



Public Safety & Quality of Life Committee Meeting
July 9, 2025 @ 6:00 PM
This meeting is recorded for public record.

Committee Members:

Lisa Dorsey, Chair
Nicole Scimone
Brian McGinnis

Chief of Police West Chester Police Department: Joshua Lee

Director of Parks & Recreation: Keith Kurowski

Borough Manager: Sean Metrick

Fire Chief West Chester Fire Department: Mark Scanlon

Director of Operations Good Fellowship Ambulance Club: Justin Robbins

Public Safety & Quality of Life Committee Meeting:

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda. Please be advised that all public comment has a 5-minute time limit.

IV. Reports

A. Monthly WCFD Report

B. Monthly WCPD Report

C. Monthly GFAC Report

V. Old Business

A. Approve June 2025 meeting minutes

B. Discuss proposed Humane Pet Retail Shops Ordinance in the Borough of West Chester
Issue: Review Draft Ordinance

VI. New Business

A. Discuss traffic issues and pedestrian safety along East Virginia, North Matlack and North Franklin Streets.

Issue: Residents seeking traffic study and possible traffic-calming solutions for the safety of neighbors walking in an area without sidewalks

B. Motion to approve special events applications (attachment)

1. Discuss Lafayette Events to be finalized in preparation for July 26
2. 10.18.25 Unite 4 HER 5k and fun run
3. 12.13.25 Christkindl Market – Downtown West Chester

Issue: Review and approve special events applications

VII. Other Business

A. Traffic Study

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.



West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Monthly Report June 2025

Incident Summary

Total Incidents for June:	164
West Chester Borough:	75
East Bradford Township:	20
West Goshen Township:	22
Birmingham Township:	6
Thornbury Township:	6
Westtown Township:	15
Mutual Aid Responses:	20
Total Time in Service:	65:46:42
Average Manpower:	6.4

Total Incidents for 2025:	847
West Chester Borough:	369
East Bradford Township:	79
West Goshen Township:	161
Birmingham Township:	16
Thornbury Township:	40
Westtown Township:	84
Mutual Aid Responses:	98
Total Time in Service:	382:37:41
Average Manpower:	8.0

Training/Activity Summary

June	
Total Training Hours:	580:00
Total Activity Hours:	420:45

2025	
Total Training Hours:	5977:15
Total Activity Hours:	4442:45

Property Loss

June		
	Property	Contents
Pre Incident Value:	\$1,082,500.00	\$351,000.00
Estimated Loss:	\$260,000.00	\$56,000.00

