This meeting is being audio recorded for public record
Borough Council Meeting
December 17, 2024 @ 6:30 PM

Patrick McCoy, President	Member, 1st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste **Borough Manager:** Sean Metrick

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Borough Council Meeting:

I. Call to Order

II. Pledge of Allegiance

III. Announcements:

A. Announce purpose of the December 17th 2024 Executive Session

B. Announce the Public Hearings scheduled for December 18, 2024 @ 6:30 PM
1. Chapter 89, Sewers
2. Chapter 104, Vehicles and Traffic

Amendments and Notices can be found on our website:
https://west-chester.com/790/Monthly-Borough-Government-Meetings

3. Announce the vacancy on the West Chester Borough Planning Commission

IV. Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda *(Please be advised that all public comment has a 5-minute time limit.)*

V. Reports/Presentations:

VI. Old Business:

A. Approve the Minutes of the November 19 and November 20, 2024 Borough Council meetings

VII. New Business:

A. Borough of West Chester Boards/Commissions/Committees Interviews:

Board/Commission/Committee	Name
Civil Service Commission	Rich Eagles - Resident
Committee to Reestablish Rail Service to West Chester	Barbara Clarke - Nonresident

	Charlot Barker - Resident Liz Young - Resident Kimberly Bove - Resident
Historic Architectural Review Board	Rich Heiland - Resident Marissa McCarthy - Resident Laura McLaine - Resident
West Chester Library Board	Denise Polk - Resident Shirley LeClerc - Nonresident Dick Pomerantz - Nonresident
Recreation Commission	Joshua Carter - Nonresident Rich Bullotta - Resident Laura McLaine - Resident Dan Meehan - Nonresident Lawrence B. Cohen - Resident
Sustainability Advisory Commission	Laura McLaine - Resident Lawrence B. Cohen - Resident
Transportation Advisory Committee	Jim Wylie - Resident John O'Brien - Nonresident Patti Shields -Nonresident Ray Ott - Resident

B. Administration, Communication & Technology:

1) Motion to approve amendments to the Transportation Advisory Committee Ordinance; and, schedule a Public Hearing on January 15, 2025 (attachment)
Issue: Review amendments and schedule a January 15, 2025 public hearing

Committee Recommendation: 3-0

2) Discuss amendments to Rules and Procedures of Borough Council (attachment)
Issue: Review the procedures and policies of conducting Borough Council meetings; in particular: Council Committee Meetings: C 5 "Committee Agenda - "New items that are not administratively routine shall be discussed for at least two committee meetings prior to a recommendation to Council for action."

Committee Recommendation: 3-0

3) Motion to approve Trident Public Risk Solutions as the provider for the Borough's Property and Casualty; Amtrust Insurance for Workers Compensation Insurance; and, State Workers Insurance for Volunteer Firefighter Workers Compensation
Issue: Approve option for 2025 insurance rates and providers

Committee Recommendation: 3-0

4) Discuss 2025 Meetings schedule (attachment)
Issue: Review and discuss possible edits for the 2025 meeting schedule for Borough Council and Committees, Boards and Commissions; and, discuss any edits to the schedule

Committee Recommendation: 3-0

C. Parking Committee:

1) Motion to approve Hotel Indigo Parking Plan for Chestnut Street Garage (attachment)

Issue: Hotel Indigo is requesting 25 signs to be placed on the second floor of the Chestnut Street Garage, along with wayfinding signage, at a rate of $125 per month per space. They are also confirming use of 30 unsigned spaces at a rate of $60 per day. To be reviewed in 6 months.

Committee Recommendation: 2-0

D. <u>Public Works Committee:</u>

1) Motion to approve the Resolution for Pennsylvania 811 Safe Digging Month (attachment)
   Issue: Approve a Resolution to support the 2025 Safe Digging initiatives, and designating April as Safe Digging Month

   Committee Recommendation: 3-0

2) Approve a new rate of $30 fee for processing sidewalk permits and perform inspections.
   Issue: To subsidize the cost of processing permits for sidewalk repairs and installation, and inspections

   Committee Recommendation: 3-0

3) Motion to approve a one-year extension of the East Bradford/AQUA sewer agreement. (attachment)
   Issue: Approve a one-year extension

   Committee Recommendation: 3-0

E. <u>Public Safety and Quality of Life Committee</u>

1) Motion to approve 5-year Master Service Agreement with Axon Engineering
   Issue: Purchase police body worn cameras and mobile video recorder

   Committee Recommendation: 2-0

F. <u>Smart Growth</u>

1) Motion to approve HARB applications (attachment)

   a) 2024-44- 122-126 W. Market St/Roof replacement
   b) 2024-45- 10 W. Market St/External sign lighting
   c) 2024-46- 27-29 S. Darlington St/Porch replacement
   d) 2024-47 - 18-22 N. High St/Window and Roof replacement
   e) 2024-48 – 22 W. Miner St/ Patio renovation
   f) 2024-49 – 113 W. Market St/ Sign

   Issue: Review and approve the November HARB Applications

   Committee Recommendation: 2-0

G. Finance & Revenue Committee:

1) Motion to sponsor CRC Watersheds Association 2025 Cleanup (attachment)
Issue: Approve sponsorship of $500 as a Watershed Supporter for 27th annual streams cleanup on March 29, 2025

Committee Recommendation: 2-1

2) Motion to approve resolution for Real Estate tax rate 2025 (attachment)
Issue: Resolution to memorialize 2025 tax rates

Committee Recommendation: 3-0

3) Motion to approve 2025 Fee Schedule (attachment)
Issue: Review 2025 Fee Schedule

Committee Recommendation: 3-0

4) Motion to approve purchasing requests (attachments):

a. Wilson of Wallingford for $49,687.20
b. Universal Rackets for $11,088.00
c. Univar Solutions for $13,155.25
d. BSGI for $14,980.00
e. 10-8 Emergency for $39,476.24 (upfitting for 2 new patrol vehicles for 2025)
f. 10-8 Emergency for $24,024.05 (K9 unit upfitting for 2025)
g. Johnson, Mirmiran, & Thompson for $64,000.00

Issue: Review and recommend the approval of purchase orders exceeding $10,000

Committee Recommendation: 3-0

5) Motion to approve purchasing request for USALCO for $12,540.00 (attachment)
Issue: Review and recommend the approval of purchase orders exceeding $10,000

Committee Recommendation: 3-0

6) Motion to approve purchasing request for Axon Enterprises
Issue: Review and recommend the approval of purchase orders exceeding $10,000

Committee Recommendation: 3-0

VIII. Other Business:

IX. Adjournment