

*This meeting is being audio recorded for public record*

**A G E N D A**

Borough Council Meeting

**September 18, 2024 @ 6:30 PM**

|                                |                              |                        |
|--------------------------------|------------------------------|------------------------|
| Patrick McCoy, President       | Member, 1 <sup>st</sup> Ward | Term Expires: 12/31/25 |
| Nicole Scimone, Vice President | Member, 4 <sup>th</sup> Ward | Term Expires: 12/31/27 |
| Bryan Travis                   | Member, 2 <sup>nd</sup> Ward | Term Expires: 12/31/27 |
| Brian McGinnis                 | Member, 3 <sup>rd</sup> Ward | Term Expires: 12/31/25 |
| Sheila Vaccaro                 | Member, 5 <sup>th</sup> Ward | Term Expires: 12/31/25 |
| Bernie Flynn                   | Member, 6 <sup>th</sup> Ward | Term Expires: 12/31/27 |
| Lisa Dorsey                    | Member, 7 <sup>th</sup> Ward | Term Expires: 12/31/25 |

**Mayor:** Lillian L. DeBaptiste

**Borough Manager:** Sean Metrick

---

September 18, 2024 Public Hearings at 6:30 PM

1. Chapter 104, titled “Vehicles and Traffic,” specifically to amend Section 104-67, titled “Parking time limits, charges and hours of operation for various parking lots.
2. Chapter 97 titled “Subdivision and Land Development” to amend Section 97-8 to add definitions for “parking, guest/visitor” and “parking, stacked”; and Section 97-28.b to amend the regulations for stacked parking, and Chapter 112, titled “Zoning” Section 122-202 to add definitions for “parking, guest/visitor” and “parking, stacked” and Section 112-603.a and b to amend off-street parking space requirements for certain uses.

Borough Council Meeting

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements:
  - A. Comments by the Borough Council and the Mayor
- IV. Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda *(Please be advised that all public comment has a 5-minute time limit.)*
- V. Reports/Presentations:
  - A. Borough of West Chester 2025 Budget
- VI. Old Business:
  - A. Motion to approve the September 18, 2024 Consent Agenda (**Appendix A**)

VII. New Business

VIII. Other Business:

IX. Adjournment

**Appendix A. Consent Agenda:**

1. Schedule an October 16, 2024 Public Hearing to adopt a West Chester Borough Transportation Committee (attachment)
2. Motion to reject bids for Bicentennial Garage surface treatment (attachment)
3. Motion to approve a Resolution to the Sewer Planning Module for 250 E. Market St (attachment)
4. Motion to approve Domestic Violence Center of Chester County October Purple Ribbon Campaign (Attachment)
5. Motion to direct the Solicitor to prepare amendments to Short-Term Rental, Chapter 112 Zoning Amendment; and, Chapter 66, Property Maintenance Code as discussed at the September 17, 2024 Council meeting. (attachment)
6. Motion to direct Solicitor to attend the zoning hearing for 5 North Adams Street to monitor the application and advocate for conditions approved by Borough Council at the September 17, 2024 Council meeting (attachment)
7. Motion to approve HARB applications (attachment):
  1. 2024-21- 20 N. Darlington St/Brick Repointing
  2. 2024-26-158 W. Gay St/Sign
  3. 2024-28-100 E. Gay St/Sign
  4. 2024-29-313 N. High St/Detached garage
  5. 2024-30-10 W. Market St/Sign and entablature
  6. 2024-31-39 E. Gay St/Signs
  7. 2024-32-14 N. Church St/Sign
  8. 2024-33-202 N. Church St/Sign
  9. 2024-34-124 E. Market St/Awning
  10. 2024-35-138 W. Market St/Window replacement
8. Motion to direct the Planning Commission to review Borough Ordinances as they pertain to building owner-occupied dwellings
9. Motion to approve the Special Events fee calculation approved at the September 17, 2024 Borough Council Meeting (attachment)
10. Motion to approve special event fees for the Chili Cook Off based on the September 17, 2024 approved Special Events fee schedule
11. Motion to sell Ford Focus – Building and Housing vehicle

12. Motion to approve 2025 Minimum Municipal Obligation calculation for the Uniform and Non-Uniform pension plans (attachment)
13. Motion to approve purchasing requests (attachment):
  - 1) USALCO for \$12,540.00 (attachment)
  - 2) Darlington Equipment Company for \$46,995.00 (attachment)
  - 3) Darlington Equipment Company for \$22,475.00 (attachment)
  - 4) Watch Keep for \$17,259.85 (attachment)
14. Motion to Approve the August 20 and 21, 2024 Borough Council Meeting Minutes