



Parking Committee Meeting
October 7, 2025 @ 6:00 PM
This meeting is recorded for public record.

Committee Members:

Sheila Vaccaro, Chair
Lisa Dorsey
Bernie Flynn

Director of Parking Services: Ramsey Reiner

Borough Manager: Sean Metrick

Parking Committee Meeting:

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. Garage management report (attachment)

B. Director's report (attachment), 2026 Parking Department budget

V. Old Business

A. Motion to approve September 2025 Parking Committee meeting minutes (attachment)

B. Discuss special event revenue (attachment)

Issue: Consider reinstating previously approved revenue sharing with event holders.

VI. New Business

A. Motion to approve contract with Butts Ticket Systems/ParkMobile for on-street parking and lot payment services. (attachment)

Issue: Provide alternative app for payment and redundancy and future planning on the streets and in the lots of the Borough.

B. Motion to approve contract with Butts Ticket Systems/ParkMobile for garage reservation and parking services. (attachment)

Issue: Provide alternative app for payment and redundancy and future planning for reservations and mobile payment in Borough-owned garages.

C. Motion to approve lease for West Chester United Methodist Church at High Street Lot

(attachment)

Issue: Current lease with WCUMC expires on January 31, 2026. No requested changes to current lease from the Borough. Recommendation of 2-year renewal.

- D. Motion to approve trash/recycling contract with Blosenski for trash/recycling services for retail spaces at Bicentennial Garage. (attachment)

Issue: Trash and recycling contract needed for three retail spaces at Bicentennial Garage. This money is to be billed back to the tenants, per the leases.

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.