

AGENDA

Administration, Communication & Technology Committee of Borough Council

Date: Tuesday, August 13, 2024 @ 5:30 PM

Committee Members: Bryan Travis, Chair
Brian McGinnis
Sheila Vaccaro

Staff: William Mann, Chief Information Security Officer
John Crouser, Director of Human Resources
Sean Metrick, Borough Manager

Call to order

- I. Announcements
- II. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
(Please be advised that all public comments have a 5-minute time limit.)
- III. Reports
- IV. Old Business
 - A. Approve July 2024 meeting minutes. (attachment)
 - B. Discuss forming a West Chester Borough Transportation Committee
- V. New Business
 - A. Motion to amend Open Records Requests Policy (attachment)
Issue: The Borough Solicitor has requested amendments to the West Chester Borough Open Records Policy
 - B. Discuss amendments to rules and procedures of Borough Council (attachment)
Issue: Rules and procedures of Council need to be updated to reflect new legislation governing changes to meeting agendas, last adopted October 1994.
- VI. Other business
- VII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.