2025		
	Property	Contents
Pre Incident Value:	\$22,140,473.00	\$6,665,250.00
Estimated Loss:	\$587,723.00	\$107,150.00

Significant Incidents

June 19 - Multiple storm-related incidents

June 19 - House Fire / Westbourne Rd, Westtown Township

June 20 - House Fire / Patrick Avenue, West Goshen Township

June 21 - Vehicle Fire / E Marshall Street, West Goshen Township



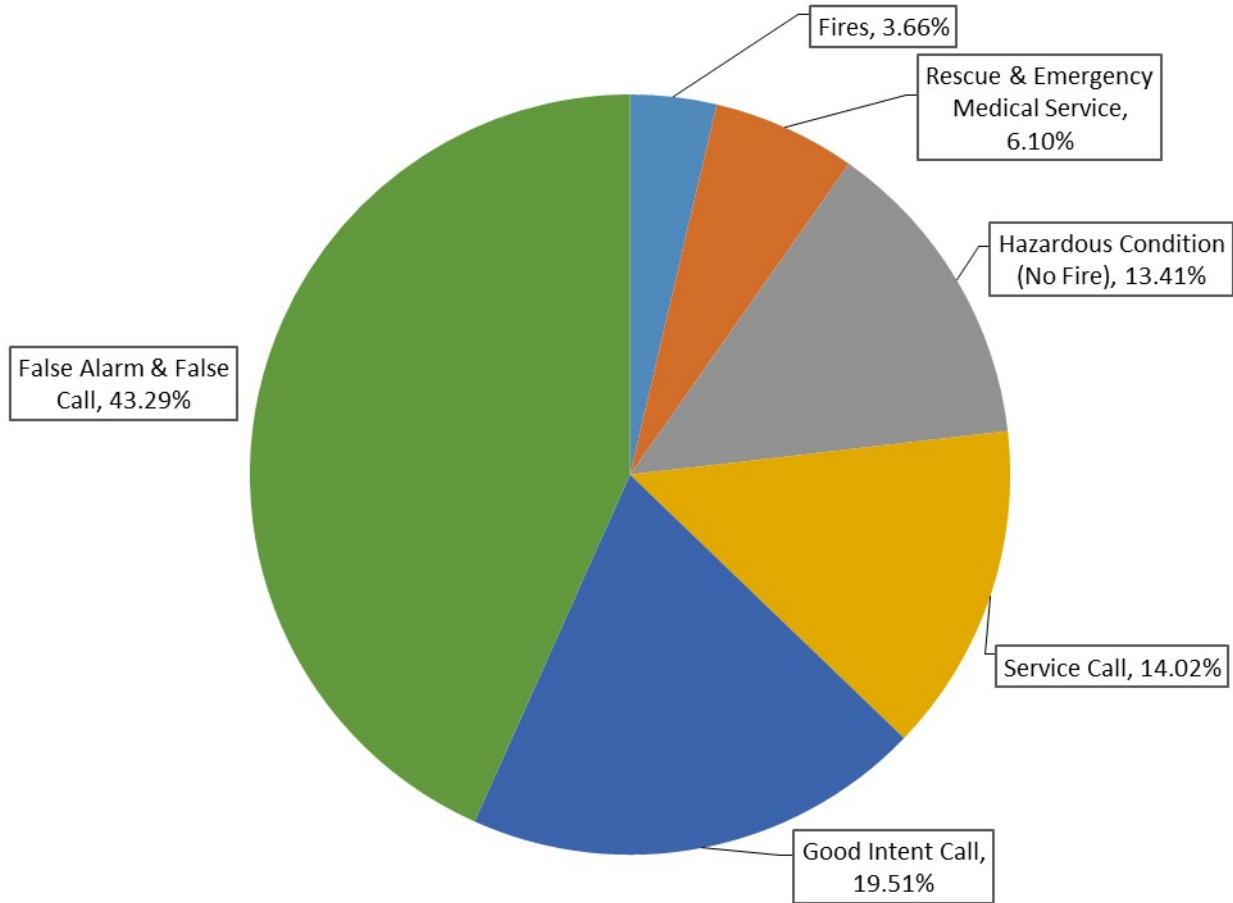
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types June 2025



Major Incident Type	# Incidents	% of Total
Fires	6	3.66%
Rescue & Emergency Medical Service	10	6.10%
Hazardous Condition (No Fire)	22	13.41%
Service Call	23	14.02%
Good Intent Call	32	19.51%
False Alarm & False Call	71	43.29%
Total	164	100.00%



