

A G E N D A

Borough Council Meeting
March 19, 2024 @ 6:30 PM

Patrick McCoy, President	Member, 1 st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4 th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2 nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Presentation by Christine Zaccarelli, Crime Victim's Center of Chester County regarding Sexual Assault Awareness Month – April 2024.
- 5) Environmental Covenant – 301 W Gay Street, Scott Smith EnviroSure, Inc.
- 6) Comments from Chair of Planning Commission, James Cherry.
- 7) Annual report of Railroad Restoration Committee

➤ **Smart Growth Committee:**

- 8) Motion to direct the West Chester Borough Planning Commission to research and make recommendations on components of the SALDO and Zoning Code

Committee Recommendation 3-0

- 9) Motion to approve the final land development plan at 330 W Market St (*attachment*)

Committee Recommendation 2-1 for discussion with full Council

- 10) Motion to approve proposed mural at 319 W Gay St with recommendation of West Chester Borough Public Arts Commission (*attachment*)

Committee Recommendation 3-0

- 11) Consider Solicitor attendance for Zoning Appeal #1008 of 800 N. New St - seeks an extension of variance granted in March 2021 for the construction of garage in front yard corner of property (*attachment*)

Committee Recommendation 3-0 for no Solicitor attendance

- 12) Approve February 2024 HARB submission recommendation (*attachments*)
- a. 2024-03: 15 N. Walnut St/Terry Galloway
 - b. 2024-04: 17 S. Darlington St/Carol Quigley
 - c. 2024-05: 16 S. Church St/Kate Higgins

Committee Recommendation 3-0 for applications (a, (b, and (c

- 13) Motion to schedule a public hearing on May 15, 2024 @ 6:30 pm for Short Term Rental ordinance (*attachment*)

Committee Recommendation 3-0

➤ **ACT Committee:**

- 14) Motion to approve extension of second one-year lease options with SEPTA and West Chester Railroad (*attachment*)

Committee Recommendation 2-0

- 15) Motion to approve service agreement for Verizon cable franchise fee negotiations (*attachment*)

Committee Recommendation 2-0

- 16) Motion to approve organizational and management development training (*attachment*)

Committee Recommendation 2-0

- 17) Motion to approve amendments to the West Chester Employee Policy Manual (*attachment*)

Committee Recommendation 2-0

➤ **Public Works Committee:**

- 18) Motion to approve Sewer Capacity agreement with East Bradford Township and Aqua Pennsylvania (*attachment*)

Committee Recommendation 2-0

- 19) Motion to approve bid for soda ash to Univar (*attachment*)

Committee Recommendation 2-0

20) Motion to approve bid for aluminum chloride hydroxide sulfate to USALCO
(attachment)

Committee Recommendation 2-0

21) Motion to approve support for Chester Ridley Crum Watershed Stream Cleanup Event,
March 16, 2024 (attachment)

Committee Recommendation 2-0

➤ **Public Safety, Events & Quality of Life Committee:**

22) Motion to approve Special Event Application process (attachment)

Committee Recommendation 3-0

23) Motion to approve Special Event Application for the Borough of West Chester's 225th
Anniversary Parade on April 21st, 2024 (rain date April 28th, 2024) (attachment)

Committee Recommendation 3-0

➤ **Finance & Revenue Committee:**

24) Motion to approve the preparation of an RFP for West Chester Borough employee health
insurance plan (attachment)

Committee Recommendation 2-0

25) Purchasing Approvals:

- i. \$44,195.58 to Eastern Salt (attachment)
- ii. \$113,500.00 to Kappe Associates (attachment)

Committee Recommendation 2-0 for purchase orders i. and ii.

26) Other Business:

- a) Approve the February 20 and February 21, 2024 Borough Council Meeting Minutes
- b) Approve Resolution to authorize the signature of the Borough Council President to
sign the PennDOT Winter Maintenance Services Agreement

Adjournment

[Notice of Public Hearing – March 20, 2024 @ 6:30 PM:](#)

An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the code of the Borough of West Chester, Chapter 104, titled "vehicles and traffic," to add section 104-41 to prohibit parking on private property; to amend section 104-45, titled "special purpose parking zones established; parking otherwise prohibited," to add a handicapped parking space at 710 S. Adams Street and remove a handicapped parking space at 119 Magnolia Street; section 104-67 to amend the parking time limits and hours of operation for various Borough owned parking lots; and to amend Chapter 77 of the code of the Borough of West Chester titled, "parking program, residential," section 77-5.a(1) to provide proof of ownership and residency and valid motor vehicle registration requirements of owner occupied dwelling residents; section 77-5.a(2) to provide valid driver's license and motor vehicle registration requirements of tenant occupied dwelling residents; section 77-5.a(3) to limit student home residential parking permits to one and to provide tenant occupancy and rental registration form requirements of student occupied

dwelling residents; section 77-5.a(4) to allow owners and employees of businesses to obtain a parking permit subject to certain conditions; section 77-5.b(4) to exclude certain properties from eligibility for parking permits and guest passes; and section 77-7.b(3) to provide motor vehicle registration requirements for special business permits.