Finance & Revenue Committee Meeting
December 10, 2025 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:
Brian McGinnis, Chair
Nicole Scimone
Bryan Travis

Director of Finance & Revenue: Barbara Lionti
Borough Manager: Sean Metrick

Finance & Revenue Committee Meeting:

I. Call to Order

II. Announcements

A. The Borough will be collecting canned goods to benefit the West Chester Food Cupboard at Borough Hall during business hours. Please stop by to contribute. More information can be found on the Borough website.

B. Public Hearing: December 17, 2025 at 6:30 PM to revise the monthly sewer rates, effective February 1, 2026 (attachment)

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. Director's report on monthly financials (attachment)

B. Quarterly Report on Uniform and Non-Uniform Pensions

V. Old Business

A. Approve November 2025 meeting minutes (attachment)

VI. New Business

A. Funding Partnership Proposal with Good Fellowship Ambulance & EMS Training Institute (attachment)
Issue: Review three year agreement

B. Motion to approve BS&A contract for accounting software (attachment)
Issue: Review and approve contract for new accounting software

C. Motion to award the bid for the installation of the electrical substation equipment at Goose Creek (attachment)
Issue: Review and award bid

D. Motion to approve extension of sewer treatment agreement with East Bradford Township (attachment)
Issue: Consider approving an extension

E. Approve the following purchase orders:

1. BelforPropertyRestoration for $89,930.63
2. Fire Line Equipment for $15,399.78
3. Fire Line Equipment for $75,638.17
4. GL Sayre Inc for $11,551.46
5. Horgan Tree for $24,500.00
6. Organizational Research and Development for $15,000.00
7. Signal Service for $55,403.38
8. Usalco for $15,280.00
9. Usalco-GC for $20,460.00
10. Butts Tickets for $11,947.36
11. Bergey's for $12,105.27

Issue: Review and recommend the approval of qualifying purchase orders

F. Approve 2026 Fee Schedule (attachment)
Issue: Review and approve 2026 Borough fees

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.
Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

ORDINANCE NO. - 2025

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 89, TITLED, "SEWERS", SECTION 89-11(B) TO REVISE THE MONTHLY SEWER RATES EFFECTIVE FEBRUARY 1, 2026.

BE IT ENACTED AND ORDAINED, and it is hereby enacted by authority of the Council of the Borough of West Chester, as follows:

SECTION 1. Chapter 89 of the Code of the Borough of West Chester, titled, "Sewers", Section 89-11 is hereby amended as follows:

"B. Effective February 1, 2026, the monthly sewer rates shall be computed as follows:

Monthly Sewer Rates

Quantity of Water Used in gallons	Charge
First 2,000 or less	$34.84
Over 2,000	$9.25 per 1,000 gallons or any part thereof"

SECTION 2. SEVERABILITY. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of Council of the Borough of West Chester that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

SECTION 3. REPEALER. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

<u>SECTION 4.</u> **<u>EFFECTIVE DATE</u>**. This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS _____ DAY OF ________________, 2025.

ATTEST: **COUNCIL FOR THE BOROUGH OF OF WEST CHESTER**

___________________________ By: ___________________________

Sean Metrick, Secretary Patrick McCoy, President

APPROVED THIS ______ DAY OF _________________, 2025.

____

Lillian L. DeBaptiste, Mayor

Borough of West Chester
Cash Position
November 30, 2025

A/C#	Description	Beginning Balance 11/1/2025	November Receipts	November Expenditures	Ending Balance 11/30/2025
01-10000	GF Truist Cash	-	-	-	-
01-10036	PLGIT EIT Pension Pay Down Cash	1,002,817	190,393	-	1,193,210
01-10037	Santander GF Cash	-	-	-	-
01-10044	Santander ARPA Cash	319,583	-	-	319,583
01-10040	PLGIT Pcard Cash	10,267	60,754	18,663	52,358
01-12000	PLGIT GF Cash	4,537,636	298,905	646,689	4,189,852
	Total General Fund	5,870,303	550,052	665,352	5,755,003
05-10045	Santander Fire Cash	267,186	42,437	18,607	291,016
05-10053	PLGIT Fire Reserve	937,561	2,808	-	940,369
	Total Fire Fund	1,204,747	45,245	18,607	1,231,385
10-10006	PLGIT Rec In Lieu Cash	105,725	339	297	105,767
	Total Recreation Fund	105,725	339	297	105,767
08-10038	Santander Sewer Cash	1,886,594	345,899	216,678	2,015,815
08-10052	PLGIT Sewer Cash Reserve	3,928,572	378,705	91	4,307,186
	Total Sewer Fund	5,815,166	724,604	216,769	6,323,001
09-10026	Truist Parking Cash	955,697	238	1,013	954,922
09-10039	Santander Parking Cash	926,302	496,474	713,497	709,279
09-10103	TD Parking Cash	103,786	1,129,248	1,230,541	2,493
09-10051	PLGIT Parking Cash Reserve	2,235,631	54,117	91	2,289,657
	Total Parking Fund	4,221,416	1,680,077	1,945,142	3,956,351
10-10700	PLGIT Capital Improvement Fund	-	325,297	325,000	297
	Total Capital Improvement Fund	-	325,297	325,000	297
15-10015	BBT Highway Aid	241,704	10	20,212	221,502
	Total Highway Aid Fund	241,704	10	20,212	221,502
16-10034	Fulton SPF Cash	1,174,531	1,049	-	1,175,580
16-10054	PLGIT SPF Reserve	288,701	3,298	-	291,999
16-100-41	Santander SPF Cash	232,677	3,379	4,256	231,800
	Total Stream Protection Fund	1,695,909	7,726	4,256	1,699,379
18-120-03	BBT Capital Operating Investments	5,303,587	-	-	5,303,587
18-120-04	US Bank Capital Operating Investments	3,827,084	-	-	3,827,084
	Total Capital Operating Reserve Fund	9,130,671	-	-	9,130,671

Borough of West Chester
Cash Position
November 30, 2025

A/C#	Description	Beginning Balance 11/1/2025	November Receipts	November Expenditures	Ending Balance 11/30/2025
30-100-31	PLGIT 2016 GOB Bond	40,921	131	-	41,052
	Total 2016 Bond Funds	40,921	131	-	41,052
	Total-All Funds	28,326,562	3,333,481	3,195,635	28,464,408

A/R Balances
11/30/2025

Description	Balance 10/31/2025	Additions	Payments	Balance 11/30/2025
Aqua Sewer Receivables due- 60+ days	119,738		15,958	103,780
Sewer-Portnoff Collections Balance	322,465	13,221	-	335,686
EBT Sewer due from Aqua	-	502,260		502,260
C/Y Real Estate Taxes-due 12/31/2025	164,392	7,740		172,132
Real Estate Taxes- Portnoff Collections Bala	164,392	-	2,267	162,125
SPF-Munibilling Prior Balances	1,671,270		2,636	1,668,634
Rental Permits- prior years	26,000			26,000
Total AR due at 11/30/2025	2,468,257	523,221	20,862	2,970,616

Due To/ Due From Balances
11/30/2025

G/L A/C#	Description	DUE FROM	G/L A/C#	Description	DUE TO	Difference
01-13010	Due from Capital	349,165	10-23001	Due to GF	(349,165)	0
						-
		349,165			(349,165)	0

Borough of West Chester

Budget to Actual Report-Variance Explanations

For the year ended November 30, 2025

Revenue Variances:

A. **Administration**:
   a. Business Privilege Tax: 01-31095-90: better than budget by $69,335.
   b. P/Y Real Estate Taxes: 01-30125-90: better than budget by $101,976.
   c. Interest Income: 01-34100-90: better than budget by $124,531. Renewed 4 PLGIT CD's for GF, Sewer, Fire, Parking. Net rates from 3.95%-3.85%
   d. Local Service Tax: 01-31093-90: better than budget by $33,937.
   e. State Aid: 01-35501-90: better than budget by $98,000.00. MMO satisfied in September.
   f. Foreign Fire Ins Reimb: 01-35596-90: received $139,095.87 for volunteer fire relief. Funds were passed through to WC Volunteer and Good Fellowship Ambulance in September.
   g. PA Municipal Health Refund: 01-34304-90-: two payments received. Not expecting anything further for 2025. Better than budget by $91,467.
   h. W/C Reimbursement is insurance proceeds for police officers o Worker's comp. No budget for 2025 because it is dependent upon Worker's comp claims within the PD. Reimbursement offsets police salary expense. Overbudget by $86,886.
   i. Transfer from Capital Operating Reserve: 01-35415-90: will be completed by year end.
   j. Earned Income Tax: 01-31090-90: distributions have picked up since last month. Budget remaining is $68,645.
   k. Real Estate Tax Revenue: 01-30115-90: the remaining budget is $127,397. Historical amounts sent to collections between $118k-$120k.

B. **Police**:
   a. Grant Revenue: 01-35500-40: better than budget by $47,500. Body cameras grant was not budgeted for in 2025.
   b. DC Violations: 01-33104-40: projecting line item will not meet budget in 2025. Projecting $70,000 revenue loss.

C. **Housing**:

a. Violations: 01-33104-50: better than budget by $73,733. Violations written by codes enforcement.
b. Rental Permits: 01-36245-50: better than budget by $27,728. Revenue includes past due balances collected from prior years.

D. **Public Works**:
   a. Street Openings revenue: 01-38026-80: better than budget by $142,353. Revenue comes from permits issued to Peco, Aqua and sidewalk.

E. **Recreation**:
   a. Special Event Fees: 01-34323-07: better than budget by $38,195.
   b. Turks Head: 01-34330-07: booked $10,643. Revenue did not meet budget by $5,357.
   c. Restaurant Festival: 01-34324-07: booked $28,834. Revenue did not meet budget by $16,166.
   d. Sponsorship Revenue: 01-36731-07: trailing budget by $9,086.

F. **Fire**:
   a. Budget for both revenue and expenses is based on a 5 year with surrounding townships: West Goshe, East Bradford, Birmingham, Thornbury and Westtown. Grant revenue was not budgeted for in this contract. $50,000 is for fire truck expense.

G. **Wastewater**:
   a. Interest income: 08-34100-08: is better than budget by $42,851.
   b. Sewer Rentals: 08-36412-08: $500k due from Aqua for June-October EBT sewer. Expect to receive revenue by year end.
   c. Grant Revenue: 08-35500-08: will not book any further grant revenue for 2025 because Goose Creek Electrical Substation and Maple Alley capacity upgrade have been moved to 2026 budget.

H. **Parking**:
   a. Parking Garage Revenue: 09-363-23-09: projecting a revenue loss of $260,000 for 2025.

I. **Highway Aid**:
   a. Received audit report for 12/31/2024. No audit finding issued for 2024 salt purchases.

J. **Stream Protection**:
   a. Stream Protection Revenue: 16-38015-16: better than budget by $183,609.

K. **Revolving Loan Fund**:
   a. Loan funds will be used for façade and business improvement projects.
   b. Applicants must be property owners in the Borough.

c. Loan applications are required. Each loan will require a promissory note backed by collateral.
d. Committee will review loan applications quarterly. Committee will include Borough Manager, Asst. Manager, Finance Director, John O'Brien and a Council member.
e. Working with Kristin Camp on some questions. Expected to be completed by February 2026.

Expense Variances:

A. **Administration**:
   a. Transfer to Non-Uniform Plan: 01-44891: overbudget by $148,771 due to additional payments made to fund the pension liability with combination of state aid received and EIT .25 dedicated funds.
   f. Refunds: 01-48951-90: over budget due to pass through payments made to volunteer fire relief companies from foreign fire revenue received from Dept. of Auditor General.
   g. Legal Fees-Employment: 01-40430-90: over budget by $55,124 for personnel-related expenses.
   h. Other Expense: 01-40133-90: over budget by $15,499 for temporary staffing services in the Finance Department. No longer using this service.
   i. Training: 01-45836-90: over budget due to not having enough funding in the 2025 budget for departmental training.
   j. HR Expense: 01-40123-90: over budget for expenses paid for HR consulting.
   k. Bank Fees: 01-40140-90: over budget by $20,375 due to processing costs for electronic payments.

B. **Police**:
   a. Salary Expense-O/T: 01-43825-40: over budget by $90,205. Expense is partially offset by special event fees in Recreation and O/T reimbursement (01-36235-40).
   b. Transfer to Police Pension: 01-44871-40: over budget by $304,195 due to additional payments made to fund the pension liability with combination of state aid received and EIT .25 dedicated funds.

C. **Housing**:
   a. Admin Expense: 01-40133-50: over budget by $23,560 for expenses paid to People Share for temporary staffing services. No longer using service.
   b. Zoning Hearing Expense: 01-41331-50: over budget by $43,055 for expenses paid to third parties- Wetzel Gagliardi and Yerkes.

D. **Public Works**:
   a. Vehicle Repair: 01-43720-80: over budget by $82,695. Line-item accounts for all vehicle and equipment repairs for all departments except fire.
   b. Salary Expense- O/T: 01-43825-80: over budget by $28,083. Expense is partially offset by special event revenue booked in Recreation Department.

E. **Recreation**:
   a. Capital Expense: 01-43013-07: expense needs to be reclassed to 10-43013-07. 2025 capital budget is $500,935.00.

b. Park Maintenance: 01-45430-07: over budget by $6,070.
c. Halloween Parade: 01-45457-07: over budget by $4,256.

F. **Wastewater**:
a. Heating Oil: 08-45705-08: over budget by $12,485.
b. Chlorine: 08-45730-08: over budget by $8,832.
c. Soda Ash: 08-45746-08: over budget by $13,976.

G. **Parking**:
a. Parking Garage Maintenance Expense: 09-44545-09: over budget by $87,182. This line item includes expenses paid for Flash Parking and Windcave. These are payment processing expenses. There have been more elevator repairs in 2025. Elevator upgrades budgeted for 2026.
b. Parking Meter Software Expense: 09-45758: over budget by $46,017. This line item includes monthly Flowbird and IPS payment processing fees.
c. Bank Fees: 09-40140-09: over budget by $14,909. Bank fees increasing due to processing fees charged for credit cards.
d. Final debt service payment made on garages on 11/15. Total principal paid year to date: $525,000. Interest expense paid year to date: $381,736.

H. **Liquid Fuels**:
a. Road Paving Expense: 15-49515-15: paving project completed. Working with PW to complete the 2025 MS999 to close out project expenses. Project was under budget by $39,283.

90 - ADMINISTRATION

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
30000	CASH RESERVE	305,512	-	305,512	-	0%	-
30115	REAL ESTATE TAX REVENUE	6,180,098	18,119	6,052,701	127,397	2%	5,797,770
30125	LIENED REAL ESTATE TAX	110,000	2,780	211,976	(101,976)	-93%	83,496
31090	EARNED INCOME TAX	6,510,996	838,159	6,442,351	68,645	1%	6,160,923
31091	DEED TRANSFER TAX	530,000	57,716	628,007	(98,007)	-18%	536,628
31093	LOCAL SERVICES TAX	700,000	128,915	733,937	(33,937)	-5%	698,656
31095	BUSINESS PRIVILEGE TAX	144,000	3,161	213,335	(69,335)	-48%	117,040
34100	INTEREST INCOME	100,000	23,042	224,531	(124,531)	-125%	381,964
34302	LIBRARY/BID MED. INS REIMB.	105,153	939	25,850	79,303	75%	23,842
34304	PA MUNCP HEALTH MED INS REF	200,000	-	291,467	(91,467)	-46%	248,526
35415	TRANSFER FROM CAP RESERVE	189,078	-	-	189,078	100%	-
35428	TRANSFER FROM SPF	242,632	-	242,632	-	0%	232,183
35442	TRF FROM OPEB	64,931	64,931	64,931	-	0%	-
35500	GRANT REVENUE	-	-	79,386	(79,386)	#DIV/0!	408,990
35501	STATE PENSION AID	995,170	-	1,093,170	(98,000)	-10%	1,044,398
35596	FOREIGN FIRE INS REIMB	-	-	139,096	(139,096)	#DIV/0!	134,773
38000	MISCELLANEOUS REVENUE	18,900	(547)	77,479	(58,579)	-310%	15,331
38001	PAYMENT IN LIEU TAXES	14,000	-	-	14,000	100%	990
38009	CERTIF FEES	45,000	5,430	61,536	(16,536)	-37%	70,037
38014	CELL TOWER/CABLE FRAN REV	245,000	20,158	194,483	50,517	21%	225,487
38019	W/C REIMBURSEMENT	-	5,388	86,886	(86,886)	#DIV/0!	6,150
38030	UCOMP REIMBURSEMENT	3,300	-	5,075	(1,775)	-54%	12,663
35410	TRF FROM SEWER FD	600,000	-	600,000	-	0%	550,000
35412	TRF FROM PARKING FD	2,132,100		2,003,178	128,922	6%	1,866,667
39298	TRF FROM FIRE	59,328	-	59,328	-	0%	57,600
	Total Revenue	19,495,198	1,168,191	19,836,848	(341,650)	-2%	18,674,114

90 - ADMINISTRATION

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Variance	Budget Remaining	Prior Year Actual
40110	SAL EXP- Mayor/Council	33,000	-	24,750	8,250	25%	21,588
40112	SAL EXP- ADMIN DEPT	430,774	33,819	343,243	87,531	20%	352,948
40121	OFFICE SUPPLIES	10,000	38	4,124	5,876	59%	3,018
40122	POSTAGE & PRINTING	25,000	1,163	25,482	(482)	-2%	21,672
40123	HR EXPENSE	41,900	-	47,604	(5,704)	-14%	4,935
40124	LEASE PAYMENTS	8,139	628	8,852	(713)	-9%	3,955
40131	FIDELITY BOND MGR/TREAS	1,800	-	-	1,800	100%	1,619
40133	ADMIN EXPENSE	2,500	1,881	17,999	(15,499)	-620%	35,282
40134	CODIFICATION	10,000	-	8,599	1,401	14%	-
40140	BANK FEES	15,000	4,060	35,375	(20,375)	-136%	24,004
40310	TAX COLLECTION FEES	13,000	-	9,380	3,620	28%	10,465
40332	QUALIFYING VOL TAX CREDIT	12,000	-	11,081	919	8%	-
40410	LEGAL FEES	130,000	-	66,137	63,863	49%	66,321
40430	LEGAL FEES-EMPLOYMT	30,000	-	85,124	(55,124)	-184%	113,623
40510	SAL EXP- FINANCE	267,699	19,871	223,135	44,564	17%	195,616
40931	UTILITIES	30,603	5,881	34,494	(3,891)	-13%	66,183
40938	FIRE HYDRANTS	90,000	-	44,031	45,969	51%	62,418
41337	STENOGRAPHER EXPENSE	1,000	-	-	1,000	100%	425
42000	ADVERTISING	5,500	-	7,298	(1,798)	-33%	5,326
43031	FUEL EXPENSE	1,000	-	288	712	71%	891
43815	SAL EXP-BOROUGH MANAGER	169,223	13,080	144,383	24,840	15%	150,083
43822	SOFTWARE MAINT FEES	105,684	-	89,291	16,393	16%	107,470
43823	PAYROLL PROCESSING FEES	62,400	5,355	50,027	12,373	20%	49,653
44575	TRF TO FIRE	541,708	17,649	541,708	-	0%	524,059
44578	TRF TO SPF	60,695	-	60,695	-	0%	52,105
44880	TRF TO NU	297,543	-	446,314	(148,771)	-50%	430,192
44569	TRF TO LIQUID FUELS	44,196	-	44,196	-	0%	-
45311	BOARDS & COMMISSIONS EXP	10,000	100	1,414	8,586	86%	4,523
45650	LIBRARY ALLOCATION	110,000	36,667	110,000	-	0%	72,500
45657	AUDIT EXPENSE	50,000	-	62,000	(12,000)	-24%	51,075
45760	OFF SITE STORAGE	4,000	251	3,283	717	18%	2,765
45774	TRAINING/DUES	-	-	80	(80)	#DIV/0!	-
45836	TRAINING	789	1,904	15,421	(14,632)	-1854%	24,455

90 - ADMINISTRATION

45837	Tuition Reimbursement	3,600	-	1,200	2,400	67%	2,400
47180	PRIN PYMT- 2014 ENERGY	48,000	-	48,000	-	0%	47,000
47181	PRINCIPAL PAYMENS-2016 BUILD	250,000	250,000	250,000	-	0%	205,000
47182	PRIN PYMNT- 2016 STREAM PROT	55,000	55,000	55,000	-	0%	55,000
47184	PRIN PYMT- 2016 FIRE TK	120,000	120,000	120,000	-	0%	115,000
47230	INT EXP- 2016 Building	141,936	70,968	141,936	(0)	0%	150,136
47250	INT EXP- 2016 FIRE TRUCK	121,826	30,913	61,826	60,000	49%	66,426
47294	INT EXP- 2014 ENREGY	47,250	-	27,964	19,286	41%	23,998
47297	INT EXP- 2016 STREAM	55,983	27,991	55,983	1	0%	58,183
48600	INS EXPENSE-W/C/UNEMP	19,191	-	13,521	5,670	30%	(395,027)
48610	INSURANCE EXP	41,428	(72,169)	(29,596)	71,024	171%	93,109
48700	INSURANCE EXP- MEDICAL	350,037	23,569	242,787	107,250	31%	302,121
48715	PENSION EXP-DEF CONTB	31,990	1,851	32,598	(608)	-2%	31,756
48720	FICA EXPENSE	68,903	32,526	56,267	12,636	18%	45,196
48951	REFUNDS	-	-	139,096	(139,096)	#DIV/0!	134,773
48952	GOODFELLOWSHIP AMBULANCE	167,510	-	173,526	(6,016)	-4%	158,299
	Total Expense	4,137,807	682,997	3,955,916	181,891	4%	3,552,539
	NI/(NL)		485,194	15,880,932			

40 - POLICE

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Remaining	Prior Year Actual
33104	DISTRICT COURT VIOLATIONS	310,000	22,343	217,966	92,034	30%	263,672
34317	ALARM REVENUE	18,335	2,950	28,042	(9,707)	-53%	16,005
35500	GRANT REVENUE	-	-	47,500	(47,500)	#DIV/0!	-
36203	EBT POL PROT CONTRACT	1,828,454	-	1,828,454	0	0%	1,749,382
36235	POLICE SVCS OT REIMB	120,000	41,925	210,230	(90,230)	-75%	224,900
38002	RESTITUTION PYMTS	20,000	1,963	28,993	(8,993)	-45%	17,770
38017	POLICE RECORDS	6,700	1,110	8,979	(2,279)	-34%	9,671
	Total Revenue	2,303,489	70,291	2,370,164	(66,675)	-3%	2,281,400

40 - POLICE

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	10,700	593	5,816	4,884	46%	5,227
40122	POSTAGE & PRINTING	6,420	-	4,994	1,426	22%	6,551
40124	LEASE PAYMENTS	108,480	13,078	136,172	(27,692)	-26%	54,935
40133	ADMIN EXPENSE	5,350	190	1,475	3,875	72%	1,965
40280	CIVIL SERVICE	25,000	-	14,735	10,265	41%	17,592
40931	UTILITIES	61,175	7,058	68,661	(7,486)	-12%	70,493
41010	SAL EXP-LTS	535,369	41,458	497,566	37,803	7%	454,089
41012	SAL EXP-POLICE OFF	4,947,276	388,115	4,352,675	594,601	12%	4,420,527
41014	SALARY EXP-POL ADMIN/DISP	819,320	57,974	640,172	179,148	22%	616,793
41023	SMALL EQUIPMENT	23,190	2,334	17,125	6,065	26%	9,303
41031	CONTRACT EXPENSES	105,866	6,923	77,405	28,461	27%	64,190
41032	CELL BLOCK	6,000	323	903	5,097	85%	-
41034	FALSE AREEST INSURANCE	25,579	1,588	27,167	(1,588)	-6%	-
42010	UNIFORMS	75,000	16,383	54,988	20,013	27%	47,447
43031	FUEL EXPENSE	60,000	5,796	50,422	9,578	16%	54,266
43819	SAL EXP-POLICE CHIEF	187,076	14,455	173,944	13,132	7%	222,426
43822	SOFTWARE MAINT FEES	19,260	-	18,750	510	3%	38,762
43825	SALA EXP-OT	350,000	41,717	440,205	(90,205)	-26%	413,077
44568	TRF TO CAPITAL	100,544	-	-	100,544	100%	-
44870	TRF TO POLICE PENS	1,362,661	-	1,666,856	(304,195)	-22%	1,764,206
45300	DONATIONS EXPENSE	500	-	-	500	100%	250
45655	ARMORY	32,100	-	25,743	6,357	20%	26,003
45712	INFORMANT FEES	5,000	-	5,000	-	0%	3,000
45756	MEDICAL SERVICES	10,700	788	12,660	(1,960)	-18%	14,762
45760	OFF SITE STORAGE	1,605	153	873	732	46%	581
45762	MAYOR	6,955	-	2,542	4,413	63%	2,321
45772	UNIT	85,150	323	86,823	(1,673)	-2%	43,378
45774	TRAINING/DUES	64,200	7,519	57,903	6,297	10%	52,959
45800	SPCA	20,000	-	15,715	4,285	21%	13,562

40 - POLICE

45810	TRANSLATION	3,210	-	1,777	1,433	45%	1,322
45850	TRF TO OPEB	85,000	-	-	85,000	100%	85,000
48600	INS EXPENSE-W/C/UNEMP	408,360	-	378,733	29,627	7%	305,957
48610	INSURANCE EXP	96,935	-	96,034	901	1%	54,889
48700	INSURANCE EXP- MEDICAL	1,585,378	96,204	1,347,142	238,236	15%	1,436,015
48715	PENSION EXP-DEF CONTB	12,152	1,139	10,543	1,609	13%	8,364
48720	FICA EXPENSE	149,968	11,478	128,207	21,761	15%	127,081
48951	REFUNDS	-	-	650	(650)	#DIV/0!	1,025
	Total Expense	11,401,479	715,590	10,420,376	981,103	9%	10,438,320
	NI/(NL)		(645,298)	(8,050,212)			

50 - BUILDING & HOUSING

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
33104	DISTRICT COURT	20,000	1,390	93,733	(73,733)	-369%	43,016
35507	ELECTRICAL PERMITS	40,000	2,810	55,103	(15,103)	-38%	54,397
36241	BUILDING PERMITS	600,000	25,660	439,675	160,325	27%	335,844
36242	ELECTRICAL PERMITS	35,000	2,390	-	35,000	100%	23,301
36243	PLUMBING PERMITS	50,000	2,130	31,012	18,989	38%	50,052
36244	ZONING HEARING BOARD	10,000	1,050	18,144	(8,144)	-81%	38,349
36245	RENTAL PERMITS	258,280	4,489	286,008	(27,728)	-11%	208,804
38007	LAND DEVELOPMENT FEES	2,000	-	2,077	(77)	-4%	3,959
	Total Revenue	1,015,280	39,917	925,751	89,529	9%	757,722

50 - BUILDING & HOUSING

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	-	-	1,079	(1,079)	#DIV/0!	2,131
40122	POSTAGE & PRINTING	2,500	-	208	2,292	92%	157
40124	LEASE PAYMENTS	4,065	1,195	8,762	(4,697)	-116%	2,788
40133	ADMIN EXPENSE	-	(34)	23,560	(23,560)	#DIV/0!	-
40931	UTILITIES	4,000	341	6,317	(2,317)	-58%	3,487
41310	SAL EXP-HOUSING	512,560	34,051	323,593	188,967	37%	315,006
41331	ZONING HEARING	20,000	-	63,055	(43,055)	-215%	32,967
41332	ELECTRICAL INSPECTOR	15,000	-	9,167	5,833	39%	11,903
41333	MECHANICAL INSPECTOR	20,000	-	2,565	17,435	87%	9,241
41339	THIRD PARTY RENT INSP	65,000	-	-	65,000	100%	-
41340	3rd Party Consultation	240,000	-	66,603	173,397	72%	-
42010	UNIFORMS	-	-	652	(652)	#DIV/0!	-
42011	CONSULTANTS	-	-	4,203	(4,203)	#DIV/0!	7,167
43031	FUEL EXPENSE	3,000	104	1,303	1,697	57%	2,573
43612	DCED FILING FEES	3,000	-	-	3,000	100%	-
43822	SOFTWARE MAINT FEES	-	-	500	(500)	#DIV/0!	4,545
43825	SALA EXP-OT	1,500	-	1,137	363	24%	875
45716	LAND DEVELOPMENT	-	-	7,608	(7,608)	#DIV/0!	46,273
45760	OFF SITE STORAGE	3,500	301	3,236	264	8%	2,719
45774	TRAINING/DUES	8,000	-	2,393	5,607	70%	2,838
48600	INS EXPENSE-W/C/UNEMP	6,728	-	6,719	9	0%	7,153
48610	INSURANCE EXP	-	-	-	-	#DIV/0!	1,610
48700	INSURANCE EXP- MEDICAL	201,605	11,269	99,731	101,874	51%	95,916
48715	PENSION EXP-DEF CONTB	25,628	1,703	16,958	8,670	34%	15,800
48720	FICA EXPENSE	39,326	2,605	24,842	14,484	37%	24,165
	Total Expense	1,175,412	51,534	674,187	501,225	43%	589,313
	NI/(NL)		(11,617)	251,563			

70 - IT

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40122	POSTAGE & PRINTING	-	-	52	(52)	#DIV/0!	39
40931	UTILITIES	2,700	158	2,938	(238)	-9%	1,734
43817	SALARY EXPENSE- IT	183,335	12,638	160,420	22,915	12%	162,960
43829	MICROSOFT	40,000	180	30,745	9,255	23%	26,880
44571	TRF TO CAPITAL	50,817	-	-	50,817	100%	-
45659	BACKUP & SUPP SVC	48,000	-	58,649	(10,649)	-22%	48,194
45722	LICENSES	6,000	-	4,375	1,625	27%	5,222
45766	PARTS	20,000	209	16,631	3,369	17%	12,039
45774	TRAINING/DUES	7,000	-	2,297	4,703	67%	3,284
45782	REMOTE ACCESS POINTS	4,000	-	2,418	1,582	40%	3,958
45792	SERVICES	6,000	-	4,282	1,718	29%	3,314
45798	SOFTWARE	8,000	-	7,156	844	11%	3,696
45802	ADVANCED THREAT	72,000	2,331	72,034	(34)	0%	52,281
45820	WEBSITE	25,000	-	24,615	385	2%	11,614
48600	INS EXPENSE-W/C/UNEMP	2,753	-	2,288	465	17%	2,998
48700	INSURANCE EXP- MEDICAL	68,824	5,198	62,812	6,012	9%	63,199
48715	PENSION EXP-DEF CONTB	3,115	235	2,936	179	6%	2,945
48720	FICA EXPENSE	14,025	967	12,272	1,753	12%	12,466
	Total Expense	561,569	21,916	466,921	94,648	17%	416,825
	NI/(NL)		(21,916)	(466,921)			

80 - PUBLIC WORKS

REVENUE

Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
34318	DUMPSTER FEES	5,000	323	1,832	3,168	63%	2,114
34320	GRANT-RECYCLING	90,020	-	-	90,020	100%	-
35103	WINTER MAINTENANCE	33,000	-	-	33,000	100%	32,938
38000	MISCELLANEOUS REVENUE	-	76	4,776	(4,776)	#DIV/0!	302
38005	RECYCLING REVENUE	10,000	1,239	14,534	(4,534)	-45%	8,786
38026	STREET OPENING REIMB	60,000	31,527	202,353	(142,353)	-237%	52,700
39120	TRASH BAG FEES	20,000	2,213	25,144	(5,144)	-26%	20,748
	Total Revenue	218,020	35,377	248,638	(30,618)	-14%	117,590

80 - PUBLIC WORKS

EXPENSE

Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	2,000	-	1,536	464	23%	2,084
40122	POSTAGE & PRINTING	3,000	-	3,759	(759)	-25%	2,258
40124	LEASE PAYMENTS	59,013	5,291	59,714	(701)	-1%	48,467
40133	ADMIN EXPENSE	5,500	-	814	4,686	85%	248
40920	MAT & SUPPLIES	25,000	61,719	20,652	4,348	17%	13,850
40931	UTILITIES	63,338	2,733	55,996	7,342	12%	210,392
40936	UTILITIES - STREET LIGHTS	110,000	-	111,861	(1,861)	-2%	-
40940	SERVICE CONTRACTS	115,000	9,920	103,956	11,044	10%	99,402
41400	LANDSCAPE	83,000	3,660	46,550	36,450	44%	43,711
42000	ADVERTISING	5,000	-	4,981	19	0%	4,569
42007	PROFESSIONAL FEES	-	-	468	(468)	#DIV/0!	-
42010	UNIFORMS	24,000	1,648	15,902	8,098	34%	17,019
42011	CONSULTANTS	117,000	-	46,446	70,554	60%	76,050
42730	TRASH	240,000	4,362	200,085	39,915	17%	176,663
42732	RECYCLING	92,000	6,064	70,465	21,535	23%	76,361
43012	SAL EXP-PW	2,018,046	140,423	1,726,918	291,128	14%	1,662,317
43013	CAPITAL EXPENSE	15,000	11,976	11,976	3,024	20%	7,068
43031	FUEL EXPENSE	115,000	8,870	90,791	24,209	21%	100,239
43200	WINTER MAINTENANCE	92,673	-	98,529	(5,856)	-6%	-
43720	VEHICLE REPAIR	220,000	83,755	302,695	(82,695)	-38%	215,755
43725	TOOLS	22,000	1,138	29,050	(7,050)	-32%	19,019
43800	ALLEYS	10,000	49	10,744	(744)	-7%	16,285
43825	SALA EXP-OT	50,000	10,250	78,083	(28,083)	-56%	72,195
44571	TRF TO CAPITAL	322,702	-	-	322,702	100%	-

80 - PUBLIC WORKS

45540	TREES	235,000	273	144,824	90,176	38%	201,270
45630	LIBRARY MAINT	15,000	550	23,089	(8,089)	-54%	9,082
45774	TRAINING/DUES	7,500	283	5,726	1,774	24%	5,510
45836	TRAINING	-	-	728	(728)	#DIV/0!	972
48600	INS EXPENSE-W/C/UNEMP	176,966	-	103,481	73,485	42%	181,224
48610	INSURANCE EXP	60,061	-	92,388	(32,327)	-54%	102,000
48700	INSURANCE EXP- MEDICAL	729,696	51,007	600,019	129,677	18%	577,852
48715	PENSION EXP-DEF CONTB	47,032	3,140	41,840	5,192	11%	34,457
48720	FICA EXPENSE	158,206	11,526	138,083	20,123	13%	132,690
	Total Expense	5,238,733	418,637	4,242,148	996,585	19%	4,109,008
	Total NI/(NL)		(383,260)	(3,993,509)			

07 - PARKS REC & EVENTS

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
34100	INTEREST INCOME	-	-	366	(366)	#DIV/0!	-
34323	SPECIAL EVENT APP FEE	20,000	-	58,195	(38,195)	-191%	54,673
34324	REST FESTIVAL REVENUE	45,000	-	28,834	16,166	36%	26,786
34325	POP UP EVENT REVENUE	2,000	-	234	1,766	88%	1,787
34330	TURKS HEAD FEST REVENUE	16,000	-	10,643	5,357	33%	8,800
36731	SPONSORSHIP REVENUE	30,200	7,509	21,114	9,086	30%	44,820
36737	PARK RENTAL FEES	10,000	-	7,760	2,240	22%	7,042
36739	CLASS REVENUE	55,000	3,371	53,735	1,265	2%	48,873
	Total Revenue	178,200	10,880	180,881	(2,681)	-2%	192,781

07 - PARKS REC & EVENTS
EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40122	POSTAGE & PRINTING	-	-	(245)	245	#DIV/0!	118
42000	ADVERTISING	21,000	46	16,477	4,523	22%	10,102
43013	CAPITAL EXPENSE	63,832	-	248,196	(184,364)	-289%	21,409
43820	SAL EXP- RECREATION	175,078	13,203	155,858	19,220	11%	113,490
43822	SOFTWARE MAINT FEES	4,000	-	-	4,000	100%	3,295
44571	TRF TO CAPITAL	130,635	-	-	130,635	100%	-
45430	PARK MAINTENANCE	51,000	9,847	57,070	(6,070)	-12%	28,435
45432	TRIPS/CLASS EXPENSE	76,000	10,806	72,005	3,995	5%	50,690
45436	REST FESTIVAL	39,000	-	32,279	6,721	17%	28,273
45438	REST FEST - SETUP/EQUIP	-	-	218	(218)	#DIV/0!	-
45440	MAY DAY - ADVERTISING	-	400	400	(400)	#DIV/0!	-
45450	TURKS HEAD FESTIVAL	19,500	-	20,935	(1,435)	-7%	18,509
45452	TOUCH TRUCK EVENT	4,000	-	2,818	1,182	30%	2,784
45457	HALLOWEEN PARADE	4,000	1,701	8,256	(4,256)	-106%	3,183
45480	SMALL EVENTS EXPENSE	16,500	1,791	11,044	5,456	33%	3,175
45485	PARADE EXP	-	-	-	-	#DIV/0!	535
45760	OFF SITE STORAGE	-	50	550	(550)	#DIV/0!	350
45774	TRAINING/DUES	4,000	280	1,786	2,214	55%	-
45836	TRAINING	-	-	-	-	#DIV/0!	1,960
48600	INS EXPENSE-W/C/UNEMP	-	-	2,816	(2,816)	#DIV/0!	2,968
48610	INSURANCE EXP	2,151	-	-	2,151	100%	-
48700	INSURANCE EXP- MEDICAL	68,348	3,730	44,484	23,864	35%	36,373
48715	PENSION EXP-DEF CONTB	2,750	227	2,833	(83)	-3%	699
48720	FICA EXPENSE	13,393	1,010	11,923	1,470	11%	8,682
	Total Expense	695,187	43,092	689,704	5,483	1%	335,030
	NI/(NL)		(32,212)	(508,824)			

05 - FIRE

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
30000	CASH RESERVE	36,249	-	36,249	-	0%	-
34100	INTEREST INCOME	31,500	2,899	25,616	5,884	19%	25,122
34317	ALARM REVENUE	-	-	280	(280)	#DIV/0!	1,500
35500	GRANT REVENUE	-	-	50,000	(50,000)	#DIV/0!	30,000
36202	CONTRACTED FIRE PROT REV	791,941	-	730,931	61,011	8%	766,585
35420	TRF FROM GF	541,708	17,649	541,708	-	0%	-
	Total Revenue	1,401,398	20,548	1,384,784	16,614	1%	823,207

05 - FIRE

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40133	ADMIN EXPENSE	23,072	-	3,000	20,072	87%	1,151
40140	BANK FEES	-	91	91	(91)	#DIV/0!	-
40931	UTILITIES	93,740	4,386	59,477	34,263	37%	109,751
41110	OFFICER STIPENDS	10,609	10,500	10,500	109	1%	10,000
41120	EQUIP MAINT/REPAIR	36,565	1,081	31,311	5,254	14%	18,560
41121	EQUIP SMALL MAINT & REPL	-	-	9,243	(9,243)	#DIV/0!	637
41131	EQUIP RADIO MAINT - FIRE	-	-	314	(314)	#DIV/0!	372
41135	REPORTING FEES - FIRE	-	1,000	9,000	(9,000)	#DIV/0!	10,000
41150	ALLOC TO FIRE COMPANIES	336,600	-	330,000	6,600	2%	330,000
43013	CAPITAL EXPENSE	504,249	-	66,249	438,000	87%	409,137
43031	FUEL EXPENSE	38,938	2,767	29,861	9,077	23%	33,509
43720	VEHICLE REPAIR	156,000	1,827	133,928	22,072	14%	65,175
44570	TRF TO GF	59,328	-	59,328	-	0%	-
48600	INS EXPENSE-W/C/UNEMP	-	-	43,479	(43,479)	#DIV/0!	13,740
48610	INSURANCE EXP	142,297	-	127,166	15,131	11%	52,446
	Total Expense	1,401,398	21,653	912,948	488,450	35%	1,054,479
	NI/(NL)		(1,105)	471,836			

08 - SEWER

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
30000	CASH RESERVE	2,644,226	-	2,644,226	-	0%	-
34100	INTEREST INCOME	70,000	12,800	112,557	(42,557)	-61%	62,214
34332	SEWER REV-CCH/SARTOMER	160,000	30,011	202,851	(42,851)	-27%	168,486
35500	GRANT REVENUE	1,350,000	-	225,000	1,125,000	83%	71,100
36401	TAP IN FEES	25,575	10,232	10,232	15,343	60%	-
36412	MONTHLY SEWER BILLINGS REV	5,301,421	177,482	4,885,445	415,976	8%	5,632,525
36460	OUTSIDE HAULING REVENUE	410,000	91,485	281,751	128,249	31%	404,557
	Total Revenue	9,961,222	322,009	8,362,062	1,599,160	16%	6,338,882

08 - SEWER
EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	6,000	-	5,788	212	4%	3,349
40122	POSTAGE & PRINTING	-	-	399	(399)	#DIV/0!	2,144
40140	BANK FEES	-	91	161	(161)	#DIV/0!	272
40931	UTILITIES	-	-	49,123	(49,123)	#DIV/0!	11,489
40940	SERVICE CONTRACTS	11,880	-	10,460	1,420	12%	10,557
41121	EQUIP SMALL MAINT & REPL	-	-	-	-	#DIV/0!	367
42007	PROFESSIONAL FEES	80,000	-	30,404	49,596	62%	105,324
42010	UNIFORMS	9,000	297	4,225	4,775	53%	4,355
42913	SAL EXPENSE-WW	1,114,621	82,235	979,937	134,684	12%	950,726
42922	LAB SUPPLIES	50,000	1,229	38,221	11,779	24%	34,939
42925	SANITARY SEWER	75,000	-	30,742	44,258	59%	-
42933	SLUDGE REMOVAL	960,000	22,216	737,111	222,889	23%	779,844
43013	CAPITAL EXPENSE	4,915,954	-	525,774	4,390,180	89%	797,302
43031	FUEL EXPENSE	10,000	455	5,698	4,302	43%	7,263
43825	SALA EXP-OT	32,000	451	11,725	20,275	63%	25,461
44573	TRF TO GF	600,000	-	600,000	-	0%	-
44579	TRF TO FIRE	22,000	22,000	22,000	-	0%	-
44891	TRF TO NU	80,108	-	-	80,108	100%	-
45689	Utilities	343,518	51,100	387,110	(43,592)	-13%	323,941
45691	Utilties- Pump Stations	22,866	641	6,037	16,829	74%	5,168
45702	EQUIP - PUMPING STATIONS	30,000	807	15,652	14,348	48%	13,891
45705	Heating Oil	35,000	3,727	47,485	(12,485)	-36%	48,751
45708	GRIT REMOVAL	12,000	734	11,954	46	0%	9,572
45724	Pump Station Repairs	8,000	1,161	1,296	6,704	84%	1,048
45728	ALM SULFATE	270,000	13,857	120,536	149,464	55%	127,848
45730	CHLORINE	13,000	12,964	21,832	(8,832)	-68%	10,313
45736	LIQUID BIO	2,000	-	2,049	(49)	-2%	691
45738	Equipment	70,000	1,056	59,536	10,464	15%	49,178
45740	POLYMER	25,000	1,579	9,420	15,580	62%	16,306
45744	SODA ASH	70,000	-	37,439	32,562	47%	36,716

08 - SEWER

45746	MAT & SUPPLIES-SODA ASH -	-	-	13,976	(13,976)	#DIV/0!	-
45748	SODIUM BI	6,000	-	2,049	3,951	66%	1,834
45750	SULPHUR DI	6,000	-	2,500	3,500	58%	3,717
45751	STATE APP FEES	13,000	-	12,829	171	1%	11,689
45774	TRAINING/DUES	10,000	-	3,827	6,173	62%	1,010
45778	Lab Professional Fees	32,000	-	21,746	10,254	32%	28,389
45794	Aqua Sewer Billing	132,000	-	-	132,000	100%	95,466
45822	Plant Repairs	120,000	6,876	76,016	43,984	37%	76,122
45826	Generator Maint	7,000	-	-	7,000	100%	(511)
45828	HVAC Maint	13,000	-	1,400	11,600	89%	-
45830	INSTRUMENTATION	5,000	-	3,463	1,538	31%	2,475
47115	EMERGENCY CONTINGENCY	30,000	-	18,584	11,416	38%	(19,278)
48600	INS EXPENSE-W/C/UNEMP	161,352	-	123,500	37,852	23%	69,045
48610	INSURANCE EXP	39,797	-	61,775	(21,978)	-55%	54,720
48700	INSURANCE EXP- MEDICAL	406,034	30,592	383,656	22,378	6%	326,784
48715	PENSION EXP-DEF CONTB	24,376	1,766	23,596	780	3%	20,088
48720	FICA EXPENSE	87,716	6,325	75,862	11,854	14%	74,678
	Total Expense	9,961,222	262,157	4,596,894	5,364,328	54%	4,123,041
	NI/(NL)		59,852	3,765,169			

09 - PARKING

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
30000	CASH RESERVE	547,895	-	547,895	-	0%	-
33103	PARKING TICKET REVENUE	1,161,456	113,903	1,292,418	(130,962)	-11%	1,339,895
33104	DISTRICT COURT VIOLATIONS	146,000	-	121,130	24,870	17%	141,445
33110	DISTRICT COURT-CONSTABLE	50,000	1,732	40,232	9,768	20%	47,045
34100	INTEREST INCOME	50,000	7,457	49,307	693	1%	34,541
36321	PARKING METER REVENUE	1,950,000	170,846	1,800,603	149,397	8%	1,839,290
36322	PARKING PERMIT/LOT REVENUE	145,000	4,603	205,029	(60,029)	-41%	82,782
36323	PARKING GARAGE REVENUE	2,500,000	185,315	2,052,945	447,055	18%	1,420,904
36326	PARKING GARAGE LEASED SPACE	90,530	6,451	106,121	(15,591)	-17%	97,341
36736	SOLAR/EV REVENUE	8,500	1,400	13,756	(5,256)	-62%	-
	Total Revenue	6,649,381	491,706	6,229,437	419,944	6%	5,003,243

09 - PARKING
EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40121	OFFICE SUPPLIES	6,000	549	6,824	(824)	-14%	6,778
40122	POSTAGE & PRINTING	14,000	625	20,752	(6,752)	-48%	8,940
40124	LEASE PAYMENTS	9,558	398	9,537	21	0%	18,083
40133	ADMIN EXPENSE	3,000	-	300	2,700	90%	1,166
40140	BANK FEES	250,000	24,312	264,909	(14,909)	-6%	151,786
40430	LEGAL FEES-EMPLOYMT	20,000	-	10	19,991	100%	-
40616	CONSTABLE FEES	50,000	1,870	41,828	8,173	16%	58,713
40931	UTILITIES	75,231	7,702	50,494	24,737	33%	97,958
41313	SALARY EXPENSE-PARKING	690,730	47,977	532,266	158,464	23%	540,522
42007	PROFESSIONAL FEES	40,000	-	8,636	31,364	78%	1,017
42010	UNIFORMS	4,000	837	3,111	889	22%	5,100
43013	CAPITAL EXPENSE	1,012,896	-	391,396	621,500	61%	287,882
43031	FUEL EXPENSE	2,000	198	1,699	301	15%	1,252
43825	SALA EXP-OT	30,000	1,125	15,520	14,480	48%	35,566
43832	EV CHARGING EXP	4,000	-	2,480	1,520	38%	-
44518	WC BUS IMP DIST ALLOC	100,000	-	100,000	-	0%	-
44521	ENFORCEMENT SOFTWARE	42,000	-	45,056	(3,056)	-7%	56,977
44525	PARKING METER MAINT	20,000	-	2,694	17,306	87%	13,147
44545	PARKING GARAGE MAINT	145,000	23,567	232,182	(87,182)	-60%	103,648
44549	PARKING GARAGE MGMT	536,000	-	-	536,000	100%	-
44570	TRF TO GF	2,132,100	64,461	2,003,178	128,922	6%	-
44891	TRF TO NU	68,664	-	-	68,664	100%	-
44922	ARMORED CAR SERVICE	6,000	753	7,513	(1,513)	-25%	7,696
45758	PARKING METER SOFTWARE	138,000	875	184,017	(46,017)	-33%	89,706
45760	OFF SITE STORAGE	275	-	1,267	(992)	-361%	366
45774	TRAINING/DUES	18,000	-	1,881	16,119	90%	4,650
47140	PRIN PAYMENTS	525,000	485,000	525,000	-	0%	-

09 - PARKING

47240	INT EXP- PARKING	-	10,661	10,661	(10,661)	#DIV/0!	-
47291	INT EXP- 2012C FT	21,123	-	11,061	10,062	48%	11,461
47296	INT EXP- 2016 2010 REFUND	339,108	169,554	339,108	1	0%	358,369
47299	Interest Exp 2013 Bicentennial	20,906	10,453	20,906	(0)	0%	26,981
48600	INS EXPENSE-W/C/UNEMP	22,755	-	15,937	6,818	30%	14,617
48610	INSURANCE EXP	74,324	-	84,288	(9,964)	-13%	46,821
48700	INSURANCE EXP- MEDICAL	159,691	9,646	146,623	13,068	8%	188,846
48715	PENSION EXP-DEF CONTB	13,884	918	10,836	3,048	22%	12,282
48720	FICA EXPENSE	55,136	3,756	41,906	13,230	24%	44,071
48951	REFUNDS	-	214	214	(214)	#DIV/0!	82
	Total Expense	6,649,381	865,450	5,134,089	1,515,292	23%	2,194,481
	NI/(NL)		(373,745)	1,095,347			

15 - HIGHWAY AID

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
34100	INTEREST INCOME	2,500	10	144	2,356	94%	132
36735	LIQUID FUELS REVENUE	419,499	-	428,077	(8,578)	-2%	427,930
	Total Revenue	421,999	10	428,221	(6,222)	-1%	428,062

15 - HIGHWAY AID

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40140	BANK FEES	-	23	232	(232)	#DIV/0!	254
40931	UTILITIES	-	-	5,183	(5,183)	#DIV/0!	367
43200	WINTER MAINTENANCE	50,000	-	2,263	47,737	95%	44,832
43331	TRAFFIC LIGHT MAINT	46,300	255	70,389	(24,089)	-52%	36,895
43333	TRAFFIC CONTROL	10,000	-	12,037	(2,037)	-20%	13,237
43800	ALLEYS	15,699	-	3,200	12,499	80%	1,483
49515	ROAD PAVING PROJECT	300,000	16,709	260,717	39,283	13%	324,478
	Total Expense	421,999	16,987	354,021	67,978	16%	421,547
	NI/(NL)		(16,977)	74,200			

16 - STREAM

REVENUE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
30000	CASH RESERVE	346,000	-	346,000	-	0%	-
34100	INTEREST INCOME	25,000	3,298	24,837	163	1%	41,222
35500	GRANT REVENUE	750,000	-	-	750,000	100%	-
38015	STREAM PROT REVENUE	1,100,000	4,721	1,289,609	(189,609)	-17%	1,256,343
35420	TRF FROM GF	60,695	-	60,695	-	0%	-
	Total Revenue	2,281,695	8,020	1,721,141	560,554	25%	1,297,565

16 - STREAM

EXPENSE

Account Code	Account Title	Total Budget	Current Period Actual	YTD Actual	Total Budget Variance	Percent Total Budget Remaining	Prior Year Actual
40122	POSTAGE & PRINTING	-	-	28,337	(28,337)	#DIV/0!	20,841
40133	ADMIN EXPENSE	38,000	-	2,500	35,500	93%	-
40140	BANK FEES	-	-	1,050	(1,050)	#DIV/0!	725
40410	LEGAL FEES	75,000	-	11,819	63,181	84%	33,004
42007	PROFESSIONAL FEES	95,500	-	46,884	48,616	51%	44,406
43013	CAPITAL EXPENSE	1,561,000	-	371,775	1,189,225	76%	219,475
43620	STORMWATER	244,563	-	227,648	16,915	7%	17,793
44573	TRF TO GF	242,632	-	-	242,632	100%	-
45540	TREES	25,000	-	25,000	-	0%	17,504
	Total Expense	2,281,695	-	715,013	1,566,682	69%	353,747
	NI/(NL)		8,020	1,006,128			

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
10015 - CASH-TRUIST HIGHWAY AID			
2386	GOSHEN SIGN PRODUCTS	11/4/2025	45.00
2387	ESTABLISHED TRAFFIC CONTROL	11/18/2025	2,050.00
2388	LENNI ELECTRIC CORPORATION	11/18/2025	1,016.00
2389	NATIONAL HIGHWAY PRODUCTS, INC	11/18/2025	295.66
2390	TRAFFIC SAFETY STORE	11/18/2025	73.20
2391	GLASGOW INC	11/19/2025	16,708.85
	Total 10015 - CASH-TRUIST HIGHWAY AID		20,188.71

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
10037 - CASH- SANTANDER BANK GF			
017491	OGREEN BROWN	11/4/2025	176.00
017492	OGREEN BROWN	11/4/2025	84.00
017493	21st CENTURY MEDIA	11/4/2025	775.58
017494	ABILA	11/4/2025	934.22
017495	ACE HARDWARE OF WEST CHESTER	11/4/2025	155.90
017496	BELLWOAR KELLY LLP	11/4/2025	742.50
017497	BIRL GIRL DESIGNS LLC	11/4/2025	225.00
017498	BRANDYWINE REPORTING,INC.	11/4/2025	708.50
017499	BUCKLEY,BRION,MCGUIRE,MORRIS	11/4/2025	3,034.00
017500	BUILDING INSPECT UNDERWRITERS	11/4/2025	1,425.00
017501	CALLTOWER, INC	11/4/2025	6,350.14
017502	CHESTER COUNTY HISTORY CENTER	11/4/2025	500.00
017503	KEYSTONE PARTNERS, LLC	11/4/2025	1,980.00
017504	COMMUNICATIONS DEPLOYMENT	11/4/2025	1,461.86
017505	CDW GOVERNMENT INC	11/4/2025	5,021.89
017506	CHESTER COUNTY SOLID WASTE AUT	11/4/2025	3,914.28
017507	COPPERHEAD REFINISHING	11/4/2025	150.00
017508	D&D AUTOWORKS	11/4/2025	169.85
017509	DEL-VAL INTERNATIONAL TRUCKS	11/4/2025	672.71
017510	DSC SOLUTIONS LLC	11/4/2025	7,990.00
017511	GLASGOW INC	11/4/2025	269.64
017513	HORGAN TREE EXPERTS	11/4/2025	15,360.00
017514	IDI DATA	11/4/2025	75.00
017515	JHL LANDSCAPING	11/4/2025	2,301.23
017517	MARKET STREET PRINT	11/4/2025	313.47
017518	OTIS ELEVATOR CO	11/4/2025	560.76
017519	PENNONI ASSOCIATES, INC.	11/4/2025	735.00
017520	REIT LUBRICANTS CO	11/4/2025	2,095.98
017521	STEPHENSON EQUIPMENT INC	11/4/2025	3,522.86

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
017522	SERVICE TIRE TRUCK CENTER, INC	11/4/2025	3,175.80
017523	TPS GRAPHICS	11/4/2025	220.00
017524	US MUNICIPAL SUPPLY - KOP	11/4/2025	421.87
017525	WB MASON C2657532	11/4/2025	288.92
017526	WB MASON C3107820	11/4/2025	914.49
017527	WEAVER'S STORE INC	11/4/2025	250.00
017528	WM P MCGOVERN, INC.	11/4/2025	324.00
017529	YALE ELECTRIC SUPPLY CO	11/4/2025	109.68
017530	YERKES ASSOCIATES, INC.	11/4/2025	2,328.75
017531	21st CENTURY MEDIA	11/11/2025	1,124.76
017532	ASSOCIATED TRUCK PARTS	11/11/2025	188.25
017533	Borough of West Chester	11/11/2025	554,872.51
017534	CC PUBLIC SAFETY TRAINING CAMP	11/11/2025	800.00
017535	GENERAL CODE, LLC	11/11/2025	1,109.00
017536	KRAPF COACHES	11/11/2025	1,946.00
017537	LANGUAGE LINE SERVICES INC	11/11/2025	91.34
017538	MCDONALD UNIFORM COMPANY	11/11/2025	589.47
017539	OBERMAYER REBMANN MAXWELL	11/11/2025	15,227.20
017540	PA AUDUBON COUNCIL	11/11/2025	100.00
017541	PA MUNICIPAL HEALTH - BENECON	11/11/2025	190,426.18
017542	PENNONI ASSOCIATES, INC.	11/11/2025	2,489.75
017543	PERFECT SELF STORAGE	11/11/2025	301.00
017544	POWERDMS, INC	11/11/2025	3,682.65
017545	RBC Wealth Management	11/11/2025	30,652.85
017546	BRANDYWINE VALLEY SPCA	11/11/2025	1,634.00
017547	UNIVERSAL RACKETS	11/11/2025	2,016.00
017548	WILD BILL & THE BRUISERS	11/11/2025	1,000.00
017549	JOANNE CAUFIELD	11/18/2025	472.50
017550	ACE HARDWARE OF WEST CHESTER	11/18/2025	309.01
017551	ANDREW'S LAWN & LANDSCAPING	11/18/2025	3,660.00

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
017552	ARCHITECHURAL CONCEPTS PC	11/18/2025	1,900.00
017553	BFI King of Prussia - 4586	11/18/2025	6,064.19
017554	BOYCE RECREATION	11/18/2025	3,250.00
017555	CHESTER COUNTY SOLID WASTE AUT	11/18/2025	4,908.62
017556	COLONIAL ELECTRIC SUPPLY	11/18/2025	111.00
017557	EHRLICH 1359462	11/18/2025	180.90
017558	EVERON	11/18/2025	1,657.90
017559	HEWLETT-PACKARD FINL SVCS CO	11/18/2025	12,414.23
017560	INTERSTATE BATTERIES	11/18/2025	690.80
017561	LENNI ELECTRIC CORPORATION	11/18/2025	536.02
017562	MATCO TOOLS - Craig Skotnicki	11/18/2025	132.49
017563	Original Poop Bags	11/18/2025	6,374.75
017564	PENNSYLVANIA ONE CALL SYSTEM	11/18/2025	486.26
017565	PA TRNPK TOLL BY PLATE	11/18/2025	21.42
017567	SERVICE TIRE TRUCK CENTER, INC	11/18/2025	181.07
017568	US MUNICIPAL SUPPLY - KOP	11/18/2025	1,611.28
017569	VERIZON 842448578-00001	11/18/2025	410.68
017570	WEAVER'S STORE INC	11/18/2025	350.85
017571	WEST END TOWING N' STORAGE	11/18/2025	150.00
017572	WITMER PUBLIC SAFETY GROUP	11/18/2025	15,131.06
017573	YALE ELECTRIC SUPPLY CO	11/18/2025	150.12
017574	ASSOC OF MAYORS OF BOROUGH PA	11/25/2025	90.00
017575	BENJAMIN FEINBLUM	11/25/2025	795.00
017576	KEITH KUROWSKI -WC PARKS & REC	11/25/2025	150.00
017577	SEDGWICK CLAIMS MGMT SVCS INC	11/25/2025	4,049.60
017578	TD WEALTH OPERATIONS	11/25/2025	1,550.00
017579	WC PUBLIC LIBRARY	11/25/2025	36,667.00
017580	EDWARD WOOMER	11/25/2025	500.00
	Total 10037 - CASH- SANTANDER BANK GF		982,946.59

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
10038 - CASH-SANTANDER BANK SEWER			
12441	Hiddleson & Nelson	11/4/2025	156.36
12442	Hiddleson & Nelson	11/4/2025	4,194.48
12443	ACE HARDWARE OF WEST CHESTER	11/4/2025	362.92
12444	CALLTOWER, INC	11/4/2025	127.50
12445	COMMUNICATIONS DEPLOYMENT	11/4/2025	130.58
12446	CES - CITY ELECTRIC SUPPLY	11/4/2025	77.00
12447	CURTIS POWER SOLUTIONS	11/4/2025	378.84
12448	EUROFINS ENVIRONMENT TESTING	11/4/2025	579.00
12449	GRAINGER acct 851582031	11/4/2025	54.84
12450	KELLY INDUSTRIAL SUPPLY	11/4/2025	406.63
12451	MCGOVERN ENVIRONMENT LLC	11/4/2025	5,696.30
12452	USA BLUE BOOK	11/4/2025	800.37
12453	WEAVER'S STORE INC	11/4/2025	408.25
12454	ACE HARDWARE OF WEST CHESTER	11/11/2025	106.61
12455	ATC GROUP SERVICES LLC (ATLAS)	11/11/2025	260.00
12456	BATTAVIO HEATING COOLING	11/11/2025	539.32
12457	CDW GOVERNMENT INC	11/11/2025	393.40
12458	ENVIRONMENTAL SVC & EQUIP CO	11/11/2025	199.58
12459	HACH COMPANY	11/11/2025	1,530.45
12460	MCGOVERN ENVIRONMENT LLC	11/11/2025	38,260.20
12461	PA MUNICIPAL HEALTH - BENECON	11/11/2025	30,413.63
12462	PENNONI ASSOCIATES, INC.	11/11/2025	26,902.75
12463	PETROLEUM TRADERS CORP.	11/11/2025	2,395.80
12464	SC PIPELINE PLASTICS, INC.	11/11/2025	48.74
12465	RBC Wealth Management	11/11/2025	1,498.07
12466	USA BLUE BOOK	11/11/2025	664.06
12467	BAILLIE FABRICATING & WELDING	11/18/2025	1,161.17
12468	EHRLICH 1350622	11/18/2025	273.97
12469	MCGOVERN ENVIRONMENT LLC	11/18/2025	22,215.60

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
12470	ROBERT S. SWANSON, INC	11/18/2025	395.00
12471	USA BLUE BOOK	11/18/2025	1,229.38
12472	WB MASON C2657532	11/18/2025	215.09
12473	WINDLES WATER WORKS INC	11/18/2025	192.00
	Total 10038 - CASH-SANTANDER BANK SEWER		142,267.89

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
10039 - CASH-SANTANDER PARKING TICKET			
8997	BUTTS TICKET COMPANY	11/4/2025	17,012.90
8998	CALLTOWER, INC	11/4/2025	212.51
8999	COMMUNICATIONS DEPLOYMENT	11/4/2025	1,375.90
9000	STEVE FORCE	11/4/2025	550.00
9001	LESLIE HENRY	11/4/2025	467.50
9002	GLENN MARKLEY	11/4/2025	550.00
9003	T2 SYSTEMS, INC.	11/4/2025	1,731.99
9004	ACE HARDWARE OF WEST CHESTER	11/11/2025	51.09
9005	Borough of West Chester	11/11/2025	570,064.78
9006	BUTTS TICKET COMPANY	11/11/2025	305.00
9007	Eastern Armored Services, Inc.	11/11/2025	753.00
9008	LESLIE HENRY	11/11/2025	220.00
9009	MARKET STREET PRINT	11/11/2025	549.00
9010	PA MUNICIPAL HEALTH - BENECON	11/11/2025	9,594.63
9011	RBC Wealth Management	11/11/2025	987.03
9012	RACHEL SHORT	11/18/2025	25.00
9013	BUTTS TICKET COMPANY	11/18/2025	875.00
	Total 10039 - CASH-SANTANDER PARKING TICKET		605,325.33

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
10041 - CASH-SANTANDER BANK SPF			
7302	PENNONI ASSOCIATES, INC.	11/4/2025	1,115.25
7303	EAGLE CONTRACTING, INC.	11/18/2025	3,080.00
	Total 10041 - CASH-SANTANDER BANK SPF		4,195.25

CHECK REGISTER
11/30/2025

Check Number	Vendor Name	Effective Date	Check Amount
10045 - CASH-SANTANDER BANK FIRE FUND			
1624	KISTLER O'BRIEN FIRE PROTECTIO	11/4/2025	129.76
1625	METROPOLITAN COMMUNICATIONS	11/4/2025	124.00
1626	ABEL BROTHERS TOWING	11/11/2025	1,023.68
1627	GRAINGER acct 858748874	11/11/2025	33.59
1628	Justin McClure WCFD Reporting	11/11/2025	1,000.00
1629	SERVICE TIRE TRUCK CENTER, INC	11/11/2025	1,013.36
1630	TONY'S EMERGENCY SERVICES	11/11/2025	225.00
1631	WITMER PUBLIC SAFETY GROUP	11/11/2025	18.00
1632	JON BRILL, WCFD	11/25/2025	800.00
1633	GERALD DiNUNZIO, CAPTAIN	11/25/2025	2,500.00
1634	RONALD GIACINTO, WCFD	11/25/2025	700.00
1635	DON HERB, WCFD	11/25/2025	800.00
1636	MICHAEL MCDONALD, WCFD	11/25/2025	700.00
1637	ROBERT RAWLEY, CAPTAIN	11/25/2025	2,500.00
1638	WILLIAM RONAYNE, CAPTAIN	11/25/2025	2,500.00
	Total 10045 - CASH-SANTANDER BANK FIRE FUND		14,067.39

Borough of West Chester Police & Non-Uniform Pension Funds

Investment Performance Review as of 9/30/2025

Courtney Investment Consulting Group

Six Tower Bridge, Suite 500
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Conshohocken, PA 19428
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Wealth Management

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RBC Wealth Management

Global markets

Equity markets, interest rates, Consumer Price Index (CPI), & Commodities

Select country QTD and 1 year equity market performance (%)					
U.S. (S&P 500)	Canada	UK	Germany	Japan	China
8.1 / 17.6	9.7 / 24.4	5.9 / 17.7	-1.1 / 25.3	8.0 / 16.4	20.7 / 30.8

Select country interest rate & CPI			Commodity corner		
	10-year yield (%)	Core CPI (%, Latest available)		Price	QTD / Y/Y change (%)
U.S.	4.15	3.11	Crude Oil (WTI) ($/bbl)	62.37	-5.9 / -9.3
Canada	3.14	1.86	Natural Gas ($/mmBtu)	3.30	1.3 / 24.6
UK	4.70	3.79	Unleaded Gas ($/gal)	3.30	-1.1 / -0.3
Germany	2.71	2.42	Heating Oil ($/gal)	2.24	-0.6 / 37.6
Japan	1.63	2.75	Gold ($/oz)	3,841	16.6 / 45.7
China	1.87	-0.40	Silver ($/oz)	46.64	29.2 / 49.7

Source: FactSet, MSCI, Standard & Poor's
Indices used are as follows: U.S.: S&P 500, Canada: MSCI Canada, UK: MSCI UK, Germany: MSCI Germany, Japan: MSCI Japan, China: MSCI China
International investing involves risks not typically associated with U.S. investing, including currency fluctuation, foreign tax, political instability, and different accounting standards.
Past performance is not a guarantee of future results.
Data are as of September 30, 2025, unless otherwise noted.

Asset class quilt

Historical performance

2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 YTD
Municipal Bonds 3.3	Small Cap Stocks 26.6	Emerging Markets Stocks 37.3	International Bonds 2.8	Large Cap Stocks 31.5	Large Cap Stocks 18.4	Large Cap Stocks 28.7	T-Bills 1.5	Large Cap Stocks 26.3	Large Cap Stocks 25.0	Emerging Markets Stocks 27.5
Large Cap Stocks 1.4	Mid Cap Stocks 20.7	International Stocks 25.0	T-Bills 1.8	Mid Cap Stocks 26.2	Emerging Markets Stocks 18.3	Small Cap Stocks 26.8	Municipal Bonds -8.5	International Stocks 18.2	60/40 Portfolio 15.[illegible]	International Stocks 25.1
60/40 Portfolio 1.3	High Yield Bonds 17.1	Large Cap Stocks 21.8	Municipal Bonds 1.3	Small Cap Stocks 22.8	60/40 Portfolio 14.7	Mid Cap Stocks 24.8	International Bonds -10.1	60/40 Portfolio 17.7	Mid Cap Stocks 13.9	Large Cap Stocks 14.8
International Bonds 1.2	Large Cap Stocks 12.0	Mid Cap Stocks 16.2	Taxable Bonds 0.0	60/40 Portfolio 22.2	Mid Cap Stocks 13.7	60/40 Portfolio 15.[illegible]	High Yield Bonds -11.2	Mid Cap Stocks 16.4	Small Cap Stocks 8.7	60/40 Portfolio 11.4
Taxable Bonds 0.5	Emerging Markets Stocks 11.2	60/40 Portfolio 14.2	High Yield Bonds -2.1	International Stocks 22.0	Small Cap Stocks 11.3	International Stocks 11.3	Taxable Bonds -13.0	Small Cap Stocks 16.1	High Yield Bonds 8.2	High Yield Bonds 7.2
T-Bills 0.0	60/40 Portfolio 8.3	Small Cap Stocks 13.2	60/40 Portfolio -2.3	Emerging Markets Stocks 18.4	International Stocks 7.8	High Yield Bonds 5.3	Mid Cap Stocks -13.1	High Yield Bonds 13.4	Emerging Markets Stocks 7.5	Taxable Bonds 6.1
International Stocks -0.8	International Bonds 4.8	High Yield Bonds 7.5	Large Cap Stocks -4.4	High Yield Bonds 14.3	Taxable Bonds 7.5	Municipal Bonds 1.5	International Stocks -14.5	Emerging Markets Stocks 9.8	T-Bills 5.3	Mid Cap Stocks 5.8
Small Cap Stocks -2.0	Taxable Bonds 2.6	Municipal Bonds 5.4	Small Cap Stocks -8.5	Taxable Bonds 8.7	High Yield Bonds 7.1	T-Bills 0.0	60/40 Portfolio -15.8	International Bonds 8.2	International Bonds 4.8	Small Cap Stocks 4.2
Mid Cap Stocks -2.2	International Stocks 1.0	Taxable Bonds 3.5	Mid Cap Stocks -11.1	International Bonds 8.0	Municipal Bonds 5.2	International Bonds -1.3	Small Cap Stocks -16.1	Municipal Bonds 6.4	International Stocks 3.8	T-Bills 3.2
High Yield Bonds -4.5	T-Bills 0.3	International Bonds 2.8	International Stocks -13.8	Municipal Bonds 7.5	International Bonds 4.3	Taxable Bonds -1.5	Large Cap Stocks -18.1	Taxable Bonds 5.5	Taxable Bonds 1.3	International Bonds 2.7
Emerging Markets Stocks -14.9	Municipal Bonds 0.2	T-Bills 0.8	Emerging Markets Stocks -14.6	T-Bills 2.2	T-Bills 0.5	Emerging Markets Stocks -2.5	Emerging Markets Stocks -20.1	T-Bills 5.1	Municipal Bonds 1.1	Municipal Bonds 2.6

Source: FactSet, Bloomberg, MSCI, Standard & Poor's

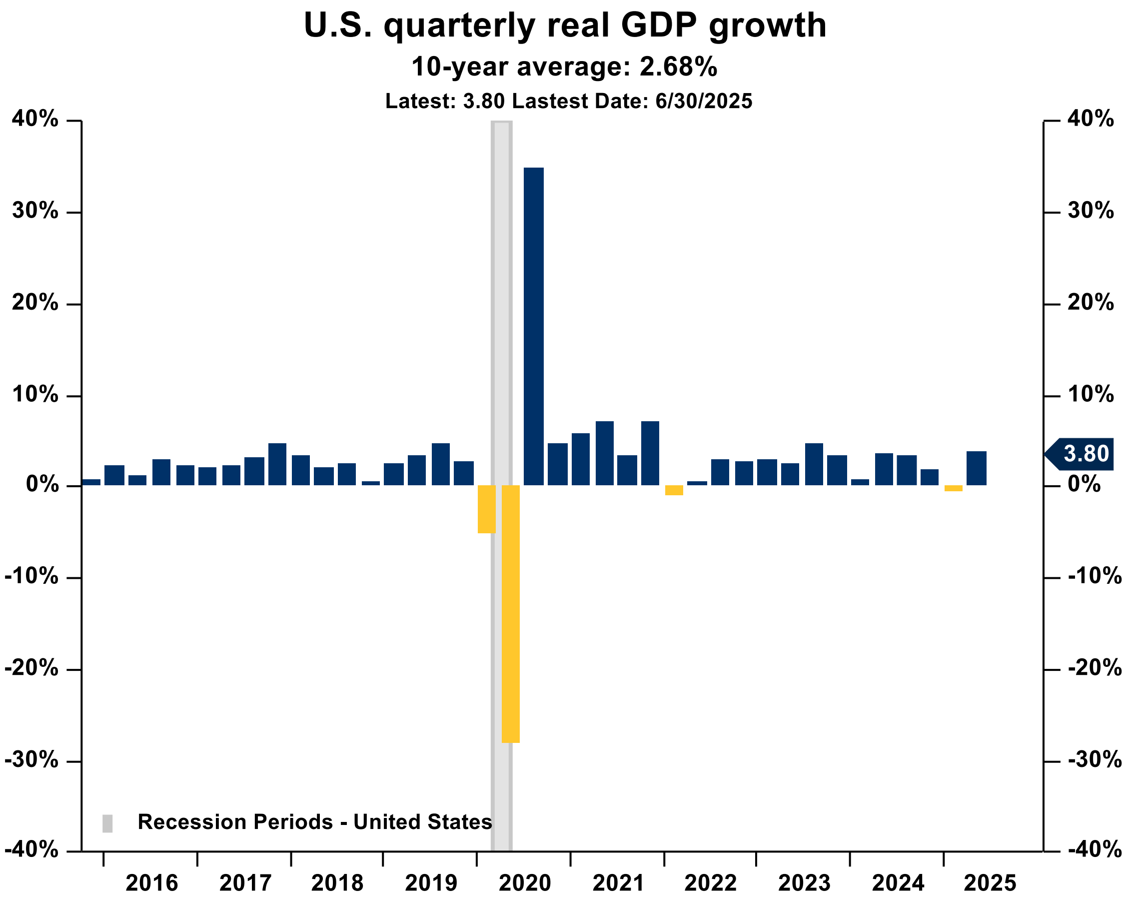
Indices used are as follows: Large Cap Stocks: S&P 500, Mid Cap Stocks: S&P MidCap 400, Small Cap Stocks: S&P SmallCap 600, International Stocks: MSCI EAFE, Emerging Markets Stocks: MSCI Emerging Markets, T-Bills: Bloomberg Treasury – Bills (1-3M), Municipal Bonds: Bloomberg Municipal Bond, Taxable Bonds: Bloomberg US Aggregate, High Yield Bonds: Bloomberg US Aggregate – High Yield, International Bonds: Bloomberg Global Aggregate xUS (Country), 60/40 Portfolio: 60% S&P 500, and 40% Bloomberg US Aggregate allocations.

