



Borough Council Meeting Voting Session
September 17, 2025 @ 6:30 PM
This meeting is recorded for public record.

Patrick McCoy, President	Member, 1st Ward	Term Expires: 12/31/25
Nicole Scimone, Vice President	Member, 4th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/25
Sheila Vaccaro	Member, 5th Ward	Term Expires: 12/31/25
Bernie Flynn	Member, 6th Ward	Term Expires: 12/31/27
Lisa Dorsey	Member, 7th Ward	Term Expires: 12/31/25

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

I. Public Hearings

- A. An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, amending the Code of the Borough of West Chester, Chapter 66, titled "Housing and Property Maintenance" to amend Section 66-2 titled "amendments, additions and deletions", by amending Section R which adopted a new Chapter 10, Section 1000.1 "purpose/legislative findings" and Section 1006.E(3) to increase the points for violations of Chapter 73 noise and Chapter 84 nuisance.

II. Call to Order

III. Pledge of Allegiance

IV. Announcements

A. Acknowledgment of Employees:

The Borough of West Chester is appreciative of the hard work and dedication of our long time employees that celebrated work anniversaries:

30 Years of service: Robert Kuehn

25 years of service: Chief Joshua Lee, Dana DiDomenico, Varday Jacobs, Derrick Jackson, Paul Widmayer

20 years of service: Jeffrey Gallo, Christopher Daly

15 years of service: Alhassane Fomba, Brad Bergey, Jason Francart, Staci King

10 years of service: Jeff Carbohn

V. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit

which is at the discretion of the Council President and/or Chair.

VI. Comments by the Borough Council and the Mayor

VII. Reports/Presentations

VIII. New Business

IX. Old Business - Discussion

- A. Motion to schedule a public hearing on October 15, 2025 regarding Comcast's past performance under its current franchise agreement
Issue: Schedule a public hearing regarding cable franchise renewal for West Chester Borough

X. Old Business - Consent

- A. Motion to schedule a Public Hearing on October 15, 2025 to amend certain regulations in Subsection 3-38.T - Community Campus Committee (attachment)
Issue: Review amendment

- B. Motion to approve Special Events parking policy (attachment)
Issue: Approve policy to administer fees for special events in garages and lots that occur in town center.

- C. Motion to approve Resolution to enter into an intergovernmental agreement with West Goshen Township for maintenance of roads. (attachment)
Issue: Review agreement for road maintenance

- D. Motion to approve the sale of four (4) decommissioned police vehicles

- E. Motion to approve purchasing requests (attachment):

- i. CDW-Barracuda Firewall Renewals - \$11,034.72
 - ii. Hewlett Packard - Lease Servers (3 of 5) - \$15,816.76
 - iii. Munibilling SPF Software – 2026 - \$20,181.00
 - iv. Platelogiq – \$11,200.00
 - v. Battavio - \$18,584.04
 - vi. Univar Soda Ash September 2025 – 16,268.16
 - vii. Usalco 57 - \$15,280.00
 - viii. William S Malany and Sons - Chestnut Garage EV Charging - \$11,770.00

Issue: Approve monthly purchase orders over \$10,000

- F. Motion to approve the 2026 Minimum Municipal Obligation prepared by Acrisure for police, non-uniform and defined contribution plans (attachment)

- G. Motion to approve resolution for a mutual aid agreement with WCRERT (attachment)
Issue: Approve Mutual Aid Agreement

- H. Motion to approve the request from GFAC to allow temporary sign installation on

Borough properties (attachment)

Issue: Review request from GFAC to allow signs on Borough properties for fundraising purposes

- I. Motion to direct Solicitor to schedule a public hearing on November 19, 2025 to amend Chapter 112-602 Zoning, referencing curbs and streets (attachment)
Issue: Schedule a public hearing to amend Chapter 112-602 Zoning, referencing curbs and streets
 - J. Motion to direct Solicitor to prepare a zoning amendment to the *build to line* (attachment)
Issue: Discuss recommendation from the Planning Commission
 - K. Motions directing the Solicitor to attend Zoning Hearing Board (attachment)
 - i. Motion to send Solicitor to the Zoning Hearing to oppose 1032- 436 N. Church St: Decrease allowable side yard and rear yard setback
 - ii. Motion for no Solicitor attendance at the Zoning Hearing 1033-210-214 W. Washington St: Exceed allowable building coverage
 - L. Motion to approve HARB applications (attachment)
Issue: Consider a Motion to approve the August HARB Certificate of Appropriateness
 - 1. 2025-27: 18 S. Church St-Replace porch roof
 - 2. 2025-28: 20 N. Matlack St-Replace mural
 - M. Motion to appoint Aaron Flook as the Zoning Officer.
 - N. Motion to grant the request from the Public Arts Commission to release the Call to Art for mural on the 200 block of East Gay Street (attachment)
 - O. Motion to schedule a Public Hearing on October 15, 2025 to enact an Ordinance reauthorizing the West Chester Business Improvement District five-year Final Plan.
 - P. Approve August 19, 20 and 28 Borough Council Meeting Minutes
- XI. Other Business
- XII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.