

A G E N D A

Borough Council Meeting

May 14, 2024 @ 6:30 PM

Patrick McCoy, President	Member, 1 st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4 th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2 nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
- 4) Annual Report - West Chester Business Improvement District, John O'Brien (*attachments*)
- 5) Annual report of West Chester Railroad and long-term lease proposal
- 6) Appointment to fill a vacancy on the Planning Commission
- 7) Announce promotional nominees of West Chester Police Officers, Mayor Lillian DeBaptiste

➤ **Administration, Communication & Technology**

- 8) Motion to reschedule June 18 and June 19, 2024 Borough Council meetings to June 17 and June 18, 2024

Committee Recommendation 3-0

➤ **Parking Agenda:**

- 9) Motion to amend the fee schedule to include a \$95 daily rate for the Chestnut Street Garage

Committee Recommendation 3-0

- 10) Motion to approve a Resolution to include the addition of six parking spaces for 127 South Matlack Street (Area A, “Non-Residential Parking Permits”) (attachment)

Committee Recommendation 3-0

➤ **Public Works Committee:**

- 11) Motion to approve the 2024 Pavement Repair Project Street List (attachment)

Committee Recommendation 3-0

- 12) Motion to approve the bus shelter grant funding agreement with the County of Chester (attachment)

Committee Recommendation 3-0

- 13) Motion to approve the dumpster extension request at 102 N Everhart Street

Committee Recommendation 3-0

➤ **Public Safety, Events & Quality of Life Committee:**

- 14) Motion to Approve Special Event Applications (attachments):

- i. Friends of Marshall Square Park – Music at Marshall
- ii. Resident Birthday Party – 538 S Adams St
- iii. First West Chester Fire Company - **Waiver request from Police Fees
- iv. Turks Head Music Festival
- v. Citizens for Life March – Everhart Park Rally

Committee Recommendation 3-0

➤ **Smart Growth:**

- 15) Discuss the use of Short Term Rentals in the West Chester Borough (attachments)

Committee Recommendation 3-0

- 16) Discuss the Fee in Lieu SALDO and Zoning Ordinance amendment recommendations (attachment)

Committee Recommendation 3-0

- 17) Authorize the Solicitor to amend Chapter 37, Keeping of Poultry and Hogs

Committee Recommendation 3-0

- 18) Motion to approve final land development approval 611 E Nields St – Wyeth Property Warehouse proposal (attachment)

No Committee Recommendation

- 19) Motion to consider attendance of Solicitor at the Zoning Hearing relative to Appeal #1007 for a day care center use at 1 S Brandywine St (attachment)

Committee Recommendation 2-1 for no Solicitor representation at the Zoning Hearing

- 20) Motion to consider attendance of Solicitor for Zoning Hearing considering proposal for new garage at 800 N New St (attachment)

Committee Recommendation 2-1 for no Solicitor representation at the Zoning Hearing

- 21) Motion to direct Solicitor to draft zoning amendment for off-street parking (attachment)

Committee Recommendation 3-0

- 22) Approve April 2024 HARB submission recommendation (attachments)

- a. 2024-11 130 W Prescott Alley
- b. 2024-17 200 N Church St
- c. 2024-18 142 E Market St
- d. 2024-19 202 N Church St

Committee Recommendation 3-0 to approve Certificates of Appropriateness a, b, c, and d

➤ **Finance & Revenue Committee:**

- 23) Motion to approve the following purchase orders:

- i.\$1,355,600 Goose Creek electric substation (attachment)
- ii.\$15,400 to Horgan Tree Experts – Goose Creek Tree maintenance (attachment)
- iii.\$13,821 to 3B Services (attachment)
- iv.\$12,540 to USALCO (attachment)
- v.\$12,000 additional allocation to Civil Service Commission

Committee Recommendation 3-0 to approve all requested purchase orders

- 24) Motion to direct the Solicitor to prepare an amendment to the Administrative Code, Chapter 3-25, Administrative Purchasing System, increasing dollar limits for bidding and telephonic bids to PA State standards. (attachment)

Committee Recommendation 3-0

- 25) Approve a Resolution to amend the Borough Fee Schedule; and, amend the amount of a return check fee to \$35

Committee Recommendation 3-0

26) **Other Business:**

- a) Approve the April 16th and 17th Borough Council Meeting Minutes

Adjournment