuable consideration and intending to be legally bound, agree as follows:

1.0 Scope of Services:

- 1.1 Borough acknowledges that the Hotel is entitled to fifty-five (55) parking spaces at the Garage per the Settlement Agreement.

- 1.2 Accordingly, Borough agrees that it shall provide, for rent, fifty-five (55) parking spaces within the Garage to the Hotel for use by Hotel guests.
- 1.3 A total of twenty-five (25) parking spaces on the second floor of the Garage in the locations depicted on the attached sketch plan shall be subject to signage paid for and installed by the Hotel ("Assigned Spaces"). Signs are to be fixed, using glue rather than drilled holes and screws.
- 1.4 Hotel shall pay Borough every month for the fifty-five spaces, at separate rates for the Assigned Spaces and the thirty (30) general parking spaces in accordance with Section 2, below.
- 1.5 If Hotel seeks to convert any number of the thirty (30) general parking spaces to additional Assigned Spaces, Hotel shall notify Borough thirty (30) days in advance of any such conversion, and Hotel shall be responsible for installation of the signage in accordance with Section 1.3 of this Agreement. Each additional Assigned Space shall be rented by the Hotel from Borough at the rate for Assigned Spaces set forth in Section 2, below. Borough shall have the right to determine the location of the additional Assigned Spaces.
- 1.6 Hotel guests shall be entitled to in and out privileges.
- 1.7 Nothing in this Agreement shall infringe on the right and obligations set forth in the Settlement Agreement.
- 1.8

2.0 Parking Rates:

- 2.1 On the 1st of each month, Hotel shall pay to Borough \$3,125.00 for the twenty-five (25) Assigned Spaces, which is the current 24/7 monthly parking rate (\$125/space) for lease of a parking space at the Garage. In addition, Hotel shall pay to Borough \$1,800.00 for the thirty (30) general parking spaces, which is the current weekend/overnight monthly rate (\$60/space) for lease of a parking space at the Garage.
- 2.2 The parking rates specified in Section 2.1 are subject to adjustment based on future changes to the 24/7 and/or weekend/overnight parking rates by adoption of a resolution by West Chester Borough Council. In the event that the Borough modifies its parking rates for the Garage, either by increasing or decreasing the applicable fees, the rates under this Agreement shall automatically adjust to reflect the changes. Borough shall provide written notice to Hotel of any parking rate adjustments within thirty (30) days of such changes becoming effective.

3.0 Term and Termination:

3.1 The term of this MOU shall be a one year term commencing on January 1, 2025 and terminating December 31, 2025. This MOU shall automatically renew for successive one year terms unless either Party gives 90 days notice in advance of the termination date that it wants to enter a new MOU. In that event, the Parties shall negotiate a new MOU which preserves the right of Hotel to lease 55 parking spaces at the Garage.

3.2 Extension of this Agreement shall be transmitted by written Amendment to this Agreement with signature of an authorized official of the Borough and signature of Hotel.

4.0 Notices:

For Hotel:

For Borough:

5.0 **Laws of the Commonwealth:** This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. Jurisdiction and venue shall lie within Chester County and the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties have entered their duly authorized signatures below on the date first set forth above.

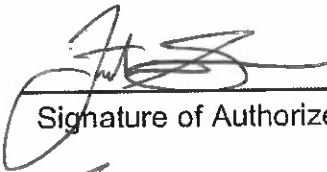
Borough



Sean Metrick

SEAN METRICK
Name

Hotel



Signature of Authorized Manager

Jonathan Silver
Name

Executive asst.
Title

Witness for Borough

James C. DiDonato
Signature

Executive Assistant
Title

Witness for Hotel

[Signature]
Signature

East Chestnut Street

North Walnut Street

Elevator

1 2 3

4 5 6

2nd Floor

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

Ramp

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22

20 SPOTS

Prescott

Hotel

East Chestnut Street

North Walnut Street

3rd Floor

11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19|20|21|22|23|24|25|26

11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19
11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19|20

Ramp

11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19|20|21|22

Prescott

20 spots

Hotel

6|5|4| 3|2|1

10401913

north walnut street

100123

East Chestnut Street

11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19|20|21|22|23|24|25|26

4th Floor

11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19
11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19|20

Ramp

11|2|3|4|5|6|7|8|9|10|11|12|13|14|15|16|17|18|19|20|21|22

Prescott

15 spots

Hotel



Borough Municipal Lot #3

Parking Permit Lottery Request Form

Contact and Vehicle Information

Name:

Address:

City:

State:

Zip:

Best contact number:

License Plate Number:

Make:

Model:

Color:

Municipal Lot #3 is located on the South East corner of 300 West Gay Street and 50 North New Street. The lot contains 15 spaces that are reserved for permit holders Monday through Friday 8:00 am until 5:00 pm. I understand that all spaces will be allocated on a lottery basis and when approved payment must be made to the Borough of West Chester on or before July 29th or the spaces will be reallocated.

