



ACT Committee Meeting
September 9, 2025 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:

Bryan Travis, Chair
Brian McGinnis
Shelia Vaccaro

Chief Information Security Officer: William Mann

Director of Human Resources:

Borough Manager: Sean Metrick

ACT Committee Meeting:

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. Quarterly Report: William Mann, CGCIO – Chief Information Security Officer

B. IT Budget Preliminary Budget Presentation for 2026

V. Old Business

A. Approve ACT August 2025 minutes

B. Discuss special event procedures for discounted fee
Issue: Continue discussion on definition and process of public events

C. Motion to schedule a Public Hearing to adopt Community Campus Committee to amend Chapter 3-38 (attachment)
Issue: Review amendment

D. Motion to schedule a public hearing to approve Comcast agreement.
Issue: Schedule a public hearing regarding cable franchise renewal for West Chester Borough

VI. New Business

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.