



Borough Council Meeting Reorganization Meeting
January 5, 2026 @ 6:30 PM
This meeting is recorded for public record.

Jerry Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Nicole Scimone	Member, 4th Ward	Term Expires: 12/31/27
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Bernie Flynn	Member, 6th Ward	Term Expires: 12/31/27
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

I. Call to Order by Mayor Lillian DeBaptiste

II. Pledge of Allegiance

III. Oath of Office - Mayor DeBaptiste

- A. Brian McGinnis - Ward 3
- B. Jerry Szczepaniak - Ward 1
- C. Stephen Marvin - Ward 5
- D. Lisa Kearns - Ward 7

IV. Election of Borough Council President

Section 3-13 Admin Code: The Mayor will open the floor for nominations for President of Council. Council members may nominate any one of their members, including themselves; however, each nomination will require a second. To be considered, each person nominated must accept the nomination, and, after all nominations have been made, the Mayor shall announce that nominations are closed and call for a vote. The Borough Secretary will poll the Council by roll call vote, and each member will announce the name for which they are casting their ballot. Election of the President of Council shall be by majority vote of Council members present, unless after three ballots no member has obtained a majority vote. A plurality vote will be sufficient on the fourth ballot, if necessary.

V. Election of Borough Council Vice President

Same process as Council President

VI. The President presides over the remainder of meeting

- A. Comments by Borough Council and the Mayor
- B. Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda

VII. Action Items

- A. Motion to approve Borough Manager employment agreement
- B. Motion to approve purchase order for T2 Parking enforcement software system (attachment)
- C. Consider sending Solicitor to attend ZHB for application #1038-515 Spring Grove Ln-dimensional and impervious coverage relief to construct two story, 485 sq ft addition.
- D. Approve December, 2025 HARB Certificates of Appropriateness
 - 1. 2025-38 - 32 N. Church St/Certitude Roofing, LLC, Proposed work: Replace roof
 - 2. 2025-39 - 1 E. Chestnut St/Jerry Levinsky and Steve Barrie, Proposed work: Exterior mechanical equipment
 - 3. 2025-40 - 104 S. High St/Certitude Roofing, LLC, Proposed work: Replace roof
 - 4. 2025-41 - 125 W. Market St/Marisa Giunta, Proposed work: Awning

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.