



Public Works Committee Meeting  
**October 7, 2025 @ 6:30 PM**  
*This meeting is recorded for public record.*

**Committee Members:**

Bernie Flynn, Chair  
Sheila Vaccaro  
Bryan Travis

**Interim Director of Public Works:** Donald Anderson

**Wastewater Director:** Sean Mitchell

**Director of Parks & Recreation:** Keith Kurowski

**Borough Manager:** Sean Metrick

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**Public Works Committee Meeting:**

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. Engineers' report (attachment)

B. Public Works – 2026 budget (attachment)

C. Wastewater – 2026 budget (attachment)

D. Parks & Recreation – 2026 budget (attachment)

V. Old Business

A. Discuss amendment to Chapter 102 Trees

VI. New Business

VII. Other Business

VIII. Adjournment

Visit [www.west-chester.com](http://www.west-chester.com) for access to all attachments.

Agendas are posted to [www.west-chester.com](http://www.west-chester.com) by noon 3 business days prior to the meeting.

## PENNONI/WEST CHESTER BOROUGH COORDINATION MEETING

Mon., September 29, 2025, 12:00 PM

Pennoni: Nate, John, Mike E., Matt M.

Borough: Sean Metrick, Don A., Ramsey, Will, Sean Mitchell, ~~Keith K.~~, Aaron

### **Agenda:**

#### Capital:

##### *Garages*

- Up On the Roof event feedback (9/4/25 structural review/recommendations)
- Garage Assessments (proposal sent 9/8/25)

##### *John O. Green Park (Keith)*

- Assist with 2025 splash pad renovations as needed
- Completed PA DCED Grant Application (5/31) for future park phase(s)

##### *Hoopes Park*

- Met with Friends group
- Playground improvements/grant opportunities

##### *Racquet Center/Hoopes Park (Keith/John)*

- Minor punchlist items pending
- Final payment pending completion of minor punchlist items
- Can assist with grant closeout as needed

##### *Goose Creek (Public Works) Green Infrastructure (John)*

- Pennoni is preparing 'record'/red-lined plans and final sediment reduction calculation for grant closeout
- Pennoni can assist with grant closeout as needed

##### *Taylor Run Stream Restoration Update (John)*

- PADEP Joint Permit has been received
- Scheduling the preconstruction meeting with the contractor for the week of 10/6/25 (looking like either 10/8, 10/9 or 10/10); Waiting on contractor response to exact date and time
- Anticipated start either the second or third week of October
- Contract Execution - the contractor is revising the Certificate of Insurance to meet the requirements of the contact documents. Upon receipt, they will be mailing to Pennoni for review and execution by the Borough
- Will W. - coordinating outreach to adjacent property owners
- Borough to execute permit acknowledgement form/Pennoni send to PADEP
- PADEP to be notified 15 days prior to construction (Pennoni will do this week)

##### *Maple Alley Sanitary Sewer Upgrades (Mike E./Sean Mitchell)*

- TV inspection, utility locating, pipe cleaning, and field survey – complete
- Soft dig test pits – Blood Hound expected to be complete on/by October 1

- A review meeting of the ±80% plan submission between Sean Mitchell and Pennoni occurred on 6/11/25. The Borough has done additional utility investigations, and the plans have been revised accordingly. Upon completion of soft dig/test pits, the plans will be updated further as needed.
- Bid documents are currently being prepared.
- Planning to only bid Phase 1 now for construction in 2026 with Phase 2 bid separately in 2027.
- Soft digs and utility supplier coordination encountered major communications ductbank conflict at Union St (Phase 2) and another communications ductbank crossing at Nields St (Phase 1). The depth of the ductbank at Nields has not been test pitted yet.
- Holding off on preparation of the WQM Permit application until PADEP issues CAP/CMP and Sewage Facilities Planning approvals
- The WQM Permit application cannot be submitted to PADEP until those approvals are issued
- Phase 1 construction needs to happen while WCU is out of session between late May and early August.
- If DEP approvals are obtained by January 2026, following is a tentative schedule:
  - Construction bid advertisement - February
  - Bids due - March
  - Award - April
  - Notice to Proceed - May
  - Construction (assume 30 days lead time for materials) - June-August

#### Land Development/SWM Permitting (Nate):

##### *732-734 S. Matlack St. (Megill)*

- Pennoni issues 9/19/25 Financial Security Release Recommendation No. 2 (Final)
- As-built plans submitted and adequate
- Site visits to confirm all improvements completed and site conditions adequate

##### *The Michaels Org., N. Adams St., ZHB/Special Exception*

- No action

##### *410 S. High St. (Prelim.)*

- Possible project reboot to townhouses
- New *Unified Residential District* pending

##### *250 E. Market St. (Final)*

- Awaiting PADEP review of the CAP/CMP
- Resubmission received; Pennoni reviewing revised submission
- To do: Pennoni set up mtg. to review w/Aaron

##### *Axle Square LLC, 210-214 W. Washington*

- Extension granted; received ZHB approvals, anticipating resubmission shortly

##### *Wyeth Site*

- Borough team coordination call completed 7/7; Pennoni reviewing revised submission
- To do: Pennoni set up mtg. to review w/Aaron

SWM Permits (Nate):

- 650 N. Franklin underway; periodic site visits
- Giant retaining wall/ADA ramp modifications resubmission – Pennoni reviewing
- Lugo-Geigel 747 S. Matlack St. – Pennoni reviewing
- 340 E. Barnard St. – Pennoni reviewing (PADEP CAP/CMP area)
- 747 S. Matlack St. – Pennoni reviewing
- SWM permit list via WW

Sanitary Sewer (Mike E., Sean Mitchell):

PADEP CAP/CMP - Goose Creek Policy Status Update

- Pennoni replied to PADEP's 2/21/25 comments on 3/6/25
- Pennoni has followed up four times with DEP, most recently on July 1 via email, but has not received a response. Sean Mitchell also contacted DEP via email on June 2 but has not received a response. Sean Metrick contacted DEP via email on September 24.
- The 250 E. Market St. Planning Module approval is contingent on the CAP/CMP approval, and the Maple Alley Sanitary Sewer Upgrade project is contingent on the 250 E. Market St. Planning Module approval. Pennoni provided a status update to the developer team on September 29 and is coordinating a meeting with the developer and Borough teams on next steps.

27 S. High St. SFPM – Awaiting PADEP review of the CAP/CMP

34 S. High St. SFPM – Pursuing DEP planning exemption since not increasing flows

305 S. Walnut

PA DCED Small Water & Sewer Grant opportunity

- Phase 2 Maple Alley – Submitted 4/29 (\$500,000)

Misc.:

Council/Public Works/Planning Commission Meetings – Pennoni to attend 10/7 Public Works Mtg.

Schedule next Pennoni/Borough Coordination Mtg. – 10/27 @ Pennoni @ Noon

Borough Roof - Skylight pane warranty investigation

MONTHLY ENGINEERING REPORT

TO: Sean Metrick, Borough Manager

FROM: Kelly Goff, PE, CFM, Consulting Engineer

RE: West Chester Borough  
Monthly Engineering Report

DATE: October 3, 2025

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The purpose of this memorandum is to provide a status update regarding various projects in the Borough. The following table provides a concise summary of high priority projects. A detailed engineer's report is enclosed in Appendix A.

Project	Project Summary	Status Update
Gay Street Closure Project	The Gay Street Closure Project is a project funded by the Chester County Revitalization Grant that will result in removable barricades along the Gay Street open air market.	The Borough staff is reviewed the bid with the funding agency. Barriers at Matlack, High and Darlington will be installed during this phase. A preconstruction meeting was held on 9/30.
MS4 Permit Services	The Borough's MS4 permit is a mandatory stormwater discharge permit under the Clean Water Act. The Borough is required to implement pollution-reducing practices for stormwater systems that discharge to surface waters.	RVE submitted the annual report on 9/22.  Public comment on the PRP and TMDL Addenda was due 9/15/2025.

Should you have any questions, please do not hesitate to contact me directly (484) 843-3653.



*Figure 1 – Rendering of Gay Street Closure Project*



*Figure 2 – Sample Rain Garden Curb Bump-out at Chestnut Intersection*

**Appendix A - Detailed Engineer's Report**

## **1 GENERAL ENGINEERING & PLANNING SERVICES**

### **1.1 Monthly Meetings (PCWBT020)**

Progress meetings are held with RVE and Borough staff on a monthly basis. Progress on various projects are discussed during the meetings. The last progress meeting was held on 9/30/2025 at 1:00 PM.

### **1.2 Planning Services**

#### ***1.2.1 Price & Darlington Traffic Study***

Field data was collected in January 2025. Plan was submitted to PennDOT on 5/5/25. The plan includes signage and striping improvements. PennDOT approved the plan on 8/28/2025. The public works department and an outside contractor have installed the improvements. The project was 90% completed as of 9/30/2025.

#### ***1.2.2 Bus shelter Memorandum***

The project includes a bus shelter installation near the intersection of High and Linden. The project is being funded by a County grant. RVE submitted the latest revisions to the PennDOT HOP application on 9/3/2025.

#### ***1.2.3 High Street Improvements***

RVE worked with Borough staff to acquire the DCED MTF grant. RVE is working with Borough staff to acquire additional funding. An updated construction estimate was submitted to Borough staff on 9/23/2025. Project design is projected to begin in 2026.

#### ***1.2.4 Gay & Bradford Intersection Improvements***

Signage and striping were installed by the Borough public works department.

### **1.3 Grant Funding Acquisition Services**

RVE is working with Borough staff in order to determine grant opportunities that match the needs of the Borough. A 2025 grants memorandum was submitted to the Borough on 12/19/2024. RVE reviews updated grant information when available.

#### ***1.3.1 Priority Projects***

The borough and RVE are maintaining a list of priority projects that need grant funding. The Borough is interested in funding the following projects through grant programs.

- Gay & Matlack intersection improvements
- Darlington & Chestnut Parking Lot improvements
- Rain Garden Curb Bump-outs
- High Street Improvements Phase 2
- Gay Street Phase 2
- Goose Creek Interceptor Phase 2
- Cedar Alley Gabions

#### ***1.3.2 LSA Grant***

This application is due 11/30. Projects may range from 25k to 1M. No match is required. Projects that improve communities are eligible. RVE is compiling an estimate for Gay Street Phase 2.

### ***1.3.3 PECO Green Region Grant***

This application is due 10/31. The maximum grant request is 10k and requires a 1:1 match. Projects that preserve and protect open spaces are eligible. Splash pad

## **2 MS4 SERVICES (PCWBT026)**

The Borough's MS4 permit is a mandatory stormwater discharge permit under the Clean Water Act. The Borough is required to implement pollution-reducing practices for stormwater systems that discharge to surface waters. RVE is working with the staff in order to ensure the Borough meets those requirements.

### **2.1 Annual Report**

The annual report was submitted on 9/22/2025.

### **2.2 PRP and TMDL Addenda (Goose Creek)**

The PRP and TMDL Plan are mandatory components of Pennsylvania's MS4 permit program, designed to reduce sediment and pollutant discharges into impaired waterways through BMPs. Some BMPs listed in the original plans are not feasible. Addenda have been developed to include additional BMPS.

RVE received preliminary approval for TMDL and PRP addenda from PADEP on 5/15/2025.

RVE prepared presentation materials for the public meeting to be held on 8/5/2025. The public comment period ended on 9/15/2025.

### **2.3 BMP Inspections**

RVE submitted a fee schedule on 7/29/2025.

### **3 CAPITAL PROJECTS (PLANNING, DESIGN, BIDDING & CONSTRUCTION)**

#### **3.1 Gay Street Closure (PCWBT015)**

The Gay Street Closure Project is a project funded by the Chester County Revitalization Grant that will result in removable barricades along the Gay Street open air market.

- The Borough council voted on 8/28/2025 to issue a notice of intent to award the Base Bid, Alternate 1, Alternate 5, and Alternate 6.
- A preconstruction meeting was held on 9/30/2025.
- A Notice to Proceed was issued on 10/2/2025.

#### **3.2 Storm infrastructure Lining project (PCWBT030)**

This project proposed to rehabilitate several stormwater pipes by adding a liner. This project is being funded by the flood mitigation grant.

- RVE submitted the updated specifications on 7/29/2025 to the Borough staff.
- The public works department is facilitating the bidding. RVE is assisting with answering bidder's questions.
- This project is set to be constructed in 2026.

## **4 SUBDIVISION & LAND DEVELOPMENT REVIEWS**

### **4.1 410 High Street (PCWBP001)**

The applicant is proposing to construct a proposed mixed-use building 128 residential apartment units with 149 off-street parking spaces.

- A SALDO application was submitted to RVE on 2/9/2023.
- RVE issued review letter #1 on 3/3/2023. The comments contained engineering concerns related to parking and traffic.
- RVE issued review letter #1, revision #1 on 3/22/2023. The comments included engineering concerns related to parking, and traffic.
- A second review letter was issued on 6/21/2023.
- A third review letter was issued on 8/18/2023.
- RVE received a 4<sup>th</sup> submission on 9/26/2023. RVE submitted a draft review 4 letter to the borough staff on 10/6. A 4<sup>th</sup> review letter was sent on 10/9.
- RVE received a 5th submission on 10/27. Review letter #5 was issued to the Borough on 11/20.

### **4.2 330 Market (PCWBP002)**

The applicant is proposing to construct a 185 unit apartment building with 215 parking spaces.

- RVE received the first submission on 5/3/2023. RVE is reviewing this submission.
- A second review letter was issued on 8/18/2023.
- RVE attended the Planning Commission meeting on 8/29/2023 in order to address concerns from the public.
- RVE issued a 3rd review letter on 1/9/24.
- RVE issued a 4<sup>th</sup> Review letter on 2/23/24.

### **4.3 611 E Nields (PCWBP003)**

The project proposes to construct two separate industrial warehouse buildings totaling 523,653 square feet at 611 East Nields Street within the Industrial (ID) zoning district. This application has preliminary land development approval.

- RVE issued a review letter #1 on 2/27/24.
- RVE issued a review letter #2 on 5/9/24.
- RVE issued a review letter #3 on 6/27/25.

### **4.4 410 High Street, Application #2 (PCWBP004)**

The applicant is proposing to construct a multi-family residential apartment building consisting of 139 residential apartment units with 175 off-street parking spaces. This is the second application by the same developer for this property.

- RVE issued review letter #1 on 6/14/2024.
- RVE issued review letter #2 on 7/26/2024.

- RVE issued review letter #3 on 8/27/2024.
- RVE issued review letter #4 on 10/14/2024.

#### **4.5 250 East Market (PCWBP005)**

The applicant is proposing to construct a four-story apartment building with 221 units and 230 parking spaces.

- RVE issued review letter #1 on 8/17/2024.
- RVE issued review letter #2 on 10/01/2024.
- RVE issued review letter #3 on 7/14/2025.