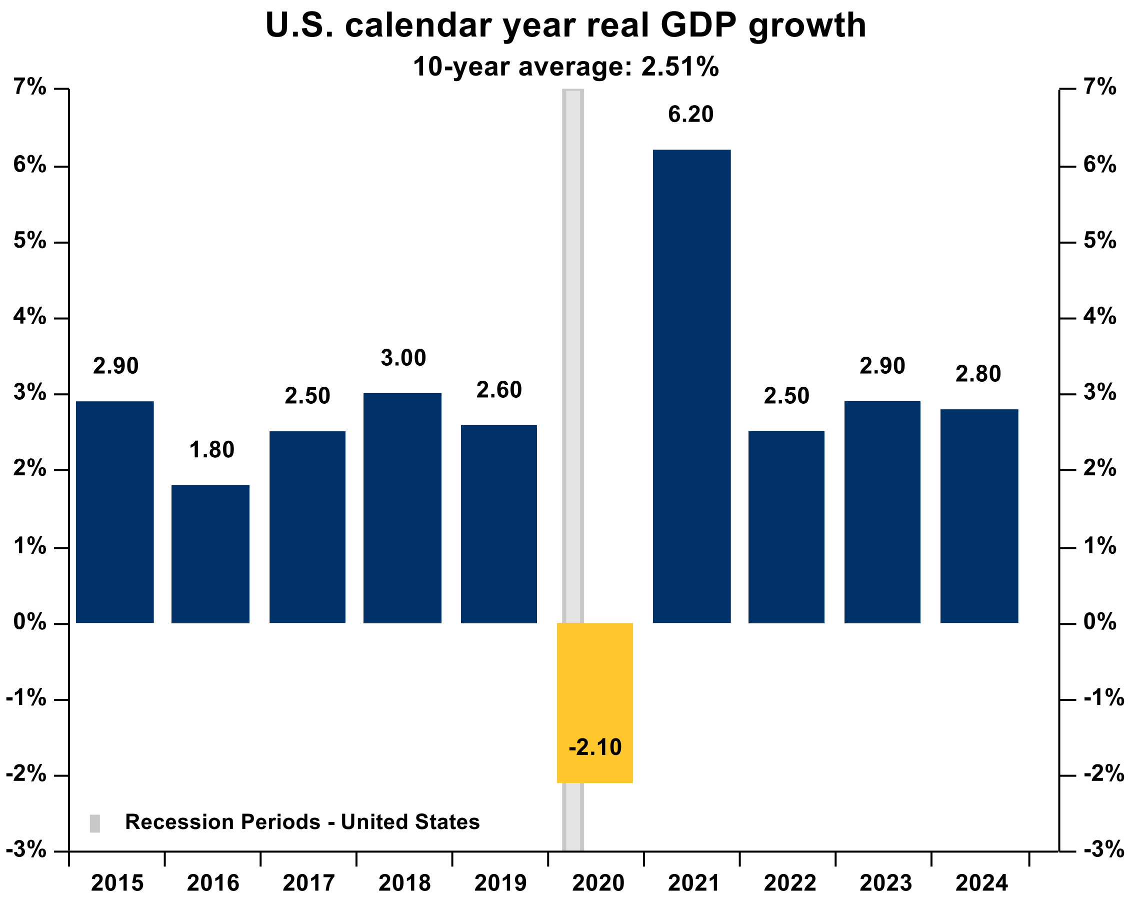
It is not possible to invest directly in an index. **Past performance does not guarantee future results.**

Data are as of September 30, 2025, unless otherwise noted.

Economy

U.S. gross domestic product (GDP) growth

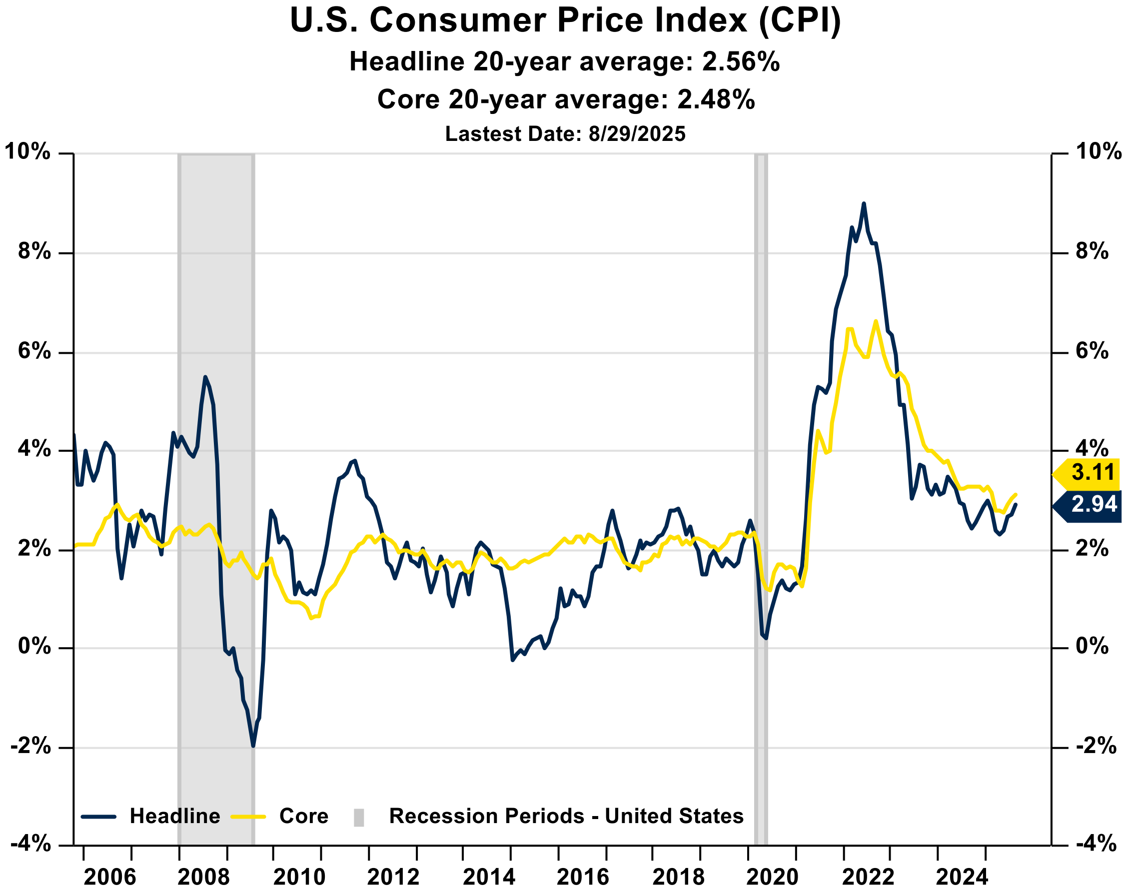




Source: FactSet, U.S. Bureau of Economic Analysis
Data are as of September 30, 2025, unless otherwise noted.

Economy

U.S. inflation & inflation expectations

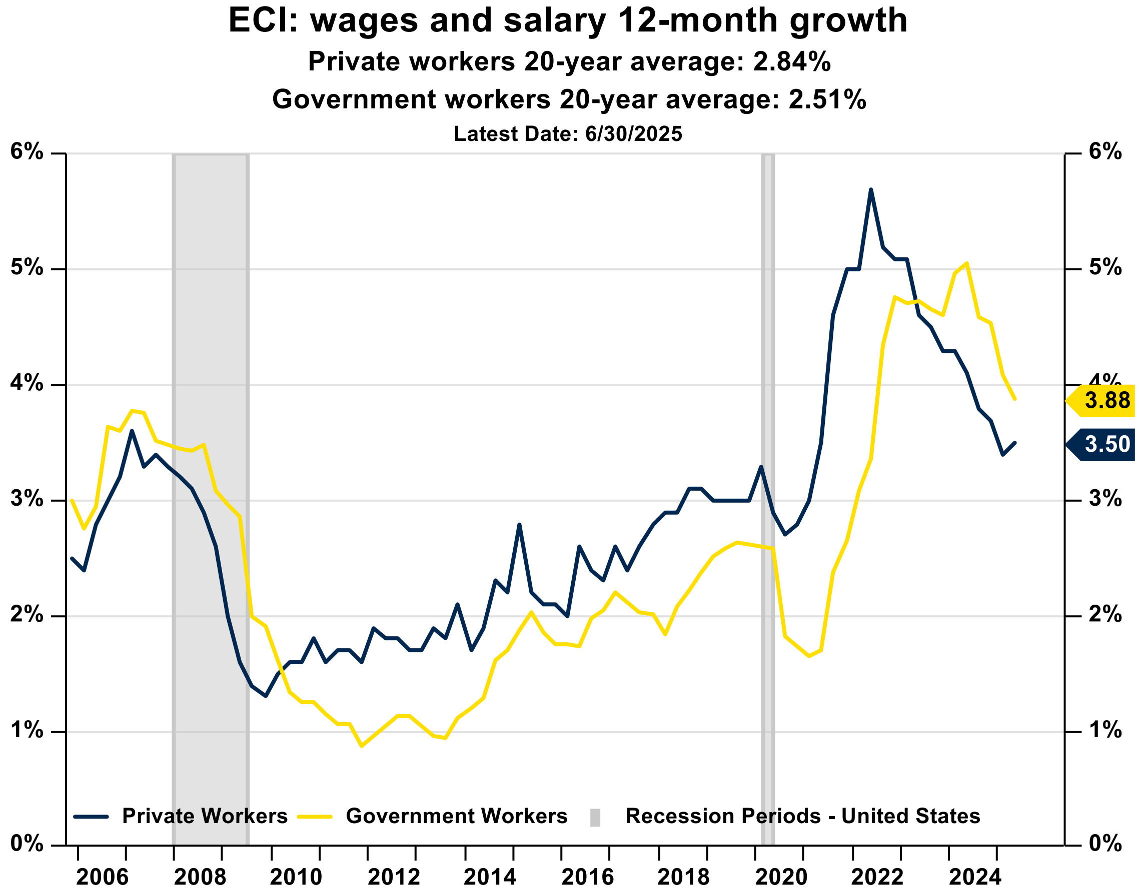


Source: FactSet, U.S. Bureau of Labor Statistics, Federal Reserve
CPI Core refers to year-over-year inflation excluding selected food and energy items, while CPI Headline includes those items as defined by the Federal Reserve.
5-year, 5-year forward inflation expectation rate measures the expected core inflation rate (on average) over the five-year period that begins five years in the future.

Data are as of September 30, 2025, unless otherwise noted.

Economy

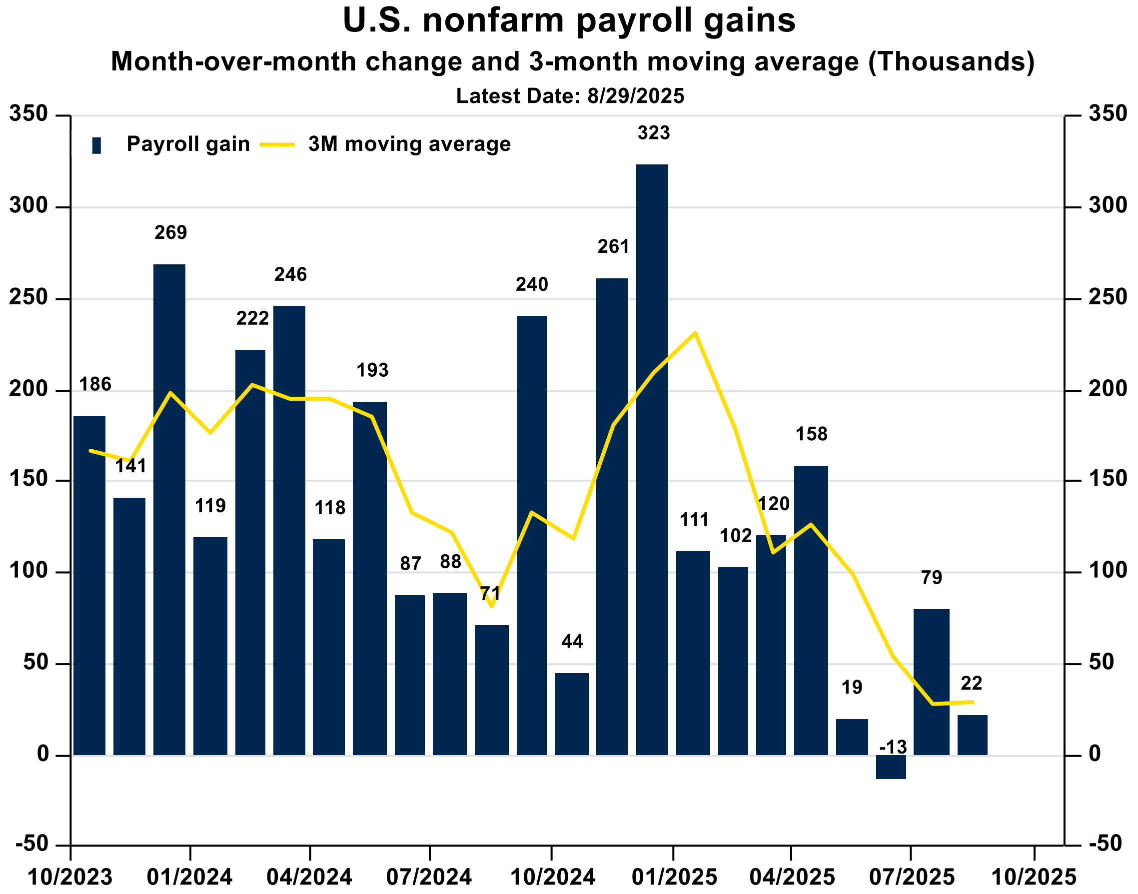
U.S. unemployment rate & employment cost index (ECI)



Source: FactSet, U.S. Bureau of Labor Statistics
Data are as of September 30, 2025, unless otherwise noted.

Economy

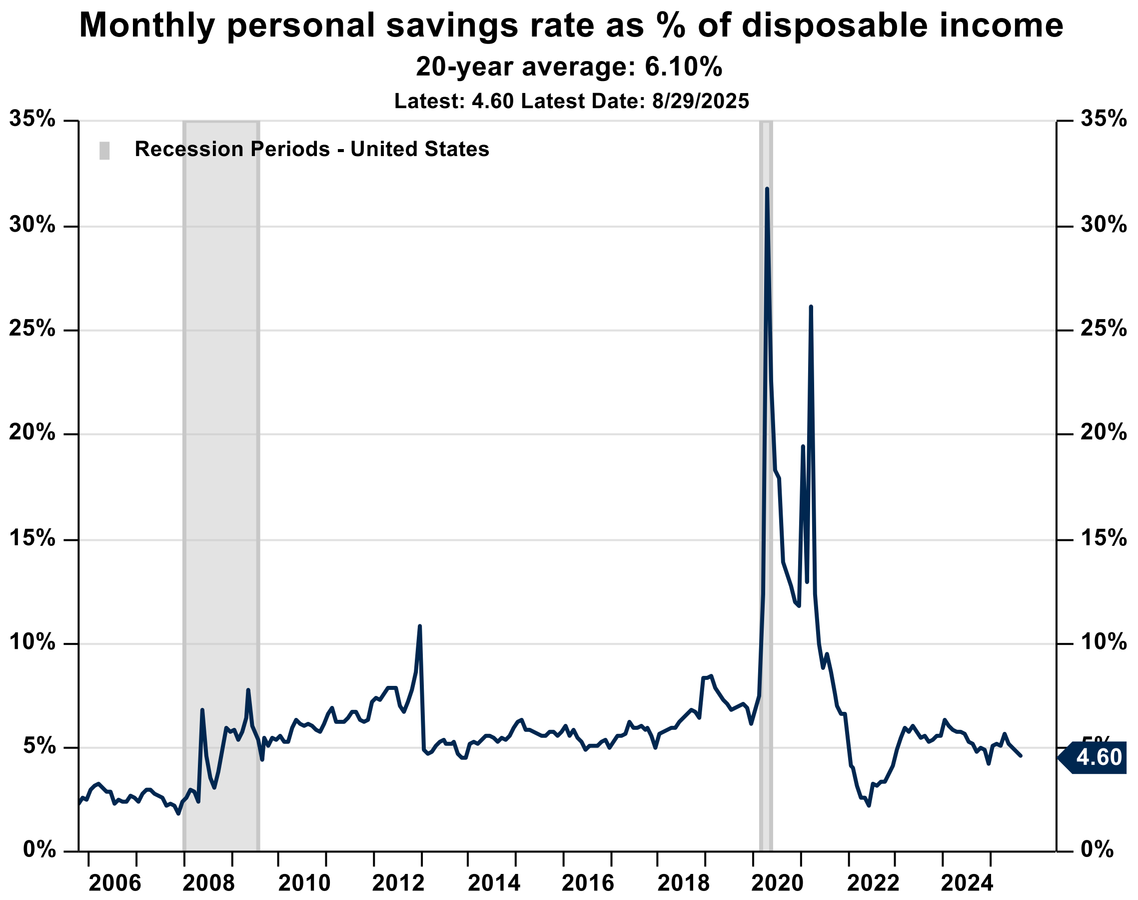
Labor markets

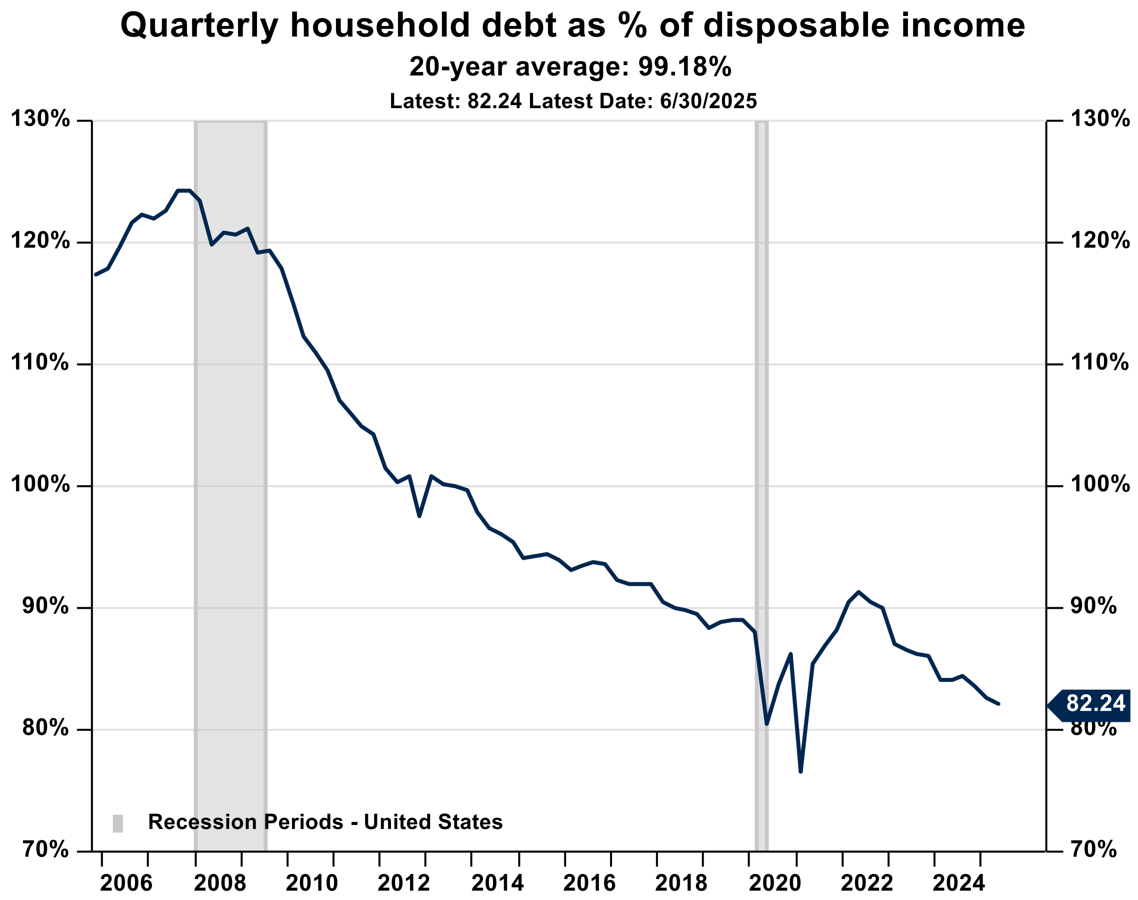


Source: FactSet, U.S. Bureau of Labor Statistics
Data are as of September 30, 2025, unless otherwise noted.

Economy

U.S. personal savings rate & household debt

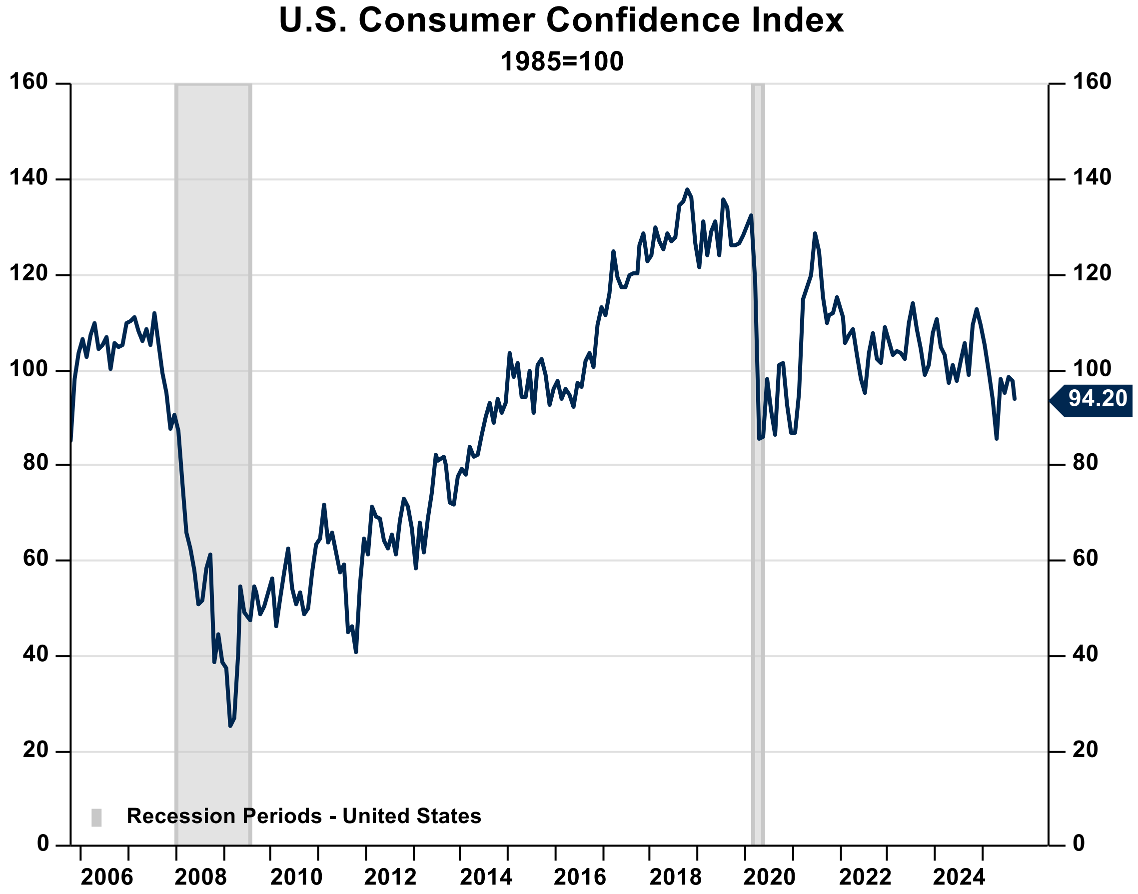


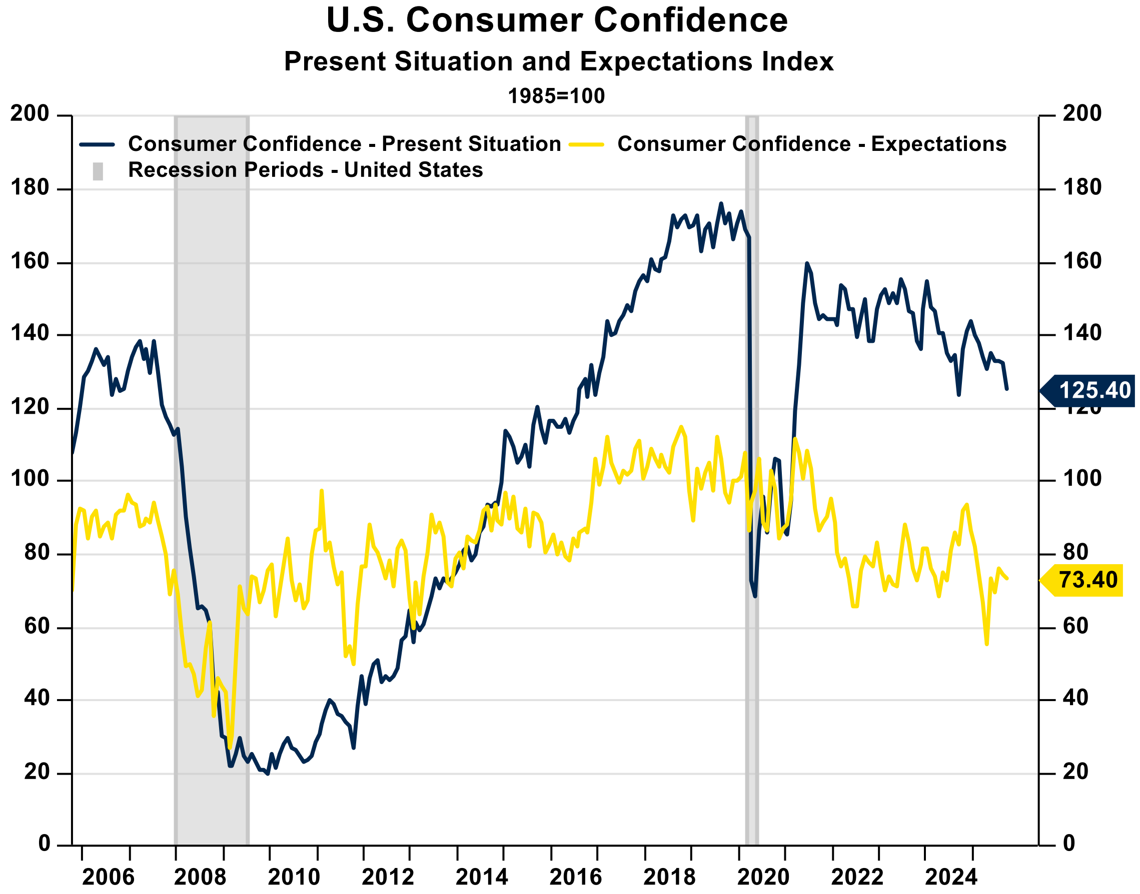


Source: FactSet, U.S. Bureau of Economic Analysis, Federal Reserve
Data are as of September 30, 2025, unless otherwise noted.

Economy

U.S. consumer confidence





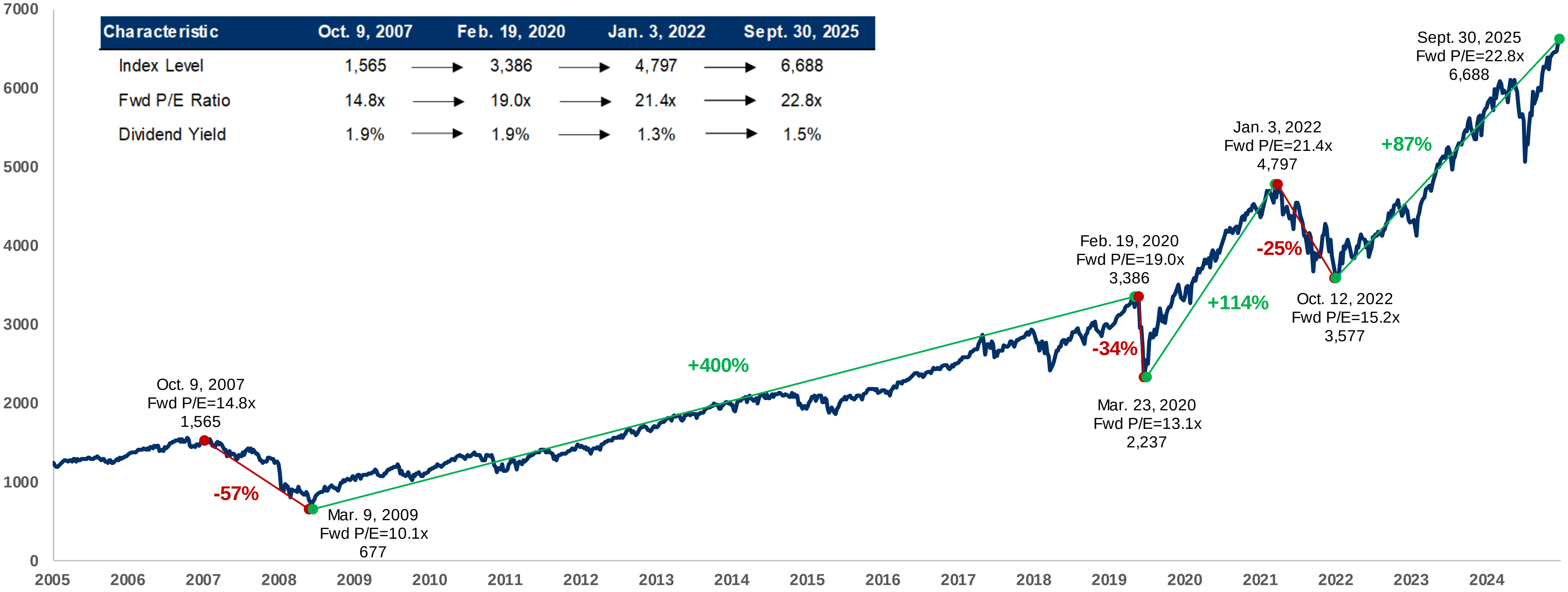
Source: FactSet, The Conference Board, Federal Reserve
The Consumer Confidence Index® details consumer attitudes, buying intentions, vacation plans, and consumer expectations for inflation, stock prices, and interest rates. The Present Situation Index is based on consumers' assessment of current business and labor market conditions. The Expectations Index is based on consumers' short-term outlook for income, business and labor markets conditions.

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

S&P 500 historical performance, forward price/earnings (P/E), yields

Characteristic	Oct. 9, 2007		Feb. 19, 2020		Jan. 3, 2022		Sept. 30, 2025
Index Level	1,565	→	3,386	→	4,797	→	6,688
Fwd P/E Ratio	14.8x	→	19.0x	→	21.4x	→	22.8x
Dividend Yield	1.9%	→	1.9%	→	1.3%	→	1.5%

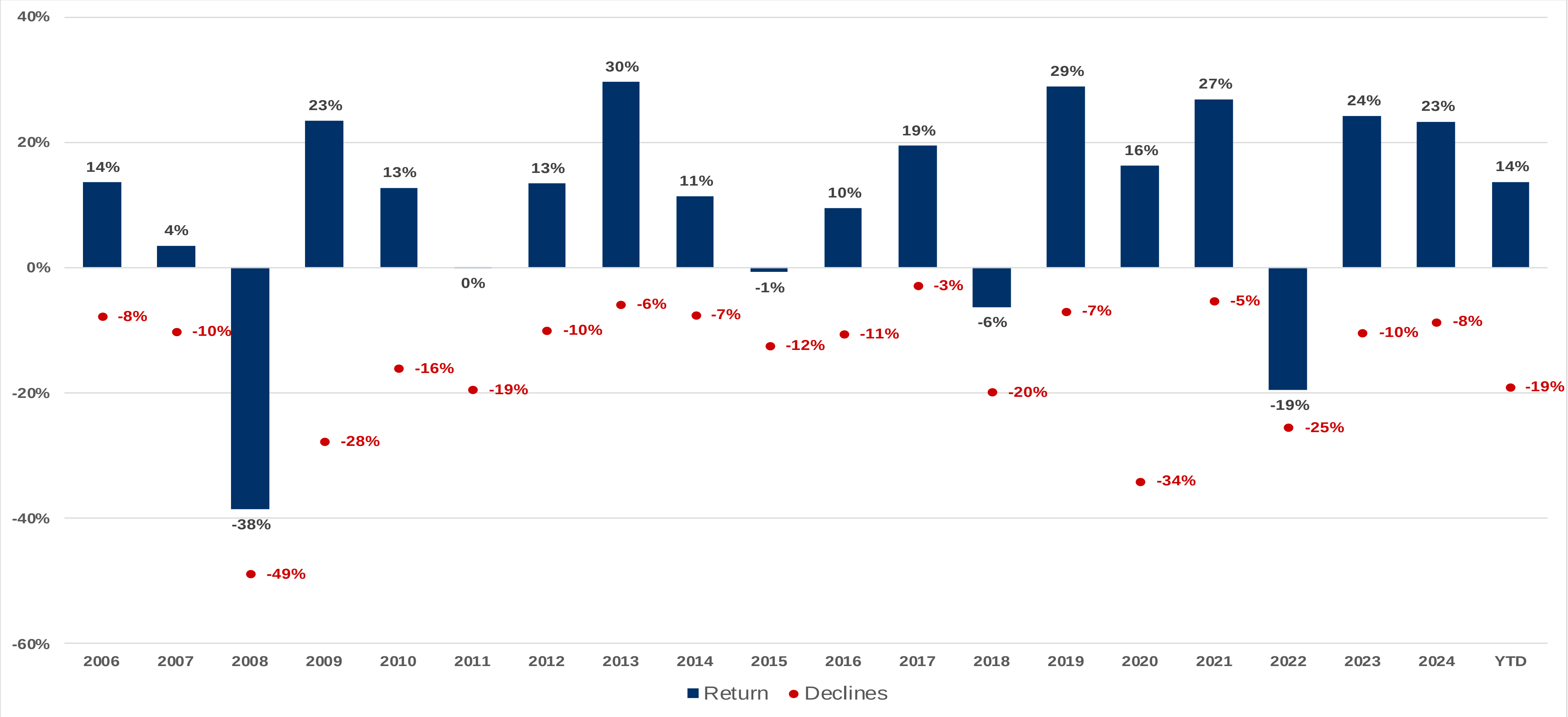


Source: FactSet, Standard & Poor's
Dividend yield is calculated as consensus estimates of dividends for the next 12 months, divided by most recent price, as provided by FactSet. Forward price-to-earnings (P/E) ratio is a bottom-up calculation based on the most recent S&P 500 Index price, divided by consensus estimates for earnings in the next 12 months (NTM), and is provided by FactSet Market Aggregates. Returns are cumulative and based on S&P 500 price movement only, and do not include the reinvestment of dividends. It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

Annual price return and intra-year price declines



Source: FactSet, Standard & Poor's
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Data are as of September 30, 2025, unless otherwise noted.

S&P Index calendar year total returns

Since 1926

Positive years: 74

Negative years: 26

-50% to -40%	-40% to -30%	-30% to -20%	-20% to -10%	-10% to 0%	0% to 10%	10% to 20%	20% to 30%	30% to 40%	40% to 50%	50% to 60%
						2025				
						2020				
						2016				
						2014	2024			
						2012	2023			
						2010	2021			
					2015	2006	2017	2019		
				2018	2011	2004	2009	2013		
				2000	2007	1988	2003	1997		
				1990	2005	1986	1999	1995		
				1981	1994	1979	1998	1991		
				1977	1993	1972	1996	1989		
				1969	1992	1971	1983	1985		
				1962	1987	1968	1982	1980		
				1953	1984	1965	1976	1975		
			2022	1946	1978	1964	1967	1955		
			2001	1940	1970	1959	1963	1950		
			1973	1939	1960	1952	1961	1945		
		2002	1966	1934	1956	1949	1951	1938	1958	
	2008	1974	1957	1932	1948	1944	1943	1936	1935	1954
1931	1937	1930	1941	1929	1947	1926	1942	1927	1928	1933

Source: FactSet, Ibbotson Associates, Standard & Poor's
Returns prior to 1974 are from Ibbotson Associates. Returns from 1974 to present are from FactSet. The Ibbotson returns are computed as the S&P 90 from 1926 through 1956 and the S&P 500 thereafter. It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

Historical market trends

S&P 500 annualized returns for different holding periods

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
2005	5%	10%	9%	-5%	0%	3%	3%	4%	7%	8%	7%	7%	9%	8%	9%	10%	11%	9%	10%	10%
2006	16%	11%	-8%	-1%	2%	2%	4%	7%	8%	7%	8%	9%	8%	9%	10%	11%	9%	10%	11%	
2007	5%	-18%	-6%	-1%	0%	2%	6%	7%	6%	7%	8%	7%	9%	9%	11%	9%	10%	10%		
2008	-37%	-11%	-3%	-2%	2%	6%	7%	7%	7%	8%	7%	9%	10%	11%	9%	10%	11%			
2009	26%	21%	14%	15%	18%	17%	15%	14%	15%	13%	15%	15%	16%	13%	14%	15%				
2010	15%	8%	11%	16%	15%	13%	13%	14%	12%	14%	14%	15%	12%	13%	14%					
2011	2%	9%	16%	16%	13%	12%	14%	11%	13%	14%	15%	12%	13%	14%						
2012	16%	24%	20%	15%	15%	16%	13%	15%	15%	17%	13%	14%	15%							
2013	32%	23%	15%	14%	16%	12%	15%	15%	17%	13%	14%	15%								
2014	14%	7%	9%	12%	8%	12%	13%	15%	11%	12%	13%									
2015	1%	7%	11%	7%	12%	13%	15%	10%	12%	13%										
2016	12%	17%	9%	14%	15%	17%	11%	13%	14%											
2017	22%	8%	15%	16%	18%	11%	13%	15%												
2018	-4%	12%	14%	18%	9%	12%	14%													
2019	31%	25%	26%	13%	16%	17%														
2020	18%	23%	8%	12%	15%															
2021	29%	3%	10%	14%																
2022	-18%	2%	9%																	
2023	26%	26%																		
2024	25%																			

Years forward →

Source: FactSet, Standard & Poor's
Period ranges between January 1, 2005, to December 31, 2024. Years forward represents the number of years invested after a specific starting year. It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

Historical market volatility – S&P 500

Year	Number of days with moves greater than:				Average daily % change
	+/-1%	+/-2%	+/-3%	+/-4%	
10 year average	**62**	**15**	**5**	**2**	**0.74%**
2025	43	12	5	3	0.78%
2024	50	7	0	0	0.59%
2023	64	3	0	0	0.65%
2022	122	46	12	3	1.20%
2021	55	7	0	0	0.63%
2020	109	44	28	17	1.35%
2019	37	7	1	0	0.57%
2018	64	20	6	2	0.74%
2017	8	0	0	0	0.30%
2016	48	9	1	0	0.58%

Source: FactSet, Standard & Poor's
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Equity market update

U.S. capitalization & style performance and P/E ratio

Performance QTD

	Value	Blend	Growth
Large	**6.2**	**8.1**	**9.8**
Mid	**5.5**	**5.5**	**5.6**
Small	**11.7**	**9.1**	**6.7**

Performance YTD

	Value	Blend	Growth
Large	**9.7**	**14.8**	**19.5**
Mid	**5.4**	**5.8**	**6.1**
Small	**3.2**	**4.2**	**5.3**

P/E ratio

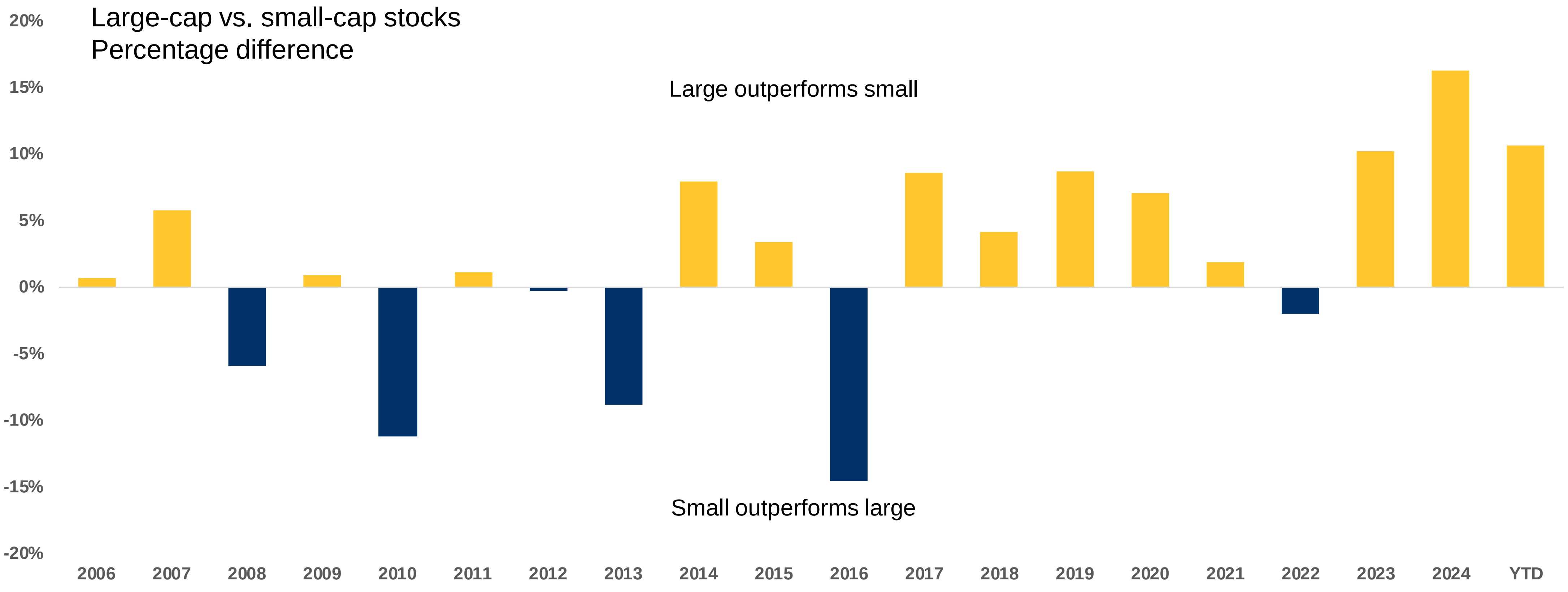
	Value	Blend	Growth
Large	**18.3x**	**22.8x**	**28.5x**
Mid	**13.7x**	**16.1x**	**19.2x**
Small	**13.1x**	**15.2x**	**18.1x**

Source: FactSet, Standard & Poor's
Large Caps represented by the S&P 500 Index, Midcaps represented by the S&P MidCap 400 Index, and Small Caps represented by the S&P SmallCap 600 Index. Growth style boxes represented by the S&P 500 Growth Index, S&P MidCap 400 Growth Index, and S&P SmallCap 600 Growth Index. Value style boxes represented by the S&P 500 Value Index, S&P MidCap 400 Value Index, and S&P SmallCap 600 Value Index. Forward price-to-earnings (P/E) ratio is a bottom-up calculation based on the most recent S&P 500 Index price, divided by consensus estimates for earnings in the next 12 months (NTM), and is provided by FactSet Market Aggregates. It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

U.S. capitalization performance - historical

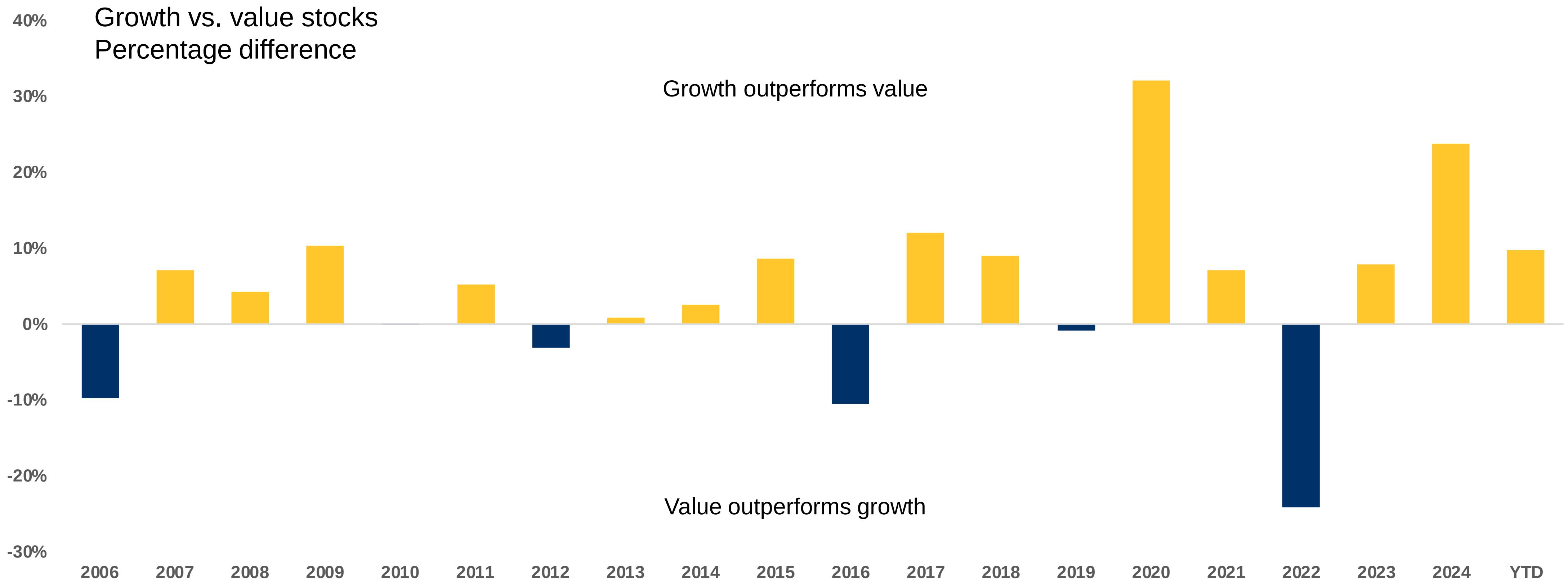


Source: FactSet, Standard & Poor's
Large-cap represented by the S&P 500 Index and Small-cap represented by the S&P SmallCap 600 Index.
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

U.S. style performance - historical



Source: FactSet, Standard & Poor's
Growth represented by the S&P 500 Growth Index and Value represented by the S&P 500 Value Index
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**
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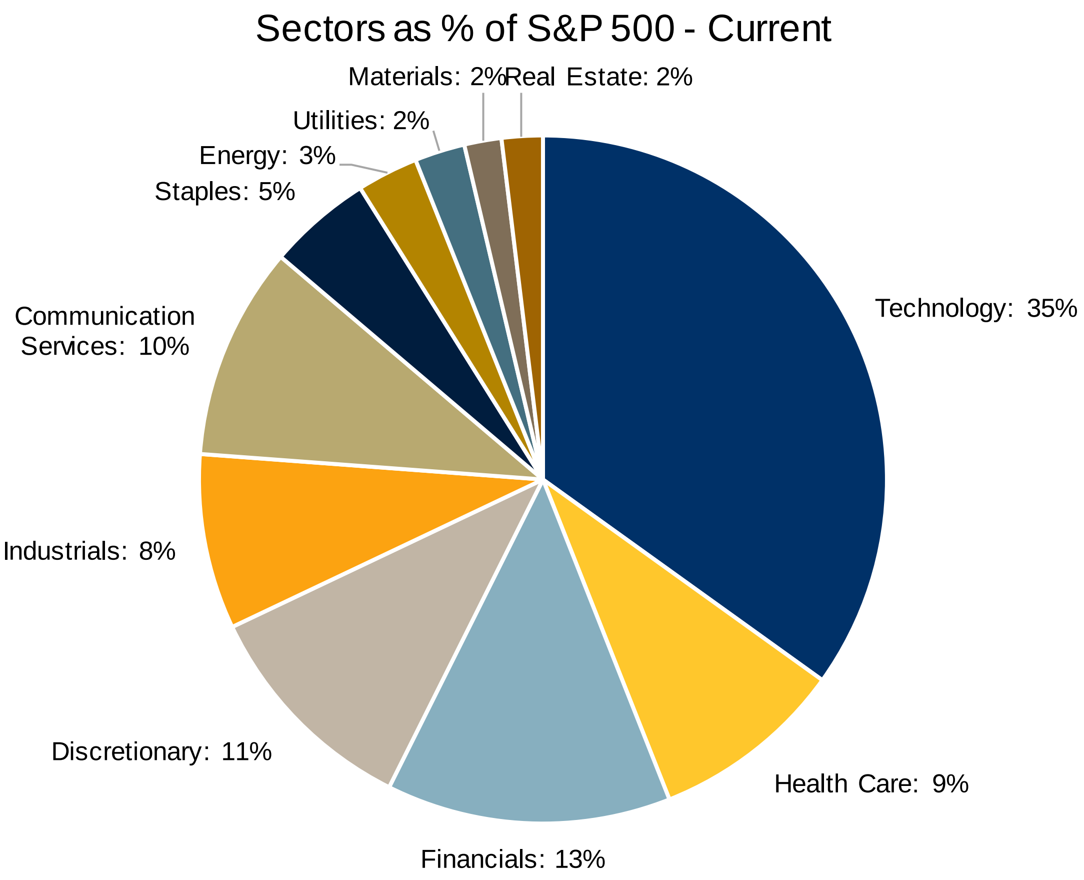
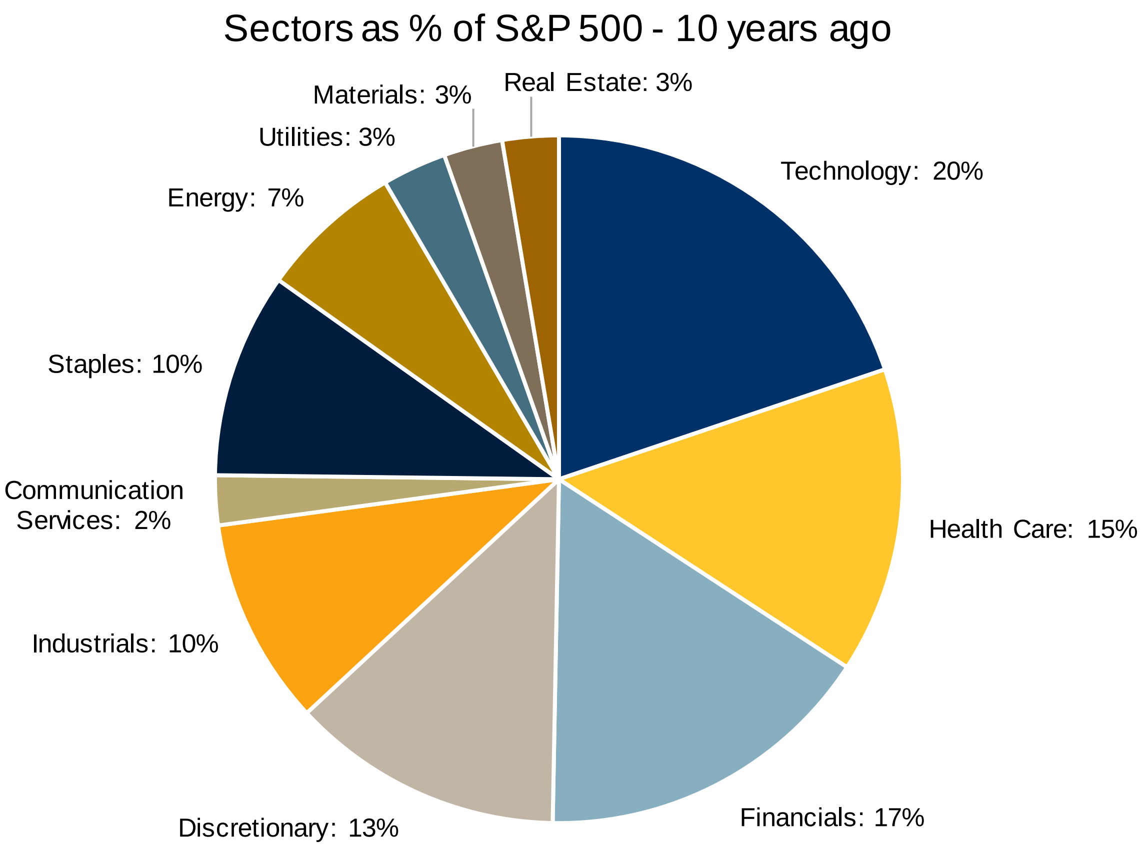
Equity market update

S&P 500 sector composition

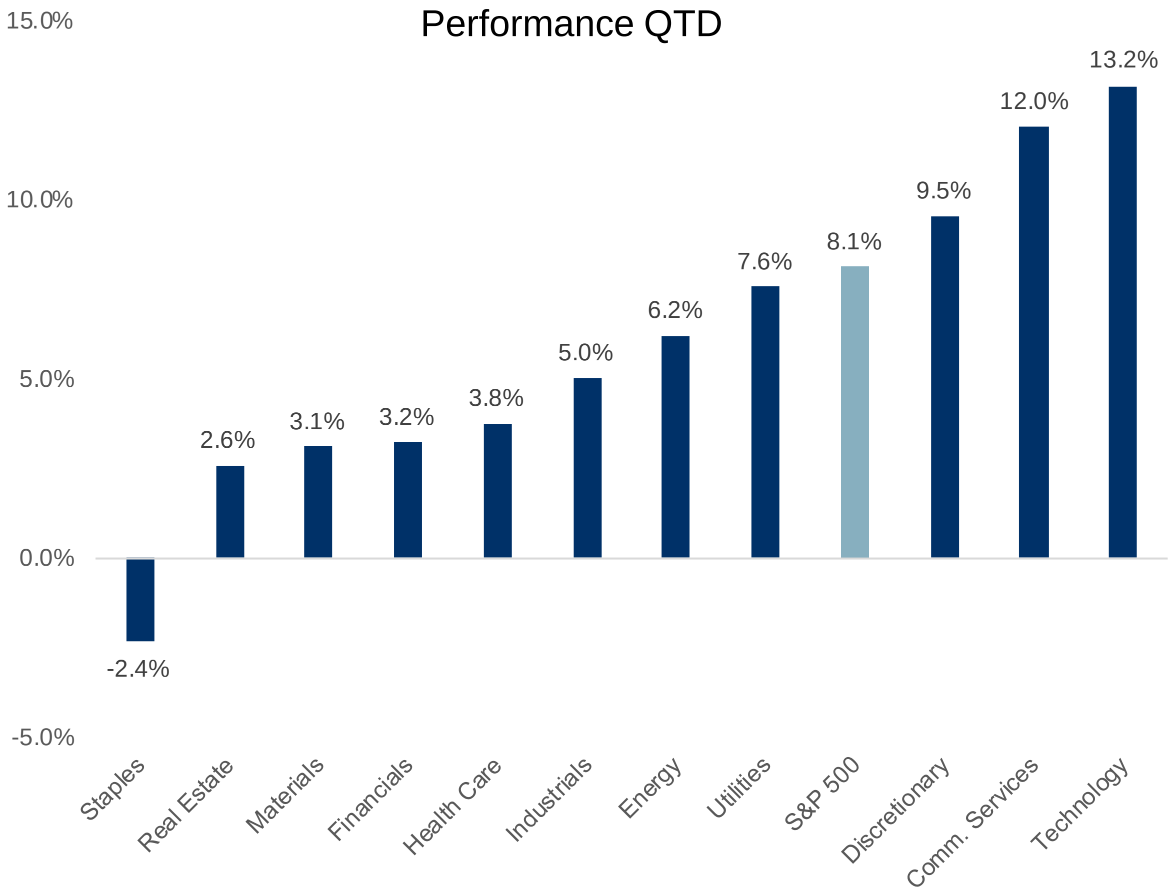


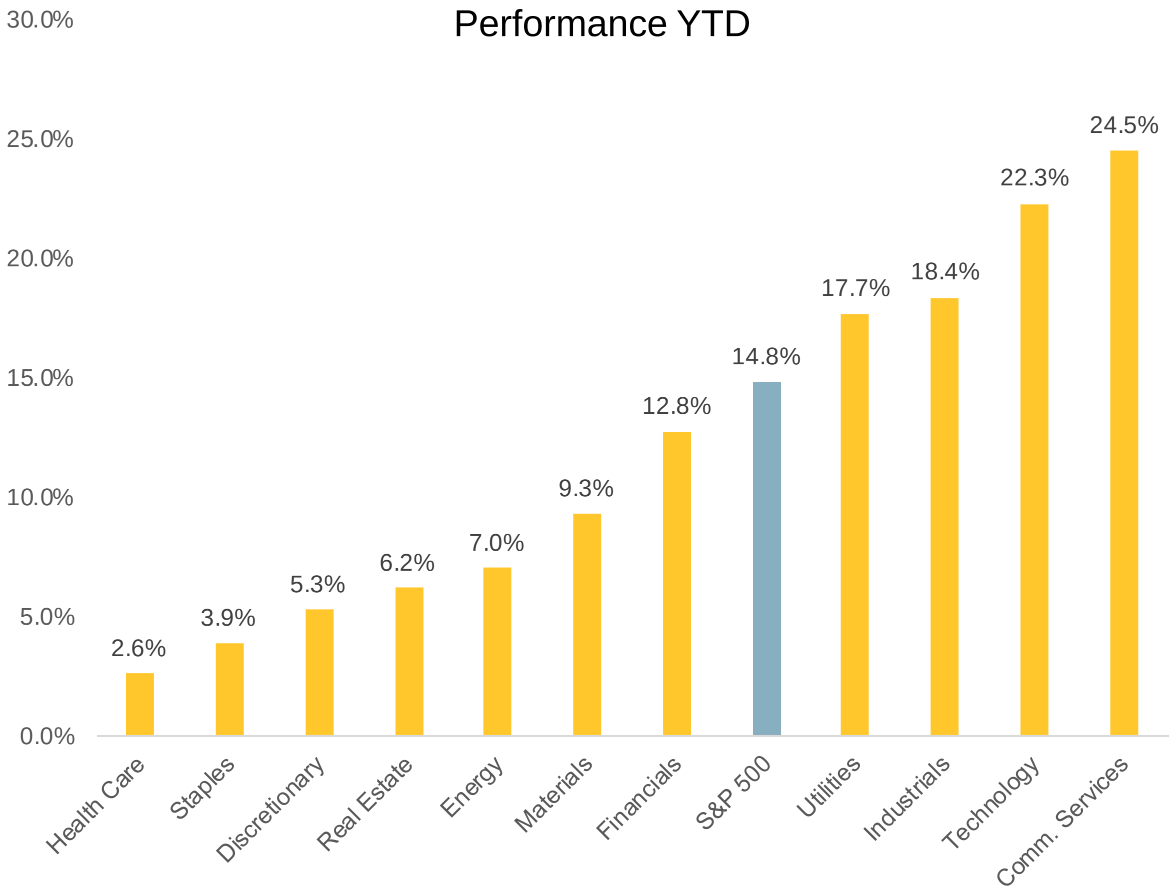


Source: FactSet, Standard & Poor's
Categories may not sum to 100% due to rounding.
Data are as of September 30, 2025, unless otherwise noted.

Equity market update

S&P 500 sector performance





Source: Standard & Poor's, FactSet
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**
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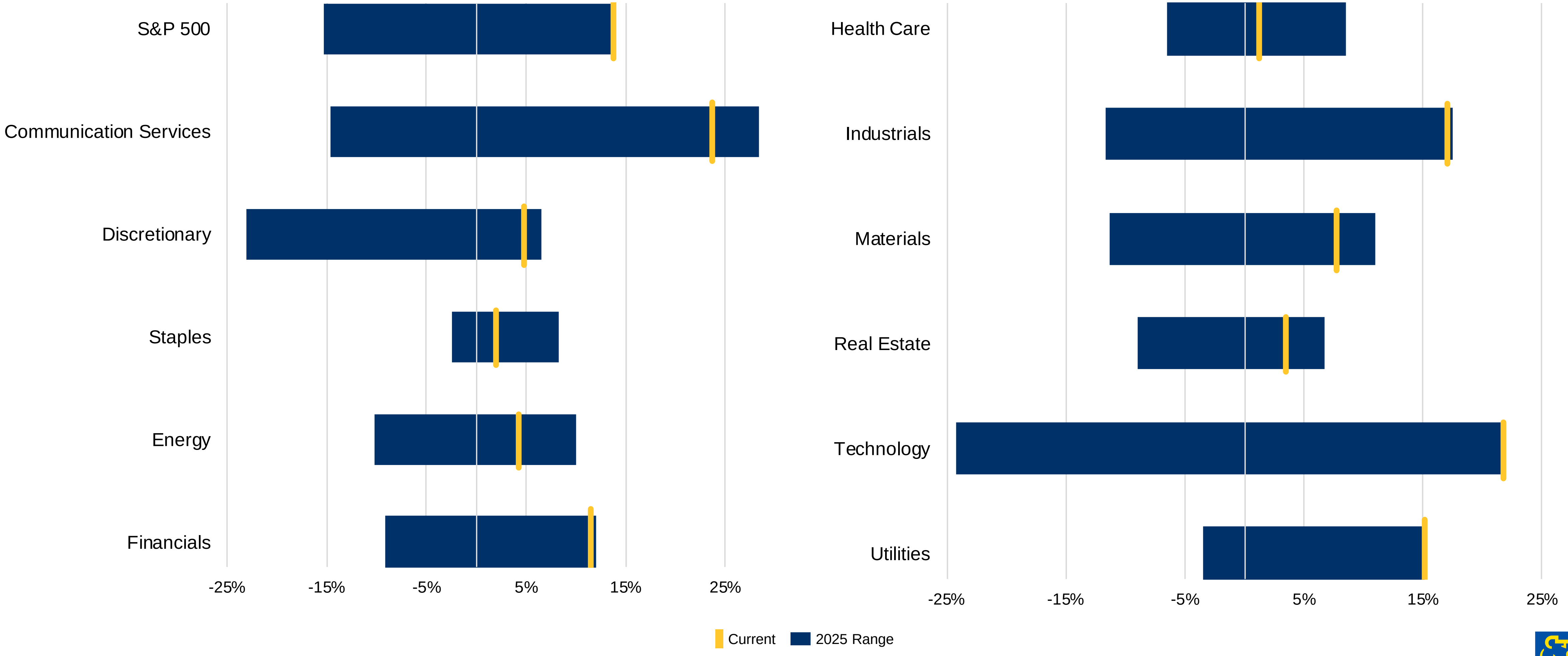
Equity market update

S&P 500 sector performance



Source: FactSet, Standard & Poor's
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**
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Equity market update

S&P 500 sector historical performance

2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 YTD
Consumer Discretionary 10.1	Energy 27.4	Technology 38.8	Health Care 6.5	Technology 50.3	Technology 43.9	Energy 54.6	Energy 65.7	Technology 57.8	Communication Services 40.2	Communication Services 24.5
Health Care 6.9	Communication Services 23.5	Materials 23.8	Utilities 4.1	Communication Services 32.7	Consumer Discretionary 33.3	Real Estate 46.2	Utilities 1.6	Communication Services 55.8	Technology 36.6	Technology 22.3
Consumer Staples 6.6	Financials 22.8	Consumer Discretionary 23.0	Consumer Discretionary 0.8	Financials 32.1	Communication Services 23.6	Financials 35.0	Consumer Staples -0.6	Consumer Discretionary 42.4	Financials 30.6	Industrials 18.4
Technology 5.9	Industrials 18.9	Financials 22.2	Technology -0.3	Industrials 29.4	Materials 20.7	Technology 34.5	Health Care -2.0	Industrials 18.1	Consumer Discretionary 30.1	Utilities 17.7
Real Estate 4.7	Materials 16.7	Health Care 22.1	Real Estate -2.2	Real Estate 29.0	Health Care 13.4	Materials 27.3	Industrials -5.5	Materials 12.5	Utilities 23.4	Financials 12.8
Communication Services 3.4	Utilities 16.3	Industrials 21.0	Consumer Staples -8.4	Consumer Discretionary 27.9	Industrials 11.1	Health Care 26.1	Financials -10.5	Real Estate 12.4	Industrials 17.5	Materials 9.3
Financials -1.5	Technology 13.8	Consumer Staples 13.5	Communication Services -12.5	Consumer Staples 27.6	Consumer Staples 10.7	Consumer Discretionary 24.4	Materials -12.3	Financials 12.1	Consumer Staples 14.9	Energy 7.0
Industrials -2.5	Consumer Discretionary 6.0	Utilities 12.1	Financials -13.0	Utilities 26.3	Utilities 0.5	Communication Services 21.6	Real Estate -26.1	Health Care 2.1	Energy 5.7	Real Estate 6.2
Utilities -4.8	Consumer Staples 5.4	Real Estate 10.8	Industrials -13.3	Materials 24.6	Financials -1.7	Industrials 21.1	Technology -28.2	Consumer Staples 0.5	Real Estate 5.2	Consumer Discretionary 5.3
Materials -8.4	Real Estate 3.4	Energy -1.0	Materials -14.7	Health Care 20.8	Real Estate -2.2	Consumer Staples 18.6	Consumer Discretionary -37.0	Energy -1.3	Health Care 2.6	Consumer Staples 3.9
Energy -21.1	Health Care -2.7	Communication Services -1.3	Energy -18.1	Energy 11.8	Energy -33.7	Utilities 17.7	Communication Services -39.9	Utilities -7.1	Materials 0.0	Health Care 2.6

Source: FactSet, Standard & Poor's
Performance represented by the S&P 500 sector indices.
It is not possible to invest directly in an index. **Past performance does not guarantee future results.**
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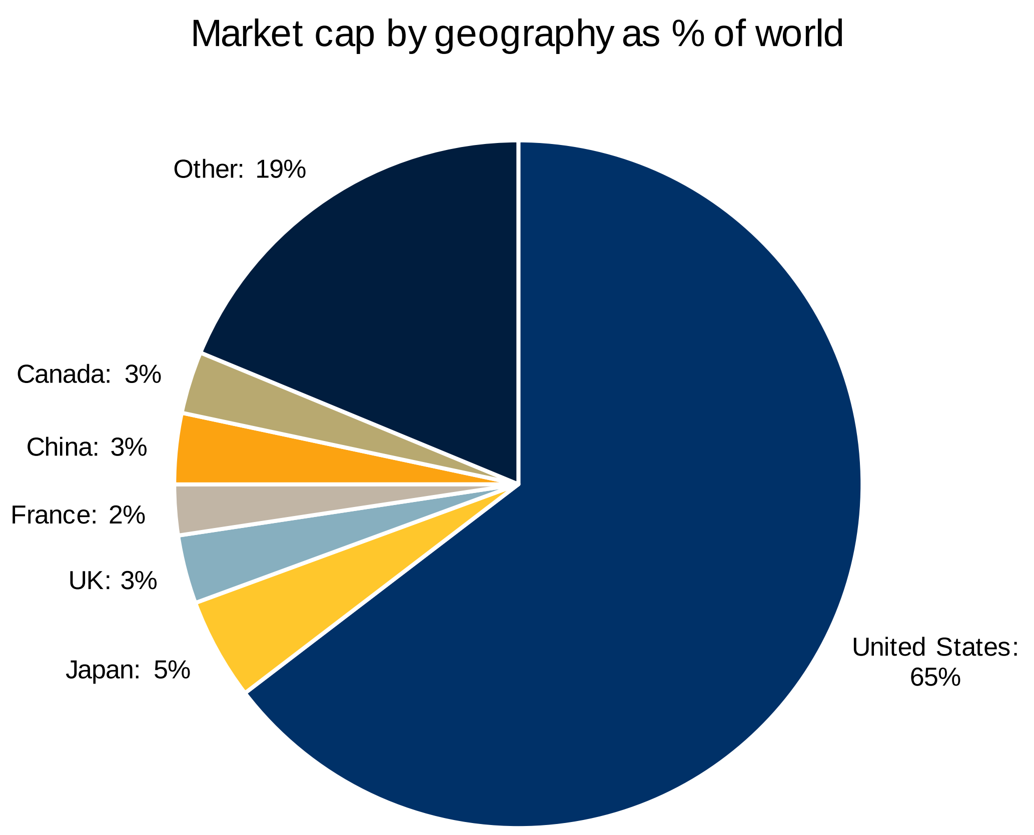
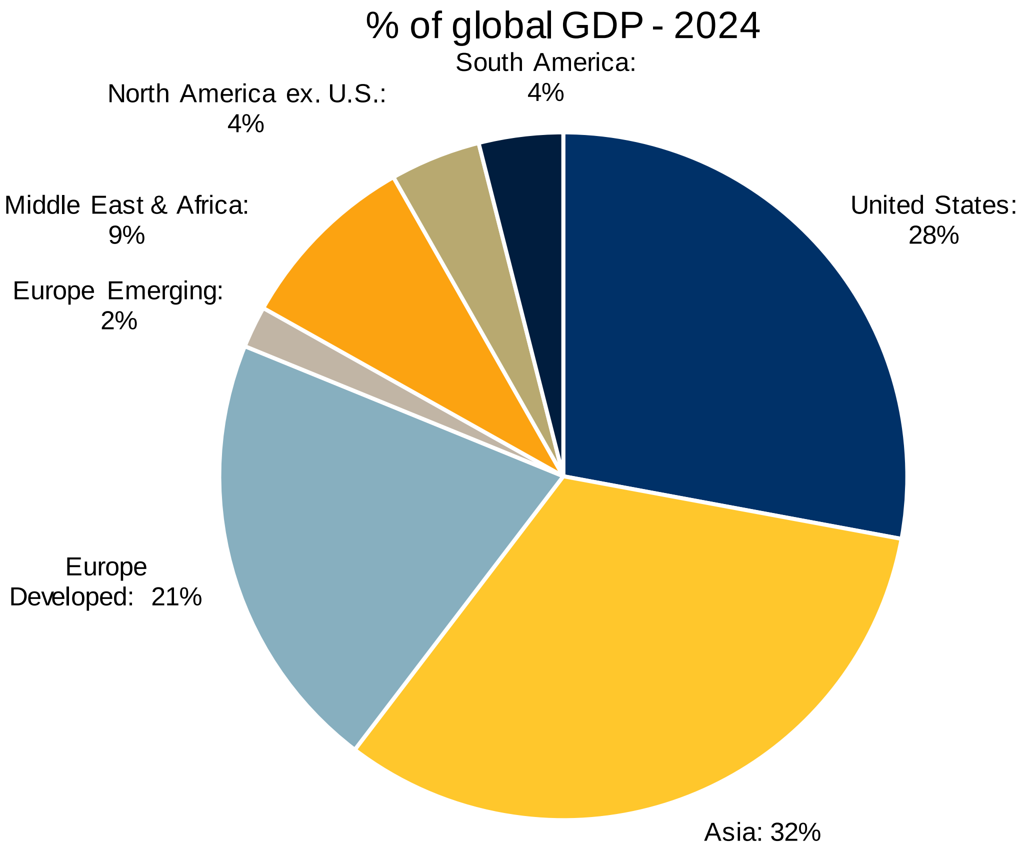
Equity market update

International – global composition



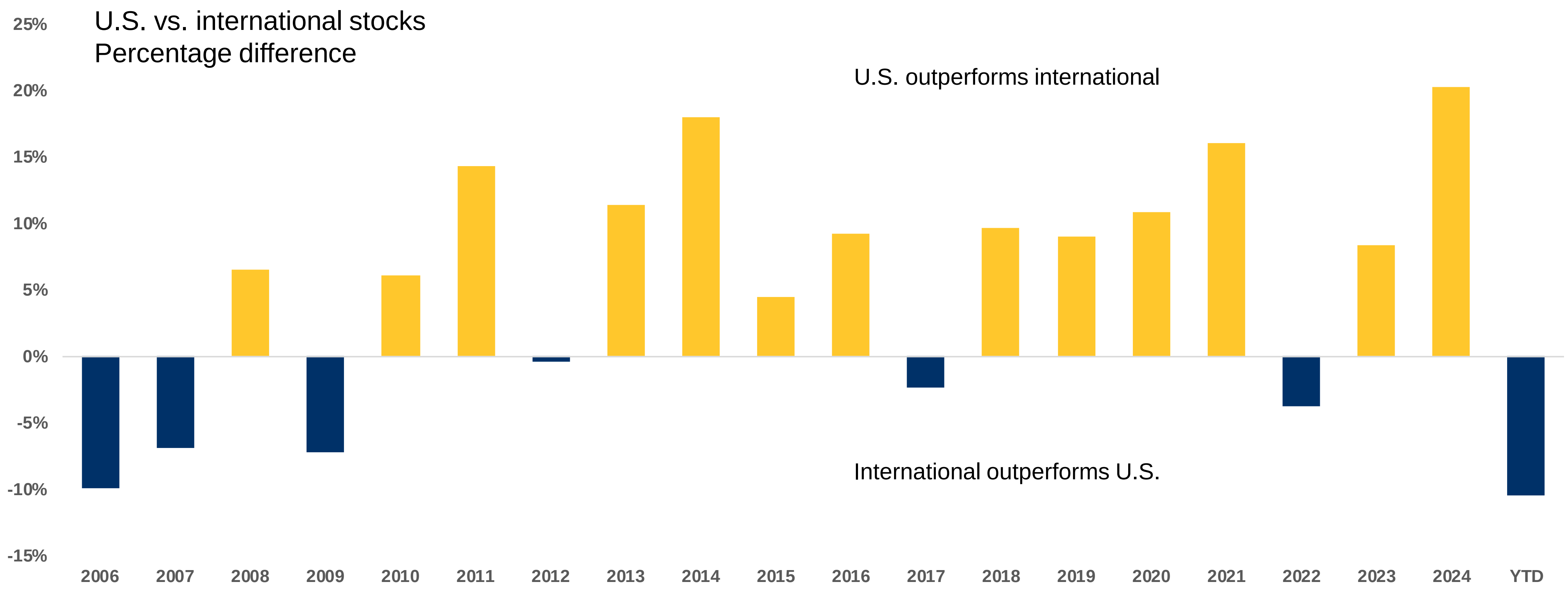


Source: FactSet, MSCI, Standard & Poor's
Global GDP is a measure of real GDP at U.S. dollar market exchange rates.
Indices used are as follows: U.S.: MSCI USA; Japan: MSCI Japan; United Kingdom: MSCI United Kingdom; France: MSCI France; China: MSCI China.
Categories may not sum to 100% due to rounding. International investing involves risks not typically associated with U.S. investing, including currency fluctuation, foreign tax, political instability, and different accounting standards.