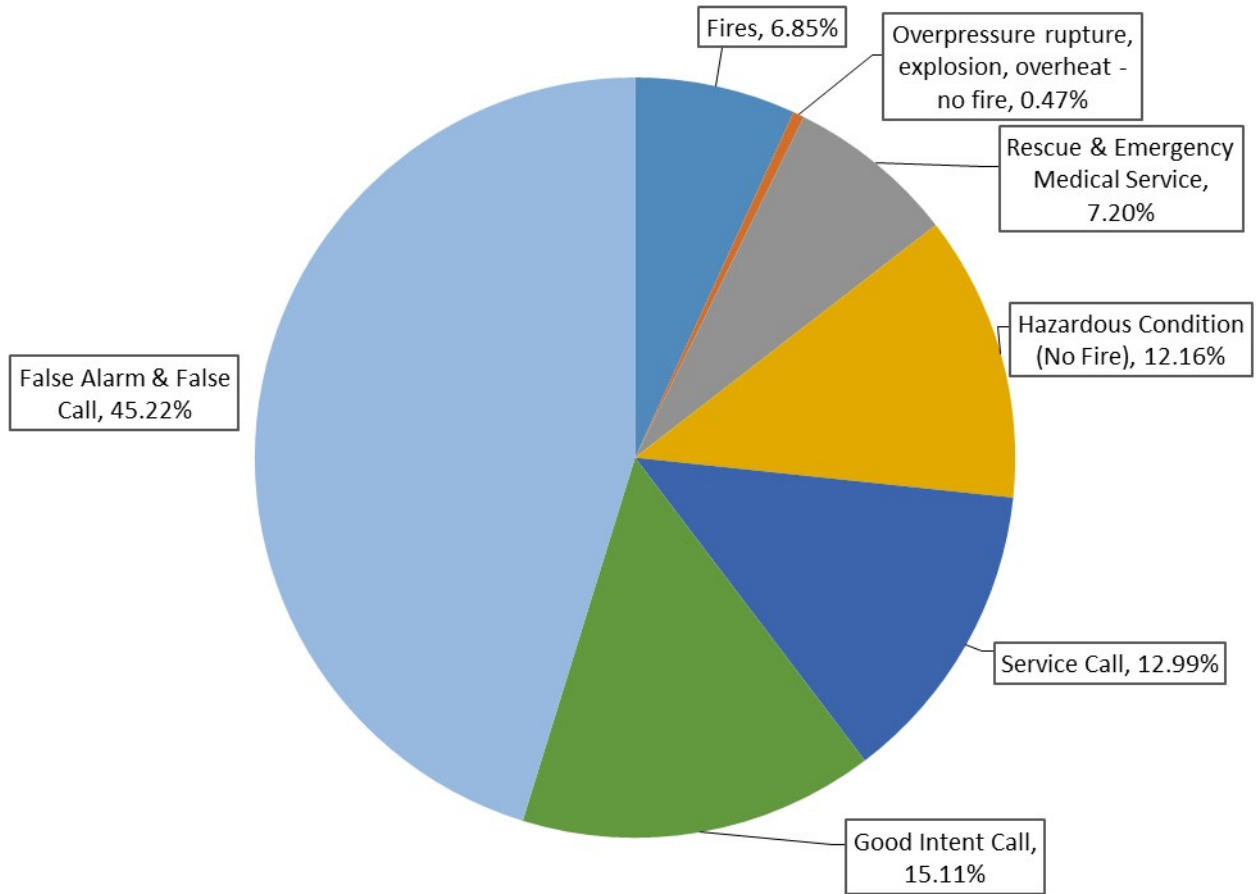
West Chester Fire Department

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WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2025



Major Incident Type	# Incidents	% of Total
Fires	58	6.85%
Overpressure rupture, explosion, overheating - no fire	4	0.47%
Rescue & Emergency Medical Service	61	7.20%
Hazardous Condition (No Fire)	103	12.16%
Service Call	110	12.99%
Good Intent Call	128	15.11%
False Alarm & False Call	383	45.22%
Total	847	100.00%



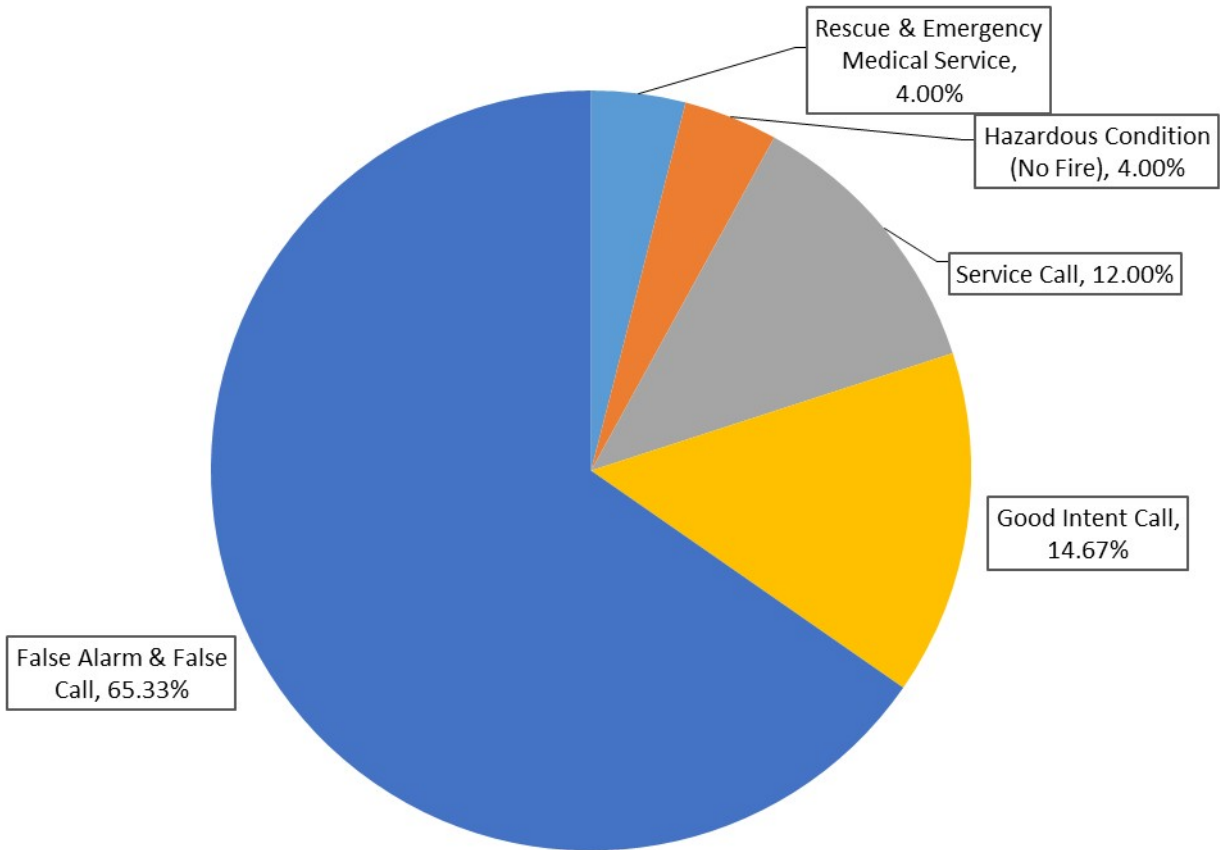
West Chester Fire Department

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WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types June - West Chester Borough