#### **4.6 210-214 W. Washington Street (PCWBP006)**

The applicant is proposing to construct 8 single-family attached homes on three parcels along West Washington Street within the Neighborhood Conservation District (NC-2) zoning district. The site is bounded by West Washington Street to the west, Patton Alley to the east, and Birdseye Alley to the south. The proposed subdivision plans to demolish the existing automotive repair building and consolidate the three parcels. Each home will have a 2-car garage and share a common driveway.

- RVE sent review letter #1 to the Borough staff on 11/07/2024.
- RVE sent review letter #2 to Borough staff on 1/30/2025.
- RVE sent review letter #3 to Borough staff on 5/21/2025.
- RVE received submission No. 4 on 6/3/2025. RVE has been instructed to hold off on the review until further notice.

#### **4.7 700 S High Street (PCWBP007)**

The applicant is proposing improvements to the university.

- RVE sent a review letter to Borough staff on 7/3/2025.

#### **4.8 410 High Street, Application #3 (Coming Soon)**

**Project Name:** Parking Garage Floor Membrane

**Department:** Parking

**Location:** Bicentennial Garage

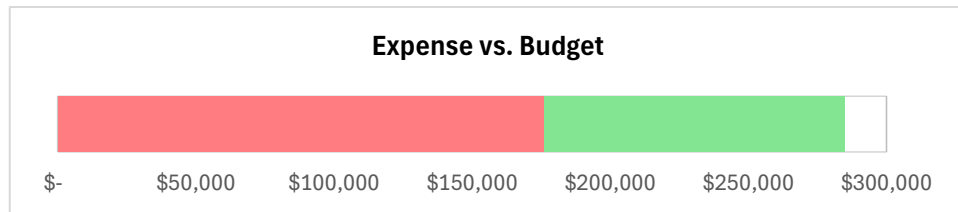
**Project Manager:** Ramsey Reiner

**Budget:** \$ 285,000

**Expenses/Commitments:** \$ 176,020

**Bid approved:** 5/21/2025

**Budget Notes:** Project originally budgeted in 2024, reallocated for 2025. Publicly bid project.



**Project Notes & Updates:** **Date of Update:** 9/3/2025

Weatherproof membrane installed at upper floors of Bicentennial Garage at 20 S. High Street.

BC awarded bid of \$167,700 in May, and notice of intent to award sent May 23.

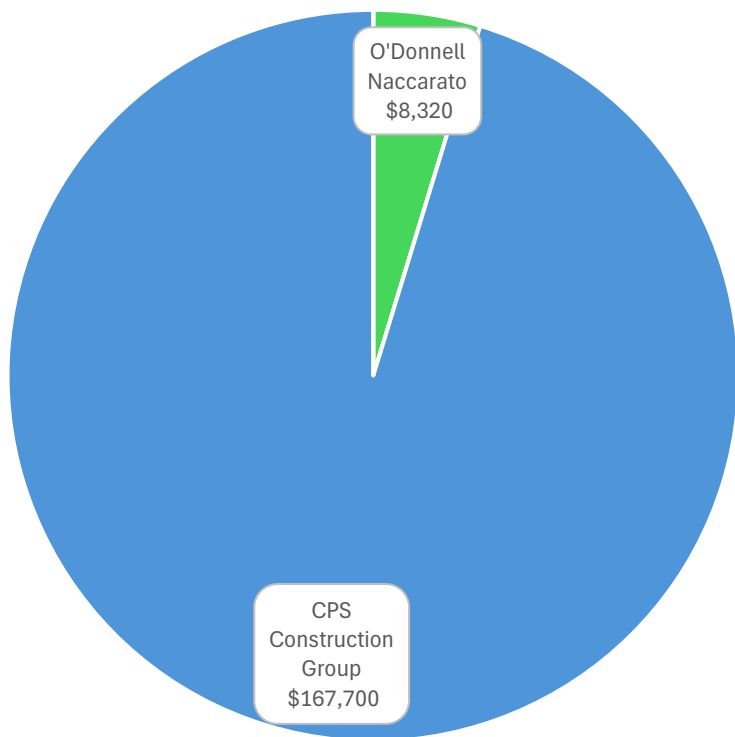
Construction completed.

**Invoices**

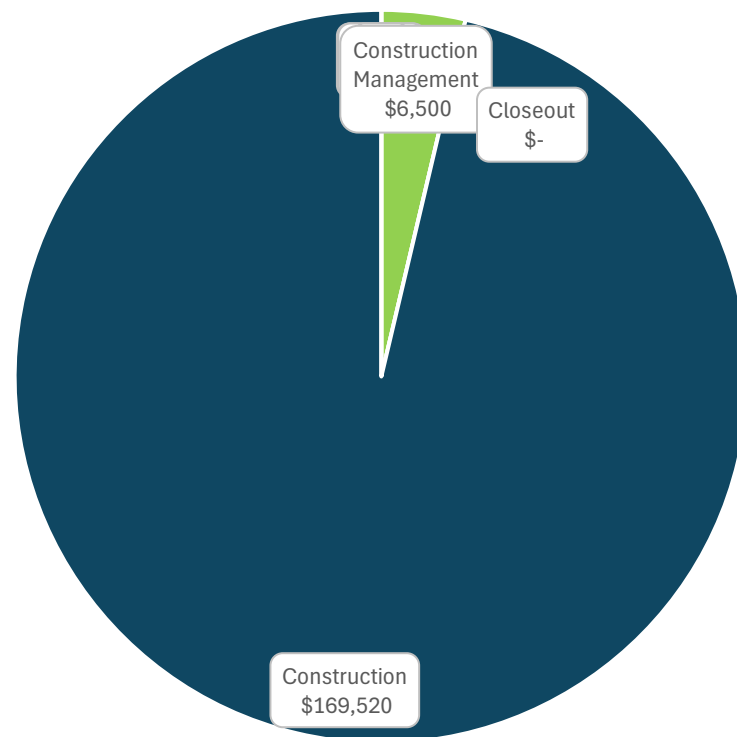
Payee	Inv #	Inv Date	Amount	Type	Description
O'Donnell Naccarato			\$ 1,820.00	Construction	Rebid Spring 2025
O'Donnell Naccarato			\$ 6,500.00	Construction	Manage PM and inspections for construction
CPS Construction Group			\$ 167,700.00	Construction	

**Change Orders** 10% limit = \$ 17,602

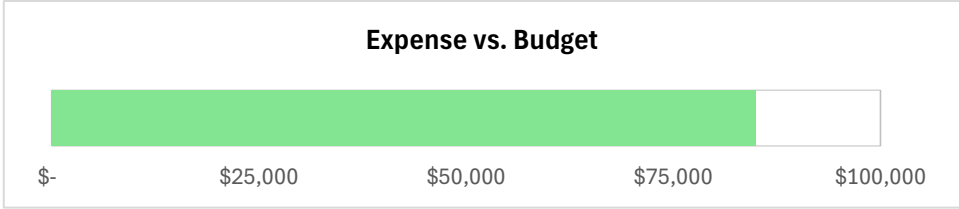

**Project Costs by Payee**



**Project Costs by Category**



**Project Name:** Splash Pad Replacement  
**Department:** Parks & Recreation  
**Location:** JOG Memorial Park  
**Project Manager:** Keith Kurowski  
**Budget:** \$ 85,000



**Expenses/Commitments:** \$ -

**Bid approved:**

**Budget Notes:** Net zero change budget mod approved by BC in 2025

**Project Notes & Updates:** **Date of Update:** 9/3/2025

JMT design, Phase 2 foundation grant application submitted in May 2025 but was not awarded.  
  
 Rebudgeting for 2026.

**Invoices, Quotes, Bid**

Payee	Inv #	Inv Date	Amount	Type	Description

**Change Orders**      **10% limit =**

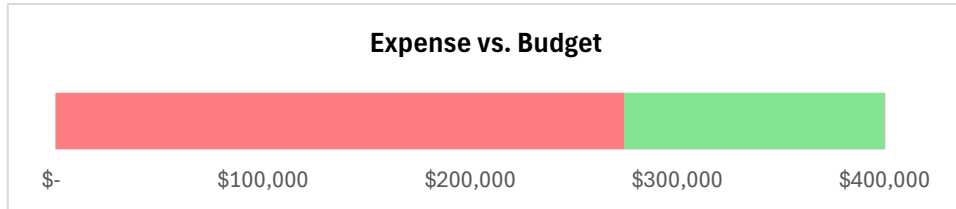

**Project Costs by Payee**

\$-

**Project Costs by Category**

Procurement  
\$-  
\$-

**Project Name:** Annual Paving  
**Department:** PWD  
**Location:** Borough-wide  
**Project Manager:** Don Anderson  
**Budget:** \$ 400,000  
**Expenses/Commitments:** \$ 274,620  
**Bid Approved:** 4/16/2025



**Budget Notes:** \$300k liquid fuels funding supplemented by \$100k in GF fundings

**Project Notes & Updates:** **Date of Update:** 9/3/2025

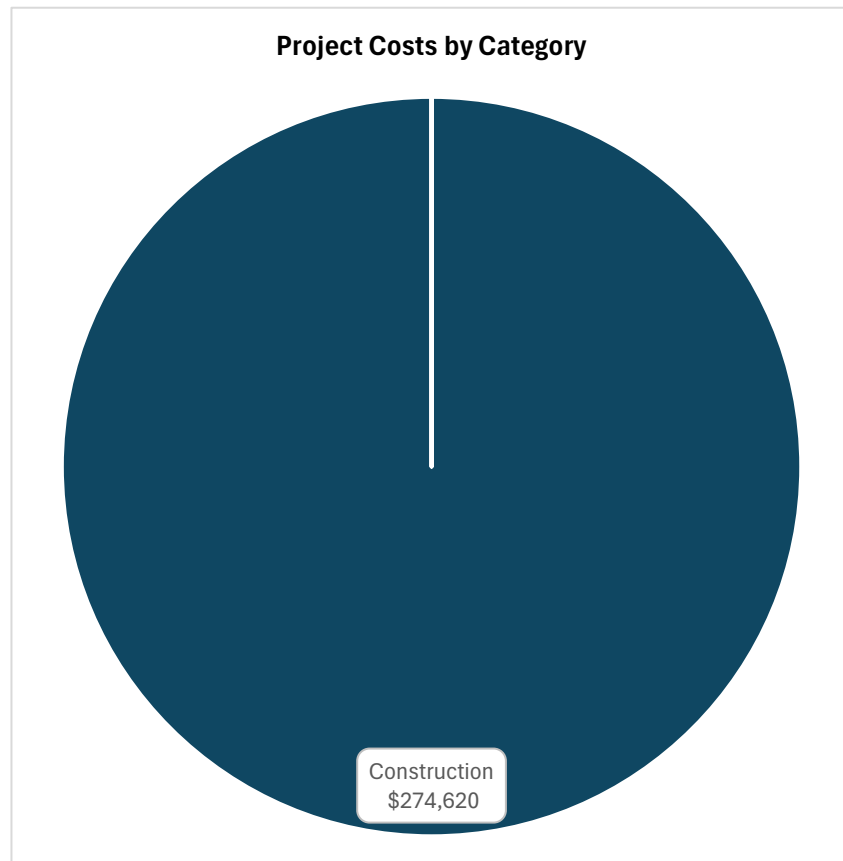
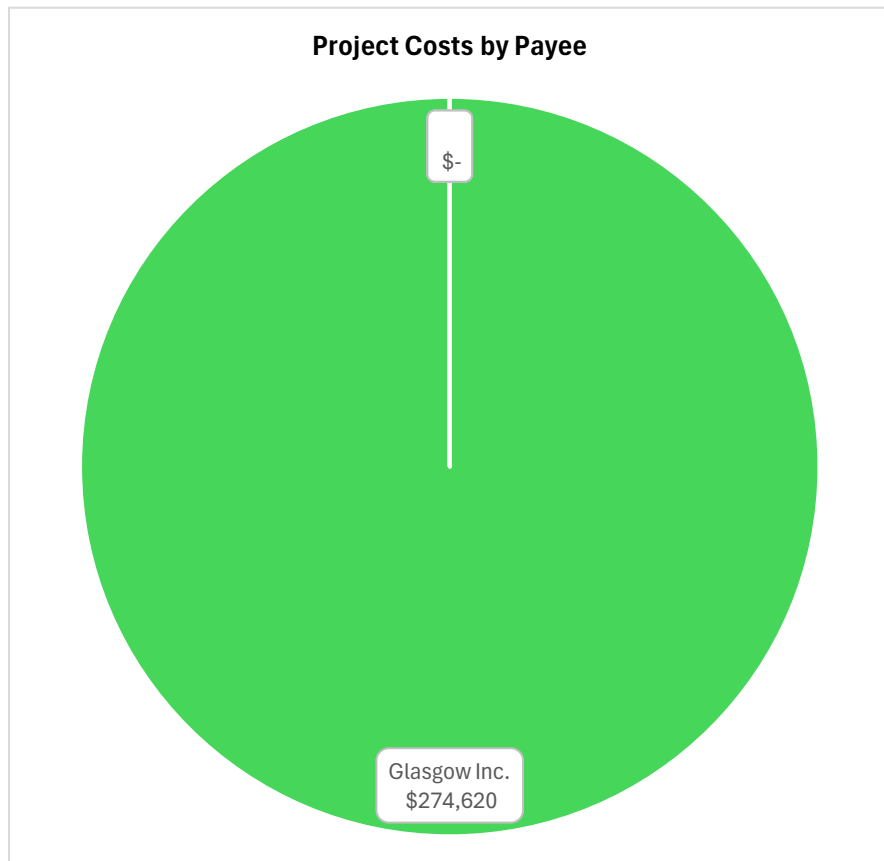
Bid awarded to Glasgow in April 2025 at \$274,620.00.

New Street delayed due to PECO work, but anticipate paving first second week of October.

