



Public Safety & Quality of Life Committee Meeting
February 10, 2026 @ 6:00 PM
This meeting is recorded for public record.

Committee Members:

Bryan Travis, Chair
Brian McGinnis
Lisa Kearns

Chief of Police: Joshua Lee

Director of Parks & Recreation: Keith Kurowski

Borough Manager: Sean Metrick

Fire Chief: Mark Scanlon

Director of Operations Good Fellowship Ambulance Club: Justin Robbins

Public Safety & Quality of Life Committee Meeting:

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. Monthly WCFD Report

B. Monthly WCPD Report

C. Monthly GFAC Report

D. Public Safety Committee – Chair report – workplan and issues raised at prior meetings

V. Old Business

A. Approve December 2025 meeting minutes (attachment)

VI. New Business

A. Motion to approve request from Crime Victims Center to recognize Sexual Assault Awareness Month by hanging teal ribbons on the lampposts on Market and Gay Streets from New to Walnut Streets for the month of April.

B. Motion to approve Resolution for West Chester Borough Emergency Operations Plan (attachment)

- C. Discuss Ordinance to require Borough Council to approve any 287(g) cooperation agreement to require Council approval prior to any participation by the WC Police Department in Immigration Enforcement (attachment)
- D. Motion to approve Resolution for West Chester Regional Emergency Response Team agreement. (attachment)
- E. Motion to approve WCBIDA request to install flags on streetlights downtown to celebrate America 250.
- F. Special Event Applications (SEAs)

- 1. March 1st, 2026 March For Paws 5k
- 2. March 28th, 2026 Bunny Run 5k
- 3. May 4th, 2026 Running Home 5k
- 4. May 7th, 2026 Bournelyf Special Camps 5k
- 5. May 30th, 2026 Penn Fusion 5th Annual Charity 5k
- 6. June 7th, 2026 43rd Annual Turks Head Music Festival (rain date June 14th) at Everhart Park
- 7. August 2nd, 2026 West Chester Area Council of Governments America 250 Celebration/Festival/Viewing Party & Drone Show in downtown West Chester
- 8. September 20th, 2026 45th Annual Chester County Restaurant and Food Truck Festival (rain date September 27th) in downtown West Chester
- 9. October 28th, 2026 Annual Borough of West Chester Halloween Parade (raid date October 29th) in downtown West Chester
- 10. December 5th, 2026 6th Annual Santa at the Square at Marshall Square Park (rain date December 6th)

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.



West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Monthly Report December 2025

Incident Summary

Total Incidents for December:	170
West Chester Borough:	82
East Bradford Township:	15
West Goshen Township:	30
Birmingham Township:	4
Thornbury Township:	7
Westtown Township:	10
Mutual Aid Responses:	22
Total Time in Service:	73:33:19
Average Manpower:	9.6

Total Incidents for 2025:	1775
West Chester Borough:	830
East Bradford Township:	169
West Goshen Township:	319
Birmingham Township:	32
Thornbury Township:	82
Westtown Township:	159
Mutual Aid Responses:	184
Total Time in Service:	769:03:04
Average Manpower:	7.8

Significant Incidents

December 04 - House Fire / William Penn Boulevard, Thornbury Township

Training/Activity Summary

December	
Total Training Hours:	668:00
Total Activity Hours:	1345:00

2025	
Total Training Hours:	12267:28
Total Activity Hours:	10907:10

Property Loss

December		
	Property	Contents
Pre Incident Value:	\$5,301,800.00	\$3,520,000.00
Estimated Loss:	\$251,800.00	\$100,275.00

2025		
	Property	Contents
Pre Incident Value:	\$42,366,337.00	\$35,152,500.00
Estimated Loss:	\$2,103,787.00	\$816,725.00



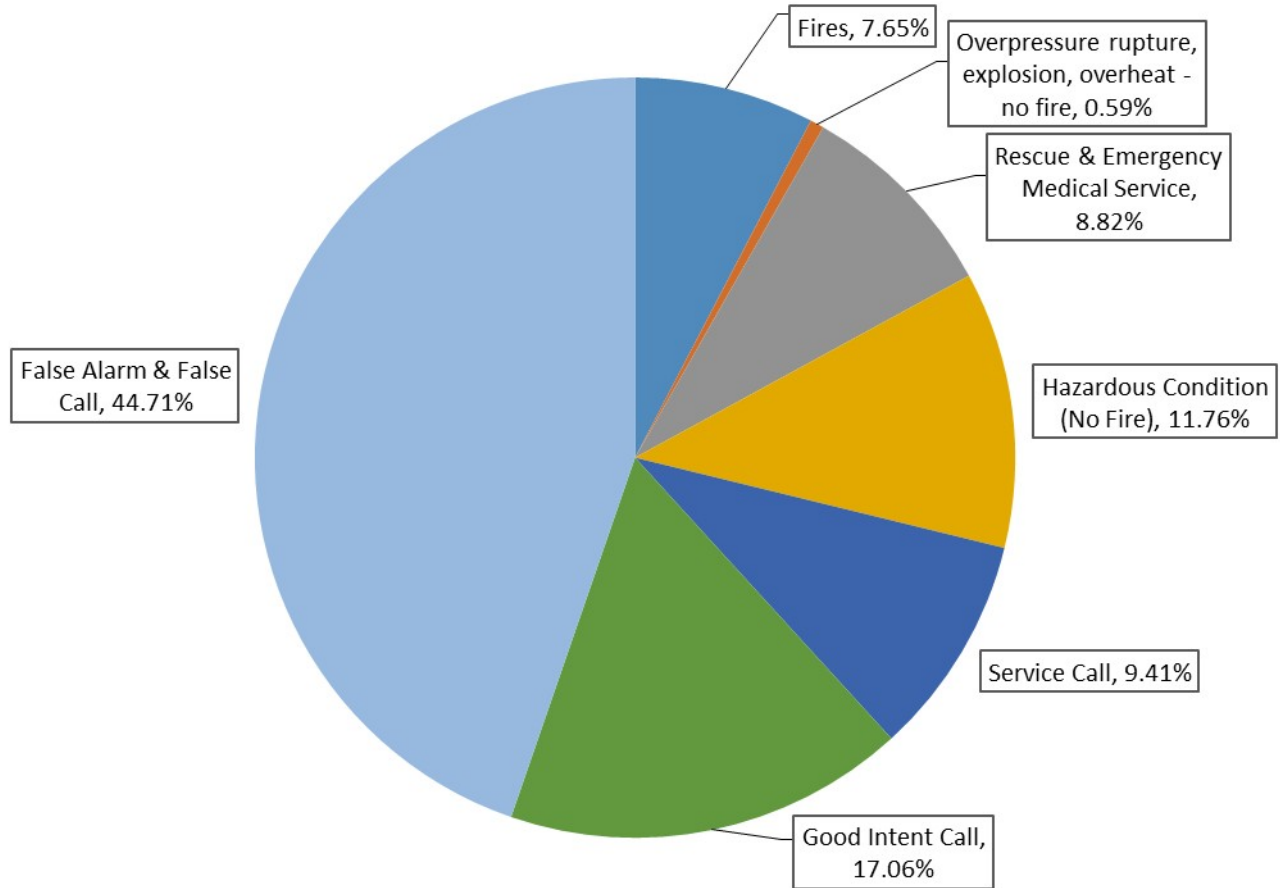
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types December 2025



Major Incident Type	# Incidents	% of Total
Fires	13	7.65%
Overpressure rupture, explosion, overhear - no fire	1	0.59%
Rescue & Emergency Medical Service	15	8.82%
Hazardous Condition (No Fire)	20	11.76%
Service Call	16	9.41%
Good Intent Call	29	17.06%
False Alarm & False Call	76	44.71%
Total	170	100.00%



