

WORKSESSION AGENDA
West Chester Borough Council
February 20, 2024 @ 6:30 PM

Patrick McCoy, President	Member, 1 st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4 th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2 nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Announce the purpose of the January 16 and 25, 2024 executive sessions of Borough Council
 - a. January 16 discussion of legal issues concerning voting wards and personnel
 - b. January 25 discussion of police labor contract and personnel issues
- 4) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 5) Interviews – West Chester Borough Boards & Commissions:

Anne Skillman	Historical Commission – 1 vacancy
Caleb Wolfram	West Chester Campus Committee
Woody Lathbury	West Chester Campus Committee

- 6) Discussion of a resolution to join an amicus brief with the US Supreme Court in support of reversing a voting rights ruling of the 8th Circuit Court. (attachment)
- 7) Motion to approve a sewer maintenance settlement agreement, Spring Hill Realty – Cambridge Square Shopping Center
- 8) Motion to approve 2024-2028 labor contract between West Chester Borough and the West Chester Police Officers Association

9) Motion to approve employment agreements between West Chester Borough and the Chief of Police and Lieutenants, West Chester Police Department

10) Annual presentation from the Community Campus Committee – Dr. Julie Dietrich

➤ **ACT Committee:**

11) Motion to approve usage of downtown streetlights for Crime Victim Center Chester County- Sexual Assault Awareness Month in April

Committee Recommendation 3 – 0 to approve

12) Motion to Appoint persons to the following Boards and Commissions

- a. West Chester Improvement District – Sheila Vaccaro and Josh Maxwell
- b. West Chester Area Council of Governments – Patrick McCoy
- c. Community Campus Committee – Nicole Scimone
- d. Parks, Recreation, & Open Space Plan Steering Committee – Lilian DeBaptiste, Lisa Dorsey
- e. Library Board – Marissa Tribuiani

Committee Recommendation 3-0 to approve a-e

➤ **Parking Committee:**

13) Motion to schedule a hearing on March 20, 2024 for an amendment to Chapter 77 & 104 Parking Program, Residential (attachment)

Committee Recommendation 3 – 0 to approve

14) Motion to approve Resolution 2024-001- Modifying residential permit areas (attachment)

Committee Recommendation 3 – 0 to approve

➤ **Public Works Committee:**

15) Motion to order two patrol vehicles for WCPD at a cost not to exceed \$100,000 total for two vehicles. (attachment)

Committee Recommendation 3-0 to approve

16) Motion to approve renovations to dugouts at Hoopes Park, Farley Field -WCBL (attachment)

Committee Recommendation 3-0 to approve

➤ **Public Safety, Events & Quality of Life Committee:**

17) Motion to approve resolution designating emergency service providers (attachment)

Committee Recommendation 3-0 to approve

18) Motion to approve 2024 Open Air Market Schedule from Friday May 3 to Monday September 30- weekends only – Friday morning to Monday morning.

Committee Recommendation 3-0 to approve

19) Motion to amend fire fighter parking incentive program (attachment)

Committee Recommendation 3-0 to approve

- 20) Motion to direct the Civil Service Commission to create an eligibility list for the promotion to positions of Lieutenant, Sergeant, and Corporal

Committee Recommendation 3-0 to approve

- 21) Motion to approve Emergency Operations Plan 2024 update (attachment)

Committee Recommendation 3-0 to approve

➤ **Smart Growth Committee:**

- 22) Motion to approve environmental covenant at 301 West Gay St and Lot #6 – Hannum Avenue lot (attachment)

No Committee Recommendation

- 23) Motion to appoint West Chester Borough Zoning Officer (attachment)

Committee Recommendation 3-0 to approve

- 24) Motion to approve change in West Chester Building Code Official (attachment)

Committee Recommendation 3-0 to approve

- 25) Motion to approve Certificates of Appropriateness (attachment)

25 N Walnut St – Sign application

No Committee Recommendation

➤ **Finance & Revenue Committee:**

- 26) Motion to Approve sale of coin counter on Municibid

Committee Recommendation 3-0 to approve

- 27) Approve 2023 capital expense reconciliation and allocate year end cash for 2023 capital expenditures not included in the 2024 budget (attachment)

Committee Recommendation 3-0 to approve

- 28) Motion to approve purchasing:

- \$12,100 to USALCO (attachment)
- \$26,484 to CDW (attachment)
- \$128,937.44 to Sherwood Logan & Associates (attachment)
- \$13,049.50 to Univar (attachment)
- \$17,259.84 to WatchKeep (attachment)
- \$18,750 to Motorola (attachment)
- \$11,614.39 to Civic Plus (attachment)
- \$14,981.89 to Cummins Sales & Service (attachment)
- Enterprise Leasing (attachment)
- \$386,130 to US Municipal (attachment)

Committee Recommendation 3-0 to approve

- 29) Motion to approve award of bid to Allan Myers, LP for Taylor Run digester gas equipment and installation \$189,555 (attachment)

Committee Recommendation 3-0 to approve

30) Approval of Fire Department Command Vehicle Purchase order (attachment)

Committee Recommendation 3-0 to approve

➤ **Other business:**

31) Approve the December 19 and 20, 2023 and January 2, 2024 Borough Council Meeting Minutes (attachments)

32) Approve the December 2023 ACT, Public Works, Public Safety, Smart Growth, and Finance Committee meeting minutes (attachments)

Adjournment