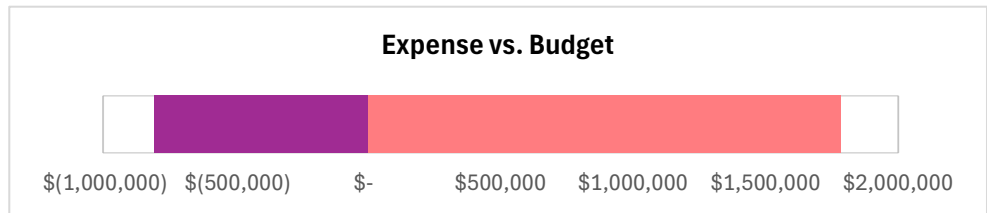
**Invoices, Quotes, Bid**

Payee	Inv #	Inv Date	Amount	Type	Description
Glasgow Inc.	Pay Cert #1	7/10/2025	\$ 244,008.36	Construction	Full-scope, less New Street (see note above)
Glasgow Inc.	Pay Cert #2	TBD	\$ 30,611.64	Construction	New Street - bid minus pay cert #1

**Change Orders** 10% limit = \$ 27,462

**Project Name:** Gay Street Open Air Marketplace  
**Department:** PWD  
**Location:** Gay Street - Various Locations  
**Project Manager:** Don Anderson  
**Budget:** \$ 975,000  
**Expenses/Commitments:** \$ 1,781,047  
**Bid Approved:** 8/25/2025



**Budget Notes:** \$1,102,798 in grant funding secured from Chester County

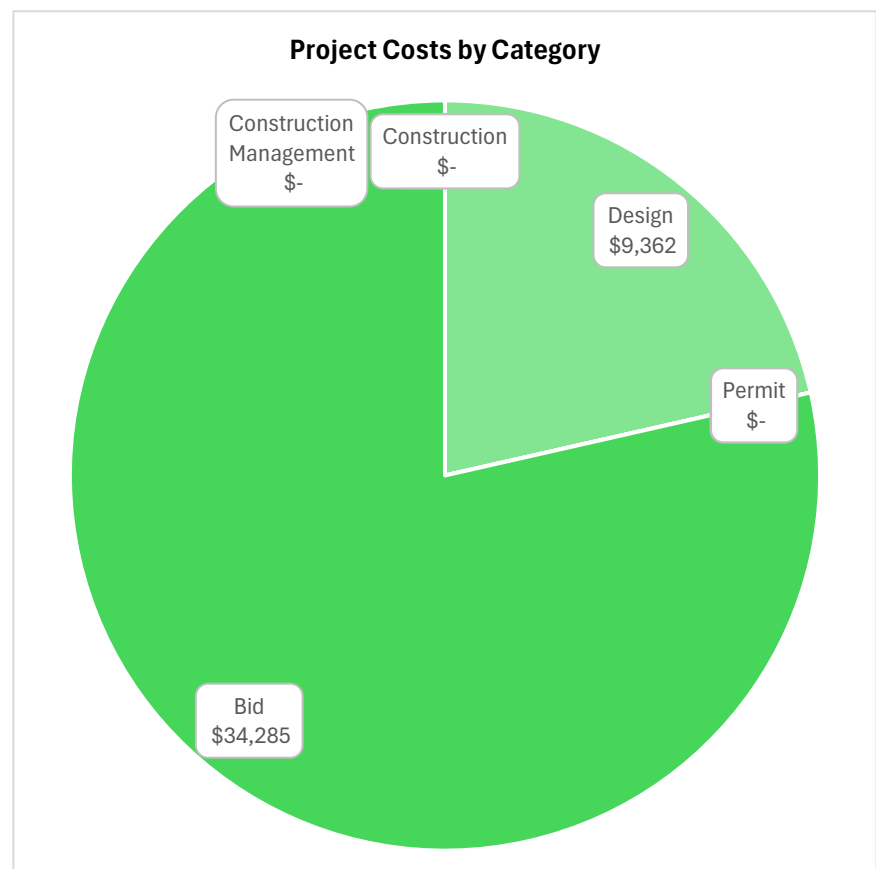
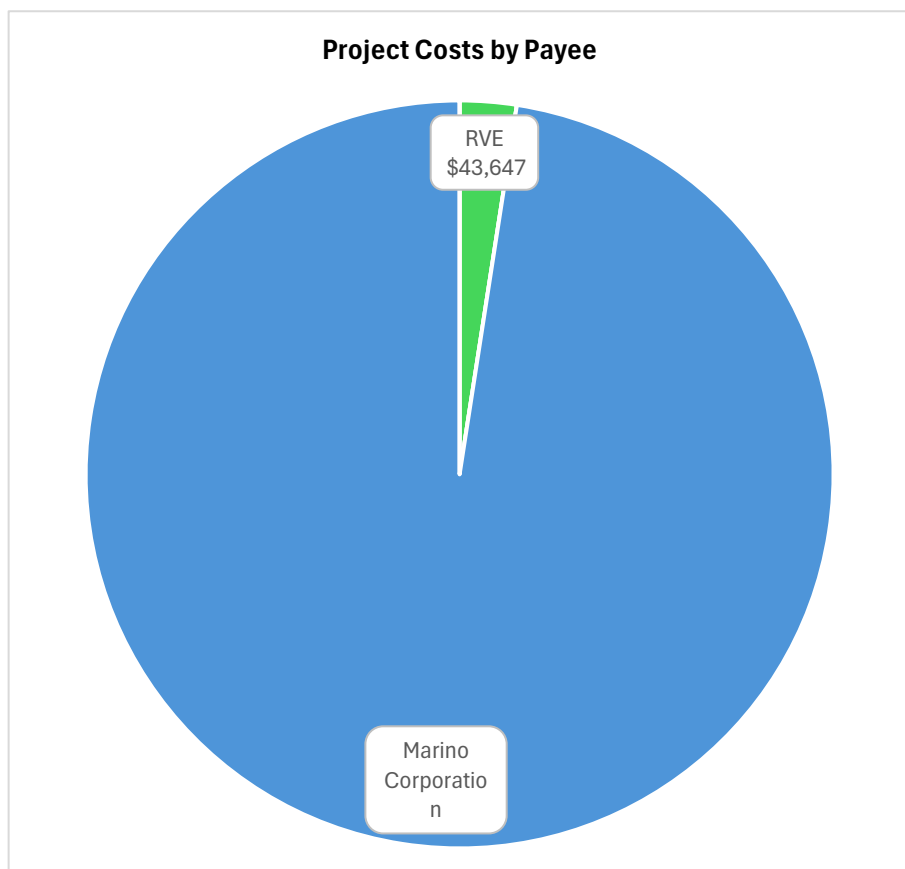
**Project Notes & Updates:** **Date of Update:** 9/3/2025

Bid awarded at special August BC meeting following 3rd bid. Total of \$1,737,400 including \$100k construction allowance  
  
 Base bid (Matlack & Darlington Streets) plus add alternates for High St closure and static bollards at other locations on sidewalk.  
  
 Chester County approved use of \$425,000 grant award for Phase I construction at meeting on 9/17.  
  
 Pre-construction meeting held 9/30, with NTP to follow immediately, so that materials can be ordered. No construction expenses anticipated in 2025.

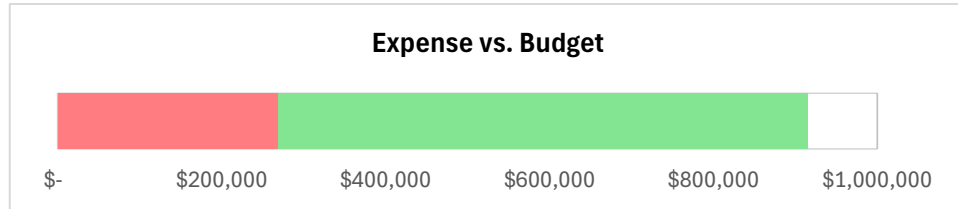
**Invoices, Quotes, Bid**

Payee	Inv #	Inv Date	Amount	Type	Description
RVE	PCWBT015-11	1/28/2025	\$ 5,192.50	Bid	Permit review and first bid review
RVE	PCWBT015-12	2/28/2025	\$ 4,645.50	Bid	Plan revision and bid 2 prep
RVE	PCWBT015-13	3/28/2025	\$ 9,982.00	Bid	Plan revision and bid 2 prep
RVE	PCWBT015-14	4/28/2025	\$ 7,192.00	Design	Design revision, alternative product review
RVE	PCWBT015-15	5/31/2025	\$ 2,170.00	Design	Design revision, alternative product review
RVE	PCWBT015-16	6/30/2025	\$ 9,129.50	Bid	Bid 3 prep
RVE	PCWBT015-17	7/28/2025	\$ 5,335.75	Bid	Bid 3 prep
Marino Corporation	Bid	8/25/2025	\$ 1,737,400.00		

**Change Orders** 10% limit = \$ 178,105

**Project Name:** Taylor Run Stream Restoration  
**Department:** SPF  
**Location:** N. Brandywine/Hannum Ave  
**Project Manager:** Will Williams  
**Budget:** \$ 915,000  
**Expenses/Commitments:** \$ 269,237  
**Bid Approved:** 11/20/2024  
**Budget Notes:** Budget based on 2023 engineer's estimate of costs



**Project Notes & Updates:** **Date of Update:** 9/3/2025

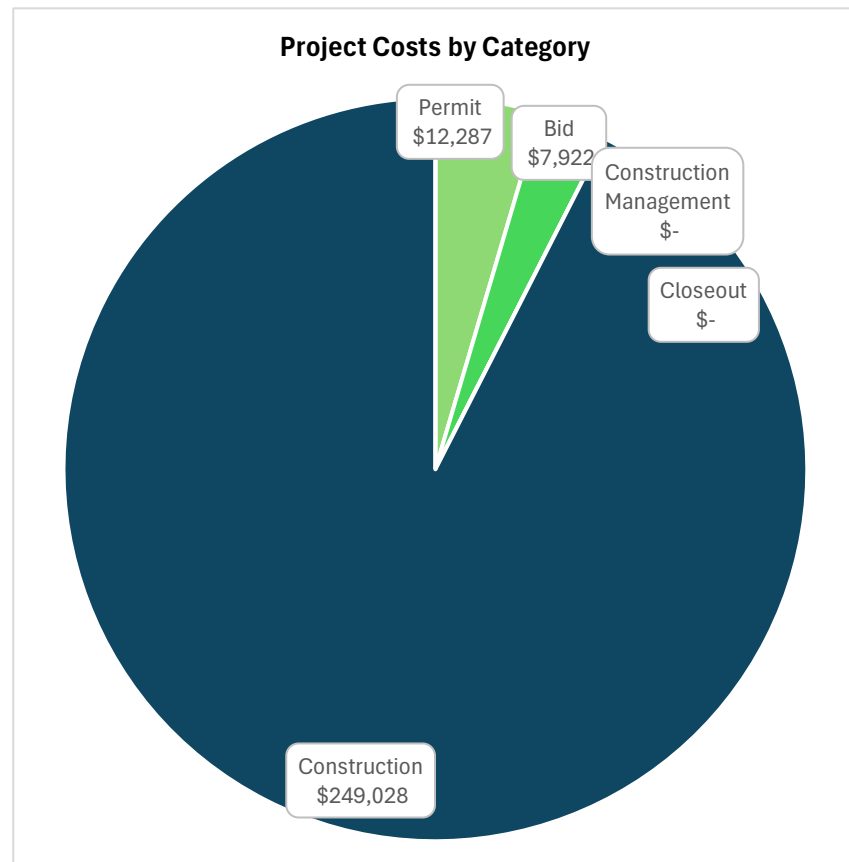
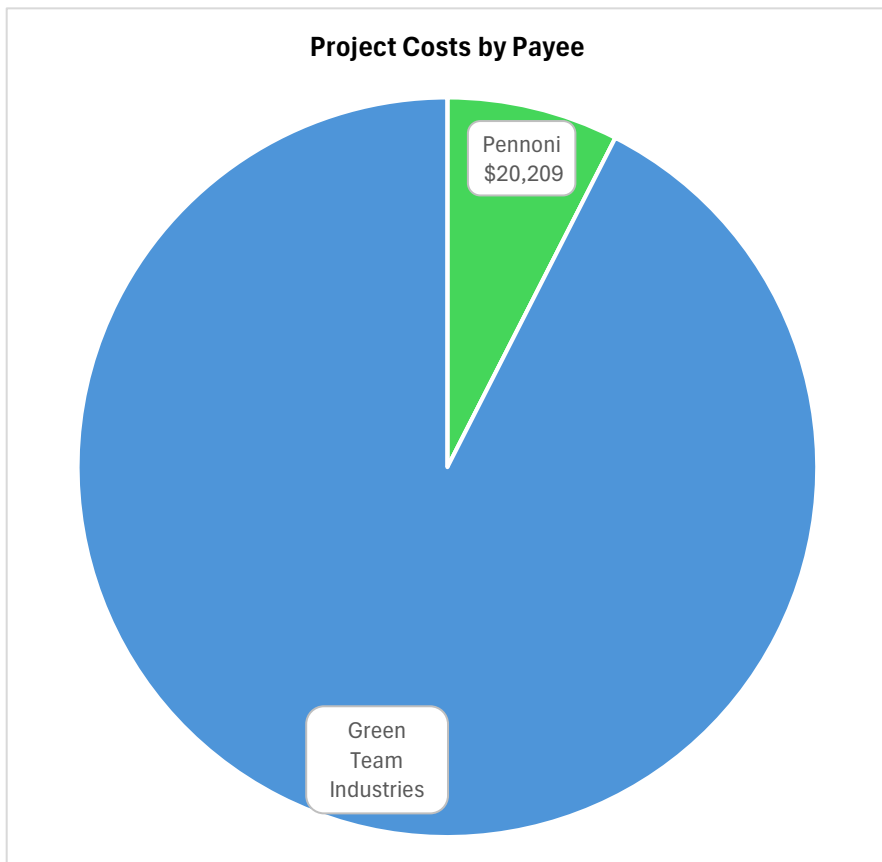
Project awarded in November 2024. DEP finally approved permit in August 2024.

Easements with Providence Church and 501 Hannum executed by Borough Council in 2023.

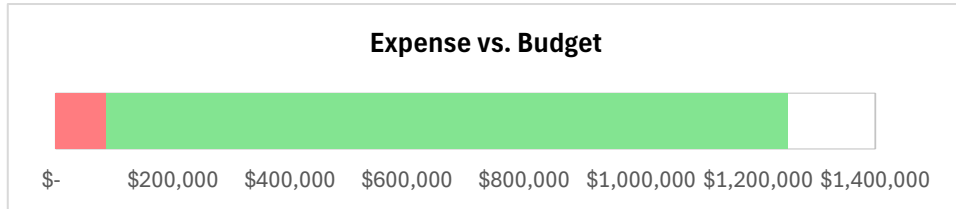
Pre-con and ground breaking scheduled for October 2025.

