



Borough of West Chester, Pennsylvania
West Chester Borough Council
Committee to Reestablish Rail Service to West Chester

AGENDA

PURPOSE: Monthly Meeting of the Committee to Reestablish Rail Service to West Chester

LOCATION: West Chester Borough Hall, Room 232 (610-436-1326)

DATE/TIME: Monday, August 19, 2024, at 7:00 PM

TEAMS LINK: TBD

1. Call to Order
 - a. Chair's Remarks (Levinn)
 - b. Public Remarks
2. Approval of Minutes
 - a. June and July 2024 (to be tabled to next month)
 - b. Reminder: Launch **AI** to record draft Meeting Minutes.
3. Old Business
 - a. Review of Open Action Items

#	Full Description	Due Date	Responsible Party	Comments
1	Develop Political Briefing Package with Capital and Operating Cost Estimates	7/15/2024	Levinn	CLOSED 7/25
2	Develop List of Supporters Excel File and Upload to WestChesterMetro.org, include Facebook	6/15/2024	Norley	
8	Confirm the WC-Wawa Rail Service is included in the Chester County Transportation Improvement Program (TIP) (Check with Borough Planning Department and County Commissioners)	9/30/2024	Forge	
9	Confirm the WC-Wawa Rail Service is included in the 2025 PA State Rail Plan (Check with WC Borough Traffic Engineer)	9/30/2024	Forge	
11	Discuss possibilities for pro bono support in standing up 501(c)3 and 501(c)4 for West Chester Metro	8/19/2024	Norley, Sargent	

#	Full Description	Due Date	Responsible Party	Comments
12	Reach out to Chair of DVRPC to request a refresh of the 2011 Ridership Study of West Chester Rail Service.	9/15/2024	Norley	
13	Work with Borough to Setup new account to use for meetings. Will be a Teams account.	8/19/2024	Levinn	
14	Reach out to WC BID Exec Director to request a Business Survey to quantify support for WC Metro service.	8/19/2024	Norley	

- b. Stakeholder Coordination
 - i. RDC/PUM, SEPTA and WCRR (Levinn)
 - ii. Cheyney and West Chester Universities (Norley)
 - iii. Elected Officials (Norley)
- c. Committee Roles and Membership
 - i. Vice Chair Nominations
 - ii. Filling Two Committee Vacancies
 - iii. Electing a Secretary (Responsible for Meeting Minutes, Attendance, Filing Minutes and Agendas with the Borough)
- d. Other Old Business

4. New Business

5. Closing

- a. New Action Items
- b. Next Meeting: Monday, September 16, 2024, at 7:00 PM
- c. Adjourn

Committee Membership

- Jason Levinn, Chair
 - Jim Sargent
 - Jordan Norley
 - Craig Blizzard
 - Brian Forgue
 - John McGee
 - Tommy Myles
 - VACANCY
 - VACANCY
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