

A G E N D A

Borough Council Worksession Meeting

August 16, 2022 @ 6:30 PM

Michael Stefano, President	Member, 4 th Ward	Term Expires: 12/31/23
Lisa Dorsey, Vice President	Member, 7 th Ward	Term Expires: 12/31/25
Patrick McCoy	Member, 1 st Ward	Term Expires: 12/31/25
Nick Allen	Member, 2 nd Ward	Term Expires: 12/31/23
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/23

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearing @ 6:30 PM

A Public Hearing to amend the Code of the Borough of West Chester, Chapter 89, titled, "Sewers", Section 89-1.1(g) to revise sewer tapping fees

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Render a decision on the Economic Development Restaurant Liquor License application:
16 East Gay Street – White Cow, LLC
- 5) Discuss the special donation request: Unite for HER (*attachment*)

Committee Recommendation 2-0

- 6) New Police Department hire recommendations from Mayor DeBaptiste
- 7) Discuss the reapportionment of the West Chester Borough voting wards ([online map options](#))

Committee Recommendation 2-0

- 8) Discuss the Reproductive Rights Ordinance (*attachment*)

Committee Recommendation 2-0

9) Boards & Commission Interviews:

West Chester Library Board of Directors:

- 1) Susan Dreisbaugh
- 2) Andrea Moore
- 3) Kelly Dungee – Borough Resident

Planning Commission:

- 1) Craig J Loundas – Borough Resident
- 2) Tom West – Borough Resident
- 3) Matthew Clapp, P.E., PMP– Borough Resident

➤ **Administration, Communications & Technology Committee:**

- 10) Approve the request from the BID to provide a grant support letter for a Keystone Communities Program Grant to help fund the façade improvement grant program (*attachment*)

Committee Recommendation 2-0

- 11) Approve a Resolution authorizing the Borough Manager to sign a Nonexclusive Video Sharing License Agreement with PennDOT (approved at the April, 2022 Borough Council meeting) (*attachment*)

Committee Recommendation 2-0

➤ **Parking Committee:**

- 12) Approve amendment to Bicentennial Garage lease agreement between the West Chester Borough and Eclat Chocolate (Confiserie Curtin Et Companion, Inc.) to alter the terms and conditions of the “Option Term” (*attachment*)

Committee Recommendation 3-0

- 13) Authorize the Solicitor to amend Chapter 77, *Parking Program, Residential*, to remove all references to parking stickers and associated costs; guest cards and associated costs; and special business cards and associated costs from the entire Ordinance; remove the following holidays from Section 77-2 *Definitions* - “*Holiday*” Columbus Day, General Election Day, Veterans Day - schedule a public hearing date on September 20, 2022 (*attachment*)

Committee Recommendation 3-0

- 14) Authorize the Solicitor to amend Chapter 104-45, *Special purpose parking zones established; parking otherwise prohibited* – to change the direction at 224 Biddle Street from North to West [Added 9-16-2015 by Ord. No. 12-2015] - schedule a public hearing date on September 20, 2022 (*attachment*)

Committee Recommendation 3-0

- 15) Authorize the Solicitor to amend Chapter 104 to add parking meters on the 200 Block of East Market Street, south side - schedule a public hearing date on September 20, 2022 (*attachment*)

Committee Recommendation 3-0

- 16) Authorize the Solicitor to amend Chapter 104-45, *Special purpose parking zones established; parking otherwise prohibited* – to add a handicapped parking space at 508 East Miner Street – schedule a public hearing date on September 20, 2022 (*attachment*)

Committee Recommendation 3-0

➤ **Smart Growth Committee**

- 17) Approve proposed changes to Stormwater Ordinance and schedule a public hearing date on September 21, 2022 at 6:30pm (*attachment*)

Committee Recommendation 3-0

- 18) Approve Final Land Development Plan for 501 Hannum Avenue (*attachment*)

Committee Recommendation 3-0

- 19) Approve July 2022 HARB submissions recommendations (*attachments*)

1. 2022-21: 11 West Gay Street – Buddy’s Burgers

Proposed Work; Sign

Recommendation: Board recommends a Certificate of Appropriateness for application 2022-21 as submitted, with no visible electrical connections.

2. 2022-24: 130 East Chestnut Street

Proposed Work; Carriage House Renovation

Recommendation: For carriage houses, the HARB does not make a formal recommendation for COA. Carol Quigley moved to send Kevin Gore a letter of support for application 2022-24.

3. 2022-25: 44 West Gay Street – Sedona Tap House

Proposed Work; Sign and Patio Enclosure

Recommendation: Board recommends a Certificate of Appropriateness for application 2022-25 as submitted, as shown on the updated July meeting design documents, and the addition of low stone base elements at each side of the new Gay Street entrance doors.

Committee Recommendation 3-0 to approve the July HARB COAs

- 20) Deny the extension request for the dining platform at Greystone Oyster Bar, 7 North Church Street (*attachment*)

Committee Recommendation 3-0

- 21) Approve sending a formal notice of violation to Mercado Restaurant at 33 West Market Street to remove the tables encroaching on the sidewalk at the intersection of Courthouse Alley, pursuant to the extension agreement

Committee Recommendation 3-0

➤ **Finance & Revenue Committee**

- 22) Approve 2022 West Chester Downtown Foundation Serpentine Sponsorship (*attachment*)

Committee Recommendation 2-0

- 23) Other Business:

- a) Approve the July 19 & 20, 2022 Borough Council Meeting Minutes

Committee Recommendation 2-0

Adjournment

**How to Engage in Public Comment During a
Borough Council or Committee Meeting**

Public Comment is heard at three different points during Borough Council meetings:

- **BEFORE CONSIDERATION OF ITEMS ON THE AGENDA** - The public is permitted to make public comment on any matter not on the agenda. You will have three minutes to make your statement, unless the President or Chair has announced otherwise, so please come prepared.
- **BEFORE ACTION** on a motion or an agenda item. Public Comment at this stage is limited to the item under discussion. As above, please keep your comments to three minutes.
- **AFTER ACTION ON ALL AGENDA ITEMS HAVE BEEN ACTED.** Public Comment is open to any legitimate item of business that can be considered by Council or the Committee. Again, please keep your comments brief.

How to make a comment:

- The President or Chair will announce an opportunity for public comment, either on a specific issue or generally, depending on where we are in the agenda (see above).
- After you are recognized by the President or Chair, come to the microphone, and state your name and address for the record.
- You may then make your comment or ask your question. As noted above, you will have three minutes to make your statement, unless the President or Chair has announced otherwise.

