

Administration, Communication & Technology Committee of Borough Council

Date: Tuesday, November 11, 2025@ 5:30 PM

Committee Members: Bryan Travis, Chair
Brian McGinnis
Sheila Vaccaro

Staff: William Mann, Chief Information Security Officer
Nicholas Fink, Manager of Data and Enterprise Applications
Will Williams, Director of Sustainability
Sean Metrick, Borough Manager

MEETING MINUTES

- II. Announcements
- III. Comments, suggestions, petitions by residents, property owners, and visitors in attendance regarding items not on the agenda. (Please be advised that all public comments have a 5-minute time limit.)
- IV. Reports
 - A. Quarterly Report – Data Management and Enterprise Applications - **completed**
- V. Old business
 - A. Approve October 2025 meeting minutes – **Approved 3-0**
- VI. New business
 - A. Consideration of creation of America 250 Committee to help create and plan Borough events for the 2026 semi quincentennial – **Approved 3-0**

Issue: Create a committee to assist with events
 - B. Motion to approve the policy for presentation requests from organizations or individual – **Back to ACT for additional work on language**

Issue: Create a policy to establish rules for outside groups/individuals who wish to make a presentation to Borough Council
- VII. Adjournment

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