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

International - performance

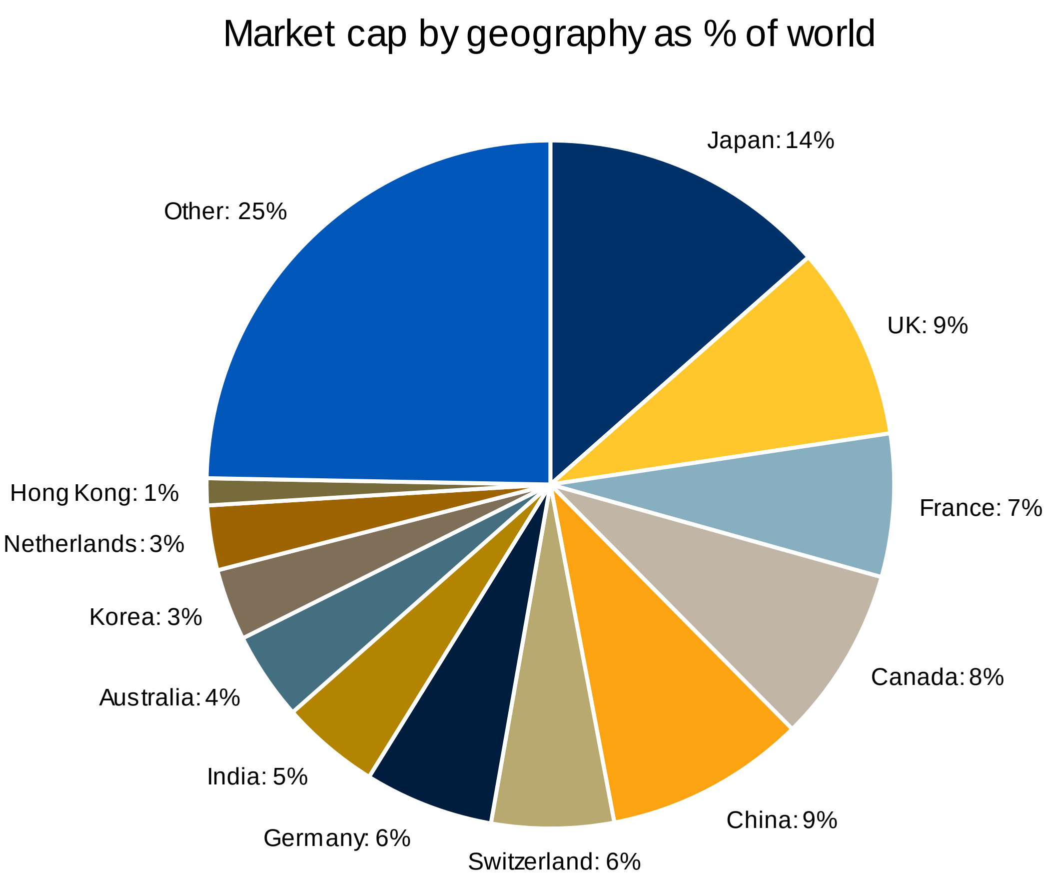


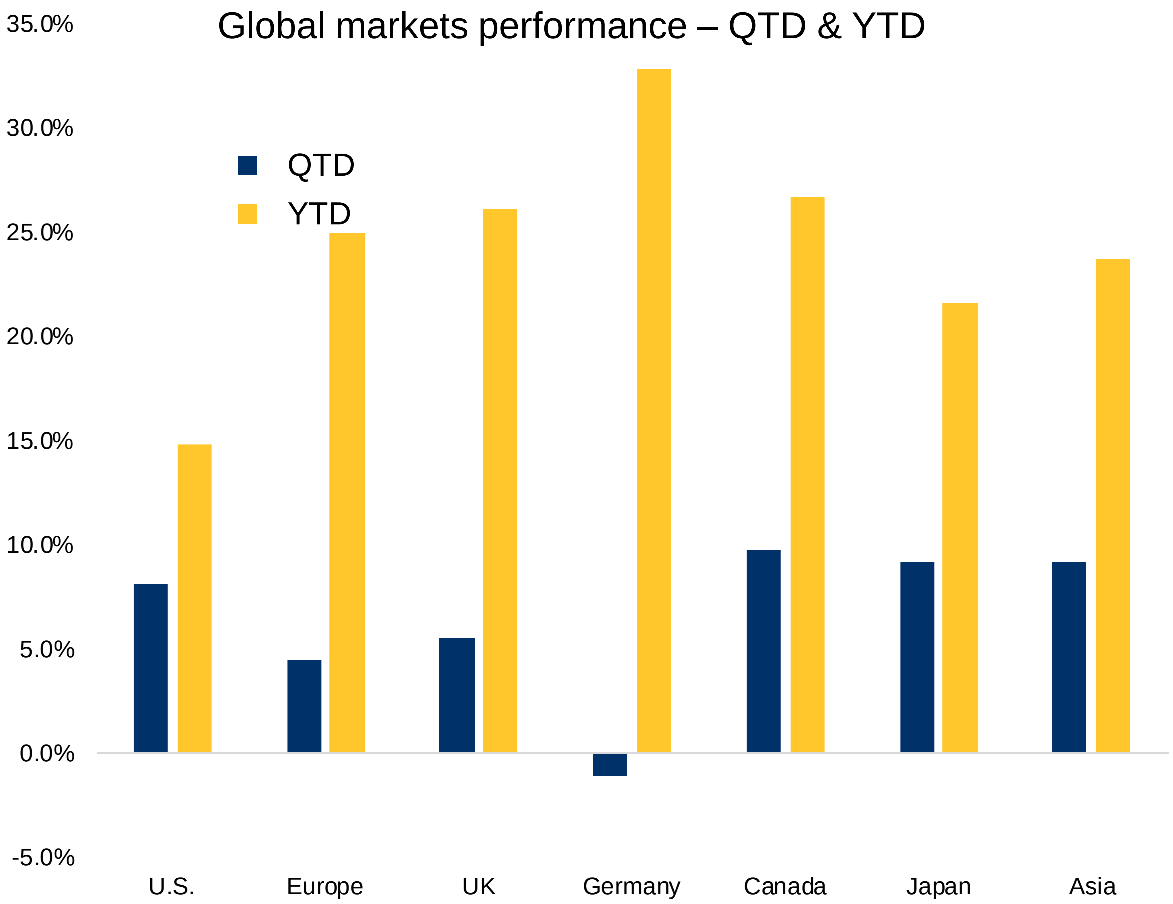
Source: FactSet, MSCI, Standard & Poor’s
U.S. stocks represented by the S&P 500 Index and international stocks represented by the MSCI World ex USA Index
International investing involves risks not typically associated with U.S. investing, including currency fluctuation, foreign tax, political instability, and different accounting standards.
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

International – composition & performance



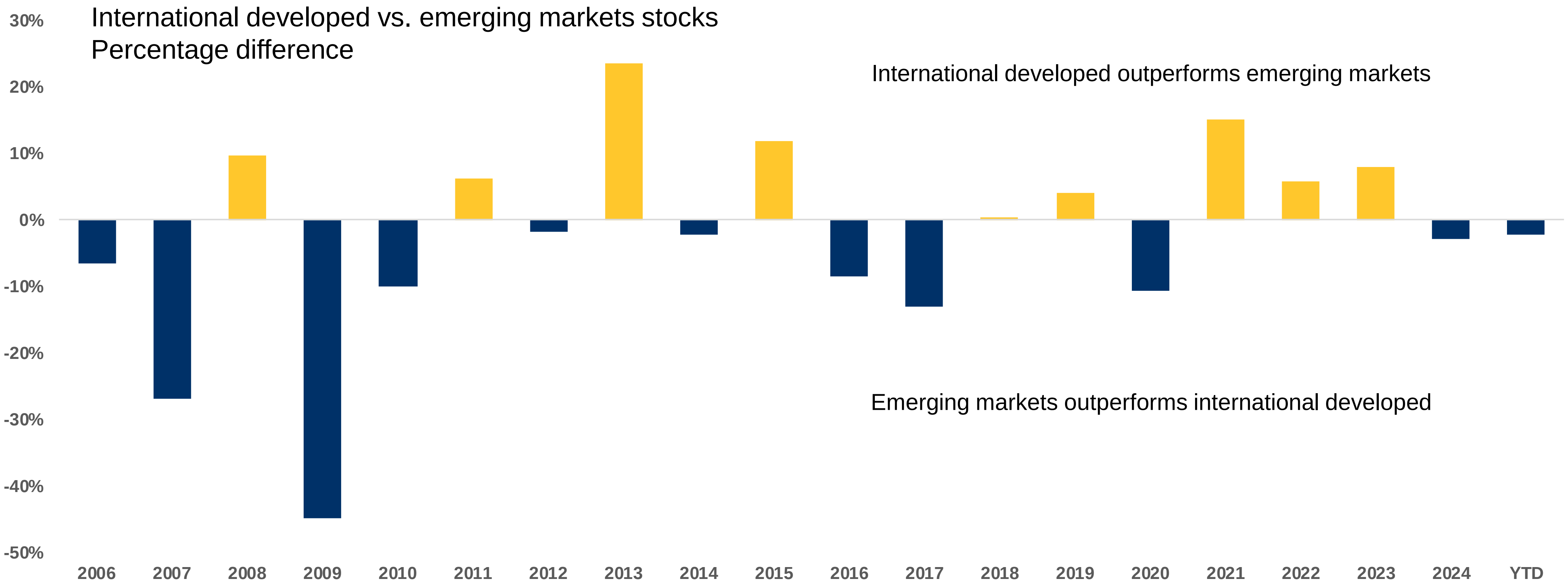


Source: FactSet, MSCI, Standard & Poor's
Indices used are as follows: U.S.: S&P 500, Europe: STOXX Europe 50, UK: FTSE 100, Germany: Germany DAX, Canada: S&P/TSX Composite, Japan: Nikkei 225, Asia: MSCI Asia Pacific.
International investing involves risks not typically associated with U.S. investing, including currency fluctuation, foreign tax, political instability, and different accounting standards.
Categories may not sum to 100% due to rounding. Global markets performance are in U.S. dollars.
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Equity market update

International – developed vs. emerging markets

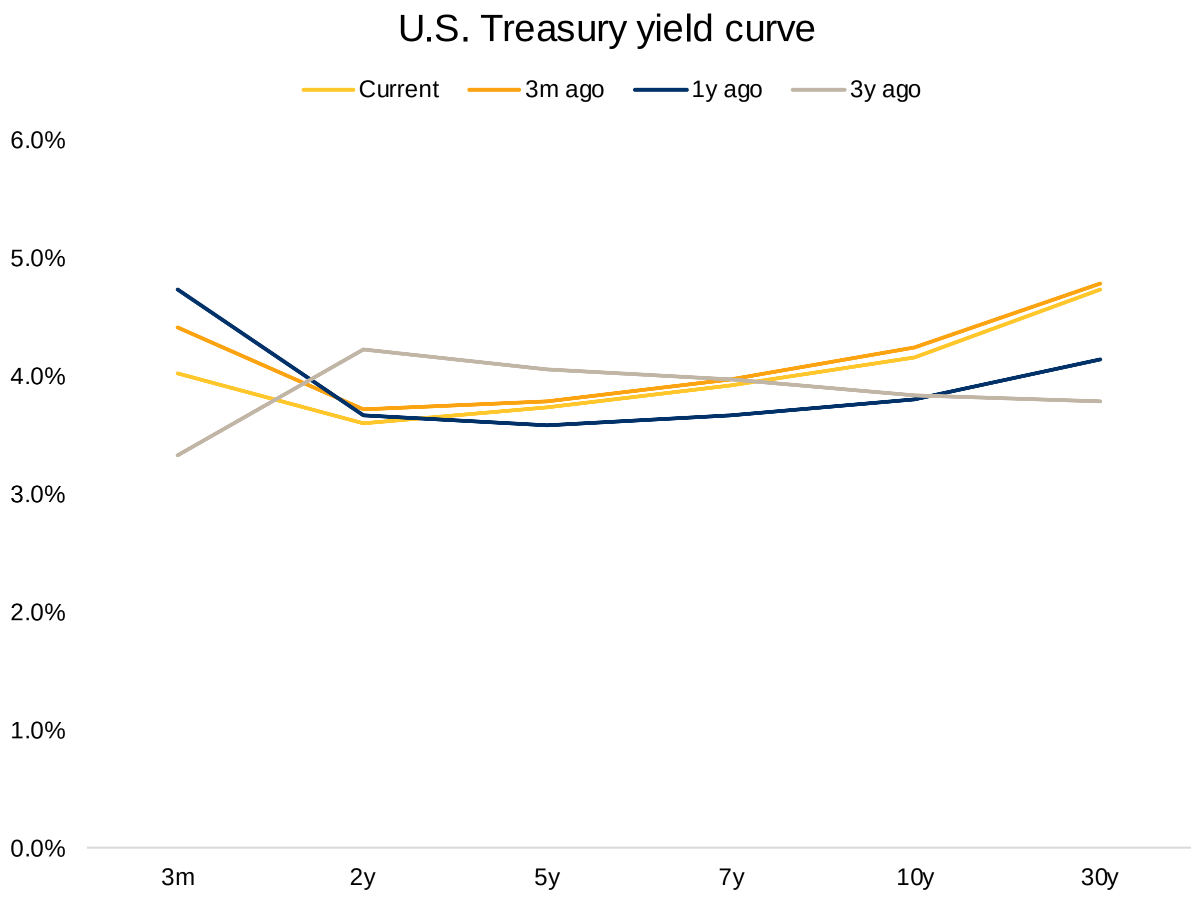


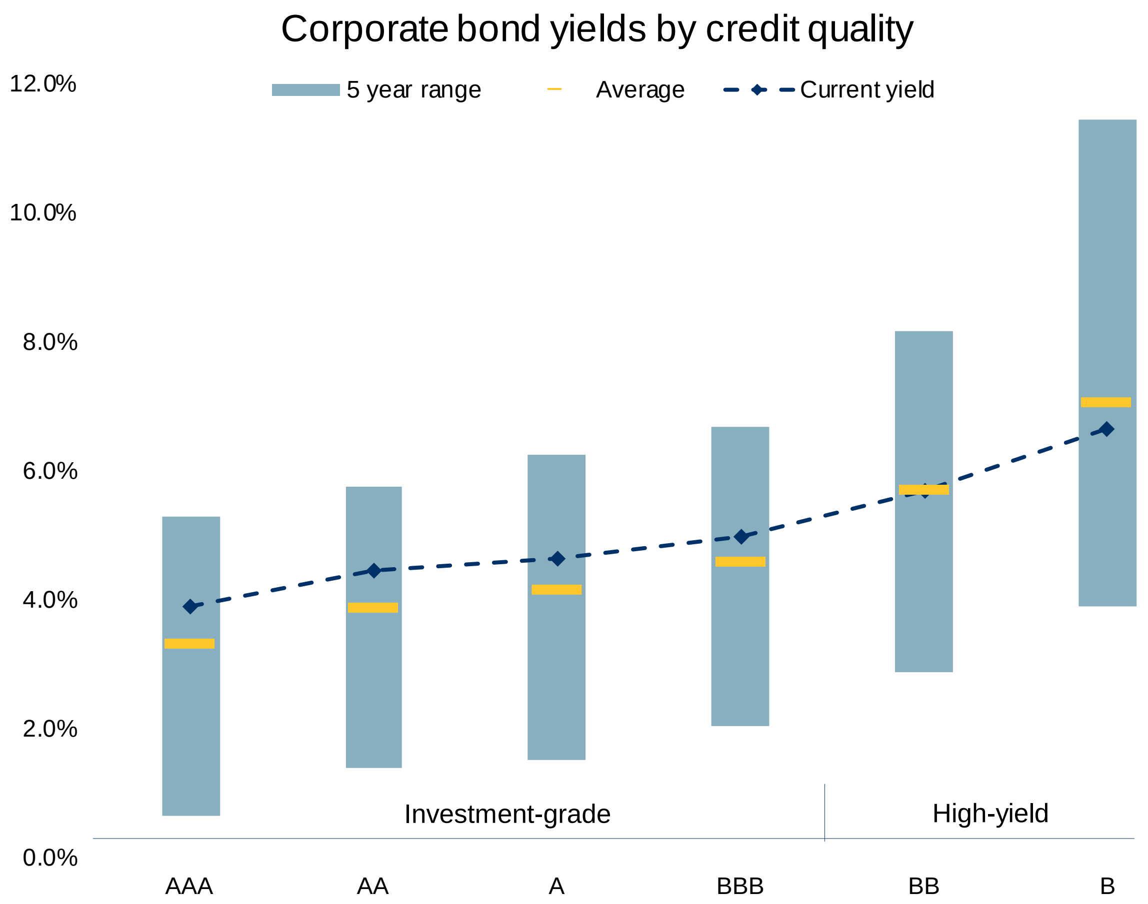
Source: FactSet, MSCI, Standard & Poor's
International Developed Stocks represented by the MSCI World ex USA and Emerging Market Stocks represented by MSCI Emerging Markets.
International investing involves risks not typically associated with U.S. investing, including currency fluctuation, foreign tax, political instability, and different accounting standards.
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Fixed income market update

U.S. Treasury yield curve & corporate bond yields by credit quality



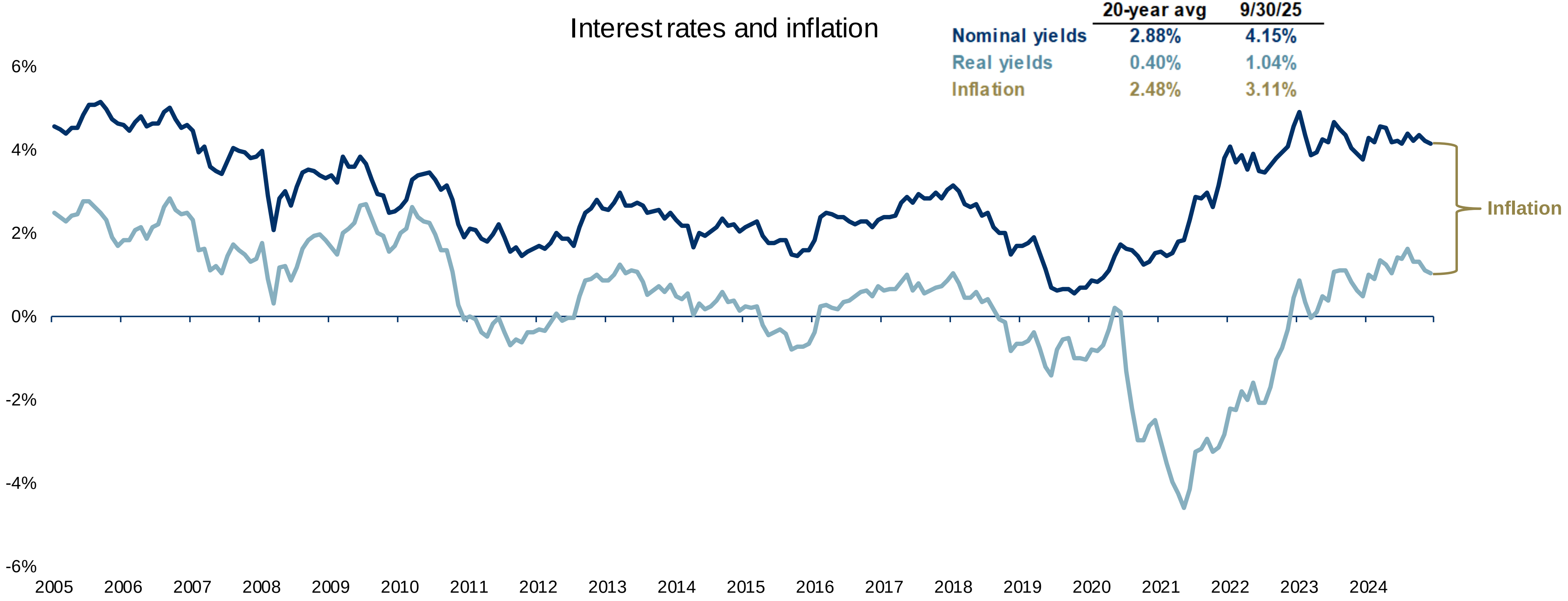


Source: FactSet, Federal Reserve

Data are as of September 30, 2025, unless otherwise noted.

Fixed income market update

U.S. Treasury 10-year yield



	20-year avg	9/30/25
Nominal yields	2.88%	4.15%
Real yields	0.40%	1.04%
Inflation	2.48%	3.11%

Source: FactSet, Federal Reserve
Real 10-year Treasury yields are calculated as the daily Treasury yield less year-over-year core CPI inflation for that month except for September 2025 where real yields are calculated by subtracting out August 2025 year-over-year core inflation.

Data are as of September 30, 2025, unless otherwise noted.

Fixed income market update

Performance

Domestic	QTD	YTD	1 year	3 years	Yield to Worst	Spread (OAS)	Maturity	Duration
U.S. Aggregate	2.0	6.1	2.9	4.9	4.4	28	8.3	6.0
U.S. Treasury	1.5	5.4	2.1	3.6	3.9	--	7.7	5.9
U.S. Agency	1.4	4.9	3.8	4.6	4.1	10	5.0	3.3
U.S. MBS	2.4	6.8	3.4	5.0	4.7	31	7.4	5.8
U.S. Investment Grade	2.6	6.9	3.6	7.1	4.8	74	10.5	6.9
U.S. High Yield	2.5	7.2	7.4	11.1	6.7	267	4.8	2.8
U.S. TIPS	2.1	6.9	3.8	4.9	4.1	10	7.2	4.9

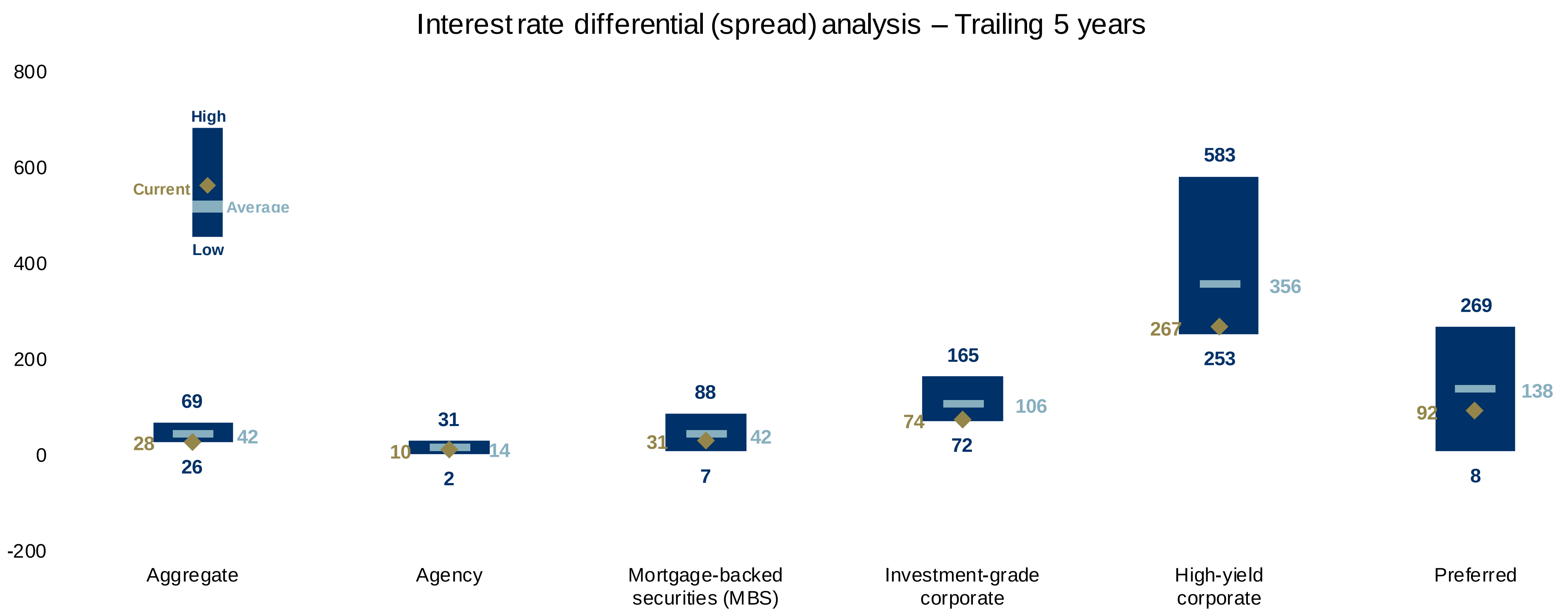
International	QTD	YTD	1 year	3 years	Yield to Worst	Spread (OAS)	Maturity	Duration
Global Aggregate	1.2	4.0	3.1	5.2	3.5	29	8.3	6.5
Global Aggregate ex U.S.	0.7	2.7	3.1	5.4	2.9	30	8.3	6.7

Source: FactSet, Bloomberg
Indices used are as follows: U.S. Aggregate: Bloomberg US Aggregate, U.S. Treasury: Bloomberg US Aggregate Government – Treasury, U.S. Agency: Bloomberg US Aggregate Government – Agency, U.S. MBS: Bloomberg US Aggregate Securitized – MBS, U.S. Investment Grade: Bloomberg US Corporate Investment Grade, U.S. High Yield: Bloomberg US Aggregate Credit – Corporate – High Yield, U.S. TIPS: Bloomberg US Treasury Inflation Protected Notes (TIPS), Global Aggregate: Bloomberg Global Aggregate - Hedged, Global Aggregate ex US: Bloomberg Global Aggregate ex US - Hedged.
It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Fixed income market update

Spread analysis vs. U.S. Treasury



Source: FactSet, Bloomberg, ICE BofA
Indices used are as follows: Treasury: Bloomberg US Aggregate Government – Treasury, Aggregate: Bloomberg US Aggregate, Agency: Bloomberg US Aggregate Government – Agency, MBS: Bloomberg US Aggregate Securitized – MBS, Investment –grade corporate: Bloomberg US Corporate Investment Grade, High-yield corporate: Bloomberg US Aggregate Credit – Corporate – High Yield, Preferred: ICE BofA Fixed Rate Preferred Securities

Data are as of September 30, 2025, unless otherwise noted.

Fixed income market update

Historical market trends

Bloomberg US Aggregate annualized returns for different holding periods

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
2005	2%	3%	5%	5%	5%	5%	6%	5%	5%	5%	4%	4%	4%	4%	4%	4%	4%	3%	3%	3%
2006	4%	6%	6%	6%	6%	6%	6%	5%	5%	5%	4%	4%	4%	4%	4%	4%	3%	3%	3%	
2007	7%	6%	6%	6%	7%	6%	5%	5%	5%	4%	4%	4%	4%	4%	4%	3%	3%	3%		
2008	5%	6%	6%	6%	6%	5%	5%	4%	4%	4%	4%	4%	4%	4%	3%	3%	3%			
2009	6%	6%	7%	6%	4%	5%	4%	4%	4%	3%	4%	4%	4%	2%	3%	3%				
2010	7%	7%	6%	4%	4%	4%	4%	4%	3%	4%	4%	4%	2%	2%	2%					
2011	8%	6%	3%	4%	3%	3%	3%	3%	3%	4%	3%	2%	2%	2%						
2012	4%	1%	3%	2%	2%	2%	2%	3%	3%	3%	1%	2%	2%							
2013	-2%	2%	1%	2%	2%	2%	3%	3%	3%	1%	1%	1%								
2014	6%	3%	3%	3%	3%	4%	4%	3%	1%	2%	2%									
2015	1%	2%	2%	2%	3%	4%	3%	1%	1%	1%										
2016	3%	3%	2%	4%	4%	3%	1%	1%	1%											
2017	4%	2%	4%	5%	4%	1%	1%	1%												
2018	0%	4%	5%	4%	0%	1%	1%													
2019	9%	8%	5%	0%	1%	1%														
2020	8%	3%	-3%	-1%	0%															
2021	-2%	-7%	-3%	-2%																
2022	-13%	-4%	-2%																	
2023	6%	3%																		
2024	1%																			

Years forward →

Source: FactSet, Bloomberg
Period ranges between January 1, 2005, to December 31, 2024. Years forward represents the number of years invested after a specific starting year. It is not possible to invest directly in an index. **Past performance is not a guarantee of future results.**

Data are as of September 30, 2025, unless otherwise noted.

Disclosures and definitions

The information contained herein has been derived from sources believed to be reliable, but no representation or warranty, express or implied, is made by RBC Wealth Management, its affiliates or any other person as to its accuracy, completeness or correctness. All opinions and estimates constitute the author's judgment as of the date of this publication, are subject to change without notice and are provided in good faith but without legal responsibility.

Past performance is no guarantee of future results. It is not possible to invest directly in an index. Nothing in this communication constitutes legal, accounting or tax advice or individually tailored investment advice. RBC Wealth Management does not provide tax or legal advice. All decisions regarding the tax or legal implications of your investments should be made in connection with your independent tax or legal advisor. This material has been prepared without regard to the individual financial circumstances and objectives of persons who receive it.

Diversification.

Asset allocation and diversification do not assure a profit or protect against loss.

These asset allocation profiles represent possible allocations based on responses to questions regarding personal circumstances, financial goals and individual risk tolerance. Asset allocation is only one of several factors impacting the overall performance of an investment vehicle or advisory account. Past performance is never a guarantee of future results. Thus, there is no guarantee or assurances that the profile you choose will produce the same results as any of the asset allocation profiles illustrated. This information is not intended to be used as the primary basis of investment decisions. Because of individual client requirements, it should not be construed as advice designed to meet particular investment needs of any investor. The asset allocation illustration profiles are based on different indexes which cannot be invested in. Therefore, long-term return forecast should not be construed as projecting actual returns of your specific investments.

The figures presented have been obtained from sources we believe to be reliable and current as of September 30, 2025, unless otherwise indicated, but cannot be guaranteed as to accuracy and do not purport to be complete.
Index information provided has been calculated on a total return basis with dividends reinvested. The effects of taxes and/or expenses and fees normally associated with an investment account have not been considered. Returns are based on past performance which may or may not be similar to future returns, and are not meant to be representative of any specific investment. Although used as benchmarks for informational purposes, individual indices are not available for direct investment

Disclosures and definitions

<u>Sources of Information:</u>
Bloomberg: Bloomberg is a leading provider of data, analytics, electronic trading and financial news.
Ibbotson Associates: Ibbotson Associates is a leading authority on asset allocation, providing products and services to help investment professionals obtain, manage and retain assets.
MSCI: Morgan Stanley Capital International indices are the most widely used benchmarks by global portfolio managers.
Standard & Poor's: Standard & Poor's is a provider of independent financial information and analytical services
Federal Reserve: The Federal Reserve Bank of St. Louis disseminates economic, financial, and monetary data through its FRED website.
FactSet Research Systems: FactSet is a leading provider of global financial and economic information. FactSet also provides the tools to download, combine, and manipulate financial data for investment analysis.
U.S. Department of Labor: Bureau of Labor Statistics (BLS): The BLS is the principal fact-finding agency for the United States Government in the field of labor and economic statistics.
UI.S. Department of Commerce: Bureau of Economic Analysis (BEA): The BEA serves a source of accurate and objective data about the nation's economy.
National Association of Realtors (NAR): NAR produces housing statistics on the national, regional, and metro-market level where data is available. All current data produced by NAR is available on the NAR.realtor website.

<u>Definitions:</u>
Dividend Yield: Multiplies the dividend per share over the last year then divides the resulting figure by the price.
Market Cap: Multiplies the price as of the ending day by the shares as of the ending month.
NTM P/E: Price to Next Twelve Months Earnings. Calculated as the current market price over the estimated earnings for the next twelve months for the index.
Price/Earnings: Reflects the closing price for the company at fiscal quarter end divided by earnings per share before extraordinary items for last twelve months.
Nominal yields: Represents the stated interest of a bond or loan.
Real yields: Represents an interest rate earned on a bond or loan that has been adjusted to remove the effects of inflation to reflect the real return of a fixed income instrument.
Yield to Worst: Represents the lowest yield that can be received within the terms of the bond contract without default, the lowest of Yield to Maturity and any potential Yield to Calls.
Spread (Option Adjusted): A measure of the difference of a fixed-income security rate and the risk-free rate of return, adjusted to remove
Maturity: A bond's length of time during which the owner will receive all stated interest payments on the bond and the principal is repaid.
Duration: A measure of sensitivity of the price of a bond or debt instrument to a change in interest rate.
Volatility (standard deviation): A statistical measure of dispersion about and average, which, depicts how widely the returns varied over a certain period of time.
Maximum drawdown period: Represents the time period exhibiting the severest peak-to-trough loss (maximum drawdown).
Average drawdown: Represents the average of any 12-month loss within the stated time period.

Disclosures and definitions (continued)

Descriptions:

Consumer Price Index – All Urban Consumers (CPI-U): Measures the weighted average change in prices of a fixed basket of goods and services purchased by households defined as All Urban Consumers, a population group that represents around 87 percent of the total population in the United States. The cost-of-living or inflation indicator is computed from data collected by the U.S. Department of Labor's Bureau of Labor Statistics. Not seasonally-adjusted.

U.S Traditional Strategic Asset Allocation (SAA) Profile definitions and descriptions:

Fixed Income Only: The focus is current income and capital preservation. The profile is only invested in fixed income assets and is intended for investors seeking current income and minimal growth potential. Investors in this profile have a low tolerance for loss and typically a short-term investment time horizon.

Profile 1: The focus is current income with a small amount of capital appreciation potential. The majority of the profile is invested in fixed income/lower volatility assets and is intended for investors seeking current income. Investors in this profile have a low tolerance for risk and typically a short-term investment time horizon.

Profile 2: The focus is current income with modest potential for capital appreciation. The profile is invested in both fixed income/lower volatility and equity/higher volatility assets and is intended for investors seeking current income and some growth potential. Investors in this profile have some tolerance for risk and typically a short to medium-term investment time horizon.

Profile 3: The focus is capital appreciation with modest current income. The profile is invested in both current income/lower volatility and equity/higher volatility assets and is intended for investors seeking growth potential. Investors in this profile have a moderate tolerance for risk and typically a medium-term time horizon.

Profile 4: The focus is capital appreciation. The majority of the profile is invested in equity/higher volatility assets and is intended for investors seeking growth potential and who don't require current income. Investors in this profile have a moderate to high tolerance for risk and typically a long-term investment time horizon.

Profile 5: The focus is the maximization of capital appreciation. The profile is invested entirely in equity/higher volatility assets and may have a greater proportion of higher risk investments and is intended for investors seeking maximum growth potential. Investors in this profile have a high tolerance for risk and a long-term investment time horizon.

The following indices have been used to represent each asset class when calculating historical performance and other statistics:
Cash & Cash Alternatives: Bloomberg U.S. Treasury - Bills (1-3M);
U.S. Government Fixed Income: Bloomberg U.S. Aggregate Government;
U.S. Corporate Investment Grade Fixed Income: Bloomberg U.S. Aggregate Credit - Corporate - Investment Grade;
U.S. Corporate High Yield Fixed Income: Bloomberg U.S. Aggregate Credit – Corporate - High Yield;
International Fixed Income: Bloomberg Global Aggregate x US (Country) (USD Hedged);
Emerging Markets Fixed Income: JP Morgan EMBI Global Diversified (Local);
U.S. Large Cap Equity: S&P 500 Total Return;
U.S. Mid Cap Equity: S&P MidCap 400 Total Return;
U.S. Small Cap Equity: S&P SmallCap 600 Total Return;
International Equity: MSCI EAFE (Net); Emerging Markets Equity: MSCI Emerging Markets (Net).

Prior to January 2019, which is the first common month of performance for the aforementioned indices, the following re-weighting methodology is used: Cash & Cash Alternatives and U.S. Corporate High Yield Fixed Income are represented by the Citigroup 1 Month CD and the FTSE Non-USD WGBI (USD) Hedged, respectively.
Prior to January 2001, Emerging Markets Equity is allocated to International Equity. Prior to February 1994, U.S. Small Cap Equity is represented by the Russell 2000 Total Return.
Prior to January 1994, Emerging Markets Fixed Income is allocated to International Fixed Income. Prior to July 1991, U.S. Mid Cap Equity is represented by the Russell Midcap Total Return.
The performance of these models does not reflect advisory fees, commissions or taxes. Historical index performance includes reinvestment of dividends, interest, and other earnings. Asset allocation is only one of the pieces having varying degrees of importance in the overall performance of an investment vehicle. Past performance is never a guarantee of future results. Thus, there is no guarantee or assurances that the model you choose will produce the same results as any of the model asset allocation models illustrated.

Disclosures and definitions (continued)

Index Definitions:

Bloomberg Commodity Index: Composed of futures contracts on 19 physical commodities. Component weightings are primarily determined by liquidity. No related group of commodities (e.g., energy, precious metals, livestock and grains) may constitute more than 33% of the index.

Bloomberg Global Aggregate: This index measures global investment grade debt from a basket of local currency markets. This multi-currency benchmark includes treasury, government-related, corporate and securitized fixed-rate bonds from both developed and emerging markets issuers.

Bloomberg Global Aggregate xUS (Country): This index measures global investment grade debt from a basket of local currency markets. This multi-currency benchmark includes treasury, government-related, corporate and securitized fixed-rate bonds from both developed and emerging markets issuers, excluding the United States.

Bloomberg US Aggregate: A market-capitalization weighted index of investment-grade fixed-rate debt issues, including government, corporate, asset-backed and mortgage-backed securities, with maturities of at least one year.

Bloomberg US Aggregate Credit – Corporate – High Yield: This index measures the USD-denominated, high yield, fixed-rate corporate bond market. Securities are classified as high yield if the middle rating of Moody's, Fitch, and S&P is Ba1/BB+/BB+ or below.

Bloomberg US Aggregate Government – Agency: This index comprises USD-denominated, fixed rate US agency debentures (securities issued by US government owned or government sponsored entities, and debt explicitly guaranteed by the US government.

Bloomberg US Aggregate Securitized – MBS: This index tracks agency mortgage backed pass-through securities (both fixed-rate and hybrid ARM) guaranteed by Ginnie Mae (GNMA), Fannie Mae (FNMA), and Freddie mac (FHLMC). This index is constructed by grouping individual TBA-deliverable MBS pools into aggregates or generics based on program, coupon, and vintage.

Bloomberg US Aggregate Government – Treasury: This index measures an aggregate of the US dollar-denominated, fixed-rate, nominal debt issued by the US Treasury.

Bloomberg US Corporate Investment Grade: This index measures the USD-denominated, fixed-rate corporate bond market. Securities are classified as high yield if the middle rating of Moody's, Fitch, and S&P is Baa3/BBB-/BBB- or above.

Bloomberg US Treasury – Bills (1-3M): This index measures the US dollar-denominated, fixed-rate, nominal debt issued by the US Treasury, with maturities of 1-3 months.

Bloomberg US Treasury Inflation Protected Notes (TIPS): This index measures the performance of the US Treasury Inflation Protected Securities (TIPS) market. Federal Reserve holdings of US TIPS are not index eligible and are excluded from the face amount outstanding of each bond in the index.

Bloomberg Commodity Index: Composed of futures contracts on 19 physical commodities. Component weightings are primarily determined by liquidity. No related group of commodities (e.g., energy, precious metals, livestock and grains) may constitute more than 33% of the index.

FTSE 100 Index: This index comprises the 100 most highly capitalized blue chip companies, representing approximately 81% of the UK market.

Germany DAX Index: The Dax measures the performance of the Prime Standard's 30 largest German companies in terms of order book volume and market capitalization.

ICE BofA Fixed Rate Preferred Securities: The Index tracks the performance of fixed rate US dollar-denominated preferred securities issued in the US domestic market. (Securities must be rated at least B3, based on an average of three leading ratings agencies: Moody's, S&P and Fitch) and must have an investment-grade country risk profile (based on an average of Moody's, S&P and Fitch foreign currency long-term sovereign debt ratings).

MSCI Asia Pacific: Index captures large and mid cap representation across 5 Developed Markets countries and 9 Emerging Markets countries in the Asia Pacific region. With over 1,500 constituents, the index covers approximately 85% of the free float-adjusted market capitalization in each country.

MSCI China: Index captures large and mid cap representation across China A shares, H shares, B shares, Red chips, P chips and foreign listings (e.g. ADRs). With over 700 constituents, the index covers about 85% of this China equity universe. Currently, the index includes Large Cap A and Mid Cap A shares represented at 20% of their free float adjusted market capitalization.

MSCI Emerging Markets Free: A Capitalization-weighted index representing emerging markets in the free (open to non-local investors) world.

MSCI World ex USA: Index captures large and mid cap representation across 22 of 23 Developed Markets (DM) countries-- excluding the United States. With over 900 constituents, the index covers approximately 85% of the free float-adjusted market capitalization in each country.

Nikkei 225 Index: The Average has been calculated since September 7, 1950 using the Dow Jones method. The 225 components are among the most actively traded issues on the TSE first section. The Average represents the performance of first section stocks and the general market. Components have been rebalanced from time to time to assure liquidity and representation of Japan's industrial structure.

(continued on following page)

Disclosures and definitions (continued)

Index Definitions Continued:

S&P 500: The index comprises 500 of the largest U.S. companies. The index is capitalization-weighted and calculated on a total return basis with dividends reinvested. Long-term performance is represented by the S&P 90 Index from 1926 through 1956, as provided by Ibbotson Associates, and the S&P 500 Index from 1957 to present.

S&P 500 Growth: S&P Style Indices divide the complete market capitalization of each parent index into growth and value segments. Growth stocks are measured using three factors: sales growth, the ratio of earnings change to price, and momentum.

S&P 500 Value: S&P Style Indices divide the complete market capitalization of each parent index into growth and value segments. Value stocks are measured using three factors: the ratios of book value, earnings, and sales to price.

S&P MidCap 400: The index comprises 400 companies selected as broadly representative of companies with midrange market capitalization. The index is capitalization-weighted and calculated on a total return basis with dividends reinvested.

S&P MidCap 400 Growth: S&P Style Indices divide the complete market capitalization of each parent index into growth and value segments. Growth stocks are measured using three factors: sales growth, the ratio of earnings change to price, and momentum.

S&P MidCap 400 Value: S&P Style Indices divide the complete market capitalization of each parent index into growth and value segments. Value stocks are measured using three factors: the ratios of book value, earnings, and sales to price.

S&P SmallCap 600: The index comprises 600 companies seeking to measure the small-cap segment of the U.S. equity market. The index requires specific inclusion criteria to ensure that companies are liquid and financially viable. The index is capitalization-weighted and calculated on a total return basis with dividends reinvested.

S&P SmallCap 600 Growth: S&P Style Indices divide the complete market capitalization of each parent index into growth and value segments. Growth stocks are measured using three factors: sales growth, the ratio of earnings change to price, and momentum.

S&P SmallCap 600 Value: S&P Style Indices divide the complete market capitalization of each parent index into growth and value segments. Value stocks are measured using three factors: the ratios of book value, earnings, and sales to price.

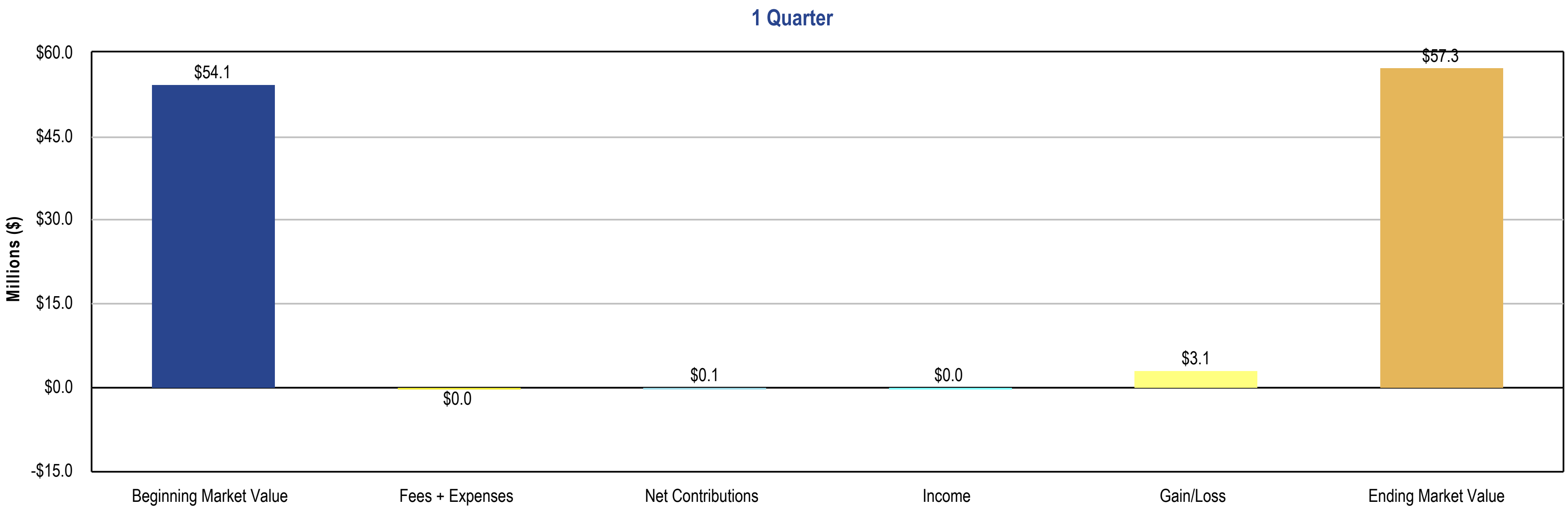
S&P/TSX Composite: Comprises the majority of market capitalization for Canadian-based, Toronto Stock Exchange listed companies. It is a benchmark used to measure the price performance of the broad, Canadian, senior equity market. It was formerly known as the TSE 300 Composite Index

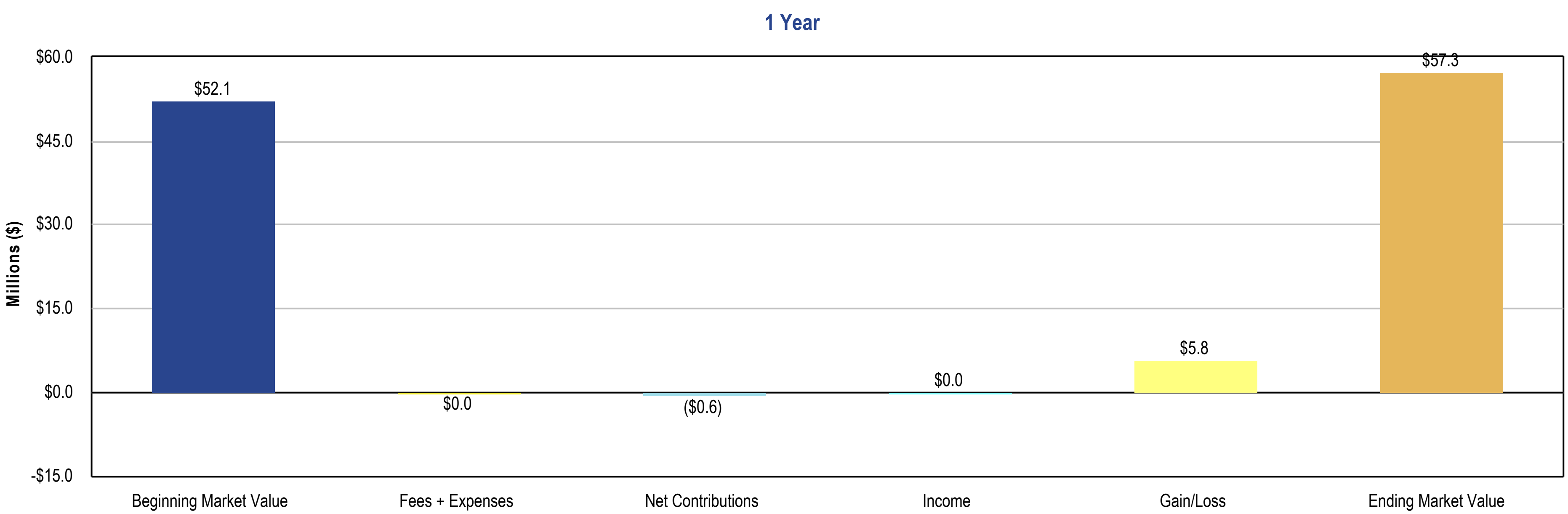
STOXX Europe 50 Index: The STOXX Indices are published by STOXX Limited, owned by Qontigo. The series of market indexes that are representative of the European and global markets. These indexes cover a wide range of market segments including the broad market, blue chips, individual sectors and global indexes.

Market Performance

As of September 30, 2025

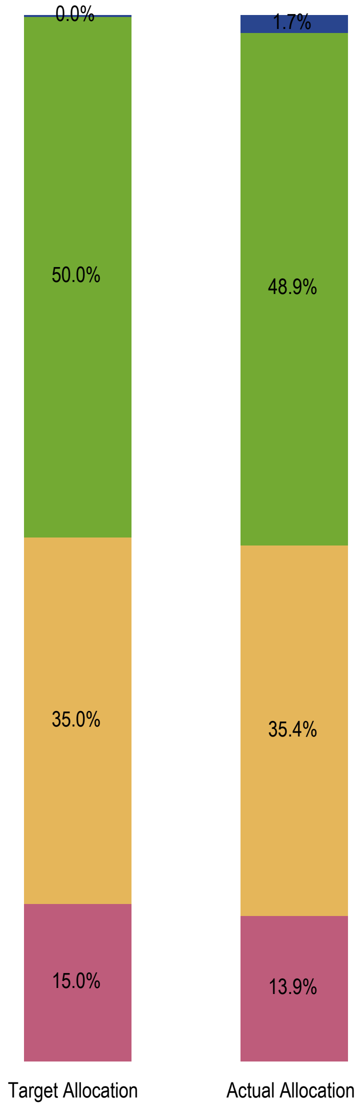
	1 Month	1 Quarter	YTD	1 Year	3 Years	5 Years	10 Years
Equity							
S&P 500 Index	3.7	8.1	14.8	17.6	24.9	16.5	15.3
Russell 1000 Index	3.5	8.0	14.6	17.7	24.6	16.0	15.0
Russell 3000 Index	3.5	8.2	14.4	17.4	24.1	15.7	14.7
Russell Midcap Index	0.9	5.3	10.4	11.1	17.7	12.7	11.4
Russell 2000 Index	3.1	12.4	10.4	10.8	15.2	11.6	9.8
MSCI EAFE Index	2.0	4.8	25.7	15.6	22.3	11.7	8.7
Fixed Income							
Blmbg. U.S. Aggregate	1.1	2.0	6.1	2.9	4.9	-0.4	1.8
Blmbg. U.S. Gov't/Credit	1.1	1.9	5.9	2.7	4.9	-0.6	2.0
FTSE World Government Bond Index	0.6	0.2	7.4	1.6	4.5	-3.0	0.4
ICE BofAML High Yield 100 Index	0.6	2.0	7.6	7.3	11.0	5.3	5.4
Hedge Funds							
HFRI FOF: Diversified Index	-	-	-	-	-	-	-
Cash							
90 Day U.S. Treasury Bill	0.3	1.1	3.2	4.4	4.8	3.0	2.1
Inflation							
CPI - All Urban Consumers (SA)	0.3	0.9	2.1	3.0	3.0	4.5	3.2


1 Quarter
Millions ($)
$60.0
$45.0
$30.0
$15.0
$0.0
-$15.0
$54.1
$0.0
$0.1
$0.0
$3.1
$57.3
Beginning Market Value
Fees + Expenses
Net Contributions
Income
Gain/Loss
Ending Market Value


1 Year
Millions ($)
$60.0
$45.0
$30.0
$15.0
$0.0
-$15.0
$52.1
$0.0
($0.6)
$0.0
$5.8
$57.3
Beginning Market Value
Fees + Expenses
Net Contributions
Income
Gain/Loss
Ending Market Value

Total Fund

As of September 30, 2025



	Policy Range	Policy	%	Current	%	Differences	%
Cash and Equivalents	0.0 - 10.0		0.0	990,316	1.7	990,316	1.7
Domestic Equity	40.0 - 60.0	28,674,374	50.0	28,058,785	48.9	-615,589	-1.1
Domestic Fixed	25.0 - 45.0	20,072,062	35.0	20,315,934	35.4	243,872	0.4
International Equity	5.0 - 25.0	8,602,312	15.0	7,983,714	13.9	-618,598	-1.1
Total		57,348,749	100.0	57,348,749	100.0		0.0

Total Fund Performance

	Allocation		Performance (%)										
	Market Value ($)	% of Portfolio	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Feb-2023 To Sep-2025	2024	2023	2022
Total Fund	57,348,749	100.0	5.8	12.4	11.3	15.2	8.2	8.1	8.6	12.4	11.2	15.1	-17.0
WCB Police Pension			*5.5*	*12.4*	*11.1*	*15.3*	*8.3*	*7.8*	*8.0*	*12.4*	*11.7*	*14.7*	*-14.7*
Over/Under			0.3	0.0	0.3	-0.1	-0.2	0.2	0.5	0.0	-0.5	0.5	-2.3
US Equity	**28,058,785**	**48.9**	**8.2**	**13.3**	**16.1**	**23.4**	**15.3**	**13.7**	**14.6**	**19.3**	**21.5**	**26.5**	**-18.7**
Russell 3000 Index			*8.2*	*14.4*	*17.4*	*24.1*	*15.7*	*13.7*	*14.7*	*21.2*	*23.8*	*26.0*	*-19.2*
Over/Under			0.0	-1.1	-1.3	-0.7	-0.5	0.0	-0.2	-1.9	-2.3	0.5	0.5
Vanguard Total Stock Market Index	24,495,463	42.7	8.2	14.3	17.3	24.1	15.6	13.6	14.7	21.1	23.7	26.0	-19.5
CRSP U.S. Total Market Index			*8.2*	*14.4*	*17.4*	*24.1*	*15.7*	*13.7*	*14.7*	*21.1*	*23.8*	*26.0*	*-19.5*
Over/Under			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vanguard Small Cap Index Fund	3,563,322	6.2	7.6	7.0	8.7	-	-	-	-	-	-	-	-
CRSP U.S. Small Cap Index			*7.5*	*6.9*	*8.7*	*15.9*	*12.2*	*8.2*	*10.5*	*10.6*	*14.2*	*18.1*	*-17.6*
Over/Under			0.1	0.1	0.1	-	-	-	-	-	-	-	-
International Equity	**7,983,714**	**13.9**	**7.2**	**27.4**	**16.3**	**20.8**	**7.9**	**7.2**	**8.2**	**13.2**	**2.5**	**17.6**	**-23.9**
MSCI AC World ex USA (Net)			*6.9*	*26.0*	*16.4*	*20.7*	*10.3*	*7.5*	*8.2*	*14.1*	*5.5*	*15.6*	*-16.0*
Over/Under			0.3	1.4	-0.1	0.1	-2.4	-0.3	0.0	-1.0	-3.0	2.0	-7.9
Dodge & Cox International Stock Fund	4,093,013	7.1	7.7	31.9	20.6	22.8	15.6	8.9	8.7	15.6	3.8	16.7	-6.8
MSCI AC World ex USA Value (Net)			*8.1*	*29.6*	*20.2*	*23.1*	*14.4*	*7.6*	*8.1*	*16.3*	*6.0*	*17.3*	*-8.6*
Over/Under			-0.4	2.2	0.5	-0.3	1.2	1.3	0.6	-0.7	-2.2	-0.6	1.8
Harding Loevner Int. Eq.	3,890,701	6.8	6.7	23.0	12.0	18.0	7.6	6.8	8.9	10.9	1.2	15.1	-20.2
MSCI AC World ex USA Growth (Net)			*5.7*	*22.5*	*12.9*	*18.3*	*6.2*	*7.2*	*8.2*	*12.0*	*5.1*	*14.0*	*-23.1*
Over/Under			0.9	0.5	-0.9	-0.3	1.3	-0.3	0.7	-1.1	-3.8	1.0	2.8
Fixed Income	**20,315,934**	**35.4**	**2.2**	**6.2**	**3.7**	**5.8**	**0.4**	**2.4**	**2.4**	**4.3**	**2.7**	**6.3**	**-13.2**
Blmbg. U.S. Aggregate			*2.0*	*6.1*	*2.9*	*4.9*	*-0.4*	*2.1*	*1.8*	*3.6*	*1.3*	*5.5*	*-13.0*
Over/Under			0.2	0.1	0.8	0.8	0.9	0.4	0.6	0.7	1.4	0.7	-0.2
Delaware Diversified Income Fund	8,969,695	15.6	2.3	6.5	3.7	6.1	0.4	2.9	2.6	4.2	2.3	6.5	-13.7
Blmbg. U.S. Aggregate			*2.0*	*6.1*	*2.9*	*4.9*	*-0.4*	*2.1*	*1.8*	*3.6*	*1.3*	*5.5*	*-13.0*
Over/Under			0.3	0.3	0.8	1.2	0.8	0.8	0.8	0.6	1.0	1.0	-0.7

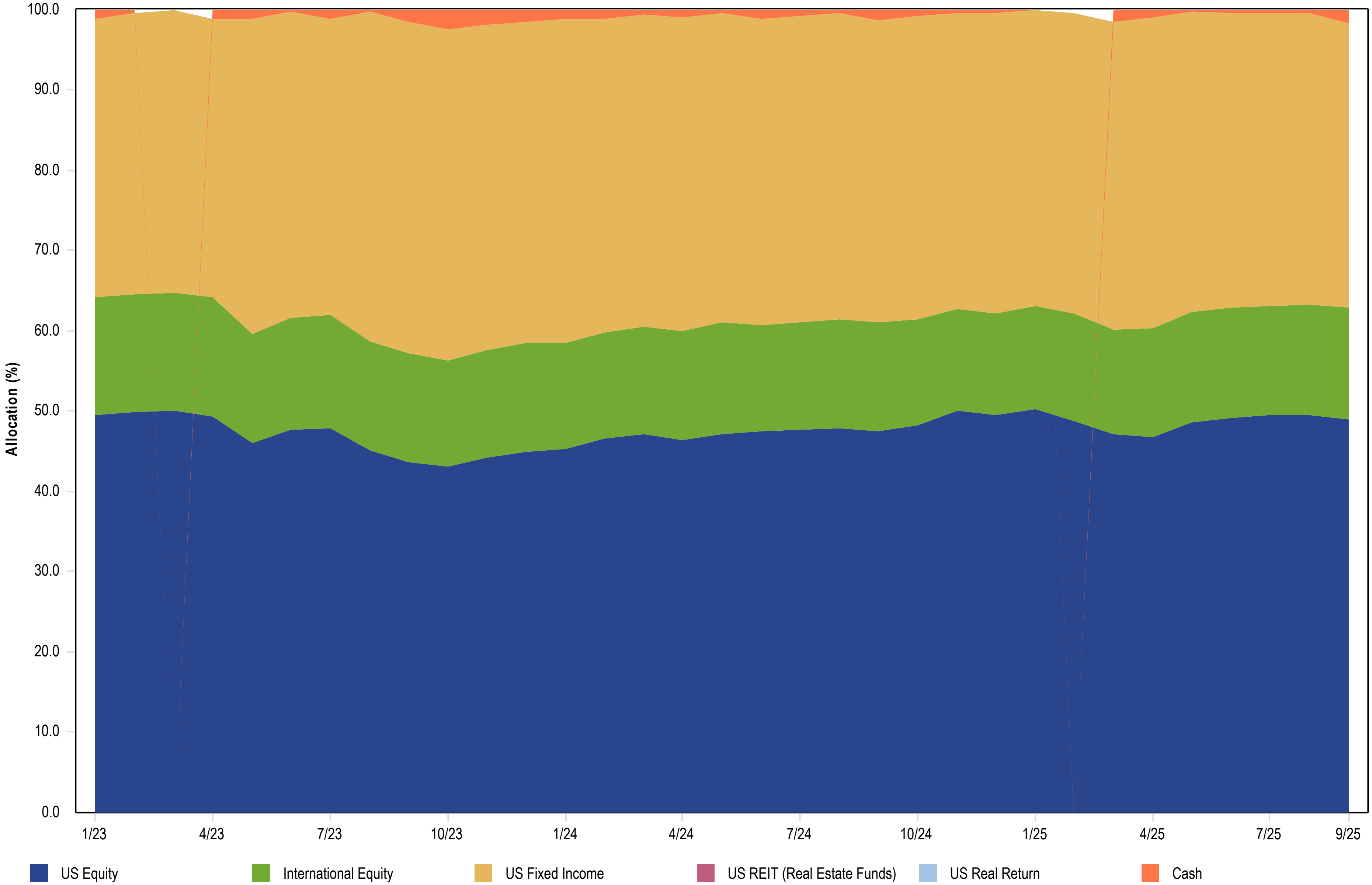
Total Fund

As of September 30, 2025

	Allocation		Performance (%)										
	Market Value ($)	% of Portfolio	1 Quarter	Year To Date	1 Year	3 Years	5 Years	7 Years	10 Years	Feb-2023 To Sep-2025	2024	2023	2022
Nuveen Core Impact Bond FUnd	8,950,442	15.6	2.3	6.4	3.3	5.3	-0.1	2.2	-	4.1	2.4	6.1	-14.1
Blmbg. U.S. Aggregate			*2.0*	*6.1*	*2.9*	*4.9*	*-0.4*	*2.1*	*1.8*	*3.6*	*1.3*	*5.5*	*-13.0*
Over/Under			0.3	0.3	0.5	0.4	0.4	0.1	-	0.5	1.1	0.6	-1.1
Lord Abbett Short Duration Income	2,395,797	4.2	1.6	4.8	5.1	5.6	2.7	3.0	2.8	5.4	5.6	5.4	-4.6
Blmbg. U.S. Aggregate 1-3 Yrs			*1.2*	*4.2*	*4.1*	*4.7*	*1.8*	*2.4*	*1.9*	*4.6*	*4.4*	*4.6*	*-3.7*
Over/Under			0.4	0.7	1.0	0.9	0.9	0.6	0.9	0.7	1.2	0.7	-0.8
Cash	**990,316**	**1.7**	**0.9**	**2.4**	**3.6**	**4.0**	**2.5**	**2.2**	**1.8**	**4.1**	**4.8**	**3.9**	**1.3**
90 Day U.S. Treasury Bill			*1.1*	*3.2*	*4.4*	*4.8*	*3.0*	*2.6*	*2.1*	*4.9*	*5.3*	*5.0*	*1.5*
Over/Under			-0.2	-0.7	-0.8	-0.8	-0.5	-0.4	-0.3	-0.9	-0.5	-1.1	-0.2
RBC Cash Deposit	990,316	1.7	0.9	2.4	3.6	-	-	-	-	4.1	4.8	-	-
90 Day U.S. Treasury Bill			*1.1*	*3.2*	*4.4*	*4.8*	*3.0*	*2.6*	*2.1*	*4.9*	*5.3*	*5.0*	*1.5*
Over/Under			-0.2	-0.7	-0.8	-	-	-	-	-0.9	-0.5	-	-

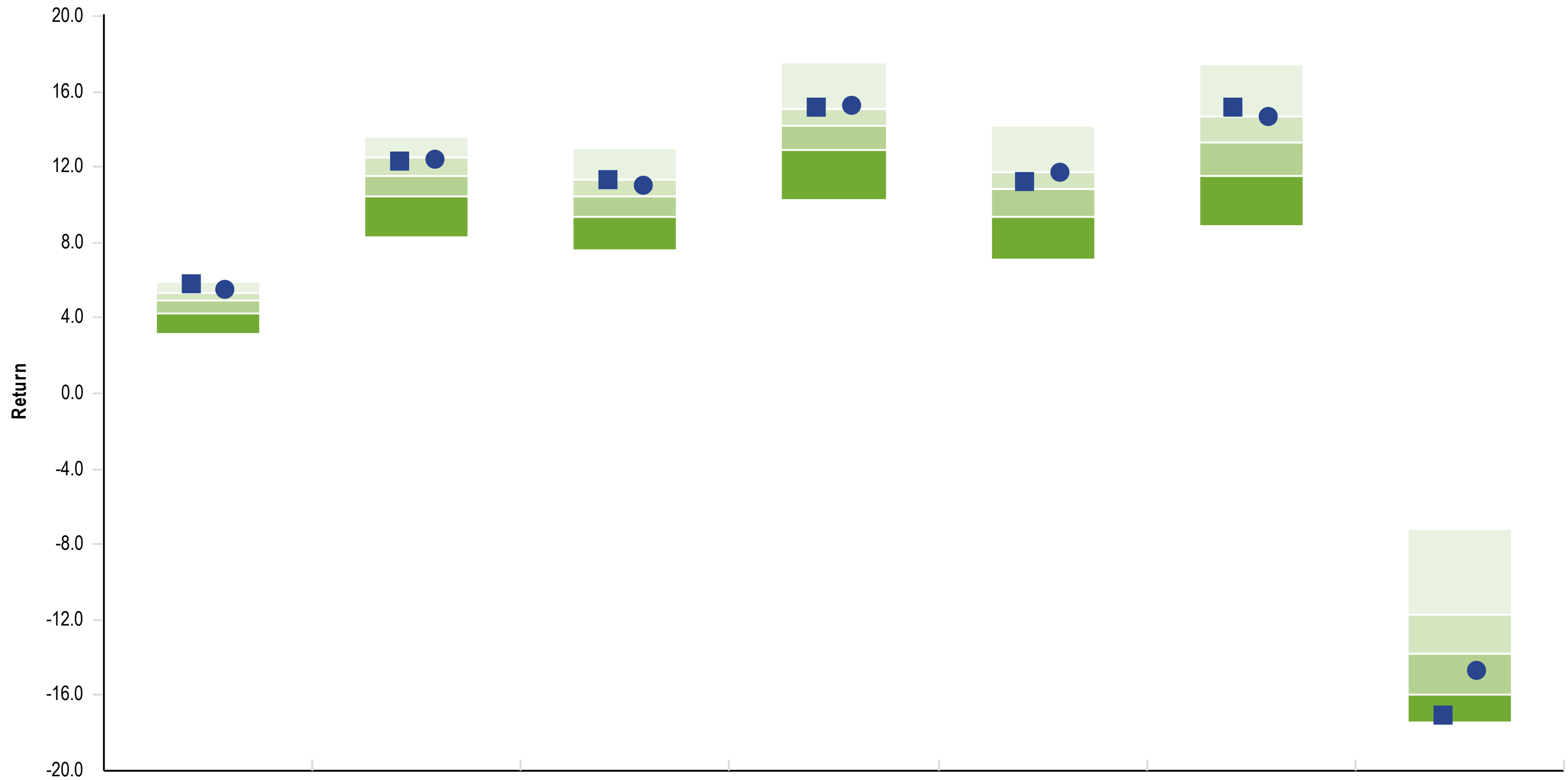
Total Fund

February 1, 2023 To September 30, 2025



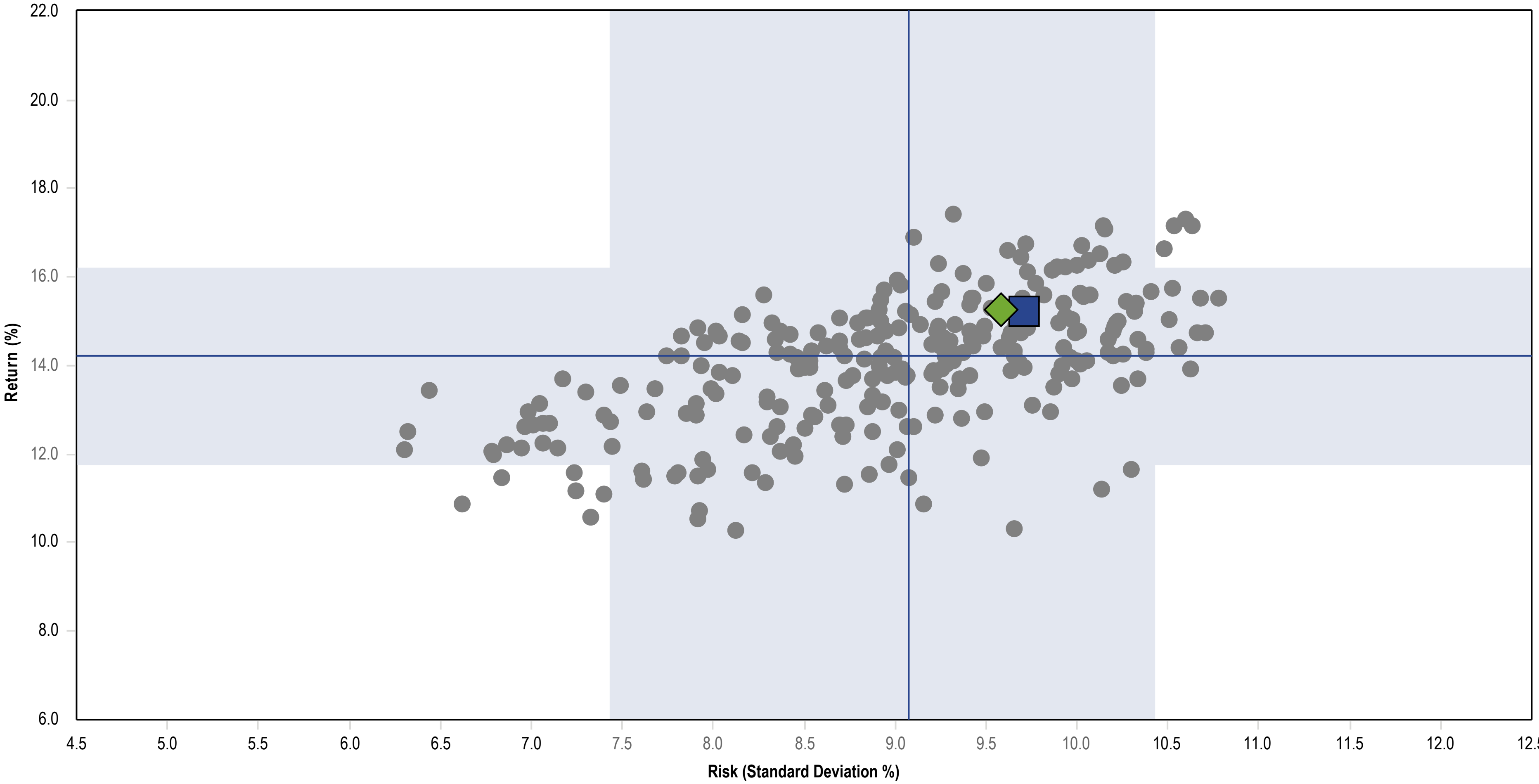
Total Fund

As of September 30, 2025



	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Total Fund	5.81 (8)	12.36 (28)	11.34 (25)	15.22 (24)	11.21 (38)	15.15 (20)	-17.03 (91)
● WCB Police Pension	5.50 (15)	12.40 (27)	11.06 (31)	15.27 (23)	11.69 (27)	14.68 (27)	-14.69 (62)
5th Percentile	5.95	13.58	12.99	17.50	14.17	17.45	-7.16
1st Quartile	5.34	12.52	11.32	15.09	11.75	14.71	-11.75
Median	4.90	11.54	10.46	14.23	10.82	13.31	-13.82
3rd Quartile	4.25	10.48	9.37	12.87	9.37	11.57	-15.92
95th Percentile	3.20	8.23	7.58	10.27	7.06	8.91	-17.47

3 Years Risk/Return



All Public DB Plans

	Return	Standard Deviation
Total Fund	15.2	9.7
WCB Police Pension	15.3	9.6
Median	14.2	9.1

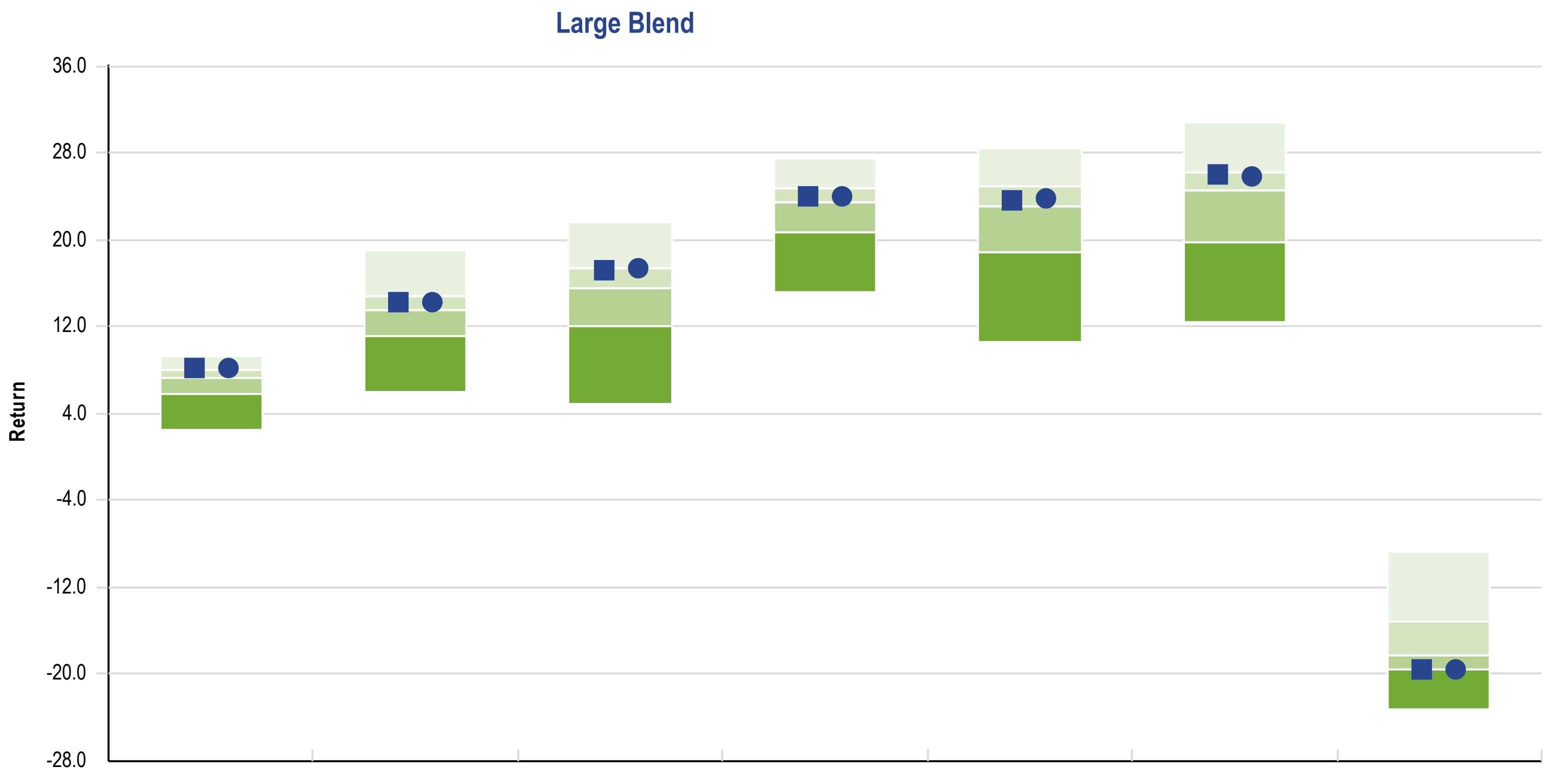
Total Fund

As of September 30, 2025

	Fee Schedule	Market Value as of 09/30/2025 $	Estimated Annual Fee $	Estimated Annual Fee (%)
Total Fund		***$57,348,749***	***$156,543***	***0.27***
Vanguard Total Stock Market Index	0.0 % of Assets	$24,495,463	$9,798	0.04
Vanguard Small Cap Index Fund	0.1 % of Assets	$3,563,322	$1,782	0.05
Dodge & Cox International Stock Fund	0.6 % of Assets	$4,093,013	$25,377	0.62
Harding Loevner Int. Eq.	0.8 % of Assets	$3,890,701	$30,737	0.79
Delaware Diversified Income Fund	0.5 % of Assets	$8,969,695	$40,364	0.45
Nuveen Core Impact Bond FUnd	0.4 % of Assets	$8,950,442	$39,382	0.44
Lord Abbett Short Duration Income	0.4 % of Assets	$2,395,797	$9,104	0.38
RBC Cash Deposit	0.0 % of Assets	$990,316	-	0.00

