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A G E N D A

Borough Council Worksession Meeting

401 East Gay Street

West Chester, PA 19380

December 14, 2021 @ 7:00 PM

Borough Council Members:

Michael Galey, Esquire	President, 3 rd Ward	Term Expires: 12/31/21
Donald Braceland, Vice President	Vice President, 5 th Ward	Term Expires: 12/31/21
William J. Scott, Esquire	Member, 1 st Ward	Term Expires: 12/31/21
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Michael Stefano	Member, 4 th Ward	Term Expires: 12/31/23
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/21

Mayor: Jordan Norley

Borough Manager: Michael A. Perrone, C.B.O.

Borough Council Meeting

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Conduct interviews to fill vacancies on the following Boards and Commissions:

Vacancies:

Railroad Restoration Committee <i>Note: (One Seat - Borough Resident Required)</i>	2 Vacant Seats	12/31/2022 12/31/2023
Library Board of Directors	1 Vacant Seat	12/31/2024
Zoning Hearing Board <i>Note: (Borough Resident Required)</i>	1 Vacant Seat	12/31/2023
Historic Commission	1 Vacant Seat	12/31/2022
Recreation Commission	1 Vacant Seat	12/31/2023
Sustainability Ad-Hoc Committee <i>Note: (One Seat -Borough Resident Required)</i>	2 Vacant Seats	12/31/2022 12/31/2023
Community Campus Committee appointed by Borough Council: A Borough resident from the 2W and 4 th Wards	1 Seat /Ward	

Two at-large Borough residents	2 Vacant Seats	
A member of the West Chester Apartment Housing Association or a property owner in the Borough who owns student rental units	1 Vacant Seat	
A member of the West Chester Restaurant Association or a business owner in the Borough who owns an establishment with a liquor license	1 Vacant Seat	

APPLICANTS:

Member	Committee
Tommy Myles (Non-Borough Resident)	Railroad Restoration Committee
Jordan Norley	Railroad Restoration Committee
Rick Bullotta	Recreation Commission
Michael Reese	Recreation Commission
Christine Kinkaid	Library Board of Directors
Katie van Schaijik	Library Board of Directors
Paul V. Sookiasian (Non-Borough Resident)	Library Board of Directors
Jules van Schaijik	Zoning Hearing Board
E Terrence Keenan	Zoning Hearing Board
E Terrence Keenan	Historic Commission
Miggy Mason	Historic Commission
Paul V. Sookiasian (Westtown Twp Resident)	Historic Commission
Don Braceland	Sustainability Advisory Ad-Hoc Committee
Megan Fork	Sustainability Advisory Ad-Hoc Committee
Don Braceland	Community Campus Committee
Frances Curtis (Resident of Ward 4)	Community Campus Committee
Marty Nebel (Resident of Ward 2W)	Community Campus Committee
Jordan Norley (Resident of Ward 4)	Community Campus Committee
Nicole Scimone (Resident of Ward 4)	Community Campus Committee
Bryan Travis (Resident of 2W)	Community Campus Committee

➤ Administration, Communication & Technology Committee

- 5) Direct the Solicitor to prepare an amendment to the Home Rule Charter to revise the Municipal Elections process due to an elected official(s) resignation prior to term expiration

Committee Recommendation 3-0

- 6) Discuss revising Chapter 81, Plastic Bags and Plastic Straws Regulations, *Section 81-5;A “Compliant Bags”* to eliminate the \$.10 cent per compliant bag fee; and, *Section 81-6, “Exemptions”* to eliminate the fee for compliant bags for food delivery and takeout (*Attachment*)

No Committee Recommendation

➤ *Public Works*

- 7) Enter into a Contract with Lenni Electric, to install the Verizon streetlight nodes on Borough street lights, in the amount of \$133,803.67 (*Attachment*)

Committee Recommendation 3-0

- 8) Enter into a Contract with Miller Brothers to install and program the closed loop system relative to the Traffic Signal Improvements Project, in the amount of \$508,839.38 (*Attachment*)

Committee Recommendation 3-0

- 9) Enter into annual Contracts with the following: (*Attachment*)
- a. 2022 furnishing of roadway materials to Glasgow, Inc., at the submitted unit prices;
 - b. 2022 rain garden maintenance to All Seasons Landscaping Co., Inc. in the amount of \$20,500.00;
 - c. 2022 street & traffic signage to Garden State Highway Products, Inc. in the amount of \$31,970.56; and,
 - d. 2022 shade tree planting to All Seasons Landscaping Co., Inc. in the amount of \$38,600.00.

Committee Recommendation 3-0

- 10) Discuss amending Chapter 102, Trees, *Section 102-3E, “Trees - Responsibility for removal and maintenance of street trees and public trees”* to limit tree removal reimbursement from 50% of the cost, to a maximum of \$750.00, conditioned upon replacing the tree within 3 months (*Attachment*)

No Committee Recommendation

- 11) Discuss revising the Borough Fee Schedule to charge a \$50 fee for large bulk trash pickup items; a \$10 recycling fee for tires up to 17”; and, a \$25 recycling fee for tires over 17” (*Attachment*)

No Committee Recommendation

- 12) Reject all bids for the Taylor Run Wastewater Treatment Plant Digester Gas Safety Equipment Upgrade and rebid the project in 2022 (*Attachment*)

Committee Recommendation 3-0

➤ Parking Committee

- 13) Authorize the Solicitor to prepare an amendment and schedule a Public Hearing to install a handicapped parking space located at 3 South Brandywine Street (*Attachment*)

Committee Recommendation 3-0

- 14) Authorize the Solicitor to prepare an amendment and schedule a Public Hearing to remove the handicapped parking space located at 215 / 217 West Lafayette Street (*Attachment*)

Committee Recommendation 3-0

➤ Public Safety, Events & Quality of Life Committee

- 15) Adopt the 2021-2024 West Chester Police Strategic Plan (*Attachment*)

Committee Recommendation 3-0

➤ Smart Growth Committee

- 16) Approve the Reverse Subdivision Application for 15 and 17 South Poplar Street, Parcel #1-06-14 and Parcel #1-06-15 (*Attachment*)

Committee Recommendation 3-0

- 17) Approve the Land Development Application for 339 West Gay Street, Parcel #1-08-0348 (*Attachments*)

Committee Recommendation 2-1

- 18) Approve an amendment to the Historic Inventory Project Professional Services Agreement (*Attachment*)

Committee Recommendation 3-0

- 19) Approve the November 2021 HARB Certificates of Appropriateness (*Attachments*)

a. 2021-39: 139 W. Gay Street- -Gary Danehower
Proposed work: New front hanging sign from existing fixture.

Recommendation: The Board recommends a Certificate of Appropriateness for Application 2021-39 as presented with the following alterations: that the Field color of the sign be not stark white.

Committee Recommendation 3-0

➤ Finance & Revenue Committee

- 20) Approve a Resolution to amend the Borough Fee Schedule

Committee Recommendation 3-0

- 21) Approve a Resolution stipulating reimbursement of funds transferred from the Capital Operating Reserve Fund to General Fund to be paid in full no later than June 1, 2022

Committee Recommendation 3-0

- 22) Other Business:

- a) Approve the November 16 and November 17, 2021 Borough Council Meetings Minutes

Adjournment

NOTE: JANUARY 3, 2022 Borough Council Reorganization Meeting @ 6:00 P.M.

How to Engage in Public Comment During a Borough Council or Committee Meeting

Public Comment is heard at three different points during Borough Council meetings:

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED.** Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.