Major Incident Type	# Incidents	% of Total
Rescue & Emergency Medical Service	3	4.00%
Hazardous Condition (No Fire)	3	4.00%
Service Call	9	12.00%
Good Intent Call	11	14.67%
False Alarm & False Call	49	65.33%
Total	75	100.00%



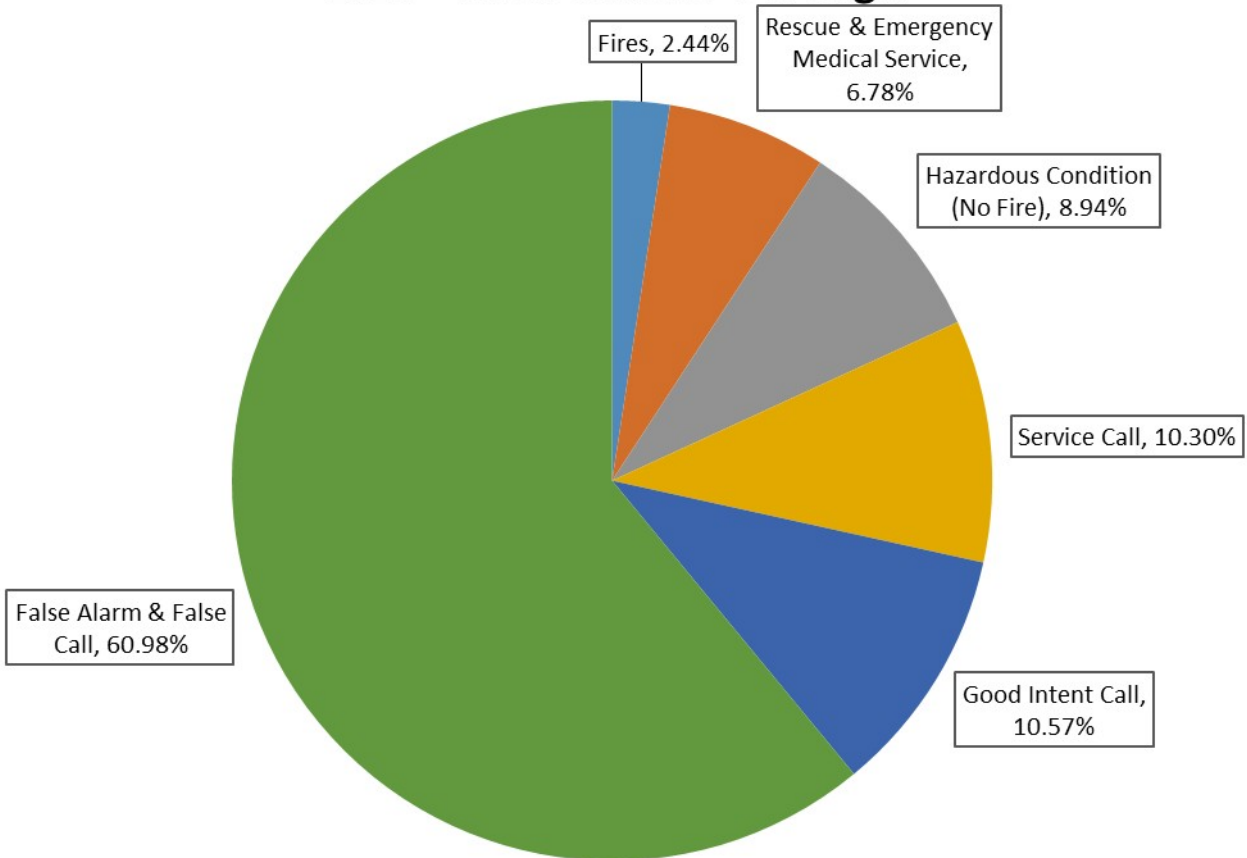
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2025 - West Chester Borough

