

AGENDA

Finance & Revenue Committee of Borough Council

Date: Wednesday, August 14, 2024 @ 6:30 PM

Committee Members: Brian McGinnis, Chair
Nicole Scimone
Bryan Travis

Staff: Barbara Lioni, Director of Finance & Revenue
Sean Metrick, Borough Manager

- I. Call to order
- II. Announcements
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
(Please be advised that all public comments have a 5-minute time limit.)
- IV. Reports
 - A. Director's report on monthly financials
- V. Old Business
 - A. Motion to approve Defined Contribution 401 (a) plan amendment (attachment)
Issue: Correct one of the Auditor General findings by removing loan provisions in the Defined Contribution plan.
 - B. Discuss Special Events fee calculation (attachment)
Issue: The Borough charges fees for special events that require Public Works and Police overtime services and equipment. It also refunds a portion of those fees through a special event parking fee for certain large events in the Town Center. These rates are adopted annually by resolution of Borough Council.
 - C. Approve July 2024 meeting minutes (attachment)
- VI. New Business
 - A. Motion to sponsor the West Chester Downtown Foundation Preservation Awards (attachment)
 - B. Motion to approve purchasing requests (attachment):
 - a. Delaware Environmental Construction Services for \$26,115.00 (attachment)
 - b. Horgan Tree Experts for \$10,280.00 (attachment)
 - c. Univar Solutions for \$13,155.25 (attachment)
 - d. USALCO for \$12,540.00 (attachment)

e. Enterprise leasing schedule additions 2025 (attachment)

VII. Other business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.