I am requesting authorization to an annual permit for the fee of \$900.00.

Print:

Sign:

Date:

This form may be emailed to parkingdepartment@west-chester.com or mailed to our office located at 401 East Gay Street, West Chester, Pa 19380. Applications must be received at the Borough by July 10th. Any questions please call us at (610) 696-4521.



BOROUGH OF WEST CHESTER PARKING DEPARTMENT POLICY: NEW STREET LOT (Lot #3) PERMITS

July 30th, 2026, Reiner

1. PURPOSE

To provide consistent standards and methods for parking permits in the New Street Lot located at the corner of New Street and Gay Street. The lot contains 15 spaces available for permitted parking between the hours of 8am-5pm Monday through Friday.

2. POLICY

The Borough of West Chester Parking Services Department will provide fifteen (15) monthly parking permits through the online permitting system to be sold on a first-come, first-served basis. Spaces will be numbered and assigned to specific permits. Each permitholder may register up to 2 vehicles but may only park one vehicle in their assigned space at a time. The rate will be consistent with the fee for daily parking at Borough Garages per the Borough approved fee schedule. Two permits maximum per parcel will be sold. Permits will only be sold to individuals and managed by the individual themselves, not by a business. A permit is valid for only one vehicle. Once a permit is cancelled, permits will not be prorated and no refund for the remainder of the month will be given. Permits will be sold to the next individual that applies and not saved for the property that has cancelled their permit.

Vehicles may not be warehoused in the lot and must be kept registered, insured and drivable at all times. Vehicles that are considered abandoned will be towed at the owner’s expense. If a vehicle is abandoned, it will be ticketed and the owner will be notified and given 48 hours’ notice that it will be towed and the permit subsequently cancelled.

3. PROCEDURE

Beginning September 1, 2026, permits will be programmed into the online parking permit system and available for applicants. Applicants must provide their driver’s license, registration, a credit card any other required information through the online system. Permits will be renewed monthly and must be paid for before the 1st of the month or the permit will be cancelled. Timely payment for each month must be made. Permits applications will be reviewed by the Parking Services Department for compliance with all requirements. Once approved, the applicant will receive an email notification that their permit has been approved. The license plate of the vehicle will serve as the permit.

4. DOCUMENT CONTROL INFORMATION

Document Name	BOROUGH OF WEST CHESTER PARKING DEPARTMENT POLICY: NEW ST LOT
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Owner	Ramsey Reiner, Director of Parking Services
Version Number	Version 1
Approval Date	
Approved By	
Date of Commencement	
Date of Last Review	
Date for Next Review	
For Office Use – Keywords for search function	Policy, permits, lots, parking

DRAFT

COUNTY OF CHESTER
Agreement for Contracted Services

THIS AGREEMENT is made and entered into this 21st day of August, 2024 and between the County of Chester (hereinafter referred to as "County") and The Borough of West Chester 401 East Gay Street West Chester PA 19380 (hereinafter referred to as "Borough").

WITNESS

County proposes to use services of Borough and Borough agrees to provide such services under and subject to the following terms and conditions:

1.0 Scope of Services:

- 1.1 Borough shall provide services to the County of Chester as an independent Contractor and not as a County employee for any purpose. Borough will diligently and conscientiously devote its time and attention and best efforts to render services as indicated.
- 1.2 Borough agrees to lease seventy-nine (79) parking spaces within the Hannum Avenue Parking Lot (Lot #6) to the County for use by County employees between the hours of 8:00 am and 5:00 pm, Monday through Friday, for the term beginning November 1, 2024 and ending on October 31, 2026.
- 1.3 County employees authorized to park in the Lot will provide their vehicle information to the Parking Services Department, via a designated County liaison, to utilize a virtual parking permit system. Each employee may provide a maximum of two (2) vehicles per permit and may only utilize one space per employee permit at a time.
- 1.4 It is understood by the County that Borough Council may authorize up to thirty (30) neighborhood residents to park in the lot.
- 1.5 Borough will patrol the Lot to ensure only vehicles with County or Borough authorization are parked there. Unauthorized vehicles will be ticketed by the Borough.
- 1.6 Borough will perform major maintenance of the Lot such as pavement repair. County is responsible for cleaning, removal of weeds and clearing snow. Borough will ensure the Lot is cleared of unauthorized vehicles, so County is able to clean, remove weeds and clear snow.