Vanguard Total Stock Market Index

As of September 30, 2025

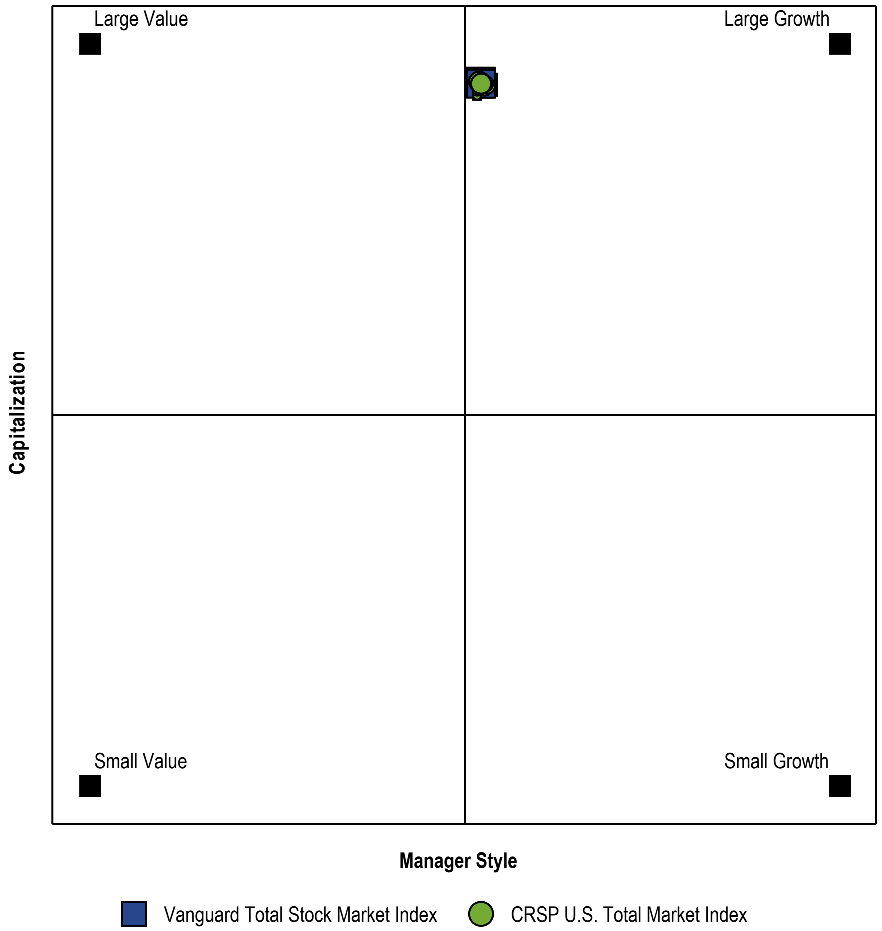


	1 Quarter		Year To Date		1 Year		3 Years		2024		2023		2022	
■ Vanguard Total Stock Market Index	8.24	(18)	14.33	(39)	17.33	(27)	24.07	(40)	23.74	(45)	26.01	(33)	-19.53	(74)
● CRSP U.S. Total Market Index	8.24	(18)	14.35	(38)	17.37	(26)	24.08	(40)	23.77	(44)	25.98	(34)	-19.49	(74)
5th Percentile	9.40		19.01		21.68		27.51		28.51		30.87		-8.67	
1st Quartile	8.08		14.78		17.40		24.73		24.98		26.30		-15.09	
Median	7.28		13.57		15.59		23.43		23.21		24.61		-18.19	
3rd Quartile	5.83		11.14		12.07		20.65		18.92		19.82		-19.61	
95th Percentile	2.60		5.98		4.90		15.15		10.71		12.39		-23.14	
Population	1,383		1,357		1,340		1,264		1,380		1,409		1,419	

Vanguard Total Stock Market Index

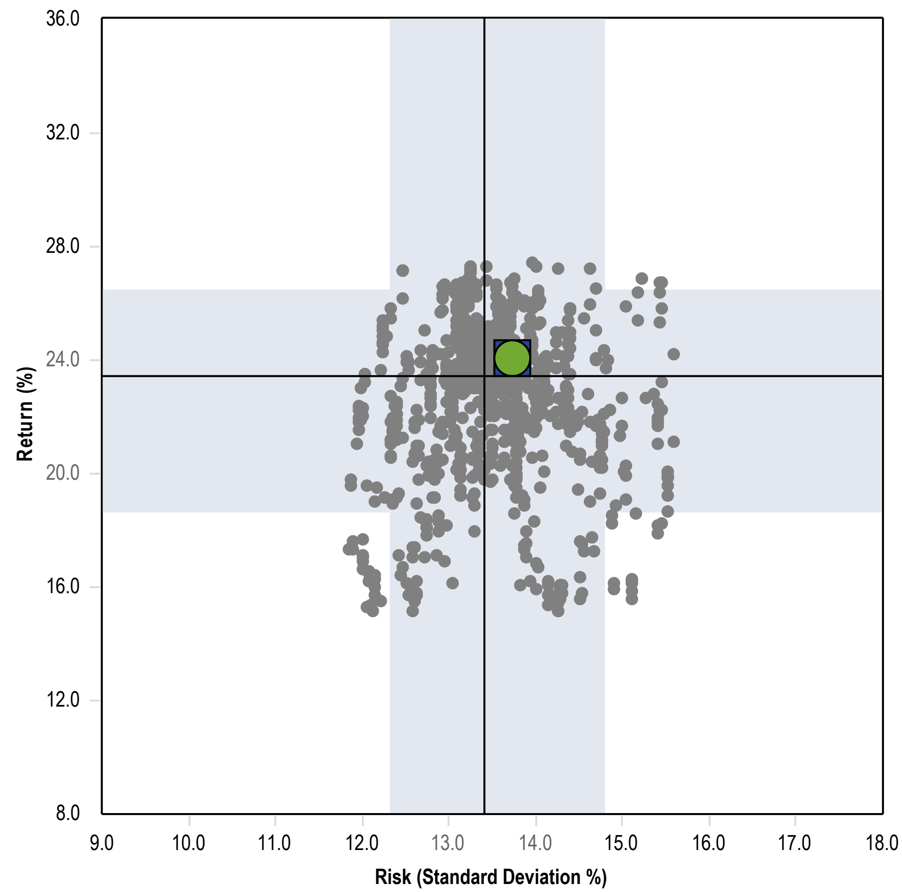
As of September 30, 2025

3 Year Style Map



3 Year Risk/Return

Peer Group: Large Blend

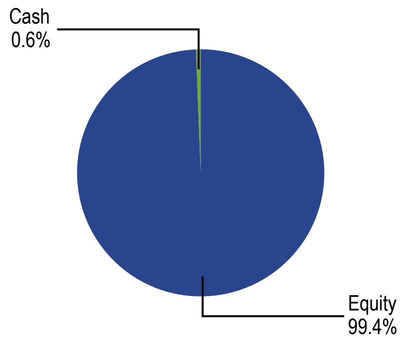


	Return	Standard Deviation
Vanguard Total Stock Market Index	24.1	13.7
CRSP U.S. Total Market Index	24.1	13.7
Median	23.4	13.4

Vanguard Total Stock Market Index

As of September 30, 2025

Asset Allocation as of 09/30/2025



Fund Information as of 09/30/2025

Fund Name	Vanguard Total Stock Mkt Idx Adm
Ticker	VTSAX
Category	Large Blend
Benchmark	Russell 1000 Index
Gross Expense (%)	0.0 %
Net Expense (%)	0.0 %
Fund Assets	2,016,759 Million
Fund Inception	11/13/2000
Manager Tenure	9 Years 5 Months

Top Holdings as of 09/30/2025

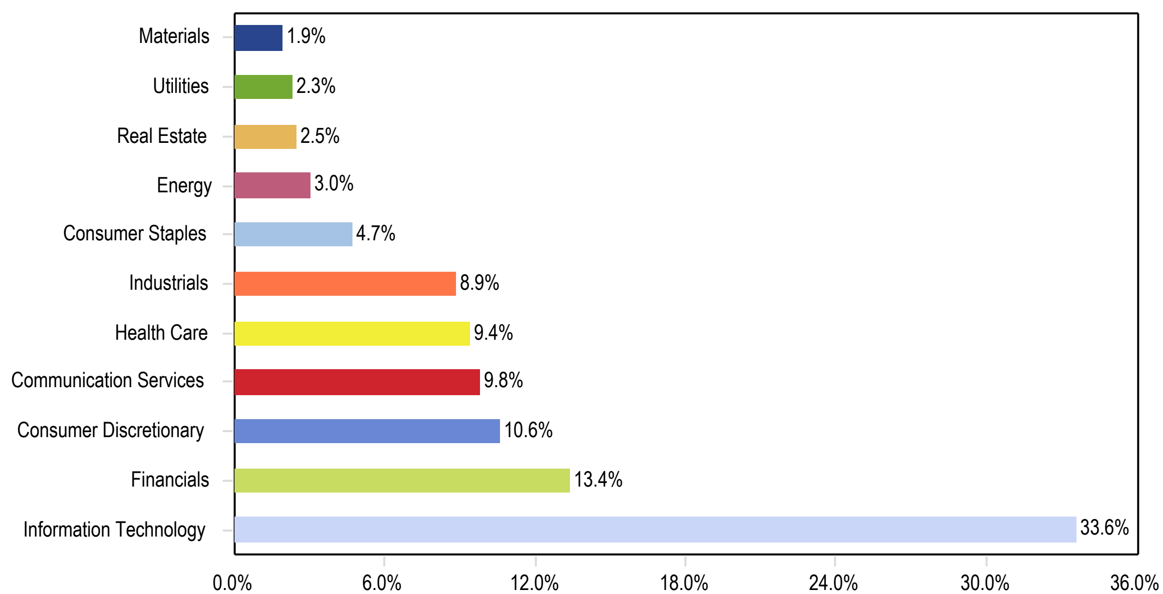
NVIDIA Corp	6.70 %
Microsoft Corp	5.99 %
Apple Inc	5.88 %
Amazon.com Inc	3.28 %
Meta Platforms Inc Class A	2.48 %
Broadcom Inc	2.41 %
Alphabet Inc Class A	2.20 %
Tesla Inc	1.90 %
Alphabet Inc Class C	1.75 %
Berkshire Hathaway Inc Class B	1.40 %
Total	**33.97 %**

Fund Characteristics as of 09/30/2025

Total Securities	3,532
Avg. Market Cap	$274,490 Million
P/E	22.06
P/B	4.08
Div. Yield	1.31%

	3 Years
vs. CRSP U.S. Total Market Index	
R-Squared	1.0
Alpha	0.0
Beta	1.0
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	1.3

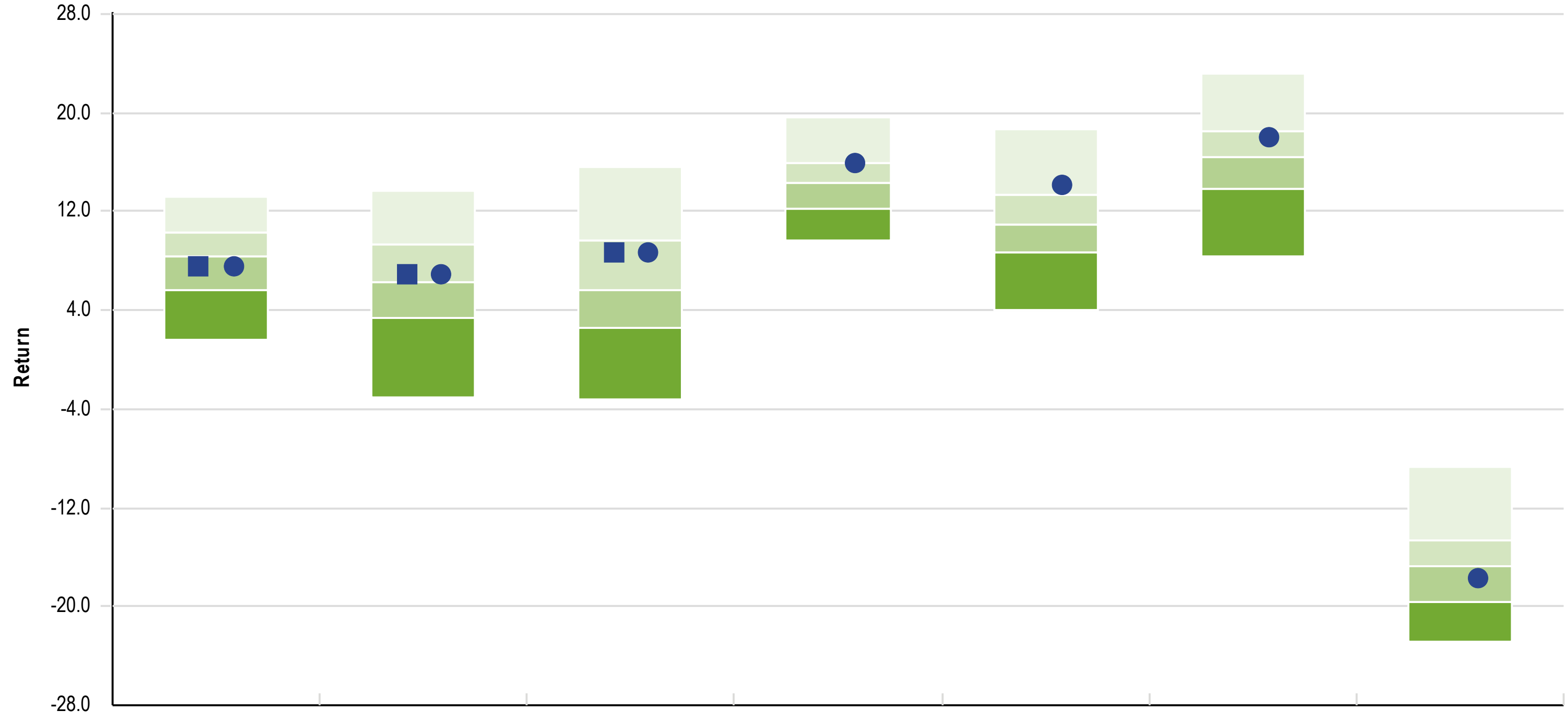
Equity Sector Allocation as of 09/30/2025



Vanguard Small Cap Index Fund

As of September 30, 2025

Small Blend

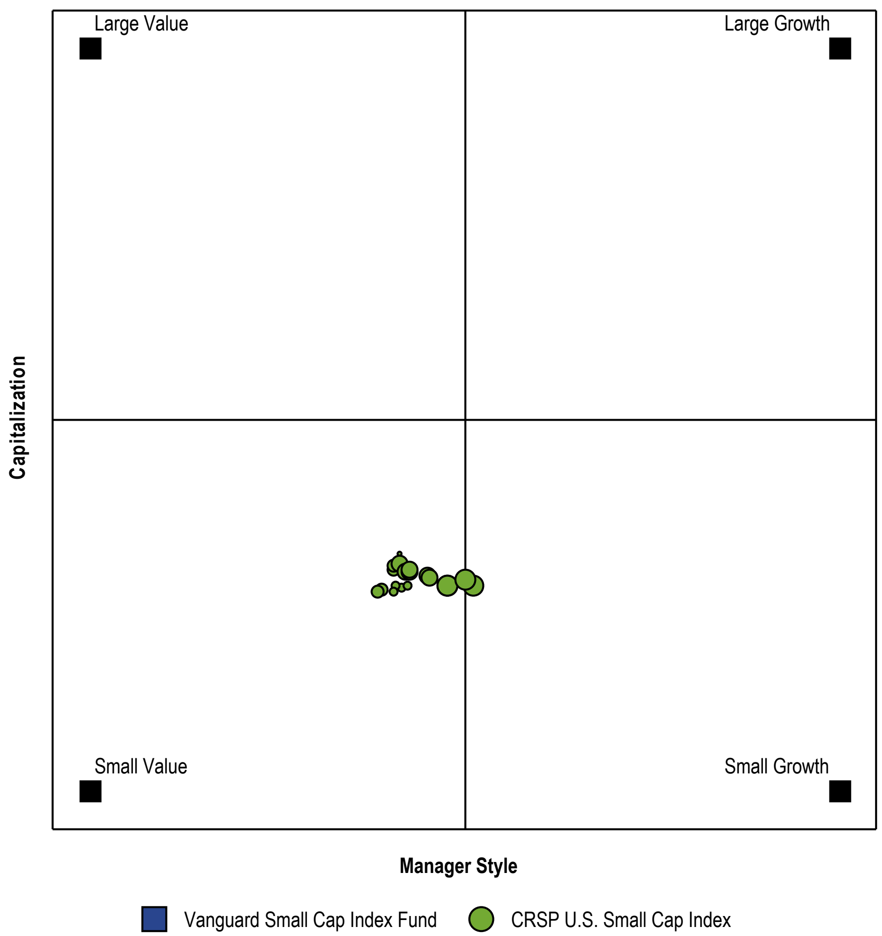


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Vanguard Small Cap Index Fund	7.57 (57)	6.89 (46)	8.67 (31)	-	-	-	-
● CRSP U.S. Small Cap Index	7.55 (58)	6.88 (46)	8.66 (31)	15.88 (27)	14.22 (20)	18.09 (28)	-17.64 (60)
5th Percentile	13.20	13.67	15.57	19.69	18.68	23.23	-8.66
1st Quartile	10.38	9.26	9.70	15.95	13.29	18.47	-14.65
Median	8.36	6.31	5.69	14.39	10.93	16.49	-16.72
3rd Quartile	5.62	3.33	2.64	12.18	8.62	13.76	-19.71
95th Percentile	1.63	-3.04	-3.23	9.72	4.01	8.43	-22.80
Population	617	612	610	582	621	654	663

Vanguard Small Cap Index Fund

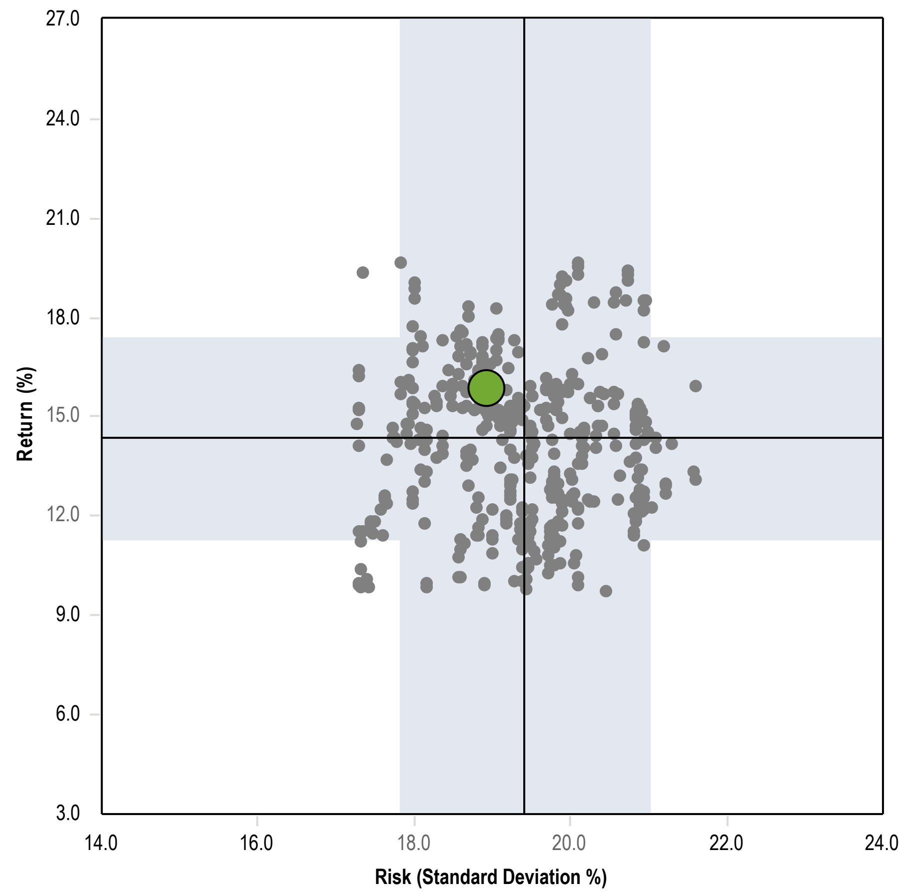
As of September 30, 2025

3 Year Style Map



3 Year Risk/Return

Peer Group: Small Blend

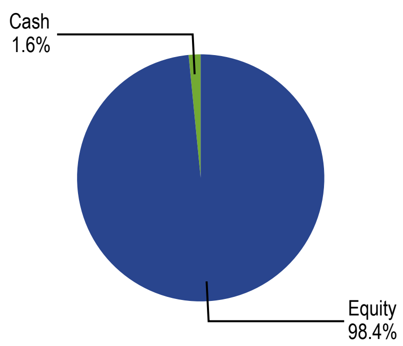


	Return	Standard Deviation
Vanguard Small Cap Index Fund	-	-
CRSP U.S. Small Cap Index	15.9	18.9
Median	14.4	19.4

Vanguard Small Cap Index Fund

As of September 30, 2025

Asset Allocation as of 09/30/2025



Fund Information as of 09/30/25

Fund Name	Vanguard Small Cap Index Admiral Shares
Ticker	VSMAX
Category	Small Blend
Benchmark	Russell 2000 Index
Gross Expense (%)	0.1 %
Net Expense (%)	0.1 %
Fund Assets	162,358 Million
Fund Inception	11/13/2000
Manager Tenure	9 Years 5 Months

Top Holdings as of 09/30/2025

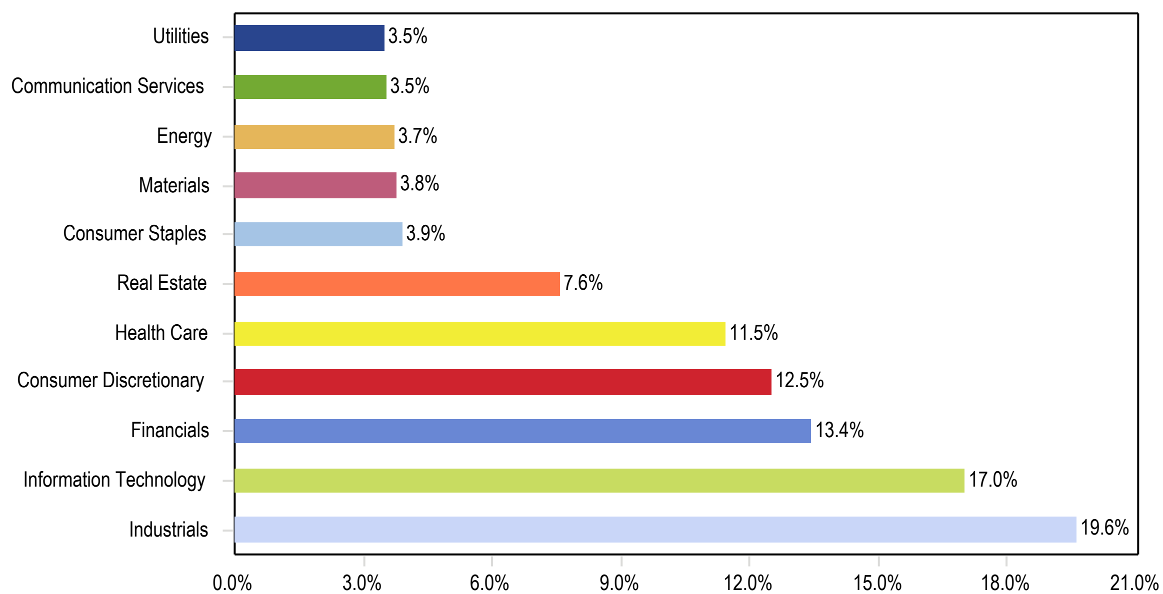
NRG Energy Inc	0.45 %
Insmed Inc	0.44 %
SoFi Technologies Inc Ordinary	0.43 %
Comfort Systems USA Inc	0.42 %
EMCOR Group Inc	0.42 %
Atmos Energy Corp	0.39 %
Astera Labs Inc	0.38 %
Pure Storage Inc Class A	0.37 %
PTC Inc	0.35 %
Williams-Sonoma Inc	0.35 %
Total	**4.00 %**

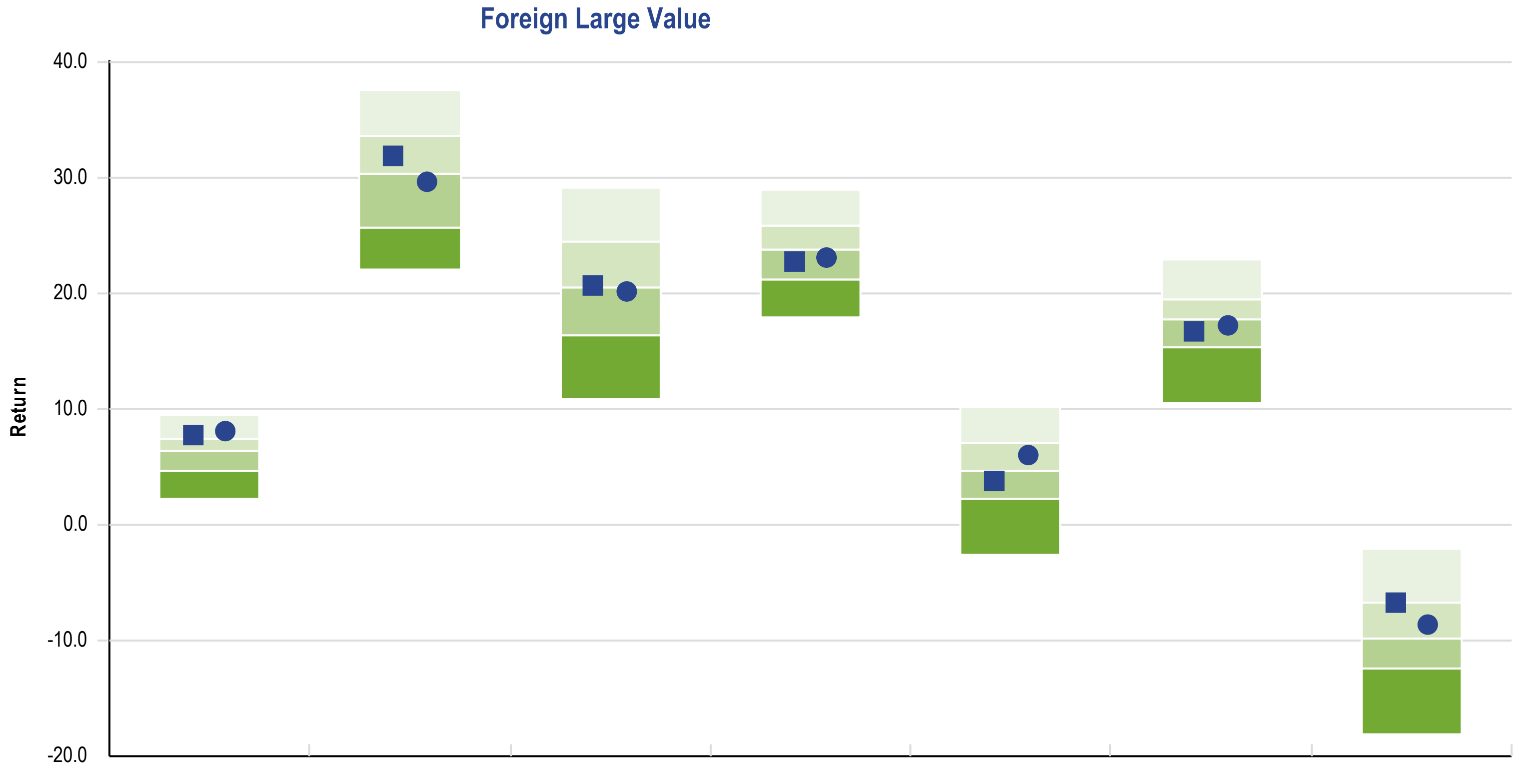
Fund Characteristics as of 09/30/2025

Total Securities	1,336
Avg. Market Cap	$8,523 Million
P/E	16.16
P/B	2.21
Div. Yield	1.52%

No data found.

Equity Sector Allocation as of 09/30/2025



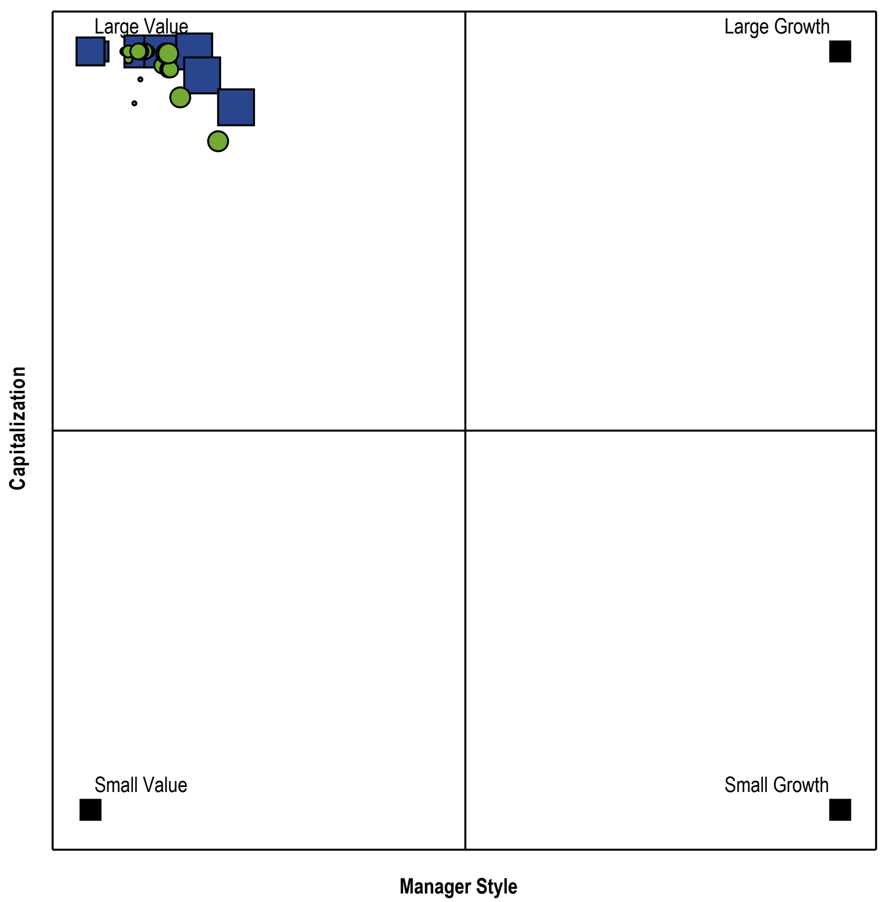


	1 Quarter		Year To Date		1 Year		3 Years		2024		2023		2022	
■ Dodge & Cox International Stock Fund	7.75	(23)	31.86	(39)	20.65	(50)	22.82	(64)	3.80	(58)	16.70	(62)	-6.78	(26)
● MSCI AC World ex USA Value (Net)	8.13	(18)	29.64	(55)	20.17	(53)	23.11	(60)	6.04	(35)	17.30	(57)	-8.59	(38)
5th Percentile	9.43		37.52		29.12		29.03		10.20		22.91		-2.15	
1st Quartile	7.45		33.63		24.47		25.80		7.02		19.45		-6.75	
Median	6.29		30.40		20.48		23.78		4.65		17.84		-9.82	
3rd Quartile	4.60		25.62		16.35		21.25		2.22		15.30		-12.40	
95th Percentile	2.32		22.06		10.91		17.97		-2.58		10.57		-18.12	
Population	370		367		363		355		376		413		409	

Dodge & Cox International Stock Fund

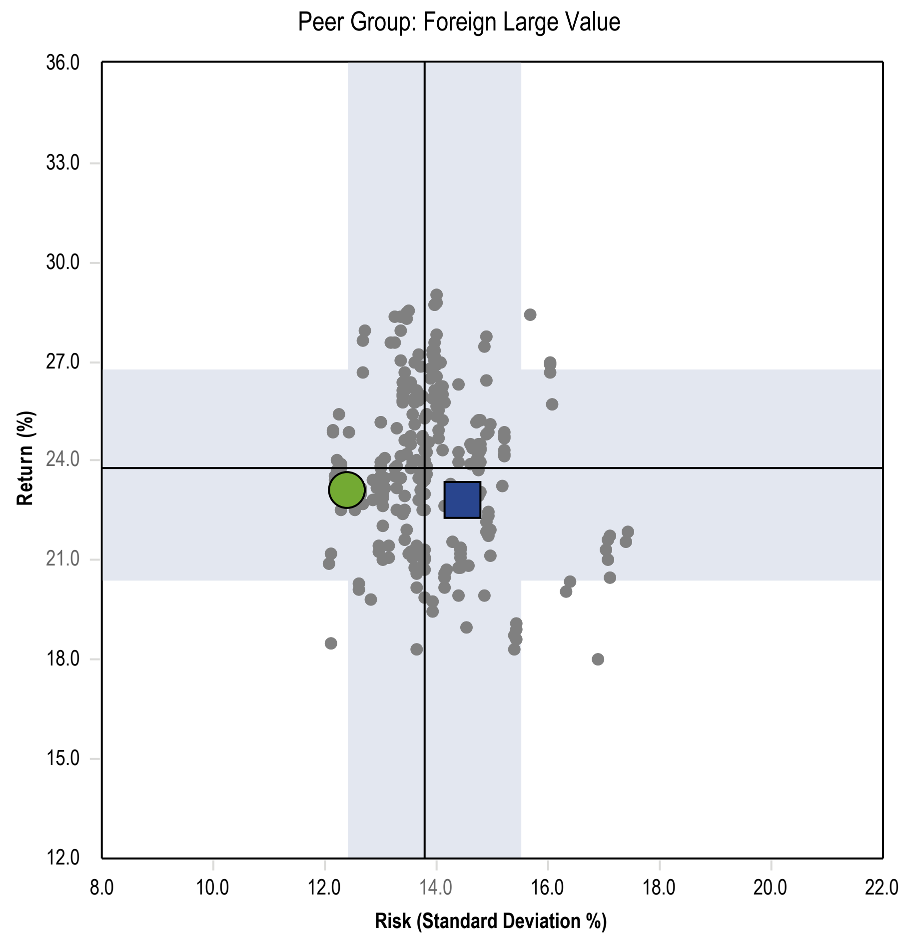
As of September 30, 2025

3 Year Style Map



Dodge & Cox International Stock Fund   MSCI AC World ex USA Value (Net)

3 Year Risk/Return

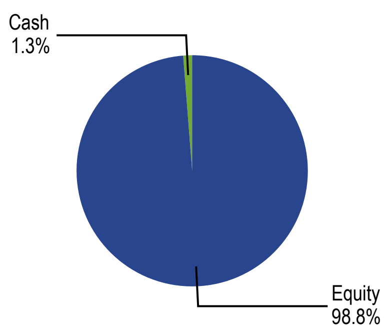


	Return	Standard Deviation
Dodge & Cox International Stock Fund	22.8	14.5
MSCI AC World ex USA Value (Net)	23.1	12.4
Median	23.8	13.8

Dodge & Cox International Stock Fund

As of September 30, 2025

Asset Allocation as of 06/30/2025



Fund Information as of 09/30/25

Fund Name	Dodge & Cox International Stock I
Ticker	DODFX
Category	Foreign Large Value
Benchmark	MSCI AC World ex USA Value (Net)
Gross Expense (%)	0.6 %
Net Expense (%)	0.6 %
Fund Assets	60,114 Million
Fund Inception	05/01/2001
Manager Tenure	19 Years 4 Months

Top Holdings as of 09/30/2025

Banco Santander SA	3.80 %
BNP Paribas Act. Cat.A	3.18 %
Johnson Controls International	3.07 %
Taiwan Semiconductor Manufacturing	3.01 %
GSK PLC	2.82 %
Novartis AG Registered Shares	2.65 %
Barclays PLC	2.54 %
UBS Group AG Registered Shares	2.49 %
Itau Unibanco Holding SA Parti	2.44 %
Alibaba Group Holding Ltd ADR	2.33 %
Total	**28.31 %**

Top 5 Countries as of 09/30/2025

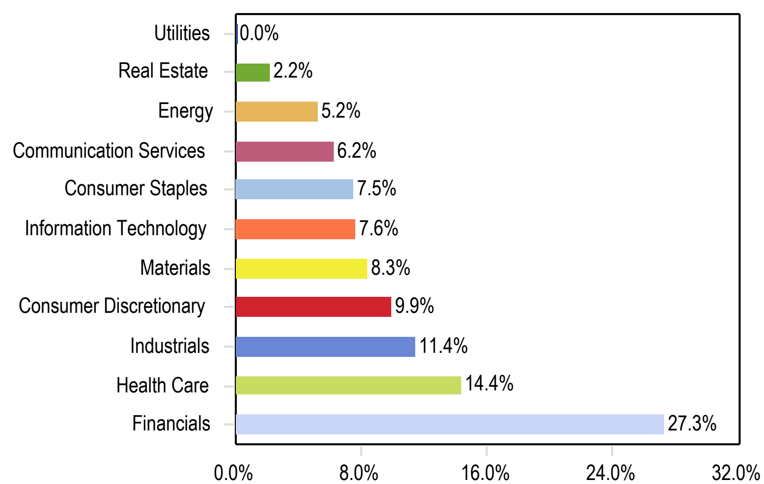
United Kingdom	17.5 %
United States	12.3 %
France	10.3 %
Switzerland	9.0 %
Germany	7.6 %

Fund Characteristics as of 09/30/2025

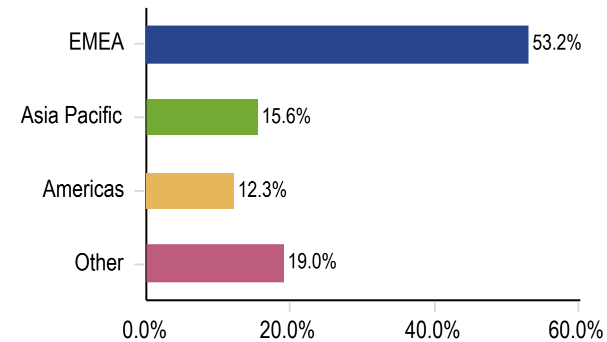
Total Securities	164
Avg. Market Cap	$65,400 Million
P/E	12.83
P/B	1.67
Div. Yield	3.09%

	3 Years
vs. MSCI AC World ex USA Value (Net)	
R-Squared	0.9
Alpha	-2.7
Beta	1.1
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	1.2

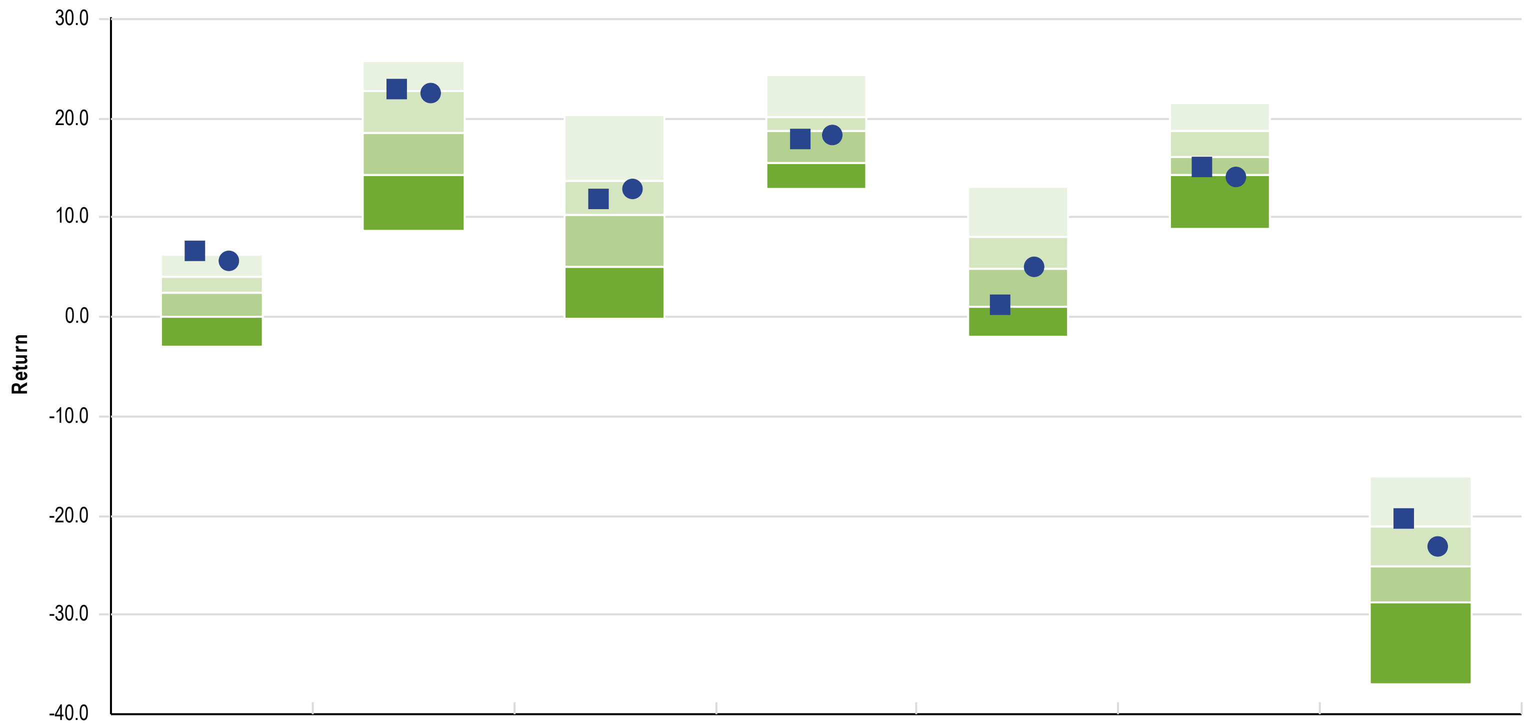
Equity Sector Allocation as of 09/30/2025



Regional Allocation as of 09/30/2025

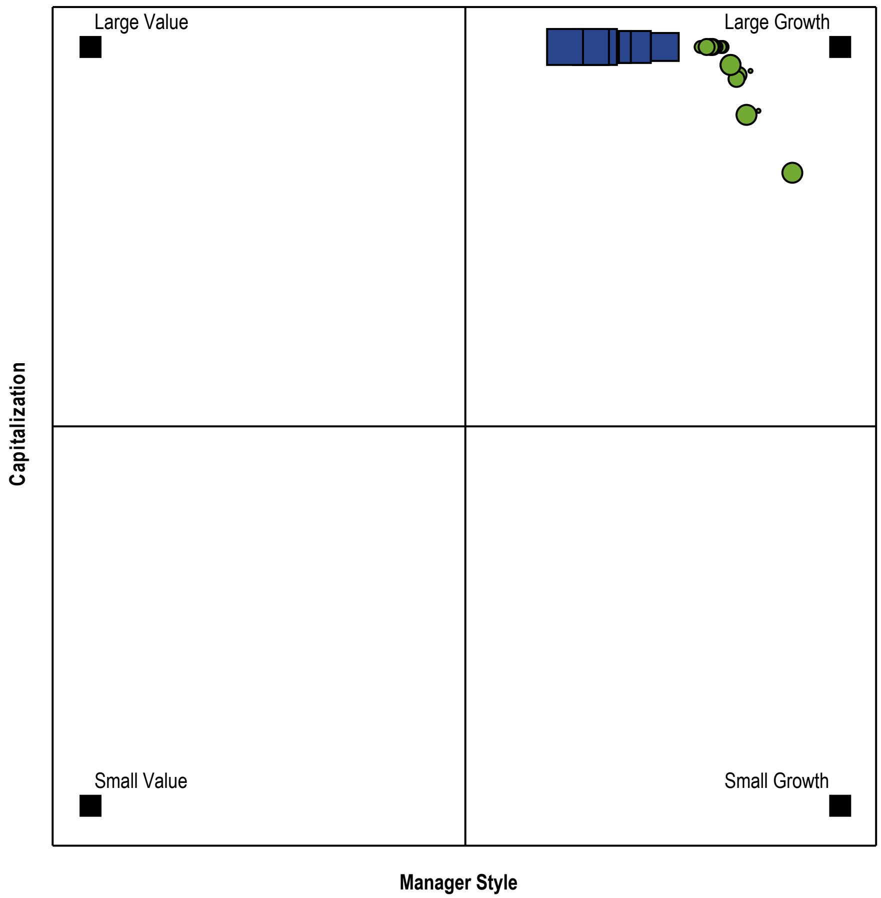


Foreign Large Growth



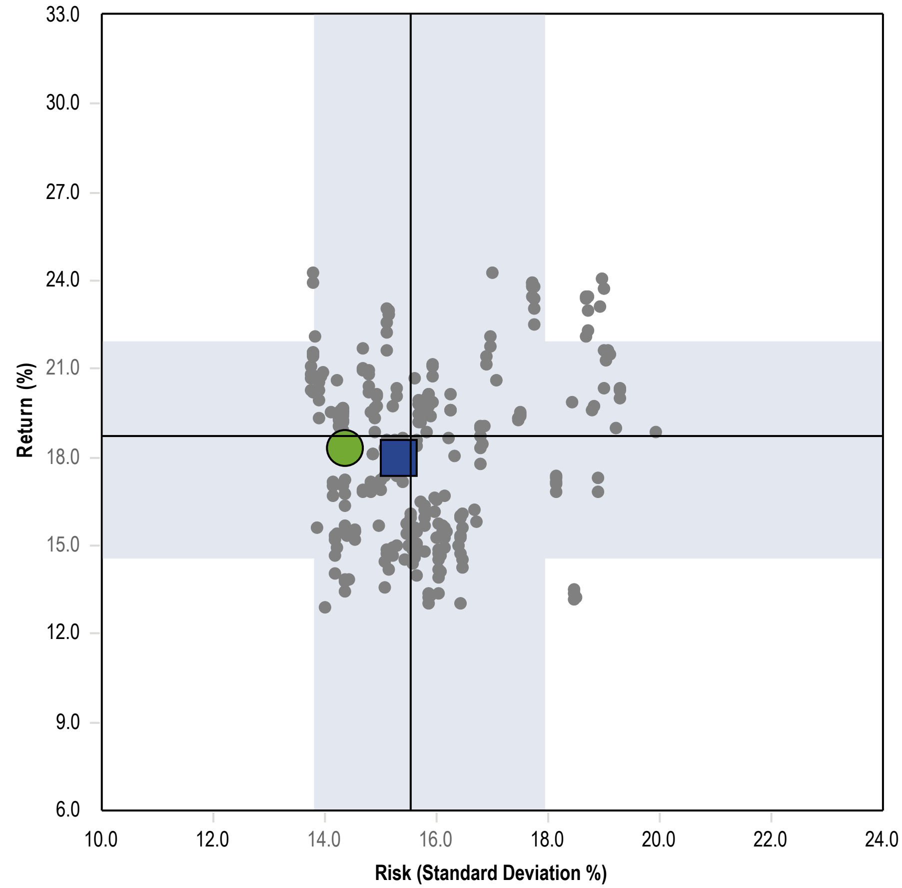
	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Harding Loevner Int. Eq.	6.65 (4)	22.97 (24)	11.96 (41)	18.00 (60)	1.22 (74)	15.06 (67)	-20.23 (22)
● MSCI AC World ex USA Growth (Net)	5.71 (11)	22.51 (27)	12.86 (36)	18.33 (55)	5.07 (46)	14.03 (78)	-23.05 (35)
5th Percentile	6.27	25.85	20.29	24.27	13.16	21.48	-15.97
1st Quartile	4.07	22.75	13.69	20.13	8.02	18.74	-21.11
Median	2.43	18.55	10.37	18.70	4.79	16.06	-25.12
3rd Quartile	0.05	14.41	5.09	15.51	1.02	14.30	-28.65
95th Percentile	-2.97	8.69	-0.23	12.81	-2.05	8.86	-36.98
Population	401	397	396	384	396	423	436

3 Year Style Map



3 Year Risk/Return

Peer Group: Foreign Large Growth

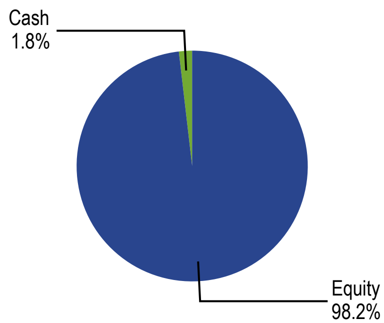


	Return	Standard Deviation
Harding Loevner Int. Eq.	18.0	15.3
MSCI AC World ex USA Growth (Net)	18.3	14.3
Median	18.7	15.5

Harding Loevner Int. Eq.

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Harding Loevner International Eq Instl
Ticker	HLMIX
Category	Foreign Large Blend
Benchmark	MSCI AC World ex USA Index (Net)
Gross Expense (%)	0.8 %
Net Expense (%)	0.8 %
Fund Assets	12,802 Million
Fund Inception	05/11/1994
Manager Tenure	20 Years 11 Months

Top Holdings as of 08/31/2025

Taiwan Semiconductor Manufacturing	3.93 %
DBS Group Holdings Ltd	3.54 %
HDFC Bank Ltd ADR	3.16 %
Shell PLC	3.00 %
Delta Electronics Inc	2.82 %
Samsung Electronics Co Ltd DR	2.70 %
AIA Group Ltd	2.65 %
Allianz SE	2.57 %
Sony Group Corp	2.36 %
ASML Holding NV	2.32 %
Total	**29.04 %**

Top 5 Countries as of 08/31/2025

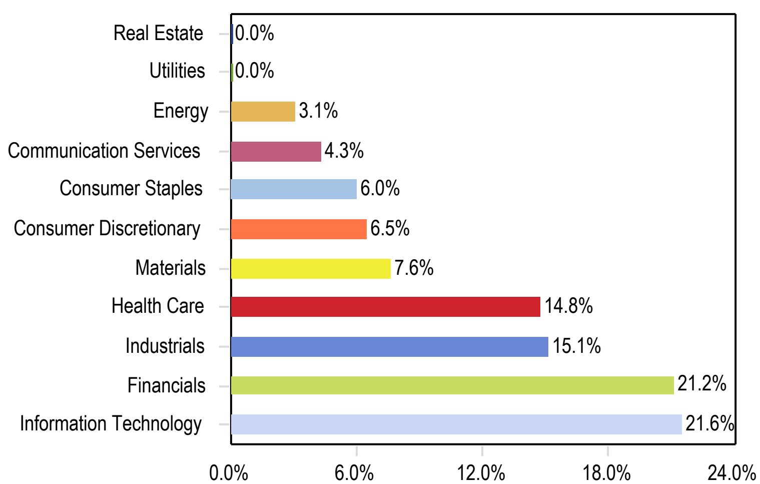
Japan	12.4 %
China	9.4 %
United Kingdom	7.7 %
Sweden	7.2 %
Taiwan	6.9 %

Fund Characteristics as of 09/30/2025

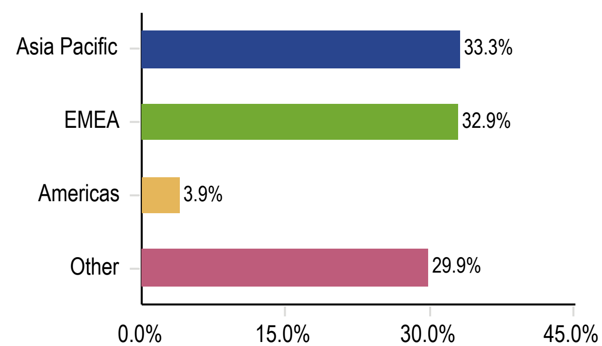
Total Securities	71
Avg. Market Cap	$85,434 Million
P/E	17.48
P/B	2.65
Div. Yield	2.69%

	3 Years
vs. MSCI AC World ex USA Growth (Net)	
R-Squared	0.9
Alpha	-0.5
Beta	1.0
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.9

Equity Sector Allocation as of 08/31/2025

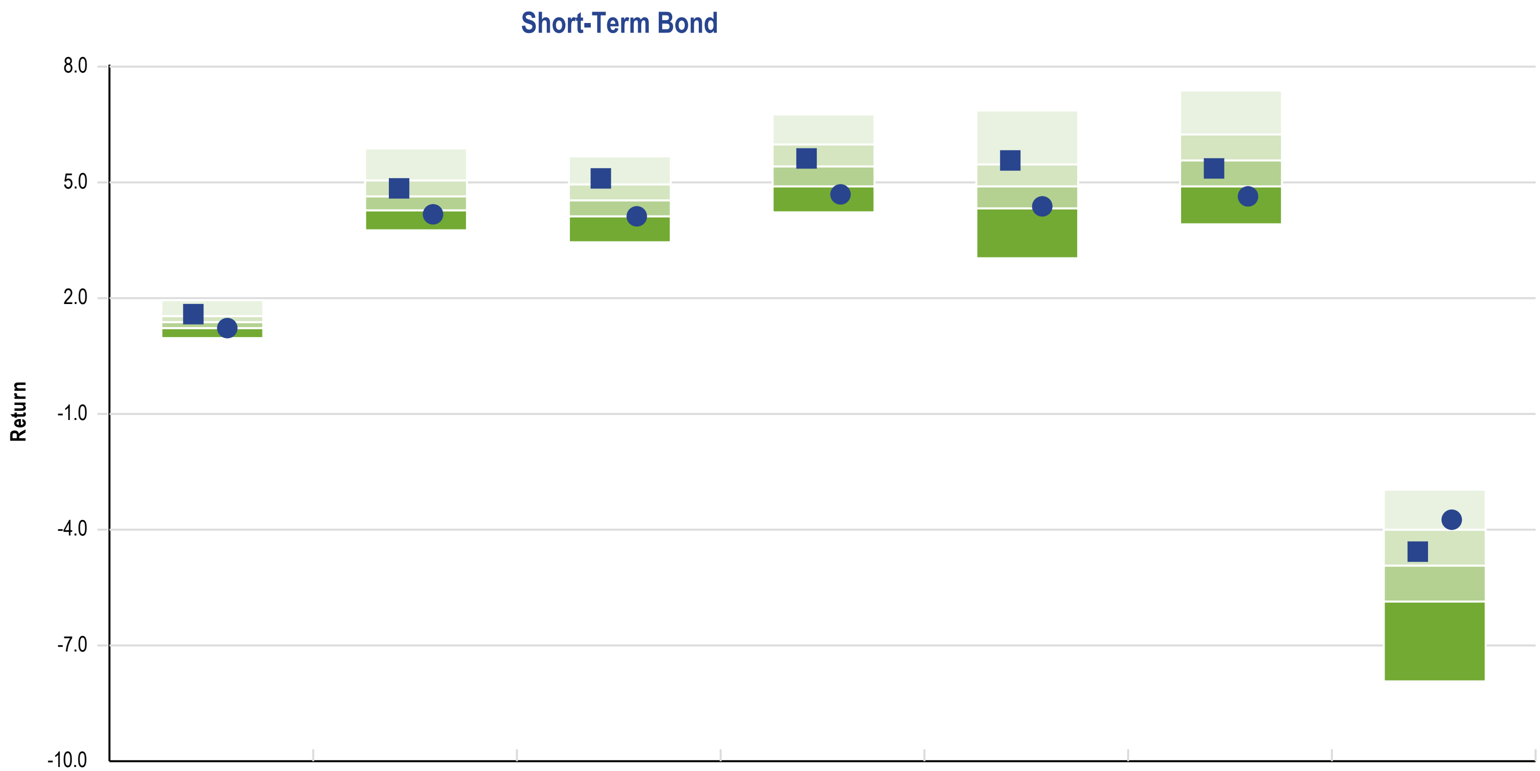


Regional Allocation as of 08/31/2025



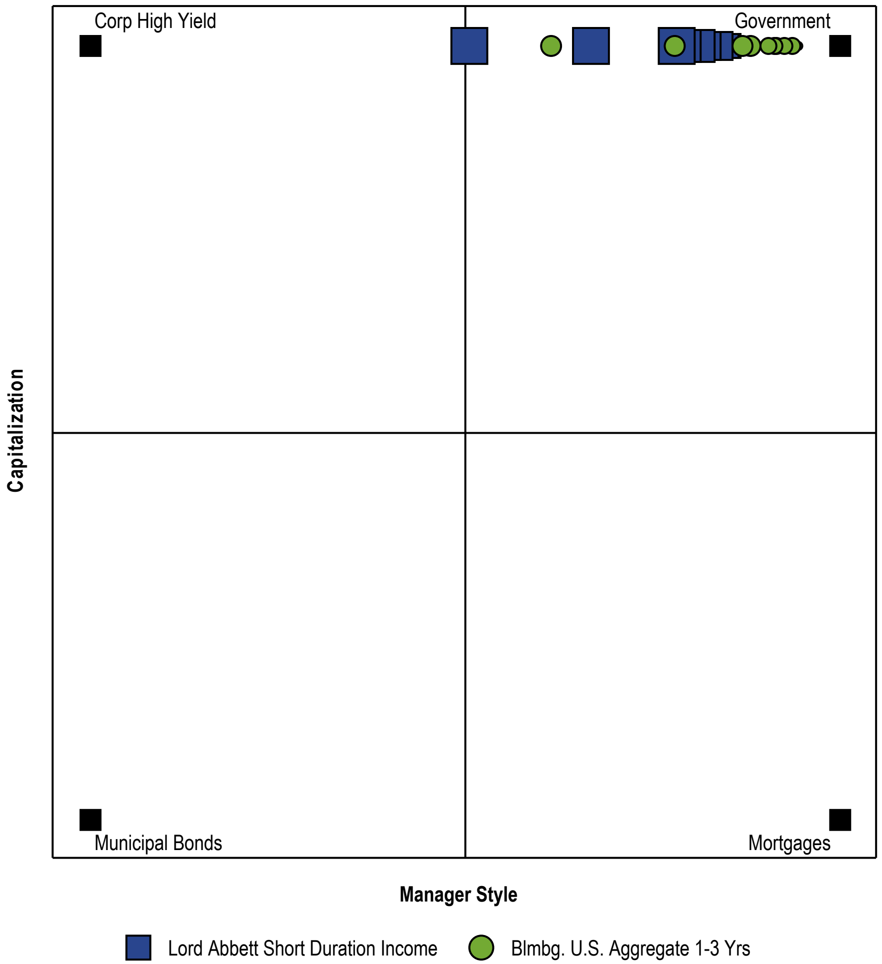
Lord Abbett Short Duration Income

As of September 30, 2025



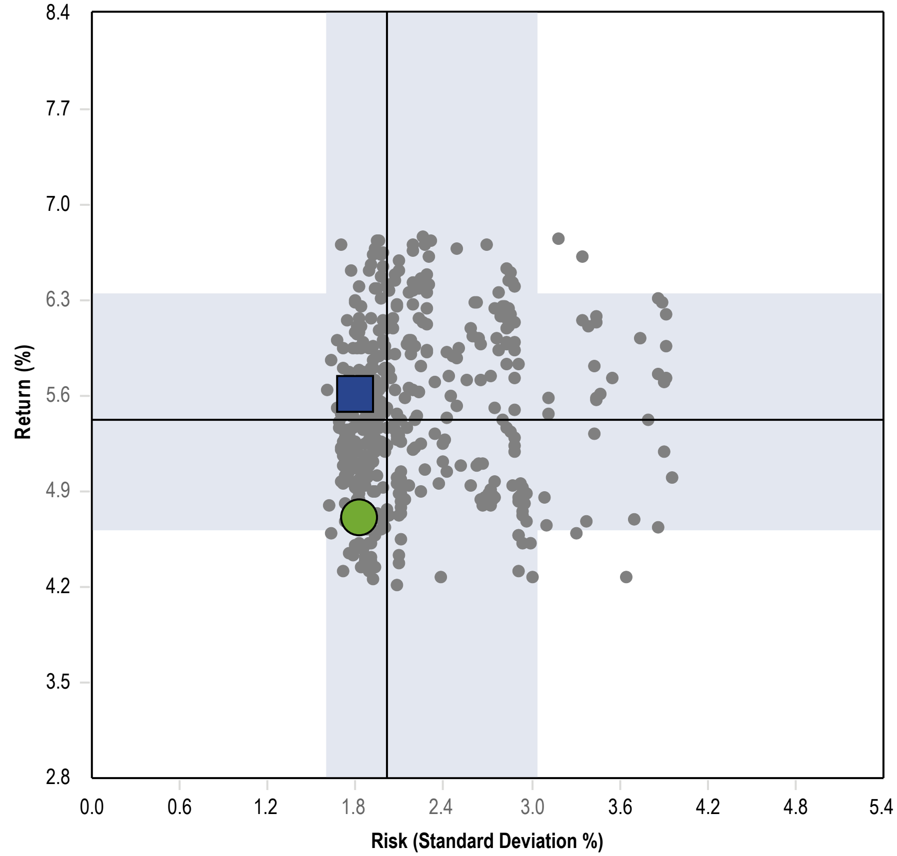
	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Lord Abbett Short Duration Income	1.59 (19)	4.83 (38)	5.11 (17)	5.62 (42)	5.55 (21)	5.39 (57)	-4.57 (40)
● Blmbg. U.S. Aggregate 1-3 Yrs	1.20 (79)	4.16 (82)	4.14 (74)	4.71 (85)	4.39 (73)	4.65 (83)	-3.72 (18)
5th Percentile	1.93	5.87	5.65	6.77	6.86	7.39	-2.96
1st Quartile	1.53	5.05	4.93	6.00	5.45	6.25	-4.02
Median	1.37	4.64	4.54	5.43	4.90	5.55	-4.94
3rd Quartile	1.24	4.30	4.11	4.92	4.31	4.87	-5.88
95th Percentile	0.98	3.76	3.45	4.20	3.02	3.93	-7.94
Population	559	557	556	534	557	584	602

3 Year Style Map



3 Year Risk/Return

Peer Group: Short-Term Bond

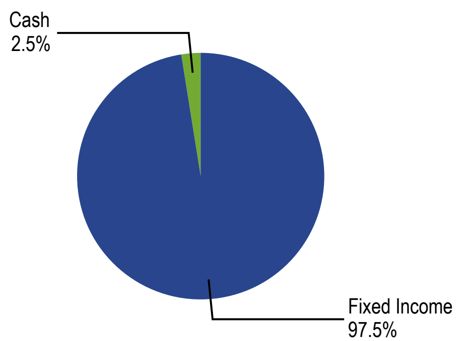


	Return	Standard Deviation
Lord Abbett Short Duration Income	5.6	1.8
Blmbg. U.S. Aggregate 1-3 Yrs	4.7	1.8
Median	5.4	2.0

Lord Abbett Short Duration Income

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Lord Abbett Short Duration Income I
Ticker	LLDYX
Category	Short-Term Bond
Benchmark	Bloomberg U.S. Government/Credit 1-3 Year Index
Gross Expense (%)	0.4 %
Net Expense (%)	0.4 %
Fund Assets	43,123 Million
Fund Inception	10/19/2004
Manager Tenure	26 Years 9 Months

Top Holdings as of 08/31/2025

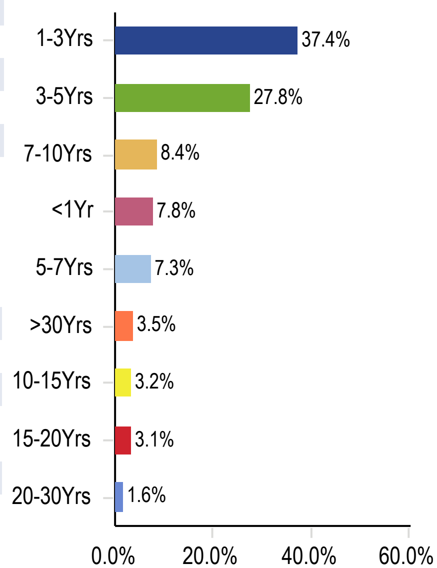
United States Treasury Notes 3.75%	3.03 %
Centene Corp. 4.25%	0.55 %
Carnival Corporation 6%	0.45 %
United States Treasury Notes 3.75%	0.45 %
Asurion Llc	0.44 %
Carnival Corporation 4%	0.43 %
Uber Technologies Inc 4.5%	0.43 %
ARES LX CLO LTD 5.51%	0.40 %
The Boeing Company 2.2%	0.39 %
Wind Riv 2022-1 Clo Ltd / Wind	0.39 %
Total	**6.96 %**

Fund Characteristics as of 09/30/2025

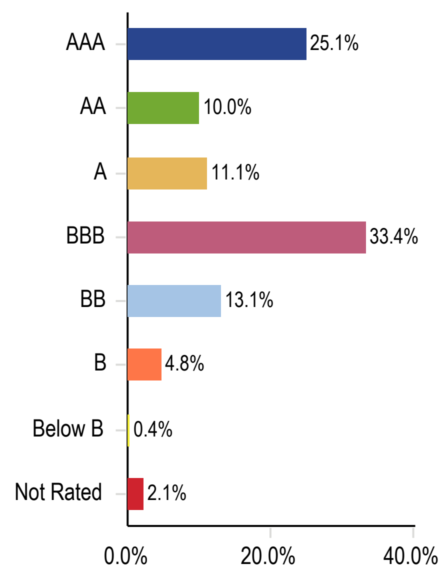
Avg. Coupon	4.85 %
Avg. Effective Maturity	2.14 Years
Avg. Effective Duration	1.87 Years
Avg. Credit Quality	BBB
Yield To Maturity	4.91 %
SEC Yield	4.53 %

	3 Years
vs. Blmbg. U.S. Aggregate 1-3 Yrs	
R-Squared	0.8
Alpha	1.3
Beta	0.9
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.5

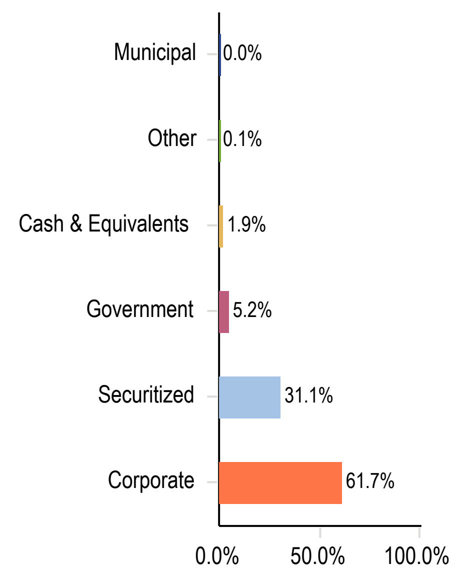
Maturities as of 08/31/2025

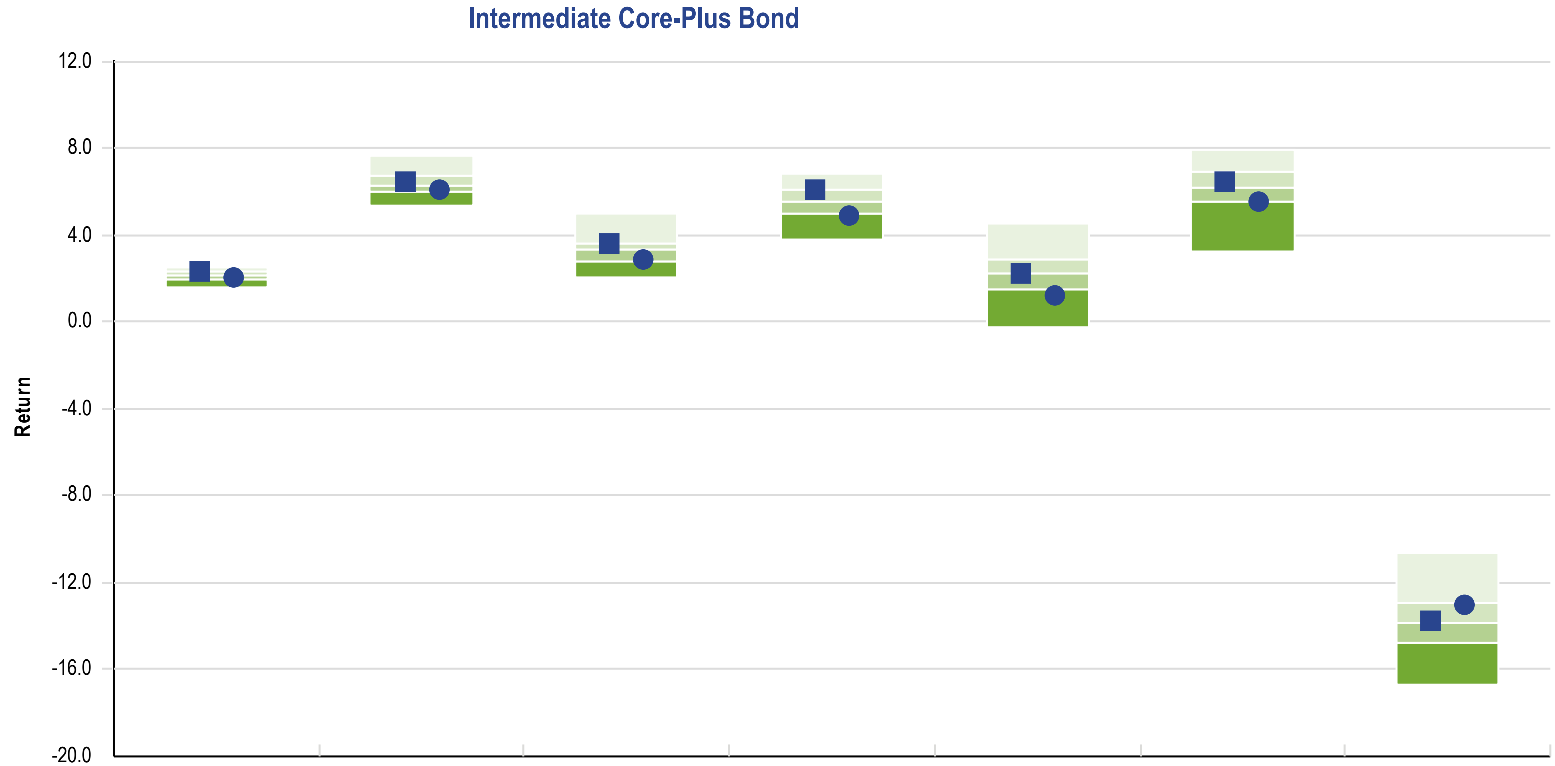


Credit Quality as of 08/31/2025



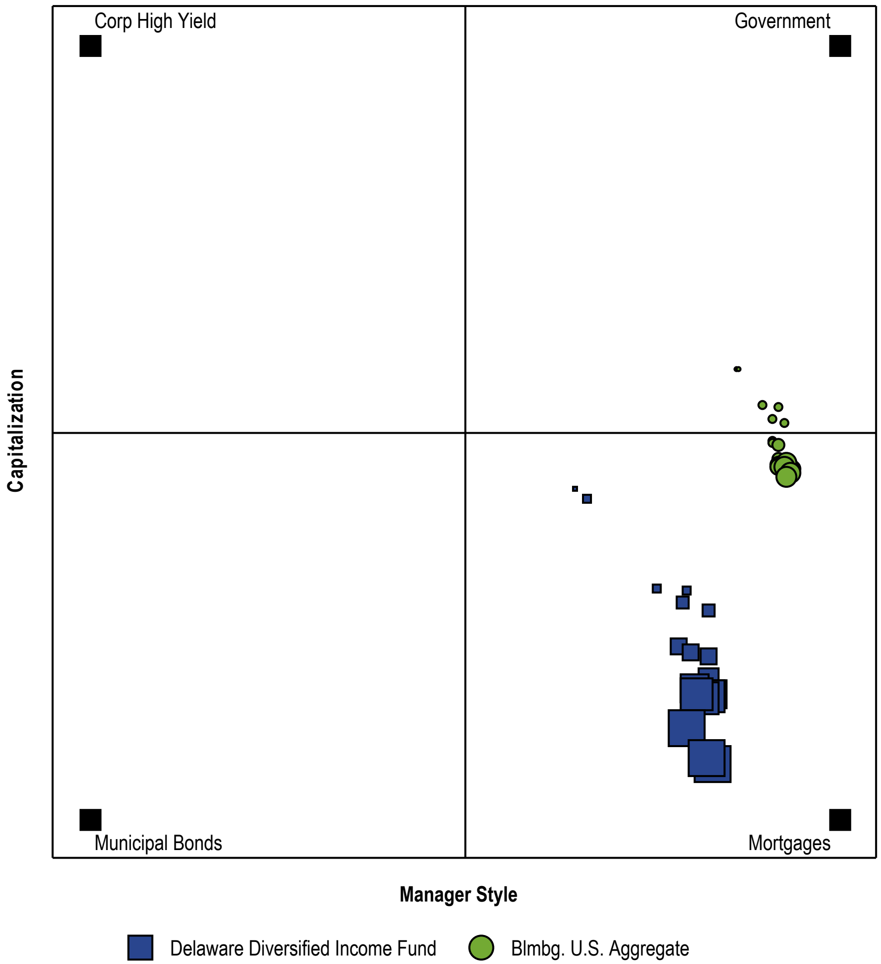
Fixed Income Sectors as of 08/31/2025



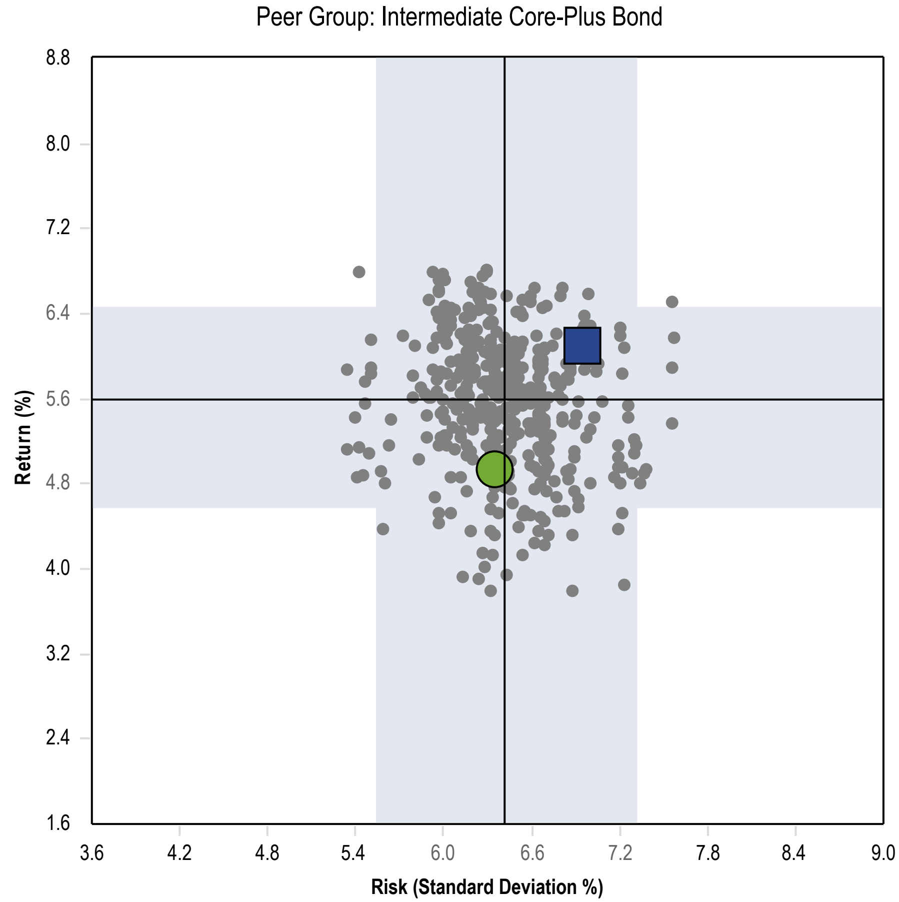


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Delaware Diversified Income Fund	2.31 (25)	6.48 (38)	3.66 (26)	6.10 (24)	2.28 (48)	6.52 (38)	-13.71 (47)
● Blmbg. U.S. Aggregate	2.03 (70)	6.13 (69)	2.88 (74)	4.93 (79)	1.25 (82)	5.53 (75)	-13.01 (28)
5th Percentile	2.55	7.71	5.05	6.83	4.59	7.92	-10.66
1st Quartile	2.30	6.73	3.66	6.08	2.91	6.94	-12.94
Median	2.14	6.34	3.31	5.58	2.23	6.23	-13.86
3rd Quartile	1.98	6.04	2.85	5.01	1.52	5.53	-14.73
95th Percentile	1.64	5.37	2.10	3.78	-0.24	3.22	-16.70
Population	574	562	554	531	596	633	621