**Invoices, Quotes, Bid**

Payee	Inv #	Inv Date	Amount	Type	Description
Pennoni	1259254	1/23/2025	\$ 7,922.25	Bid	Design, Bidding
Pennoni	1263013	2/21/2025	\$ 3,242.75	Permit	DEP Permitting
Pennoni	1266606	3/21/2025	\$ 5,846.75	Permit	DEP Permitting
Pennoni	1271797	4/24/2025	\$ 217.25	Permit	DEP Permitting
Pennoni	1278877	6/12/2025	\$ 1,388.00	Permit	DEP Permitting
Pennoni	1293810	9/25/2025	\$ 1,592.00	Permit	DEP Permitting
Green Team Industries	Bid		\$ 249,028.00	Construction	



**Project Name:** Electrical Substation  
**Department:** WW  
**Location:** Goose Creek WWTP  
**Project Manager:** Sean Mitchell  
**Budget:** \$ 1,250,000  
**Expenses/Commitments:** \$ 85,750  
**Bid approved:** TBD  
**Budget Notes:** \$600,000 grant funding (ARPA) secured from Chester County



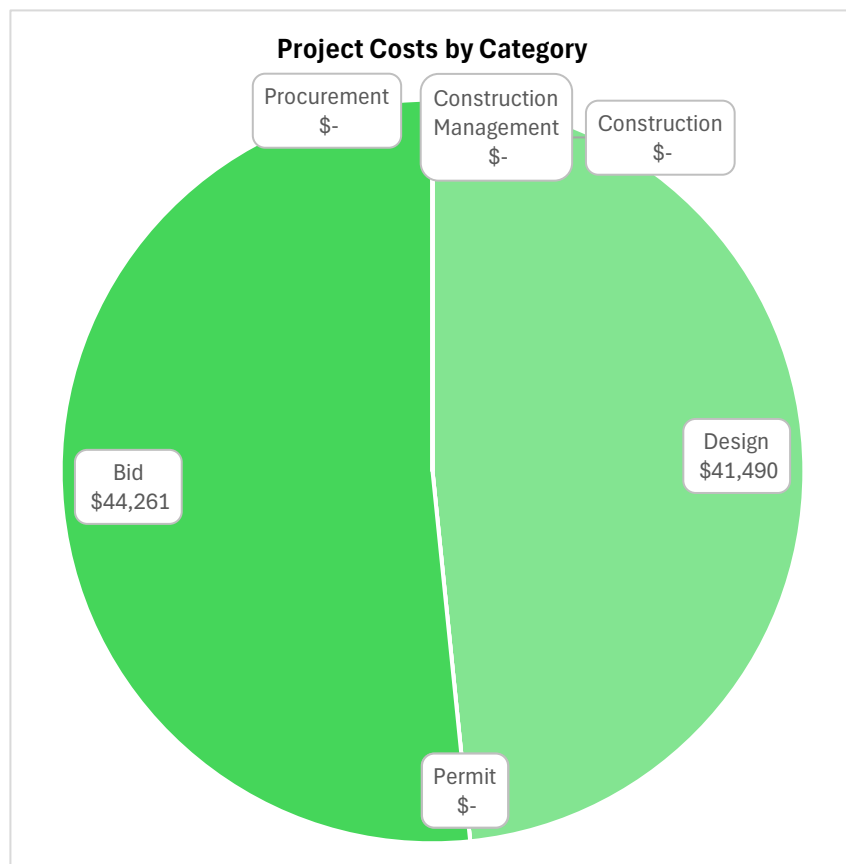
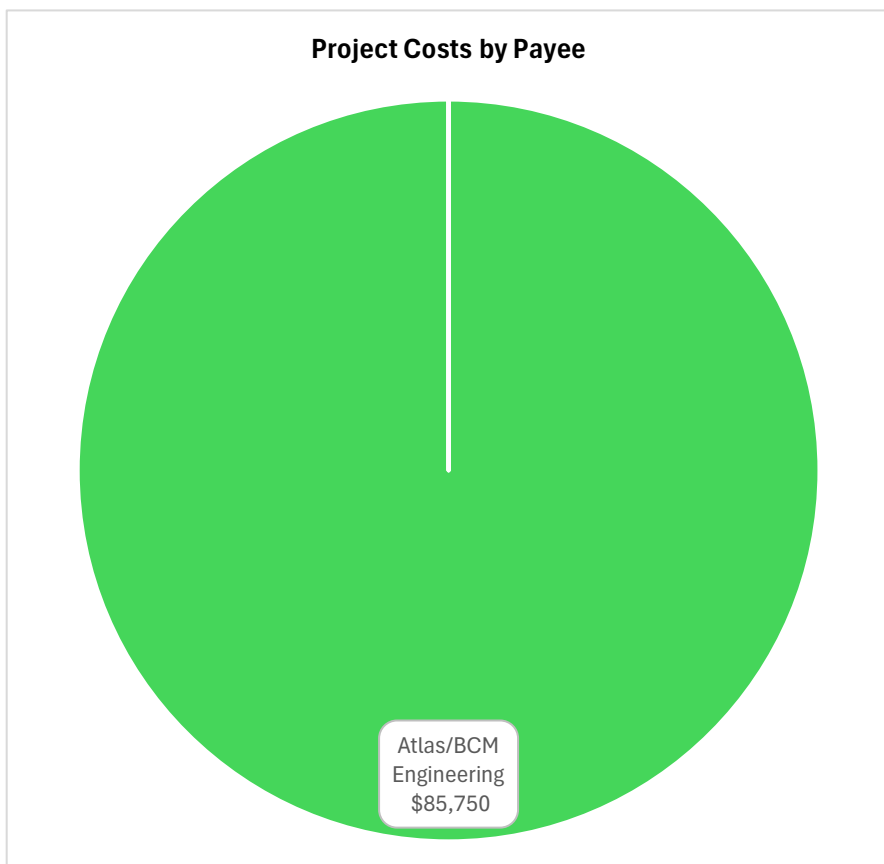
**Project Notes & Updates:** **Date of Update:** 9/3/2025

Bid Q4 2025. Install 1Q 2026, closeout in 2Q 2026.

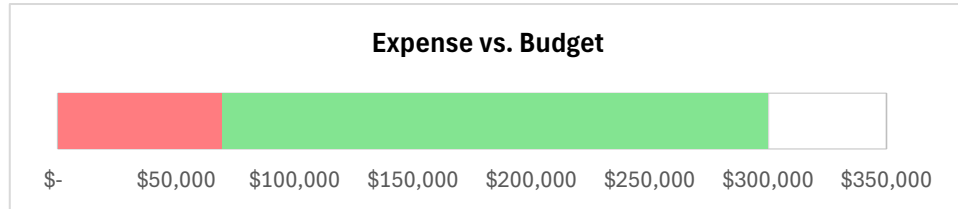
Two \$225,000 disbursements of ARPA coming in Jun/Dec 2025. First \$150,000 remitted to Borough in 2024. ARPA must be spent by 12/31/2026, but has already been distributed to Chester County (so no clawback concerns).

**Invoices, Quotes, Bid**

Payee	Inv #	Inv Date	Amount	Type	Description
Atlas/BCM Engineering	2621745	1/8/2025	\$ 1,730.00	Design	Review inspection, field investigation, drawings
Atlas/BCM Engineering	2627969	2/10/2025	\$ 3,465.00	Design	Design/review construction, meet KEE
Atlas/BCM Engineering	2635250	3/17/2025	\$ 5,160.75	Design	Peco service app., prepare single line drawings
Atlas/BCM Engineering	2643432	4/22/2025	\$ 10,298.50	Design	Cable replacement review, construction scenarios
Atlas/BCM Engineering	2649469	5/27/2025	\$ 31,323.45	Bid	supplie/procurement meeting, set up bid
Atlas/BCM Engineering	2654634	6/19/2025	\$ 6,217.50	Design	inspection reports, contractor meetings, prep spec
Atlas/BCM Engineering	2661756	7/24/2025	\$ 12,937.50	Bid	Review specs/bid docs, keystone engineering review
Atlas/BCM Engineering	2668115	8/28/2025	\$ 14,617.75	Design	Design review, temp power needs, staging



**Project Name:** Sludge Dewatering  
**Department:** WW  
**Location:** Goose Creek WWTP  
**Project Manager:** Sean Mitchell  
**Budget:** \$ 300,000  
**Expenses/Commitments:** \$ 69,548  
**Bid Approved:** TBD  
**Budget Notes:**

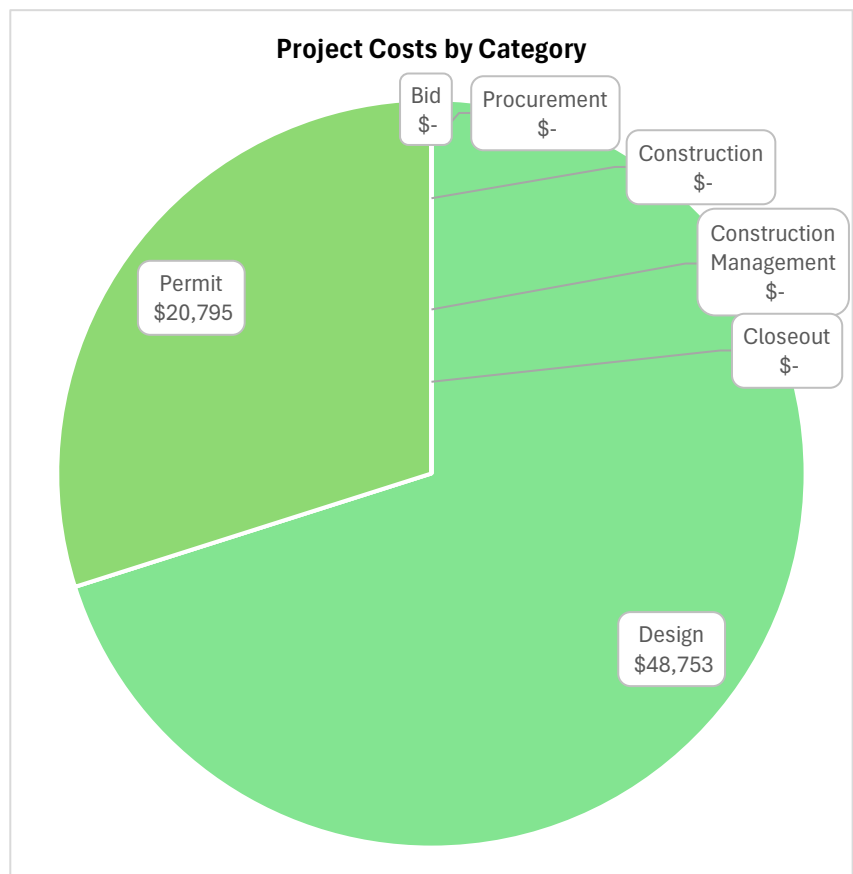
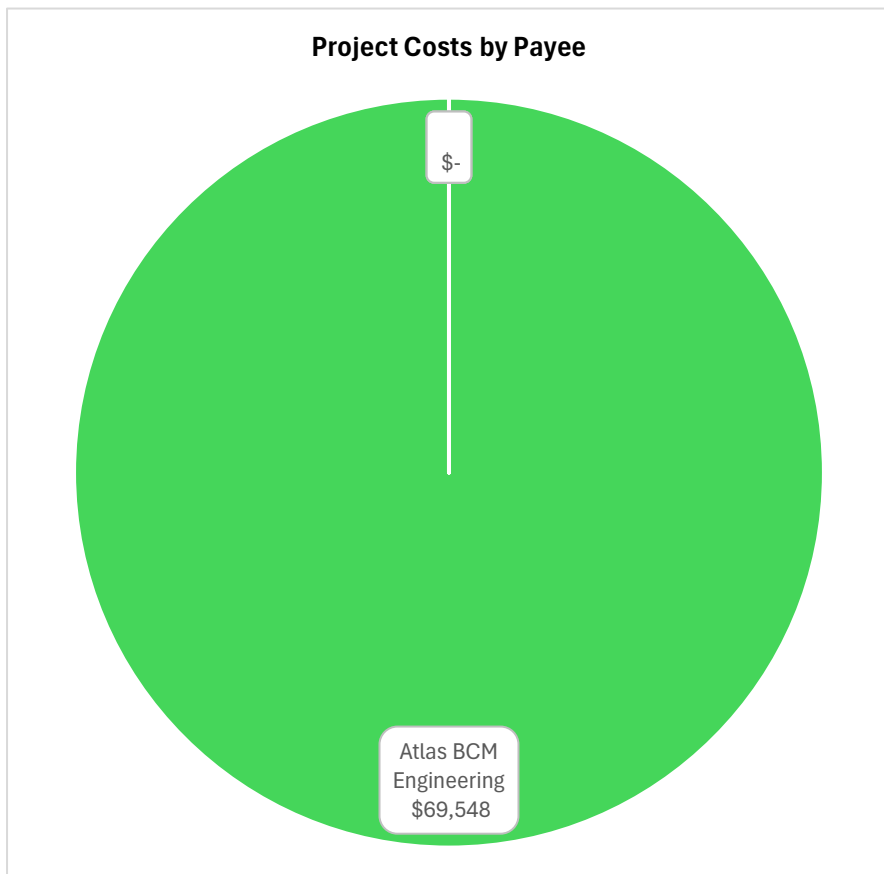


**Project Notes & Updates:** **Date of Update:** 9/3/2025

Project postponed to 2027 due to budget constraints. Design/permit will continue in 2026, with bid awarded prior to year-end.