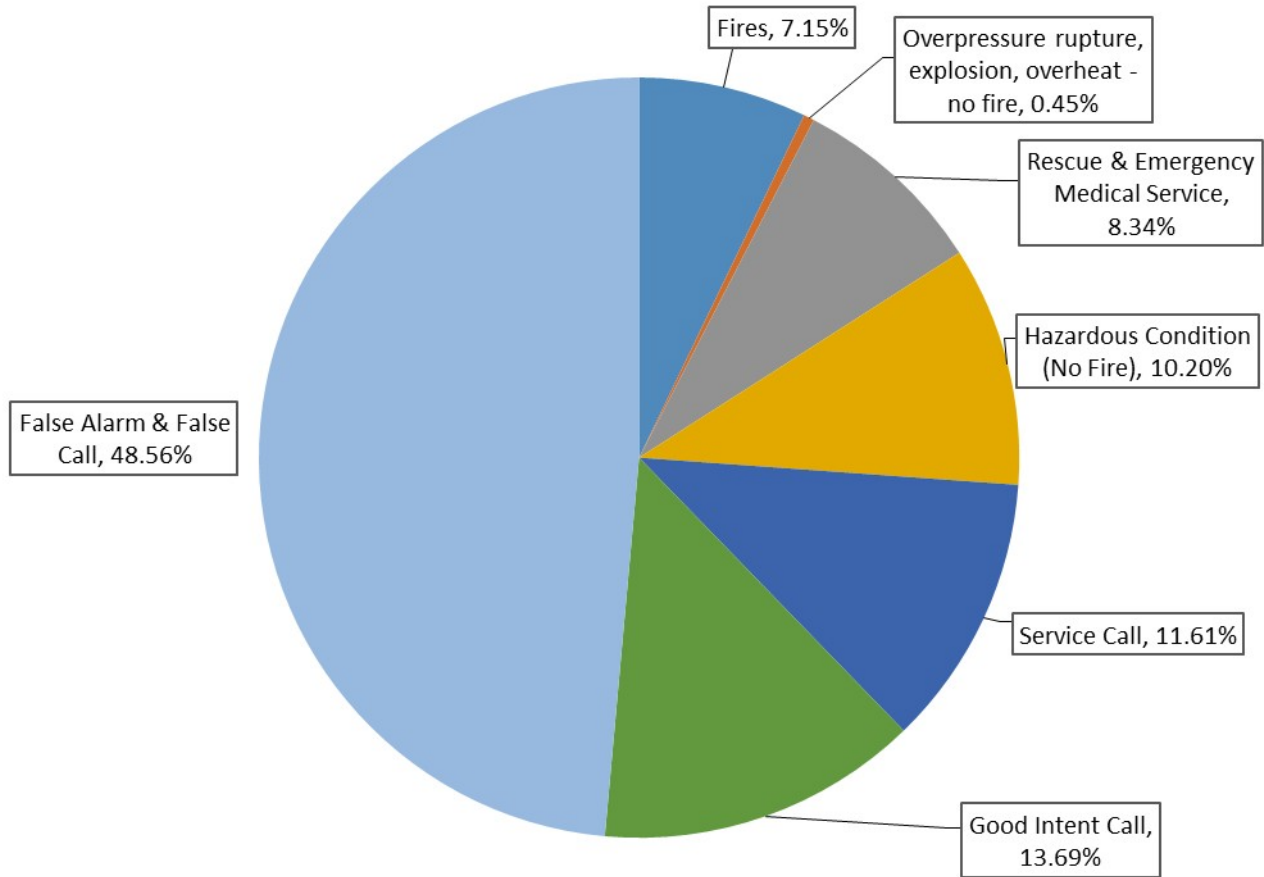
West Chester Fire Department

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WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2025



Major Incident Type	# Incidents	% of Total
Fires	127	7.15%
Overpressure rupture, explosion, overheating - no fire	8	0.45%
Rescue & Emergency Medical Service	148	8.34%
Hazardous Condition (No Fire)	181	10.20%
Service Call	206	11.61%
Good Intent Call	243	13.69%
False Alarm & False Call	862	48.56%
Total	1775	100.00%



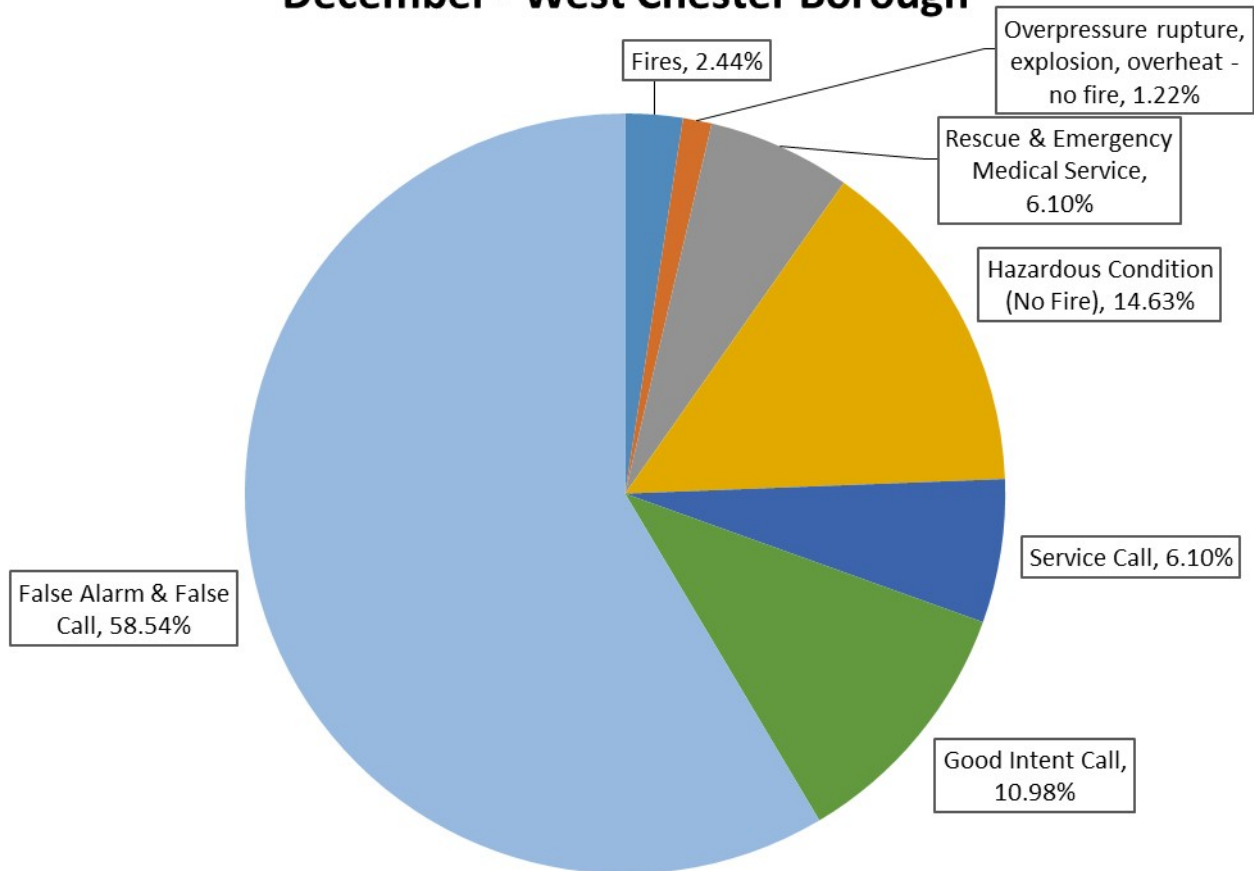
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types December - West Chester Borough



Major Incident Type	# Incidents	% of Total
Fires	2	2.44%
Overpressure rupture, explosion, overheating - no fire	1	1.22%
Rescue & Emergency Medical Service	5	6.10%
Hazardous Condition (No Fire)	12	14.63%
Service Call	5	6.10%
Good Intent Call	9	10.98%
False Alarm & False Call	48	58.54%
Total	82	100.00%



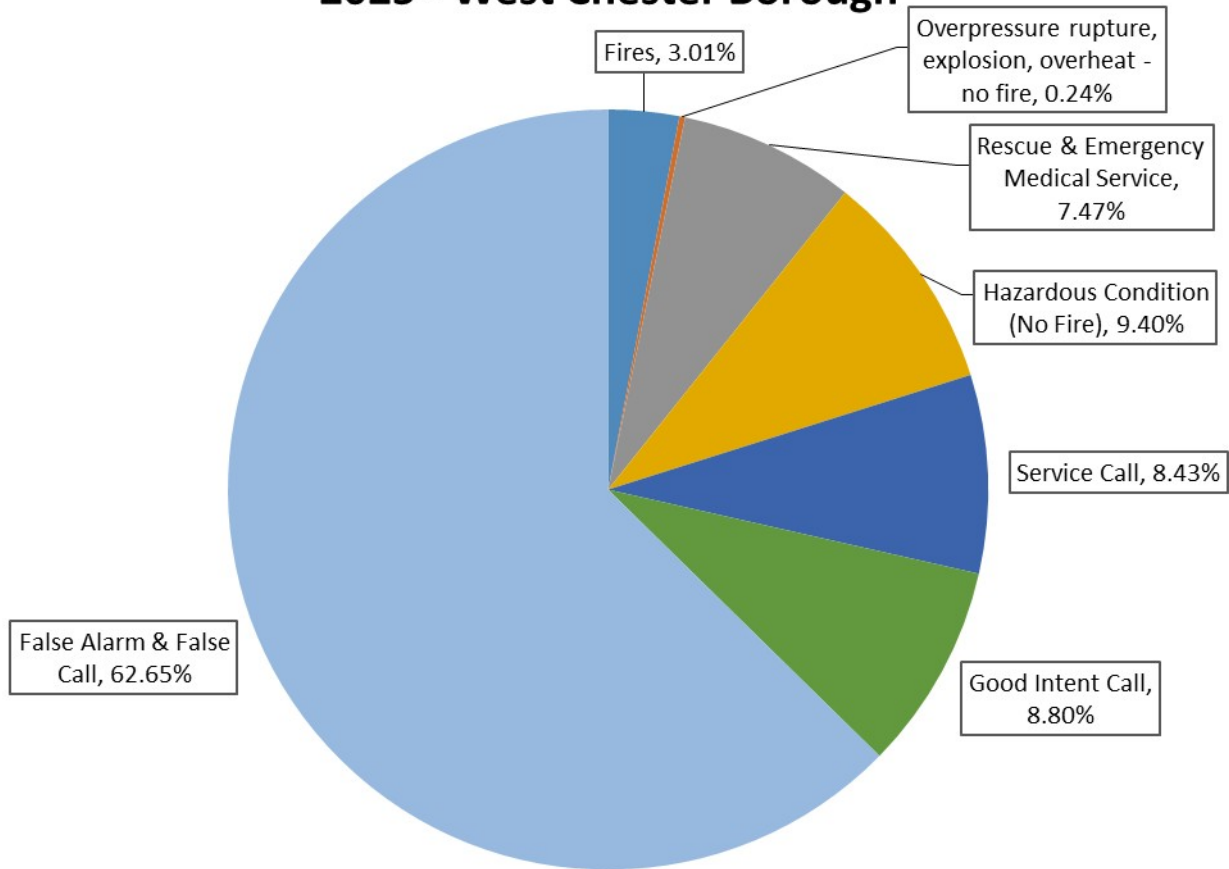
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2025 - West Chester Borough