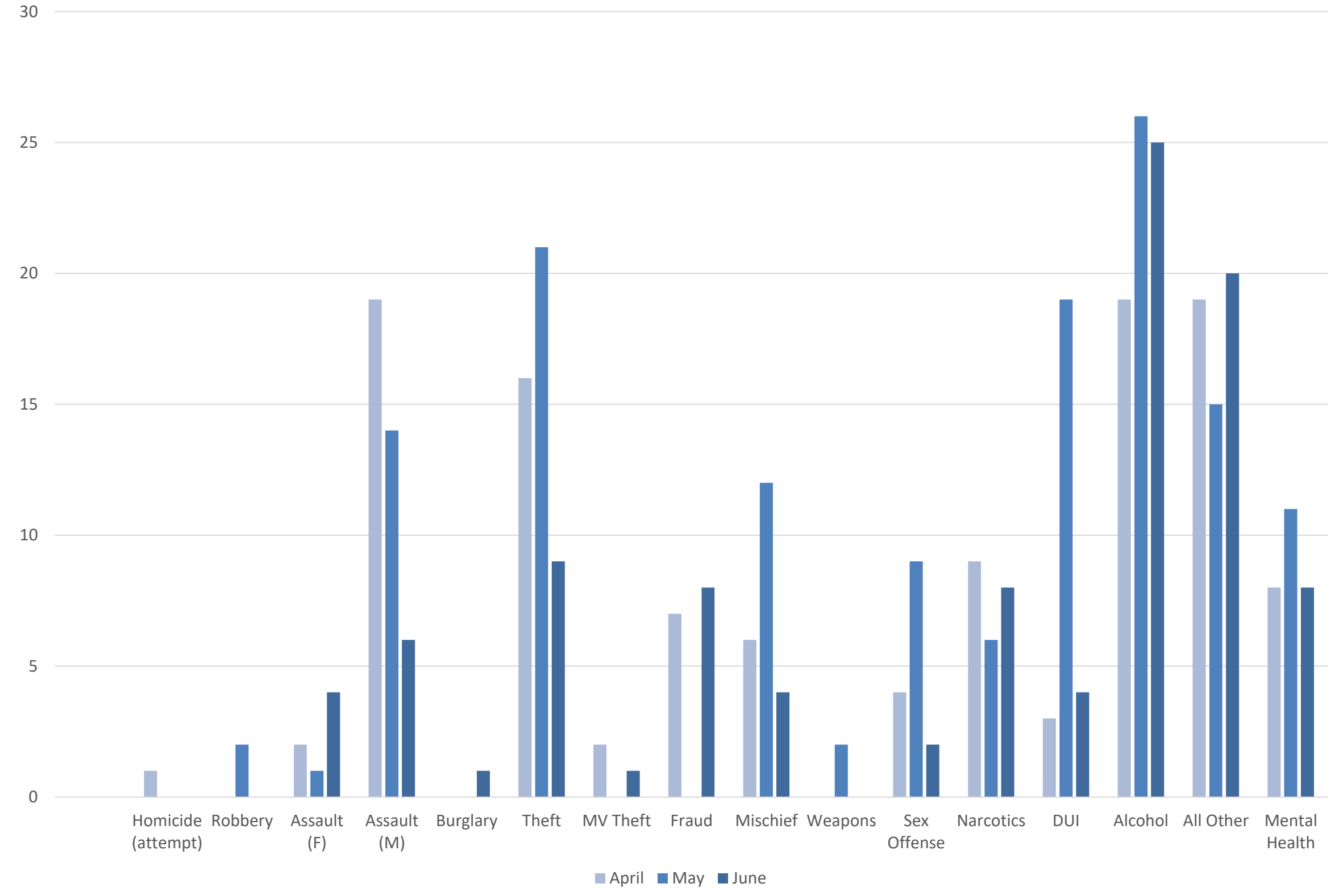


Major Incident Type	# Incidents	% of Total
Fires	9	2.44%
Rescue & Emergency Medical Service	25	6.78%
Hazardous Condition (No Fire)	33	8.94%
Service Call	38	10.30%
Good Intent Call	39	10.57%
False Alarm & False Call	225	60.98%
Total	369	100.00%

WCPD Monthly Report



Calls for Service Reported



Update:

K9 Nitro is in service

One year old Belgian Malinois

Patrol and Explosives detection





K9 Nitro

K9 Nitro is in service

One year old Belgian Malinois

Patrol and Explosives detection



Get in Touch:

For more information



PoliceChief@west-chester.com



401 East Gay Street, West Chester,
PA 19380



+610.436.1323



www.west-chester.com

ORDINANCE NO. ____ - 2025

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 37, ANIMALS TO ADD A NEW ARTICLE VII TO BE ENTITLED "SALE OF DOGS, CATS AND RABBITS" TO PROVIDE FOR REGULATIONS AND RESTRICTIONS UPON THE SALE OF DOGS, CATS AND RABBITS WITHIN THE BOROUGH AND TO RENUMBER THE CURRENT ARTICLE VII. VIOLATIONS. TO BE ARTICLE VIII CONTINUING TO PROVIDE FOR THE SAME VIOLATION AND PENALTY PROVISIONS.