**Invoices, Quotes, Bid**

Payee	Inv #	Inv Date	Amount	Type	Description
Atlas BCM Engineering	2/10/2025	2/10/2025	\$ 8,219.00	Design	Prelim design/ permit app.
Atlas BCM Engineering	3/17/2025	3/17/2025	\$ 10,565.80	Design	Structural analyses and bench review
Atlas BCM Engineering	4/22/2025	4/22/2025	\$ 10,358.00	Design	Prepared layout, sized pumps and pipes
Atlas BCM Engineering	5/27/2025	5/27/2025	\$ 11,847.20	Design	Equipment review, Engineer plans
Atlas BCM Engineering	6/19/2025	6/19/2025	\$ 11,149.20	Permit	Prepare plans, permit app., equip. quotes
Atlas BCM Engineering	7/24/2025	7/24/2025	\$ 7,763.00	Design	Site layout, pump specs, polymer system
Atlas BCM Engineering	8/28/2025	8/28/2025	\$ 9,645.70	Permit	Preparing DEP permit app and modules



**Project Name:** Maple Alley Conveyance Upgrades

**Department:** WW

**Location:** Maple Alley

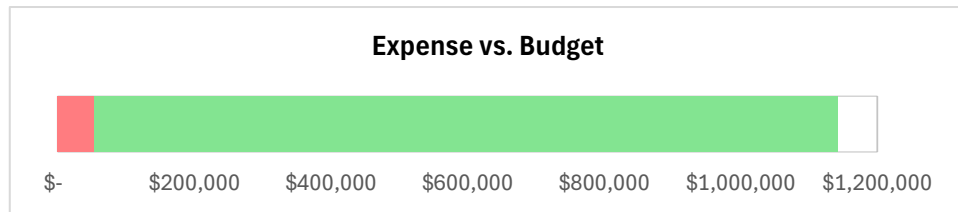
**Project Manager:** Sean Mitchell

**Budget:** \$ 1,142,000

**Expenses/Commitments:** \$ 52,926

**Bid Award:** TBD

**Budget Notes:** Rebudgeted for 2026



**Project Notes & Updates:** **Date of Update:** 9/3/2025

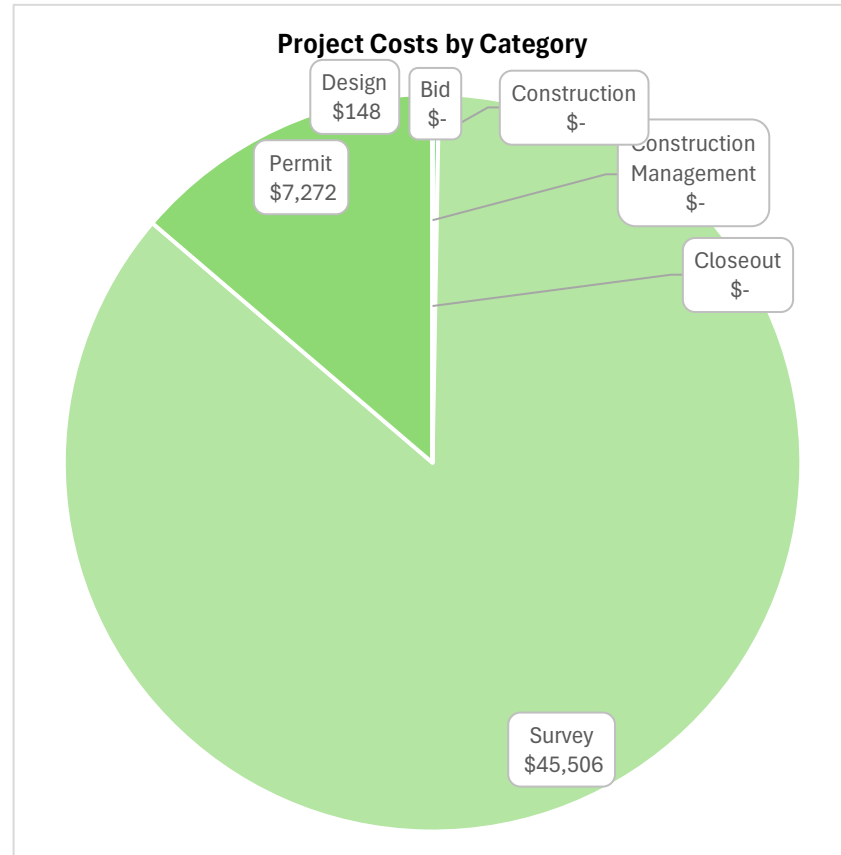
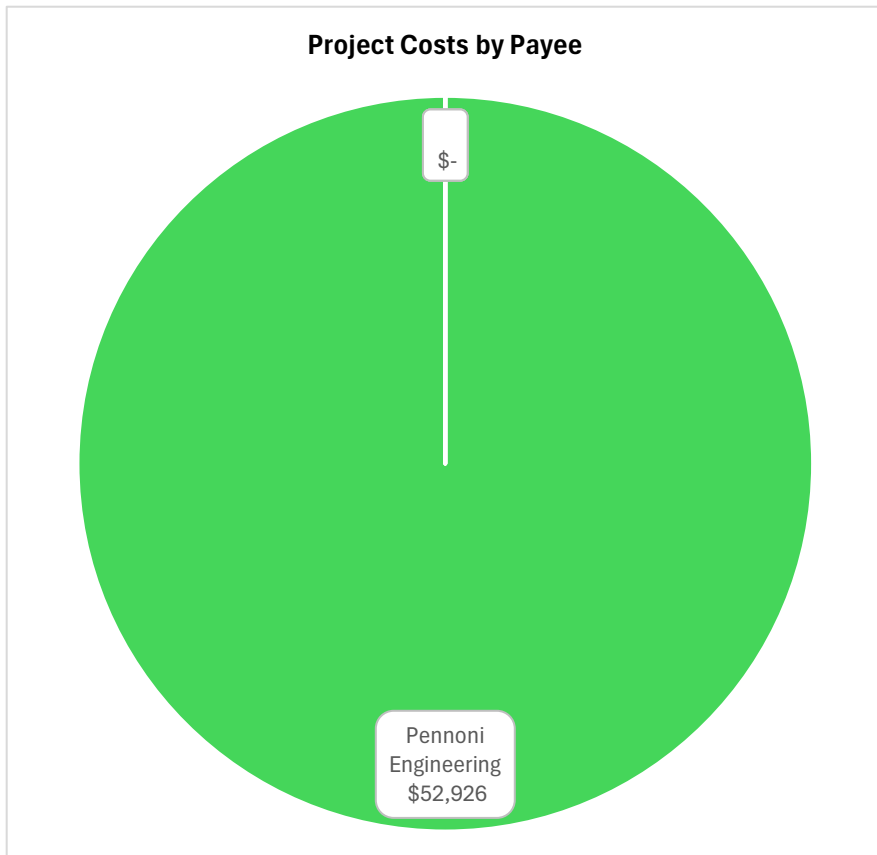
Pending DEP permit approval.

Construction bumped to summer 2026, and rebudgeted in WW capital plan.

Test pits dug in September 2025 for both Phase I & Phase II. Issues with Verizon coms duct bank may impact Phase II design.

**Invoices, Quotes, Bid**

Payee	Inv #	Inv Date	Amount	Type	Description
Pennoni Engineering	1266609	3/26/2025	\$ 148.00	Design	Coordination of CAP, CMP for DEP
Pennoni Engineering	1271799	4/25/2025	\$ 40,521.65	Survey	Locating, survey, Design & permit
Pennoni Engineering	1278879	6/12/2025	\$ 4,515.25	Permit	Design & Permit
Pennoni Engineering	1284264	7/24/2025	\$ 4,984.50	Survey	Utility Locating, design and Plan
Pennoni Engineering	1289391	8/26/2025	\$ 2,756.50	Permit	Utility Locating, design and Permit



Task ID	Activity	Start Date	Stop Date	Notes
24432	Garbage Collection	9/18/2025	9/18/2025	weekly garbage collection in the southwest quadrant.
24425	Other	9/17/2025	9/18/2025	
24665	Preventive Maintenance	9/24/2025	9/24/2025	Jetting and vacuuming of storm inlets i various quadrants throughout the borough.
24386	Other	9/16/2025	9/16/2025	
24664	Other	9/24/2025	9/24/2025	employee is assigned the job of watering newly planted street trees in all Quadrants of the borough.
24416	Paint	9/16/2025	9/16/2025	Employees are painting stop bar lines as well as cross walk lines in the southwest quadrant.
24457	Garbage Collection	9/23/2025	9/23/2025	NE QUAD
24467	Empty Trash	9/19/2025	9/19/2025	employee will empty all litter baskets, big belly units, park trash cans and municipal building trash
24639	Preventive Maintenance	9/22/2025	9/22/2025	
24644	Garbage Collection	9/23/2025	9/23/2025	crew will perform the daily operation of collecting residential trash
24375	Other	9/15/2025	9/15/2025	
24348	Other	9/17/2025	9/17/2025	Crew is working in the Central Business District checking the sidewalks for any imperfections that may pose a tripping hazard for the Borough Festival this weekend.
24683	Empty Trash	9/25/2025	9/25/2025	
24656	Recycling Collection	9/24/2025	9/24/2025	crew will perform the daily residential recycling collections in the southeast quadrant.
24417	Paint	9/16/2025	9/16/2025	employee must mark in paint all of the Borough owned underground utilities. When an 811 call comes in via email all utilities must be marked out before contractors can dig.

Task ID	Activity	Start Date	Stop Date	Notes
24436	Other	9/18/2025	9/18/2025	crews will perform weekly yard waste collections in the southwest quadrant of the borough
24658	Preventive Maintenance	9/24/2025	9/24/2025	employees will perform the needed services to all borough owned vehicles and equipment.
24470	Garbage Collection	9/19/2025	9/19/2025	employees will collect all bulk trash that has been scheduled and paid for by residents
24379	Other	9/15/2025	9/15/2025	
24646	Garbage Collection	9/23/2025	9/23/2025	employee will collect all litter baskets in all quadrants as well as all park receptacles.
24637	Recycling Collection	9/22/2025	9/22/2025	Recycling collection in the Northwest Quadrant
24442	Preventive Maintenance	9/18/2025	9/18/2025	daily cleaning of all borough park bathrooms as well as refilling all mutt mitt dispensers located on borough properties
24651	Other	9/23/2025	9/23/2025	employees working at the public works facility and the west chester library
24682	Recycling Collection	9/25/2025	9/25/2025	
24427	Preventive Maintenance	9/17/2025	9/17/2025	crews were in the northwest quadrant pulling inlet grates and cleaning out the inlet boxes. Crew members are given a map of the storm system for the quadrant they are working in and must write down each inlet cleaned with the inlet number.
24381	Recycling Collection	9/16/2025	9/16/2025	
24663	Other	9/24/2025	9/24/2025	employee will clean all public park restrooms and fill all mutt mitt dispensers

Task ID	Activity	Start Date	Stop Date	Notes
24428	Preventive Maintenance	9/17/2025	9/17/2025	crews were working in the northeast quadrant pulling inlet grates and vacuuming out and flushing any debris that may cause a backup in the system.
24472	Preventive Maintenance	9/19/2025	9/19/2025	fleet mechanic will perform all preventive maintenance needed for borough vehicles
24645	Recycling Collection	9/23/2025	9/23/2025	crew will perform the daily residential recycle collection for the borough
24686	Paint	9/25/2025	9/25/2025	employee will mark out all of the borough's underground utilities needed as per all emails sent by 811 dispatch.
24382	Garbage Collection	9/16/2025	9/16/2025	
24350	Other	9/15/2025	9/15/2025	Crews worked to repair underground water line break. Crews needed to dig alley up and locate the 2" copper water line that feeds the public works building and make repairs. repairs were made water was restored and roadway was patched.
24468	Other	9/19/2025	9/19/2025	employees will fill water barrier blocks to assist with the road closure of Gay Street.
24444	Paint	9/18/2025	9/18/2025	crew is working on painting the white cross walks and white stop bars that are throughout the borough quadrants
24660	Other	9/24/2025	9/24/2025	crew will collect all yard waste placed by the curb by borough residents in the Southeast Quadrant
24380	Garbage Collection	9/16/2025	9/16/2025	

Task ID	Activity	Start Date	Stop Date	Notes
24648	Sweeping	9/23/2025	9/23/2025	employee will perform street sweeping in all quadrants as per the borough ordinance, 2-5 a.m.'s, 8-11 a.m.'s and any other street on the daily schedule.
24521	Other	9/25/2025	9/25/2025	Robert Spriggs picked up missed trash at 210 w. bernard st.
24387	Weed	9/16/2025	9/16/2025	
24653	Maintain	9/23/2025	9/23/2025	employee will perform the daily maintenance for all borough owned street signs.
24371	Recycling Collection	9/15/2025	9/15/2025	
24342	Garbage Collection	9/17/2025	9/18/2025	
24661	Paint	9/24/2025	9/24/2025	It has been requested by the Parking Dept of the Borough that parking lines be updated and changed color in lot #6. Most spots are leased to the County and should be painted RED, while residential spots should be WHITE.
24343	Other	9/17/2025	9/17/2025	Employee must go to all borough park restrooms and clean & disinfect all sinks, toilets and urinals. They must disinfect the walls and wash out all bathroom floors. All paper products must be replaced if needed as well as collecting the trash.
24346	Preventive Maintenance	9/17/2025	9/17/2025	Crew is working in the Northeast quadrant cleaning out all storm inlet boxes. Crews will pull inlet grates when needed to clean box out properly and to make sure the discharge pipe has no blockages.

Task ID	Activity	Start Date	Stop Date	Notes
24643	Paint	9/22/2025	9/22/2025	crew will be in each quadrant painting the crosswalk and stop bar lines in white, curb markings in yellow and Handi cap markings in blue
24434	Garbage Collection	9/18/2025	9/18/2025	daily collection of litter basket, big belly and all park trash receptacles in the borough. The employee must also collect all trash left at the municipal building by the cleaning service.
24466	Other	9/19/2025	9/19/2025	crews set blocks and set detour signs from Matlack & Gay to Darlington & Gay
24429	Other	9/17/2025	9/17/2025	crew working on the sidewalks in the CBD to repair any trip hazard locations
24640	Sweeping	9/22/2025	9/22/2025	Street sweeping 2-5 a.m.'s , 8-11 a.m.'s any other borough street on weekly schedule
24421	Garbage Collection	9/17/2025	9/17/2025	Garbage collection crews will collect all trash put out by residents that fall within the collection ordinance.
24420	Preventive Maintenance	9/16/2025	9/16/2025	employee will perform preventive maint. while checking all lighting fixtures in the parking garage to make sure they are operating properly.
24383	Other	9/16/2025	9/16/2025	
24649	Other	9/23/2025	9/23/2025	crew will collect the daily yard waste put out by all borough residents.
24655	Garbage Collection	9/24/2025	9/24/2025	crew will perform the daily residential trash collection
24422	Recycling Collection	9/17/2025	9/17/2025	
24373	Other	9/15/2025	9/15/2025	

Task ID	Activity	Start Date	Stop Date	Notes
24344	Preventive Maintenance	9/17/2025	9/17/2025	Sign Technician has the daily task of performing maintenance to all of the borough owned street signs. Signs may need to be replaced, cleaned, added per and ordinance update or relocated because of a line-of-sight issue.
24666	Paint	9/24/2025	9/24/2025	employee must mark out all borough underground utilities due per email requests sent by the 811 system.
24453	Preventive Maintenance	9/18/2025	9/18/2025	employees will weed and mulch all tree wells within the CBD
24662	Maintain	9/24/2025	9/24/2025	crew is to repair existing outside roof gutters on the West Chester Library.
24687	Maintain	9/25/2025	9/25/2025	employee will clean all public bathrooms within all borough parks and he must fill all doggie mutt mitt dispensers within the parks as well
24515	Other	9/19/2025	9/19/2025	Supervisor Jacobs met with the homeowner and explained that the issue was with their lateral
24647	Preventive Maintenance	9/23/2025	9/23/2025	employees will perform the daily preventive maintenance for all borough vehicle and equipment
24341	Recycling Collection	9/17/2025	9/17/2025	Crews will collect all recycling in the Southeast quadrant as long as it is within the ordinance, once route has been completed the truck will go to recycling plant and empty it's load so the truck is empty for the next day.
24376	Other	9/15/2025	9/15/2025	

Task ID	Activity	Start Date	Stop Date	Notes
24349	Other	9/17/2025	9/17/2025	Qualified employee will work from all 811 requests that have been received through email. Employee will look at borough maps to determine locations of borough utilities to be marked out for excavation. Once mark outs are complete all emails can be cleared.
24435	Preventive Maintenance	9/18/2025	9/18/2025	employee will perform daily routine maintenance on all borough owned vehicles
24638	Garbage Collection	9/22/2025	9/22/2025	Litter basket collections throughout the Borough and it's Parks.
24433	Recycling Collection	9/18/2025	9/18/2025	weekly recycle collection in the southwest quadrant
24378	Other	9/15/2025	9/15/2025	
24652	Preventive Maintenance	9/23/2025	9/23/2025	employees will be working in the southwest quadrant cleaning all storm inlet boxes and removing all debris to allow free flow of water to streams.
24388	Other	9/16/2025	9/16/2025	
24431	Other	9/17/2025	9/17/2025	employee will perform daily sign maintenance to all street signs that belong to the borough
24385	Other	9/16/2025	9/16/2025	
24681	Garbage Collection	9/25/2025	9/25/2025	Trash collection crew will collect all borough residential trash in the southeast quadrant.
24347	Preventive Maintenance	9/17/2025	9/17/2025	Crew is working in the Northwest quadrant cleaning out all storm inlet boxes. Crews will pull inlet grates when needed to clean box out properly and to make sure the discharge pipe has no blockages.