3 Year Style Map



3 Year Risk/Return

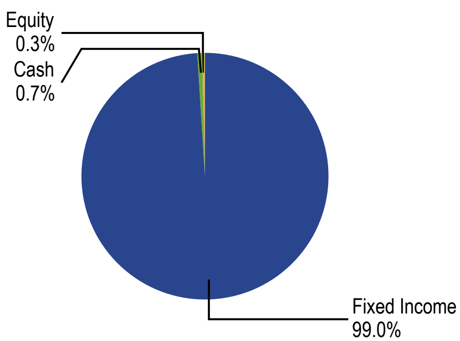


	Return	Standard Deviation
Delaware Diversified Income Fund	6.1	6.9
Blmbg. U.S. Aggregate	4.9	6.4
Median	5.6	6.4

Delaware Diversified Income Fund

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Macquarie Diversified Income Instl
Ticker	DPFFX
Category	Intermediate Core-Plus Bond
Benchmark	Bloomberg U.S. Universal Index
Gross Expense (%)	0.6 %
Net Expense (%)	0.4 %
Fund Assets	2,501 Million
Fund Inception	10/28/2002
Manager Tenure	1 Year 4 Months

Top Holdings as of 08/31/2025

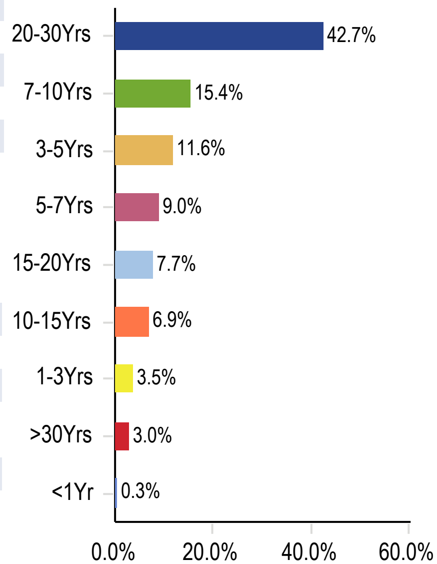
United States Treasury Notes 2.125%	6.10 %
United States Treasury Bonds 5%	1.97 %
Federal National Mortgage Asso	1.34 %
United States Treasury Bonds 4.75%	0.96 %
Federal Home Loan Mortgage Corp.	0.95 %
Federal Home Loan Mortgage Corp.	0.92 %
Federal National Mortgage Asso	0.73 %
Federal Home Loan Mortgage Corp.	0.72 %
Ford Credit Floorplan Master Owner	0.70 %
Federal Home Loan Mortgage Corp.	0.67 %
Total	**15.05 %**

Fund Characteristics as of 09/30/2025

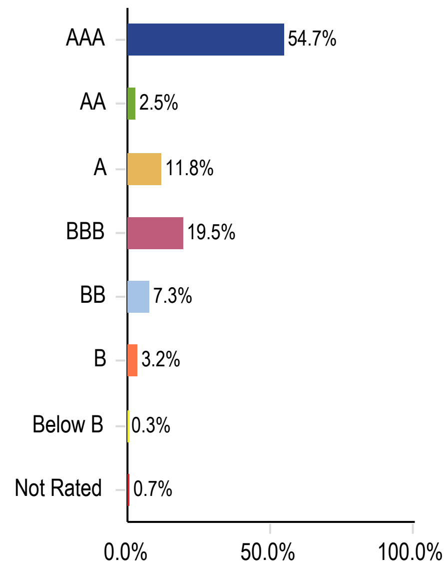
Avg. Coupon	4.46 %
Avg. Effective Maturity	8.81 Years
Avg. Effective Duration	6.36 Years
Avg. Credit Quality	BBB
Yield To Maturity	5.23 %
SEC Yield	4.32 %

	3 Years
vs. Blmbg. U.S. Aggregate	
R-Squared	1.0
Alpha	0.7
Beta	1.1
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.2

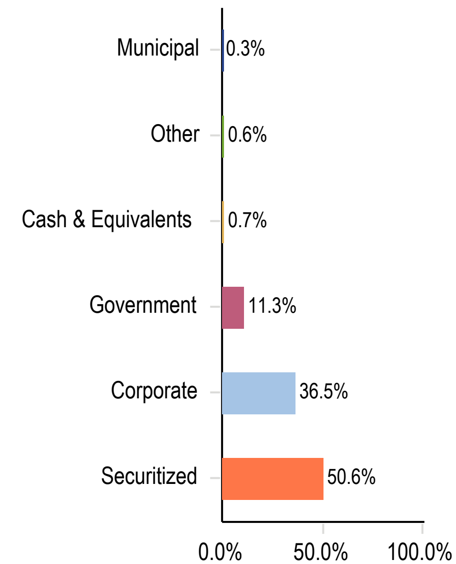
Maturities as of 08/31/2025



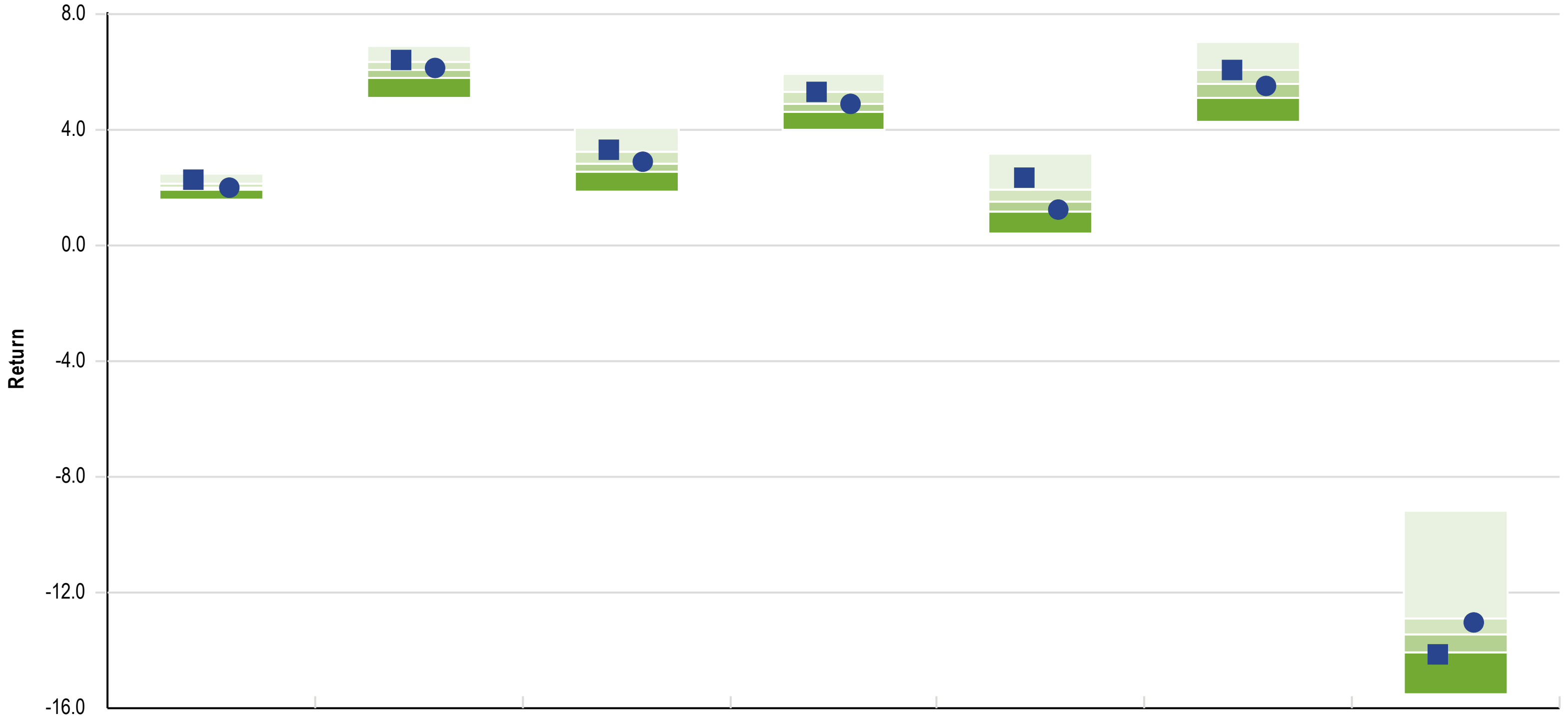
Credit Quality as of 08/31/2025



Fixed Income Sectors as of 08/31/2025

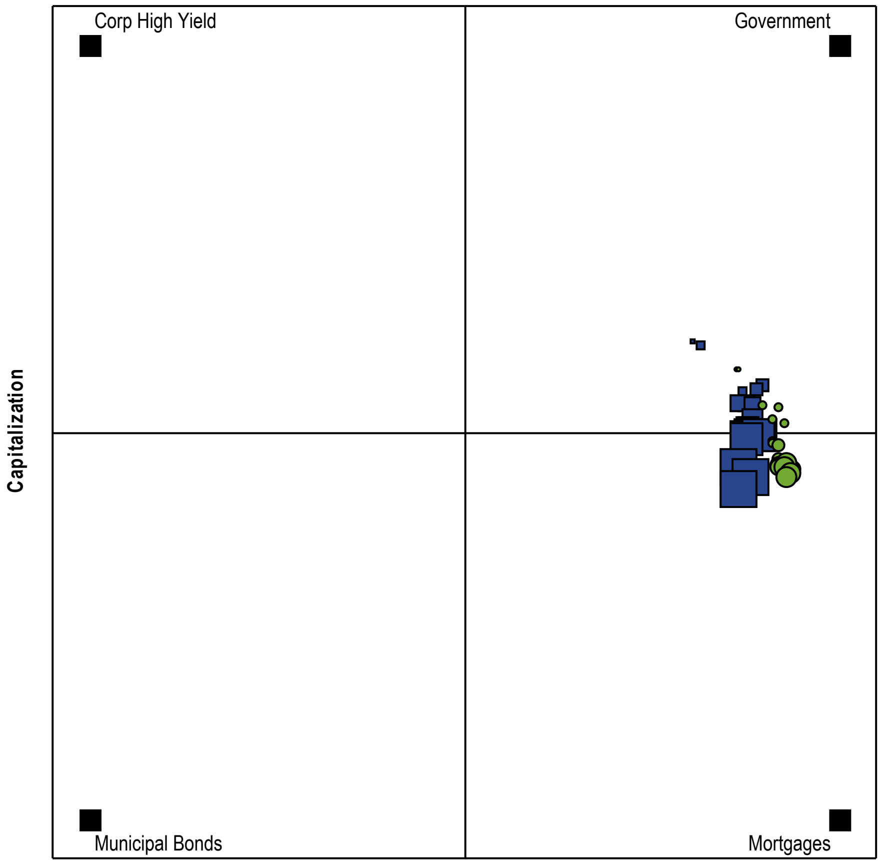


Intermediate Core Bond

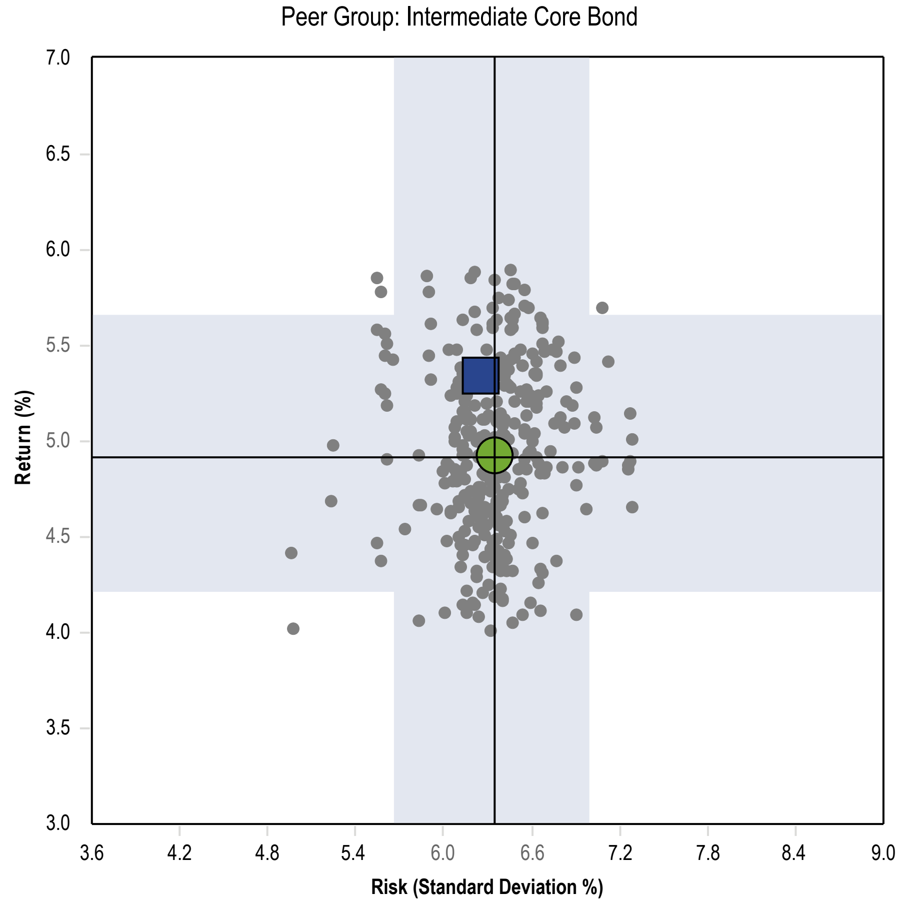


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Nuveen Core Impact Bond FUnd	2.31 (10)	6.41 (20)	3.34 (20)	5.34 (24)	2.36 (15)	6.08 (24)	-14.15 (77)
● Blmbg. U.S. Aggregate	2.03 (49)	6.13 (43)	2.88 (48)	4.93 (50)	1.25 (69)	5.53 (56)	-13.01 (28)
5th Percentile	2.52	6.90	4.05	5.92	3.17	7.01	-9.18
1st Quartile	2.15	6.34	3.21	5.29	1.96	6.07	-12.91
Median	2.02	6.09	2.86	4.92	1.50	5.58	-13.45
3rd Quartile	1.91	5.79	2.53	4.64	1.14	5.13	-14.10
95th Percentile	1.56	5.13	1.87	3.99	0.45	4.27	-15.55
Population	478	470	464	443	479	486	481

3 Year Style Map



3 Year Risk/Return

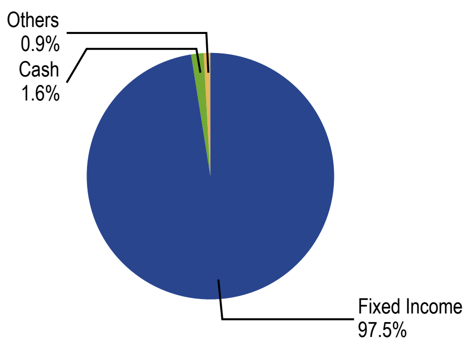


	Return	Standard Deviation
Nuveen Core Impact Bond FUnd	5.3	6.3
Blmbg. U.S. Aggregate	4.9	6.4
Median	4.9	6.4

Nuveen Core Impact Bond FUnd

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Nuveen Core Impact Bond I
Ticker	TSBHX
Category	Intermediate Core Bond
Benchmark	Bloomberg U.S. Aggregate Index
Gross Expense (%)	0.4 %
Net Expense (%)	0.4 %
Fund Assets	7,025 Million
Fund Inception	12/04/2015
Manager Tenure	13 Years

Top Holdings as of 08/31/2025

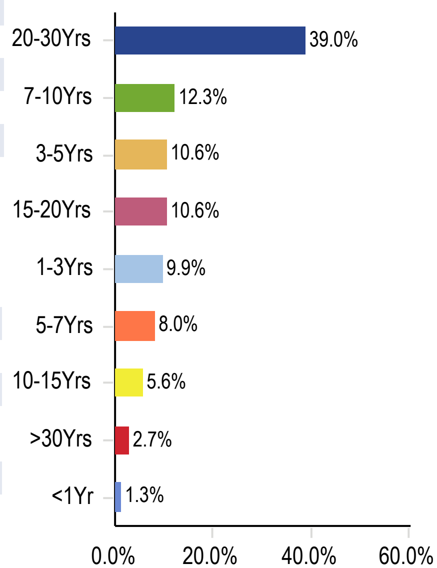
United States Treasury Notes 3.875%	2.36 %
United States Treasury Notes 4.25%	2.04 %
United States Treasury Bonds 4.875%	2.03 %
United States Treasury Notes 3.875%	1.90 %
Federal National Mortgage Asso	1.90 %
United States Treasury Bonds 4.75%	1.85 %
Federal National Mortgage Asso	1.49 %
United States Treasury Bonds 2.375%	1.22 %
Federal National Mortgage Asso	0.97 %
Federal National Mortgage Asso	0.94 %
Total	**16.70 %**

Fund Characteristics as of 09/30/2025

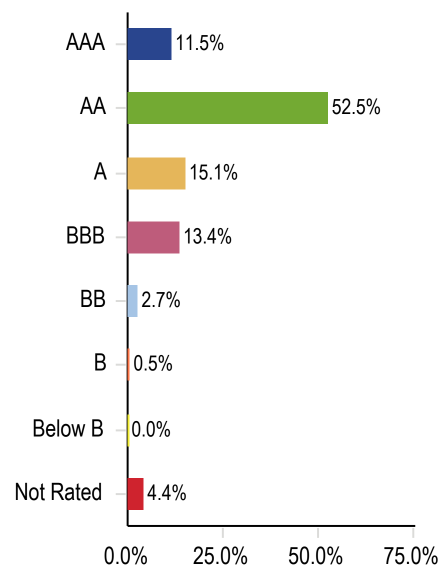
Avg. Coupon	4.4 %
Avg. Effective Maturity	8.66 Years
Avg. Effective Duration	5.98 Years
Avg. Credit Quality	BBB
Yield To Maturity	5.13 %
SEC Yield	4.42 %

	3 Years
vs. Blmbg. U.S. Aggregate	
R-Squared	1.0
Alpha	0.5
Beta	1.0
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.1

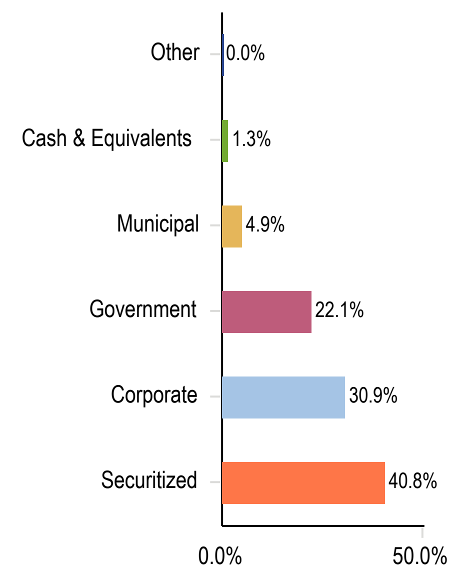
Maturities as of 08/31/2025



Credit Quality as of 08/31/2025



Fixed Income Sectors as of 08/31/2025

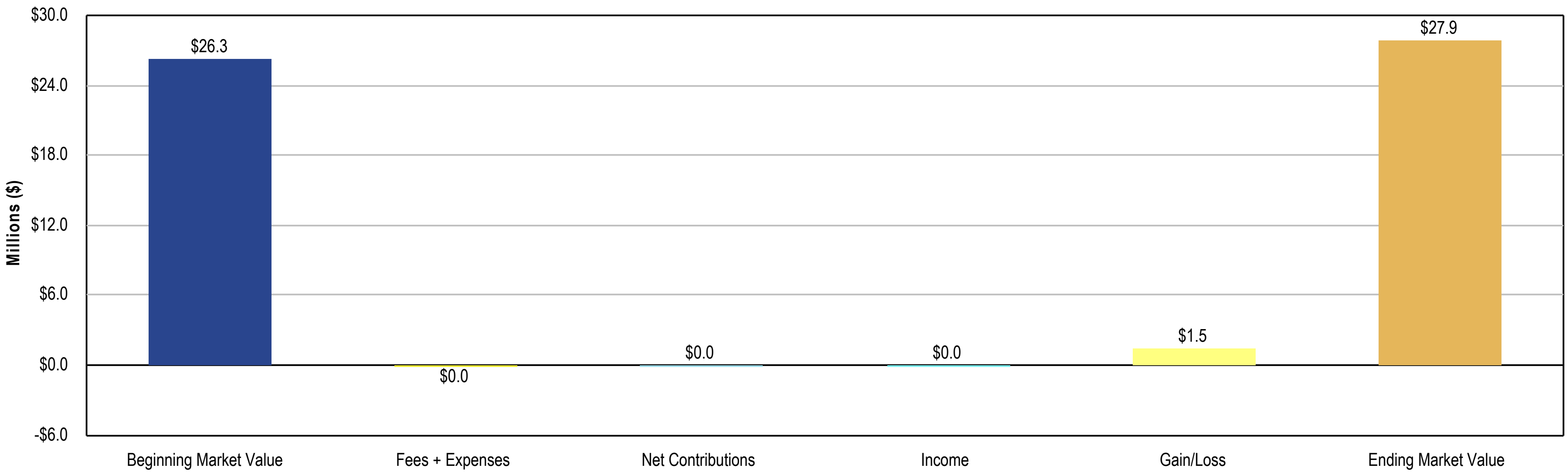


Market Performance

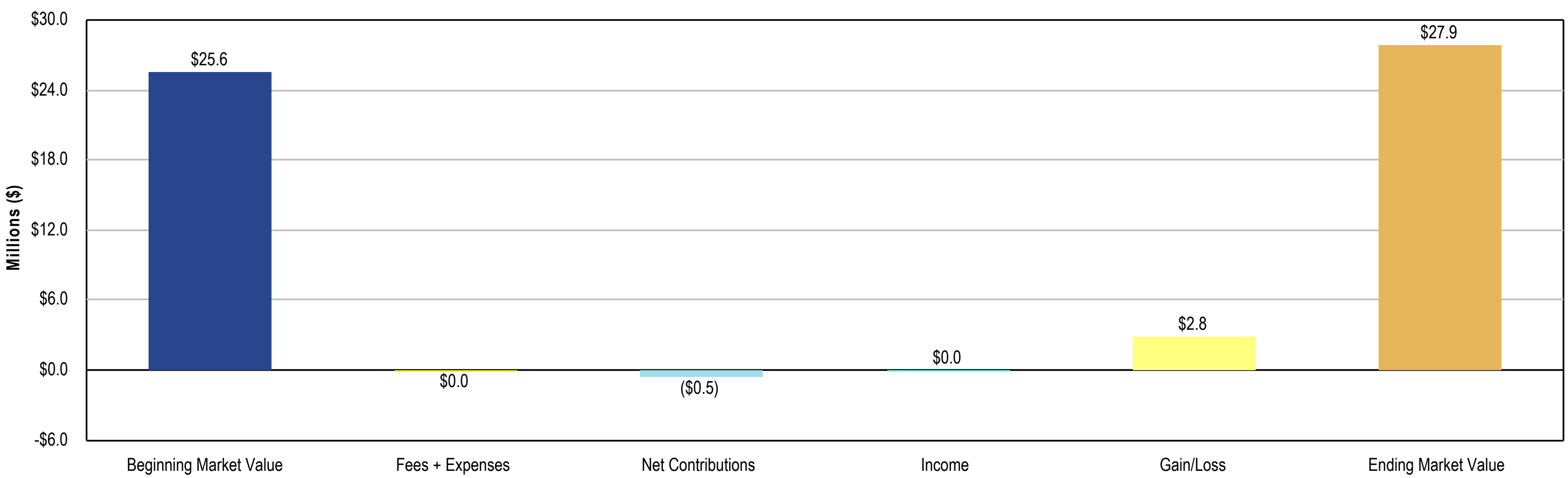
As of September 30, 2025

	1 Month	1 Quarter	YTD	1 Year	3 Years	5 Years	10 Years
Equity							
S&P 500 Index	3.7	8.1	14.8	17.6	24.9	16.5	15.3
Russell 1000 Index	3.5	8.0	14.6	17.7	24.6	16.0	15.0
Russell 3000 Index	3.5	8.2	14.4	17.4	24.1	15.7	14.7
Russell Midcap Index	0.9	5.3	10.4	11.1	17.7	12.7	11.4
Russell 2000 Index	3.1	12.4	10.4	10.8	15.2	11.6	9.8
MSCI EAFE Index	2.0	4.8	25.7	15.6	22.3	11.7	8.7
Fixed Income							
Blmbg. U.S. Aggregate	1.1	2.0	6.1	2.9	4.9	-0.4	1.8
Blmbg. U.S. Gov't/Credit	1.1	1.9	5.9	2.7	4.9	-0.6	2.0
FTSE World Government Bond Index	0.6	0.2	7.4	1.6	4.5	-3.0	0.4
ICE BofAML High Yield 100 Index	0.6	2.0	7.6	7.3	11.0	5.3	5.4
Hedge Funds							
HFRI FOF: Diversified Index	-	-	-	-	-	-	-
Cash							
90 Day U.S. Treasury Bill	0.3	1.1	3.2	4.4	4.8	3.0	2.1
Inflation							
CPI - All Urban Consumers (SA)	-	-	-	-	-	-	-

1 Quarter

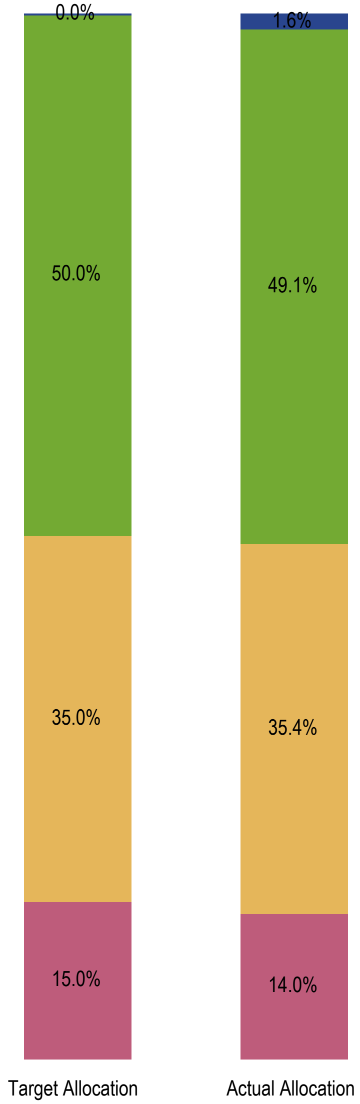


1 Year



Total Fund

As of September 30, 2025



	Policy Range	Policy	%	Current	%	Differences	%
Cash and Equivalents	0.0 - 10.0		0.0	433,105	1.6	433,105	1.6
Domestic Equity	40.0 - 60.0	13,928,934	50.0	13,669,829	49.1	-259,105	-0.9
Domestic Fixed	25.0 - 45.0	9,750,254	35.0	9,861,204	35.4	110,951	0.4
International Equity	5.0 - 25.0	4,178,680	15.0	3,893,730	14.0	-284,951	-1.0
Total		27,857,868	100.0	27,857,868	100.0		0.0

Total Fund Performance

	Allocation		Performance (%)											
	Market Value ($)	% of Portfolio	1 Quarter	Year To Date	1 Year	2 Years	3 Years	5 Years	7 Years	10 Years	Feb-2023 To Sep-2025	2024	2023	2022
Total Fund	27,857,868	100.0	5.8	12.3	11.3	17.0	15.4	8.3	8.1	8.6	12.4	11.3	15.1	-16.5
WCB Non-Unifrom Pension Index			*5.5*	*12.4*	*11.1*	*17.4*	*15.2*	*8.5*	*7.9*	*8.1*	*12.4*	*11.7*	*14.6*	*-14.0*
Over/Under			0.3	-0.1	0.3	-0.4	0.1	-0.2	0.2	0.5	0.0	-0.4	0.5	-2.5
US Equity	**13,669,829**	**49.1**	**8.1**	**13.3**	**16.1**	**24.6**	**23.8**	**15.5**	**13.8**	**14.7**	**19.3**	**21.5**	**26.5**	**-18.0**
Russell 3000 Index			*8.2*	*14.4*	*17.4*	*26.0*	*24.1*	*15.7*	*13.7*	*14.7*	*21.2*	*23.8*	*26.0*	*-19.2*
Over/Under			0.0	-1.1	-1.3	-1.4	-0.3	-0.3	0.1	0.0	-1.9	-2.3	0.5	1.3
Vanguard Total Stock Market Index Fund	11,786,348	42.3	8.2	14.3	17.3	26.0	24.1	15.6	13.6	14.7	21.1	23.7	26.0	-19.5
CRSP U.S. Total Market Index			*8.2*	*14.4*	*17.4*	*26.0*	*24.1*	*15.7*	*13.7*	*14.7*	*21.1*	*23.8*	*26.0*	*-19.5*
Over/Under			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vanguard Small Cap Index Fund	1,883,480	6.8	7.6	6.9	8.7	-	-	-	-	-	-	-	-	-
CRSP U.S. Small Cap Index			*7.5*	*6.9*	*8.7*	*17.7*	*15.9*	*12.2*	*8.2*	*10.5*	*10.6*	*14.2*	*18.1*	*-17.6*
Over/Under			0.0	0.0	0.0	-	-	-	-	-	-	-	-	-
International Equity	**3,893,730**	**14.0**	**7.2**	**27.5**	**16.4**	**19.6**	**20.2**	**7.6**	**7.0**	**8.0**	**13.2**	**2.5**	**16.6**	**-24.4**
MSCI AC World ex USA (Net)			*6.9*	*26.0*	*16.4*	*20.8*	*20.7*	*10.3*	*7.5*	*8.2*	*14.1*	*5.5*	*15.6*	*-16.0*
Over/Under			0.3	1.5	-0.1	-1.2	-0.5	-2.7	-0.5	-0.2	-0.9	-3.0	1.0	-8.4
Dodge & Cox International Stock Fund	2,033,195	7.3	7.7	31.9	20.6	20.9	22.8	15.6	8.9	8.7	15.6	3.8	16.7	-6.8
MSCI AC World ex USA Value (Net)			*8.1*	*29.6*	*20.2*	*22.1*	*23.1*	*14.4*	*7.6*	*8.1*	*16.3*	*6.0*	*17.3*	*-8.6*
Over/Under			-0.4	2.2	0.5	-1.2	-0.3	1.2	1.3	0.6	-0.7	-2.2	-0.6	1.8
Harding Loevner International Eq Fund	1,860,535	6.7	6.7	23.0	12.0	18.1	18.0	7.6	6.8	8.9	10.9	1.2	15.1	-20.2
MSCI AC World ex USA Growth (Net)			*5.7*	*22.5*	*12.9*	*19.6*	*18.3*	*6.2*	*7.2*	*8.2*	*12.0*	*5.1*	*14.0*	*-23.1*
Over/Under			0.9	0.5	-0.9	-1.5	-0.3	1.3	-0.3	0.7	-1.1	-3.8	1.0	2.8
Fixed Income	**9,861,204**	**35.4**	**2.2**	**6.3**	**3.7**	**7.8**	**5.7**	**0.5**	**2.3**	**2.3**	**4.3**	**2.7**	**6.5**	**-12.7**
Blmbg. U.S. Aggregate			*2.0*	*6.1*	*2.9*	*7.1*	*4.9*	*-0.4*	*2.1*	*1.8*	*3.6*	*1.3*	*5.5*	*-13.0*
Over/Under			0.2	0.1	0.8	0.7	0.8	1.0	0.2	0.5	0.7	1.4	1.0	0.3
Lord Abbett Short Duration Income Fund	1,134,148	4.1	1.6	4.8	5.1	6.5	5.6	2.7	3.0	2.8	5.4	5.6	5.4	-4.6
Blmbg. U.S. Aggregate 1-3 Yrs			*1.2*	*4.2*	*4.1*	*5.7*	*4.7*	*1.8*	*2.4*	*1.9*	*4.6*	*4.4*	*4.6*	*-3.7*
Over/Under			0.4	0.7	1.0	0.9	0.9	0.9	0.6	0.9	0.7	1.2	0.7	-0.8
Delaware Diversified Income Fund	4,368,616	15.7	2.3	6.5	3.7	8.2	6.1	0.4	2.9	2.6	4.2	2.3	6.5	-13.7
Blmbg. U.S. Aggregate			*2.0*	*6.1*	*2.9*	*7.1*	*4.9*	*-0.4*	*2.1*	*1.8*	*3.6*	*1.3*	*5.5*	*-13.0*
Over/Under			0.3	0.3	0.8	1.1	1.2	0.8	0.8	0.8	0.6	1.0	1.0	-0.7

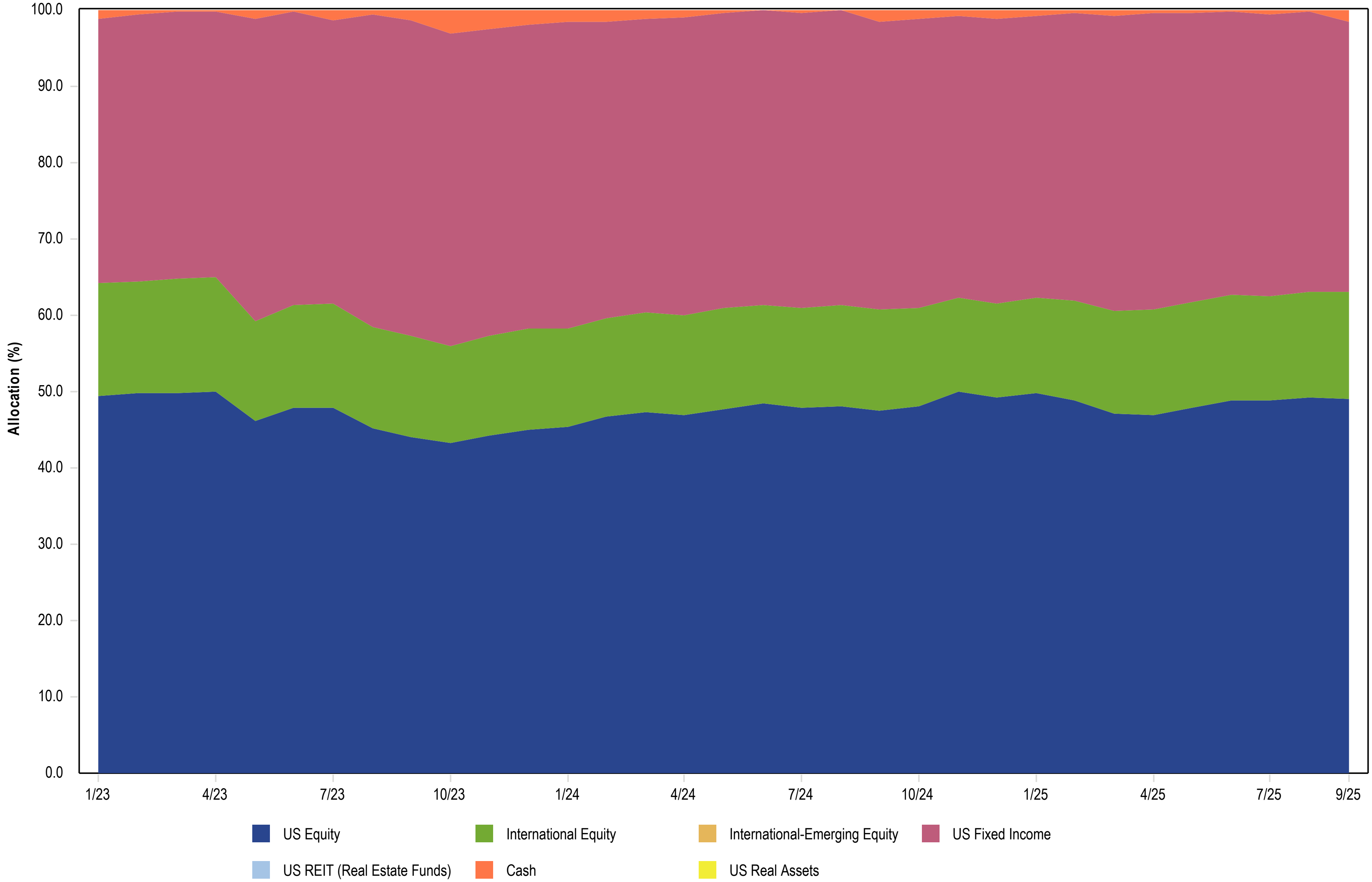
Total Fund

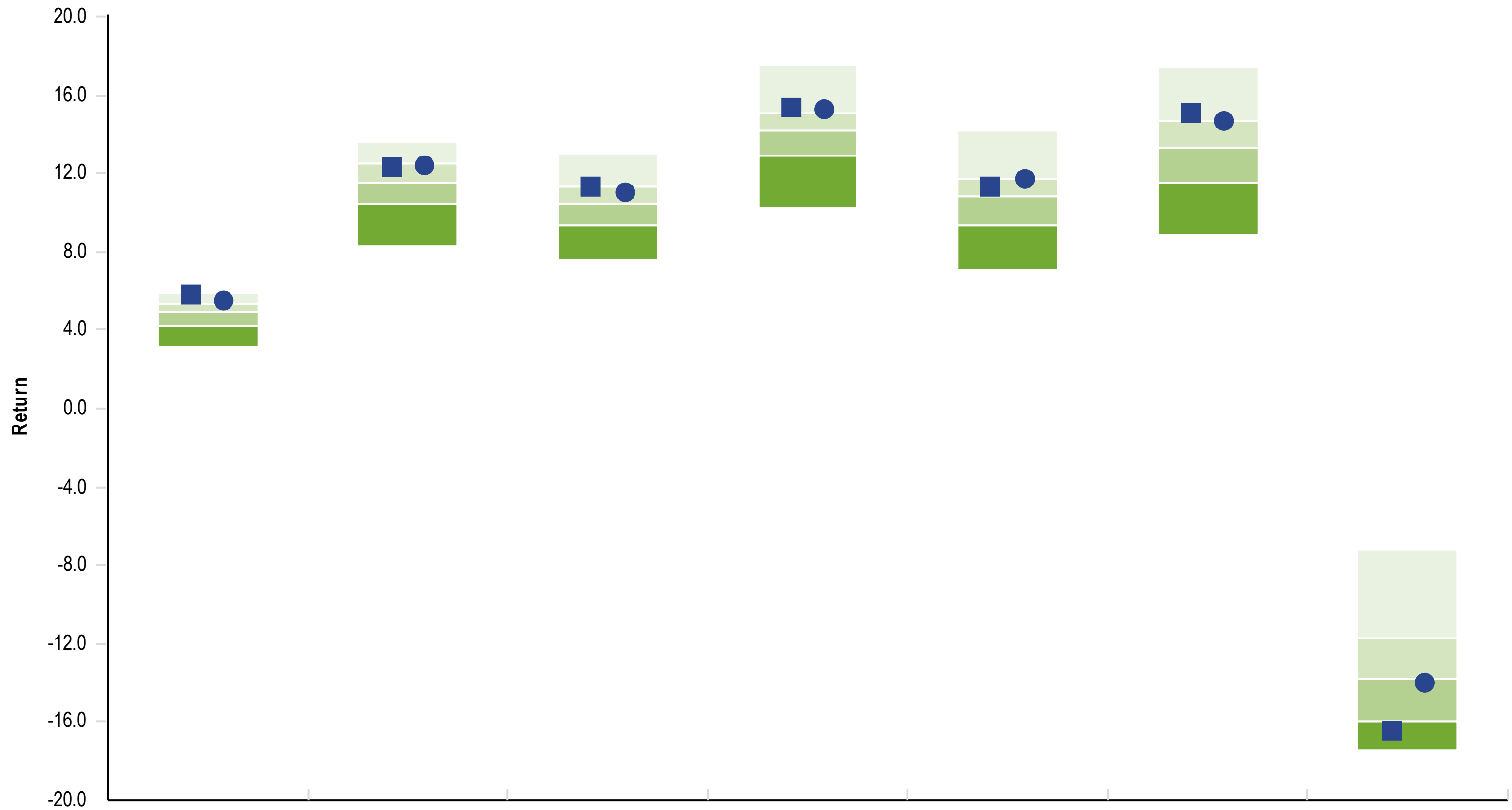
As of September 30, 2025

	Allocation		Performance (%)											
	Market Value ($)	% of Portfolio	1 Quarter	Year To Date	1 Year	2 Years	3 Years	5 Years	7 Years	10 Years	Feb-2023 To Sep-2025	2024	2023	2022
Nuveen Core Impact Bond Fund	4,358,440	15.6	2.3	6.4	3.3	7.8	5.3	-0.1	2.2	-	4.1	2.4	6.1	-14.1
Blmbg. U.S. Aggregate			*2.0*	*6.1*	*2.9*	*7.1*	*4.9*	*-0.4*	*2.1*	*1.8*	*3.6*	*1.3*	*5.5*	*-13.0*
Over/Under			0.3	0.3	0.5	0.6	0.4	0.4	0.1	-	0.5	1.1	0.6	-1.1
Cash	**433,105**	**1.6**	**0.9**	**2.9**	**4.0**	**4.4**	**4.5**	**2.8**	**2.4**	**1.9**	**4.2**	**4.7**	**3.7**	**2.8**
90 Day U.S. Treasury Bill			*1.1*	*3.2*	*4.4*	*4.9*	*4.8*	*3.0*	*2.6*	*2.1*	*4.9*	*5.3*	*5.0*	*1.5*
Over/Under			-0.2	-0.3	-0.4	-0.5	-0.2	-0.2	-0.2	-0.2	-0.7	-0.5	-1.3	1.3
RBC Cash Deposit	433,105	1.6	0.9	2.9	4.0	4.4	-	-	-	-	4.2	4.7	-	-
90 Day U.S. Treasury Bill			*1.1*	*3.2*	*4.4*	*4.9*	*4.8*	*3.0*	*2.6*	*2.1*	*4.9*	*5.3*	*5.0*	*1.5*
Over/Under			-0.2	-0.3	-0.4	-0.5	-	-	-	-	-0.7	-0.5	-	-

Total Fund

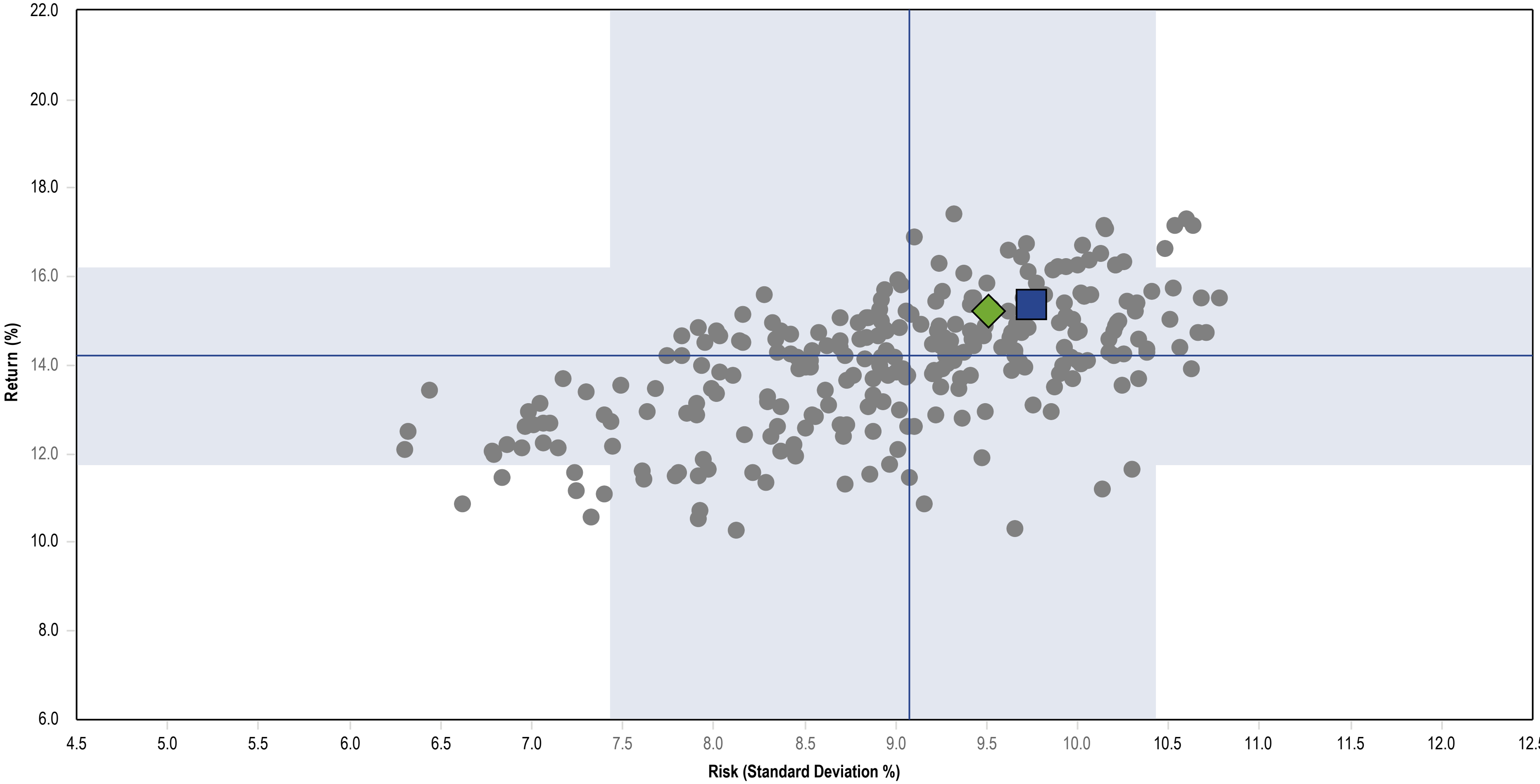
February 1, 2023 To September 30, 2025





	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Total Fund	5.78 (9)	12.31 (30)	11.32 (26)	15.38 (22)	11.28 (36)	15.11 (21)	-16.45 (82)
● WCB Non-Unifrom Pension Index	5.50 (15)	12.40 (27)	11.06 (31)	15.23 (24)	11.69 (27)	14.63 (29)	-14.00 (52)
5th Percentile	5.95	13.58	12.99	17.50	14.17	17.45	-7.16
1st Quartile	5.34	12.52	11.32	15.09	11.75	14.71	-11.75
Median	4.90	11.54	10.46	14.23	10.82	13.31	-13.82
3rd Quartile	4.25	10.48	9.37	12.87	9.37	11.57	-15.92
95th Percentile	3.20	8.23	7.58	10.27	7.06	8.91	-17.47

3 Years Risk/Return



All Public DB Plans

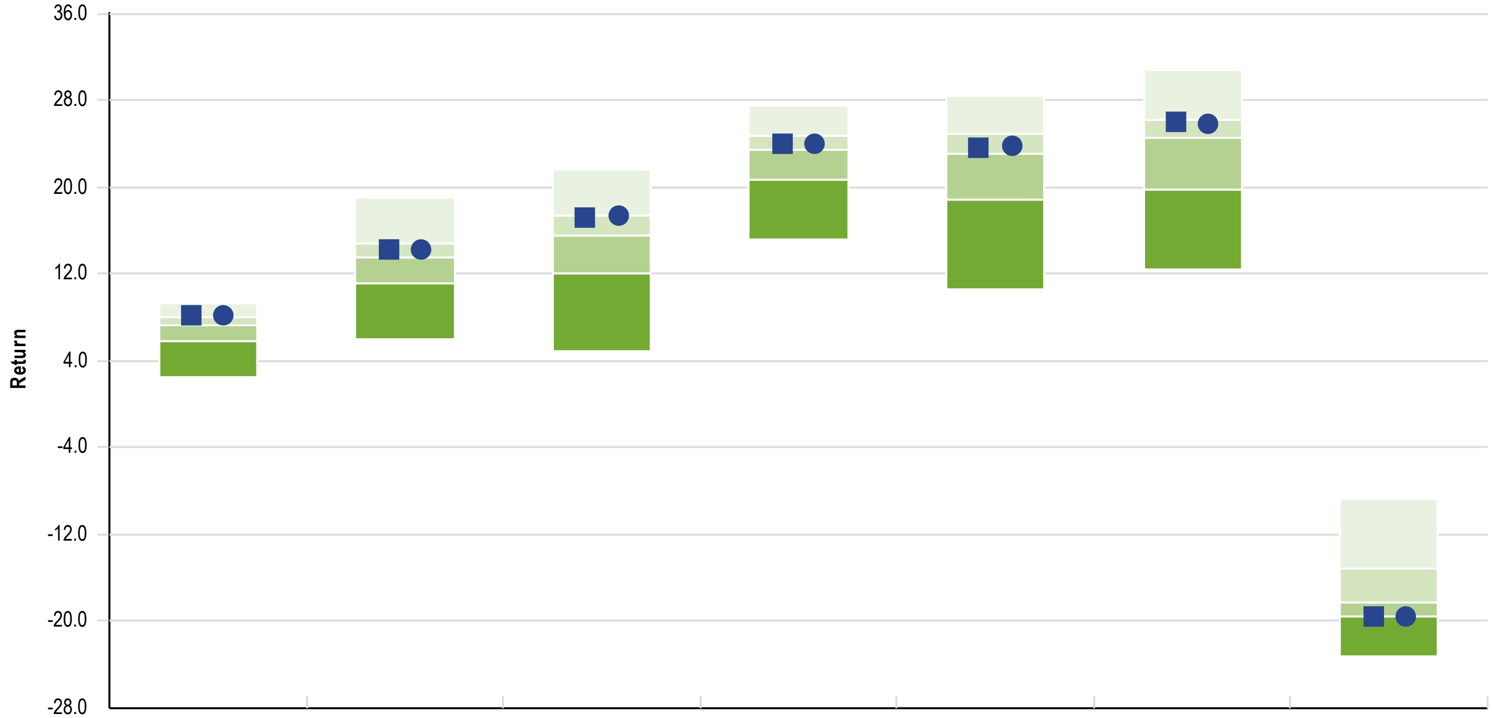
	Return	Standard Deviation
Total Fund	15.4	9.7
WCB Non-Unifrom Pension Index	15.2	9.5
Median	14.2	9.1

	Fee Schedule	Market Value as of 09/30/2025 $	Estimated Annual Fee $	Estimated Annual Fee (%)
Total Fund		$27,857,868	$76,106	0.27
Vanguard Total Stock Market Index Fund	0.0 % of Assets	$11,786,348	$4,715	0.04
Vanguard Small Cap Index Fund	0.1 % of Assets	$1,883,480	$942	0.05
Dodge & Cox International Stock Fund	0.6 % of Assets	$2,033,195	$12,606	0.62
Harding Loevner International Eq Fund	0.8 % of Assets	$1,860,535	$14,698	0.79
Lord Abbett Short Duration Income Fund	0.4 % of Assets	$1,134,148	$4,310	0.38
Delaware Diversified Income Fund	0.5 % of Assets	$4,368,616	$19,659	0.45
Nuveen Core Impact Bond Fund	0.4 % of Assets	$4,358,440	$19,177	0.44
RBC Cash Deposit	0.0 % of Assets	$433,105	-	0.00

Vanguard Total Stock Market Index Fund

As of September 30, 2025

Large Blend

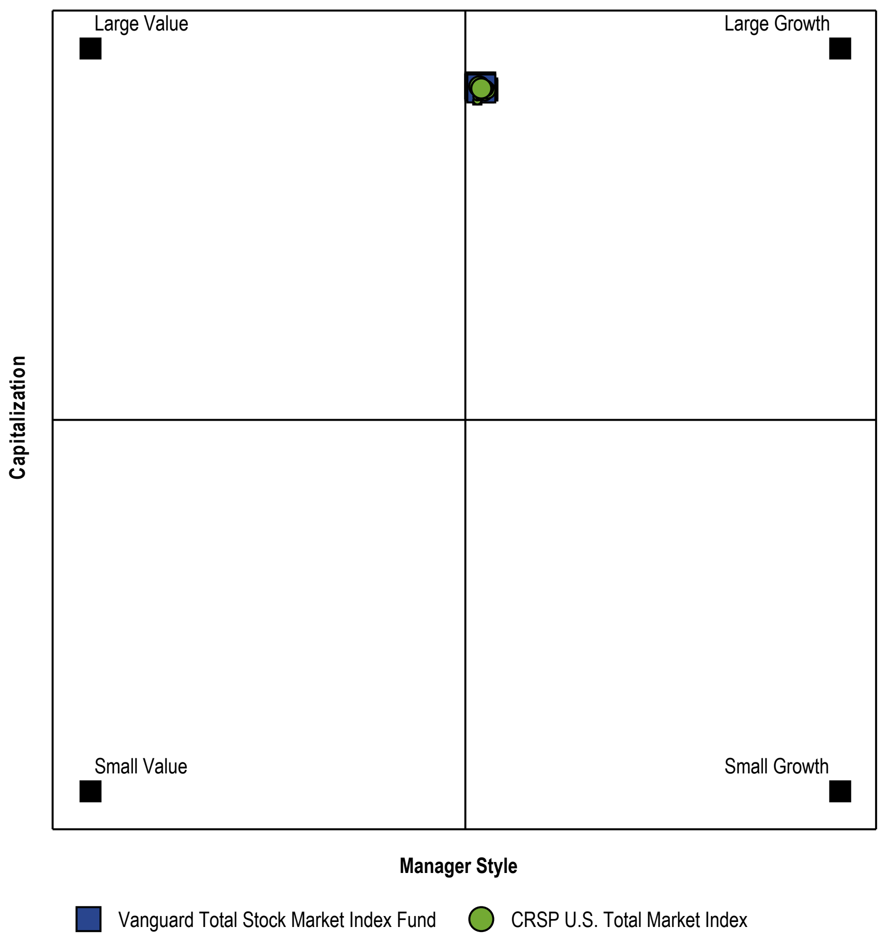


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Vanguard Total Stock Market Index Fund	8.24 (18)	14.33 (39)	17.33 (27)	24.07 (40)	23.74 (45)	26.01 (33)	-19.53 (74)
● CRSP U.S. Total Market Index	8.24 (18)	14.35 (38)	17.37 (26)	24.08 (40)	23.77 (44)	25.98 (34)	-19.49 (74)
5th Percentile	9.40	19.01	21.68	27.51	28.51	30.87	-8.67
1st Quartile	8.08	14.78	17.40	24.73	24.98	26.30	-15.09
Median	7.28	13.57	15.59	23.43	23.21	24.61	-18.19
3rd Quartile	5.83	11.14	12.07	20.65	18.92	19.82	-19.61
95th Percentile	2.60	5.98	4.90	15.15	10.71	12.39	-23.14
Population	1,383	1,357	1,340	1,264	1,380	1,409	1,419

Vanguard Total Stock Market Index Fund

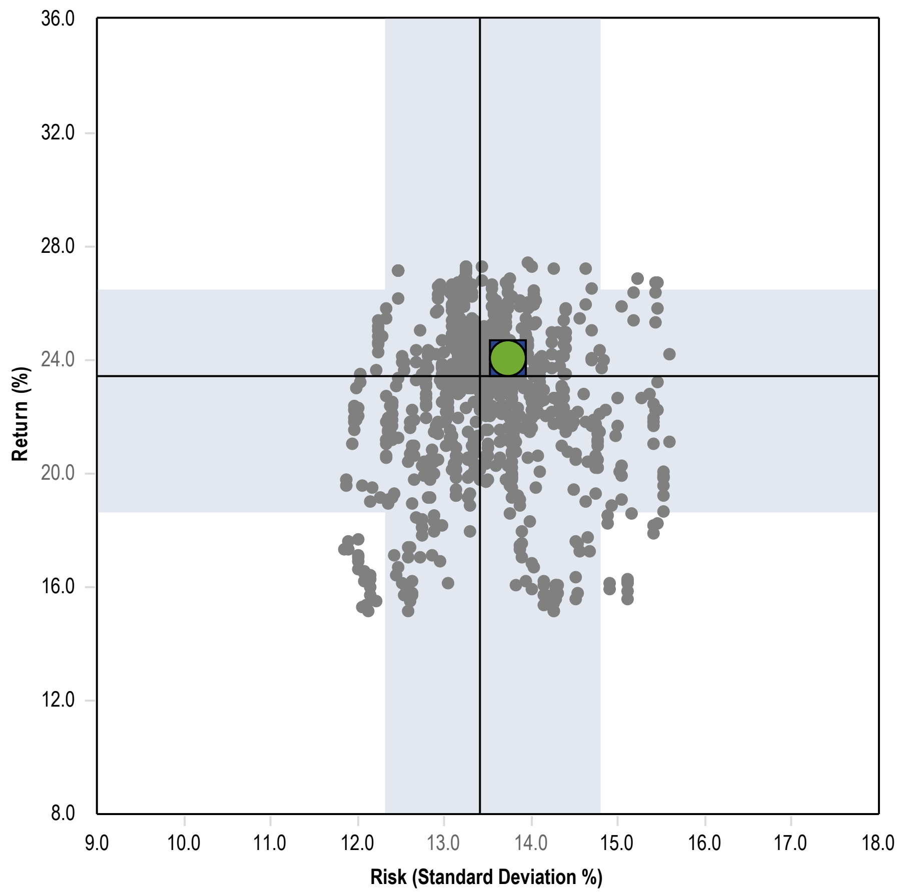
As of September 30, 2025

3 Year Style Map



3 Year Risk/Return

Peer Group: Large Blend

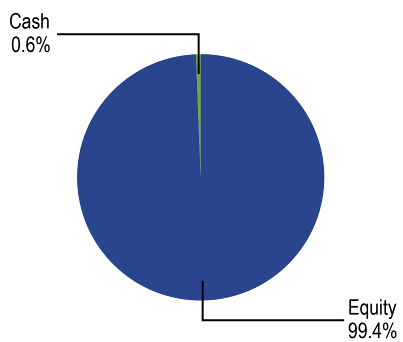


	Return	Standard Deviation
Vanguard Total Stock Market Index Fund	24.1	13.7
CRSP U.S. Total Market Index	24.1	13.7
Median	23.4	13.4

Vanguard Total Stock Market Index Fund

As of September 30, 2025

Asset Allocation as of 09/30/2025



Fund Information as of 09/30/2025

Fund Name	Vanguard Total Stock Mkt Idx Adm
Ticker	VTSAX
Category	Large Blend
Benchmark	Russell 1000 Index
Gross Expense (%)	0.0 %
Net Expense (%)	0.0 %
Fund Assets	2,016,759 Million
Fund Inception	11/13/2000
Manager Tenure	9 Years 5 Months

Top Holdings as of 09/30/2025

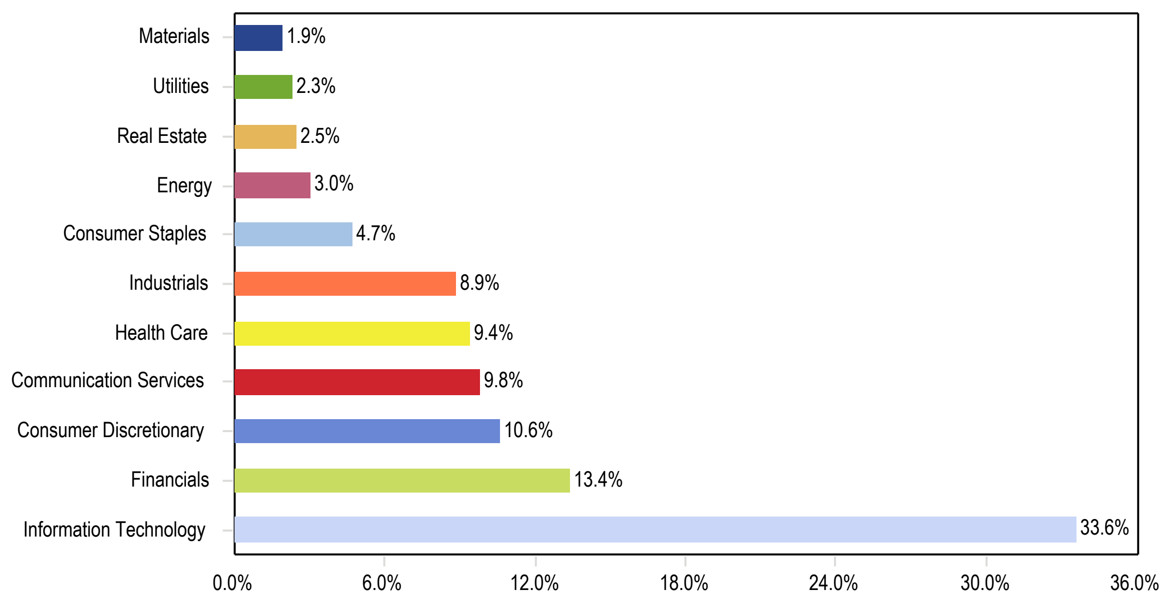
NVIDIA Corp	6.70 %
Microsoft Corp	5.99 %
Apple Inc	5.88 %
Amazon.com Inc	3.28 %
Meta Platforms Inc Class A	2.48 %
Broadcom Inc	2.41 %
Alphabet Inc Class A	2.20 %
Tesla Inc	1.90 %
Alphabet Inc Class C	1.75 %
Berkshire Hathaway Inc Class B	1.40 %
Total	**33.97 %**

Fund Characteristics as of 09/30/2025

Total Securities	3,532
Avg. Market Cap	$274,490 Million
P/E	22.06
P/B	4.08
Div. Yield	1.31%

	3 Years
vs. CRSP U.S. Total Market Index	
R-Squared	1.0
Alpha	0.0
Beta	1.0
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	1.3

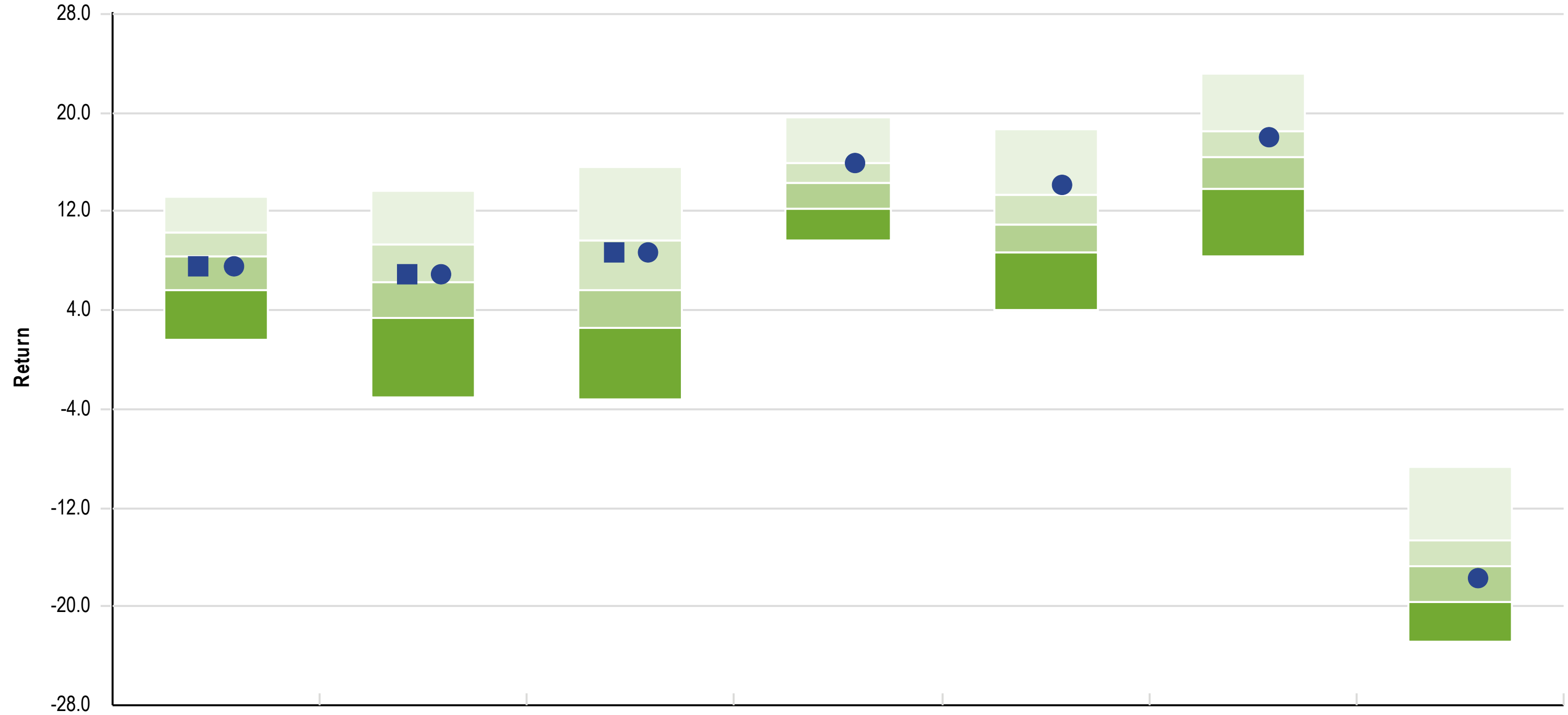
Equity Sector Allocation as of 09/30/2025



Vanguard Small Cap Index Fund

As of September 30, 2025

Small Blend

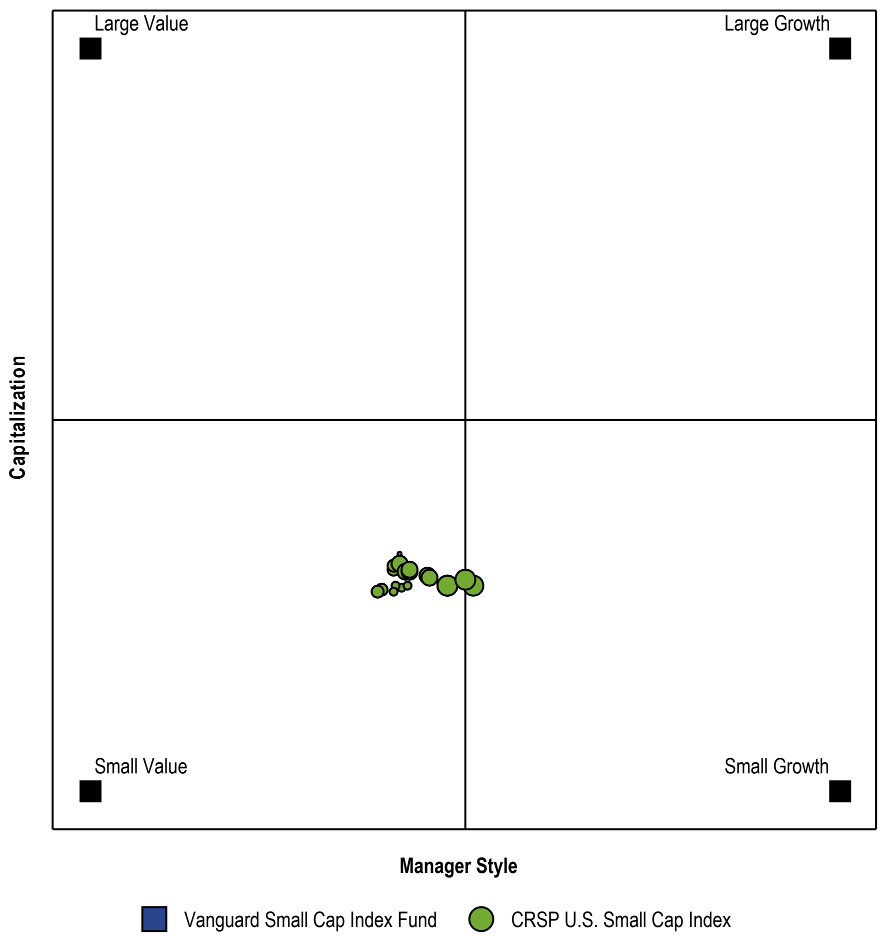


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Vanguard Small Cap Index Fund	7.57 (57)	6.89 (46)	8.67 (31)	-	-	-	-
● CRSP U.S. Small Cap Index	7.55 (58)	6.88 (46)	8.66 (31)	15.88 (27)	14.22 (20)	18.09 (28)	-17.64 (60)
5th Percentile	13.20	13.67	15.57	19.69	18.68	23.23	-8.66
1st Quartile	10.38	9.26	9.70	15.95	13.29	18.47	-14.65
Median	8.36	6.31	5.69	14.39	10.93	16.49	-16.72
3rd Quartile	5.62	3.33	2.64	12.18	8.62	13.76	-19.71
95th Percentile	1.63	-3.04	-3.23	9.72	4.01	8.43	-22.80
Population	617	612	610	582	621	654	663

Vanguard Small Cap Index Fund

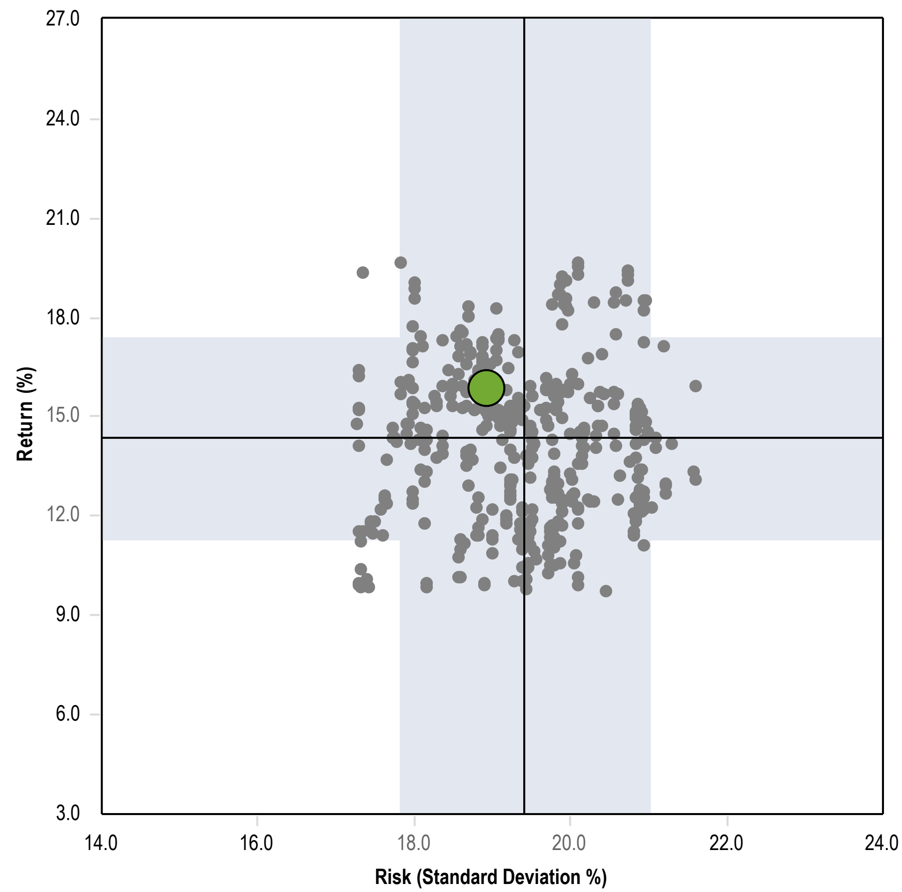
As of September 30, 2025

3 Year Style Map



3 Year Risk/Return

Peer Group: Small Blend

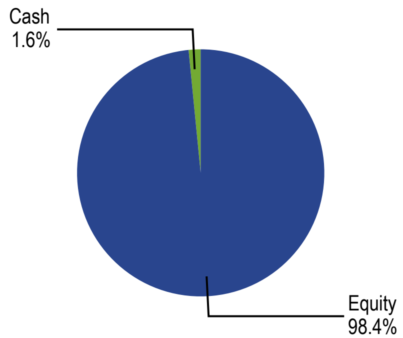


	Return	Standard Deviation
Vanguard Small Cap Index Fund	-	-
CRSP U.S. Small Cap Index	15.9	18.9
Median	14.4	19.4

Vanguard Small Cap Index Fund

As of September 30, 2025

Asset Allocation as of 09/30/2025



Fund Information as of 09/30/25

Fund Name	Vanguard Small Cap Index Admiral Shares
Ticker	VSMAX
Category	Small Blend
Benchmark	Russell 2000 Index
Gross Expense (%)	0.1 %
Net Expense (%)	0.1 %
Fund Assets	162,358 Million
Fund Inception	11/13/2000
Manager Tenure	9 Years 5 Months

Top Holdings as of 09/30/2025

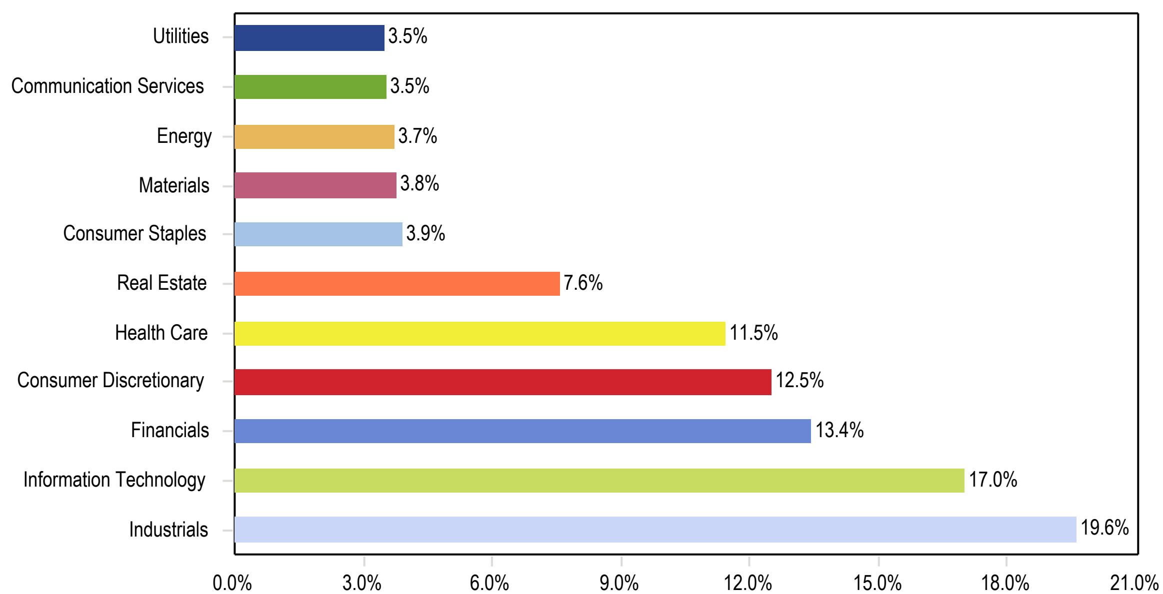
NRG Energy Inc	0.45 %
Insmed Inc	0.44 %
SoFi Technologies Inc Ordinary	0.43 %
Comfort Systems USA Inc	0.42 %
EMCOR Group Inc	0.42 %
Atmos Energy Corp	0.39 %
Astera Labs Inc	0.38 %
Pure Storage Inc Class A	0.37 %
PTC Inc	0.35 %
Williams-Sonoma Inc	0.35 %
Total	**4.00 %**

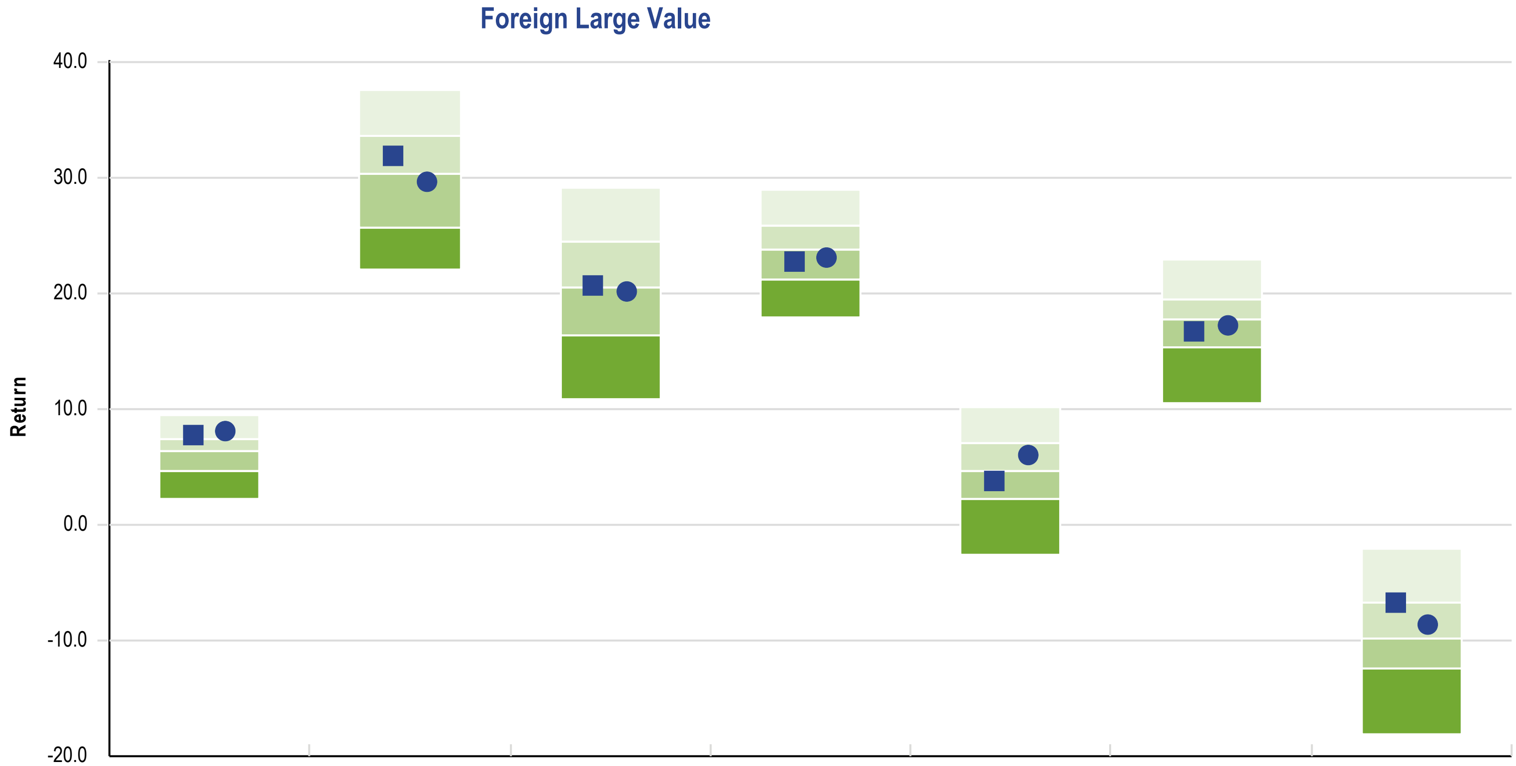
Fund Characteristics as of 09/30/2025

Total Securities	1,336
Avg. Market Cap	$8,523 Million
P/E	16.16
P/B	2.21
Div. Yield	1.52%

No data found.

