



Borough Council Meeting Work Session
September 15, 2026 @ 6:30 PM
This meeting is recorded for public record.

Nicole Scimone, President	Member, 4th Ward	Term Expires: 12/31/27
Bernie Flynn, Vice President	Member, 6th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29
Jerome Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

I. Call to Order

II. Pledge of Allegiance

III. Announcements

A. Employee Recognition for years of service:

Michael Findley, Superintendent of Taylor Run Wastewater Treatment Plant: 40 years of dedicated service to the Borough. Thank you, Mike!

B. **The Borough of West Chester will hold a public hearing on September 16, 2026 at 6:30 p.m** repealing the Borough of West Chester's Stream Protection Fee Ordinance in its entirety which is codified in Chapter 94a of the Borough of West Chester Code.

IV. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

V. Reports/Presentations

A. Borough Manager Report: 2027 Budget Presentation

VI. Old Business

A. Approve Borough Council Meeting Minutes from August 18th Work Session & August 19th Voting Session meetings.

B. Motion to approve participation in regional fire and EMS study with a do-not-exceed

threshold of \$20,000. (Payment to be made in 2027.)

Issue: WCACOG is facilitating a study of fire and EMS throughout the Council of Government.

- C. Motion to waive RCO requirement for Nu-Pipe, approved bid awardee, for storm pipe project.

Issue: Per engineer review, contractor is sole source provider with no apprenticeship programs available to comply with Responsible Contractor Ordinance requirements.

VII. New Business

A. Public Works Committee

- 1) Motion to approve one-year extension to the sludge hauling contract with McGovern Environmental Inc. at the current contract price starting January 1, 2027.

Issue: McGovern has agreed to the current rate for the extension, so there will be no increase.

Committee Recommendation: 2-0 Approve

- 2) Motion to extend waste disposal contract with McGovern Environmental for 3 years, effective January 1, 2027 through and including December 31, 2029.

Issue: Extension of the current hauling contract at the current rate.

Committee Recommendation: 2-0 Approve

- 3) Motion to approve requests from Friends of Hoopes Park for landscape maintenance.

Issue: Supplemental landscape work at Hoopes Park.

Committee Recommendation: 2-0 Approve

- 4) Discuss honorary street naming for state trooper Corporal Tim O'Connor located on Bradford Avenue from Market Street to Miner Street in front of firehouse. Tentatively called "Corporal Tim O'Connor Corner".

Issue: Corporal Tim O'Connor was a member of First West Chester Fire Company and a graduate of West Chester Henderson High School.

Committee Recommendation: 2-0 Approve

B. Public Safety

- 1) Discuss amendments to the proposed Ordinance to Prohibit Sale, Manufacture & Public Use of Kratom, Kratom-Derived Products and Concentrated 7-OH Substances.

Committee Recommendation: None. Discussion.

- 2) Motion to approve request from GFAC to place fundraising signs in Borough Parks and Borough-owned properties.

Committee Recommendation: 2-0 Approve

- 3) Motion to approve request of Greater West Chester Chamber of Commerce to install holiday decor in town.

Committee Recommendation: 2-0 Approve

- 4) Motion to approve Special Event Applications October 3rd for Friends of Marshall Square Park at Prospect Avenue and waive application fee.

Issue: Approve Special Event Permits

Committee Recommendation: 2-0 Approve

C. Parking Committee

- 1) Motion to approve Hotel Indigo garage space MOU at Chestnut Street garage for 55 spaces.

Issue: Per land development plans, Borough is required to provide 55 spaces at Chestnut Street Garage for hotel use. Lease needs to be updated to include overage MOU terms and conditions for renewal.

Committee Recommendation: 3-0 Approve

- 2) Motion to approve resolution to update handicapped parking spaces within the Borough.

Issue: Spaces need to be updated to include 638 East Miner Street and 322 West Gay Street.

Committee Recommendation: 3-0 Approve

- 3) Motion to approve proposal for services for elevator maintenance. (attachment)

Issue: Approve contract with Code Elevator for Chestnut Street Garage, Bicentennial Garage and Borough Hall.

Committee Recommendation: 3-0 Approve

- 4) Motion to amend Chapter 77 to exclude specific properties from Residential Parking Permit Program

Issue: Previous discussion by Council requested action to remove new land developments from the permit program.

Committee Recommendation: 3-0 Approve

D. Finance & Revenue Committee

- 1) Motion to approve Parks and Recreation Budget Modification # 2026-06 for \$10,000.00.

Issue: Reallocate funding from line item, 01-45458-07, America 250 expense Line, to pay for Turks Head Trail grant match for feasibility study that was not budgeted for in 2026.

Committee Recommendation: 3-0 Approve

- 2) Motion to approve Parking Services Department Budget Modification # 2026-07 for capital repairs to elevators at garages in the amount of \$6,006.00 (attachment)

Issue: Budget modification is needed for required repairs for garage elevators

Committee Recommendation: 3-0 Approve

- 3) Motion to approve purchasing requests (attachment):

Issue: Review and recommend the approval of qualifying purchase orders

1. All Seasons Landscaping Co for \$26,250
2. Treemendous \$20,000
3. Code Elevator: Parking Garage Repairs \$88,175
4. Code Elevator: Parking & PW Service Contract 2026 for \$10,035
5. ORAD: Leadership Coaching for \$11,000

Committee Recommendation: 3-0 Approve

E. Smart Growth

- 1) Motion to direct solicitor to prepare Mobile Food Truck Ordinance and schedule hearing in November (attachment)

Issue: Creation of a stand-alone mobile food truck ordinance to clarify safety and enforcement regulations.

Committee Recommendation: 3-0 Approve

- 2) Motion to approve HARB applications

Issue: Consider a Motion to approve the August HARB Certificate of Appropriateness (attachment)

1. 2026-19: 16 E. Gay St-Revised sign

2. 2026-20: 208 E Market Street: Sign and façade for Homeward Bound Tattoo

Committee Recommendation: 3-0 Approve

- F. Motion to approve 2027 Minimum Municipal Obligation for defined benefit pension plans.

VIII. Other Business

IX. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.