Major Incident Type	# Incidents	% of Total
Fires	25	3.01%
Overpressure rupture, explosion, overheating - no fire	2	0.24%
Rescue & Emergency Medical Service	62	7.47%
Hazardous Condition (No Fire)	78	9.40%
Service Call	70	8.43%
Good Intent Call	73	8.80%
False Alarm & False Call	520	62.65%
Total	830	100.00%



West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Monthly Report January 2026

Incident Summary

Total Incidents for January:	157
West Chester Borough:	62
East Bradford Township:	13
West Goshen Township:	39
Birmingham Township:	3
Thornbury Township:	10
Westtown Township:	11
Mutual Aid Responses:	19
Total Time in Service:	80:27:24
Average Manpower:	9.7

Training/Activity Summary

Total Training Hours:	1221:50
Total Activity Hours:	1790:55

Property Loss

	Property	Contents
Pre Incident Value:	\$9,080,000.00	\$8,209,900.00
Estimated Loss:	\$2,825,500.00	\$1,576,200.00

Significant Incidents

- January 02 - House Fire / W Miner Street, West Chester Borough
- January 03 - Brush Fire / Regimental Drive, Birmingham Township
- January 03 - Vehicle Fire / S Bolmar Street, West Goshen Township
- January 13 - Vehicle Fire / Autopark Boulevard, West Goshen Township
- January 13 - House Fire / Deer Pointe Road, Thornbury Township
- January 21 - Building Fire / Willowbrook Lane, West Goshen Township



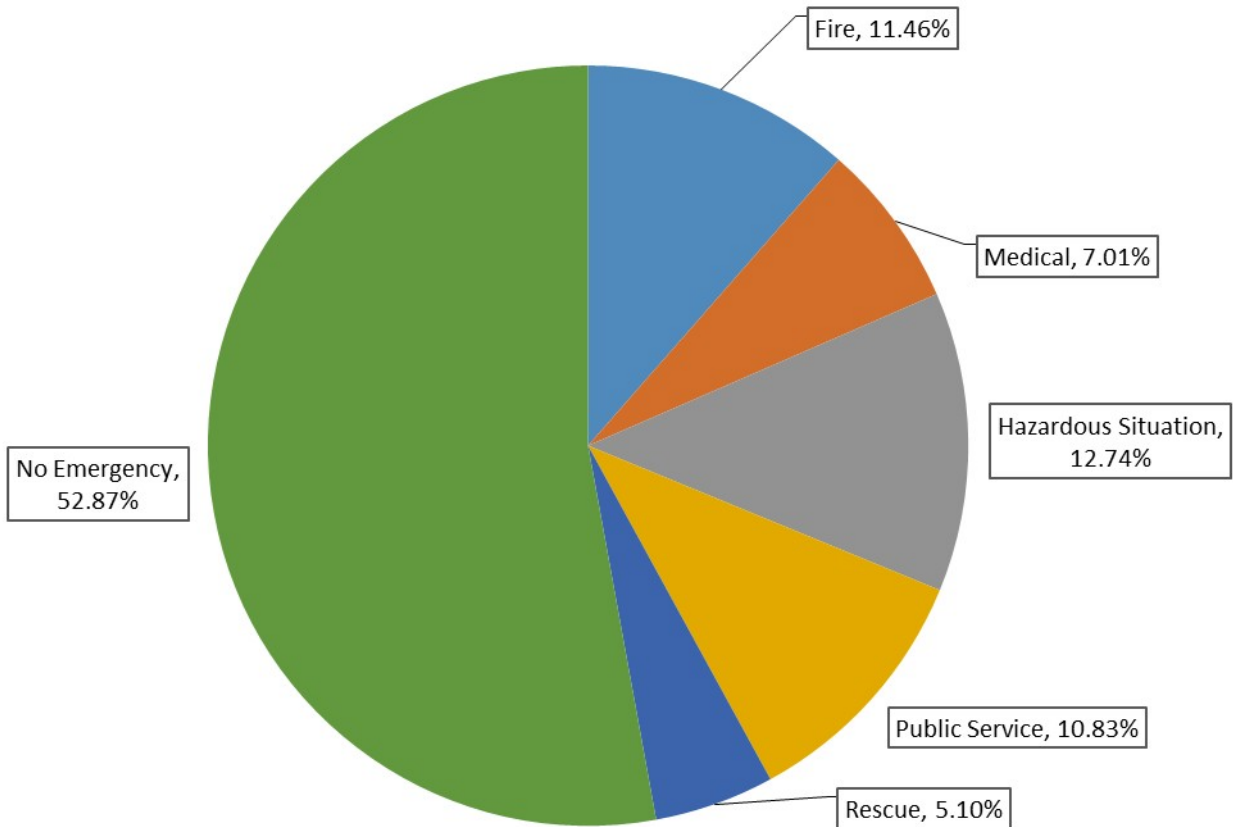
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 610-696-2700

Major Incident Types January 2026



Major Incident Type	# Incidents	% of Total
Fire	18	11.46%
Hazardous Situation	20	12.74%
Medical	11	7.01%
Public Service	17	10.83%
Rescue	8	5.10%
No Emergency	83	52.87%
Total	157	100.00%



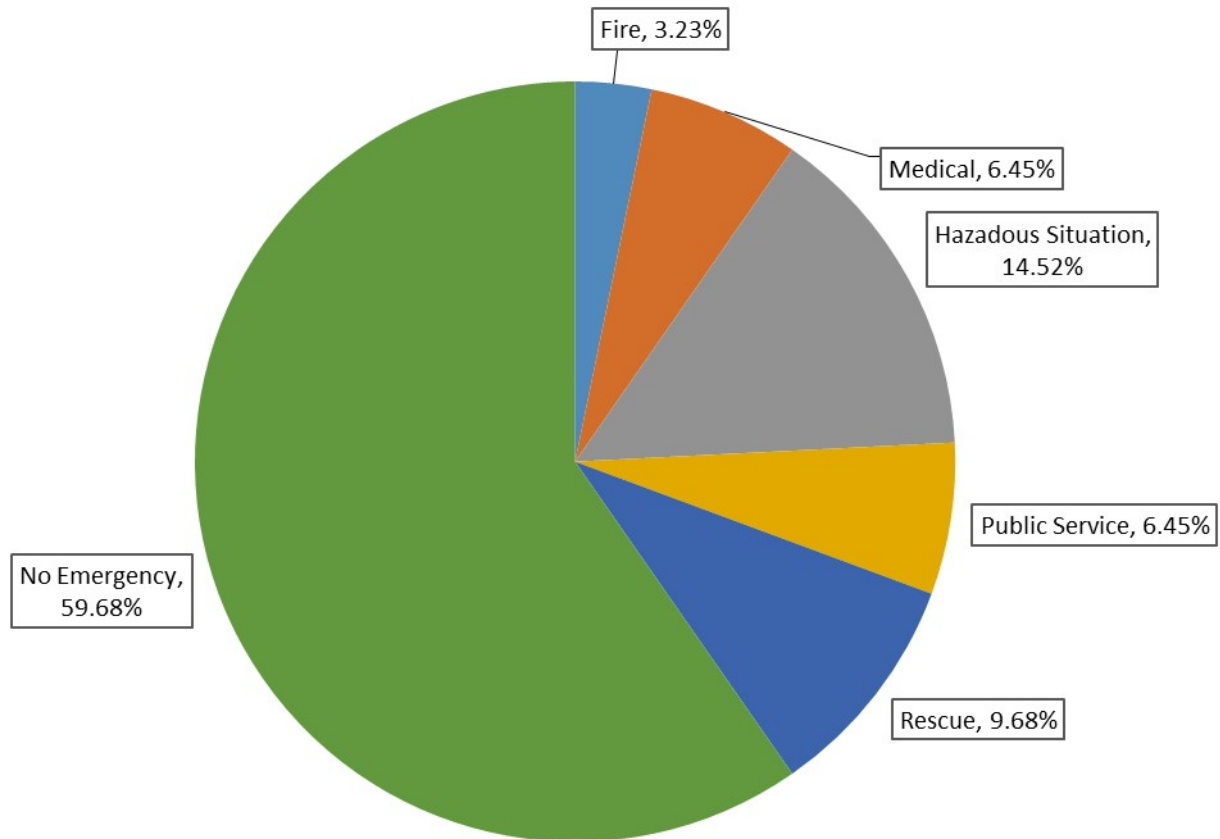
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 610-696-2700