Task ID	Activity	Start Date	Stop Date	Notes
24474	Other	9/19/2025	9/19/2025	employees will be collecting any leftover yard waste from the Thursday route
24384	Sweeping	9/16/2025	9/16/2025	
24518	Other	9/25/2025	9/25/2025	missed trash. robert spriggs picked it up
24374	Sweeping	9/15/2025	9/15/2025	
24372	Empty Trash	9/15/2025	9/15/2025	
24473	Other	9/19/2025	9/19/2025	employees will be working in the downtown business district area, removing all trip hazards from the sidewalk areas
24619	Maintain	10/1/2025	10/1/2025	
24657	Garbage Collection	9/24/2025	9/24/2025	employee will collect all trash from waste receptacles in the CBD and all parks
24449	Other	9/18/2025	9/18/2025	
24426	Other	9/17/2025	9/17/2025	crews collecting daily yard waste that has been placed along the trash route
24642	Other	9/22/2025	9/22/2025	crews will perform the daily task of collecting all yard waste placed by the curb by all borough residents
24659	Other	9/24/2025	9/24/2025	crew will televise the sewer main for faults due to a sink hole that formed at the intersection
24370	Garbage Collection	9/15/2025	9/15/2025	

Task ID	Activity	Start Date	Stop Date	Notes
24345	Other	9/17/2025	9/17/2025	Employees work in the southeast quadrant to collect all yard waste that is placed out alongside their trash and recycle. As like the trash & recycle if the yard waste is not within the ordinance, it will be tagged and not collected. Once the yard waste has been collected it is taken to the borough collection site and dumped. This will continue till the entire quadrant has been collected.
24654	Preventive Maintenance	9/23/2025	9/23/2025	crew will remove all weeds in the downtown central business area
24469	Preventive Maintenance	9/19/2025	9/19/2025	employee's assignment is to water all of the newly planted street trees planted this past spring.
24430	Paint	9/17/2025	9/17/2025	employee has to respond to all 811 emails received about a dig site and mark all borough utilities with the proper color designation for that utility
24636	Garbage Collection	9/22/2025	9/22/2025	Monday garbage collection in the Northwest Quadrant
24377	Other	9/15/2025	9/15/2025	
24471	Other	9/19/2025	9/19/2025	employees will relocate all fridges, freezers, ac's and dehumidifiers to the borough collection site for pickup. They will also relocate all recycled electronics to the warehouse for pickup
24650	Paint	9/23/2025	9/23/2025	employee will mark out all borough utility requests sent from the PA 811 system.
24340	Garbage Collection	9/17/2025	9/17/2025	
24440	Paint	9/18/2025	9/18/2025	daily 811 mark outs
24684	Sweeping	9/25/2025	9/25/2025	

Task ID	Activity	Start Date	Stop Date	Notes
24685	Other	9/25/2025	9/25/2025	crew will collect all yard waste place by the curb by all borough residents
24418	Preventive Maintenance	9/16/2025	9/16/2025	employees are working on the water pump at the chestnut street garage to replace a timer valve





**Goose Creek Plant**  
351 Snyder Ave.  
West Chester, PA 19382  
(610) 696-2320

**Ed Jamieson**  
Superintendent



**Sean Mitchell**  
Wastewater Director

**Taylor Run Plant**  
795 Downingtown Pike  
West Chester, PA 19380  
(610) 436-1370

**Michael Findley**  
Superintendent

## WASTEWATER DEPARTMENT

### October 2025 Wastewater Department Report

#### **Goose Creek**

Maintenance crew replaced the Lakeside Microscreen flow sensor, control panel, and corroding conduit in the headworks area of the plant.

T4B clarifier motor was found shorted out, a new motor was installed along with new conduit from the motor to the connection box, wiring. The drive unit was inspected and monitored during start-up.

Crews tore apart a 6" Dezurik plug valve and replaced the operating gear section of the valve. It was greased and tested before being placed back on-line.

Avg. Monthly Flow: 0.928 MGD

#### **Taylor Run**

A new influent flow meter and conduit have been installed in headworks area of the plant. The new meter will aid in flow driven instrumentation in the plant.

A digester sludge pump was torn apart, inspected and rebuilt. New seals and gaskets were installed before placing unit back on-line.

Crews reinstalled a knocked over streetlight and replaced corroded underground conduit and wiring to three other light poles in the plant.

The chlorine analyzer and sample pumps were cleaned and inspected. The sample box was checked for leaks, tubing and strainer cleaned before placed back on-line.

Avg. Monthly Flow: 0.729 MGD

#### **Pumping Stations**

Monthly cleaning and inspections were performed at all four pumping stations. Crews pumped down, hosed out wet wells and bar screen chambers and adjusted floats where needed.

Valve chambers were inspected and pumped down where needed. All locks were inspected and lubricated as needed.

## **Capital Projects**

Both Goose Creek primary sludge pumps have been delivered and installed. New wiring and piping have been added for easier preventive maintenance. (Pic attached)

The Maple Alley project, still no word from PADEP on the connection management plan. The soft dig utility location contractor has completed their work and will have the information sent to Pennoni so they can complete the bid specs and design portions of the project. As of this time, because of budgetary constraints and not knowing if the Borough will be awarded the grant for phase two until sometime in January/February, we are only going to bid phase one and shift phase two to 2027.

The Goose Creek electrical substation upgrade had a delay in delivery of the Medium Voltage switch. The switch is now scheduled to be delivered February 2, 2026. Bids for installation of the new equipment should go out in October to be opened in November and awarded at the December meetings. Installation should happen in February/March pending the weather.





# Wastewater Tasks

Department	Asset	Activity	Date Completed	Notes	Total Cost
<b>Waste Water (Goose Creek)</b>					
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Replace	9/2/2025	outside light for raw tank, replaced bulb	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-3	Replace	9/2/2025	replaced light ballast in basement outside bathroom	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-3	Replace	9/2/2025	replaced battery in outside light time and reset on/off timer	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-3	Replace	9/2/2025	large exhaust fan over blowers, replaced belt # 4L280	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	Repair	9/3/2025	small heater over polymer pumps leaking, removed to repair, got heater apart and soldered new copper pipes in to be able to pressure test for leaks. found 3 leaks in heater core (not fixable)	0.00
Waste Water (Goose Creek)	WWTP Structure GC-GT	Clean	9/3/2025	dropped tank and cleaned out with McGovern Vac truck	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-5	Mechanical Troubleshooting	9/4/2025	roof exhaust fan for Sulfur not working, checked belt and motor is spinning free need to investigate further	0.00
Waste Water (Goose Creek)	WWTP Mixer GC - Contact Tank - Mixer 1	Replace	9/4/2025	replaced spider in love-joy #59580	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Valve Chamber	Pump Down	9/4/2025	pumped out ground water	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant WW - Worthington Street Pump Station	Troubleshoot	9/5/2025	called out for high alarm, had to reverse pump#2 to clean out good now	0.00
Waste Water (Goose Creek)	Facility Equipment GC-SQUAD	Replace	9/5/2025	replaced battery, now gauges dont work # edit 9/16 found a blown 20amp fuse (yellow wire) on positive battery cable everything seems to work now	0.00
Waste Water (Goose Creek)	WWTP Facility GC-PS-1	Troubleshoot	9/7/2025	called out for high alarm looked like floats were just tangled at first but ended up needing to replace kick on and off floats	0.00
Waste Water (Goose Creek)	WWTP Facility GC-PS-3	Pump Down	9/8/2025	pumped down and looked over everything from up top, looks good	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	Drive GC-CLARIDRIVE-4B	Replace	9/10/2025	Clarifier motor burned up due a bad 3 phase wire which had grounded out . the low voltage side had to be redone due to corrosion from a hole in the J box . New three phase wiring was pulled since the old wiring was burnt. a new J box was installed to prevent further leaks. replaced motor housing ,windings and used original rotor\shaft because of the gears on the shaft being all one piece. also replaced the conduit	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant WW - College Avenue Pump Station	Troubleshoot	9/11/2025	called out for high alarm, looked ok when we got there. cleaned off floats but not bad. worked fine afterwards	0.00
Waste Water (Goose Creek)	WWTP Pump P-2B	Retire	9/12/2025	removed entire mono pump\motor, base plate in preparation for new Borger pump	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T6	Replace	9/12/2025	replaced bulb in flood light closest to shop	0.00
Waste Water (Goose Creek)	WWTP Pump P-3B	Packing	9/15/2025	tightened packing nuts	0.00
Waste Water (Goose Creek)	WWTP Pump P-2B	Install	9/18/2025	installing new Borger pump, had to disassemble entire pump and take down in pieces because of weight. set base plate in place then bolted pump to base, removed (1) cast 90° on influent side and routed the other 90° into new pump. routed the effluent side of pump into plant piping with 4" schedule 80 pvc pipe. bolted motor and gear drive back on baseplate. redid all the wiring and conduit for motor and princo water sensor. mounted base plate to concrete with anchors	0.00
Waste Water (Goose Creek)	WWTP Pump P-2A	Retire	9/23/2025	disassembling entire Mono pump for removal, removed mounting baseplate and busted up concrete in preparation for new Borger pump	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Worthington Street Pump Station - Wet Well	Clean	9/23/2025	pumped down wet well and housed out with pump truck	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Wet Well	Clean	9/23/2025	pumped down wet well and hosed out with pump truck	0.00
Waste Water (Goose Creek)	WWTP Pump P-2A	Install	9/24/2025	installing new Borger pump, had to disassemble entire pump and take down in pieces because of weight. set base plate in place then bolted pump to base, removed (1) cast 90° on influent side and routed the other 90° into new pump. routed the effluent side of pump into plant piping with 4" schedule 80 pvc pipe. bolted motor and gear drive back on baseplate. redid all the wiring and conduit for motor and princo water sensor. mounted base plate to concrete with anchors	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Clean	9/25/2025	pumped down and hosed out with pump truck	0.00
Waste Water (Goose Creek)	WWTP Structure WW - New Street Pump Station - Wet Well	Clean	9/25/2025	pumped down and hosed out with pump truck	0.00
Waste Water (Goose Creek)	WWTP Valve GC-PV6-B4	Replace	9/25/2025	replaced Dezurik valve gear sector (halfmoon gear)	0.00
Waste Water (Goose Creek)	WWTP Structure GC-GT	Clean	9/30/2025	monthly pump down and clean out. not to bad!	0.00