BE IT ENACTED AND ORDAINED, and it is hereby enacted by the authority of the Council of the Borough of West Chester that Chapter 37 of the Code of the Borough of West Chester, titled, "ANIMALS," shall be amended as follows:

SECTION 1. The current Article VII. Violations. shall be renumbered as Article VIII. and a new article entitled and numbered as Article VII. Sale of Dogs, Cats and Rabbits shall be adopted and read as follows:

"Article VII. Sale of Dogs, Cats and Rabbits.

A. Definitions.

As used in this Part, the following terms have the meaning indicated, unless a different meaning clearly applies from the context:

ANIMAL RESCUE ORGANIZATION — A nonprofit organization incorporated under the law of any state and exempt from federal taxation under Section 501(c)(3) of the Federal Internal Revenue Code, as amended, and whose principal purpose is the prevention of cruelty to animals and whose principal activity is to rescue sick, injured, abused, neglected, unwanted, abandoned, orphaned, lost, or displaced animals and to adopt them to good, permanent homes. "Animal rescue organization" shall not include any entity that breeds animals or that: 1) is located on the same premises as; 2) has any personnel in common with; 3) obtains, in exchange for payment or any other form of compensation, dogs or cats from; or 4) facilitates the sale of dogs or cats obtained from a person that breeds animals.

ANIMAL SHELTER — either:

1. A facility maintained or operated by a nonprofit organization incorporated under the law of any state and exempt from federal taxation under Section 501(c)(3) of the Federal Internal Revenue Code, as amended, and whose principal purpose is the prevention of cruelty to animals and whose principal activity is to rescue sick, injured, abused, neglected, unwanted, abandoned, orphaned, lost, or displaced animals and to adopt them to good, permanent homes; or
2. A facility maintained, operated by, or under contract with a political subdivision of any state for the impoundment and care of seized, stray, homeless, abandoned, unwanted, or surrendered animals.

CAT — Any member of the species *Felis catus*.

DOG — Any member of the species *Canis familiaris*.

OFFER FOR SALE — To display or proffer for acceptance.

RABBIT – any member of the species *Oryctolagus cuniculus domesticus*.

RETAIL PET STORE — A commercial establishment that sells or offers for sale animals on its premises. "Retail pet store" shall not include an animal shelter, an animal rescue organization, or an individual selling only animals that the individual has bred and raised.

SELL — To exchange for consideration, barter, trade, lease, or otherwise transfer.

B. Prohibition of Sale of Dogs, Cats and Rabbits.

1. It shall be unlawful for a retail pet store, as defined in this Article, to sell, offer for sale, deliver, barter, auction, or transfer a dog, cat or rabbit.
2. Nothing in this Article shall be construed to prohibit a retail pet store from providing space to either an animal shelter or to an animal rescue organization, whether such shelter or organization is located within or outside the Commonwealth of Pennsylvania, for the purposes of displaying dogs, cats or rabbits available for adoption.
3. In the event that an animal shelter or animal rescue organization is determined by the Borough of West Chester to be substantially out of compliance with animal welfare standards, laws or regulations, the retail pet store displaying dogs, cats and rabbits available for adoption will be precluded from offering animals from said organization until the organization's compliance is remediated to the satisfaction of the Borough.
4. This Article shall not apply to the display, sale, offer for sale, delivery, bartering, auction, giving away, or transfer of dogs, cats and rabbits from the premises on which they were bred and reared."

SECTION 2. SEVERABILITY. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of Council of the Borough of West Chester that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

SECTION 3. REPEALER. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 4. EFFECTIVE DATE. This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS _____ DAY OF _____, 2025.

ATTEST:

**COUNCIL FOR THE BOROUGH
OF WEST CHESTER**

Sean Metrick, Secretary

By: _____
Patrick McCoy, President

APPROVED THIS _____ DAY OF _____, 2025.

Lillian L. DeBaptiste, Mayor

Accident data for the following areas over the last 10 years:

- Franklin Street between Marshall Street and Goshen Road
- Virginia Avenue between High Street and Franklin Street
- Matlack Street between Marshall Street and Goshen Road

Injury Crashes - 0

No Injury Crashes - 2

July 29, 2021 - Driver swerved to avoid a dog and struck a pole in the area of Virginia Avenue and Walnut Street. Arrested for DUI

December 12, 2018 - Driver turned westbound onto Virginia Avenue from Walnut Street and struck a car that was stopped at the stop sign on Virginia Avenue.

