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Borough Council Meeting
December 18, 2024 @ 6:30 PM

Patrick McCoy, President	Member, 1 st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4 th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2 nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3 rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5 th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6 th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7 th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Public Hearings:

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 89, TITLED, "SEWERS", SECTION 89-11(B) TO REVISE THE MONTHLY SEWER RATES EFFECTIVE FEBRUARY 1, 2025.

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 104, TITLED "VEHICLES AND TRAFFIC," SPECIFICALLY TO AMEND SECTION 104-45, TITLED "SPECIAL PURPOSE PARKING ZONES ESTABLISHED, PARKING OTHERWISE PROHIBITED"; TO ADOPT A NEW SECTION 104-45.1 TITLED "PARKING PROHIBITED AT HANDICAPPED AREAS"; AND TO AMEND SECTION 104-46 TITLED, "VIOLATIONS AND PENALTIES.

Borough Council Meeting:

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements:
 - A. Announce the vacancy on the West Chester Borough Planning Commission
- IV. Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda (*Please be advised that all public comment has a 5-minute time limit.*)
- V. Comments by the Borough Council and the Mayor
- VI. Reports/Presentations:

Presentation of Citation of Congratulations by Mayor Lillian DeBaptiste to employees of the West Chester Borough Parking Services Department in recognition of their years of service:

- Tina Arasin, 36 years
- Monica Campbell, 17 years
- Elinette Conde, 20 years
- Alhassane Fomba, 14 years
- Jill Jones, 22 years
- Carolyn Roldan, 23 years

VII. Old Business:

A. Appointments to the Borough of West Chester Boards/Commissions/Committees:

Board/Commission/Committee	Name
Civil Service Commission	Rich Eagles - Resident
Committee to Reestablish Rail Service to West Chester	Barbara Clarke - Nonresident Charlot Barker - Resident Liz Young - Resident Kimberly Bove - Resident
Historic Architectural Review Board	Marissa McCarthy - Resident Laura McLaine - Resident
West Chester Library Board	Shirley LeClerc - Nonresident
Recreation Commission	Joshua Carter - Resident Laura McLaine - Resident Dan Meehan - Nonresident Lawrence B. Cohen - Resident
Sustainability Advisory Commission	Laura McLaine - Resident Lawrence B. Cohen - Resident
Transportation Advisory Committee	Jim Wylie - Resident John O'Brien - Nonresident Patti Shields - Nonresident Ray Ott - Resident

B. Motion to sponsor CRC Watersheds Association 2025 Cleanup (attachment)

Issue: Approve sponsorship of \$500 as a Watershed Supporter for 27th annual streams cleanup on March 29, 2025

C. Approve Resolution relative to amended Ordinance, Chapter 104 “Vehicles & Traffic” (attachment)

D. **Consent Agenda:**

1. Motion to approve amendments to the Transportation Advisory Committee Ordinance; and, schedule a Public Hearing on January 15, 2025 (attachment)
Issue: Review amendments and schedule a January 15, 2025 public hearing
2. Motion to approve Trident Public Risk Solutions as the provider for the Borough’s Property and Casualty; Amtrust Insurance for Workers Compensation Insurance; and, State Workers Insurance for Volunteer Firefighter Workers Compensation
Issue: Approve option for 2025 insurance rates and providers
3. Motion to approve 2025 Meetings schedule (attachment)
Issue: Review and discuss possible edits for the 2025 meeting schedule for Borough Council and Committees, Boards and Commissions; and, discuss any edits to the schedule
4. Motion to approve Hotel Indigo Parking Plan for Chestnut Street Garage (attachment)
Issue: Hotel Indigo is requesting 25 signs to be placed on the second floor of the Chestnut Street Garage, along with wayfinding signage, at a rate of \$125 per month per space. They are also confirming use of 30 unsigned spaces at a rate of \$60 per day. To be reviewed in 6 months.
5. Motion to approve the Resolution for Pennsylvania 811 Safe Digging Month (attachment)

Issue: Approve a Resolution to support the 2025 Safe Digging initiatives, and designating April as Safe Digging Month

6. Motion to approve a new rate of \$30 fee for processing sidewalk permits and perform inspections.
Issue: To subsidize the cost of processing permits for sidewalk repairs and installation, and inspections
7. Motion to approve a one-year extension of the East Bradford/AQUA sewer agreement (attachment)
Issue: Approve one-year extension of East Bradford/AQUA sewer agreement
8. Motion to approve 5-year Master Service Agreement with Axon Engineering
Issue: Purchase police body worn cameras and mobile video recorder
9. Motion to approve HARB applications (attachment)

- a. 2024-44- 122-126 W. Market St/Roof replacement
- b. 2024-45- 10 W. Market St/External sign lighting
- c. 2024-46- 27-29 S. Darlington St/Porch replacement
- d. 2024-47 - 18-22 N. High St/Window and Roof replacement
- e. 2024-48 – 22 W. Miner St/ Patio renovation
- f. 2024-49 – 113 W. Market St/ Sign

Issue: Approve the November HARB applications

10. Motion to approve resolution for Real Estate tax rate 2025 (attachment)
Issue: Resolution to memorialize 2025 tax rates

11. Motion to approve 2025 Fee Schedule (attachment)
Issue: Review 2025 Fee Schedule

12. Motion to approve purchasing requests (attachments):

- a. Wilson of Wallingford for \$49,687.20
- b. Universal Rackets for \$11,088.00
- c. Univar Solutions for \$13,155.25
- d. BSGI for \$14,980.00
- e. 10-8 Emergency for \$39,476.24 (upfitting for 2 new patrol vehicles for 2025)
- f. 10-8 Emergency for \$24,024.05 (K9 unit upfitting for 2025)
- g. Johnson, Mirmiran, & Thompson for \$64,000.00

Issue: Approve purchasing orders totaling over \$10,000

13. Motion to approve purchasing request for USALCO for \$12,540.00
Issue: Review and recommend the approval of purchase orders exceeding \$10,000

14. Motion to approve purchasing request for Axon Enterprises
Issue: Review and recommend the approval of purchase orders exceeding \$10,000

15. Motion to approve the Minutes of the November 19 and November 20, 2024 Borough Council meetings

VIII. New Business:

IX. Other Business:

X. Adjournment