Major Incident Types January 2026 - West Chester Borough



Major Incident Type	# Incidents	% of Total
Fire	2	3.23%
Hazardous Situation	9	14.52%
Medical	4	6.45%
Public Service	4	6.45%
Rescue	6	9.68%
No Emergency	37	59.68%
Total	62	100.00%

WCPD Monthly Report

February 2026





What's new in 2026:

- Two retirements since December of 2025
- Current hiring campaign underway, accepting applications until February 17th
- More information and to apply visit:
<https://www.policeapp.com/Entry-Level-West-Chester-PA-Police-Officer-Jobs/5633/>
- Or google: “Police hiring West Chester Borough”

What's new in 2026:

- Currently in the civil service process of promotions for two Sergeants and two Corporals
- Planning to bring names for candidates to Council at Worksession



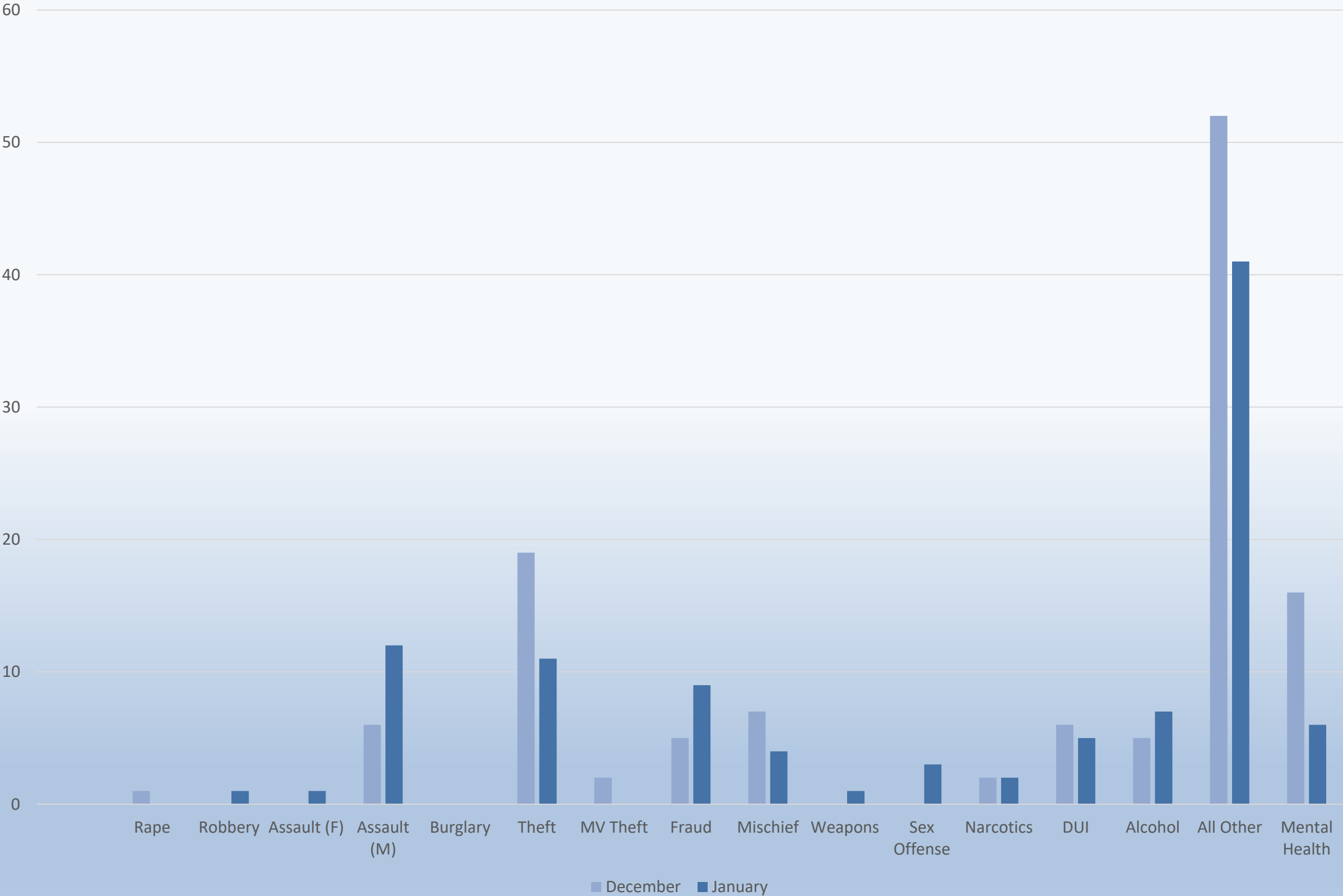


What's new in 2026:

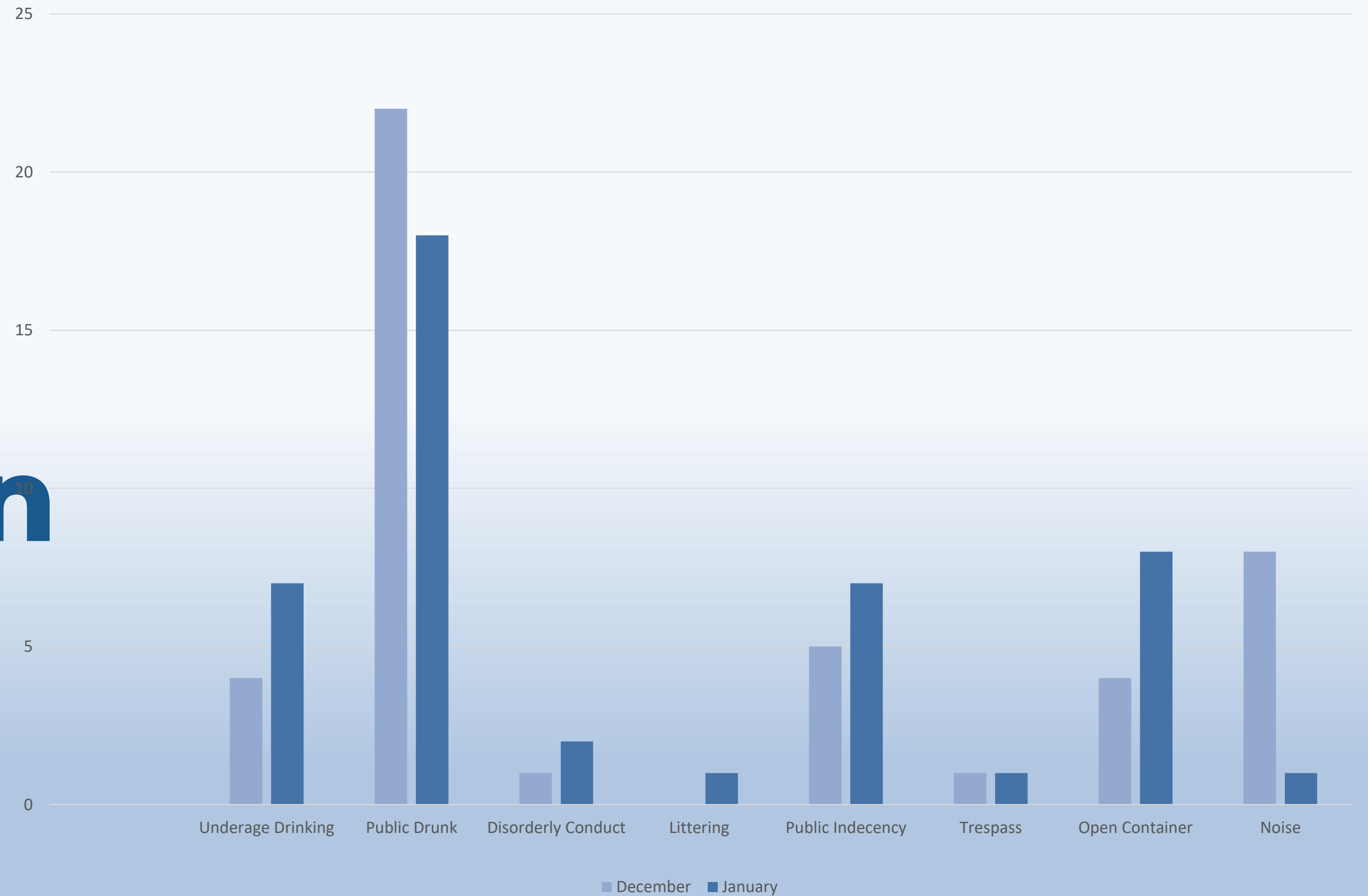
- Recently filled an open part-time communications officer position and working to get the second position filled
- Candidate has previous experience in 911 Dispatch
- Currently employed full-time as a probation officer



Calls for Service Reported: January 2026



Nuisance Crime Breakdown





Noise in December:

28 Complaints

8 Citations



Noise in January:



25 Complaints

1 Citation

Half of the complaints were related to snow / weather related conditions

Get in Touch:

For more information



PoliceChief@west-chester.com



401 East Gay Street, West Chester,
PA 19380



+610.436.1323



www.west-chester.com



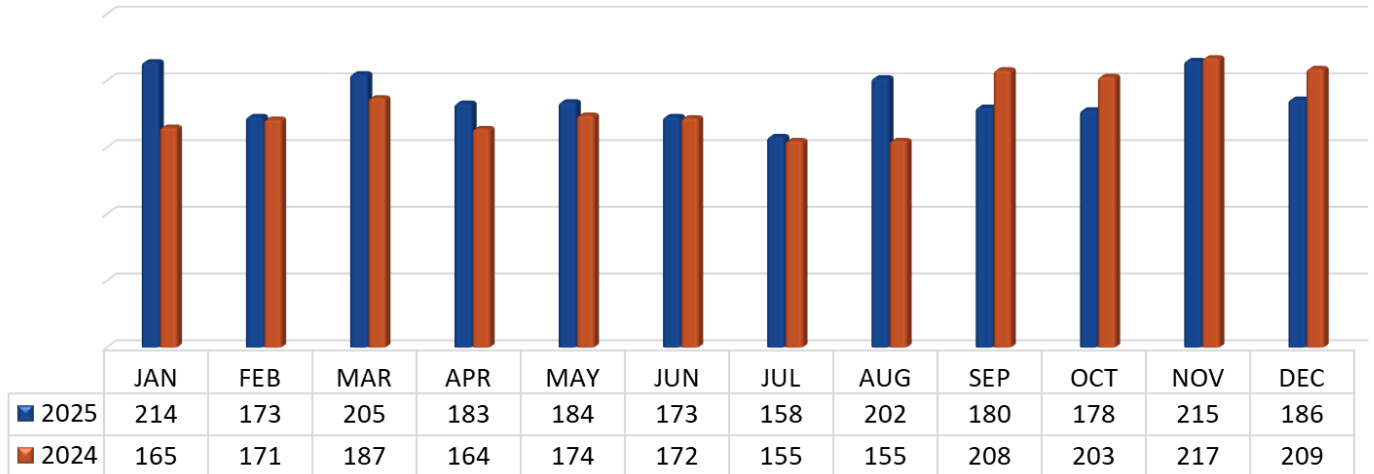
December 2025

OPERATIONS REPORT

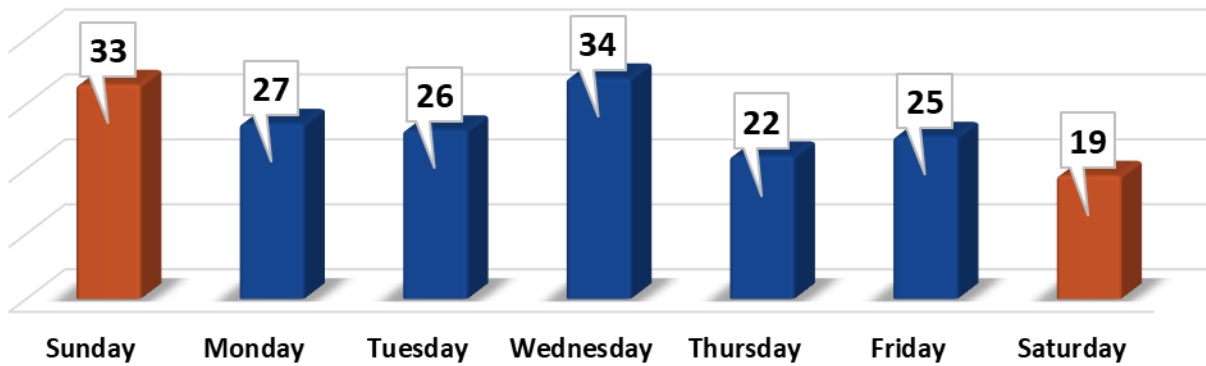
WEST CHESTER BOROUGH REPORT

CALL VOLUME

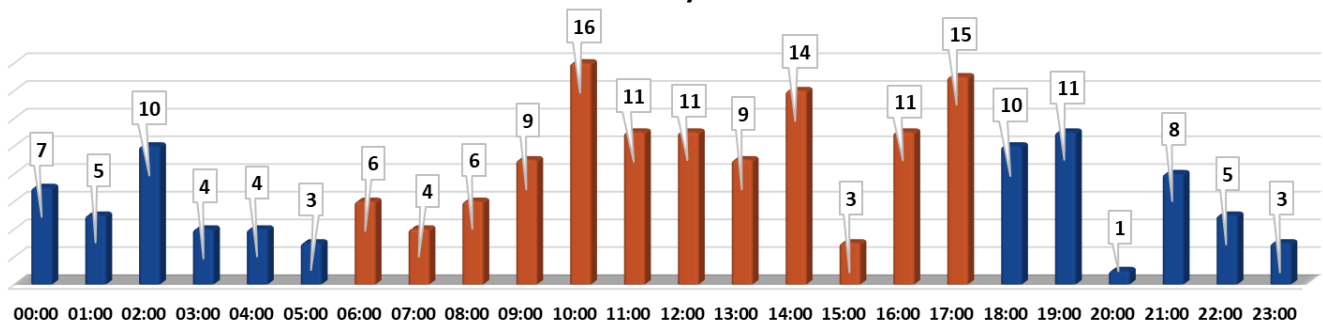
Call Volume By Month



Call Volume By Day of Week

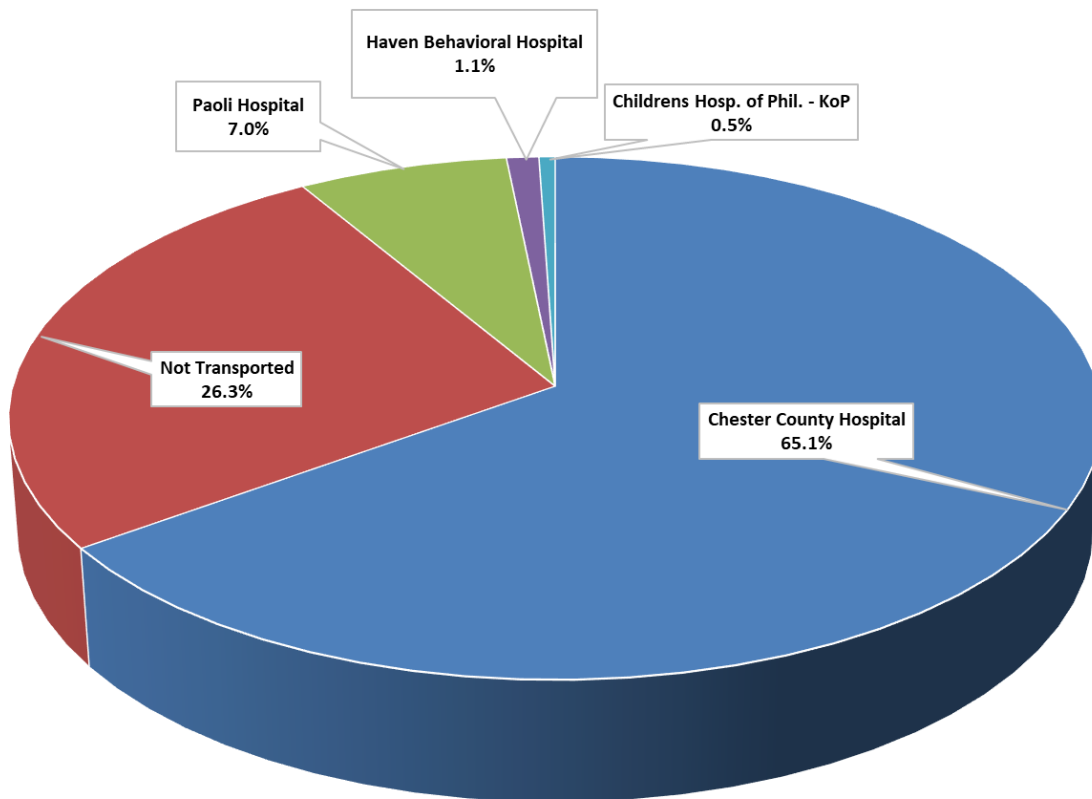


Call Volume By Hour



HOSPITAL DESTINATION INFORMATION

Receiving Hospital	Total	%	Call Outcomes	
Chester County Hospital	121	65.1%	Transported BLS	99
Not Transported	49	26.3%	Transported ALS	35
Paoli Hospital	13	7.0%	Refusal	20
Haven Behavioral Hospital	2	1.1%	No Services	14
Childrens Hosp. of Phil. - KoP	1	0.5%	Recalled Enroute	5
186			Transported IALS	3
			Recalled On Scene	3
			Public Assist	6
			DOA	1
			186	186
Transported:	137	73.7%		
Not Transported:	49	26.3%		
	186			