2.0 Method of Payment:

- 2.1 County agrees to compensate Borough at a rate of \$95.00 per space/per month for the period November 1, 2024 through and including October 31, 2026. The total cost of this agreement is \$180,120.
- 2.2 Payment shall be made in two (2) annual installments as follows:

July 1, 2025 \$90,060.00

July 1, 2026 \$90,060.00

2.3 Borough acknowledges that Internal Revenue Service (IRS) regulations may require that County withhold Social Security, Medicare or other taxes from payments due Borough. Such withholding shall not constitute a default under this Agreement. Borough shall not be entitled to receive any "employee" benefits from County including, for example, pension or health insurance.

3.0 Term and Termination:

3.1 The term of this Agreement shall begin November 1, 2024 and continue through and including October 31, 2026. The County reserves the sole right to extend this Agreement based upon the availability of funds and as deemed proper and/or necessary in the best interest of the County.

3.2 Extension of this Agreement shall be transmitted by Amendment to this Agreement with signature of an authorized official of the Borough and signature of County.

3.3 The County may terminate this Agreement at any time, upon 45 days written notice, In addition, the Borough may terminate this Agreement at any time, upon 60 days written notice, In the event of termination, County shall pay Borough for the rental amount owed by the County pro-rated on a monthly basis up to the effective date of the termination.

4.0 Notices:

<u>For the County:</u>	<u>For the Borough:</u>
George Martynick, Director of Facilities County of Chester 313 W Market St, Suite 5402 West Chester, PA 19380	Sean Metrick, Borough Manager Borough of West Chester 401 E. Gay Street West Chester, PA 19380

5.0 Contract Modification and Amendment: Any alteration, variation, modification or waiver of any provision of the Agreement shall be valid only when reduced to writing, duly acknowledged by the parties hereto by execution of an Amendment, which shall be attached to and become part of the Agreement.

6.0 Fiscal Records: Borough shall, for a period of four (4) years from termination or cancellation of this Agreement, maintain and preserve and make available accounting ledgers, journals, invoices, receipts, canceled checks and individual billings and all other documents which provide evidence reflecting all direct or indirect costs and expenses of whatever nature claimed to have been incurred in its performance of the services required by this Agreement and in accordance with the fiscal regulations and management guidelines of the Department and as interpreted by the County.

- 7.0 Hold Harmless: It is understood that the Borough is an independent Borough in respect to its performance under this Agreement and shall assume all risks and responsibilities for losses of every description in connection with the service, which can be attributed either directly or indirectly to the Borough. The Borough agrees to indemnify, defend, and hold harmless the County, its agents and employees for or on account of any damages or loss, including the cost of litigation or legal counsel resulting directly or indirectly from the actions of the Borough in fulfilling the terms of this Agreement.
- 8.0 Prohibition Against Assignment: Borough shall not assign, subcontract, or other transfer any portion of services covered by this Agreement without prior written consent of the County. In the event prior written notification is received and approved by the County for the subcontracting of services by someone other than the Borough, the Borough agrees to accept full responsibility for the performance of all terms of this Agreement regardless of any other approved subcontracting agreements.
- 9.0 Independent Contractor: Borough certifies that it is totally independent of any business or individual that will perform work for the County regarding this Agreement. Borough will not receive any remuneration of commission of any kind from any such business or individual as a result of the Borough's performance under this Agreement. Borough, its employees and agents are independent contractors under this Agreement and are not deemed employees of the County in any manner whatsoever.
- 10.0 Public Official and Employees Ethics Act: Borough certifies that to the best of its knowledge, no County official or employee has a vested interest, financial or otherwise in this Agreement. Borough agrees to comply in all respects with the Public Official and Employees Ethics Act (65 P.S. Section 1101 et seq.).
- 11.0 Conflict of Interest: Borough will inform the County in writing immediately if any potential conflict of interest arises during the performance of the Agreement. Conflict of interest may constitute grounds for termination of any Agreement with the Borough following notification by County to Borough where same is not corrected by Borough within the time period established by County in such notice.
- 12.0 Compliance with Law: Borough shall comply with all federal, state and local laws and regulations applicable to its performance.
- 13.0 Confidentiality:
- 13.1 Borough agrees that all information disclosed by the County to Borough shall be held confidence and used only in performance under this Agreement Borough shall exercise the same standard of care to protect such information as used to protect its own proprietary or trade secret information.
- 13.2 Borough agrees that all individuals diagnosed, counseled, treated, or placed, or receiving any services defined in this Agreement, or former recipients of such services, shall be secure in the confidentiality of their names, identities, records, and the general information contained in their files except as disclosure is permitted by applicable laws and regulations and policies of the County, or by informed written consent signed by the individual or his/her legal representative, as required, or by court order.

