



Borough Council Meeting Voting Session
September 16, 2026 @ 6:30 PM
This meeting is recorded for public record.

Nicole Scimone, President	Member, 4th Ward	Term Expires: 12/31/27
Bernie Flynn, Vice President	Member, 6th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29
Jerome Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

I. Public Hearings

- A. **Public Hearing:** Repeal of the Borough of West Chester's Stream Protection Fee Ordinance in its entirety, which is codified in Chapter 94a of the Borough of West Chester Code.

II. Call to Order

III. Pledge of Allegiance

IV. Announcements

V. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

VI. Comments by the Borough Council and the Mayor

VII. Reports/Presentations

VIII. New Business

- A. Motion to approve West Chester University Master Plan Conditional Use Agreement. (attachment)

IX. Old Business - Discussion

- A. Motion to approve participation in regional fire and EMS study with a do-not-exceed

threshold of \$20,000. (Payment to be made in 2027.)

Issue: WCACOG is facilitating a study of fire and EMS throughout the Council of Government.

X. Old Business - Consent

- A. Approve Borough Council Meeting Minutes from August 18th Work Session & August 19th Voting Session meetings.
- B. Motion to waive RCO requirement for Nu-Pipe, approved bid awardee, for storm pipe project.
Issue: Per engineer review, contractor is sole source provider with no apprenticeship programs available to comply with Responsible Contractor Ordinance requirements.
- C. Motion to approve one-year extension to the sludge hauling contract with McGovern Environmental Inc. at the current contract price starting January 1, 2027.
Issue: McGovern has agreed to the current rate for the extension, so there will be no increase.
- D. Motion to extend waste disposal contract with McGovern Environmental for 3 years, effective January 1, 2027 through and including December 31, 2029.
Issue: Extension of the current hauling contract at the current rate.
- E. Motion to approve requests from Friends of Hoopes Park for landscape maintenance.
Issue: Supplemental landscape work at Hoopes Park.
- F. Discuss honorary street naming for state trooper Corporal Tim O'Connor located on Bradford Avenue from Market Street to Miner Street in front of firehouse. Tentatively called "Corporal Tim O'Connor Way".
Issue: Corporal Tim O'Connor was a member of First West Chester Fire Company and a graduate of West Chester Henderson High School.
- G. Motion to approve request from GFAC to place fundraising signs in Borough Parks and Borough-owned properties.
- H. Motion to approve request of Greater West Chester Chamber of Commerce to install holiday decor in town.
- I. Motion to approve Special Event Applications October 3rd for Friends of Marshall Square Park at Prospect Avenue and waive application fee.
Issue: Approve Special Event Permits
- J. Motion to approve Hotel Indigo garage space MOU at Chestnut Street garage for 55 spaces.
Issue: Per land development plans, Borough is required to provide 55 spaces at Chestnut Street Garage for hotel use. Lease needs to be updated to include overage MOU terms and conditions for renewal.
- K. Motion to approve resolution to update handicapped parking spaces within the Borough.
Issue: Spaces need to be updated to include 638 East Miner Street and 322 West Gay Street.

- L. Motion to approve proposal for services for elevator maintenance. (attachment)
Issue: Approve contract with Code Elevator for Chestnut Street Garage, Bicentennial Garage and Borough Hall.
- M. Motion to approve Parks and Recreation Budget Modification # 2026-06 for \$10,000.00.
Issue: Reallocate funding from line item, 01-45458-07, America 250 expense Line, to pay for Turks Head Trail grant match for feasibility study that was not budgeted for in 2026.
- N. Motion to approve Parking Services Department Budget Modification # 2026-07 for capital repairs to elevators at garages in the amount of \$6,006.00 (attachment)
Issue: Budget modification is needed for required repairs for garage elevators
- O. Motion to approve purchasing requests (attachment):
Issue: Review and recommend the approval of qualifying purchase orders
1. All Seasons Landscaping Co for \$26,250
 2. Treemendous \$20,000
 3. Code Elevator: Parking Garage Repairs \$88,175
 4. Code Elevator: Parking & PW Service Contract 2026 for \$10,035
 5. ORAD: Leadership Coaching for \$11,000
- P. Motion to approve HARB applications
Issue: Consider a Motion to approve the August HARB Certificate of Appropriateness (attachment)
1. 2026-19: 16 E. Gay St-Revised sign
 2. 2026-20: 208 E Market Street: Sign and façade for Homeward Bound Tattoo
- Q. Motion to approve 2027 Minimum Municipal Obligation for defined benefit pension plans.

XI. Other Business

XII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.