MISCELLANEOUS CALL INFORMATION

Call Types

BLS - Sick Person	36	19.4%
BLS - Fall / Lift Assist	25	13.4%
BLS - Emotional Disorder	19	10.2%
BLS - Overdose	17	9.1%
BLS - Injured Person	11	5.9%
ALS - Respiratory Difficulty	9	4.8%
BLS - Abdominal Pain	8	4.3%
ALS - Fall	5	2.7%
ALS - Unresponsive Person	4	2.2%
ALS - Unconscious Person	4	2.2%
ALS - Hypotension	4	2.2%
ALS - Heart Problems	4	2.2%
EMS - Standby - Fire	3	1.6%
BLS - Back Pain	3	1.6%
Alarm - BLS Medical	3	1.6%
ALS - Seizures	3	1.6%
BLS - Syncope	2	1.1%
BLS - Seizures	2	1.1%
BLS - Exposure to Heat/Cold	2	1.1%
BLS - Allergic/Med Reaction	2	1.1%
Accident - Pedestrian	2	1.1%
Accident - BLS	2	1.1%
ALS - Syncope	2	1.1%
ALS - Overdose	2	1.1%
ALS - Cardiac/Resp Arrest	2	1.1%
ALS - CVA/Stroke	2	1.1%
Fire-CO Incident	1	0.5%
BLS - Unknown Nature	1	0.5%
BLS - Maternity/Labor Pain	1	0.5%
BLS - Hemorrhaging	1	0.5%
BLS - Assault w/Injury	1	0.5%
ALS - Diabetic Emergency	1	0.5%
ALS - Assault w/Injury	1	0.5%
ALS - Abdominal Pain	1	0.5%
	186	

Alcohol / Drug Suspicion

	Total	%
Alcohol	21	11.3%
Alcohol and Drugs	3	1.6%
Drugs	3	1.6%
Total:	27	14.5%
Unknown / Unable to Determine	2	1.1%

West Chester University Calls

Total WCU Calls	21
% Of Calls in West Chester	11.3%

Average Times

Dispatch To Enroute	01:06
Enroute To On Scene	05:00
On Scene Time	15:40
Transport Time	06:28
Dispatch To Available	43:27

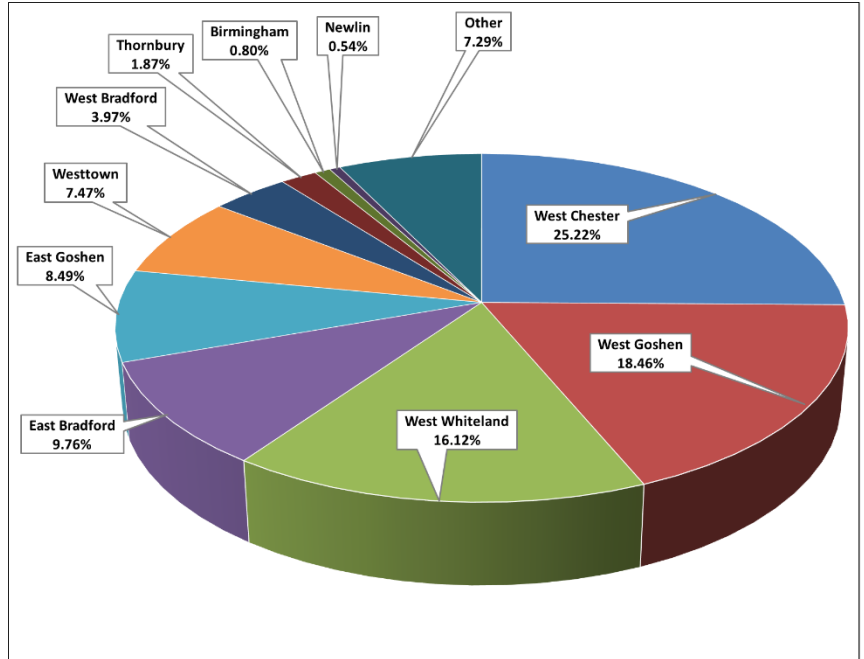


2025

OPERATIONS REPORT

CALL VOLUME

Municipality	Year	% of Calls
West Chester	2268	25.2%
West Goshen	1660	18.5%
West Whiteland	1450	16.1%
East Bradford	878	9.8%
East Goshen	764	8.5%
Westtown	672	7.5%
West Bradford	357	4.0%
Thornbury	168	1.9%
Birmingham	72	0.8%
Newlin	49	0.5%
Downingtown	95	1.1%
Uwchlan	92	1.0%
Caln	73	0.8%
East Caln	66	0.7%
East Whiteland	56	0.6%
Upper Uwchlan	46	0.5%
Willistown	44	0.5%
Pocopson	38	0.4%
Concord, Delco	17	0.2%
Thornbury, Delco	16	0.2%
Pennsbury	14	0.2%
West Vincent	13	0.1%
East Marlborough	12	0.1%
Coatesville	9	0.1%
East Brandywine	9	0.1%
West Pikeland	8	0.1%
Chadds Ford, Delco	7	0.1%
Kennett	6	0.1%
East Followfield	5	0.1%
Kennett Square	4	0.0%
West Brandywine	4	0.0%
Charlestown	3	0.0%
New Garden	3	0.0%
Avondale	2	0.0%
Lower Oxford	2	0.0%
Malvern	2	0.0%
Penn	2	0.0%
Tredyffrin	2	0.0%
Londonberry	1	0.0%
Newtown, Delco	1	0.0%
Radnor, Delco	1	0.0%
South Coatesville	1	0.0%
Valley	1	0.0%
West Grove	1	0.0%
8994		



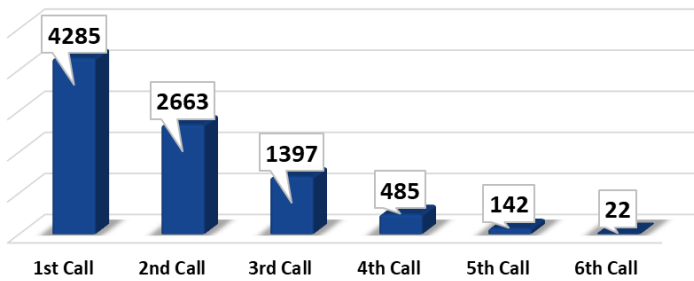
Municipalities

In 2025, Good Fellowship experienced an approximately 19% increase in total call volume. This growth reflects both an expansion of our coverage area and sustained increases in community demand for EMS services. Patient transports increased at an even higher rate, approximately 21%, indicating not only more responses, but a greater number of clinically significant encounters.

Just over 7% of total responses originated in municipalities outside of Good Fellowship’s primary service area. These responses, which typically occur when neighboring agencies are unavailable, are detailed further in the “Covering Other Agencies” section of this report.

Total Calls Comparison		
2024	2025	+/-
7572	8994	1422
Total Transports Comparison		
2024	2025	+/-
5077	6155	1078

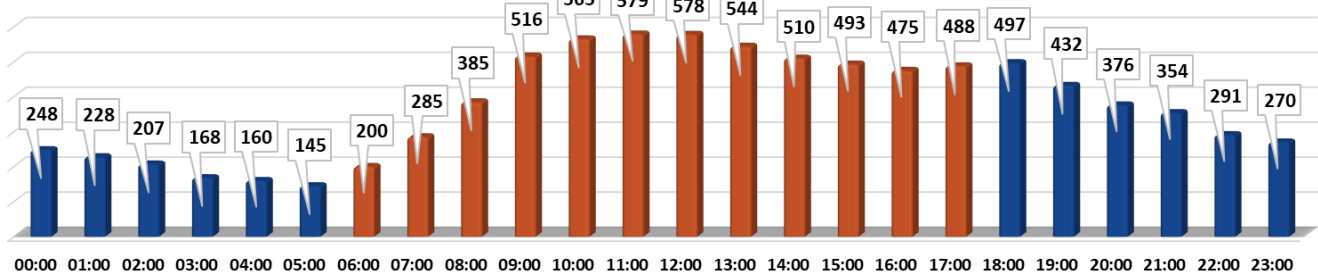
Call Sequence



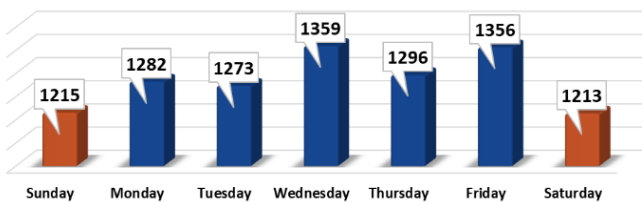
Call Sequence

Call sequence data illustrates the frequency of concurrent or overlapping calls. This information is critical for evaluating system stress, deployment effectiveness, and the need for surge capacity during peak demand periods.

Call Volume By Hour



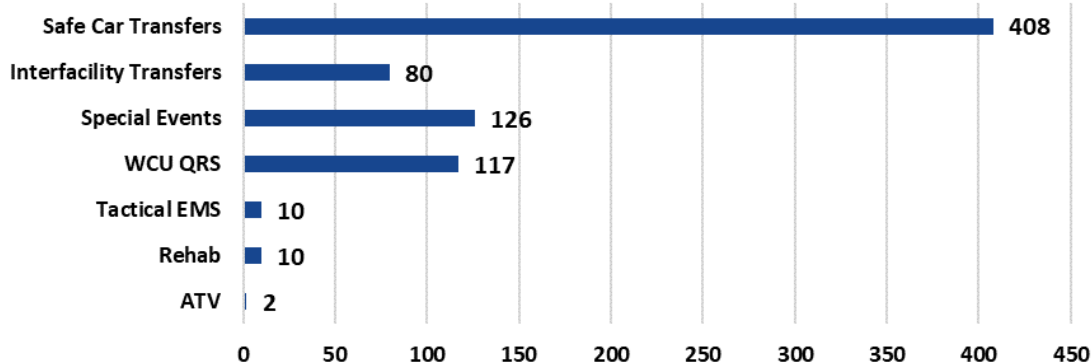
Call Volume By Day of Week



Calls by Hour/Day

Call volume by hour and day demonstrates predictable demand patterns across the week, with This analysis directly informs staffing decisions. Based on these trends, Good Fellowship strategically reduces staffing Sunday through Wednesday between midnight and 8:00 a.m., allowing the organization to maintain high service levels while operating as efficiently as possible.