13.3 Borough shall, to ensure confidentiality of individual information, make provisions for security of records and protection of individual privacy as required by applicable laws or regulations. Provider shall require that all subcontractors adhere to the applicable confidentiality laws and regulations and policies of the County.

14.0 Default/Resolution:

14.1 If the Borough or County defaults in its performance under the Terms and Conditions of this Agreement, the defaulting party shall be promptly notified in writing. If defaulting party fails to resolve a default within fourteen (14) days after notification or if the default requires more than fourteen (14) days to resolve and the defaulting party fails to begin resolution of the default within fourteen (14) days after notification, this Agreement will be terminated.

14.2 Borough agrees to replace any individual on their project team upon reasonable request of the County. The County has the sole right to accept and reject any individual assigned to this project by Borough.

14.3 The County reserves the right to suspend, revise or withhold funds in whole or part for reasons of noncompliance with the terms and provisions of the Agreement.

15.0 Right-To-Know Law: A). The Pennsylvania Right-to-Know Law, 65 P.S. 67, 101-3104, applies to this Contract. B). Unless the Borough provides the County, in writing, with the name and contact information of another person, the agency shall notify the Borough using the Borough information provided by the Borough herein if the agency needs the Borough's assistance in any matter arising out of the Right to Know Law ("RTKL"). The Borough shall notify the agency in writing of any change in the name or the contact information within a reasonable time prior to the change. C). Upon notification from the County or the Right to Know Requestor that the County requires the Borough's assistance in responding to a RTKL request for records in the Borough's possession, the Borough shall provide the County, within ten (10) calendar days after receipt of such notification, access to, and copies of, any document or information in the Borough's possession which arises out

of the Contract that the County requests ("Requested Information") to comply with the RTKL. If the Borough fails to provide the Requested Information within ten (10) calendar days after receipt of such request, the Borough shall indemnify and hold the County harmless for any damages, penalties, detriment or harm that the County may incur as a result of the Borough's failure, including any statutory damages assessed against the County. D). The County's determination as to whether the Requested Information is a public record is dispositive of the question as between the parties. Borough agrees not to challenge the County's decision to deem the Requested Information a Public Record. If the Borough considers the Requested Information to include a request for a Trade Secret or Confidential Proprietary Information, as those terms are defined by the RTKL, the Borough will immediately notify the County, and will provide a written statement signed by a representative of the Borough explaining why the requested material is exempt from public disclosure under the RTKL within seven (7) calendar days of receiving the request. If, upon review of the Borough's written statement, the County still decides to provide the Requested Information, Borough will not challenge or in any way hold the County liable for such a

decision. E). The County will not reimburse the Borough for any costs associated with complying with this provision. F). Borough agrees to abide by any decision to release a record to the public made by the Office of Open Records, or by the Pennsylvania Courts. The Borough agrees to waive all rights or remedies that may be available to it as a result of the County's disclosure of Requested Information pursuant to the RTKL. Borough's duties relating to the RTKL are continuing duties that survive the expiration of this Contract and shall continue as long as the Borough has Requested Information in its possession.

- 16.0 Laws of the Commonwealth: This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. Jurisdiction and venue shall lie within Chester County and the Commonwealth of Pennsylvania. The Borough has the responsibility and obligation to become aware of and comply with all applicable statutes, rules and regulations which affect this transaction in any regard.

IN WITNESS WHEREOF, the parties have entered their duly authorized signatures below on the date first set forth above.

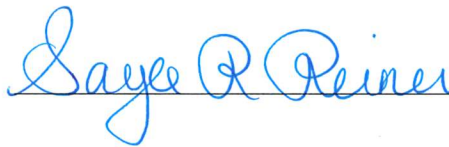
BOROUGH:

Signature of Authorized Official

BOROUGH:



WITNESS:



COUNTY OF CHESTER:

WITNESS:

Chair, County Commissioners

Commissioner

Commissioner