### Waste Water (Taylor Run)

Waste Water (Taylor Run)	WWTP Structure TR-RBC-TA	Preventive Maintenance	9/3/2025	Primary weekly. A train. RBC A1 and A4 were weighed.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-4	Preventive Maintenance	9/3/2025	Primary weekly Bucket elevator and incline screw conveyor: Oil levels checked in reducers. All fittings greased. Chain inspected for slack. Drive chain inspected for slack. Belt checked for wear.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	9/3/2025	Primary weekly maintenance: Aluminum sulfite storage tank. Moat dry.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	9/3/2025	Final weekly: Clarifier T6A oil checked in reducers, Lower housing oil level checked. Chain inspected for slack. Scraper arm inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	9/3/2025	Final weekly: Clarifier T6B Oil level checked in reducer. Oil level in lower housing checked. Chain inspected for slack. Scraper arm inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-RBC-TB	Preventive Maintenance	9/3/2025	Primary weekly: B train RBCs B1 and B4 weighed.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	9/3/2025	Final weekly: Chlorine analyzer & pre/post sample pump. Grease cup taken off of pump, all old grease removed and filled with fresh polyrex blue grease and then reinstalled. Sample box was inspected for leaks. Tubing cleaned on analyzer. Drain line removed and cleaned. Strainer cleaned.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Preventive Maintenance	9/3/2025	Final shower & eyewash stations inside and outside soda ash room: System checked for leaks. Valves opened and checked for water supply and pressure.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-RBC-TC	Preventive Maintenance	9/3/2025	Primary weekly C train. RBCs C1 and C4 were weighed.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	9/3/2025	Final weekly sigma samplers: (Ds3, Final, Final backup) Tubing on all three sigma samplers inspected. Sensors, sample lines and torpedo's cleaned and reinstalled. Proper operation of lights heaters and refrigerators checked.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	9/3/2025	Primary weekly: K1 &K2 blowers. Oil levels checked. Belts checked for tension and wear. Pressure relief valves lubed. Air filters cleaned. Upper and lower swing arms greased.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS-1	Preventive Maintenance	9/3/2025	Weekly primary: scum mixer. Super Bio clean 510 dropped in the pit and mixed for two minutes. Pumped out.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-DS1	Preventive Maintenance	9/4/2025	Primary weekly sigma samplers (Raw, Ds1, Ds2). Pump tubing inspected. Sensors, sample lines and torpedoes cleaned. Proper operation inspected on lights, heater, fan & refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	9/4/2025	Primary weekly: Generator. Oil level checked. coolant level checked. Belt checked of tension. Hose connections inspected.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Preventive Maintenance	9/4/2025	Primary eyewash & shower: Stations in B5 checked for proper water pressure and supply. No leaks.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	9/4/2025	Final weekly Soda ash sensor: Soda ash sensor removed and cleaned.	0.00
Waste Water (Taylor Run)	WWTP Valve V-17	Preventive Maintenance	9/4/2025	Primary monthly maintenance: Dezurich Valves. All Desurich Valves opened and sprayed with WD40 and then closed with WD40 then, put back to regular position.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS-1	Preventive Maintenance	9/4/2025	Primary monthly maintenance: Pressure regulators & Inline water screens. All water screens in area removed and washed cleaned. Reinstalled.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-RBC-TA	Visual Inspection	9/4/2025	Weeds pulled in-between and front and back of all RBC's pulled. (A-C train)	0.00
Waste Water (Taylor Run)	WWTP Structure T-8C	Cleaning	9/5/2025	Small bits of algae were beginning to form at the end of our cascade. An operator brushed the rocks clean to get rid of the buildup.	0.00
Waste Water (Taylor Run)	WWTP Pump P-20	Repair	9/5/2025	Our Mono pump went down. Our diagnosis was we discovered that the drive shaft had separated. The pump was repaired and put back into operation.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-4	Preventive Maintenance	9/5/2025	Primary monthly maintenance: Lakeside rotomat fine screens. Screen cleaned. ultra sonic level controller tested to simulate high flow. Wye strainers cleaned.	0.00
Waste Water (Taylor Run)	WWTP Screen F-2	Preventive Maintenance	9/5/2025	Primary monthly maintenance: Lakeside rotomat fine screens. Screen cleaned. ultra sonic level controller tested to simulate high flow. Wye strainers cleaned.	0.00
Waste Water (Taylor Run)	WWTP Structure T-7B	Cleaning	9/5/2025	We dropped our T7-B contact tank. The walls were sprayed down, and the alga build up was squeegeed down the drain. The corresponding bisulfite tank was emptied and sprayed clean as well.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Clean	9/6/2025	B1 was swept, mopped and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Clean	9/7/2025	Weekend cleaning: B1 and B5 were swept, mopped and trash removed.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Sluice Gate SI-G1	Lubricate	9/9/2025	Final monthly maintenance: Sluice gates. Sluice gate valve packing sprayed with WD40 before and after exercising the valve.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	9/9/2025	Final monthly maintenance: Soda ash dust collector. Filter bags inspected for tears. Bag connections checked for proper attachment. Dust on blowers removed. Dust in dustpan removed.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SI-G3	Lubricate	9/9/2025	Final monthly maintenance: Sluice gates. Sluice gate valve packing sprayed with WD40 before and after exercising the valve.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SI-G 2	Lubricate	9/9/2025	Final monthly maintenance: Sluice gates. Sluice gate valve packing sprayed with WD40 before and after exercising the valve.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SI-G4	Lubricate	9/9/2025	Final monthly maintenance: Sluice gates. Sluice gate valve packing sprayed with WD40 before and after exercising the valve.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	9/9/2025	Final monthly maintenance: Soda ash compressors. Belts inspected for wear and tears. Oil levels checked. Oil filters inspected. Both soda ash compressors ran for fifteen minutes to allow pressure to build up. Both compressors inspected for leaks while they were running. Condensation drained from both when finished and valves left open.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-4	Preventive Maintenance	9/10/2025	Primary weekly maintenance: Bucket elevator & incline screw conveyor. Oil levels checked in all reducers. All fittings greased. Chain inspected for slack. Drive chain inspected for slack. Belt checked for tension and wear	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	9/10/2025	Primary weekly maintenance: Aluminum sulfite storage tank. Moat pumped out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Preventive Maintenance	9/10/2025	Primary weekly maintenance: eyewash stations. Station inside Pak room and outside by ALUM silo. Tested for pressure and checked for missing parts.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	9/10/2025	Primary weekly: Plant generator. Oil level checked. Coolant level in sight glass inspected. Belt checked for tension. Hose connections inspected. Gauges and lights checked for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Filter Filter#1	Preventive Maintenance	9/10/2025	Filter 1 needed to be dropped and cleaned. The tank was emptied; the filter media was sprayed clean then filled with bleach overnight to disinfect.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-4	Preventive Maintenance	9/10/2025	Primary weekly maintenance. K1 and K2 blowers. Oil levels checked. Belts inspected for tension. Pressure relief valves lubed. Air filters cleaned. Upper and lower swing arm fittings greased. Hoist oil level checked. Hoist cable inspected for wear.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Facility TR-PS-1	Preventive Maintenance	9/10/2025	Weekly maintenance primary: Super Bio clean put into scum pit and mixed up for two minutes before draining out.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-RBC-TC	Preventive Maintenance	9/10/2025	Weekly maintenance. C train. RBC's C1 and C4. Rbc's weighed and recordings put into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	9/10/2025	Final weekly maintenance for sigma samplers (Final, back up final and DS3): Pump tubing inspected for tears/rips. Sensor, sample line and torpedoes cleaned. All lights, heaters, fans and refrigerator inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Clean	9/10/2025	We reorganized and cleaned up our workshop.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-RBC-TB	Preventive Maintenance	9/10/2025	Weekly maintenance. B train. RBC's B1 and B4. Rbc's weighed and recordings put into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-RBC-TA	Preventive Maintenance	9/10/2025	Weekly maintenance. A train. RBC's A1 and A4. Rbc's weighed and recordings put into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	9/10/2025	Final weekly maintenance for T-6B: Reducer oil level checked. Lower housing oil level checked. Chain inspected for slack. Scraper arm inspected for wear. Vents cleaned off.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	9/10/2025	Final weekly maintenance for T-6A: Reducer oil level checked. Lower housing oil level checked. Chain inspected for slack. Scraper arm inspected for wear. Vents cleaned off.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	9/10/2025	weekly final maintenance: Chlorine analyzer and pre/post sample pumps. Grease cups removed and old grease taken out and replaced with fresh grease. Entire box checked for leaks. Tubing cleaned and drain lines cleaned out. Strainer cleaned.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-4	Preventive Maintenance	9/10/2025	Primary weekly maintenance: Sigma samplers (Raw, Ds1, Ds2) All pump tubing's inspected. Sensor, sample line and torpedo's taken to shop and cleaned.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation VU31	Replace	9/11/2025	We replaced our flow meter on our influent. A new conduit was installed as well. The new meter will help with having a flow-based option.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Clean	9/13/2025	B1 was swept, mopped, and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-6	Cleaning	9/13/2025	Filter 2 needed to be dropped and cleaned. The tank was emptied; the filter media was sprayed clean then filled with bleach overnight to disinfect.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Clean	9/14/2025	Weekend cleaning: B1 and B5 were swept, mopped and trash thrown out.	0.00
Waste Water (Taylor Run)	WWTP Pump P-3	Cleaning	9/16/2025	Pump 4 was taken offline, and the inspection ports were cleaned out. Pump 4 was put back online for normal operation.	0.00
Waste Water (Taylor Run)	WWTP Pump P-4	Cleaning	9/16/2025	Pump 3 was taken offline, and the inspection ports were cleaned out. Pump 3 was put back online for normal operation.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Facility TR-B-4	Preventive Maintenance	9/17/2025	Primary weekly maintenance. Bucket elevator & incline screw conveyor: Oil levels checked in all reducers. All fittings greased. Chain checked for slack. Drive chain inspected for slack. Belt inspected for tension and wear.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Preventive Maintenance	9/17/2025	Primary weekly maintenance: Eye wash and shower stations. Stations tested for water supply and water pressure.	0.00
Waste Water (Taylor Run)	WWTP Yard Hydrant 5	Preventive Maintenance	9/17/2025	Primary monthly maintenance: Yard hydrants. All hydrants tested for water pressure by being opened and closed. As well as ensuring that all hydrants have "non-potable water".	0.00
Waste Water (Taylor Run)	WWTP Motor B-1	Preventive Maintenance	9/17/2025	Primary weekly: RBC load cells. B1 and B4 weighed with hydraulic pump.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	9/17/2025	Final weekly maintenance: Sigma samplers (Ds3, final, final backup). Pump tubing inspected for cracks. Sensor, sample line and torpedo cleaned. Lights, Heater and refrigerator checked for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-6	Preventive Maintenance	9/17/2025	Final weekly maintenance: shower and eyewash stations: soda ash silo and soda ash room. System checked for leaks. Valves opened and checked for water supply and pressure.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	9/17/2025	Final weekly maintenance: T6-A clarifier oil level checked. Lower housing oil level checked. Chain inspected for slack. Scraper arm inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Motor C-1	Preventive Maintenance	9/17/2025	Primary weekly: RBC load cells. C1 and C4 weighed with hydraulic pump.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate DS1-SLG2	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SLG-DS2C	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SLG-DS2B	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Motor A-1	Preventive Maintenance	9/17/2025	Primary weekly: RBC load cells. A1 and A4 weighed with hydraulic pump.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SLG-AIR T3	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	9/17/2025	Primary weekly Maintenance K1 &K2 blowers: Oil level checked. Belt tensions checked. Pressure relief valves lubricated. Air filters cleaned. Upper and lower swing arm fittings greased. Hoist oil level checked, and Hoist cable checked for wear.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS-1	Preventive Maintenance	9/17/2025	Primary weekly maintenance: Scum mixer. Super bio clean added and mixed for two minutes before drained out.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate DS1-SLG	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	9/17/2025	Final weekly maintenance: Chlorine analyzer and pre/post sample pumps. Grease cups removed from pump and old grease removed. refilled with polyrex then reinstalled. Sample box checked for leaks and malfunctions. tubing on analyzer cleaned. drain lines cleaned. Strainer cleaned.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SLG-AIR T2	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SLG-AIR T	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SIG-DS2A	Lubricate	9/17/2025	Primary monthly maintenance: Sluice gates. Sprayed with dry molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	9/17/2025	Final weekly maintenance: T6-B clarifier oil level checked. Lower housing oil level checked. Chain inspected for slack. Scraper arm inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-DS1	Preventive Maintenance	9/17/2025	Primary weekly maintenance: Sigma samplers (Raw, DS1, DS2) pump tubing inspected, cleaned sensors, sample line and torpedo. Proper operation checked for lights, heater, fan and refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	9/19/2025	Primary weekly maintenance. Aluminum sulfate storage tank: Pumped out.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	9/19/2025	Primary weekly maintenance: Plant generator. Oil level checked. Coolant level checked. Belt tension inspected. Hose connections checked. Lights and gauges checked.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Replace	9/19/2025	Several of our light polls needed to be repaired/ replace. They were rewired, new conduits installed, and new wires run.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Clean	9/19/2025	All along B5 and towards the cascade branches began to become overgrown. Said branches were removed.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-DS3	Condition Assessment	9/19/2025	Branches and weeds had begun to overgrow over one of our outfalls. Said branches and weeds were removed.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Clean	9/20/2025	B1 was swept, mopped, and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Clean	9/21/2025	Weekend cleaning: B1 and B5 were swept and mopped. Trash cans emptied and new bags installed.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS2	Preventive Maintenance	9/23/2025	Final monthly maintenance: Dezurik valves. Valve packing on all valves sprayed with WD40 before and after exercising the valves. PS2 and Digester buildings.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	9/23/2025	Final monthly maintenance: Inline water screens. All screens taken out cleaned and inspected for damage.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	9/23/2025	Final monthly maintenance: T6B Clarifier gear reducer. Upper and lower drive bearing Greased with one shot of # 2 grease. Lower worm bearings greased with two shots of # 2 grease. Condensation/ oil drained from micro switch housings.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Facility TR-B-6	Preventive Maintenance	9/23/2025	Final monthly maintenance: Chlorine detector. A small amount of HTH was held near the floor air intake sensor for detector. Checked for audible alarm. Checked for alarm on roof and flashing lights.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-FS-1	Condition Assessment	9/23/2025	Final monthly maintenance: Small above ground storage tank. Visual check of tank exterior, above ground piping, Foundations and supports and containment structures. Inspected valves and in proper position. Inspected gauge device for proper function.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-3	Preventive Maintenance	9/23/2025	Final monthly maintenance: B3 Heat Exchanger. Button head fitting on water valves lubricated. Oil checked in recirculating pumps. Exhaust fan and blower on top of heater lubricated. Oil pumps checked for proper operation. Bell & Gossit booster recirculation pump oiled with five drops of 3 and 1 oil.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	9/23/2025	Final monthly maintenance: T6A Clarifier gear reducer. Upper and lower drive bearing Greased with one shot of # 2 grease. Lower worm bearings greased with two shots of # 2 grease. Condensation/ oil drained from micro switch housings.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS2	Install	9/23/2025	A new high-level alarm was installed in our wet well.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Install	9/23/2025	Our lab sink faucet began leaking on to the floor. A new faucet was installed.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	9/24/2025	Primary monthly maintenance: Plant generator. Oil level checked, coolant level checked, Belt inspected for tension and wear. All hose connections checked. Gauges and lights inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	9/24/2025	Primary weekly maintenance: Aluminum sulfite storage tank: Moat pumped out. Entire structure inspected with damage or leaks.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Primary Scum Mixer	Preventive Maintenance	9/24/2025	Primary weekly maintenance: Scum mixer. Super Bio Clean 510 put into pit. Mixed for two minutes and pumped out.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation DS1 sampler	Preventive Maintenance	9/24/2025	Primary weekly maintenance: DS1. Pump tubing inspected for tears. Sensor, sample line and torpedo cleaned. Lights, heater, fan and refrigerator inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Motor B-1	Preventive Maintenance	9/24/2025	Primary weekly maintenance: B1. RBC weighed with hydraulic pump, recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Motor B-4	Preventive Maintenance	9/24/2025	Primary weekly maintenance: B4. RBC weighed with hydraulic pump and recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Motor C-1	Preventive Maintenance	9/24/2025	Primary weekly maintenance: C1. RBC weighed with hydraulic pump and recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Motor A-1	Preventive Maintenance	9/24/2025	Primary weekly maintenance: A1 weighed with hydraulic pump.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Motor A-4	Preventive Maintenance	9/24/2025	Primary weekly maintenance: A4 weighed with hydraulic pump.	0.00
Waste Water (Taylor Run)	WWTP Motor C-4	Preventive Maintenance	9/24/2025	Primary weekly maintenance: C4. RBC weighed with hydraulic pump and recorded in Maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	9/24/2025	Primary weekly maintenance. Plant generator. Oil level checked. Coolant level checked in sight glass. Belt tension checked for wear. Hose connections checked. Gauges and lights checked for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Pak room eye wash and shower system	Preventive Maintenance	9/24/2025	Primary weekly maintenance: Pak room eyewash/ shower system. Tested for water pressure and supply.	0.00
Waste Water (Taylor Run)	WWTP Blower K-2	Preventive Maintenance	9/24/2025	Primary weekly maintenance: K2 blower. Oil level checked. Belt inspected for tension. Pressure relief lubricated. Air filters cleaned. Grease fittings biweekly. Hoist oil level checked. Hoist cable inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation final back up	Preventive Maintenance	9/24/2025	Final weekly maintenance: Final back up sampler. Pump tubing inspected. Sensor, sample line and torpedo cleaned. Lights, heater, fan and refrigerator inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	9/24/2025	Final weekly maintenance: Final sampler. Pump tubing inspected. Sensor, sample line and torpedo cleaned. Lights, heater, fan and refrigerator inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	9/24/2025	Final weekly maintenance: Chlorine analyzer and pre/ post sample pump. Grease cups removed, taken to shop and old grease removed. New polyrex blue grease put in and reinstalled. Box inspected for damage or leaks. All tubing on analyzer cleaned. Drain lines cleaned. Strainers removed and cleaned then reinstalled.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	9/24/2025	Primary weekly maintenance: Bucket elevator & incline screw conveyor. Oil levels checked in all reducers. All fittings greased. Chain inspected for slack. Drive chain checked for slack. Belt checked for tension and wear.	0.00
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	9/24/2025	Primary weekly maintenance: K1 blower. Oil level checked. Belt inspected for tension. Pressure relief valves lubricated. Air filter cleaned. Fittings greased. Upper and lower swing arm fittings greased. Oil level in Hoist checked. Hoist cable inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 557	Preventive Maintenance	9/24/2025	Primary weekly maintenance: Raw sampler. Pump tubing inspected. Sensor, sample line and torpedo all cleaned. Lights, heater, fan and refrigerator inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Alum silo eye wash/ shower	Preventive Maintenance	9/24/2025	Primary weekly maintenance: Alum silo shower/ eyewash. System tested for water pressure and water supply.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation DS2 sampler	Preventive Maintenance	9/24/2025	Primary weekly maintenance: DS2. Pump tubing inspected. Sensor, sample line and torpedo all cleaned. Lights, heater, fan and refrigerator all inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	9/24/2025	Final weekly maintenance: T6A clarifier. Oil level checked in reducer. Oil level checked in lower housing. Chain checked for slack. Scraper arm inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	9/24/2025	Final weekly maintenance: T6B. Oil level in reducer checked. Oil level in lower housing checked. Chain inspected for slack. Scraper arm inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Ds3 sampler	Preventive Maintenance	9/24/2025	Final weekly maintenance: DS3. Pump tubing inspected. Sensor, sample line and torpedo all cleaned. Lights, heater, fan and refrigerator inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash eye wash shower	Preventive Maintenance	9/25/2025	Final weekly maintenance: Soda ash room shower system. System inspected for leaks. valves opened and checked for water pressure and supply.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash silo shower	Preventive Maintenance	9/25/2025	Final weekly maintenance: soda ash silo. System checked for leaks, Valves opened and checked for pressure and supply.	0.00
Waste Water (Taylor Run)	WWTP Structure T-7A	Clean	9/26/2025	Our contact tank B was dropped today and sprayed clean. The walls and floor were sprayed and the floor was squeegeed clean then sprayed again. Tank filled back up and put into normal operation.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Clean	9/27/2025	B5 was swept, mopped and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Clean	9/27/2025	B1 was swept, mopped and trash taken out.	0.00

