



ACT Committee Meeting
October 7, 2025 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:

Bryan Travis, Chair
Brian McGinnis
Shelia Vaccaro

Chief Information Security Officer: William Mann

Director of Human Resources:

Borough Manager: Sean Metrick

ACT Committee Meeting:

I. Call to Order

II. Announcements

A. Announce Public Hearings - October 15 2025 @ 6:30 PM:

- i. Public Hearing for comments on Comcast's past performance under its current franchise agreement
- ii. Public Hearing to amend certain regulations in Subsection 3-38.T - Community Campus Committee
- iii. Public Hearing to enact an Ordinance reauthorizing the West Chester Business Improvement District five-year Final Plan.

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

V. Old Business

A. Approve September 2025 meeting minutes (attachment)

B. Discuss special event procedures for discounted fee (attachment)
Issue: Continue discussion on definition and process of public events

VI. New Business

A. Motion to approve a Resolution for participation in Pennsylvania Audubon Society Bird Town Program (attachment)
Issue: Review and consider Resolution to commit to ecological initiatives and be recognized as a Bird Town Pennsylvania community

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.