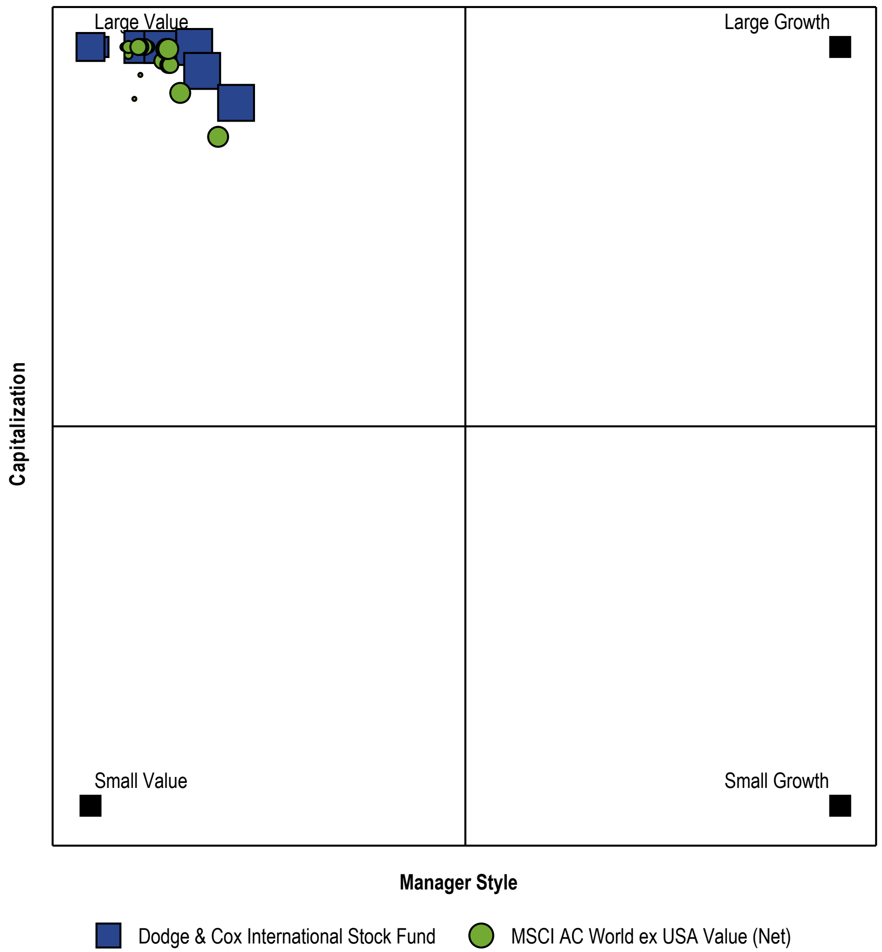
Equity Sector Allocation as of 09/30/2025



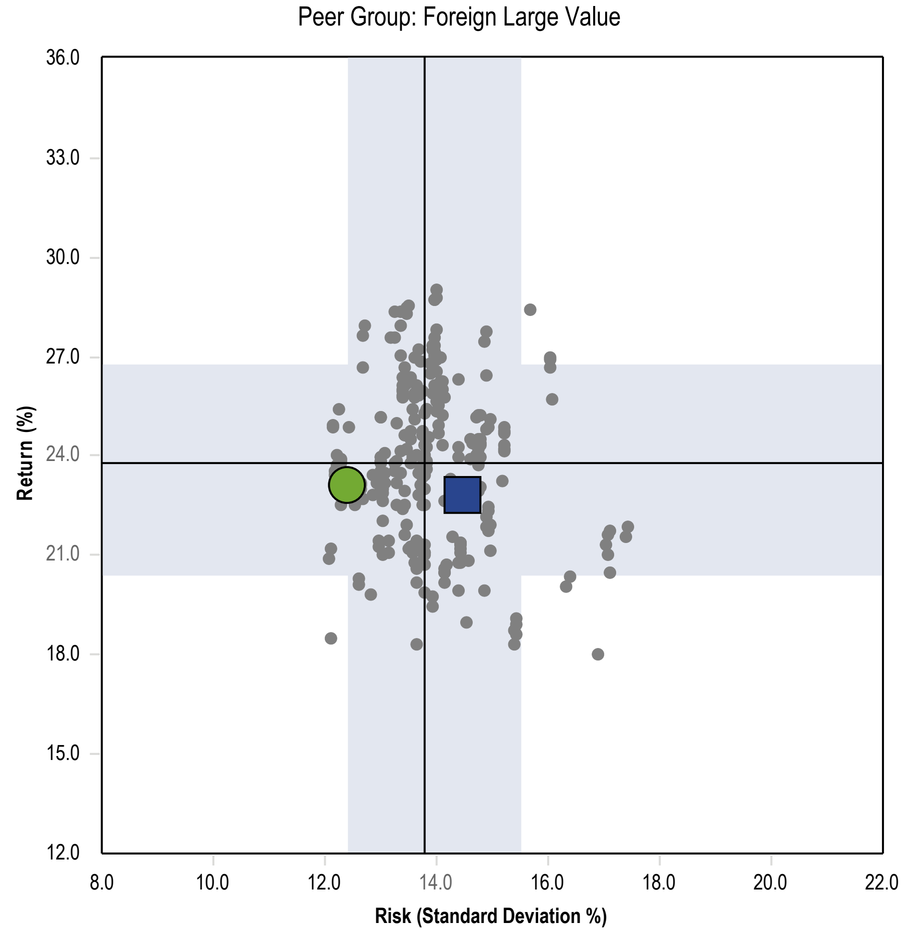


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Dodge & Cox International Stock Fund	7.75 (23)	31.86 (39)	20.65 (50)	22.82 (64)	3.80 (58)	16.70 (62)	-6.78 (26)
● MSCI AC World ex USA Value (Net)	8.13 (18)	29.64 (55)	20.17 (53)	23.11 (60)	6.04 (35)	17.30 (57)	-8.59 (38)
5th Percentile	9.43	37.52	29.12	29.03	10.20	22.91	-2.15
1st Quartile	7.45	33.63	24.47	25.80	7.02	19.45	-6.75
Median	6.29	30.40	20.48	23.78	4.65	17.84	-9.82
3rd Quartile	4.60	25.62	16.35	21.25	2.22	15.30	-12.40
95th Percentile	2.32	22.06	10.91	17.97	-2.58	10.57	-18.12
Population	370	367	363	355	376	413	409

3 Year Style Map



3 Year Risk/Return

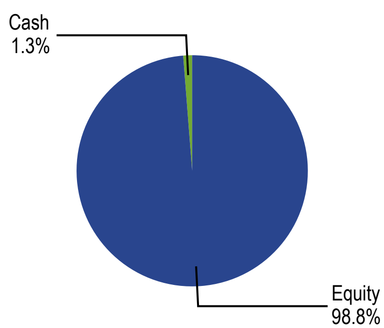


	Return	Standard Deviation
Dodge & Cox International Stock Fund	22.8	14.5
MSCI AC World ex USA Value (Net)	23.1	12.4
Median	23.8	13.8

Dodge & Cox International Stock Fund

As of September 30, 2025

Asset Allocation as of 06/30/2025



Fund Information as of 09/30/25

Fund Name	Dodge & Cox International Stock I
Ticker	DODFX
Category	Foreign Large Value
Benchmark	MSCI AC World ex USA Value (Net)
Gross Expense (%)	0.6 %
Net Expense (%)	0.6 %
Fund Assets	60,114 Million
Fund Inception	05/01/2001
Manager Tenure	19 Years 4 Months

Top Holdings as of 09/30/2025

Banco Santander SA	3.80 %
BNP Paribas Act. Cat.A	3.18 %
Johnson Controls International	3.07 %
Taiwan Semiconductor Manufacturing	3.01 %
GSK PLC	2.82 %
Novartis AG Registered Shares	2.65 %
Barclays PLC	2.54 %
UBS Group AG Registered Shares	2.49 %
Itau Unibanco Holding SA Parti	2.44 %
Alibaba Group Holding Ltd ADR	2.33 %
Total	**28.31 %**

Top 5 Countries as of 09/30/2025

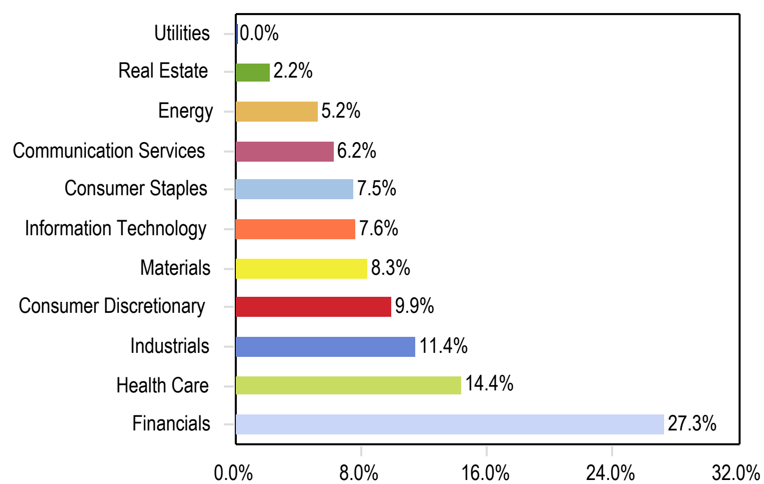
United Kingdom	17.5 %
United States	12.3 %
France	10.3 %
Switzerland	9.0 %
Germany	7.6 %

Fund Characteristics as of 09/30/2025

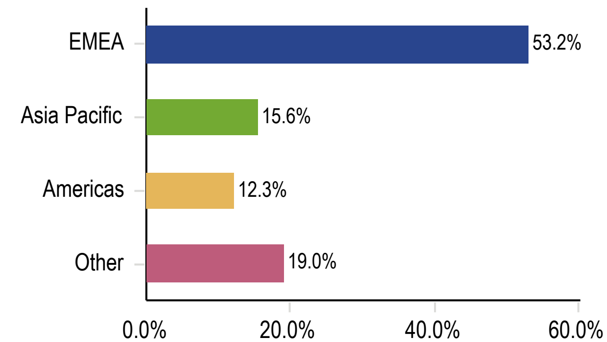
Total Securities	164
Avg. Market Cap	$65,400 Million
P/E	12.83
P/B	1.67
Div. Yield	3.09%

	3 Years
vs. MSCI AC World ex USA Value (Net)	
R-Squared	0.9
Alpha	-2.7
Beta	1.1
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	1.2

Equity Sector Allocation as of 09/30/2025

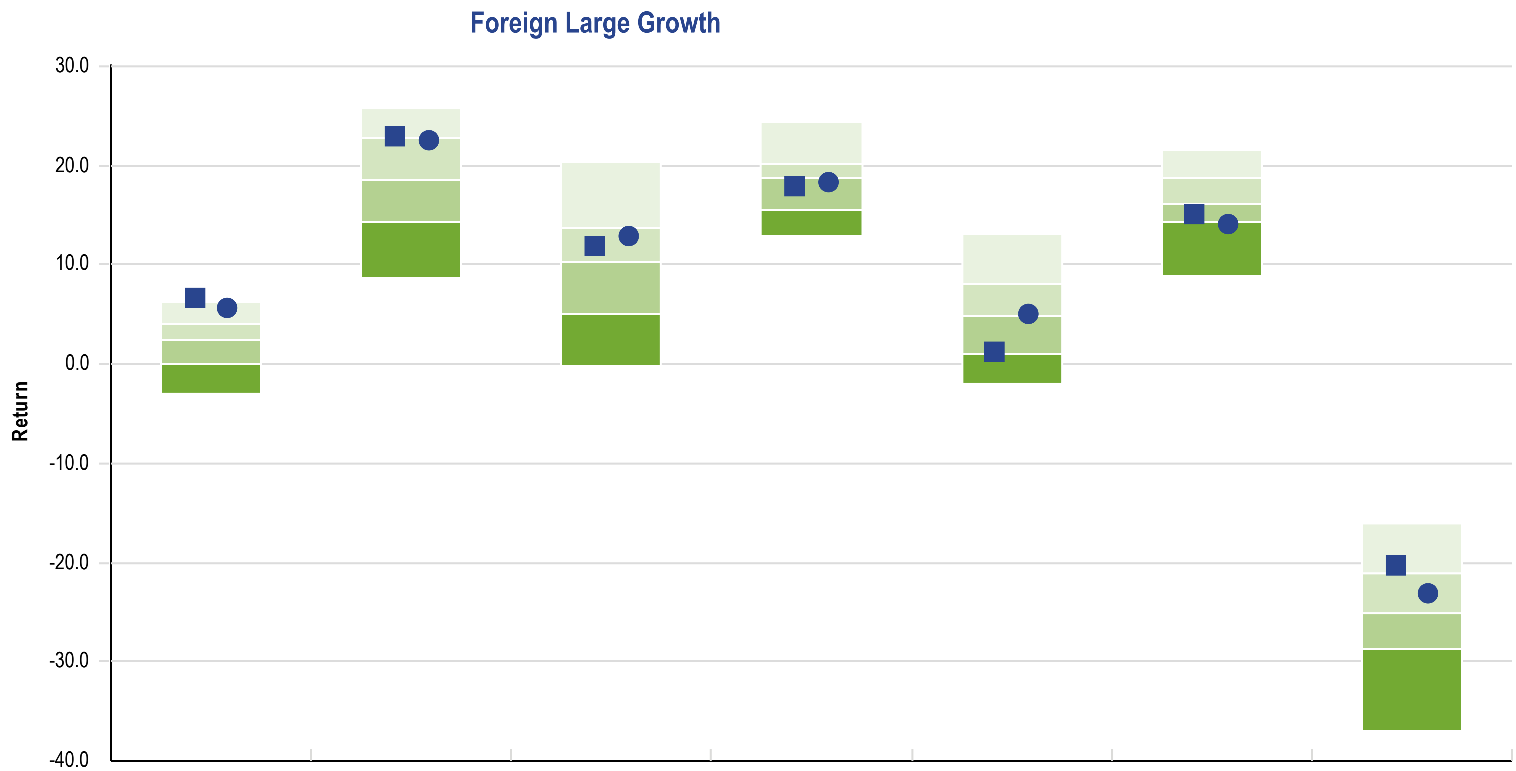


Regional Allocation as of 09/30/2025



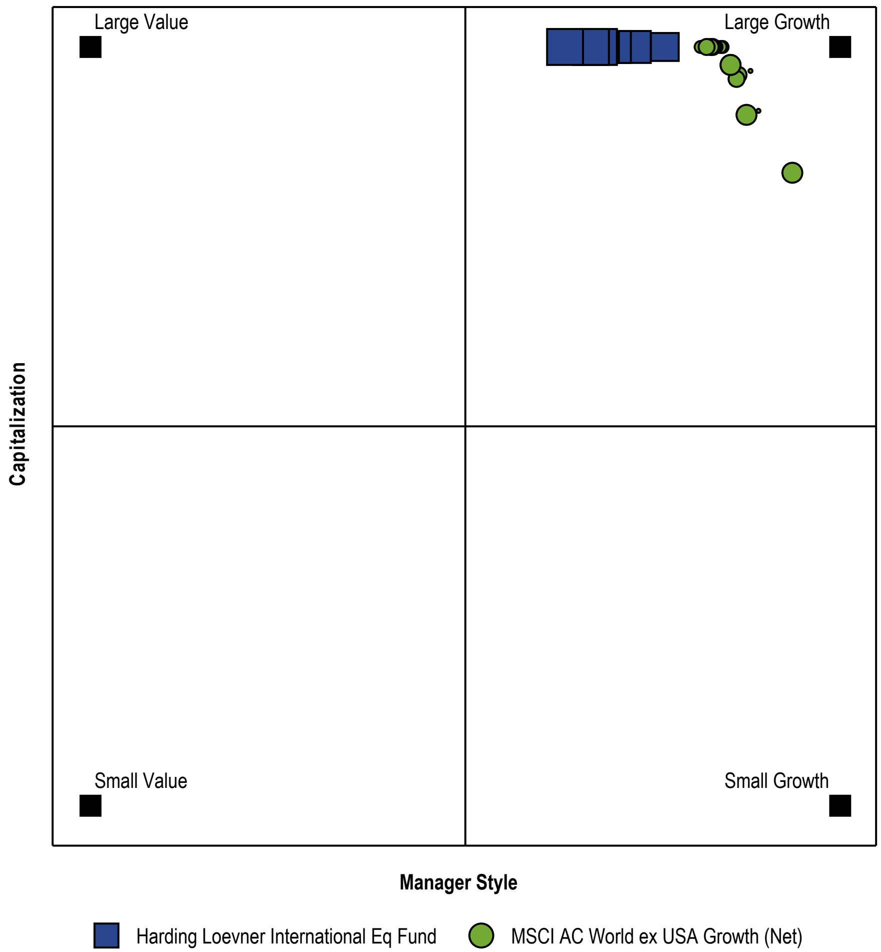
Harding Loevner International Eq Fund

As of September 30, 2025

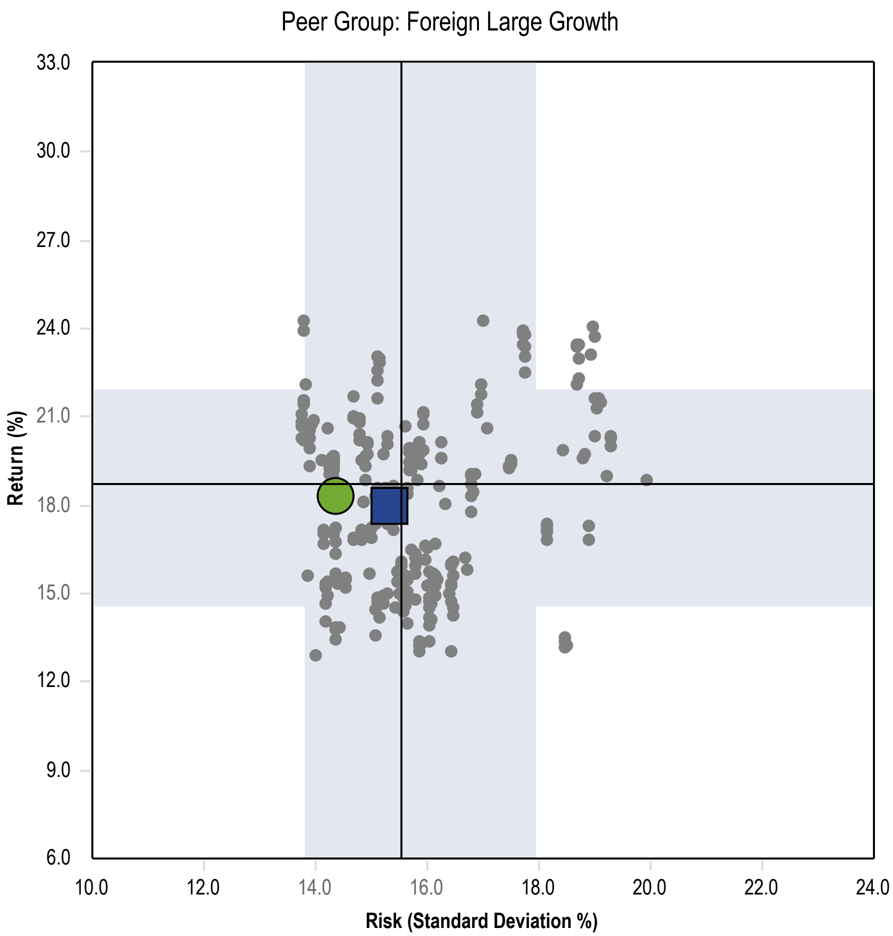


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Harding Loevner International Eq Fund	6.65 (4)	22.97 (24)	11.96 (41)	18.00 (60)	1.22 (74)	15.06 (67)	-20.23 (22)
● MSCI AC World ex USA Growth (Net)	5.71 (11)	22.51 (27)	12.86 (36)	18.33 (55)	5.07 (46)	14.03 (78)	-23.05 (35)
5th Percentile	6.27	25.85	20.29	24.27	13.16	21.48	-15.97
1st Quartile	4.07	22.75	13.69	20.13	8.02	18.74	-21.11
Median	2.43	18.55	10.37	18.70	4.79	16.06	-25.12
3rd Quartile	0.05	14.41	5.09	15.51	1.02	14.30	-28.65
95th Percentile	-2.97	8.69	-0.23	12.81	-2.05	8.86	-36.98
Population	401	397	396	384	396	423	436

3 Year Style Map



3 Year Risk/Return

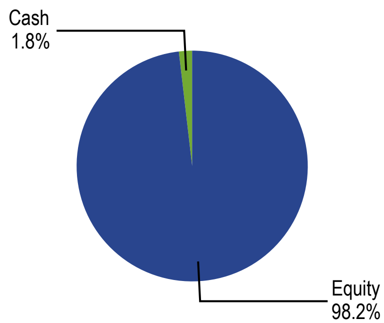


	Return	Standard Deviation
Harding Loevner International Eq Fund	18.0	15.3
MSCI AC World ex USA Growth (Net)	18.3	14.3
Median	18.7	15.5

Harding Loevner International Eq Fund

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Harding Loevner International Eq Instl
Ticker	HLMIX
Category	Foreign Large Blend
Benchmark	MSCI AC World ex USA Index (Net)
Gross Expense (%)	0.8 %
Net Expense (%)	0.8 %
Fund Assets	12,802 Million
Fund Inception	05/11/1994
Manager Tenure	20 Years 11 Months

Top Holdings as of 08/31/2025

Taiwan Semiconductor Manufacturing	3.93 %
DBS Group Holdings Ltd	3.54 %
HDFC Bank Ltd ADR	3.16 %
Shell PLC	3.00 %
Delta Electronics Inc	2.82 %
Samsung Electronics Co Ltd DR	2.70 %
AIA Group Ltd	2.65 %
Allianz SE	2.57 %
Sony Group Corp	2.36 %
ASML Holding NV	2.32 %
Total	**29.04 %**

Top 5 Countries as of 08/31/2025

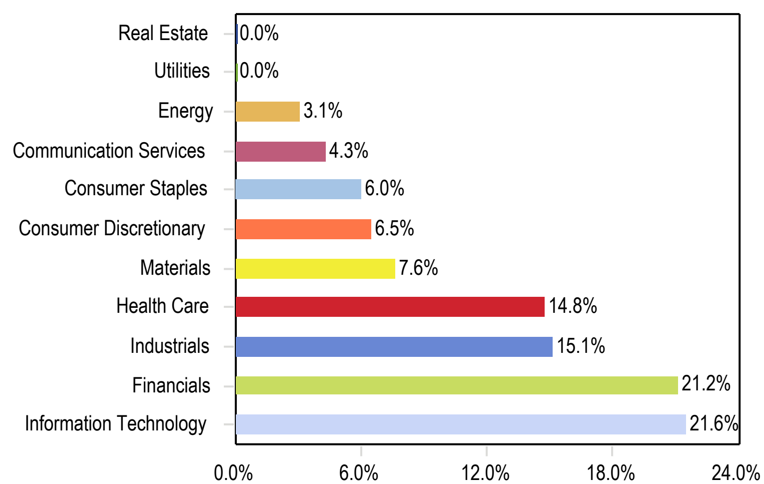
Japan	12.4 %
China	9.4 %
United Kingdom	7.7 %
Sweden	7.2 %
Taiwan	6.9 %

Fund Characteristics as of 09/30/2025

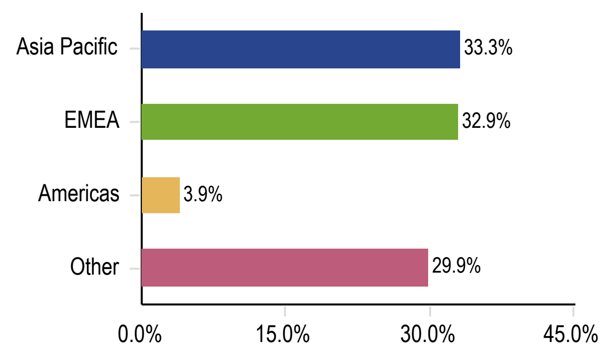
Total Securities	71
Avg. Market Cap	$85,434 Million
P/E	17.48
P/B	2.65
Div. Yield	2.69%

	3 Years
vs. MSCI AC World ex USA Growth (Net)	
R-Squared	0.9
Alpha	-0.5
Beta	1.0
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.9

Equity Sector Allocation as of 08/31/2025



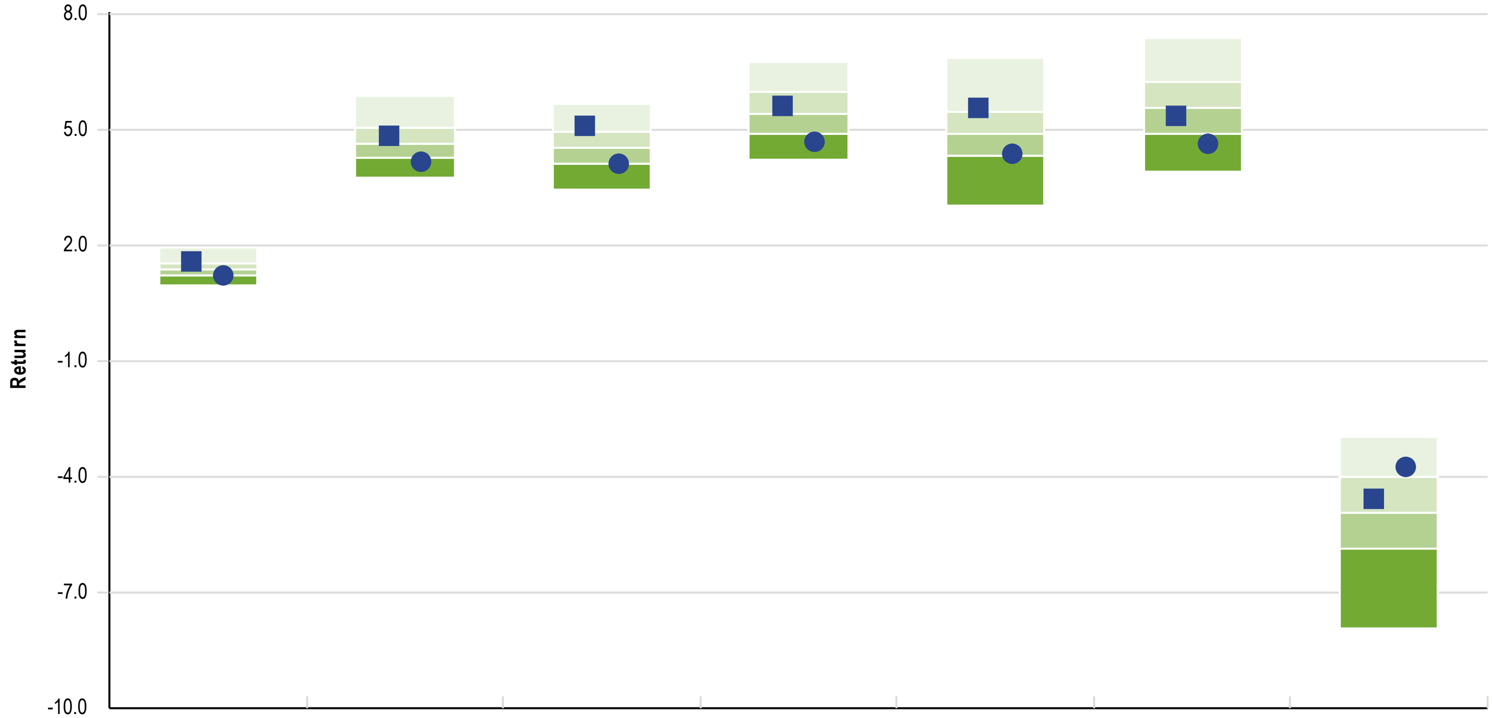
Regional Allocation as of 08/31/2025



Lord Abbett Short Duration Income Fund

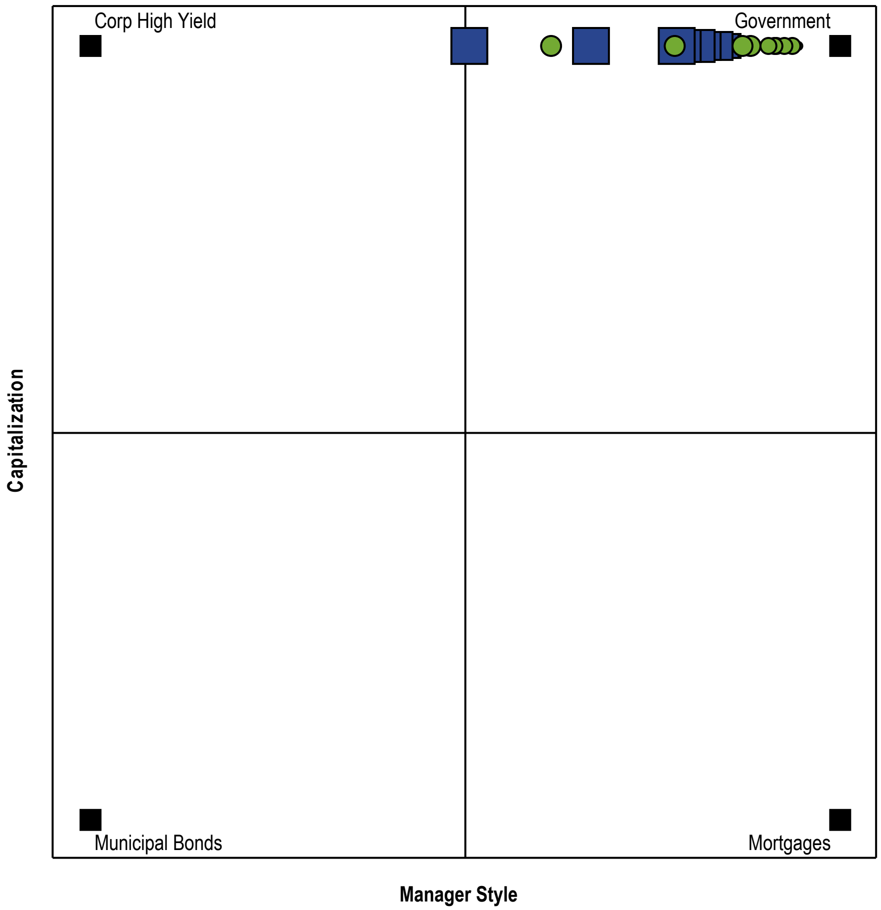
As of September 30, 2025

Short-Term Bond

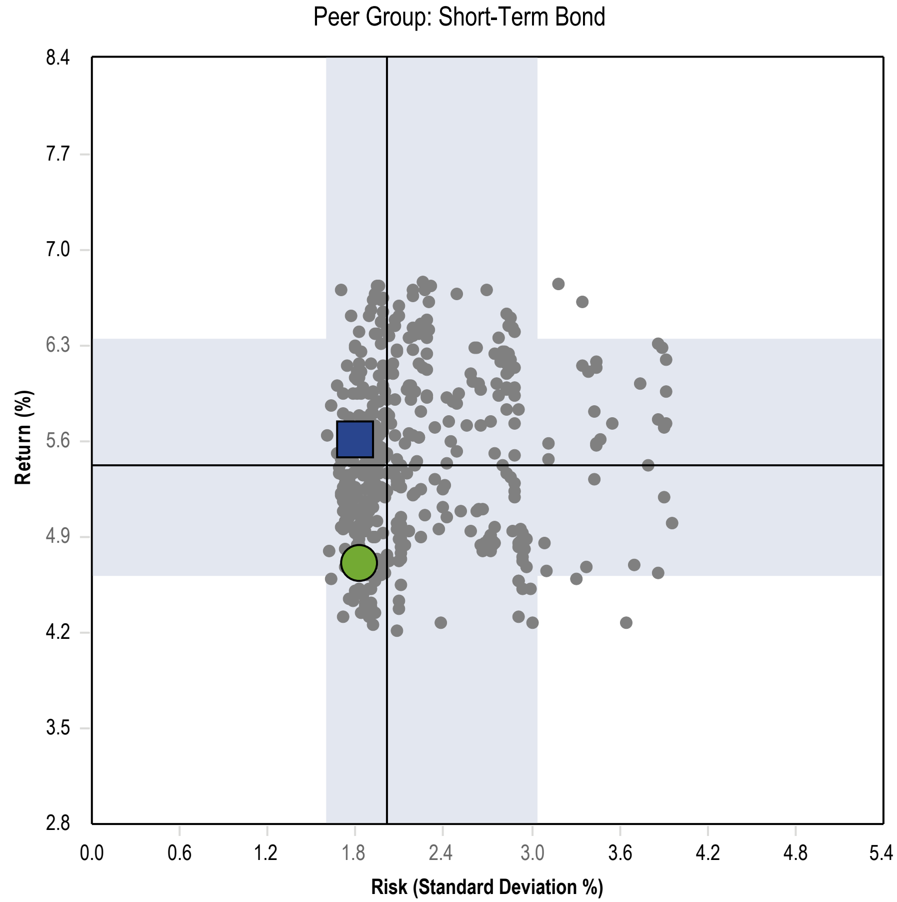


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Lord Abbett Short Duration Income Fund	1.59 (19)	4.83 (38)	5.11 (17)	5.62 (42)	5.55 (21)	5.39 (57)	-4.57 (40)
● Blmbg. U.S. Aggregate 1-3 Yrs	1.20 (79)	4.16 (82)	4.14 (74)	4.71 (85)	4.39 (73)	4.65 (83)	-3.72 (18)
5th Percentile	1.93	5.87	5.65	6.77	6.86	7.39	-2.96
1st Quartile	1.53	5.05	4.93	6.00	5.45	6.25	-4.02
Median	1.37	4.64	4.54	5.43	4.90	5.55	-4.94
3rd Quartile	1.24	4.30	4.11	4.92	4.31	4.87	-5.88
95th Percentile	0.98	3.76	3.45	4.20	3.02	3.93	-7.94
Population	559	557	556	534	557	584	602

3 Year Style Map



3 Year Risk/Return

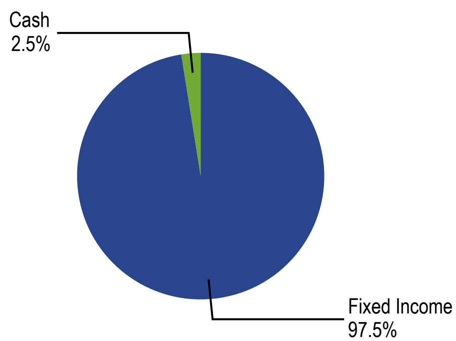


	Return	Standard Deviation
Lord Abbett Short Duration Income Fund	5.6	1.8
Blmbg. U.S. Aggregate 1-3 Yrs	4.7	1.8
Median	5.4	2.0

Lord Abbett Short Duration Income Fund

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Lord Abbett Short Duration Income I
Ticker	LLDYX
Category	Short-Term Bond
Benchmark	Bloomberg U.S. Government/Credit 1-3 Year Index
Gross Expense (%)	0.4 %
Net Expense (%)	0.4 %
Fund Assets	43,123 Million
Fund Inception	10/19/2004
Manager Tenure	26 Years 9 Months

Top Holdings as of 08/31/2025

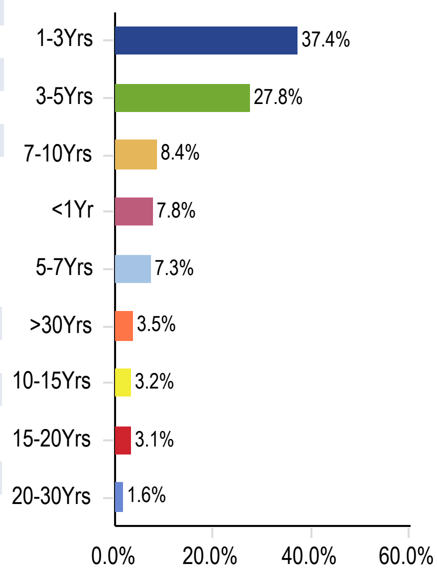
United States Treasury Notes 3.75%	3.03 %
Centene Corp. 4.25%	0.55 %
Carnival Corporation 6%	0.45 %
United States Treasury Notes 3.75%	0.45 %
Asurion Llc	0.44 %
Carnival Corporation 4%	0.43 %
Uber Technologies Inc 4.5%	0.43 %
ARES LX CLO LTD 5.51%	0.40 %
The Boeing Company 2.2%	0.39 %
Wind Riv 2022-1 Clo Ltd / Wind	0.39 %
Total	**6.96 %**

Fund Characteristics as of 09/30/2025

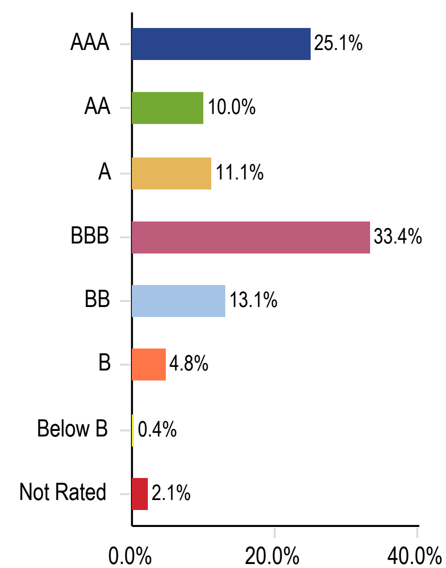
Avg. Coupon	4.85 %
Avg. Effective Maturity	2.14 Years
Avg. Effective Duration	1.87 Years
Avg. Credit Quality	BBB
Yield To Maturity	4.91 %
SEC Yield	4.53 %

	3 Years
vs. Blmbg. U.S. Aggregate 1-3 Yrs	
R-Squared	0.8
Alpha	1.3
Beta	0.9
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.5

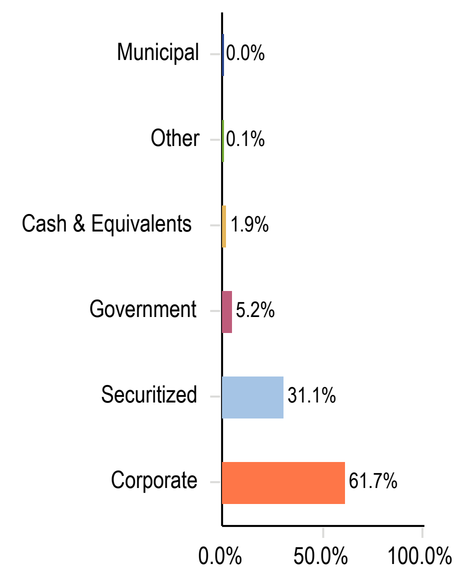
Maturities as of 08/31/2025

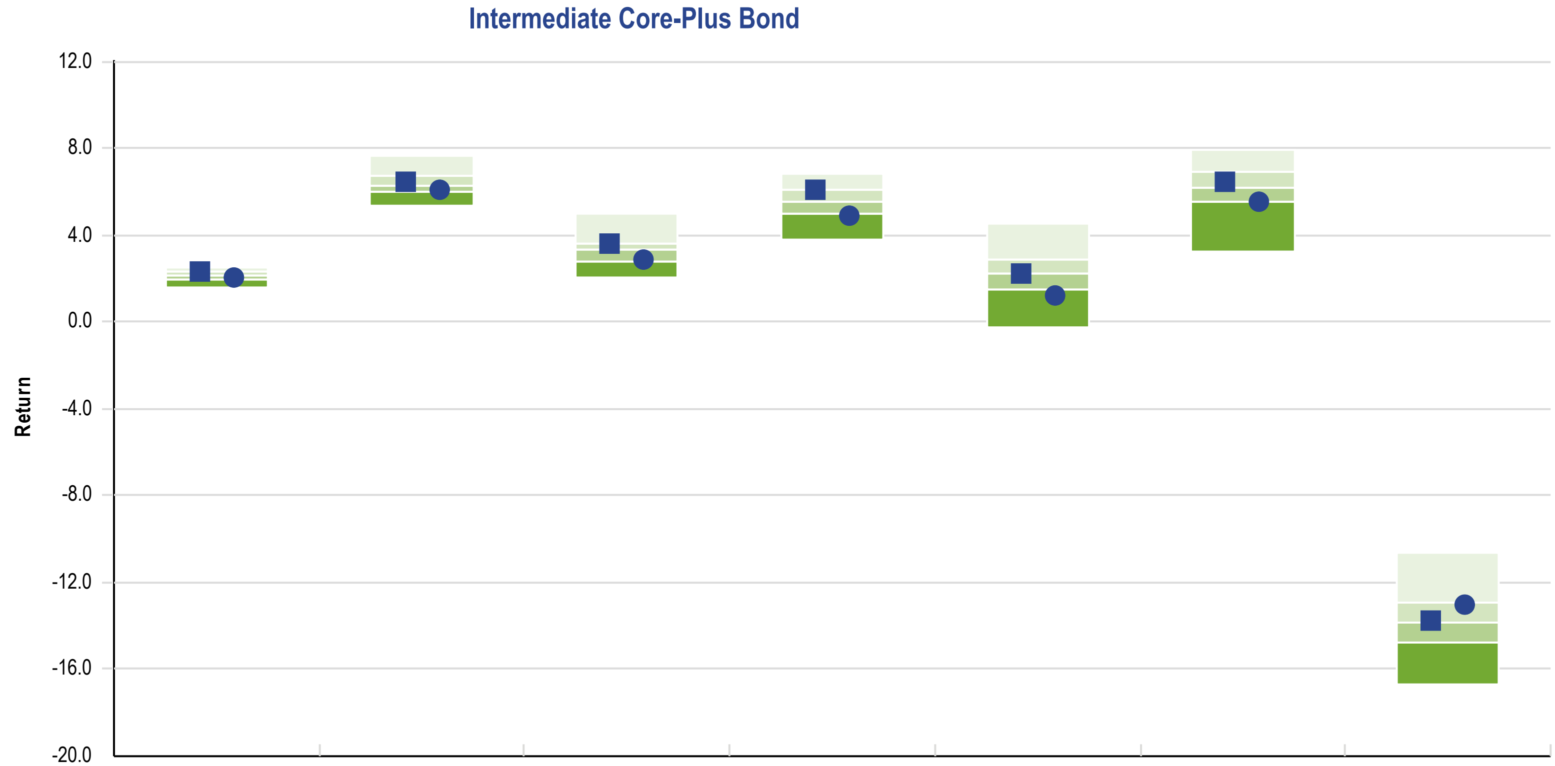


Credit Quality as of 08/31/2025



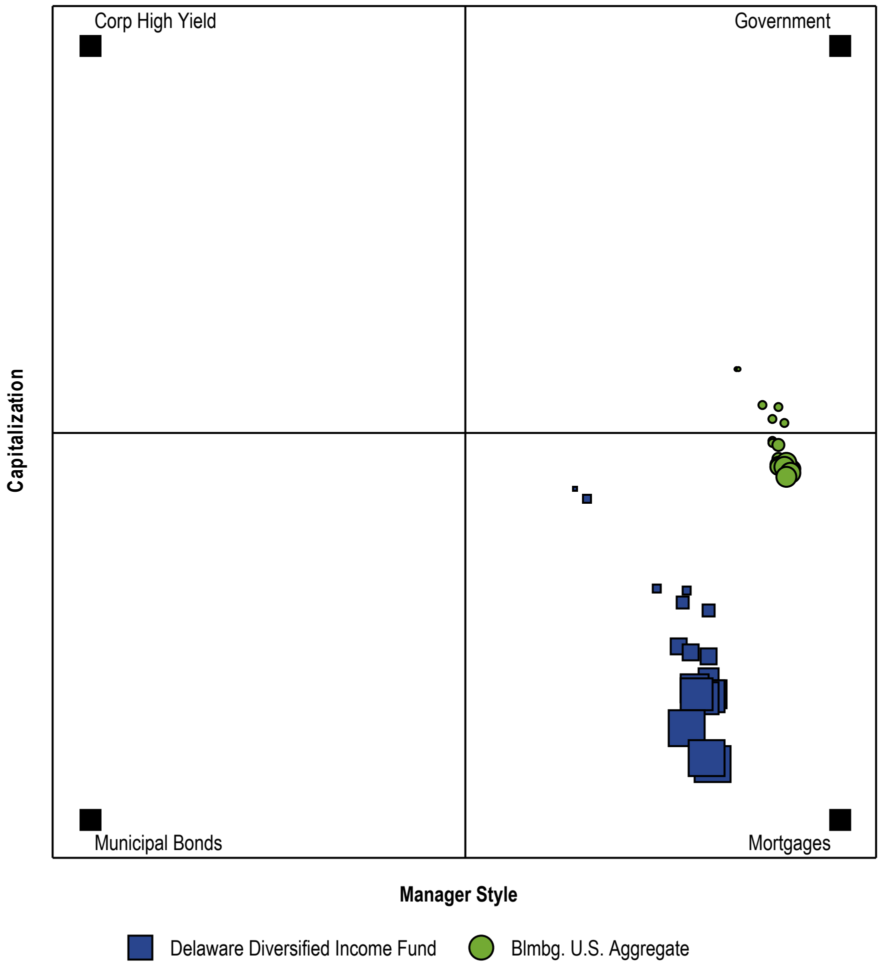
Fixed Income Sectors as of 08/31/2025



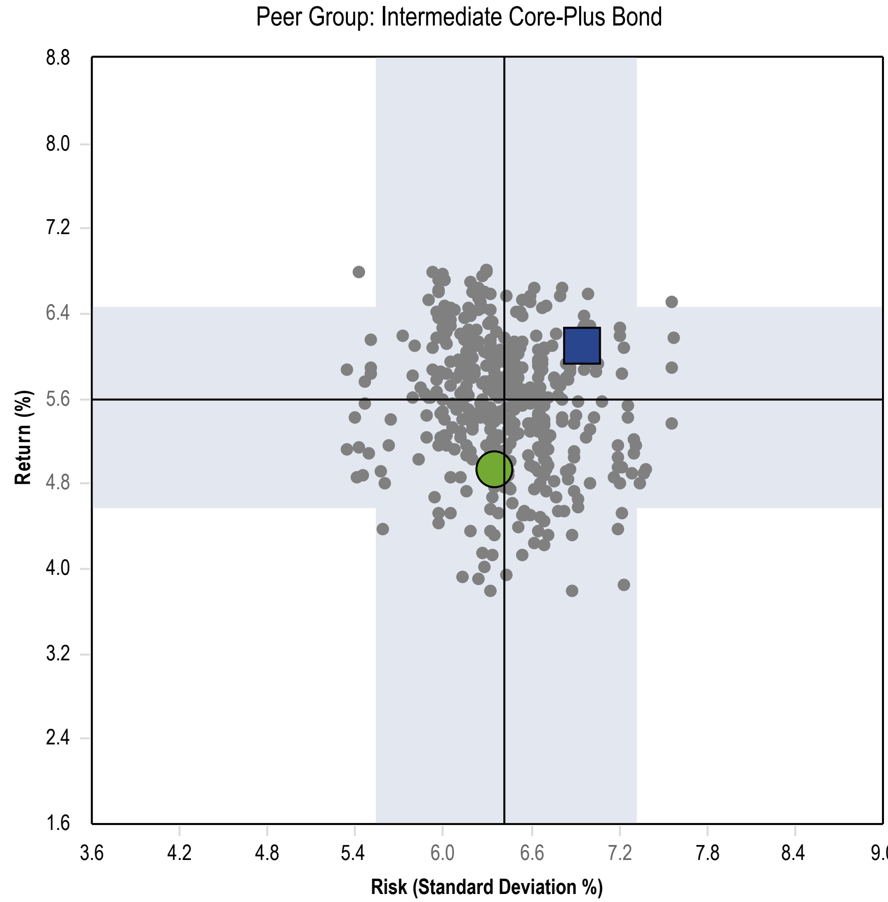


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Delaware Diversified Income Fund	2.31 (25)	6.48 (38)	3.66 (26)	6.10 (24)	2.28 (48)	6.52 (38)	-13.71 (47)
● Blmbg. U.S. Aggregate	2.03 (70)	6.13 (69)	2.88 (74)	4.93 (79)	1.25 (82)	5.53 (75)	-13.01 (28)
5th Percentile	2.55	7.71	5.05	6.83	4.59	7.92	-10.66
1st Quartile	2.30	6.73	3.66	6.08	2.91	6.94	-12.94
Median	2.14	6.34	3.31	5.58	2.23	6.23	-13.86
3rd Quartile	1.98	6.04	2.85	5.01	1.52	5.53	-14.73
95th Percentile	1.64	5.37	2.10	3.78	-0.24	3.22	-16.70
Population	574	562	554	531	596	633	621

3 Year Style Map



3 Year Risk/Return

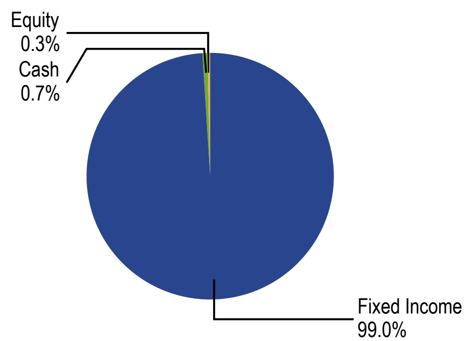


	Return	Standard Deviation
Delaware Diversified Income Fund	6.1	6.9
Blmbg. U.S. Aggregate	4.9	6.4
Median	5.6	6.4

Delaware Diversified Income Fund

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Macquarie Diversified Income Instl
Ticker	DPFFX
Category	Intermediate Core-Plus Bond
Benchmark	Bloomberg U.S. Universal Index
Gross Expense (%)	0.6 %
Net Expense (%)	0.4 %
Fund Assets	2,501 Million
Fund Inception	10/28/2002
Manager Tenure	1 Year 4 Months

Top Holdings as of 08/31/2025

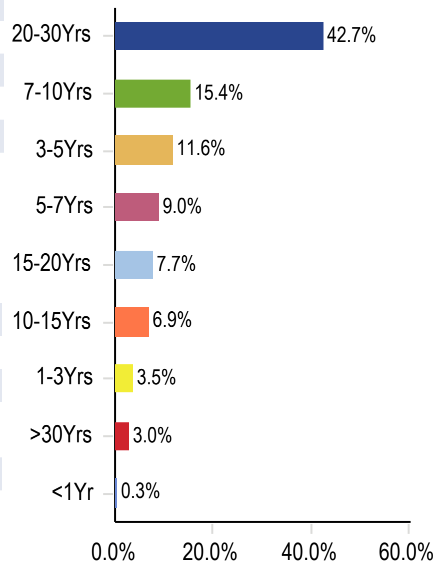
United States Treasury Notes 2.125%	6.10 %
United States Treasury Bonds 5%	1.97 %
Federal National Mortgage Asso	1.34 %
United States Treasury Bonds 4.75%	0.96 %
Federal Home Loan Mortgage Corp.	0.95 %
Federal Home Loan Mortgage Corp.	0.92 %
Federal National Mortgage Asso	0.73 %
Federal Home Loan Mortgage Corp.	0.72 %
Ford Credit Floorplan Master Owner	0.70 %
Federal Home Loan Mortgage Corp.	0.67 %
Total	**15.05 %**

Fund Characteristics as of 09/30/2025

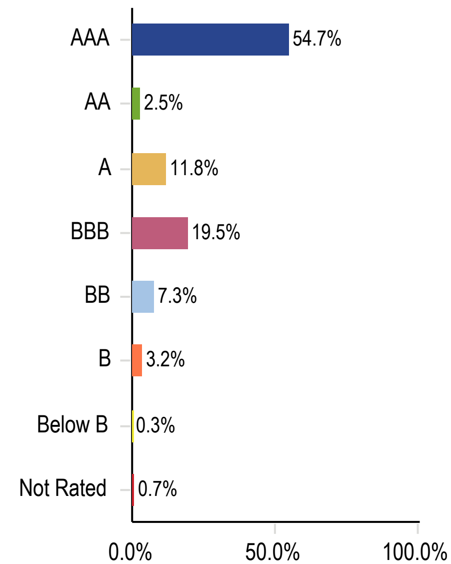
Avg. Coupon	4.46 %
Avg. Effective Maturity	8.81 Years
Avg. Effective Duration	6.36 Years
Avg. Credit Quality	BBB
Yield To Maturity	5.23 %
SEC Yield	4.32 %

	3 Years
vs. Blmbg. U.S. Aggregate	
R-Squared	1.0
Alpha	0.7
Beta	1.1
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.2

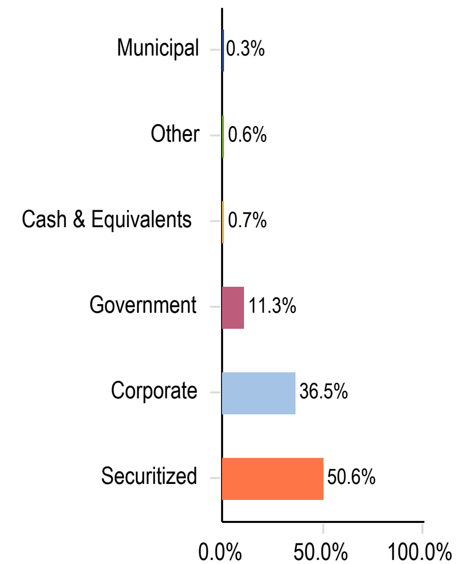
Maturities as of 08/31/2025

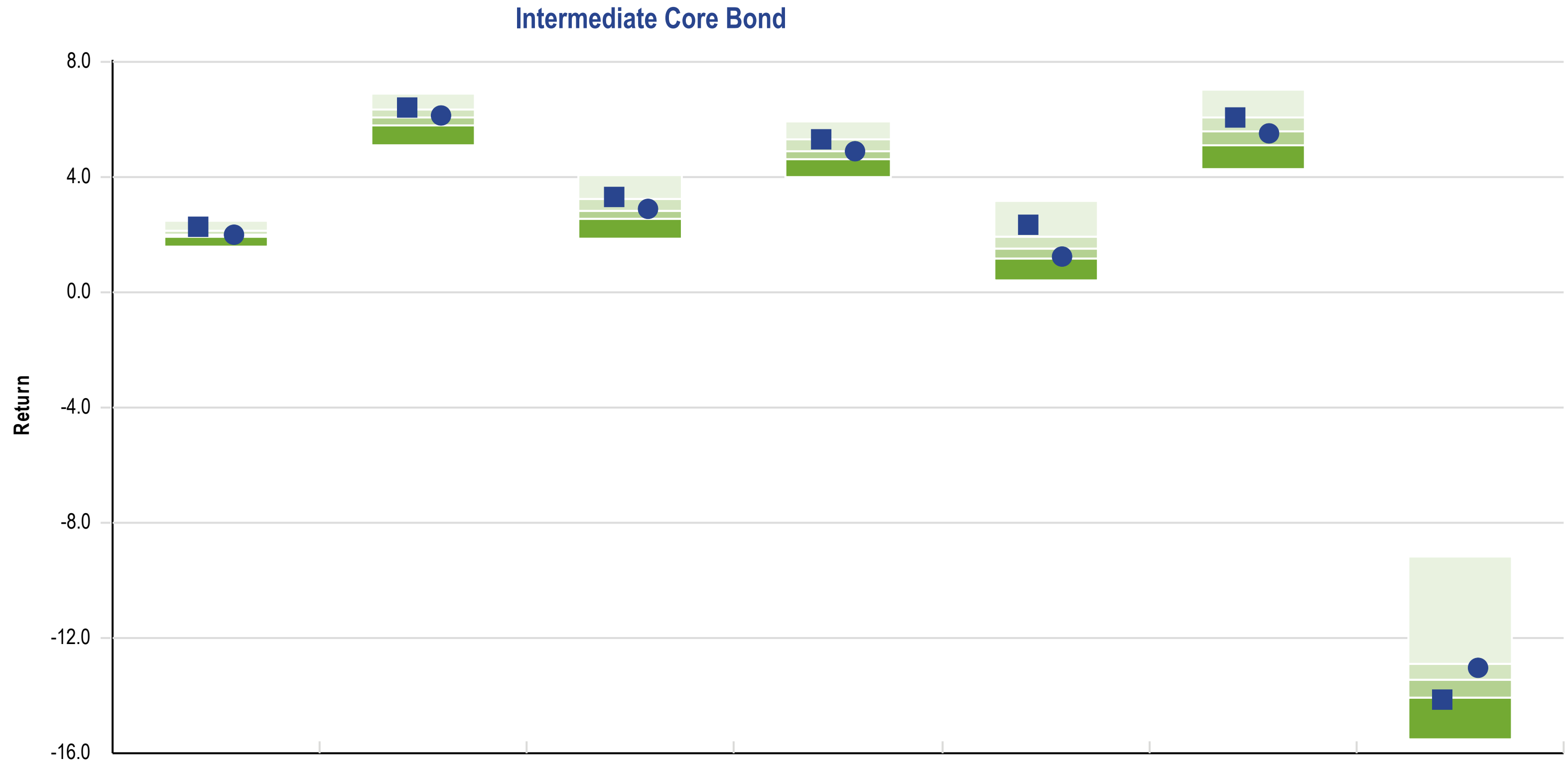


Credit Quality as of 08/31/2025



Fixed Income Sectors as of 08/31/2025



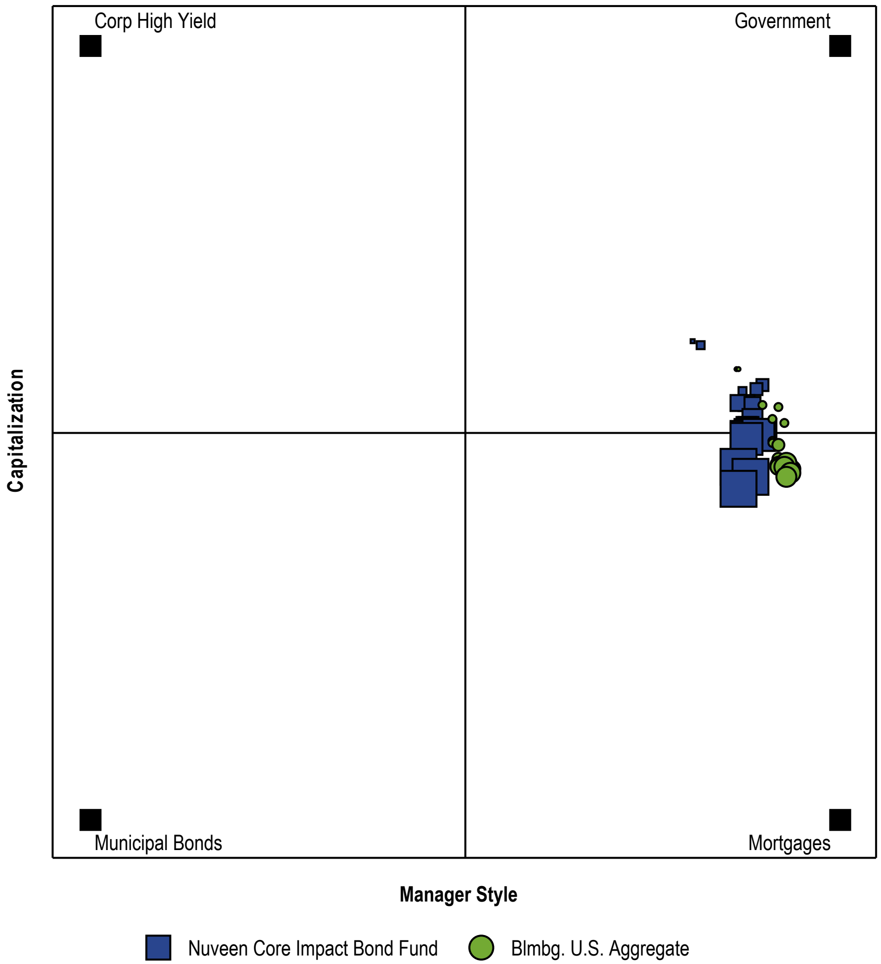


	1 Quarter	Year To Date	1 Year	3 Years	2024	2023	2022
■ Nuveen Core Impact Bond Fund	2.31 (10)	6.41 (20)	3.34 (20)	5.34 (24)	2.36 (15)	6.08 (24)	-14.15 (77)
● Blmbg. U.S. Aggregate	2.03 (49)	6.13 (43)	2.88 (48)	4.93 (50)	1.25 (69)	5.53 (56)	-13.01 (28)
5th Percentile	2.52	6.90	4.05	5.92	3.17	7.01	-9.18
1st Quartile	2.15	6.34	3.21	5.29	1.96	6.07	-12.91
Median	2.02	6.09	2.86	4.92	1.50	5.58	-13.45
3rd Quartile	1.91	5.79	2.53	4.64	1.14	5.13	-14.10
95th Percentile	1.56	5.13	1.87	3.99	0.45	4.27	-15.55
Population	478	470	464	443	479	486	481

Nuveen Core Impact Bond Fund

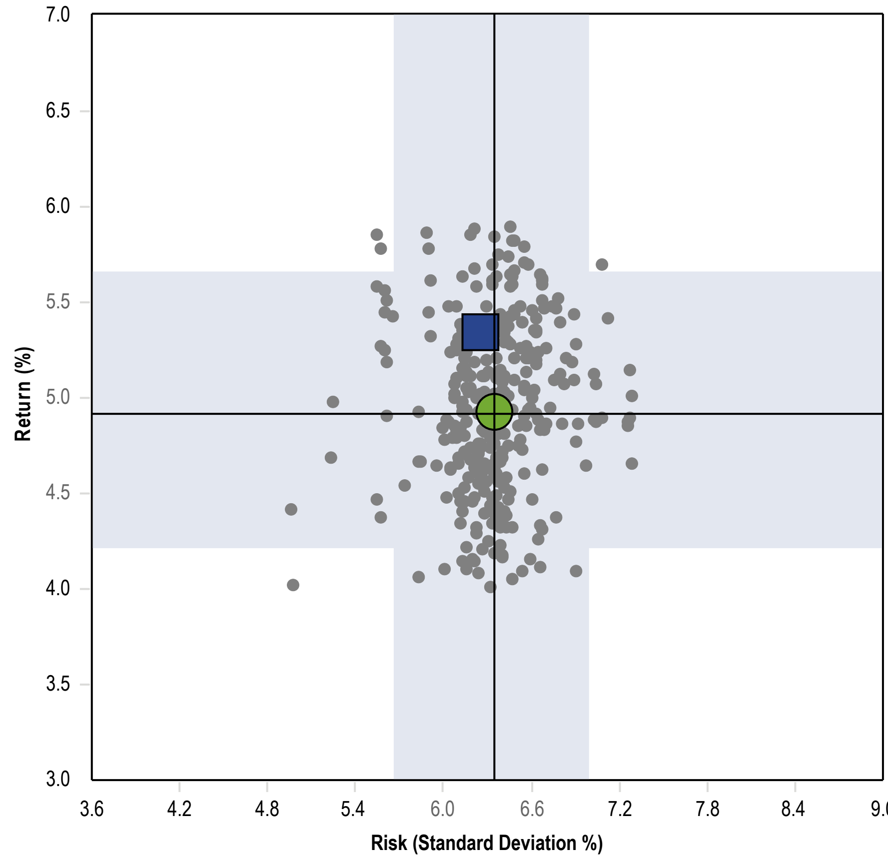
As of September 30, 2025

3 Year Style Map



3 Year Risk/Return

Peer Group: Intermediate Core Bond

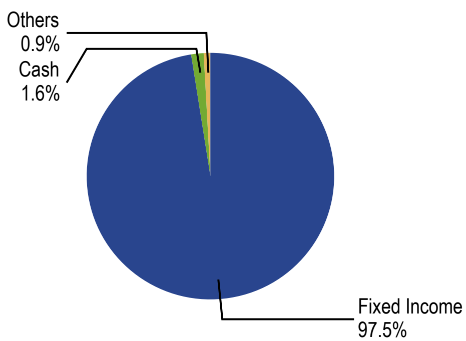


	Return	Standard Deviation
Nuveen Core Impact Bond Fund	5.3	6.3
Blmbg. U.S. Aggregate	4.9	6.4
Median	4.9	6.4

Nuveen Core Impact Bond Fund

As of September 30, 2025

Asset Allocation as of 08/31/2025



Fund Information as of 09/30/25

Fund Name	Nuveen Core Impact Bond I
Ticker	TSBHX
Category	Intermediate Core Bond
Benchmark	Bloomberg U.S. Aggregate Index
Gross Expense (%)	0.4 %
Net Expense (%)	0.4 %
Fund Assets	7,025 Million
Fund Inception	12/04/2015
Manager Tenure	13 Years

Top Holdings as of 08/31/2025

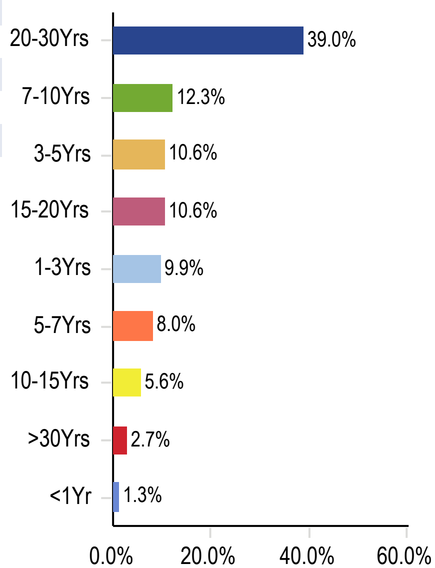
United States Treasury Notes 3.875%	2.36 %
United States Treasury Notes 4.25%	2.04 %
United States Treasury Bonds 4.875%	2.03 %
United States Treasury Notes 3.875%	1.90 %
Federal National Mortgage Asso	1.90 %
United States Treasury Bonds 4.75%	1.85 %
Federal National Mortgage Asso	1.49 %
United States Treasury Bonds 2.375%	1.22 %
Federal National Mortgage Asso	0.97 %
Federal National Mortgage Asso	0.94 %
Total	**16.70 %**

Fund Characteristics as of 09/30/2025

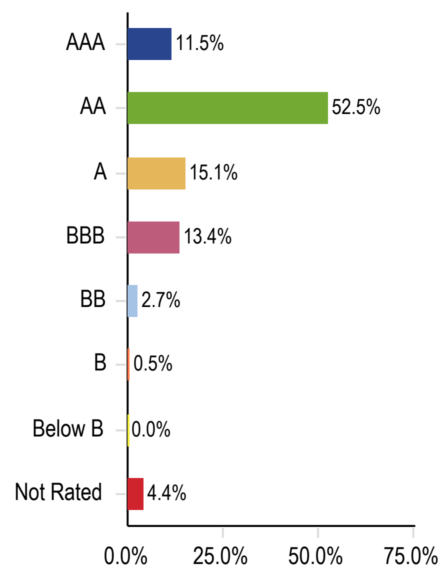
Avg. Coupon	4.4 %
Avg. Effective Maturity	8.66 Years
Avg. Effective Duration	5.98 Years
Avg. Credit Quality	BBB
Yield To Maturity	5.13 %
SEC Yield	4.42 %

	3 Years
vs. Blmbg. U.S. Aggregate	
R-Squared	1.0
Alpha	0.5
Beta	1.0
vs. 90 Day U.S. Treasury Bill	
Sharpe Ratio	0.1

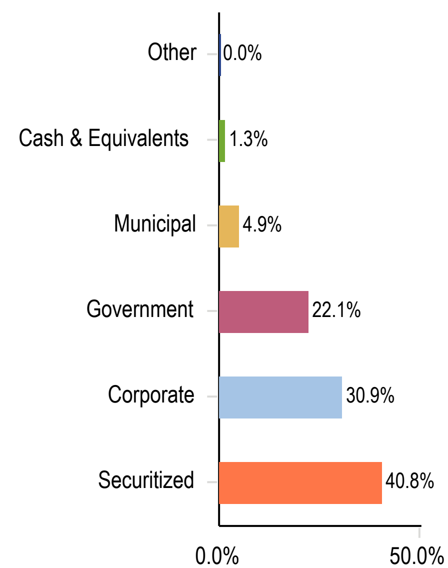
Maturities as of 08/31/2025



Credit Quality as of 08/31/2025



Fixed Income Sectors as of 08/31/2025



AGENDA

Finance & Revenue Committee of Borough Council

Date:	Wednesday, November 12, 2025 @ 5:30 PM
Committee Members:	Brian McGinnis, Chair Nicole Scimone Bryan Travis
Staff:	Barbara Lionti, Director of Finance & Revenue Sean Metrick, Borough Manager

I. Call to order

II. Announcements

III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. *(Please be advised that all public comments have a 5-minute time limit.)*

Daryl Cook questioned whether Iron Hill Brewery paid their taxes. The Finance Director, Barbara Lionti, stated that she would get back to Mr. Cook with an answer.