Interfacility Transports & Special Operations



Interfacility Transports & Special Operations-

- **Safe Car Transfers:** Launched in July 2024 to address the growing need for behavioral health patient transports. Formal agreements with Penn Medicine and Haven Behavioral Hospital have resulted in sustained and high utilization of this service.
- **Interfacility Transfers:** Non-emergency transports from hospitals to skilled nursing or rehabilitation facilities are completed when 911 call volume permits. While secondary to emergency response, these transports supplement revenue and help hospitals improve patient flow and bed availability.
- **Special Events:** Coverage ranged from community outreach events and charity races to large-scale municipal events such as the West Chester Christmas Parade.
- **WCU QRS:** The West Chester University Quick Response Service continues to expand since its launch in December 2022, enhancing on-campus emergency care.
- **Tactical EMS:** Specially trained paramedics support the West Chester Regional Emergency Response Team, ensuring medical readiness during high-risk law enforcement operations.
- **Rehab Services:** Countywide rehabilitation support is provided at large-scale fire, police, and hazardous materials incidents to medically monitor first responders and reduce the risk of injury or cardiac events.

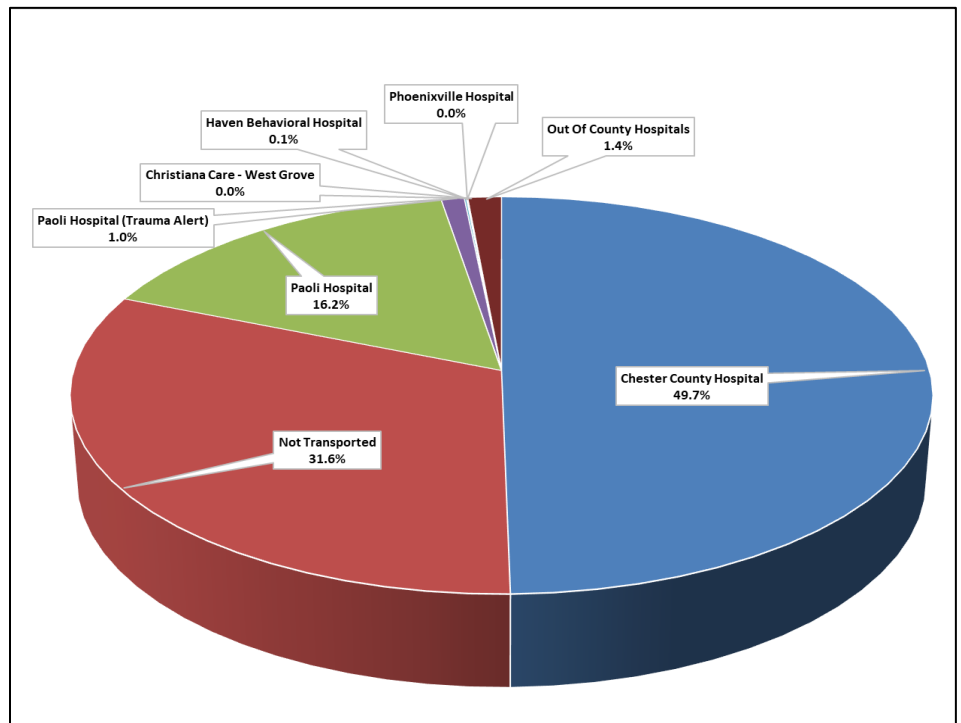
HOSPITAL DESTINATION INFORMATION

Receiving Hospital	Total	%
Chester County Hospital	4471	49.7%
Not Transported	2839	31.6%
Paoli Hospital	1455	16.2%
Paoli Hospital (Trauma Alert)	88	1.0%
Children's Hospital of Philadelphia - KoP	69	0.8%
Nemours Children's Hospital	26	0.3%
Riddle Hospital	17	0.2%
Haven Behavioral Hospital	8	0.1%
Bryn Mawr Hospital	4	0.0%
Phoenixville Hospital	4	0.0%
Crozer-Chester Medical Center	2	0.0%
Hospital of the University of Pennsylvania	2	0.0%
Pottstown Hospital	2	0.0%
Children's Hospital of Philadelphia	1	0.0%
Christiana Care - West Grove	1	0.0%
Christiana Hospital	1	0.0%
Lankenau Medical Center	1	0.0%
Mercy Fitzgerald Hospital	1	0.0%
Reading Hospital	1	0.0%
St. Christopher's Hospital for Children	1	0.0%
	8994	
Transported:	6155	68.4%
Not Transported:	2839	31.6%
	8994	

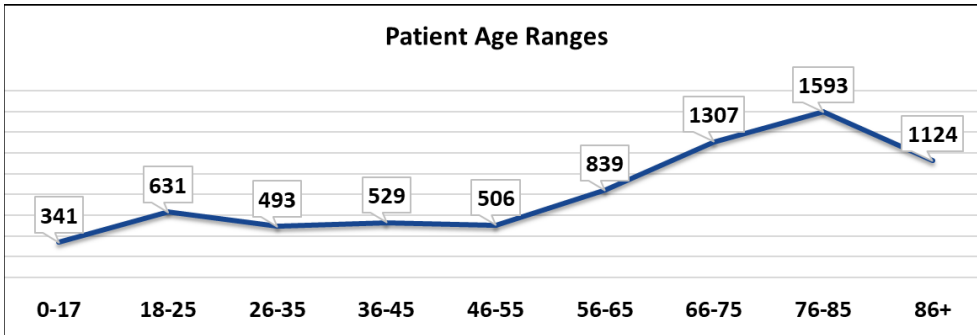
Non-Transport Breakdown	
Refusal	778
Recalled On Scene	655
Recalled Enroute	488
No Services	426
Lift Assist	257
Released to BLS	97
DOA	80
Fire Standby	51
Treated, Transferred Care	7
	2839

Non-Transport Breakdown
 This section outlines dispositions for incidents in which Good Fellowship responded but did not transport a patient. Reimbursement for these responses is minimal or nonexistent. Billing is limited to patient refusals and releases to BLS units; however, these charges are often paid out-of-pocket by patients. Accordingly, fees are intentionally kept low and are designed primarily to offset operational costs rather than generate revenue.

Hospitals
 While most patients are transported to the nearest appropriate hospital, certain clinical, operational, or patient-preference factors may necessitate transport to more distant facilities. These include specialty care requirements (such as trauma, burn, or pediatric services), established treatment relationships for stable patients, geographic considerations when covering outlying areas, and periods of hospital overcrowding where alternative destinations may improve patient access to timely care.



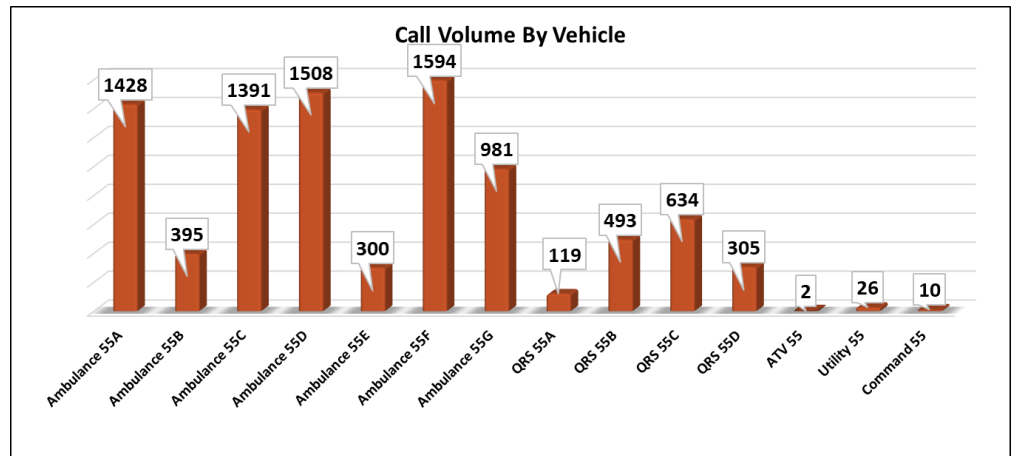
PATIENT DEMOGRAPHICS



Patient Age Ranges
 A modest increase in call volume among college aged individuals is typical for Good Fellowship. Higher call volumes among older age groups align with national EMS trends and reflect increased medical complexity and healthcare utilization.

VEHICLES

Vehicles
 Good Fellowship rotates our vehicles monthly to spread out wear and tear. Some vehicles have specialty uses and aren't used as much for 911 responses which is what this report only shows.



RESPONSE DATA

Average Times	
Dispatch To Enroute	01:17
Enroute To On Scene	06:59
On Scene Time	17:03
Transport Time	11:22
ER Wait Time	11:44
Dispatch To Available	52:44

Responses By Station	
Main Station (Station 55)	5182
East Goshen (Station 155)	505
East Bradford (Station 255)	1816
West Chester University (Station 355)	182
West Whiteland North (Station 455)	1349
West Whiteland South (Station 555)	144

Times
 Good Fellowship's response times consistently remain well below nationally accepted benchmarks. This performance is supported by strategically located substations, which reduce travel distances to outlying service areas, and by a strong organizational culture that emphasizes efficiency, accountability, and prompt patient care.

