

AGENDA

Administration, Communication & Technology Committee of Borough Council

Date: Tuesday, December 10, 2024 @ 5:30 PM

Committee Members: Bryan Travis, Chair
Brian McGinnis
Sheila Vaccaro

Staff: William Mann, Chief Information Security Officer
John Crouser, Director of Human Resources
Sean Metrick, Borough Manager

Call to order

- I. Announcements
 - A. Ordinance Hearing December 18 – Amendments to Transportation Advisory Committee membership requirements.
- II. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. (Please be advised that all public comments have a 5-minute time limit.)
- III. Reports
- IV. Old business
 - A. Review the amendment to the Transportation Advisory Committee Ordinance; and, Motion to schedule a Public Hearing on January 15, 2025 (attachment)
Issue: Review amendments and schedule a public hearing
 - B. Approve November 2024 meeting minutes. (attachment)
 - C. Discuss amendments to Rules and Procedures of Borough Council (attachment)
Issue: Review the procedures and policies of conducting Borough Council meetings
- V. New business
 - A. Discuss Committee checks & balances regarding RCO bids and expense approvals
Issue: Review committee(s) process for RCO bids and expense approvals
 - B. Discuss Property and Casualty / Workers Comp Insurance Quotes
Issue: Review options for 2025 insurance rates and provider
 - C. Discuss 2025 Meetings schedule (attachment)
Issue: Meeting schedule for Borough Council and Committees, Boards and Commissions.
- VI. Other business
- VII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.