



Administration, Communication & Technology Committee Meeting
May 13, 2025 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:

Bryan Travis, Chair
Brian McGinnis
Shelia Vaccaro

Chief Information Security Officer: William Mann

Director of Human Resources:

Borough Manager: Sean Metrick

Administration, Communication & Technology Committee Meeting:

- I. Call to Order
- II. Announcements
Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. (Please be advised that all public comments have a 5-minute time limit.)
- III. Comments
A. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. (Please be advised that all public comments have a 5-minute time limit.)
- IV. Reports
A. CISO Monthly Report
B. Sustainability Director Quarterly Report
C. Data Manager Quarterly Report
- V. Old Business
A. Approve the April 2025 minutes
B. Motion to approve the 15-year sublease with 4-States Railway Service
C. Motion to approve draft amendments for Chapter 54, Chapter 72 and Chapter 82 relative to license requirements for Electric, Mechanical and Plumbing contractors who perform work in the Borough of West Chester and schedule a public hearing for June 18, 2025
- VI. New Business
- VII. Other Business

VIII. Adjournment

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Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.