Hit and Run Crashes - 3

December 12, 2022 - Hit and run in the 500 block of North Matlack Street of a parked car – minor damage

November 26, 2020 - Hit and run in the 500 block of North Matlack Street of a parked car – minor damage

August 8, 2020 - Hit and run in the 700 block of North Franklin Street of a parked car – minor damage

West Chester

12 noon -2 pm: “*Walk with Lafayette*”- Be reviewed by Lafayette at the spot where he stood in 1825. A five-block walking tour for youth groups and their chaperones. Will start from the steps at Horticultural Hall. A free event with registration required through the Borough Parks and Recreation. Participation will be limited.

*

3 pm to 5 pm: ‘*Faux Dinner Reenactment*’– Join us at West Chester Borough Hall as we recreate with toasts and music by the Lenape Brass and based on *Futhey and Cope’s* 1881 history of this event. A free activity with registration required through Borough Parks and Recreation. Participation will be limited. *

6 pm -9 pm:”*Lafayette’s Ball*”– An evening of music, dancing and good times celebrating Lafayette’s return to West Chester will be held at the Chester County History Center. \$75.00 per person. Contact CCHC for details and registration.

9 pm – 9:30 pm: “*Goodnight Lafayette*”– A closed event at Gay and Church Streets for members of the West Chester Historical Commission and attendees of CCHC’s ‘*Lafayette Ball*’to say goodnight to Lafayette where he stayed in 1825. The passing public may be included. *

*SUBJECT TO APPROVAL OF THE BOROUGH OF WEST CHESTER

Unit 4 HER 5k / Fun run & walk
10/18/25

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received:

6/30/25

Date Payment(s) Received:

YES N/A

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

10/18/25 8-9am 9-10³⁰am 10³⁰-12

Map of the Event or Location of the Event

List of Streets to be Closed for the Event

Gay & Market b/w Market & Darlington, Market & Darlington

List of Borough Services requested - to be reviewed by West Chester Borough

WCPD, WCPW, WC Parking

Non-refundable application fee - may be cash, check, or money order

paid online \$250

Applicant's Certificate of Insurance

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

List of Sub-Contractors with Certificates of Insurance

Proof of public transportation approval if public streets are to be closed

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Public Works

YES

NO

Date: _____

Approved by Parking Department

YES

NO

Date: _____

Approved by Parks and Recreation

YES

NO

Date: _____

Approved by Police Department

YES

NO

Date: _____

Approved by Borough Council

YES

NO

Date: _____

Notes:



West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police

Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: Unite for HER Run/walk

Event Date: October 18, 2025 Start Time: 8:45am End Time: 11:00am

Name of Organization Hosting Event: Unite for HER

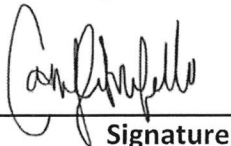
Person Responsible for Payment of Fee: Cameron Cotrufello

Address of Person Responsible for Fee: 22 E King Street, WC PA 19355

Phone Number of Person Responsible: [REDACTED]

Number of Police Officers Requested: however many needed to facilitate this new setup

I, Cameron Cotrufello certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.


Signature

June 30, 2025

Date

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 6/11/25 Date Payment(s) Received: _____

YES N/A

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

12/13/25 8a-11a / 11a-6p / 6p-8pm

Map of the Event or Location of the Event

List of Streets to be Closed for the Event

See map

List of Borough Services requested - to be reviewed by West Chester Borough

WC PD, WCPW, WC Parking

Non-refundable application fee - may be cash, check, or money order

Applicant's Certificate of Insurance

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

List of Sub-Contractors with Certificates of Insurance

Proof of public transportation approval if public streets are to be closed

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Public Works YES NO Date: _____