Memo: John O Green Park Renovations 2025-2027

Date: September 26, 2025

To: Public Works Committee/Borough Council

From: Parks and Recreation Department

**Background:**

John O Green Park is divided into two sections: the North Side and the South Side. The North Side was built and dedicated in 1999 with grant funding from XYY, while the South Side was built and dedicated in 2007 with grant funding from XYZ. Both sites have experienced maintenance issues since their original installations. Notably, the “fall zone” surfaces in both parks were not the correct decision during the design phase. Consequently, both parks underwent significant repairs (North Side in 2011 - \$41k and 2016 - \$104k; South Side in 2019 - \$60k).

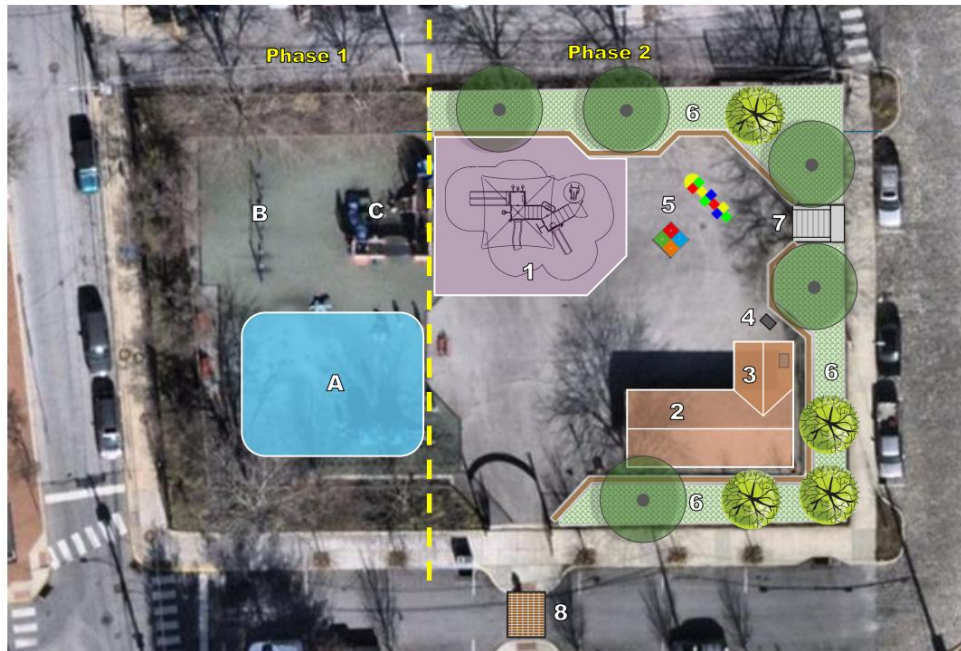
**Current Situation:**

The Parks and Recreation Department has applied for two grants to support the renovations of the parks.

Firstly, we applied for a \$30k grant from the People, Parks, and Community Foundation (a subsidiary of the PA Parks and Recreation Society) for the Splashpad area in the North Park. Unfortunately, we did not receive this grant. We are currently exploring other grants and alternative funding sources to cover this shortfall. The overall project, as planned with all the features, is estimated at \$118k, with \$85k already budgeted.

Secondly, we applied for the DCED GRTP (Greenways, Recreation, & Trails Program) grant for the maximum amount of \$250k to support all other featured renovations in the North Side. Awards for this grant are expected in Q1 of 2026.

This project was coordinated through the PROS Plan, which identified John O Green Park as a high priority due to it being the only water play feature park in the Borough.



- PHASE 1**  
(underway)
- A. Splash Pad
  - B. Existing Swings to Remain
  - C. (to be determined)

- PHASE 2**  
(current application)
- 1. Playground (ages 2-12)
  - 2. Replace Pavilion Roof
  - 3. Pavilion Extension
  - 4. Grills
  - 5. Pavement Games
  - 6. Expanded Landscape Beds with New Edging and Bench Seating
  - 7. Stairs and Gate
  - 8. Textured Crosswalk

### Phase 1 JOG North

Design and install new splash pad

Work with Water Play (equipment), Pennoni (engineers), Buzz Burger Inc.(contractor) , and Boyce (equipment) on project to get new features in the ground Spring 2026. Buzz Burger Inc has worked on the playground numerous times and was the original installer.

General layout and design have already been configured.

### Phase 2 JOG North

Everything not including the water play features.

Work with Boyce, Pennoni, and Buzz Burger Inc. to finalize design and construction throughout 2026. (Pennoni will take lead with PA DEP regarding the environmental covenants at the stie.) This will be a CoStars procurement.

### Phase 3 JOG North

Site work, construction, and installation Spring 2027

Wrap up grant documents for payment back to Borough by Aug. 2027

Estimated cost of project is \$305k (\$250k DCED-G RTP grant and \$55k capital budget).  
Borough will need to outlay full cost of project with grant reimbursement after complete.

## Park Notes and Projects September 2025

Projects can be Capital, grant funded, Rec Fee in Lieu of, or General.

### Hoopes Park

Hoopes Park Playground renovation project

- A group of residents has been formed and we will begin the design process for

### Marshall Square Park – Project on the horizon with the FOMSP

- Civil War Memorial area upgrade to historic layout – 2025
  - o Construction to begin mid-September and last about 2 weeks (weather permitting)



- While not complete, you can tell that this is going to open up that corner of the park and really give the Civil War Monument a new look and recognition
  - o Thank you to the Friends of Marshall Square Park for spearheading this initiative

Mosteller Park – No projects at current time

Fugget Park – No projects at current time

Horace Pippin Park – Design work has begun on replacement of playground equipment

- o “Mesa Verde” by HAGS 8102028 - BM Wood Posts/HPL Panels
  - [UniPlay Mesa Verde | HAGS](#)
- o This is a budgeted item
  - Total cost is \$65,386,00
    - o Includes delivery, removal and disposal of old equipment, and installation.
    - o Equipment has been ordered and should be here early November barring any delivery issues

**Kathy McBratnie Park** - No projects at current

**Greenfield Park** – We has the infield ‘turned over’ (which implies it was de- weeded and leveled) by JHL  
- Landscaping in preparation for the fall season.

- Cost was \$2301.23
  - o Windview Athletic Fields gave a quote of \$3500 and our current landscaping contractor, Andrews Landscaping does not work on athletic fields

**Veteran’s Memorial Park** - No projects at current time

**Barclay Park** - No projects at current time

**Bayard Rustin Park** – The basketball courts have been relined to for both basketball and pickleball, thank you to Public Works for their support.

**John O Green Park** –

Fall zone project 2025 and beyond

- We have been working on two grants to revitalize JOG Park.
  - DCED – Greenways, Trails, and Recreation Program grant; submitted 5/30/2025
    - With assistance from Pennoni, the Borough submitted a grant for \$250,000.00 (max amount)
    - Borough match for this \$304,400.00 project would be \$54,400.00k or roughly 18% (and 15% is the minimum match)
    - NOTE\* - There was a slight change in pricing as the grantors made a few changes to our grant application
    - This “concept” includes new playground equipment, expanded pavilion, more seating, new grilling area, and games area.
    - Awards for this grant are not expected until Q1 2026
- People, Parks, and Community Foundation (a subsidy of the PA Recreation and Parks Society)- Submitted 5.30.25
  - o The Borough submitted the application for this grant, max amount, \$30,000.00 with no match from the Borough
    - Unfortunately we did not receive the grant from PPFC for this project
      - There were 121 grant apps submitted for a total of 3.2M in projects
      - 6 grants were awarded for a total of \$112k
    - We are reworking our scope of work and timeline to complete this project, but the contractor we would like to use (who installed the playground and has worked on it several times) is unavailable until Spring 2026



## Park Usages/Rentals

### August Park Rentals

Start Date ?	End Date	By Date Type	Submit
09/01/2025	09/30/2025	Date of Reservation ▼	
Reservation Overview Report from 09/01/2025 to 09/30/2025			
Facility	Reservations	Hours	
<a href="#">Bayard Rustin Park</a>	1	4:00	
<a href="#">Everhart Park</a>	5	13:30	
<a href="#">Green Field Park</a>	6	116:00	
<a href="#">Hoopes Park</a>	8	40:30	
<a href="#">Marshall Square Park</a>	5	19:00	
	Totals	25	192:60

## Events

- 44<sup>th</sup> Annual Chester County Restaurant Festival 9.21.25
  - o 50+ food vendors/food trucks/restaurants
  - o 70+ crafter and info booths
  - o 3 stages areas with 6 band performing throughout the day
  - o Beer and wine garden on 100 Block of N. Church St.
  - o \$12,250 in sponsorships
  - o While the event was huge, as it always is, this year seemed to be a litter lighter than many of the years past.
    - We attribute this the Eagles game as every bar/restaurant with the game on was completely packed from 1245-430pm
    - Our beer and wine garden took the biggest hit as attendance and sales were way down.
    - On the good side, we rec'd numerous emails from many vendors that they had a great experience and are already excited about next year.



**Camps, classes, and bus trips**

Ryan Michael, Program Coordinator, is continually working on our list of programming for Spring/Summer/Fall 2025.

September Myrec.com report

<b><u>Program Name</u></b>	<b><u>Res Count</u></b>	<b><u>Non-Res Count</u></b>	<b><u>Total Count</u></b>	<b><u>Res Total</u></b>	<b><u>Non-Res Total</u></b>	<b><u>Totals</u></b>
<b><u>42nd Annual THMF Non-Food Vendor Application</u></b>	<b><u>0</u></b>	<b><u>1</u></b>	<b><u>1</u></b>	<b><u>\$0.00</u></b>	<b><u>(\$75.00)</u></b>	<b><u>(\$75.00)</u></b>
<b><u>44th Annual Chester County Restaurant &amp; Food Truck Festival Application</u></b>	<b><u>1</u></b>	<b><u>12</u></b>	<b><u>13</u></b>	<b><u>\$0.00</u></b>	<b><u>\$720.00</u></b>	<b><u>\$720.00</u></b>
<b><u>Halloween Parade 2025</u></b>	<b><u>3</u></b>	<b><u>7</u></b>	<b><u>10</u></b>	<b><u>\$15.00</u></b>	<b><u>\$35.00</u></b>	<b><u>\$50.00</u></b>
<b><u>Just Tennis with Justin DePietropaolo</u></b>	<b><u>0</u></b>	<b><u>3</u></b>	<b><u>3</u></b>	<b><u>\$0.00</u></b>	<b><u>(\$375.00)</u></b>	<b><u>(\$375.00)</u></b>
<b><u>New York Bus Trips!</u></b>	<b><u>0</u></b>	<b><u>4</u></b>	<b><u>4</u></b>	<b><u>\$0.00</u></b>	<b><u>\$756.00</u></b>	<b><u>\$756.00</u></b>
<b><u>Pickleball - Univeral Rackets &amp; Tyler Stroyek</u></b>	<b><u>3</u></b>	<b><u>7</u></b>	<b><u>10</u></b>	<b><u>\$210.00</u></b>	<b><u>(\$40.00)</u></b>	<b><u>\$170.00</u></b>
<b><u>Skyhawks Baseball</u></b>	<b><u>0</u></b>	<b><u>17</u></b>	<b><u>17</u></b>	<b><u>\$0.00</u></b>	<b><u>\$735.00</u></b>	<b><u>\$735.00</u></b>
<b><u>Skyhawks Golf</u></b>	<b><u>0</u></b>	<b><u>6</u></b>	<b><u>6</u></b>	<b><u>\$0.00</u></b>	<b><u>\$720.00</u></b>	<b><u>\$720.00</u></b>
<b><u>Totals</u></b>	<b><u>7</u></b>	<b><u>57</u></b>	<b><u>64</u></b>	<b><u>\$225.00</u></b>	<b><u>\$2,476.00</u></b>	<b><u>\$2,701.00</u></b>

**PROS Plan Steering Committee**

- JMT/Toole Recreation Planning have completed the PROS Plan for review.
  - o The plan was reviewed by the Steering Committee on 7.15.25. and we'll host one more Steering Committee meeting (online/email) with the new document Timeline for adoption of the Borough's PROS Plan
  - o Review by Recreation Commission
  - o Submission to ChesCo Planning Commission for Act 247 (with referral form), along with MPC and Final VPP review (later two happen simultaneously).
    - If found deficient, review and update as provided by VPP Administrator.
  - o Once approved, with no deficiencies, Borough Council to approve and adopt the final plan or ordinance by resolution.
    - Shooting for an Nov. – Dec. adoption pending how long the other steps take.