IV. Reports

A. Director's report on monthly financials (attachment)

V. Old business

A. Approve October 2025 meeting minutes (attachment)-**Approved 3-0**

B. 2026 Budget Update (attachment)

VI. New business

A. Discuss West Chester University homecoming police services- **item was not discussed**
Issue: Police Service costs due from West Chester University

B. Motion to approve purchasing requests (attachment): **Approved 3-0**

a. Butts Tickets for $24,000
b. Portnoff for $10,366.16
c. Univar Solutions for $13,500.00
d. Usalco for $15,280.00
e. Munibilling for $19,020.00

Issue: Review and recommend the approval of qualifying purchase orders

C. Approve resolution for application to the DCED Local Share Account grant program, for Phase II of the Gay Street Closure Project (attachment)-**Approved 3-0. Grant is for $1,000,000 and application will be updated to reflect this amount on November Work Session agenda**
Issue: Review and approve Resolution for Phase II of the Gay Street Closure Project

VII. Other business

VIII. Adjournment

Visit www.west-chester.com to view and download attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

<u>EMERGENCY MEDICAL SERVICES AGREEMENT</u>

THIS EMERGENCY MEDICAL SERVICES AGREEMENT (the "Agreement"), is entered into this ____ day of ____________, 2025, between **WEST CHESTER BOROUGH,** a political subdivision of the Commonwealth of Pennsylvania with an address of 401 East Gay Street, West Chester, Pennsylvania 19380 (the "Borough") and the **GOOD FELLOWSHIP CLUB OF CHESTER COUNTY, INC.** a Pennsylvania non-profit corporation, with an address of 600 Montgomery Avenue, West Chester, Pennsylvania 19380 (the "Company" and together with the Borough, the "Parties").

WHEREAS, the Company is a nonprofit corporation engaged in providing basic life support, advanced life support, and other emergency medical services ("EMS") to several municipalities located in Chester County; and

WHEREAS, the Borough desires to retain the Company to provide certain services to specified geographic areas of the Borough pursuant to the terms and conditions hereinafter set forth, and Company is willing to provide such services.

NOW THEREFORE, intending to be legally bound hereby, the Parties agree that they will each carry out the mutual promises contained herein as follows:

<u>Section 1. Services</u>.

A. The Company shall provide the following services to the Borough (collectively the "Services"): basic life support (BLS) and advanced life support (ALS) to medical emergencies as dispatched through the Chester County 911 center for properties in the geographical area depicted on the map attached hereto as Exhibit "A" (which covers the entire geographical area of the Borough).
    a. If there are any changes to the Services provided or to the geographical area in which the Company operates, either Party may modify this Agreement.

B. The Company shall provide the necessary EMS equipment and personnel as needed in order to provide BLS and ALS services in the portions of the Borough assigned in this paragraph in accordance with the Company's Pennsylvania Department of Health, Bureau of EMS licensing and all applicable rules, regulations and statutes.

C. The Company shall counsel and advise the Borough upon request on matters where the Company has expertise, including but not limited to emergency preparedness, air-medical resourcing, and community safety.

<u>Section 2. Term.</u> The term of this Agreement ("Initial Term") shall be for an initial term of three (3) years, commencing on January 1, 2026, and expiring on December 31, 2028; provided, however, that this Agreement may be terminated by either Party following written notice at least ninety (90) days prior to the end of the first year or second year of the Initial Term. The Initial Term shall be renewed automatically for additional one-year terms thereafter unless the Company or the Borough shall give written notice at least ninety (90) days before the expiration of the Initial Term or any renewal term thereafter.

Section 3. Termination. Upon termination of this Agreement, neither Party shall have any further rights, obligations or duties hereunder except that the Borough shall be obligated to pay Company any compensation and/or reimburse any expenses which are unpaid and due as of the date of termination of this Agreement.

Section 4. Annual Payments for Services. For the services provided by the Company as described above, the Borough shall make two equal payments to the Company, one on or before June 1 and the other on or before September 1. Each payment shall equal fifty percent (50%) of the amount listed on the Funding Proposal Spreadsheet, attached as Exhibit "B" (the "Funding Spreadsheet").

The 2026 payment amount has been calculated using a formula agreed upon by the Parties. This formula allocates a portion of the projected deficit incurred across all municipalities listed on the Funding Spreadsheet where the Company provides services. Each municipality is responsible for its pro rata share of the deficit, calculated 50% based on the number of dispatched calls and 50% based on population, using data from DVRPC's Data Navigator and U.S. Census population estimates, as shown on Exhibit B.

The total amount due from the Borough for 2026 is **$298,214.73**.

For each year following 2026 during the Initial Term, the Borough's payment will be adjusted based on the updated budgeted deficit. By September 1 of each year, the Company shall provide the Borough with a revised Funding Spreadsheet and draft budget. These documents will be used by the Parties to establish the Borough's payment amount for the following year and for each successive year during which this Agreement remains in effect.

If the Company's requested payment for any future year increases by more than ten percent (10.0%) compared to the prior year, either Party may choose to modify or terminate this Agreement.

Section 5. Payments (Independent Living or Nursing Facilities). In the event the Company receives from any independent living, assisted living or other nursing facility that is located within the geographical area in which the Company is required to service in the Borough either (i) direct payments for ambulance subscriptions; or (ii) direct payments for pre-hospital emergency care, the amount paid to Company shall be deducted from the annual payments owed by the Borough.

Section 6. Billing. The Company reserves the right to bill patients and/or the patient's insurance provider for services rendered to those patients. Any and all amounts received from patients or the patient's insurance providers will have no impact on the obligations of the Parties under this Agreement.

Section 7. Reports. The Company shall provide the following documents to the Borough:

A. Company's annual operating budget
B. Annual audits
C. Company's Certificate of Insurance
D. Monthly reports with call data and statistics related to EMS events within the service area of the Borough.

Section 8. Performance. The Company represents and warrants to the Borough that it shall: perform the Services using personnel of required skill, experience and qualification and in a professional manner in accordance with Pennsylvania Department of Health regulations; devote adequate resources to meet its obligations under this Agreement; provide the Services with the Chester County emergency services system which provides for support and mutual aid in support of the Company; have the capability to meet minimum response for the incident type; have the capability to meet the minimum apparatus for the incident type; have the capability to meet the minimum training requirements; and enter into any mutual aid agreements, as needed, or required, through federal, state, and local laws and regulations.

Section 9. Annual Contribution. The Borough represents and warrants to the Company that it shall: provide the annual contribution on or before the agreed-upon payment schedule; act in accordance with all federal, state, and local laws and regulations; and provide a designee(s) to act as a liaison between the Borough and the Company.

Section 10. Request of Mutual Aid Coverage. In the event additional emergency medical resources are required to provide mutual aid coverage for any emergency situation, the Company shall request such mutual aid coverage in accordance with the current radio and dispatch operating guidelines and policies set forth by the Chester County Department of Emergency Services.

Section 11. Fundraising. The Company shall be permitted to solicit donations and fundraise from residents of the Borough, provided all solicitations and fundraising efforts made by the Company otherwise comply with municipal, state, and federal law.

Section 12. Company Status. The Company is an independent contractor under this Agreement and shall not be an employee, agent, servant, joint venture, partner, or affiliate with the Borough and the Borough shall have no right to exercise control and direction over the manner in which the Company performs the Services. The Company shall have the authority to set its own schedule, use its own techniques, and otherwise be free from direction and control by the Borough.

Section 13. Authority. Specific to the geographical area outlined in Section 1, the Borough shall resolve the following authorities for the duration of the Initial Term and any renewal terms:

A. The Company will provide basic life support and advanced life support.

B. The EMS Chief of the Company will determine basic life support and advanced life support response plans.
C. The EMS Chief of the Company will determine automatic mutual aid for basic life support and advanced life support.
D. The EMS Chief of the Company will determine air ambulance service providers.

Section 14. Municipal Advisory Board. The Borough reserves the sole discretion to appoint a primary and an alternate member to the Company's Municipal Advisory Board.

Section 15. Records. The Company shall maintain, at no additional expense to the Borough, all records related to the Services under this Agreement. Such records shall include but not be limited to, original invoices, correspondence, logs, notes and any other data or documents related to the Company's provision of Services under this Agreement. The Company shall maintain such records for a period of two (2) years from the date of termination of this Agreement or for such longer period of time as may be required by law. The Company agrees to securely maintain all patient care records of Services provided in the Borough as required by the Pennsylvania Department of Health for 7 years.

Section 16. Insurance. The Company shall be required to secure and maintain, at its own expense, throughout the entire term of this Agreement commercial general liability insurance with limits of not less than $5,000,000 for each occurrence and $10,000,000 in the aggregate. The Borough should be named as an additional insured under said commercial general liability insurance policy.

Section 17. Indemnification. Each party hereby agrees to, and does hereby, indemnify, save, and hold harmless the other party, its successors and assigns, from, against and in respect of any and all losses, claims, charges, obligations, liabilities, commitments, actions, proceedings, demands, judgments, assessments, penalties, costs, expenses and damages of any kind, nature or description whatsoever (excluding defense/litigation costs including attorney fees) solely arising out of, in connection with or incident to any acts, omissions or negligence of such party and/or its officers, directors, members, employees, servants, agents or representatives working for such party in connection with the performance of Services hereunder. Notwithstanding the above, each party shall have the right to select and obtain representation by separate legal counsel. If a party exercises such right, all costs and expenses incurred by such party or its separate counsel shall be borne by the engaging party, and the other party shall reasonably cooperate in the investigation and defense of any such claim or action.

Section 18. Default. In the event that either the Borough or the Company has materially breached any provision of this Agreement, the Borough or Company, as applicable shall provide written notice, which notice shall specify the exact nature of the alleged breach. The Company or Borough, as applicable, shall then have thirty (30) days to respond to the alleged breach and/or to cure the breach, if one exists. If the breach is not cured, the Borough or Company, as applicable, may terminate this Agreement with a fifteen (15) day notice. If a material breach does exist, which cannot be fully cured within the thirty (30) day period but the Company or Borough, as applicable, has begun and continues a reasonable course of performance which, when completed, will then cure the breach, and the breach does not pose a threat to the residents of the Borough, the Agreement shall continue in full force and effect unless such cure is not effected in a reasonable period of time.

Section 19. Federal and State Laws. Notwithstanding any other provision in this Agreement, in the event (i) either party reasonably determines that any federal or state law or regulation makes it unlawful for such party to be bound by the terms of this Agreement; (ii) either party has materially misrepresented any fact on which the other party has relied in entering into this Agreement; the impacted party may give the other party notice of intent to immediately enter into bona fide negotiations in good faith to adjust or amend this Agreement accordingly. If, after thirty (30) days of such negotiations, the parties cannot reach agreement, either party may terminate this Agreement upon ninety (90) days written notice to the other party.

Section 20. Notices. All notices or demands relating to this Agreement shall be in writing and shall be personally delivered or sent by registered mail to the Executive Director of the Company or the Borough Manager, as the case may be, to the address first written above.

Section 21. Subcontract or Assignment. The Company shall not subcontract or assign this Agreement or any of its obligations or rights hereunder without the prior written consent of the Borough.

Section 22. Amendment. This Agreement may not be amended except in a written document signed by the authorized representatives of the Parties.

Section 23. Entire Agreement; Supersession of Prior Agreements. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter herein and supersedes all prior or contemporaneous agreements, contracts, negotiations, discussions, or understandings, whether written or oral, between the Parties. All such prior agreements are hereby rescinded and shall be of no further force or effect.

Section 24. Governing Law. This Agreement shall be governed, construed, and enforced in accordance with the laws of the Commonwealth of Pennsylvania.

Section 25. Execution in Counterparts. This Agreement may be executed in counterparts, each of which will be deemed to be an original, all of which counterparts together will constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:	**GOOD FELLOWSHIP CLUB OF CHESTER COUNTY, INC.**
______________________________	By: ____________________________________
Josephine D. Lupo, Secretary	Charles M. Brogan IV Executive Director
ATTEST:	**WEST CHESTER BOROUGH**
______________________________	By: ____________________________________
Sean Metrick, Secretary	Patrick McCoy President, Borough Council

Exhibit A

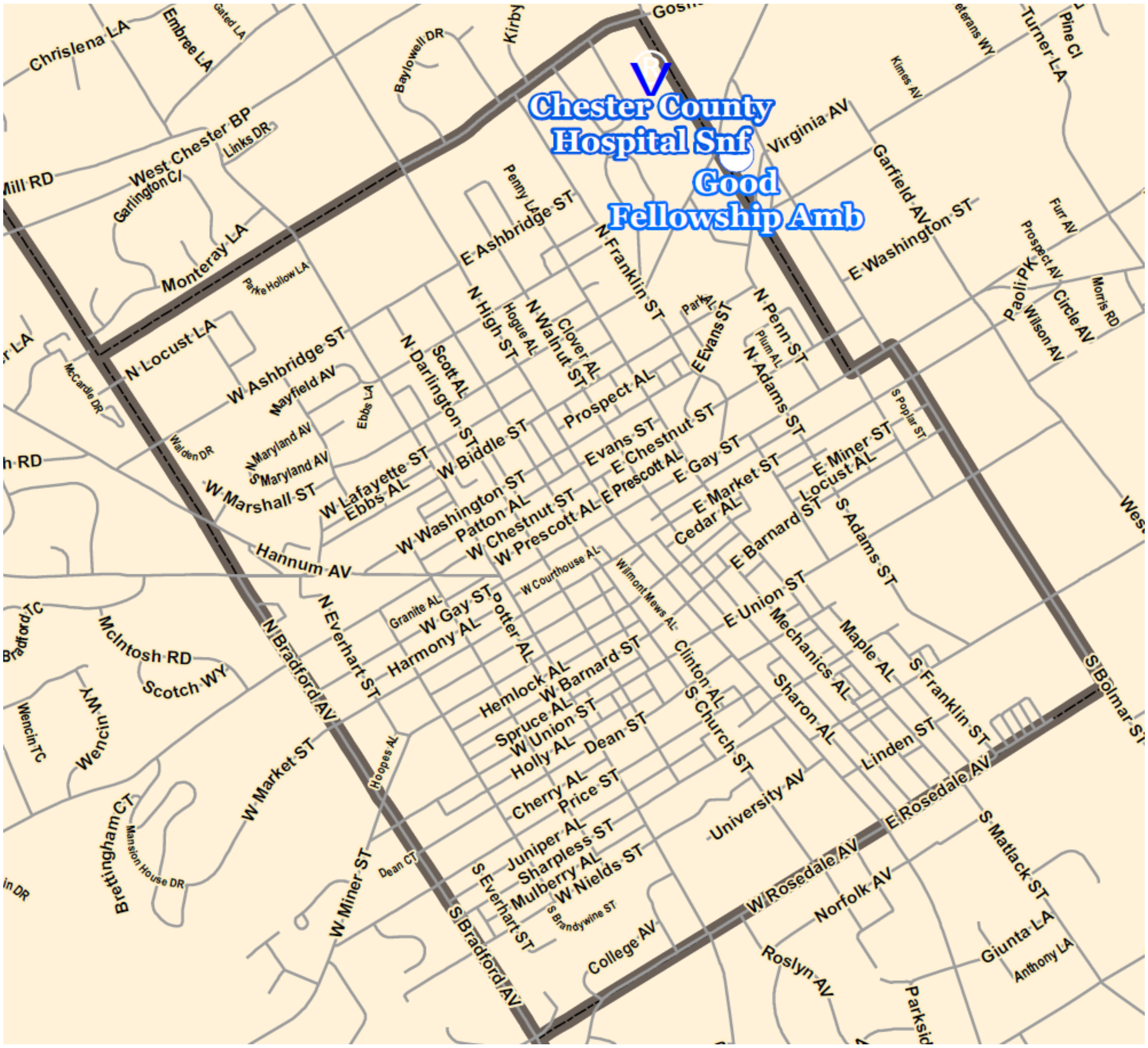


Exhibit B

Good Fellowship Ambulance
2026 Municipal Funding

BLS & ALS

	Calls	%	Population	%
Birmingham	67	1.27%	1289	2.19%
East Bradford	918	17.35%	10339	17.57%
Newlin	35	0.66%	379	0.64%
Thornbury	166	3.14%	2725	4.63%
West Bradford	340	6.42%	6642	11.29%
West Chester	2281	43.10%	18671	31.73%
West Goshen	1039	19.63%	13997	23.79%
Westtown	446	8.43%	4799	8.16%
	5,292	**100%**	**58,841**	**100%**

	Calls (50%)	Population (50%)	
Birmingham	$ 5,045.26	$ 8,727.90	**$ 13,773.15**
East Bradford	$ 69,127.55	$ 70,021.29	**$ 139,148.84**
Newlin	$ 2,635.58	$ 2,564.87	**$ 5,200.45**
Thornbury	$ 12,500.19	$ 18,458.48	**$ 30,958.67**
West Bradford	$ 25,602.80	$ 44,985.35	**$ 70,588.15**
West Chester	$ 171,764.64	$ 126,450.09	**$ 298,214.73**
West Goshen	$ 78,239.13	$ 94,793.88	**$ 173,033.02**
Westtown	$ 33,584.85	$ 32,498.15	**$ 66,082.99**
	$ 398,500.00	**$ 398,500.00**	**$ 797,000.00**

BLS & ALS

Calls	$ 398,500.00	50%
Population	$ 398,500.00	50%
Total	**$797,000.00**	**100%**

Eastern ALS Area

	Calls	%	Population	%
East Goshen	642	42.83%	12358	44.52%
West Goshen	680	45.36%	9043	32.58%
Westtown	177	11.81%	6355	22.90%
	1,499	**100%**	**27,757**	**100%**

	Calls (50%)	Population (50%)	
East Goshen	$ 40,901.27	$ 42,518.89	**$ 83,420.16**
West Goshen	$ 43,322.21	$ 31,114.27	**$ 74,436.48**
Westtown	$ 11,276.52	$ 21,866.84	**$ 33,143.36**
	$ 95,500.00	**$ 95,500.00**	**$ 191,000.00**

East ALS Area

Calls	$ 95,500.00	50%
Population	$ 95,500.00	50%
Total	**$ 191,000.00**	**100%**

Western ALS Area

	Calls	%	Population	%
West Bradford	20	83.33%	1847	80.83%
Newlin	4	16.67%	438	19.17%
	24	**100%**	**2,285**	**100%**

	Calls (50%)	Population (50%)	
West Bradford	$ 1,916.67	$ 1,859.09	**$ 3,775.75**
Newlin	$ 383.33	$ 440.91	**$ 824.25**
	$ 2,300.00	**$ 2,300.00**	**$ 4,600.00**

West ALS Area

Calls	$ 2,300.00	50%
Population	$ 2,300.00	50%
Total	**$ 4,600.00**	**100%**

Total Municipal Funding

	Formula Amount	Facility Credit	Total Amount
Birmingham	$13,773.15	$0.00	**$13,773.15**
East Bradford	$139,148.84	$0.00	**$139,148.84**
East Goshen	$83,420.16	$0.00	**$83,420.16**
Newlin	$6,024.70	$0.00	**$6,024.70**
Thornbury	$30,958.67	$0.00	**$30,958.67**
West Bradford	$74,363.90	$0.00	**$74,363.90**
West Chester	$298,214.73	$0.00	**$298,214.73**
West Goshen	$247,469.50	$0.00	**$247,469.50**
Westtown	$99,226.35	$0.00	**$99,226.35**
TOTAL:	**$992,600.00**	**$0.00**	**$992,600.00**

Good Fellowship Ambulance &
EMS Training Institute

Serving the Community for Over 70 Years

600 Montgomery Avenue ♦ PO Box 361 ♦ West Chester, PA 19381-0361 ♦ (610) 431-3132 ♦ www.goodfellowship.org

Funding Partnership Request - West Chester University

November 13, 2025

Funding Summary

Good Fellowship Ambulance (GFAC) proposes a funding partnership of $31,554 with West Chester University (WCU) to support emergency medical services for the campus in 2026, with the intent for this contribution to recur on an annual basis. The WCU campus spans three municipalities, West Chester Borough, West Goshen Township, and East Bradford Township. Each of these municipalities is served by GFAC as the primary emergency medical services provider.

While these municipalities contribute annually to sustain EMS readiness, a portion of their emergency call volume originates from WCU's campus, creating costs that are currently absorbed by local taxpayers rather than the institution. This proposal seeks to establish an equitable partnership between GFAC and WCU that reflects the true cost of providing emergency care to the campus and reduces the financial burden on taxpayers for these critical services.

Proportional Funding Breakdown

The amounts listed reflect the university's proportional share of EMS dispatch volume originating on campus within each municipality. These amounts are recalculated each year based on annual dispatch volume. If this becomes a recurring contribution, GFAC will provide updated data and funding estimates to the appropriate WCU contact by September 1 of each year for the next calendar year.

Municipality	2026 Municipal Contribution	% of Total Dispatched Volume on WCU Campus	Funding Requested from WCU
West Chester Borough	$298,214.73	8.5%	$25,348.25
West Goshen Township	$173,033.02	2.3%	$3,979.76
East Bradford Township	$139,148.84	1.6%	$2,226.38

Total 2026 Proportional Amount for West Chester University: **$31,554.39**

Service and Funding Overview

GFAC has served the West Chester region for decades and will celebrate its 75th anniversary in 2026. As a registered 501(c)(3) non-profit organization, GFAC's mission is to provide high-quality emergency medical care, education, and community service to the residents and institutions within its coverage area.

Across the United States, EMS agencies face a growing funding crisis. Reimbursements from Medicare, Medicaid, and private insurance do not cover the true cost of providing emergency medical services. Operating 24 hours a day costs far more than the revenue generated from insurance billing. Rising staffing, training, and equipment costs continue to place pressure on Good Fellowship and other community-based EMS providers. As a result, GFAC increasingly relies on the ten municipalities it serves to help offset these financial shortfalls. Municipal leaders are examining the source of EMS dispatches within their boundaries to identify the largest drivers of call volume, which led to this current discussion with WCU.

Within this national and local context, WCU's large residential population, athletic programs, and year-round campus activity create steady demand for emergency medical services. These calls require dedicated staffing, vehicles, and equipment that GFAC must fund, supplemented by municipal support. A sustainable partnership will maintain reliable, high quality EMS coverage for the campus and surrounding community.

Basis for Funding Request

The goal of this request is to ensure WCU funds its share of EMS activity within each municipality, based on campus call volume. Without this contribution, municipal taxpayers effectively cover the university's portion. By contributing this amount, WCU offsets its fair share of EMS costs, reduces the burden on local taxpayers, and helps sustain reliable, high-quality emergency medical coverage for the campus and surrounding community.

Use of Funds

Funding from WCU will support the direct operational costs of providing emergency medical services on campus. It will maintain continuous readiness, offset unreimbursed emergency call costs, and strengthen collaboration in emergency preparedness and training.

Campus Impact and Collaboration

GFAC operates the WCU Division next to the university's Health Center in Commonwealth Hall. Staffed by student volunteers, the station provides rapid response across campus and high-quality care for students, faculty, staff, and visitors. GFAC pays $500 per month in rent for this space and funds all operating costs, including a dedicated response SUV, medical equipment, supplies, and full insurance coverage. The organization absorbs these costs while also paying rent to the university. In addition to on-campus operations, GFAC ambulances respond from one of five additional stations to campus more than 225 times each year for medical emergencies.

The WCU Division benefits both the university and nearby neighborhoods while giving students valuable educational experience. Alongside its emergency operations, the division also functions as a recognized WCU student club. At the main GFAC station in West Goshen Township, the organization partners with the Nursing, Athletic Training, and Physician Assistant programs to provide ride-along experiences that introduce these students to emergency medical services. GFAC also maintains an articulation agreement with the university that allows students to transfer credits from its EMS certification programs toward their degrees. These opportunities show a strong partnership. GFAC invests financially, operationally, and educationally in campus and community safety, ensuring a faster, stronger, and more coordinated emergency response system while helping prepare the next generation of healthcare professionals and community leaders.

Clarification on Scope and Future Funding

This funding request supports direct operating costs for emergency medical services on your campus. It covers 911 responses and EMS readiness. It does not include staffing for planned events such as athletic games, celebrations, or ceremonies. Those will continue to be contracted and billed separately at established rates to ensure proper staffing and resource coverage.

This request addresses current operational needs. In the future, GFAC may work with you or your foundation on capital or equipment projects that improve campus safety and emergency response.

Conclusion

GFAC values its relationship with WCU and is proud to help protect the health and safety of your students, faculty, and visitors. GFAC requests a 2026 funding contribution of $31,554, representing the fair share of EMS activity within West Chester Borough, West Goshen Township, and East Bradford Township. GFAC would like this contribution continue on an annual basis using updated dispatch data each year. Your support will sustain high quality emergency response, strengthen campus safety, and uphold the partnership that protects both the university and the surrounding community. This contribution reflects a shared commitment to being good neighbors and maintaining a strong, cooperative relationship between the university and the community it serves.

BS&A
CUSTOMER ORDER FORM

This Customer Order Form (this "**Order**") is entered into as of the "**Effective Date**" identified below between BS&A Software, LLC, a Delaware limited liability company with offices located at 14965 Abbey Lane, Bath, MI 48808 ("**BS&A**") and the "**Customer**" identified below. Capitalized terms used but not defined in this Order have the meanings given them elsewhere in the Agreement (as defined below). BS&A and Customer may be referred to herein collectively as the "**Parties**" or individually as a "**Party**". The Parties hereby agree as follows:

Customer Name: Borough of West Chester, Chester County PA	**Sponsor Contact**: [__]
Billing Address: [__]	**Sponsor Phone**: [__]
Accounts Payable Email: [__]	**Sponsor Email**: [__]

Platform and Fee Information

Effective Date: [__]	
Platform Description: Those modules and feature packs of BS&A's proprietary hosted enterprise resource planning service for managing local government functions that are identified in the Pricing Sheet.	
"**Initial Subscription Period**": [One (1) year]	**Subscription Fees**: $45,935 payable [annually].
The "**Initial Subscription Period**" shall begin the at the earlier date of activation of module(s) on Customer's site or; • One (1) year after the Effective Date for any new software modules • Six (6) months after the Effective Date for any software modules upgrading from BS&A's .NET Platform	
Professional Services (if any): $115,065	**Service Fees (if any)**:
Other Customer Terms: First payment will be invoiced on January 5, 2026	

The Customer Agreement (the "**Agreement**"), made and entered into as of the Effective Date between BS&A and Customer, includes and incorporates: (i) the above Order; (ii) any Orders previously or subsequently entered into by the Parties; and (iii) the Customer Terms and Conditions, which are attached to this Order (the "**Terms and Conditions**"); and (iv) the Pricing Sheet attached to this Order (the "**Pricing Sheet**").

BS&A SOFTWARE, LLC	**BOROUGH OF WEST CHESTER, PA**
______________________________	______________________________
Name: ________________________	Name: ________________________
Title: ________________________	Title: ________________________

GDSVF&H\9154876.4

EXHIBIT A

CUSTOMER TERMS AND CONDITIONS

The Parties agree as follows:

1. Definitions.

1.1 "**Authorized User**" means Customer's employees, consultants, contractors, and agents: (i) who are authorized by Customer to access and use the Platform under this Agreement; and (ii) for whom access to the Platform has been purchased hereunder.

1.2 "**BS&A IP**" means the Platform and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, BS&A IP includes Usage Data and any information, data, or other content derived from BS&A's provision of the Platform but does not include Customer Data.

1.3 "**Business Contact Data**" means Personal Information that relates to BS&A's relationship with Customer, including, by way of example and without limitation, the names and contact information of Authorized Users and any other data BS&A collects for the purpose of managing its relationship with Customer, identity verification, or as otherwise required by applicable laws, rules, or regulations.

1.4 "**Customer Data**" means information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform, including Business Contact Data; provided that, for purposes of clarity, Customer Data as defined herein does not include Business Contact Data or Usage Data.

1.5 "**Documentation**" means Company's end user documentation relating to the Platform, including any user guides.

1.6 "**Harmful Code**" means any software, hardware, or other technology, device, or means, including any virus, worm, malware, or other malicious computer code, the purpose or effect of which is to permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner any (i) computer, software, firmware, hardware, system, or network; or (ii) any application or function of any of the foregoing or the security, integrity, confidentiality, or use of any data processed thereby.

1.7 "**Order**" means: (i) a purchase order, order form, or other ordering document entered into by the Parties that incorporates this Agreement by reference; or (ii) if Customer registered for the Platform through BS&A's online ordering process, the results of such online ordering process.

1.8 "**Personal Information**" means any information that, individually or in combination, does or can identify a specific individual or by or from which a specific individual may be identified, contacted, or located, including without limitation all data considered "personal data", "personally identifiable information", or something similar under applicable laws, rules, or regulations relating to data privacy.

1.9 "**Platform**" 'has the meaning set forth on the Order.

1.10 "**Professional Services**" means training, migration, implementation, integration, or other professional services that are provided to Customer in connection with its use of the Platform hereunder.

1.11 "**Subscription Period**" means the time period identified on the Order during which Customer's Authorized Users may access and use the Platform.

1.12 "**Third-Party Products**" means any third-party products provided with, integrated with, or incorporated into the Platform.

1.13 "**Usage Data**" means usage data collected and processed by BS&A in connection with Customer's use of the Platform, including without limitation test configuration metadata, activity logs, and data used to optimize and maintain performance of the Platform, and to investigate and prevent system abuse. For purposes of clarity, Customer Data is not Usage Data and Usage Data does not contain Personal Information or any other Customer Data.

1.14 "**Usage Limitations**" means the usage limitations set forth in this Agreement and the Order, including without limitation any limitations on the number of Authorized Users (if any), and the applicable product, pricing, and support tiers agreed-upon by the Parties.

2. Access and Use.

2.1 Provision of Access. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including without limitation the Usage Limitations, Customer may, solely through its Authorized Users, access and use the Platform during the Subscription Period on a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable basis. Such use is limited to Customer's internal business purposes and the features and functionalities specified in the Order. Each Authorized User must have its own unique account on the Platform and Authorized Users may not share their account credentials with one another or any third party. Customer will be responsible for all of the acts and omissions of its Authorized Users in connection with this Agreement and for all use of Authorized Users' accounts.

2.2 Documentation License. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, Company hereby grants to Customer a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable license to use the Documentation during the Subscription Period solely for Customer's internal business purposes in connection with its use of the Platform.

2.3 Use Restrictions. Customer shall not use the Platform for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of any BS&A IP, whether in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Platform or Documentation to any third party; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Platform, in whole or in part; (iv) remove any proprietary notices from any BS&A IP; (v) use any BS&A IP in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law; (vi) access or use any BS&A IP for purposes of competitive analysis of BS&A or the Platform, the development, provision, or use of a competing software service or product, or any other purpose that is to BS&A's detriment or commercial disadvantage; (vii) bypass or breach any security device or protection used by the Platform or access or use the Platform other than by an Authorized User through the use of valid access credentials; (viii) input, upload, transmit, or otherwise provide to or through the Platform any information or materials, including Customer Data, that are unlawful or injurious or that infringe or otherwise violate any third party's intellectual property or other rights, or that contain, transmit, or activate any Harmful Code; or (ix) use any BS&A IP for any activity where use or failure of the BS&A IP could lead to death, personal injury, or environmental damage, including life support systems, emergency services, nuclear facilities, autonomous vehicles, or air traffic control.

2.4 Reservation of Rights. BS&A reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the BS&A IP.

2.5 Suspension. Notwithstanding anything to the contrary in this Agreement, BS&A may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Platform if: (i) BS&A reasonably determines that (a) there is a threat or attack on any of the BS&A IP; (b) Customer's or any Authorized User's use of the BS&A IP disrupts or poses a security risk to the BS&A IP or to any other customer or vendor of BS&A; (c) Customer, or any Authorized User, is using the BS&A IP for fraudulent or illegal activities; (d) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; (e) BS&A's provision of the Platform to Customer or any Authorized User is prohibited by applicable law; or (f) any Customer Data submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform may infringe or otherwise violate any third party's intellectual property or other rights; (ii) any vendor of BS&A has suspended or terminated BS&A's access to or use of any Third-Party Products required to enable Customer to access the Platform; or (iii) in accordance with Section 7.1 (any such suspension described in subclauses (i), (ii), or (iii), a "**Service Suspension**"). BS&A shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Platform following any Service Suspension. BS&A shall use commercially reasonable efforts to resume providing access to the Platform as soon as reasonably possible after the event giving rise to the Service Suspension is cured. BS&A will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

2.6 Business Contact Data and Usage Data. Notwithstanding anything to the contrary in this Agreement, BS&A may process Business Contact Data: (i) to manage BS&A's relationship with Customer; (ii) to carry out BS&A's core business operations, such as, by way of example and without limitation, accounting, audits, tax preparation and for filing and compliance purposes; (iii) to monitor, investigate, prevent and detect fraud, security incidents and other misuse of the Platform, and to prevent harm to BS&A, Customer, and BS&A's other customers; (iv) for identity verification purposes; and (v) to comply with applicable laws, rules, and regulations relating to the processing and retention of Personal Information to which BS&A may be subject. BS&A may process Usage Data for any lawful purpose, including to monitor, maintain, and optimize the Platform. '

3. Customer Responsibilities.

3.1 General. Customer is responsible and liable for all uses of the Platform and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Platform and shall cause Authorized Users to comply with such provisions.

3.2 Third-Party Products. BS&A may from time to time make Third-Party Products available to Customer or BS&A may allow for certain Third-Party Products to be integrated with the Platform to allow for the transmission of Customer Data from such Third-Party Products into the Platform. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions. BS&A is not responsible for the operation of any Third-Party Products and makes no representations or warranties of any kind with respect to Third-Party Products or their respective providers. If Customer does not agree to abide by the applicable terms for any such Third-Party Products, then Customer should not install or use such Third-Party Products. By authorizing BS&A to transmit Customer Data from Third-Party Products into the Platform, Customer represents and warrants to BS&A that it has all right, power, and authority to provide such authorization.

3.3 Customer Control and Responsibility. Customer has and will retain sole responsibility for: (i) all Customer Data, including its content and use; (ii) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Platform; (iii) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party platforms or service providers ("**Customer Systems**"); (iv) the security and use of Customer's and its Authorized Users' access credentials; and (v) all access to and use of the Platform directly or indirectly by or through the Customer Systems or its or its Authorized Users' access credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use. For purposes of clarity, Customer Systems do not include BS&A's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems, and networks operated directly by BS&A and its third-party service providers.

4. Support. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including payment of applicable Fees, BS&A will use commercially reasonable efforts to provide Customer with basic customer support via BS&A's standard support channels during BS&A's normal business hours.

5. Professional Services. BS&A will perform Professional Services as described in an Order. Customer will provide BS&A all reasonable cooperation required for BS&A to perform the Professional Services, including without limitation timely access to any reasonably required Customer materials, information, or personnel. Subject to any limitations identified in an Order, Customer will reimburse BS&A's reasonable travel and lodging expenses incurred in providing Professional Services. To the extent the Professional Services result in any work product of any kind or character ("**Work Product**"), all such Work Product will remain owned solely and exclusively by BS&A and, to the extent any such Work Product consists of enhancements, improvements, or other modifications to the Platform, such Work Product may be used by Customer solely in connection with Customer's authorized use of the Platform under this Agreement.

5.1 Cancellation. In the event Customer cancels or reschedules Professional Services (other than for Force Majeure or breach by BS&A), and without prejudice to BS&A's other rights and remedies, Customer is liable to BS&A for (i) all Professional Services performed prior to the cancellation or rescheduling of Professional Services; (ii) all non-refundable expenses actually incurred by BS&A on Customer's behalf; and (iii) daily Project Management or Implementation and Training fees associated with the cancelled or rescheduled Professional Services (in accordance with the daily fee rate), if less than forty-five (45) days advance notice is given regarding the need to cancel or reschedule and

BS&A cannot reasonably reassign its affected Professional Services resources to other projects where comparable skills are required.

6. Insurance. During the Subscription Period, BS&A shall procure and maintain appropriate insurance policies with coverage limits that are commensurate with industry standards and sufficient to protect against potential risks associated with this Agreement. The insurance policies shall be obtained from reputable and financially sound insurance providers, and BS&A agrees to provide proof of such insurance upon request by Customer.

7. Fees and Taxes.

7.1 Fees. The Platform may be provided for a fee or other charge. Customer shall pay BS&A the fees ("**Fees**") identified in the Order without offset or deduction at the cadence identified in the Order (e.g., monthly or annually). BS&A may increase the Fees annually, provided that BS&A will provide Customer at least thirty (30) days' notice of such increase prior to the end of the then-current Term. The amount of the Fee increase will be in BS&A's sole discretion, provided that Customer agrees that the increase may be at least the greater of: (i) five percent (5%); or (ii) the annual increase in the relevant Consumer Price Index for all Urban Consumers published by the Bureau of Labor Statistics for the then-current calendar year, in each case as compared to the Fees applicable during then-current Term, as applicable. Fees paid by Customer are non-refundable. Customer shall make all payments hereunder in US dollars by ACH or via another reasonable method chosen by BS&A, to such account as BS&A may specify in writing from time to time, or by another mutually agreed-upon payment method. If Customer pays via invoice, Customer will pay the invoiced amount within thirty (30) calendar days of the invoice date. If Customer fails to make any payment when due, and Customer has not notified BS&A in writing within ten (10) days of the payment becoming due and payable that the payment is subject to a good faith dispute, without limiting BS&A's other rights and remedies, and to the fullest extent permissible under applicable law: (i) BS&A may charge interest on the undisputed past due amount at the rate of 1.5% per month, calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse BS&A for all reasonable costs incurred by BS&A in collecting any late payments or interest, including attorneys' fees, court costs, and collection agency fees; and (iii) if such failure continues for ten (10) days or more, BS&A may suspend Customer's and its Authorized Users' access to all or any part of the Platform until such amounts are paid in full.

7.2 Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on BS&A's income.

8. Confidential Information.

8.1 Definition. From time to time during the Subscription Period, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media that: (i) is marked, designated or otherwise identified as "confidential" or something similar at the time of disclosure or within a reasonable period of time thereafter; or (ii) would be considered confidential by a reasonable person given the nature of the information or the circumstances of its disclosure (collectively, "**Confidential Information**"). Except for Personal Information, Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party without use of, reference to, or reliance upon the disclosing Party's Confidential Information.

8.2 Duty. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees, contractors, and agents who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder ("**Representatives**"). The receiving Party will be responsible for all the acts and omissions of its Representatives as they relate to Confidential Information hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. Further, notwithstanding the foregoing, each Party may disclose the terms and existence of this Agreement to its actual or potential investors, debtholders, acquirers, or merger partners under customary confidentiality terms.

8.3 Return of Materials; Effects of Termination/Expiration. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-use and non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire three (3) years from the date of termination or expiration of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

9. Data Security and Processing of Personal Information.

9.1 Customer Data. Customer hereby grants to BS&A a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for BS&A to provide the Platform and otherwise perform its obligations hereunder. Customer may export the Customer Data at any time through the features and functionalities made available via the Platform. For the avoidance of doubt, aggregated, de-identified, and anonymized portions, sets, or other combinations of Customer Data that do not contain personally identifying elements of Customer's identity or of any Authorized Users are Usage Data and not Customer Data.

9.2 Security Measures. BS&A will implement and maintain commercially reasonable administrative, physical, and technical safeguards designed to protect Customer Data (including Personal Information provided as part of Business Contact Data) from unauthorized access, use, alteration, or disclosure.

9.3 Processing of Personal Information. BS&A's rights and obligations with respect to Personal Information that it collects directly from individuals (if any) are set forth in BS&A's Privacy Policy (as amended from time to time in accordance with its terms). Personal Information processed by BS&A on behalf of Customer is considered Customer Data and is governed by the terms of this Agreement.

10. Intellectual Property Ownership; Feedback.

10.1 BS&A IP. Customer acknowledges that, as between Customer and BS&A, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the BS&A IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

10.2 Usage Data. Customer acknowledges that, as between BS&A and Customer, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the Usage Data.

10.3 Customer Data. BS&A acknowledges that, as between BS&A and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data.

10.4 Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to BS&A by mail, email, telephone, or otherwise, suggesting or recommending changes to the BS&A IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), BS&A is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback.

11. Mutual Warranties; Disclaimer of Other Warranties.

11.1 Mutual Warranties. Each party hereby represents and warrants to the other that: (i) it has the full right, power, and authority to enter into, execute, and perform its obligations under this Agreement without any conflict with or violation of any other obligations to which it may be subject; and (ii) this Agreement is binding on such party in accordance with its terms.

11.2 Disclaimer of Other Warranties. THE BS&A IP IS PROVIDED "AS IS" AND BS&A HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. BS&A SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. BS&A MAKES NO WARRANTY OF ANY KIND THAT THE BS&A IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR

WORK WITH ANY SOFTWARE, SYSTEM OR OTHER PLATFORM, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. Indemnification.

12.1 BS&A Indemnification.

(a) BS&A shall indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") brought against Customer alleging that the Platform, or any use of the Platform in accordance with this Agreement, infringes or misappropriates such third party's US intellectual property rights; provided that Customer promptly notifies BS&A in writing of the claim, cooperates with BS&A, and allows BS&A sole authority to control the defense and settlement of such claim.

(b) If such a claim is made or appears possible, Customer agrees to permit BS&A, at BS&A's sole discretion: to (i) modify or replace the Platform, or component or part thereof, to make it non-infringing; or (ii) obtain the right for Customer to continue use. If BS&A determines that neither alternative is reasonably commercially available, BS&A may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to Customer, and as Customer's sole and exclusive remedy therefor, BS&A will provide to Customer a prorated refund of prepaid, unused Fees attributable to the Platform (and not including any one-time Fees for Professional Services).

(c) This Section 12.1 will not apply to the extent that the alleged infringement arises from: (i) use of the Platform in combination with data, software, hardware, equipment, or technology not provided by BS&A or authorized by BS&A in writing; (ii) modifications to the Platform not made by BS&A; (iii) Customer Data; or (iv) Third-Party Products.

12.2 Customer Indemnification. To the extent permitted under applicable laws, Customer shall indemnify, hold harmless, and, at BS&A's option, defend BS&A from and against any Losses resulting from any Third-Party Claim alleging that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property or other rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Platform in a manner not authorized by this Agreement; or (iii) use of the Platform in combination with data, software, hardware, equipment or technology not provided by BS&A or authorized by BS&A in writing; in each case provided that Customer may not settle any Third-Party Claim against BS&A unless BS&A consents to such settlement, and further provided that BS&A will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

12.3 Sole Remedy. THIS SECTION 12.3 SETS FORTH CUSTOMER'S SOLE REMEDIES AND BS&A'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE PLATFORM INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

13. Limitations of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (i) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (ii) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (iii) LOSS OF GOODWILL OR REPUTATION; (iv) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (v) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER BS&A WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL 'EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM. THE FOREGOING LIMITATIONS OF LIABILITY WILL NOT APPLY WITH RESPECT TO LIABILITIES ARISING FROM: (A) A PARTY'S BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 8; (B) A PARTY'S GROSS NEGLIGENCE, FRAUD, OR WILLFUL MISCONDUCT; OR (C) A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 12 (PROVIDED THAT BS&A'S TOTAL AGGREGATE LIABILITY IN CONNECTION WITH SUCH INDEMNIFICATION OBLIGATIONS WILL NOT EXCEED THREE TIMES (3X) THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM).

14. Subscription Period and Termination.

14.1 Subscription Period. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for the period identified in the Order (the "**Initial Subscription Period**"). This Agreement will automatically renew for additional successive terms equal to the length of the Initial Subscription Period unless earlier terminated pursuant to this Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term (each a "**Renewal Subscription Period**" and together with the Initial Subscription Period, the "**Subscription Period**").

14.2 Termination. In addition to any other express termination right set forth in this Agreement:

(a) BS&A may terminate this Agreement, effective on written notice to Customer, if Customer: (i) fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after BS&A's delivery of written notice thereof; or (ii) breaches any of its obligations under Section 2.3 or Section 8;

(b) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(c) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

14.3 Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the BS&A IP and, without limiting Customer's obligations under Section 8, Customer shall delete, destroy, or return all copies of the BS&A IP and certify in writing to the BS&A that the BS&A IP has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

14.4 Survival. This Section 14.4 and Sections 1, 5, 8, 10, 11, 12, 13, 14.3, and 15 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

15. Miscellaneous.

15.1 Relationship of the Parties. BS&A performs its obligations hereunder as an independent contractor and not a partner, joint venture, or agent of Customer and shall not bind nor attempt to bind Customer to any contract without Customer's prior written approval on a case-by-case basis. BS&A is responsible for hiring, firing, and supervising its personnel is solely responsible hereunder for its personnel, including without limitation for: (a) payment of compensation to such personnel; (b) withholding (if applicable), paying, and reporting, for all personnel assigned to perform services (including Professional Services) in connection with this Agreement, applicable tax withholding, social security taxes, employment head taxes, unemployment insurance, and other taxes or charges applicable to such personnel; and (c) health or disability benefits, retirement benefits, or welfare, pension, or other benefits (if any) to which such personnel may be entitled. For purposes of clarity, BS&A's personnel will not be eligible to participate in any of Customer's employee benefit plans, fringe benefit programs, group insurance arrangements, or similar programs.

15.2 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement; and (ii) second, any other documents incorporated herein by reference.

15.3 Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "**Notice**") must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile or email (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

15.4 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

15.5 Amendment and Modification. No amendment or modification to this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.

15.6 Waiver. No failure or delay by either Party in exercising any right or remedy available to it in connection with this Agreement will constitute a waiver of such right or remedy. No waiver under this Agreement will be effective unless made in writing and signed by an authorized representative of the Party granting the waiver.

15.7 Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

15.8 Governing Law; Submission to Jurisdiction. To the extent permissible under applicable laws, this Agreement is governed by and construed in accordance with the internal laws of the State of Delaware without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Delaware. To the extent permissible under applicable laws, any legal suit, action, or proceeding arising out of or related to this Agreement must be instituted in the federal courts of the United States or the courts of the State of Delaware in each case located in New Castle County, Delaware and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding. If Customer is located in a jurisdiction that requires that this Agreement be governed by and construed in accordance with laws other than those of the State of Delaware, or that require any legal suits, actions, or proceedings arising out of or related to this Agreement be instituted in state and federal courts located anywhere other than New Castle County, Delaware, then the Parties agree that such other laws shall apply and to institute any such legal suits, actions, or proceedings in such other jurisdiction(s).

15.9 Assignment. Neither Party may assign any of its rights or delegate any of its obligations hereunder (except in the case of either Party utilizing authorized subcontractors and consultants), in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of the other Party. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns. Notwithstanding the foregoing, either Party may freely assign this Agreement to an affiliate or successor in interest in the event of a merger, acquisition, sale of all or substantially all of its assets, corporate reorganization, or other change in control, without the prior consent of the other Party.

15.10 Export Regulation. The Platforms utilize software and technology that may be subject to US export control laws, including the US Export Administration Act and its associated regulations. Customer shall not, directly or indirectly, export, re-export, or release the Platform or the underlying software or technology to, or make the Platform or the underlying software or technology accessible from, any jurisdiction or country to which export, re-export, or release is prohibited by law, rule, or regulation. Customer shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or other governmental approval), prior to exporting, re-exporting, releasing, or otherwise making the Platform or the underlying software or technology available outside the US.

15.11 US Government Rights. Each of the Documentation and software components that constitute the Platform is a "commercial item" as that term is defined at 48 C.F.R. § 2.101, consisting of "commercial computer software" and "commercial computer software documentation" as such terms are used in 48 C.F.R. § 12.212. Accordingly, if Customer is an agency of the US Government or any contractor therefor, Customer only receives those rights with respect to the Documentation and the Platform as are granted to all other end users, in accordance with (a) 48 C.F.R. § 227.7201 through 48 C.F.R. § 227.7204, with respect to the Department of Defense and their contractors, or (b) 48 C.F.R. § 12.212, with respect to all other US Government users and their contractors.

15.12 Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 8 or, in the case of Customer, Section 2.3, would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity or otherwise.

EXHIBIT B

PRICING SHEET

(Based on Quote 2434 dated 10/6/2025)

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Cloud Modules - *Annual Fee*

Financial Management		
GL-General Ledger		$5,900.00
AP-Account Payable		$4,825.00
PO-Purchase Order		$4,720.00
CR-Cash Receipting		$5,350.00
AR-Account Receivables		$4,510.00
FA-Fixed Assets		$4,405.00
	Total	$29,710.00
Property		
TX-Tax *(Includes annual impot from the County)*		$16,225.00
	Total	$16,225.00
	Subtotal	**$45,935.00**

Data Conversions/Database Setup

PO-Manual-Database Setup Workflow Setup	$4,000.00
AR-Manual-Database Setup + Import Setup of Billing Items, Penalties Import of Customers	$4,200.00
FA-Manual-Database Setup Setup of Assets, Entry of Value, Accumulated Depreciation	$2,750.00
GL-Conversion COA, Balances, Budget, Journal Transaction history for up to 5 years	$6,255.00

AP-Conversion Vendors, Invoices and check history for up to 5 years	$5,355.00
CR-Conversion Receipt items, Receipt history for up to 5 years	$5,560.00
Total	**$28,120.00**

No Conversion or Database Setup for:
Tax

Project Management and Implementation Planning

Services include:

- *Analyzing customer processes to ensure all critical components are addressed.*
- *Creating and managing the project schedule in accordance with the customer's existing processes and needs.*
- *Planning and scheduling training around any planned process changes included in the project plan.*
- *Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.*
- *Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.*
- *Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).*

Total **$17,555.00**

Implementation and Training

- *$1,325/day*
- *Days quoted are estimates; you are billed for actual days used*
- *Training days quoted/billed in full day increments only*

Services include:

- *Setting up users and user security rights for each application*
- *Performing final process and procedure review*
- *Configuring custom settings in each application to fit the needs of the customer*
- *Setting up application integration and workflow methods*
- *Onsite verification of converted data for balancing and auditing purposes*
- *Training and Go-Live*

Setup Days

ITS Setup - FM	Setup Days: 2	$2,650.00
ITS Setup – Property	Setup Days: 2	$2,650.00
	Total Setup Days: 4	Subtotal: $5,300.00

Implementation and Training Days

ITS Training - FM	Training Days: 15	$19,875.00
ITS Training - Property	Training Days: 2	$2,650.00
Go Live Assistance	Training Days: 4	$5,300.00
	Total Training Days: 21	Subtotal: $27,825.00
	Total Days: 25	**Total: $33,125.00**

Post-Go Live Assistance

- *Review and consult on streamlining day-to-day activities as they relate to the processes within the BS&A modules*
- *Assist customers with more detailed and advanced report options available within the BS&A modules*
- *Revisit commonly-used procedures discussed during training*
- *As needs arise, provide assistance with bank reconciliations*
- *$1,325/day*
- *Days quoted are estimates; you are billed for actual days used*

Post-Go Live for all modules for which training was performed	Training Days: 4	**$5,300.00**

Contingency

Significant efforts are made by both parties to ensure that the scope of a project such as this is well-defined. Occasionally, unforeseen situations occur, such as customization requests for non-standard functionality, reporting or integration with a third-party system, or the need for additional training due to process changes, staff changes, etc. In order to easily accommodate these situations during your project, BS&A recommends the establishment of a Contingency budget. The Contingency budget allows for unexpected situations to be addressed efficiently, without the need for additional council approval.

Recommended Contingency	**$8,000.00**

Cost Totals

Cloud New Purchase – *Annual Fee*	Subtotal	$45,935.00
Data Conversion/Database Setup	Subtotal	$28,120.00
Project Management and Implementation Planning	Subtotal	$17,555.00
Implementation and Training	Subtotal	$33,125.00
Post-Go Live Assistance	Subtotal	$5,300.00
Contingency	Subtotal	$8,000.00

Total Proposed	**$138,035.00**
Travel Expenses Estimated	$22,965.00

The final invoice will reflect actual expenses following the completion of training activities based on the guidelines described below.

$160/$185/$225 per day hotel, varies by state
$90 per day car rental
$70 per day meals
$730 per trip airfare/related expenses
$0.70/mile round trip for drive distance

Payment Schedule

1st Payment: **$45,675** to be invoiced on January 5, 2026.
2nd Payment: **$45,935** to be invoiced upon the subscription start date.
3rd Payment: **$69,390** to be invoiced upon completion of training.

<u>CONTRACTOR RESPONSIBILITY DETERMINATION</u>

The following Contractor Responsibility Determination is issued pursuant to and in accordance with Ordinance No. 04-2022 known as the Responsible Contractor Ordinance, codified in Chapter 4 of the Code of the Borough of West Chester (the "RCO").

Project Number: GCWWTP 2025–1
Project Name: SUBSTATION REHABILITATION – PHASE II PROJECT
Contractor: Brendan Stanton, Inc. dba BSI Electrical Contractors

1. <u>Project:</u> The Borough of West Chester (the "Borough") proposes to complete a project identified as the Goose Creek WWTP Substation Rehabilitation Phase II Project based on bid documents and specifications dated October 24th, 2025 (the "Project").

2. <u>Conditional Award of Bid.</u> The Borough opened and reviewed the bids received and conditionally awarded the bid to the lowest responsible bidder, Brendan Stanton, Inc. ("Contractor") at a public meeting on December 17th 2025.

3. <u>Notice of Intent to Award Contract.</u> The Borough issued a notice of intent to award contract to the Contractor on December 17th 2025, subject to compliance with subcontractor certifications and issuance of this Contractor Responsibility Determination.

4. <u>Contractor Responsibility Certification.</u> The Contractor completed and submitted to the Borough the contractor responsibility certification included in the bid packet.

5. <u>Subcontractor Lists and Subcontractor Responsibility Certification.</u> No subcontractors were proposed.

6. <u>Independent Review.</u> BCM Engineers/Atlas Technical Consultants has conducted an independent review of the Contractor to determine whether (i) the Contractor is a qualified, responsible firm in accordance with the requirements of the RCO and other applicable laws and regulations, (ii) the contractor responsibility certification and subcontractor responsibility certifications and applicable supporting documentation comply with the requirements of the RCO; and (iii) the Contractor has the technical qualifications and performance capabilities necessary to successfully perform the contract and that the Contractor has a sufficient record of law compliance and business integrity to justify the award of a public contract.

7. <u>Determination.</u> Based on the Independent Review, the Borough has determined that the Contractor is a responsible contractor that meets the qualifications of the RCO.

_____________ ________________________________

Date Sean Metrick, Manager

BCM ENGINEERS
ATC GROUP SERVICES LLC

920 Germantown Pike, Suite 200
Plymouth Meeting, PA 19462
610-313-3100
Fax 610-313-3151

December 1, 2025

Sean Metrick, Borough Manager
Borough of West Chester
401 East Gay Street
West Chester, PA 19380

Subject: Goose Creek WWTP (GCWWTP) Substation Rehabilitation Phase 2 Project
Contract No. GCWWTP 2025-1
Bids and RCO Documents Review and Recommendation for Contract Award
BCM Project No. Z057000527

Dear Mr. Metrick:

On November 21, 2025, through pennbid, the Borough received two (2) bids as shown below:

1. Brendan Stanton Inc. (BSI) of Montgomeryville, PA submitted the low bid, $545,600.00.
2. PKF-Mark III, Inc. of Newtown, PA submitted a bid of $1,254,984.00.

A Bid Tabulation summarizing 10 pricing items and 13 support documents is attached (Appendix A).

We would recommend for the Borough's consideration to award this project to BSI as discussed below.

A. Based on our review, it is our opinion that the bid documents submitted by BSI are complete and in good order.

B. The requirements of the Borough of West Chester Responsible Contractor Ordinance (RCO) are included in the bid documents, BCM/Atlas has completed an independent review of the records and qualifications of BSI, it is our opinion that BSI complies with the RCO as outlined below:

   1. BSI submitted the Contractor Responsibility Certification (Appendix B) as a part of its bid, which shows its participation in an Apprenticeship Program, currently registered with the Commonwealth of Pennsylvania for each craft employee to be employed on the project.

      Note that BSI will not use subcontractors for this project.

   2. A list of 13 electricians and 3 electrical apprentices employed by BSI who may work on the project (Appendix C).

   3. Since November 1981, BSI has registered an apprenticeship program with the Commonwealth of PA, Program # PA006810015. See BSI's registration certificates issued by PA Department of Labor and Industry (Appendix D).

   4. BSI is licensed in the Commonwealth of Pennsylvania – License # PA011014. BSI also holds a Small Business License #179109-2025-08-SB with the PA Department of General Services (Appendix E).

   5. Records of BSI employees who completed the apprenticeship training program (Appendix F).

6. Records of BSI employees who completed the OSHA thirty-hour training course (Appendix G).

7. Records of BSI employees who completed the OSHA ten-hour training course (Appendix H).

BSI has 48 years of experience. It has completed several successful projects that were designed by BCM/Atlas and other consultants. The scale of many of BSI's projects is more complex and much greater in value (as high as $13.5 million for City of Reading's Fritz Island WWTP Upgrade) than the subject project (Appendix I).

It is our opinion that BSI is well equipped to provide the needed experience, workforce, cranes, generators, and other equipment (Appendix J) to work on the subject project.

<u>Project Schedules</u>

The following preliminary schedules are proposed for the Borough's review and approval:

1. Contracts award and execution - December 2025.
2. Notice to proceed (NTP) for construction – December 2025.
3. Construction complete – July 2026.

Prior to construction commencement on the project, the Contractor must submit the following:

1. Certificate of Insurance that shows the Borough as the Certificate Holder
2. Performance Bond
3. Payment Bond
4. Executed Contract

Should you have any questions, please feel free to contact us.

Sincerely,

Charlie Liu

Charlie Liu, P.E. , BCM/Atlas
Borough of West Chester Wastewater Engineer

cc: Sean Mitchell, Wastewater Department Director
Ed Jamieson, GCWWTP Superintendent
Uzair Ahmadi, P.E., BCM/Atlas

Borough of West Chester, Chester County, Pennsylvania

APPENDIX A

Goose Creek Wastewater Treatment Plant

Substation Rehabilitation Phase 2: Contract No. GCWWTP 2025-1

Bids Due: November 21, 2025 2:00 PM

	Item No.	Description	Brendan Stanton Inc.	PKF-Mark III, Inc.
PRICING ITEMS	1	Mobilization & Demobilization (must use $20,000)	$20,000	$20,000
	2	Receiving, installing, configuration, testing, startup and training of the owner supplied “Service #1 344 Lenape” Primary Switch, transformer, and the dual fed low voltage switchgear at the plant’s electrical substation.	$95,000	$254,123
	3	Supply and installation of the Control Building Automatic Transfer Switch.	$58,000	$30,770
	4	Supply and installation associated conductors and raceways.	$25,000	$61,450
	5	Supply and installation of equipment foundations and supporting structures.	$9,000	$56,940
	6	Supply and installation of permanent and temporary service entrance equipment and materials, including coordination with the Utility.	$10,000	$463,920
	7	Provision of temporary power equipment and materials to maintain plant operations throughout construction.	$173,600	$217,780
	8	Removal & Off-site Disposal of Existing Equipment & Materials	$5,000	$1
	9	Allowance for conducting an arc flash hazard study, field Inspection, testing and written reports (must use $25,000)	$25,000	$25,000
	10	Allowance for Unexpected Items (must use $125,000)	$125,000	$125,000
		Total Bid	$545,600	$1,254,984
BID DOCUMENTS	1	Initialed Bidder’s Checklist	Yes	Not Reviewed
	2	Responsible Contractor Certification Form and related documents such as Apprenticeship program and OSHA 10-hr. and 30-hr. training records	Yes	
	3	Bid Form - signed, sealed.	Yes	
	4	Bid Guarantee (10% Bid Bond, signed and emboss sealed by Contractor	Yes	
	5	Experience, Equipment and Financial Statement for Prospective Bidders	Yes	
	6	Information to be Furnished by the Bidder (IFB). No subcontractors.	Yes	
	7	Non-Collusion Affidavit	Yes	
	8	Certified copy of "Power of Attorney" for Attorney-In-Fact who signed the Bid Bond signed by an officer of the Surety, dated (date must be even with the Bid Bond) and embossed with Surety's Seal.	Yes	
	9	Financial Statement of the Surety Company.	Yes	
	10	Certificate/Statement from the Surety Company certifying that the Surety would provide the required Bonds if Bidder is awarded the Contract. (Surety Company’s Form)	Yes	
	11	Pennsylvania State Labor and Workforce Safety Certification-Worker Protection and Investment Certification Form (BOP-2201)	Yes	
	12	Public Works Employment Verification Form (PWEV)	Yes	
	13	Prime Contractor Disadvantage Business Enterprise (DBE) Compliant Statement (Found in Section SC – Supplementary Conditions)	Yes	

CERTIFIED AS A TRUE AND COMPLETE TABULATION OF BIDs RECEIVED ON November 21, 2025

Charlie Liu *November 25, 2025*

CHARLIE LIU, P.E., BCM Engineers/Atlas Technical Consultants **DATE**

APPENDIX B

(TO BE SUBMITTED WITH BID)

CONTRACTOR RESPONSIBILITY CERTIFICATION

GOOSE CREEK WASTEWATER TREATMENT PLANT SUBSTATION REHABILITATION – SECOND PHASE

I, Brendan Stanton as the President/Secretary of Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] submit this Contractor Responsibility Certification as part of the bid documents for the above-mentioned project and hereby certify under penalty of perjury that Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] meets the requirements of the RCO Ordinance, codified in Chapter 4 of the Borough Code. I certify specifically as follows:

(1) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] and its employees have all licenses, registrations, certificates or other credentials required by federal and state law and the laws of the Borough with respect to the contract for the above-mentioned project that it seeks to self-perform.

(2) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] meets the bonding requirements for the contract required by law or contract specifications, as well as applicable insurance requirements for the contract, including general liability, workers compensation and unemployment insurance.

(3) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] has not been debarred or suspended by any federal, state or local government agency or authority in the past three years.

(4) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] has not defaulted on any project in the past three years.

(5) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] has not had any type of business, contracting or trade license, registration or certification revoked or suspended in the past three years.

(6) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] and its principals/owners have not been convicted of any crime relating to its contracting business in the past ten years.

(7) Within the past three years, Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] has not been found in violation of any law applicable to its contracting business, including, but not limited, to licensing laws, tax laws, wage and hour laws, prevailing wage laws, environmental laws or others, where the result of such violation was the payment of a fine, back pay damages or any other type of penalty in the amount of $5,000 or more.

(8) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] shall employ a sufficient number of craft labor personnel required to successfully perform any project work it self-performs or shall use qualified subcontractors to meet this requirement and shall assign workers to perform only work in their respective craft or trade for which they have sufficient skills and training, or shall use qualified subcontractors to meet this requirement.

(9) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] will pay all craft employees on the project, at a minimum, the applicable wage and fringe benefit rates, as established for the classification in which the worker is employed, in accordance with the Pennsylvania Prevailing Wage Act, 43 P.S. §§ 165-1 - 165-17 or the Federal Davis Bacon Act, 40 U.S.C. § 276a *et. seq.*, as applicable.

(10) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] will ensure that all craft labor it employs on the project will have completed, prior to working on the project the OSHA 10-hour training course for safety established by the U.S. Department of Labor. If the firm is a prime contractor, it shall also ensure that at least one person on the project has completed the OSHA 30-hour construction training course established by the U.S. Department of Labor.

(11) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] participates in an apprenticeship program for each separate trade or classification it which it employs craft employees and shall continue to participate in such program or programs for the duration of the project.

a. For purposes of this section an apprenticeship program must be currently registered with and approved by the US Department of Labor or a state apprenticeship agency and has graduated apprentices to journey-person status for at least three (3) of the past five (5) years, or every year since the firm's establishment.

b. If a firm is identified as the lowest responsible bidder or otherwise selected as the prospective awardee or as a subcontractor of an awardee, it shall provide appropriate documentation as determined by the Borough, to verify it meets the requirements of this section for each trade classification of craft workers it will employ on the project. This verification shall be provided prior to performance of work by the firm.

(12) The construction manager, general contractor or other lead or prime contractor responsible for the project shall ensure that at least 70 percent of the craft labor workers employed on the project shall be comprised of either journey-person workers who have successfully completed an Apprenticeship Program as defined in Section 3(c)11 of the RCO Ordinance or apprentices registered in such programs. The apprenticeship participation as specified by this section must be in the same trade or craft for which the workers are employed on the project.

(13) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] shall assign craft labor personnel who only work in the craft or trade in which they are employed.

(14) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] has all other technical qualifications and resources, including equipment, personnel and financial resources, to successfully

perform the referenced contract and shall maintain such capabilities throughout the duration of the project, or will obtain same through the use of qualified, responsible subcontractors or vendors.

(15) Brendan Stanton, Inc dba BSI Electrical Contractors [Name of Company submitting bid] shall notify the Borough within seven days of any material changes in its operation that relate to any matter attested to in this certification.

The Certification is made subject to the Penalties of 18 Pa C.S.A. Section 4904, relating to unsworn falsification to authorities.

By: Brendan Stanton
(Name) Brendan Stanton

President/Secretary
(Title)

November 21, 2025
(Date)

Witness: Katiuri Trukan
(Name)

November 21, 2025
(Date)

Sworn to and subscribed before me this 21st
day of November, 2025

NOTARY PUBLIC

My Commission Expires: 7/23/2026

APPENDIX C

BSI
Electrical
Electronic
Contractors

November 28, 2025

BCM/Atlas
Attn: Charlie Liu
920 Germantown Pike
Plymouth Meeting, PA 19462

RE: Goose Creek WWTP Substation Upgrade – Phase II
Request for RCO Support Documents

Dear Charlie –

Please find the attached items that have been requested to support the Borough of West Chester's Responsible Contractors Ordinance.

Please note that all employees names and information are personal and are to be kept confidential and for use only by the Borough of West Chester.

1. BSI Employees that may work on the project:

Stephen Becker	Electrician
Andrew Coyne	Electrician
Nick Bevilacqua	Electrician
Christoper Kerns	Electrician
Brian O'Donnell	Electrician
Frank Metzger	Electrician
John Paul Jones	Electrician
Christopher McCaughey	Electrician
Dave Melcher	Electrician
Tyler Sobel	Electrical Apprentice
Jake Kulick	Electrical Apprentice
Matt Brandenberger	Electrical Apprentice
Joshua Yarnall	Electrician
Roberto Stanton	Electrician
Kevin Stanton	Electrician
Marty Stanton	Electrician

2. Brendan Stanton, Inc has a registered apprenticeship program with the Commonwealth of PA, Program # PA006810015. We have been registered with the Commonwealth since November 1981, attached are a copy of our registration certificates.

BRENDAN STANTON, INC
416 Stump Road • Montgomeryville, Pa 18936
Phone: (215) 699-7700 • Fax: (215) 699-7785

APPENDIX C

3. Licenses:
Brendan Stanton, Inc is licensed in the Commonwealth of Pennsylvania – License # PA011014, we also hold a Small Business License # 179109-2025-08-SB with the PA Department of General Services.

4. OSHA 10 cards – please find the attached OSHA 10 cards for our employees

5. OSHA 30 – please find the attached OSHA 30 for employees

If you require any additional information, please reach out to me at your earliest convenience and I will get the additional information requested toy ou right away.

Sincerely,

Brendan Stanton

Brendan Stanton
BAS/mr

LIAC-12 REV 9-83

APPENDIX D

Commonwealth of Pennsylvania

Department of Labor and Industry

Certificate of Registration

APPRENTICESHIP STANDARDS

This certifies that the organization below named has registered an apprentice training program under standards approved by the

Pennsylvania Apprenticeship and Training Council
and the
Federal Committee on Apprenticeship

in the following trade(s):

Name BRENDAN STANTON, INC. ELECTRICIAN

City ELKINS PARK

State PENNSYLVANIA

Date DECEMBER 8, 1981

Revised: DECEMBER 11, 1990

Raymond A. Vaughan
Secretary, Pennsylvania Apprenticeship and Training Council
Department of Labor and Industry

LIAC-12 REV 9-83

APPENDIX D

Commonwealth of Pennsylvania

Department of Labor and Industry

Certificate of Registration

APPRENTICESHIP STANDARDS

This certifies that the organization below named has registered an apprentice training program under standards approved by the

Pennsylvania Apprenticeship and Training Council
and the
Federal Committee on Apprenticeship

in the following trade(s):

Name BRENDAN STANTON, INC. | ELECTRICIAN

City ELKINS PARK

State PENNSYLVANIA

Date DECEMBER 8, 1981

Revised: August 30, 1988

Raymond A. Vaughan

Secretary, Pennsylvania Apprenticeship and Training Council
Department of Labor and Industry

APPENDIX D

Brendan Stanton, Inc - PA006810015

Current Status

Status	Registered	**Assigned ATR**	cpineiroco@pa.gov
Program Last Updated	Apr 25, 2022		
Last Updated By	gmeringer@pa.gov		
Agency	SAA		

Significant Dates

Registration Date

Nov 30, 1981

Sponsor Information

Program Number

PA006810015

Sponsor Name

Brendan Stanton, Inc

Enter the full legal name of the apprenticeship sponsor.

Doing Business As (DBA)

(Optional) Enter the name the sponsor is known by, if different.

EIN

23-2199150

Sponsor Type

Location

Sponsor Address

416 STUMP ROAD
MONTGOMERYVILLE, PA 18936

County

Montgomery County

Sponsor Address Different from Headquarters?

○ Yes ○ No

Indicate if the sponsor's address differs from their US headquarters.

State Routing

Use a different state for Program and Apprentice numbers?

○ Yes ◉ No

Choose Yes if the program should use a state other than the sponsor's address state.

Multi-State Routing

Does the Sponsor share apprentices with another Registered Apprenticeship Program in another U.S. state and/or territory?

○ Yes ◉ No

APPENDIX D

Other Relevant Information

Is the sponsor willing to be placed on the statewide Eligible Training Provider (ETP) List?

◯ Yes ◯ No

UPDATE SPONSOR INFORMATION

Parent Organization / National Affiliation

Parent Organization

None

UPDATE ORGANIZATION INFORMATION

Program Information

Program/Employer Type

◉ Single Employer ◯ Multi-Employer

Program Standards Type

◯ National Program Standards ◉ Local Apprenticeship Standards

Are the local apprenticeship standards based on National Guidelines for Apprenticeship Standards?

◯ Yes ◯ No

Does this program have a Collective Bargaining Agreement?

◯ Yes ◉ No

Size of Workforce

46

Enter the total number of employees in the workforce.

NAICS

238210 Electrical Contractors and Other Wiring Installation Contractors

Does this program have an inmate program?

◯ Yes ◉ No

Indicate whether the apprenticeship program includes an inmate program.

Does this program require specialized documentation to verify credit for previous experience?

◯ Yes ◯ No

Indicate whether the program requires documentation to verify credit for previous experience.

Minimum Qualifications

Minimum Age

Enter an age of at least 16 years

An apprentice must be at least 16 years of age, except where a higher age is required by law.

Driver's License (optional)

A valid driver's license is required ☐

Educational Requirements (optional)

For Example, "GED", or "High School Diploma"

0/2000

Physical Requirements (optional)

For Example, "Physical Agility Test", or "Screen for Illegal Drugs"

0/2000

Aptitude Tests (optional)

APPENDIX D

For Example, "Logical Reasoning", or "Numerical Reasoning"

0/2000

Enter the name of the aptitude test(s) being administered.

Other Qualifications (optional)

0/2000

List all other requirements.