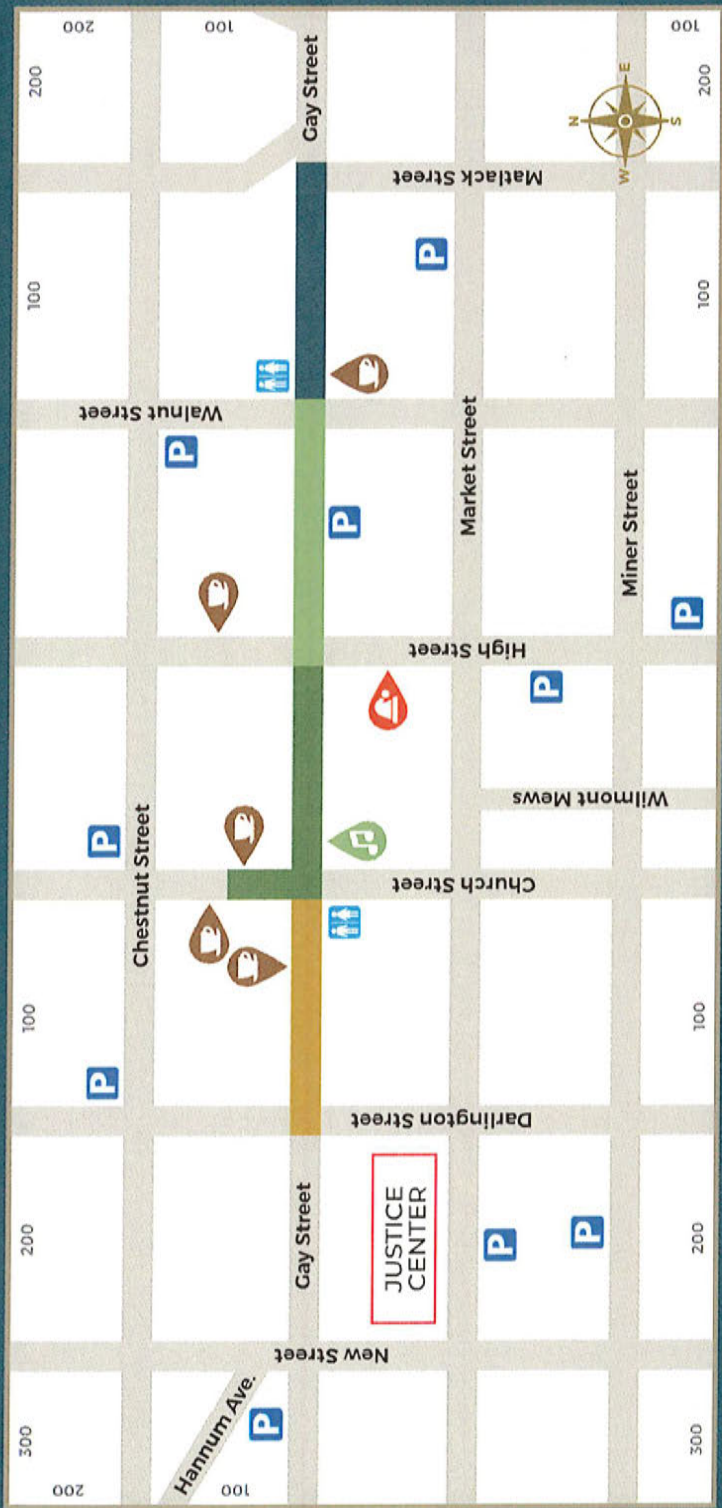
Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: _____

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:



OUTDOOR HOLIDAY MARKET

GAY STREET, DOWNTOWN WEST CHESTER





OVER
100
VENDORS

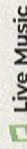
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BLOCK SPONSORS

See complete vendor list on our website

-  Renewal by Andersen of Greater Philadelphia
-  Buckley Brion McGuire & Morris, LLP
-  West Chester University
-  West Chester Downtown Foundation



Live Music
Jack Loew Plaza
44 W. Gay St.



Photos with Santa
M&T Bank
10 N. High St.
2pm - 4pm



Coffee Shops

Thank You to Our Sponsors



5TH ANNUAL

Christkindlmarkt

PRESENTED BY THE WEST CHESTER
DOWNTOWN FOUNDATION

SATURDAY
DECEMBER 14TH
11AM — 7PM
RAIN OR SHINE!

DowntownWestChester.com/Christkindlmarkt



West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: Christ Kindmarkt

Event Date: 12-13-2025 Start Time: 11 a.m. End Time: 6 p.m.

Name of Organization Hosting Event: West Chester BID

Person Responsible for Payment of Fee: West Chester BID

Address of Person Responsible for Fee: 137 N High St, West Chester PA

Phone Number of Person Responsible: [REDACTED]

Number of Police Officers Requested: 6 or less

I, John O'Brien certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

[Signature]
Signature

6-11-2025
Date



- Traffic Flow on Marshall
- Lower speed limit to 15mph
- Speed bumps
- Sidewalks

Sidewalk gap analysis

Action Steps

- TAC can work on framework of circulation plan for comprehensive plan update
 - Traffic calming – paint, markers
 - Traffic calming – stormwater – Brandywine Creek/ Taylor Run
- Interventions at stop-controlled intersections.
 - Signs – pedestrian and children
 - Crosswalks - paint refresh