Selection Procedures

Selection Procedures Established Date

Enter the date the selection procedures were established

UPDATE PROGRAM INFORMATION

APPENDIX E

Commonwealth of Pennsylvania

Office of Attorney General

THIS IS TO CERTIFY THAT

BRENDAN STANTON, INC.
416 STUMP ROAD
MONTGOMERYVILLE PA 18936

HAS REGISTERED IN PENNSYLVANIA AS A HOME IMPROVEMENT CONTRACTOR

7/11/2027
VALID UNTIL

PA011014
REGISTRATION NUMBER

Brendan Stanton
SIGNATURE OF REGISTRATION CERTIFICATE HOLDER

DAVID W. SUNDAY, JR., ATTORNEY GENERAL

NOTICE OF SMALL BUSINESS SELF-CERTIFICATION

pennsylvania
DEPARTMENT OF GENERAL SERVICES

The Department is pleased to announce that

BRENDAN STANTON INC

has successfully completed the Pennsylvania Department of General Services' process for self-certification as a Small, Micro, or MidSize Business under the Commonwealth's Small Business Contracting Program, with the following designation:

BUSINESS TYPE(s):

Construction Contractor

CERTIFICATION NUMBER: **179109-2025-08-SB**

CERTIFCATION TYPE: **SMALL BUSINESS**

ISSUE DATE: **08/12/2025** EXPIRATION DATE: **08/12/2027**

RECERTIFIED DATE:

Dr. Erica Patterson

Dr. Erica Patterson, Deputy Secretary
Bureau of Diversity, Inclusion & Small Business Opportunities

The United States Department of Labor

Office of Apprenticeship

Certificate of Completion of Apprenticeship

This is to certify that

NOAH GROCHOWASKI

has completed an apprenticeship for the occupation

ELECTRICIAN (Alternate Title: Interior Electrician)

under the sponsorship of

Brendan Stanton, Inc

in accordance with the basic standards of apprenticeship
established by the Secretary of Labor

Date Completed : **February 03, 2021**

Digital ID : 2013398

Administrator, Office of Apprenticeship

Commonwealth of Pennsylvania

DEPARTMENT OF LABOR & INDUSTRY

Pennsylvania Apprenticeship and Training Council

Certificate of Completion of Apprenticeship

This Certifies That

Craig Harpel

Has satisfactorily fulfilled the terms of the Apprenticeship Agreement in accordance with the standards of the Pennsylvania Apprenticeship and Training Council, the Federal Committee on Apprenticeship, and **Brendan Stanton, Inc** *and is, therefore, recognized as a journeyperson* **Electrician (0159)** *by the Council.*

Given this **26th** *day of* **October** *,* **2023**

COMMONWEALTH OF PENNSYLVANIA · DEPARTMENT OF LABOR & INDUSTRY

Chairman

Secretary

Secretary of Labor & Industry

Commonwealth of Pennsylvania

DEPARTMENT OF LABOR & INDUSTRY

Pennsylvania Apprenticeship and Training Council
Certificate of Completion of Apprenticeship

This Certifies That

Michael Klenk

Has satisfactorily fulfilled the terms of the Apprenticeship Agreement in accordance with the standards of the Pennsylvania Apprenticeship and Training Council, the Federal Committee on Apprenticeship, and ***Brendan Stanton, Inc*** *and is, therefore, recognized as a journeyperson* ***Electrician (0159)*** *by the Council.*

Given this ***20th*** *day of* ***May*** *,* ***2024***

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF LABOR & INDUSTRY

Chairman

Director, Pennsylvania Apprenticeship and Training Office

Secretary of Labor & Industry

APPENDIX F

Commonwealth of Pennsylvania

DEPARTMENT OF LABOR & INDUSTRY

Pennsylvania Apprenticeship and Training Council
Certificate of Completion of Apprenticeship

This Certifies That

Kevin Stanton

Has satisfactorily fulfilled the terms of the Apprenticeship Agreement in accordance with the standards of the Pennsylvania Apprenticeship and Training Council, the Federal Committee on Apprenticeship, and ***Brendan Stanton, Inc*** *and is, therefore, recognized as a journeyperson* ***Electrician (0159)*** *by the Council.*

Given this ***30th*** *day of* ***July*** *,* ***2024***

Chairman

Director, Pennsylvania Apprenticeship and Training Office

Secretary of Labor & Industry

OSHA OUTREACH TRAINING
Completion Certificate

BRENDAN STANTON

has successfully completed the following course:

OSHA 30-Hr Outreach Training for the Construction Industry

4/12/2020

David Couch

OSHA Authorized Trainer

Construction #: 20-0106090 General #: 20-0079009

As an OSHA Outreach trainer, I verify that I have conducted this OSHA Outreach training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my OSHA Authorizing Training Organization. Upon successful review of my documentation, I will provide each student their completion card within 90 days of the end of the class.

UNIVERSITY OF SOUTH FLORIDA

OSHA OUTREACH TRAINING
Completion Certificate

DAVID W MELCHER

has successfully completed the following course:

OSHA 30-Hr Outreach Training for the Construction Industry

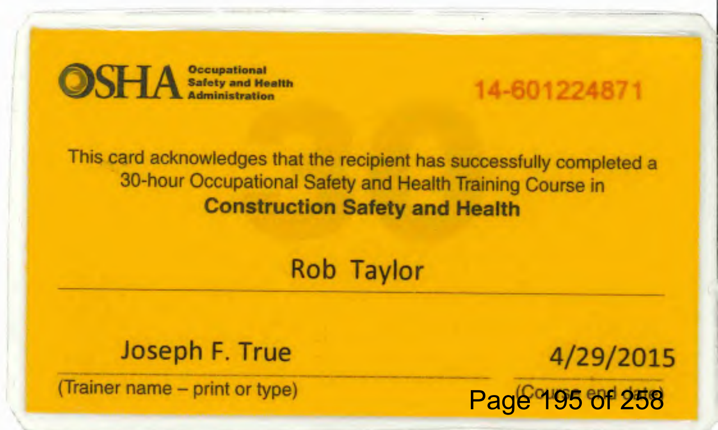
4/12/2020

David Couch
OSHA Authorized Trainer
Construction #: 20-0106090 General #: 20-0079009

As an OSHA Outreach trainer, I verify that I have conducted this OSHA Outreach training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my OSHA Authorizing Training Organization. Upon successful review of my documentation, I will provide each student their completion card within 90 days of the end of the class.

UNIVERSITY OF SOUTH FLORIDA

APPENDIX G



OSHA Occupational Safety and Health Administration

14-601224871

This card acknowledges that the recipient has successfully completed a 30-hour Occupational Safety and Health Training Course in **Construction Safety and Health**

Rob Taylor

Joseph F. True

(Trainer name – print or type)

4/29/2015

(Course end date)

APPENDIX G

frank metzger
416 Stump Rd
Montg

Certificate
and Card

OSHA
Occupational Safety
and Health Administration

36-602047899

This card acknowledges that the recipient has successfully completed:

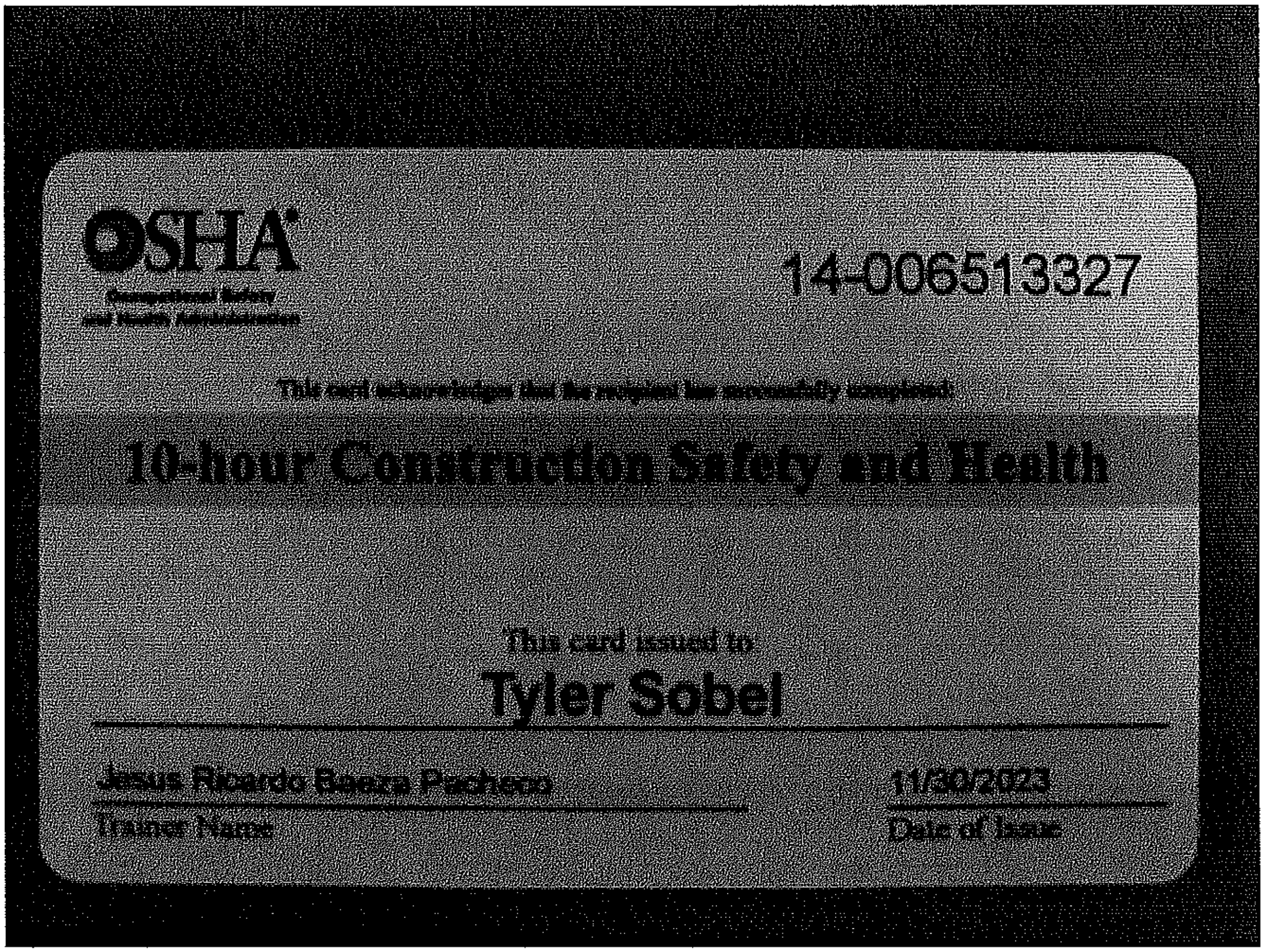
30-hour Construction Safety and Health

This card issued to:

Frank Metzger

David E Couch Jr	4/15/2020
Trainer Name	Date Issued

APPENDIX H



OSHA®
Occupational Safety
and Health Administration

14-006513327

This card acknowledges that the recipient has successfully completed:

10-hour Construction Safety and Health

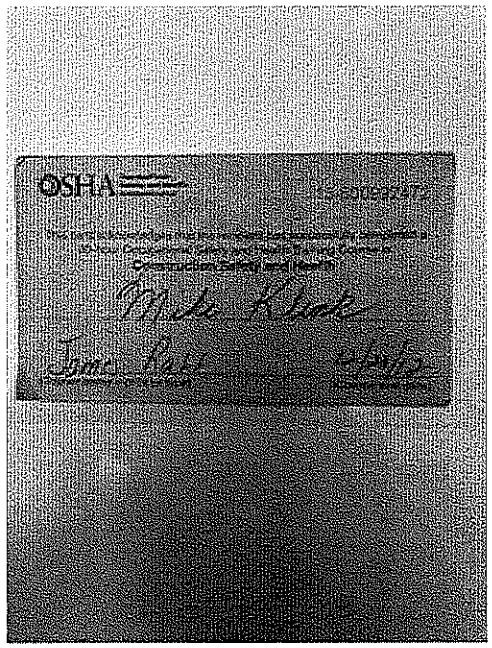
This card issued to:

Tyler Sobel

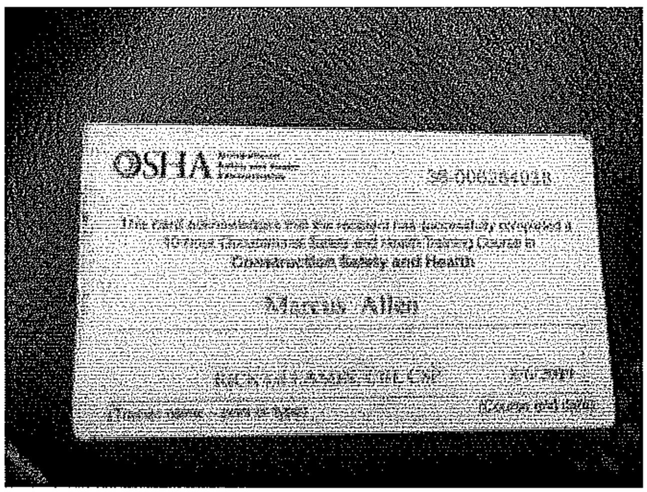
Jesus Ricardo Baeza Pacheco
Trainer Name

11/30/2023
Date of Issue

APPENDIX H



APPENDIX H



APPENDIX H

OSHA Occupational Safety and Health Administration

36-006216534

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in

Construction Safety and Health

Craig Harpel

Andrea Foster-Mack — 11/20/2018

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-004349995

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

Matt Bruton

David Crawford
(Trainer name – print or type)

3/28/2014
(Course end date)

OSHA Occupational Safety and Health Administration

14-004349993

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

Brian O Donnell

David Crawford
(Trainer name – print or type)

3/28/2014
(Course end date)

OSHA Occupational Safety and Health Administration

14-004349997

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

Martin Stanton

David Crawford
(Trainer name – print or type)

3/28/2014
(Course end date)

OSHA Occupational Safety and Health Administration

14-004349994

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

Nick Griffiths

David Crawford
(Trainer name – print or type)

3/28/2014
(Course end date)

OSHA Occupational Safety and Health Administration

14-004349996

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

Roberto Stanton

David Crawford
(Trainer name – print or type)

3/28/2014
(Course end date)

OSHA Occupational Safety and Health Administration

14-004349998

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

Jakub Price

David Crawford
(Trainer name – print or type)

3/28/2014
(Course end date)

OSHA Occupational Safety and Health Administration

14-002718465

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

BENJAMIN HARRISON

VINCENT CONSOLE 3-14-11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718453

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

CHRISTOPHER MCCAUGHEY

VINCENT CONSOLE 3-14-11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718477

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

JOSHUA YARNALL

VINCENT CONSOLE 3.14.11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718462

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

ROBERT CZERPAK

VINCENT CONSOLE 3-14-11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718472

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

Leonard Vorters (Eric)

VINCENT CONSOLE 3-14-11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718415

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

STEPHEN BECKER

VINCENT CONSOLE 3.14.11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718456

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

kenneth klein

VINCENT CONSOLE 3.14.11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718451

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

JAMES KASHNER, Jr.

VINCENT CONSOLE 3-14-11

(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718455

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

SHAWN MILLER

Vincent Console — (Trainer name – print or type)
3-14-11 — (Course end date)

OSHA Occupational Safety and Health Administration

14-002718459

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

FRANK METZGER

Vincent Console — (Trainer name – print or type)
3-14-11 — (Course end date)

OSHA Occupational Safety and Health Administration

14-002718469

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

JAMES HADIK

Vincent Console — (Trainer name – print or type)
3-14-11 — (Course end date)

OSHA Occupational Safety and Health Administration

14-002718457

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

STEPHAN LONG

Vincent Console — (Trainer name – print or type)
3-14-11 — (Course end date)

OSHA Occupational Safety and Health Administration

14-002718471

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

ROBERT TAYLOR

Vincent Console — (Trainer name – print or type)
3-14-11 — (Course end date)

OSHA Occupational Safety and Health Administration

14-002718476

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

JASON TAYLOR

Vincent Console — (Trainer name – print or type)
3-14-11 — (Course end date)

OSHA Occupational Safety and Health Administration

14-002718433

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

PATRICK J. MOORE

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718427

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

ANDREW R. COYNE

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718437

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

DAVID MELCHER

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718446

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

MATTHEW VIERECK

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718436

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

PATRICK MAY

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718440

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

JEFF TRANAUSKAS

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718430

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

CHRISTOPHER KERNS

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718439

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

PAUL SPECTOR

VINCENT CONSOLE (Trainer name – print or type) 3.7.11 (Course end date)

OSHA Occupational Safety and Health Administration

14-002718425

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

John Paul Jones III

Vincent Console 3-7-11
(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718421

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

NICHOLAS S. BEVILAQUA

Vincent Console 3-7-11
(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718424

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

ERIC FLUHRER

Vincent Console 3-7-11
(Trainer name – print or type) (Course end date)

OSHA Occupational Safety and Health Administration

14-002718423

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in
Construction Safety and Health

DANIEL A. DeFUSCO

Vincent Console 3-7-11
(Trainer name – print or type) (Course end date)

APPENDIX H

OSHA Occupational Safety and Health Administration

14-004349998

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in

Construction Safety and Health

Michael McCaughey

David Crawford	3/28/2014
(Trainer name – print or type)	(Course end date)

360 TRAINING

CERTIFICATE OF COMPLETION

This certifies that

Sean Dougherty

has successfully completed the course

OSHA 10 Hour Outreach Training Program - Construction

CEUs	Credit Hours	Completion Date
1.0	10.00	08/21/2025

ACCREDITED IACET PROVIDER

Jason Cole, Trainer C 26-0113289 and G 26-0084457

"As an OSHA Outreach Training Program trainer, I affirm that I have conducted this OSHA Outreach Training Program training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my OSHA Authorizing Training Organization. Upon successful review of my documentation, I will provide each student their course completion card within 90 calendar days of the end of the class."

"As an IACET Accredited Provider, 360training.com, Inc. offers IACET CEUs for its learning events that comply with the ANSI/IACET Continuing Education and Training Standard."

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

APPENDIX H

CERTIFICATE OF COMPLETION

This certifies that

Jacob Kulick

has successfully completed the course

OSHA 10 Hour Outreach Training Program - Construction

CEUs	Credit Hours	Completion Date
1.0	10.00	08/28/2025

ACCREDITED IACET PROVIDER

Jason Cole, Trainer C 26-0113289 and G 26-0084457

"As an OSHA Outreach Training Program trainer, I affirm that I have conducted this OSHA Outreach Training Program training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my OSHA Authorizing Training Organization. Upon successful review of my documentation, I will provide each student their course completion card within 90 calendar days of the end of the class."

"As an IACET Accredited Provider, 360training.com, Inc. offers IACET CEUs for its learning events that comply with the ANSI/IACET Continuing Education and Training Standard."

THIS CERTIFICATE IS NON-TRANSFERABLE

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APPENDIX H

360 TRAINING

CERTIFICATE OF COMPLETION

This certifies that

James Perce

has successfully completed the course

OSHA 10 Hour Outreach Training Program - Construction

CEUs	Credit Hours	Completion Date
1.0	10.00	08/28/2025

ACCREDITED IACET PROVIDER

Jason Cole, Trainer C 26-0113289 and G 26-0084457

"As an OSHA Outreach Training Program trainer, I affirm that I have conducted this OSHA Outreach Training Program training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my OSHA Authorizing Training Organization. Upon successful review of my documentation, I will provide each student their course completion card within 90 calendar days of the end of the class."

"As an IACET Accredited Provider, 360training.com, Inc. offers IACET CEUs for its learning events that comply with the ANSI/IACET Continuing Education and Training Standard."

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

ATLAS

920 Germantown Pike, Suite 200
Plymouth Meeting, PA 19462
Phone: 610/313-3100

EXPERIENCE, EQUIPMENT AND FINANCIAL STATEMENT
FOR PROSPECTIVE BIDDERS

NOTICE

This Form must be completed, with all blanks fully filled in utilizing current data, and submitted herewith with the Bid Submittal. All answers must be printed in ink or typewritten.

Project for which bidder is qualifying Borough of West Chester - Goose Creek WWTP - Substation Upgrades - Phase II

Date this Form submitted November 21, 2025 Date of receipt of bids November 21, 2025

Submittd by Brendan Stanton, Inc dba BSI Electrical Contractors ~~Individual~~ ~~Co-partnership~~ Corporation ~~Designate proper description~~

Principal office address 416 Stump Road, Montgomeryville, PA 18936

Telephone 215-699-7700

If a corporation, answer this:	*If a partnership, answer this:*
Capital paid in cash, $ 8,500.00	Date of organization
When incorporated Organized 1977, ~~Incorporated 2/1/1982~~	State whether partnership is general or limited
In what State Pennsyvlania	
President's name Brendan Stanton	Name, address and percentage ownership of partners:
Vice-President's name N/A	
Secretary's name Brendan Stanton	
Treasurer's name N/A	

EXPERIENCE AND EQUIPMENT

1. How many years has your organization been in business as a general contractor under your present business name? 48 years

2. How many years experience in this type of construction work has your organization had?
   (a) As a general contractor 48 years (b) As a sub-contractor 48 years

3. What are the largest projects your organization has completed?

	Contract Amount	Class of Work	When Completed	For Whom
1.				
2.	PLEASE SEE ATTACHED			
3.				
4.				
5.				

Name and address of Reference for items listed above:

1.
2.
3.
4.
5.

Any other reference

4. Have you ever been declared in default or failed to complete any work awarded to you? NO
   If so, where and why?

5. Have you or has any officer or partner of your organization ever been an officer or partner of some other contracting organization? YES
   If so, state name of individual, position, and the name of the other organization
   Brendan Stanton, Owner of Marino Industrial Systems & Services, Inc - Common Ownership

6. If any part of the work is sublet, will you require a bond from sub-contractor? NO

7. Give list of uncompleted contracts at present held by you.

Contract	Amount
PLEASE SEE ATTACHED	

8. What equipment do you own that is available for the proposed work?

   PLEASE SEE ATTACHED

9. State approximately the largest amount of work you have done in any one year $20 million

   Remarks:

10. Have you ever been cited by a Regulatory Agency for your failure to comply with any of its requirements? If so, where and why? NO

FINANCIAL STATEMENT AS OF (DATE): PLEASE SEE ATTACHED

Financial statement may be submitted as of the most recent regular statement rendered within 3 months of date of this questionnaire.

ASSETS

		Dollars	Cents
1.	Cash		
	Name banks		
2.	Notes receivable (a) Due within 90 days		
	(b) Due after 90 days		
	(c) Past due		
3.	Accounts receivable from completed contracts, exclusive of claims not approved for payment		
4.	Sums earned and not paid, on uncompleted contracts as shown by Engineer's or Architect's estimate		
	(a) Amount receivable after deducting retainage		
	(b) Retainage to date, due upon completion of contracts		
5.	Accounts receivable from sources other than construction contracts		
6.	Deposits for bids or other guarantees:		
	(a) Recoverable within 90 days		
	(b) Recoverable after 90 days		
7.	Real Estate owned and registered in the name of bidder - assessed value: Description and Location of Property		
8.	Plant and equipment - actual value		
9.	Other assets		
	TOTAL ASSETS		

LIABILITIES

		Dollars	Cents
1.	Notes payable: (a) Within 90 days		
	(b) After 90 days		
2.	Accounts payable		
3.	Real estate encumbrances		
4.	Other liabilities		
5.	Reserves		
6.	Capital stock paid up		
7.	Surplus (net worth)		
	TOTAL LIABILITIES		

Audit Report

The apparent low bidders on all prime [contracts] are directed to submit [to the Contract Administration] within (30) days after bids are received their most recent audited financial statements and the Auditor's Report.

CONTINGENT LIABILITIES	Dollars	Cents
Liability on notes, accounts, or guarantees of others, and any judgments of record:		

CONTINGENT ASSETS		
Bank credits, etc.		

The undersigned guarantees the truth and accuracy of all statements and of all answers to interrogatories made and hereby authorizes any depository, vendor or other agency herein named to supply the holder with any information necessary to verify this statement.

NOTE: A partnership must give firm name and signatures of all partners. A corporation must give full corporate name, signature of official (either president, vice-president, secretary or treasurer) and affix corporate seal.

AFFIDAVIT for INDIVIDUAL

STATE OF ____________________ SS:

COUNTY OF ____________________

____________________ being duly sworn, deposes and says that the foregoing financial statement, taken from his books, is a true and accurate statement of his financial condition as of the date thereof and that the answers to the foregoing interrogatories are true.

Sworn and subscribed to before me this

________ day of ____________ 20________

____________________ (Applicant must also sign here)

Notary Public

My commission expires ____________

AFFIDAVIT of PARTNERSHIP

STATE OF ____________________ SS:

COUNTY OF ____________________

____________________ being duly sworn, deposes and says that he is a member of the firm of ____________________; that he is familiar with the books of the said firm showing its financial condition; that the foregoing statement is taken from the books of the said firm, and is a true and accurate statement of the financial condition of the said firm as of the date thereof; and that the answers to the foregoing interrogatories are true.

Sworn and subscribed to before me this

________ day of ____________ 20________

____________________ (Member of firm must also sign here)

Notary Public

My commission expires ____________

AFFIDAVIT for CORPORATION

STATE OF Pennsylvania SS:

COUNTY OF Montogmery

Brendan Stanton being duly sworn, deposes and says that he is President/Secretary of the Brendan Stanton, Inc dba BSI Electrical Contractors; the corporation described in and which executed the foregoing statement; that he is familiar with the books of the said corporation showing its financial condition; that the foregoing financial statement is taken from the books of the said corporation, and is a true and accurate statement of the financial condition of the said corporation as of the date thereof; and that the answers to the foregoing interrogatories are true.

Sworn and subscribed to before me this 3rd day of November 2025

Allison Reynolds

Notary Public

Brendan Stanton

(Officer must also sign here)

My commission expires ____________

APPENDIX I

BSI Electrical Electronic Contractors

STATEMENT OF BIDDER'S QUALIFICATIONS
11/21/2025

TO: Borough of West Chester

Project: Goose Creek WWTP – Substation Upgrades Phase II

3. Largest Projects Completed:

City of Reading **$13,092,280.00**
Fritz Island WWTP **472,717.00**
Owner: City of Reading **$13,564,997.00**
815 Washington Street
Reading, PA 19601
Type: Electrical Construction
Engineer: Hazen and Sawyer Architects
498 Seventh Avenue, 11th Floor
New York, NY 10018
Contact: Ed Daher, P.E., CCM (212) 539-7000
Completion: December 2021

SCI Phoenix – Graterford Prison **$8,773,000.00**
Buildings K, L & M - Support Building &
Industries East and West **1,060,290.80**
Owner: Graterford Prison **$9,833,290.80**
Piggery Road
Skippack, PA
GC: Walsh/Heery Joint Venture
Piggery Road
Skippack, PA
Danny Taylor (484) 973-6443
Completion: December 2017

SCI Phoenix – Graterford Prison **$6,564,000.00**
Cell Blocks A, B, L & M - Activities East and West,
Guard Towers and Sallyport, Headworks **480,788.00**
Owner: Graterford Prison **$7,044,788.00**
Piggery Road
Skippack, PA
GC: Walsh/Heery Joint Venture
Piggery Road
Skippack, PA
Danny Taylor (484) 973-6443
Completion: December 2017

APPENDIX I

PENNDOT			**$5,434,900.00**
District 6-0 - RTMC			**572,546.00**
Owner:	Department of General Services		**$6,007,446.00**
	9999 Hamilton Blvd		
	Breinigsville, PA 18031		
Type:	Electrical Construction		
CM:	Heim Construction		
Contact:	Michael Wright		
Completion:	September 2023		
Council Rock School District			**$5,571,000.00**
New Newtown Middle School			**0.00**
Owner:	Council Rock School District		**$5,571,000.00**
	30 N. Chancellor Street		
	Newtown, PA 18940		
Type:	Electrical Construction		
Engineer:	D'Huy Engineering, Inc.		
	One East Broad Street, Suite 310		
	Bethlehem, PA 18018		
Contact:	Tyler Brong	(610) 865.3000	
Completion:	August 2018		
Council Rock School District			**$5,499,800.00**
Additions & Renovations to Holland Middle School			**0.00**
Owner:	Council Rock School District		**$5,499,800.00**
	30 N. Chancellor Street		
	Newtown, PA 18940		
Type:	Electrical Construction		
Engineer:	D'Huy Engineering, Inc.		
	One East Broad Street, Suite 310		
	Bethlehem, PA 18018		
Contact:	Tyler Brong	(610) 865-3000	
Completion:	August 2018		
Lincoln University			**$4,748,500.00**
Electrical Upgrades and Modifications			**395,867.30**
Owner:	Lincoln University		**$5,144,367.30**
	1570 Old Baltimore Pike		
	Lincoln University, PA		
	Alan Cobb	(484) 365-7119	
Type:	Electrical Construction		
Professional:	Simone Collins, Inc.		
	119 East Lafayette Street		
	Norristown, PA 19401		
Contact:	Peter Simone	(610) 889-0348	
Completion:	January 2014		

Upper Moreland High School **$5,063,598.00**

Additions and Renovations

Owner: Upper Moreland School District
3990 Orangemans Road
Hatboro, PA 19040
Type: Electrical Construction
Engineer: Agoos/Lovera Architects
Contact: Lori Lesnak (215) 735-0100
Completion: 04/2011 – 100% Own Forces

7. Projects Now in Progress:

Amity Township **$4,987,000.00**

Wastewater Treatment Plant Expansion Project **130,681.00**

Owner: Amity Township **$5,117,681.00**
2004 Weavertown Road
Douglasville, PA
Type: Electrical Construction
Engineer: Entech Engineer
201 Penn Street
Reading, PA 19603
Contact: Curtis Tran (610) 373-6667
Completion: March 2026

Bangor Wastewater Treatment Plant **$1,061,000.00**

EQ Tank and Control System Upgrade **0.00**

Owner: Bangor Borough Sewer Authority **$1,061,000.00**
900 Lower South Main St
Bangor, PA 18013
Type: Electrical Construction
Engineer: T&M Associates
74 W Broad Street
Bethlehem, PA
Contact: Mike Gable (610) 234.4237
Completion: December 2025

Colonial School District **$4,667,300.00**

Colonial Elementary School Renovations **0.00**

Owner: Colonial School District **$4,667,300.00**
20 Welden Drive
Doylestown, PA
Type: Electrical Construction
Engineer: Godshall Kane O'Rourke Architects, LLC
300 Brookside Avenue – Ambler Yards
Building 18, Suite 150, Ambler, PA 19002
Contact: Joe Messmer (215) 646-2003
Completion: October 2025

Central Bucks School District			**$1,393,000.00**
	Central Bucks High School East Additions & Renovations		**0.00**
	Owner:	Central Buck School District 230 Flourtown Road Plymouth Meeting, PA	**$1,393,000.00**
	Type:	Electrical Construction	
	Engineer:	KCBA Architects 8 E Broad Street Hatfield, PA	
	Completion:	August 2026	
Cheltenham School District			**$1,420,900.00**
	Cheltenham High School Stadium Improvements		**(2,280.00)**
	Owner:	Cheltenham School District 200 Ashbourne Road Elkins Park, PA	**$1,418,620.00**
	Type:	Electrical Construction	
	Engineer:	SitelogIQ 333 Allegheny Avenue Oakmont, PA	
	Completion:	February 2026	
Easton Area Joint Sewer Authority			**$650,000.00**
	MCC #1		**0.00**
	Owner:	Easton Area Joint Sewer Authority 50A South Delaware Drive Easton, PA 18042	**$650,000.00**
	Type:	Electrical Construction	
	Engineer:	Atlas Technical Consultants 920 Germantown Pike, Suite 200 Plymouth Meeting, PA 19462	
	Contact:	Michael Filmyer, PE (610) 313-3100	
	Completion:	April 2026	
Eureka Wastewater Treatment Plant			**$482,900.00**
	Influent Tank Aeration System		**0.00**
	Owner:	Montgomery Township Municipal Sewer Authority 1001 Stump Road Montgomeryville, PA 18936	**$482,900.00**
	Type:	Electrical Construction	
	Engineer:	CSK Engineers 4259 W Swamp Road, Suite 410 Doylestown, PA 18902	
	Contact:	JJ Kelso (215) 340-0600	
	Completion:	December 2025	

Easton Area Joint Sewer Authority			**$291,000.00**
	Digester Gas System		**(60,000.00)**
	Owner:	Easton Area Joint Sewer Authority 50A South Delaware Drive Easton, PA 18042	**$231,000.00**
	Type:	Electrical Construction	
	Engineer:	Arro Engineering 649 N Lewis Road Limerick, PA 19468	
	Contact:	William Bohner, PE (610) 495-0303	
	Completion:	February 2026	
Hatfield Township			**$495,000.00**
	Switchgear Replacement		**0.00**
	Owner:	Hatfield Township 3200 Advance Lane Hatfield, PA 18915 Peter Dorney	**$259,845.00**
	Type:	Electrical Construction	
	Completion:	May 2026	
Hatboro-Horsham School District			**$12,536,530.00**
	New Keith Valley Middle School		**218,143.00**
	Owner:	Hatboro-Horsham School District 229 Meetinghouse Road Horsham, PA 19044	**$12,754,673.00**
	Type:	Electrical Construction	
	Engineer:	D'Huy Engineering, Inc. One East Broad Street, Suite 310 Bethlehem, PA 18018	
	Contact:	Jamie Lynch (610) 865-3000	
	Completion:	November 2026	
Morrisville Municipal Authority			**$298,965.00**
	KTC River Pump Station		**0.00**
	Owner:	Morrisville Municipal Authority 35 Union St, Morrisville, PA 19067	**$298,965.00**
	Type:	Electrical Construction	
	Engineer:	Pennoni 1900 Market Street Philadelphia, PA 19103	
	Contact:	Robert Campbell	
	Completion:	August 2026	

Morrisville Municipal Authority **$294,000.00**
Influent Pump Station **0.00**
Owner: Morrisville Municipal Authority **$294,000.00**
35 Union St,
Morrisville, PA 19067
Type: Electrical Construction
Engineer: Pennoni
1900 Market Street
Philadelphia, PA 19103
Contact: Robert Campbell
Completion: May 2026

Montgomery County Community College **$259,845.00**
Transformer Replacement **0.00**
Owner: Montgomery County Community College
340 DeKalb Pike **$259,845.00**
Blue Bell, PA 19422
Vicki Giammarco
Type: Electrical Construction
Completion: November 2026

Northwestern Chester County Municipal Authority **$2,074,600.00**
Wastewater Treatment Plant Nitrification Upgrade **(12,985.00)**
Owner: Northwestern Chester County **$2,061,615.00**
Municipal Authority
187 Dampman Rd,
Honey Brook, PA 19344
Type: Electrical Construction
Engineer: Herbert, Rowland & Grubic, Inc (HRG)
501 Allendale Road
King of Prussia, PA 19476
Contact: Alexander Barr (484) 460-7050
Completion: November 2025

Oaks Wastewater Treatment Plant **$3,244,900.00**
Generator Installation **(23,660.00)**
$3,221,240.00
Owner: Lower Perkiomen Valley Regional Sewer Authority
River Road
Bridgeport, PA 19405
Type: Electrical Construction
Engineer: Instrumentation, Control & Energy Engineering, LLC
3326 Skippack Pike
Lansdale, PA 19446
Contact: Joe Guagno (610) 584-6714
Completion: November 2025

Pen Argyl Borough		**$98,136.00**
Influent & Effluent Pump Control Panel Replacement		**0.00**
Owner:	Pen Argyl Borough 11 North Robinson Avenue Pen Argyl, PA 18074	**$98,136.00**
Type:	Electrical Construction	
Engineer:	Instrumentation, Control & Energy Engineering, LLC 3326 Skippack Pike Lansdale, PA 19446	
Contact:	Joe Guagno (610) 584-6714	
Completion:	February 2026	
Radnor Township School District		**$59,475.00**
Ithan Elementary School – HVAC		**0.00**
Owner:	Radnor Township High School 135 South Wayne Avenue Wayne, PA 19087	**$59,475.00**
Type:	Electrical Construction	
Engineer:	SiteLogiq 3300 North 3rd Street Harrisburg, PA 17110	
Completion:	January 2026	
City of Reading		**$1,801,000.00**
19th Ward Pump Station		**0.00**
Owner:	City of Reading 815 Washington Street Reading, PA 19601	**$1,801,000.00**
Type:	Electrical Construction	
Engineer:	Entech Engineer 201 Penn Street Reading, PA 19603	
Completion:	November 2026	
City of Reading		**$2,749,000.00**
6th & Canal Pumping Station		**299,772.00**
Owner:	City of Reading 815 Washington Street Reading, PA 19601	**$3,042,772.00**
Type:	Electrical Construction	
Engineer:	RK&K 3501 Concord Road York, PA 17402	
Completion:	December 2025	

Upper Dublin Township Sewer (BCWSA)		**$1,256,300.00**
Upper Dublin Diversion Pump Station		**0.00**
Owner:	BCWSA 1275 Almshouse Road Warrington, PA 18976	**$1,256,300.00**
Type:	Electrical Construction	
Engineer:	Gilmore & Associates 65 E Butler Pike New Britain, PA	
Contact:	John Solecki (215) 345-4500	
Completion:	June 2026	

Upper Merion Township		**$84,100.00**
Balligomingo PS/Trout Run Main PS Pump and Equipment Replacement		**0.00**
Owner:	Upper Merion Township 175 West Valley Forge Road King of Prussia, PA 19460	**$84,100.00**
Type:	Electrical Construction	
Engineer:	Arro Engineering 649 N Lewis Road Limerick, PA 19468	
Contact:	William Bohner, PE (610) 495-0303	
Completion:	July 2026	

Upper Merion Township		**$273,500.00**
Headworks Modifications – Trout Run & Matsunk Water Pollution Control Center		**0.00**
Owner:	Upper Merion Township 175 West Valley Forge Road King of Prussia, PA 19460	**$273,500.00**
Type:	Electrical Construction	
Engineer:	Arro Engineering 649 N Lewis Road Limerick, PA 19468	
Contact:	William Bohner, PE (610) 495-0303	
Completion:	May 2026	

Wernersville State Hospital **$9,344,000.00**
Electrical Upgrades **1,253,756.00**
Owner: Department of General Services **$10,597,756.00**
9999 Hamilton Blvd
Breinigsville, PA 18031
Type: Electrical Construction
Engineer: Arris Engineering
667 South River Street
Plains, PA 18705
Contact: Rich Szatowski (570) 825-7760
Completion: October 2026

Southwest Delaware County Municipal Authority **$382,000.00**
Woodbrook Pump Station Electrical Upgrades **15,182.00**
Owner: SWDCMA **$397,182.00**
1 Gamble Ln,
Aston Township, PA 19014
Type: Electrical Construction
Engineer: Stantec Consulting
1060 Andrew Drive
West Chester, PA 19380
Contact: Geoffrey Kolva (610) 840-2520
Completion: December 2025

Wyomissing Valley Municipal Authority **$185,500.00**
Sewage Treatment Plant Activated Sludge
Aeration System Improvements **0.00**
Owner: Wyomissing Valley Municipal Authority **$185,500.00**
701 Old Wyomissing Road
Reading, PA 19611
Type: Electrical Construction
Engineer: Arro Engineering
649 N Lewis Road
Limerick, PA 19468
Completion: April 2026

West Chester University **$82,500.00**
Transformer Replacement **0.00**
Owner: West Chester University **$82,500.00**
201 Carter Drive
West Chester, PA
Type: Electrical Construction
Contact: Nicole Ward (610) 436-3599
Completion: May 2026

Bid For: Goose Creek WWTP – Substation Upgrades Phase II

Attachment to Contractor's Qualification
11/21/2025
Page 10

Wissahickon High School			**$266,645.00**
	High School Stadium Bleacher Replacement		**0.00**
	Owner:	Wissahickon School District 601 Knight Road Ambler, PA 19002	**$266,645.00**
	Type:	Electrical Construction	
	GC:	Grace Industries, Inc 7171 Airport Road Bath, PA 18014	
	Completion:	April 2026	

BSI
Electrical
Electronic
Contractors

APPENDIX J

Road Equipment

1 Western Start Tractor w/ Landoll Trailer
1 International w/ 23-ton Terex Crane
1 International w/ 60' Bucket
2 Ford 650 w/ 45 Bucket
1 Ford Super Duty Dump Truck
1 Peterbilt Dump Truck
1 International Dump Truck
1 Marmon Roll off
1 Freightliner Roll off
1 Freight liner Derrick Digger w/ Pole Carrier
1 12' Isuzu Box Truck w/ lift gate
1 Ford Stake Body
1 Grove ATS 40 Ton Crane
1 Ford Fuel Tanker
Misc. Work Vans & Pick-up Trucks

Off-Road/Excavation Equipment

1 CAT 312 Excavator
1 CAT 420 D Backhoe
1 Ford 2110 Backhoe
1 JD 240 Skid Steer
1 CAT DC 3 Bulldozer
2 CAT 420E Backhoe
2 Ditch witch trencher
1 Bulldog trench roller
1 Ditch witch soft dig
1 I/R Excavator
2 All terrain fork truck
5 Rough Terrain Fork Lifts - 6000lbs to 10000lbs
1 Fork Lift - 18000lbs
1 All terrain 14-ton grove crane
1 Vibratory Plate Tamper
1 Daewoo Rubber Tire Excavator
1 Daewoo Rubber Tire Loader
1 Bomag Roller
1 Sullivan Tow Behind Compressor
1 Corecut Concrete Saw
2 I/R Airsource Compressors
1 Bomag Trench Roller
1 Bobcat Skid Steer
1 CAT Skid Steer
Breaker and Compactor Attachments for Backhoes and Excavators

Construction Equipment

Air Compressors
Office trailers
Storage Trailers
Scissor Lifts - 15' thru 33'
Aerial Lifts 33' thru 68'
Condux cable glider
Dranetz power analyzer
MSE Comstar radio detection kit
Foot compactor/tamper
Portable 2-way radios
Floor mounted drill press
Power tray pulling sheaves kit
High potential test equipment
2-8KW Portable Generators
Crimpers & Cutters
Greenlee rigid pipe benders
Greenlee wire pullers
Bench threading machines
Wire labeling machines
Underground utilities detector
280 CFM air compressor & hammer
Nail guns & compressors
Portable gas welders
Portable rebar cutter
Floor mounted band saw
Core drilling machines
Scaffolding

\\timber2020\OFFICE\OFFICE\Bid & Contract Information\EquipSchedule-newlogo

Generators, Transformers & Light Towers

1 Elliot Magnetek 125QD Gen Set
1 CAT XQ225 Gen Set
1 Onan 50KW Generator
1 Central Detroit Diesel 1000KW Gen Set
1 Cat XQ-1750 Generator
1 I/R G115 Generator
1 I/R G11ME Generator
1 I/R G575 Generator
1 Loadtec 1205KW Loadbank

1 CAT XQ-400 Generator
1 Terex 120KVA / 95KW Generator
1 Terex 70KVA / 55KW Generator
2 Magnum MLG 25 KVA Generator
1 Amida Site Lights Tow Behind Light Tower
1 Wacker LT4 Tow Behind Light Tower
2 I/R Light Source Light Tower
1 Alstom 200KVA Pad Mount Transformer
1 500 KVA Pad Mount Transformer

All Equipment is Owned and Operated
by BSI - Electrical Contractors

Brendan Stanton

Brendan Stanton - President/Secretary

Dated: November 21, 2025

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THIRD EXTENSION AGREEMENT OF SEWER CAPACITY AGREEMENT

THIS THIRD EXTENSION AGREEMENT OF SEWER CAPACITY AGREEMENT (the "Second Extension Agreement"), is made this _________ day of _________________, 202__, by and among the BOROUGH OF WEST CHESTER, 401 East Gay Street, West Chester, Pennsylvania 19380 (the "Borough"), the TOWNSHIP OF EAST BRADFORD, 676 Copeland School Road, West Chester, Pennsylvania 19380 (the "Township"), and AQUA PENNSYLVANIA WASTEWATER, INC., 762 W. Lancaster Avenue, Bryn Mawr, Pennsylvania 19010 (“Aqua” or “Aqua Wastewater”). The Borough, Township and Aqua Wastewater are hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, the Borough and the Township are parties to a Sewer Capacity Agreement dated November 14, 2017, as amended by First Amendment to Sewer Capacity Agreement dated November 21, 2018, whereby the Borough provides sanitary sewage treatment capacity to properties located in the Township (collectively, the “Original Sewer Capacity Agreement”); and

WHEREAS, the Township sold certain sewer collection assets and facilities to Aqua Wastewater pursuant to an Assets Purchase Agreement dated December 20, 2017, as amended by First Amendment to Assets Purchase Agreement dated April 18, 2018, and by Second Amendment to Assets Purchase Agreement dated December 12, 2018 (collectively, the “APA”); and

WHEREAS, pursuant to the APA, the Township and Aqua Wastewater entered into an Assignment and Assumption of Sewer Capacity Agreement dated December 12, 2018 (the “Assignment Agreement”) whereby the Township assigned certain of its rights, obligations, title, and interest in the Original Sewer Capacity Agreement, and the Township retained certain rights and obligations in the Original Sewer Capacity Agreement (the Original Sewer Capacity Agreement, as assigned by the Assignment Agreement, collectively, the “Sewer Capacity Agreement”); and

WHEREAS, although the term of the Sewer Capacity Agreement expired on November 14, 2022, the Parties, including Aqua Wastewater as the assignee of the obligations of the Township, have continued to comply with all the terms of the Sewer Capacity Agreement; and

WHEREAS, the Parties are in the process of negotiating a new agreement that will supersede and replace all prior agreements between the parties relating to the provision of sewer collection and treatment services by the Borough for the benefit of the Township and Aqua; and

WHEREAS, the Parties entered into an Extension Agreement of Sewer Capacity Agreement dated May 15, 2024 (the "First Extension Agreement") which extended the term of the Sewer Capacity Agreement until December 31, 2024; and

WHEREAS, the Parties entered into a Second Extension Agreement of Sewer Capacity Agreement dated December 18, 2024 (the "Second Extension Agreement") which extended the term of the Sewer Capacity Agreement until December 31, 2025; and

WHEREAS, part of the reason for the First Extension Agreement and Second Extension Agreement was to enable the Borough to install flow meters and obtain flow data of the volume of Sanitary Sewage being conveyed from the Township to the Borough's Sewage Collection System; and

WHEREAS, the Borough has been unable to install the flow meters yet and will do so as soon as practical; and

WHEREAS, the Parties wish to ratify and affirm the terms of the Sewer Capacity Agreement, and extend the term thereof until December 31, 2027.

NOW THEREFORE, the parties hereto, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, each binding itself, its successors and assigns, and each representing that it has proper legal authority to enter into this Second Extension Agreement, agree as follows:

1. <u>Recitals; Definitions</u>. The recitals set forth above are incorporated into, and made a substantive part of, this Third Extension Agreement. Any term capitalized, but not defined herein, shall have the meaning set forth in the Sewer Capacity Agreement.

2. <u>Extension of Term</u>. The Parties hereby agree to extend the term of the Sewer Capacity Agreement until December 31, 2027 (the "Third Extension Period").

3. <u>Rates During Third Extension Period</u>. During the calendar year 2026, the following rates shall apply to the provision of sewer capacity by the Borough to Aqua:

    a. Single family detached dwelling units - $74.41/month.

    b. All other residential unit types - $53.92/month.

    c. Nonresidential uses and users per month – $34.84 per gallon for the first 2,000 gallons used plus $9.25 per thousand gallons or any part thereof over 2,000 gallons used.

    If the Borough increases the sewer rates effective in 2027, it shall send written notice to the Township who shall pay such increased fees.

4. Tapping Fee during Extension Period. During the Third Extension Period, the Tapping Fee shall be $5,115.83 per Equivalent Dwelling Unit ("EDU") with an EDU measured at 239 gallons per day.

5. Monthly Billing. During the Third Extension Period, Section 8.02 of the Sewer Capacity Agreement, which provides for quarterly billing of the fixed rates for residential uses, is amended to provide for monthly billing by the Borough to Aqua (with a copy to Township) of the fixed rates for residential uses.

6. Ratification and Continued Compliance. Except as expressly amended by the First Extension Agreement, the Second Extension Agreement, and this Third Extension Agreement, the Parties hereby ratify and affirm all of the terms of the Sewer Capacity Agreement, and shall comply with all the terms of the Sewer Capacity Agreement, as amended by the First Extension Agreement, the Second Extension Agreement and this Third Extension Agreement, during the Third Extension Period.

7. Entire Agreement. This Third Extension Agreement constitutes the entire agreement between the Parties concerning the subject matter hereof, and there are no other representations or agreements, verbal or written, other than those contained herein. This Third Extension Agreement may be modified, amended or supplemented by the written agreement of all of the Parties hereto.

8. Severability. Should one or more of the provisions of this Third Extension Agreement for any reason be held illegal, invalid or unenforceable, such illegality, invalidity or unenforceability shall not affect any other provision of this Third Extension Agreement, and the remainder of this Third Extension Agreement shall, in such circumstances, be construed and enforced as if such illegal, invalid or unenforceable provision had not been contained herein.

9. Counterparts. This Third Extension Agreement may be executed in any number of counterparts, all of which, taken together, shall constitute one and the same Third Extension Agreement. The Parties may deliver their signatures to this Third Extension Agreement by email, or using electronic technology such as Docusign, and each such signature shall have the same force and effect as an original ink signature.

10. Notice. Whenever a notice is required to be given during the Third Extension Period, it shall be given in writing, and the following addresses shall be used unless a Party specifies a different address by notice given in accordance with the terms of the Sewer Capacity Agreement:

    Borough:
    Borough of West Chester
    401 East Gay Street
    West Chester, Pennsylvania 19380

Attention: Manager

Township:
East Bradford Township
676 Copeland School Road
West Chester, Pennsylvania 19380
Attention: Manager

Aqua:
Aqua Pennsylvania Wastewater, Inc.
762 W. Lancaster Avenue
Bryn Mawr, Pennsylvania 19010
Attention: Manager

IN WITNESS WHEREOF, the Parties hereto, intending to be legally bound, have caused this Third Extension Agreement to be executed and their respective corporate seals affixed the day and year first above written.

BOROUGH OF WEST CHESTER

ATTEST: **BY ITS COUNCIL**

______________________________ ______________________________

Sean Metrick, Manager/Secretary Patrick McCoy, President

TOWNSHIP OF EAST BRADFORD

ATTEST: **BY ITS BOARD OF SUPERVISORS**

______________________________ ______________________________

Mandie Cantlin, Manager/Secretary Bruce W. Laverty, Chair

AQUA PENNSYLVANIA WASTEWATER, INC.

ATTEST:

______________________________ ______________________________

Marc A. Lucca, President

Finance Department Use Only Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick, Borough Manager

FROM: Joshua B. Lee, Chief of Police

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/18/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Belfor Property Restoration

Contact Lee Smithson

Address 410 Clover Mill Road
Exton, PA 19341

Phone (610) 594-5566

Email lee.smithson@us.belfor.com

Fax (610) 594-2116

Justification

Repairs to 1st floor of 401 E. Gay Street (Police Department) after flooding

TOTAL AMOUNT TO BE PAID:	$ 89,930.63

Reference (select one) ☐ Quote ☐ SOW ☐ SA

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

WEST CHESTER POLICE DEPARTMENT
ATTN: CHIEF JOSHUA LEE
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-436-1323

BILL TO:

BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPRTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

2227848

PAYMENT TERMS

TAX STATUS

TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Joshua B. Lee Digitally signed by Joshua B. Lee Date: 2025.11.18 15:58:53 -05'00' 11/18/2025

Authorized Department Manager Date

______________________ Sean ______________________

Sean Metrick, Borough Manager Date

Account # 01-48610-40

P.O. RECEIVED __________
MAT. RECEIVED __________
P.O. FORWARDED __________

FINANCE DEPARTMENT ONLY

Budget Approval Yes ☐ No ☐

Budget Available Yes ☐ No ☐

Support Complete Yes ☐ No ☐

Exempt Support Yes ☐ No ☐

Notes

Processing Initials __________

Finance Department Use Only Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick, Borough Manager

FROM: Mark Scanlon, Fire Chief

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/9/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Fire Line Equipment

Contact Troy Weaver

Address 307 Twin Springs Court
New Holland, PA 17557

Phone (717) 354-8103

Email twaever@firelineequipment.com

Fax

Justification

Outstanding invoices for Ladder 53 repairs not covered by insurance. Includes Truck inspection and items that required repairs to pass inspection; Two (2) tires and a wheel for rear of vehicle; Cost to complete an upgraded front bumper. Three Invoices included in this Purchase Order.

TOTAL AMOUNT TO BE PAID:	$ 15,399.78

Reference (select one) ☐ Quote ☐ SOW ☐ SA ☑ State Contract

SHIP TO:

Borough of West Chester
401 East Gay Street
West Chester, PA 19380

BILL TO:

BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

69610;69611;69612

PAYMENT TERMS

Net30

TAX STATUS

TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Mark Scanlon Digitally signed by Mark Scanlon Date: 2025.11.09 19:37:14 -05'00'   11/9/2025

Authorized Department Manager   Date

Sean Metrick, Borough Manager   Date

Account # 05-43720

P.O. RECEIVED ____________
MAT. RECEIVED ____________
P.O. FORWARDED ____________

FINANCE DEPARTMENT ONLY

Budget Approval	Yes	☐	No	☐	Notes
Budget Available	Yes	☐	No	☐	
Support Complete	Yes	☐	No	☐	
Exempt Support	Yes	☐	No	☐	

Processing Initials ____________

Finance Department Use Only Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick, Borough Manager

FROM: Mark Scanlon, Fire Chief

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/14/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Fire Line Equipment

Contact Troy Weaver

Address 307 Twin Springs Court
New Holland, PA 17557

Phone (717) 354-8103

Email tweaver@firelineequipment.com

Fax

Justification

Pre-Inspection invoice for Ladder 53 repairs from accident. Insurance company issued the borough original check for this invoice on 05/17/2024 for amount of $70,638.17 and a second check on 12/16/2024 for the amount of $7,560.00. Insurance Claim # 4A24044DZCO-001

TOTAL AMOUNT TO BE PAID:	$ 75,638.17

Reference (select one) ☐ Quote ☐ SOW ☐ SA ☑ State Contract

SHIP TO:

Borough of West Chester
401 East Gay Street
West Chester, PA 19380

BILL TO:

BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

Net30

TAX STATUS

TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Mark Scanlon Digitally signed by Mark Scanlon Date: 2025.11.14 00:17:58 -05'00' 11/14/2025

Authorized Department Manager Date

Sean Metrick, Borough Manager Date

Account # 05-43720/05

P.O. RECEIVED ____________

MAT. RECEIVED ____________

P.O. FORWARDED ____________

FINANCE DEPARTMENT ONLY

Budget Approval Yes ☐ No ☐

Budget Available Yes ☐ No ☐

Support Complete Yes ☐ No ☐

Exempt Support Yes ☐ No ☐

Notes

Processing Initials ____________

Finance Department Use Only
Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/13/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor GL Sayre Inc.

Contact Brandon Demutis

Address
120 Industrial Way
Conshohocken, PA 19428

Phone (610) 277-2000

Email

Fax

Justification

Remove and replace cylinder head, install new grid heater and valve covers on Peterbilt truck 44-21.

TOTAL AMOUNT TO BE PAID:	$ 11,551.46

Reference (select one) ☑ Quote ☐ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

BILL TO:
BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

TAX STATUS
TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Don Anderson Digitally signed by Don Anderson Date: 2025.11.13 10:41:45 -05'00' 11/13/2025

Authorized Department Manager Date

______________________ Sean ______________________

Sean Metrick, Borough Manager Date

Account # 01-43720/80

P.O. RECEIVED ____________
MAT. RECEIVED ____________
P.O. FORWARDED ____________

FINANCE DEPARTMENT ONLY

Budget Approval Yes ☐ No ☐

Budget Available Yes ☐ No ☐

Support Complete Yes ☐ No ☐

Exempt Support Yes ☐ No ☐

Notes

Processing Initials ____________

Finance Department Use Only Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick, Borough Manager

FROM: Will Williams, Sustainability Director

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/17/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Horgan Tree Experts

Contact Travic Shaw

Address 741 Contention Lane
Berwyn, PA 19312

Phone (610) 644-1663

Email horgantree@gmail.com

Fax

Justification

Outstanding tree pruning, trimming, removal, and stump grinding in 4Q 2025, by request of the Tree Commission. Unit-based bid approved by BC in Nov 2024.

TOTAL AMOUNT TO BE PAID:	$ 24,500.00

Reference (select one) ☑ Quote ☑ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

Borough of West Chester
401 East Gay Street
West Chester, PA 19380

BILL TO:

BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

TAX STATUS

TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Will Williams Digitally signed by Will Williams Date: 2025.11.17 15:01:01 -05'00' 11/17/2025

Authorized Department Manager Date

______________________ ______________

Sean Metrick, Borough Manager Date

Account # 1-45540/1

P.O. RECEIVED ______________
MAT. RECEIVED ______________
P.O. FORWARDED ______________

FINANCE DEPARTMENT ONLY

Budget Approval Yes ☐ No ☐

Budget Available Yes ☐ No ☐

Support Complete Yes ☐ No ☐

Exempt Support Yes ☐ No ☐

Notes

Processing Initials ____________

Finance Department Use Only Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Barbara Lionti

FROM: Sean Metrick

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/24/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Organizational Research and Development

Contact Phil Bieg

Address

Phone (484) 723-3566

Email organizationalrnd@gmail.com

Fax

Justification

Training for leaders on conflict resolution, leadership, and positive workplace culture.

TOTAL AMOUNT TO BE PAID:	$ 15,000.00

Reference (select one) ☑ Quote ☐ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

BILL TO:
BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

TAX STATUS
TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

_______________________________ _______________________

Authorized Department Manager Date

Sean Metrick Digitally signed by Sean Metrick Date: 2025.11.24 15:55:02 -05'00' Sean 11/24/2025

Sean Metrick, Borough Manager Date

Account # 01-45836-90 Training

P.O. RECEIVED ______________
MAT. RECEIVED ______________
P.O. FORWARDED ______________

FINANCE DEPARTMENT ONLY

Budget Approval	Yes	☐	No	☐	Notes
Budget Available	Yes	☐	No	☐	
Support Complete	Yes	☐	No	☐	
Exempt Support	Yes	☐	No	☐	

Processing Initials ___________

Finance Department Use Only
Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/10/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Signal Service

Contact Bill Dunn

Address
1020 Andrew Drive
West Chester, PA 19380

Phone (610) 429-8073

Email

Fax

Justification

Traffic Signal box struck and pole damaged. Accident will be submitted to insurance company for restitution.

TOTAL AMOUNT TO BE PAID:	$ 55,403.38

Reference (select one) ☑ Quote ☐ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

BILL TO:
BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

TAX STATUS
TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Don Anderson Digitally signed by Don Anderson Date: 2025.11.12 12:47:05 -05'00' — 11/12/2025

Authorized Department Manager — Date

______________________ Sean — ______________________

Sean Metrick, Borough Manager — Date

Account # 01-43720/80

P.O. RECEIVED ____________
MAT. RECEIVED ____________
P.O. FORWARDED ____________

FINANCE DEPARTMENT ONLY

	Yes	No
Budget Approval	☐	☐
Budget Available	☐	☐
Support Complete	☐	☐
Exempt Support	☐	☐

Notes

Processing Initials ____________

Finance Department Use Only
Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Michael Findley

SUB: **PURCHASE ORDER REQUEST**

DATE: 11/28/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Usalco

Contact Anja Doyle

Address 2601 Cannery Avenue
Baltimore, MD 21226

Phone (410) 354-0100

Email www.usalco.com

Fax (410) 918-2240

Justification

For purchase of DelPAC 1000 (Aluminum Chloride Hydroxide Sulfate) for phosphorus removal.
5,000 gallons @ $3.056 a gallon.

TOTAL AMOUNT TO BE PAID:	$ 15,280.00

Reference (select one) ☑ Quote ☐ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

Taylor Run WWTp
795 Downingtown Pike
West Chester, PA 19380

BILL TO:

BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPRTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

included

QUOTATION NUMBER

14888-2

PAYMENT TERMS

net 30 days

TAX STATUS

TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Michael Findley Digitally signed by Michael Findley
DN: cn=Michael Findley, o=Wastewater, ou=Borough of West Chester, email=mfindley@west-chester.com, c=US
Date: 2025.11.28 07:48:33 -05'00'

11/28/2025

Authorized Department Manager — Date

______________________ Sean ______________________

Sean Metrick, Borough Manager — Date

Account # 08-45728/08

P.O. RECEIVED ____________
MAT. RECEIVED ____________
P.O. FORWARDED ____________

FINANCE DEPARTMENT ONLY

Budget Approval	Yes	☐	No	☐	Notes
Budget Available	Yes	☐	No	☐	
Support Complete	Yes	☐	No	☐	
Exempt Support	Yes	☐	No	☐	

Processing Initials ____________

Finance Department Use Only
Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Sean Mitchell

SUB: **PURCHASE ORDER REQUEST**

DATE: 12/4/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor USALCO

Contact Tom Dobson

Address 2601 Cannery Ave.
Baltimore, MD 21226

Phone (410) 354-0100

Email tdobson@usalco.com

Fax (410) 918-2240

Justification

Goose Creek purchase of Aluminum Chloride Hydroxide Sulfate(DelPac 1525) for phosphorous removal. This PO is for two (2) loads delivered, one in late December and one in January. Used 33,000# at $0.3100 for total price per load.

TOTAL AMOUNT TO BE PAID:	$ 20,460.00

Reference (select one) ☑ Quote ☐ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

Goose Creek WWTP
351 Snyder Ave.
West Chester, PA 19382

BILL TO:
BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPRTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

Prepaid

QUOTATION NUMBER

Q-24847-1

PAYMENT TERMS

Net 30

TAX STATUS
TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Sean Mitchell Digitally signed by Sean Mitchell Date: 2025.12.04 15:18:32 -05'00' 12/4/2025

Authorized Department Manager Date

______________________________ Sean ______________________

Sean Metrick, Borough Manager Date

Account # 08-45728/08

P.O. RECEIVED ________________
MAT. RECEIVED ________________
P.O. FORWARDED ________________

FINANCE DEPARTMENT ONLY

Budget Approval	Yes	☐	No	☐	Notes
Budget Available	Yes	☐	No	☐	
Support Complete	Yes	☐	No	☐	
Exempt Support	Yes	☐	No	☐	

Processing Initials ____________

Quotation

USALCO
www.usalco.com
Phone: 800-453-2586
Email: orders@usalco.com

Quote #: Q-24847-1
Date: 12/3/2025 5:16 PM
Effective Date: 12/3/2025

Bill To
West Chester PA (Borough Of)
401 E. Gay St.
West Chester, PA 19380
US

SALESPERSON	PAYMENT TERMS
Thomas Dobson tdobson@usalco.com	Net 30

WAREHOUSE	PRODUCT CODE	PRODUCT NAME	PRODUCT TYPE	FREIGHT TERM	LEAD TIME	UNIT PRICE	ADDITIONAL SURCHARGE	QTY	UOM
BT	3250LTT	DELPAC 1525 - BULK TRUCKS	TT	Prepaid	7-10 Bus Days	$0.3100	$0.0000	32,730.00	LB
Ship To Address: Goose Creek WWTP (blk ddp); 351 Snyder Avenue; West Chester, PA 19382									

***Please note that Additional Surcharge will appear as separate line item on invoice.

Terms & Conditions
This order quotation is subject, and its acceptance is expressly limited, to the terms stated on its face and USALCO's Standard Terms and Conditions, attached and also posted at https://www.usalco.com/stcs/ which are hereby incorporated herein by reference. Unless otherwise specifically accepted by USALCO in writing, any additional or different terms, whether or not materially different, set forth in any communication from Buyer to USALCO are hereby objected to and rejected.

Signature: ______________________ **Effective Date:** ______/______/______

Name (Print): ______________________ **Title:** ______________________

Please sign and email to Thomas Dobson at tdobson@usalco.com

THANK YOU FOR YOUR BUSINESS!

Finance Department Use Only Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick, Borough Manager

FROM: Parking Services

SUB: **PURCHASE ORDER REQUEST**

DATE: 12/2/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Butts Ticket Systems

Contact MitchButts

Address 151 Hood Road
Cochranville, Pa 19330

Phone (610) 869-7450

Email

Fax

Justification

Spare parts for kiosks

TOTAL AMOUNT TO BE PAID:	$ 11,947.36

Reference (select one) ☑ Quote ☐ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

Borough of West Chester
401 East Gay Street
West Chester, PA 19380

BILL TO:

BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

TAX STATUS

TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

Sayre R Reiner Digitally signed by Sayre R Reiner Date: 2025.12.02 11:03:19 -05'00' ______________________ 12/2/2025 ______________________

Authorized Department Manager Date

______________________ ______________________

Sean Metrick, Borough Manager Date

Account # 09-44525

P.O. RECEIVED ______________
MAT. RECEIVED ______________
P.O. FORWARDED ______________

FINANCE DEPARTMENT ONLY

Budget Approval	Yes ☐	No ☐	Notes
Budget Available	Yes ☐	No ☐	
Support Complete	Yes ☐	No ☐	
Exempt Support	Yes ☐	No ☐	

Processing Initials ____________

BUTTS TICKET SYSTEMS
SOLUTIONS SINCE 1965

December 1st, 2025

Hello Ramsey,

Below is your quotation on the products we discussed. Quoted prices do not include shipping costs.

PRODUCT	QTY	Unit Price	PRICE
Parkeon Strada 12v26AH upper battery	**3**	**$262**	**$786.00**
Parkeon Strada 12v50AH lower battery	**3**	**$355**	**$1,065.00**
Cale CWT 12v55AH battery	**5**	**$245**	**$1,225.00**
Cale CWT M1000 card readers	**5**	**$1,359.75**	**$6,798.75**
Cale CWT 4G modem	**3**	**$605.37**	**$1,816.11**
Freight			**$256.50**
Total			**$11,947.36**

If you have any questions, please feel free to reach me in the office or on my cell, 484-832-6342. You can also email me at Mitch@buttsticket.com. Thank you for this opportunity to quote you on your parking equipment needs. I look forward to working with you.

Best Regards,

Mitchell Butts
President
Butts Ticket Systems
Cell: 484-832-6342
Office: 610-869-7450
Email: Mitch@buttsticket.com

Finance Department Use Only Purchase Order Number

BOROUGH OF WEST CHESTER

PURCHASE ORDER REQUEST

TO: Sean Metrick

FROM: Donald Anderson

SUB: **PURCHASE ORDER REQUEST**

DATE: 12/4/2025

IT IS REQUESTED THAT A PURCHASE ORDER BE ISSUED TO:

Vendor Bergey's Truck Centers

Contact Francis Vattima

Address
1144 West Baltimore Pike
Kennett Square, PA 19348

Phone (215) 799-4420

Email

Fax

Justification

Diagnostic inspection and repairs to 44-50 2010 Mack 600 Trash truck. New air compressor and front springs. Exclusive heavy truck repair vendor.

TOTAL AMOUNT TO BE PAID:	$ 12,105.27

Reference (select one) ☑ Quote ☐ SOW ☐ SA ☐ State Contract

PURCHASE ORDER # __________ PAGE 2

SHIP TO:

BILL TO:
BOROUGH OF WEST CHESTER
ATTENTION: FINANCE DEPARTMENT
401 EAST GAY STREET
WEST CHESTER, PA 19380
610-692-7574

SHIP METHOD & PRICING

QUOTATION NUMBER

PAYMENT TERMS

TAX STATUS
TAX EXEMPT – REFER TO ATTACHED TAX EXPEMPT FORM

________________________________ ________________________

Authorized Department Manager Date

________________________________ Sean ________________________

Sean Metrick, Borough Manager Date

Account # 01-43720/80

P.O. RECEIVED ______________
MAT. RECEIVED ______________
P.O. FORWARDED ______________

FINANCE DEPARTMENT ONLY

Budget Approval Yes ☐ No ☐

Budget Available Yes ☐ No ☐

Support Complete Yes ☐ No ☐

Exempt Support Yes ☐ No ☐

Notes

Processing Initials ____________

Fee Schedule: Adopted December 17 2025

BUILDING PERMITS

New Construction, Alterations, Additions,	
Demolition, Signs & HVAC	
One & Two Family Dwellings	
First $1,000	$80.00
Each Additional $1,000	$15
Multi-Family & Non-Residential	
First $1,000	$154.50
Each aAdditional $1,000	$15
All projects over $20M in value ICC Model Fee	
Schedule with 4 year averaging for multiplier	

ELECTRICAL PERMITS

First $1000	$80.00
Each additional $1,000	$10
Annual Maintenance Permit	$504

PLUMBING PERMITS

fees include one rough & one final inspection

One & Two Family Dwellings (base fee)	$80.00
Each fixture	$25
Multi-Family & Non-Residental (base fee)	$154.50
Each fixture	$25

REINSPECTIONS

Additional Inspections for all permits	$150

ZONING LETTER $150

Fire Safety Inspection Fee

(Annual Commercial Fire Inspections)

Building Area and Inspections

1 to 999 square feet	$70.00
1,000 to 3,500 square feet	$95.00
3,501 to 5,000 square feet	$120.00
5,001 to 10,000 square feet	$165.00
10,001 to 50,000 square feet	$225.00
50,001 square feet and up	$310.10
Re-inspection fee for corrections	$30.00

PLAN REVIEW FEES

One & Two Family Dwellings, 1st review	$100
Multi-Family & Non-residential, 1st review	$150
Each Additional Review	$100
Zoning Review (Site plans, fences, sheds, patios, etc.)	$50

RENTAL PERMITS (annual)

Residential Unit/per unit (from $44.00)	$66.00
~~**Rooming Unit/per unit**~~	~~$42.00~~
Rental License Transfer Fee	$5.00
Short Term Rental - per unit	$44.00

ZONING HEARING BOARD

Variance, Special Exception	
Single Family Dwelling, Commercial Signs	$500
Public & Institutional	$800
Multi-family Dwelling, Commercial & Industrial	$1,200
Each continuance by applicant	$200

ZONING MATTERS BEFORE BOROUGH COUNCIL

Validity variance and curative amendment	$2,000
Zoning Change	$500
Conditional Use:	
Single Family Residential	$500
Public & Institutional	$800
Multi-Family dwelling, Commercial & Industrial	$1,200
Each Continuance:	$200

BUILDING, HOUSING & FIRE PREVENTION CODE BOARD OF APPEALS $500

SUB-DIVISION & LAND DEVELOPMENT REVIEWS

(plus fee schedule of Borough Engineer as approved by Borough Council)	$400

LIQUOR LICENSE TRANSFER $1,000

SPECIAL PERMITS

Family Day Care Home	$40
Outdoor Café' (annual fee)	$200

Failure to appear / no show	$50.00
Administrative Fee	$25.00

PUBLIC WORKS

20-Gallon Recycling containers		$15
Borough disposal bags		$3
Refrigerator disposal		$35
Air conditioner disposal		$25
Dumpster Permit		$45/week
Dumpster Permit at metered parking Monday-Friday		$21.00/day
Dumpster Permit at metered parking Saturday		$10.50/day
Electronics Recycling: t.v.'s, computers monitors, printers, & computer peripherals		$5
Fine for working without a permit or expired permit		Double Permit Fee *(minimum $50.00)*
Bulk Trash Items		$35
Mattresses & items exceeding 75 lbs. and exceeding 2'x3'x5' in size		
Tire Disposal Recycling Fee 17"		$10
Tire Disposal Recycling Fee over 17"		$25

Traffic Control Devices

Orange Traffic Cones -	Deposit Fee $10	$4 each/per day
Barricades -	Deposit Fee $50	$15 each/per day
Temporary Signage-	Deposit Fee $50	$10 each/per day
Sign Board -	Deposit Fee $300	$150/each/day

Set Up/Breakdown Fees (Minimum 3/hours/employee)

Public Works Employee	**$70/hour**
~~Standard Hourly Rate - Per Hour/Per employee~~	~~$50~~
~~Overtime Hourly Rate - Per Hour/Per employee~~	~~$75~~

SIDEWALK REPAIRS

Sidewalk permits and inspections	$30

CURB CUT $35

Curb repairs, or curb cuts made strictly for the installation of a wheelchair ramp are exempt from the curb cut fee

Registration Fee for Hens	$35

STREET OPENING

Per Opening (Rounded Up) *(minimum fee of $500.00)*	$10/per sq ft
Capital Utility Project - **Prior approval required** *(minimum fee of $1,750.00)*	$4.00/lineal ft of standard trench width (2.5')

STREET OPENING RESTORATION COMPLETED BY THE BOROUGH

up to five square yards -	$350
$70 for each additional sq. yd.	

Permit issuance & general inspection fees are not payable by the Commonwealth of PA,, the Federal Government or Public Utilities for the replacement or renewal of their facilities prior to a resurfacing project after notice from the Borough, the installation of street light poles or facilities moved at the request of the Borough

POLICE

Alarm Registration	$30
Alarm Registration Renewal	$10
Accident Report	$15
Police Service @ approved Special Event	**$154/hr**
~~**Police Services, other**~~	~~**$180/hr**~~

VENDING LICENSE - yearly $100

PARK RENTALS - DAILY

Park rental WEEKDAY resident/non-resident	$25
Park rental WEEKEND resident fee	$75
Park rental WEEKEND non-resdident fee	$125

SPECIAL EVENT APPLICATION FEES (SEA)

Run, race, and/or event (non-refundable)	$250
Block party (non-refundable)	$50

BOROUGH TOWING CHARGES

Towing Fee	$65
Storage per day	$35

METERS

All on-street & surface lot single/multi-space meters	$1.50/hr
On-street patio, linear footage cost	$160.00/linear ft

POSTING RESERVATIONS

Meter daily rate	$21.00
Funeral meter daily rate:	$10.50
Posting Fee (per block only)	$100.00
Resident Temporary "No Parking" Sign Fee	$1/sign

RESIDENTIAL ANNUAL PARKING PERMITS

Lot #3	$900
Lot N (Greenfield)	$200
Business Permit	$125
Guest Pass - 2 per house/apt	$6.00/each
Replacement fee for guest pass	$6.00
Resident	$14
Tenant	$14
Student Rental	$14
Property Management	$14

STREAM PROTECTION PROGRAM

Rate (Tiers 1-5 banded ranges; Tier 6 actual coverage)	$6.70/1000 s.f.
Appeal Applications	$0
Credit Applications	$0
Certifications	$50

WASTE WATER

Sewer Certifications	$50

PARKING LOTS

Chestnut Street Garage - Monthly Day Rate	$95
Chestnut Street Garage - Monthly Night/Weekend Rate	$60
Chestnut Street Garage - Monthly 24/7 Rate	$125
Bicentennial Garage - Monthly Day Rate	$95
Bicentennial Garage - Monthly Night/Weekend Rate	$60
Bicentennial Garage - Monthly 24/7 Rate	$125
Lot #3 - Annual Fee	$900
Lot #5 - Leased monthly	$95/space
Lot #6 - Leased annually to County	$95/space
Lot #6 - Residential permit annually	$14
Lot #6 - Adjacent - Business Permit	$75/space
Lot #7 - Leased per month	Garage Market Rate
Lot # 10 - Leased monthly	Garage Market Rate
Greenfield - Annual fee	$200

GARAGE RATES-Bicentennial & Chestnut

1/2 hour	$0.75
1 hour	$1.50
1 1/2 hours	$2.25
2 hours	$3.00
2 1/2 hours	$3.75
3 hours	$4.50
3 1/2 hours	$5.25
4 hours	$6.00
5 hours	$7.50
6 hours	$8.50
7 hours to 24 hours	$9.00

The Borough reserves the right to charge a different fee for the use of the garages for special events, such as: The Chester County Restaurant Festival, the Chili Cook Off, the Halloween Parade, and the Christmas Parade.

PROPERTY TAX

Tax Certifications	$50

RIGHT TO KNOW REQUESTS

Copies: $0.25/page   Color Copies: $0.50/page
Certification of a Record: $5 per record, not per page. Please note that certification fees do not include notarization fees.

Specialized Documents: *examples include blue prints, color copies, non-standard sized documents.*	Actual Cost + $
Postage Fees	Actual Cost
Reimbursement for thumb-drive	Actual Cost

MISCELLANEOUS

Credit Card Processing Fee	3% of cost of transaction
Public EV Charging	$1 /hr
Borough Parking Garage Use for social gatherings application fee	$50.00
Bike Locker Rental Deposit Fee	$100 annual
Returned Check/Payment	$35.00