- Stations**
- **Main Station (Station 55)** – 600 Montgomery Ave, West Goshen
 - **East Goshen (Station 155)** – 1320 Park Ave, East Goshen (Goshen Fire Company)
 - **East Bradford (Station 255)** – 961 Downingtown Pk, East Bradford
 - **West Chester University (Station 355)** – 715 S. New St, West Chester
 - **West Whiteland North (Station 455)** – 260 Crest Ave, Exton (West Whiteland Fire Company)
 - **West Whiteland South (Station 555)** – 110 W. Boot Rd, Exton

MISCELLANEOUS CALL INFORMATION

Alcohol / Drug Suspicion		
	Total	%
Alcohol	498	5.5%
Alcohol and Drugs	75	0.8%
Drugs	137	1.5%
Total:	710	7.9%
Unknown / Unable to Determine	124	1.4%

Alcohol/Drug Suspicion
 This data reflects indicators of possible alcohol or drug use observed by EMS providers, such as patient admission, visible paraphernalia, or detectable odors. These indicators do not represent confirmed intoxication or toxicology results.

West Chester University Calls
 Good Fellowship tracks all EMS responses occurring on West Chester University's campus. While the organization is frequently asked to report on student specific transports, patient status as a student cannot be reliably identified, as many encounters occur off campus.

West Chester University Calls		
	Total	%
Total WCU Calls	249	2.8%
WCU Calls in West Chester	204	2.3%
WCU Calls in West Goshen	33	0.4%
WCU Calls in East Bradford	12	0.1%

Covering Other Agencies	
Goshen Fire Co	339
Minquas Fire Co	286
Uwchlan Ambulance	242
Malvern Fire Co	82
Concordville Fire Co	59
Longwood Fire Co	73
East Whiteland Fire Co	14
Modena Fire Co	11
Westwood Fire Co	11
SCCEMS Medic 94	8
Washington Hose Co	8
Paoli Fire Co	1
Riddle Hospital EMS	1
	1135

Covering Other Agencies
 Most neighboring EMS agencies staff to fixed daily levels, with overflow calls automatically assigned to the next closest available unit. Due to Good Fellowship's ability to dynamically add staffing and units, the organization frequently provides coverage when surrounding agencies experience high call volume, staffing shortages, or when personnel are committed to combined fire/EMS operations.

MEDICAL CATEGORIES

Medical Categories

Medical category data reflects the primary clinical impression documented by EMS providers. The distribution of categories shown is consistent with historical trends and represents a typical year over year case mix for Good Fellowship's service area.

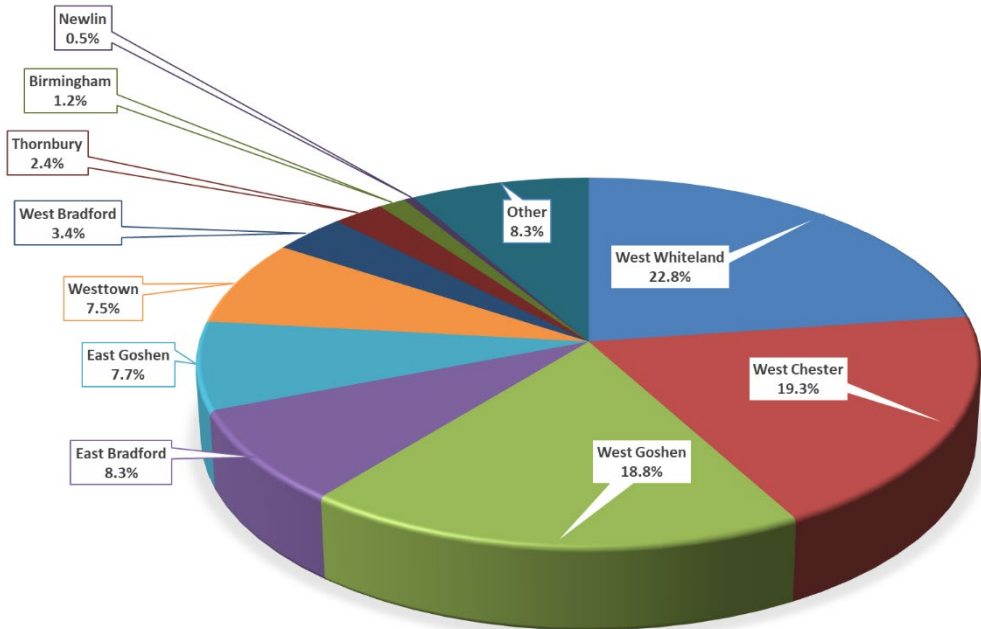
Call Types					
BLS - Sick Person	1545	17.2%	ALS - Back Pain	39	0.4%
BLS - Fall / Lift Assist	1021	11.4%	BLS - Allergic/Med Reaction	36	0.4%
ALS - Respiratory Difficulty	907	10.1%	ALS - Emotional Disorder	36	0.4%
ALS - Heart Problems	650	7.2%	BLS - Exposure to Heat/Cold	26	0.3%
BLS - Injured Person	409	4.5%	Accident - Pedestrian	25	0.3%
BLS - Emotional Disorder	373	4.1%	BLS - Maternity/Labor Pain	23	0.3%
Accident - BLS	358	4.0%	Accident - Entrapment	22	0.2%
ALS - Fall	285	3.2%	ALS - Choking	20	0.2%
ALS - Syncope	261	2.9%	EMS - Relocate	19	0.2%
ALS - CVA/Stroke	254	2.8%	BLS - Unknown Nature	18	0.2%
BLS - Overdose	251	2.8%	Fire-CO Incident	16	0.2%
ALS - Abdominal Pain	200	2.2%	Fire - Other Type Rescue	15	0.2%
BLS - Abdominal Pain	187	2.1%	ALS - Assault w/Injury	15	0.2%
ALS - Hypotension	184	2.0%	ALS - Exposure to Heat/Cold	12	0.1%
ALS - Seizures	181	2.0%	Accident - Involving Fire	11	0.1%
ALS - Unresponsive Person	149	1.7%	ALS - Maternity/Labor Pains	7	0.1%
ALS - Overdose	121	1.3%	Fire - Hazmat	6	0.1%
ALS - Unconscious Person	115	1.3%	Alarm - Carbon Monoxide	6	0.1%
ALS - Diabetic Emergency	110	1.2%	ALS - Shooting	6	0.1%
ALS - Injured Person	107	1.2%	ALS - Equestrian Injury	5	0.1%
BLS - Back Pain	98	1.1%	Fire - Water Rescue	4	0.0%
BLS - Seizures	97	1.1%	EMS - Standby - Police	4	0.0%
Alarm - BLS Medical	86	1.0%	ALS - Stabbing	4	0.0%
ALS - Hemorrhaging	86	1.0%	Accident-Structure	3	0.0%
ALS - Cardiac/Resp Arrest	86	1.0%	BLS - Equestrian Injury	2	0.0%
EMS - Standby - Fire	85	0.9%	ALS - Electrocution	2	0.0%
BLS - Hemorrhaging	80	0.9%	ALS - Burns - Scalding/Other	2	0.0%
ALS - Allergic/Med Reaction	75	0.8%	ALS - Burns - Misc	2	0.0%
BLS - Syncope	72	0.8%	ALS - Burns - Chemical	2	0.0%
Accident - ALS	69	0.8%	Accident - Hazmat	1	0.0%
BLS - DOA	54	0.6%	ALS - Poisoning	1	0.0%
BLS - Assault w/Injury	47	0.5%	ALS - Drowning	1	0.0%
8994					



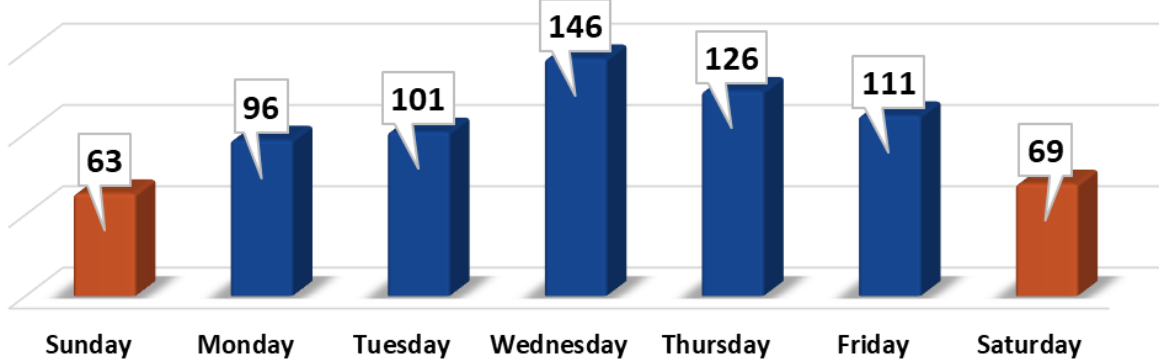
January 2026
OPERATIONS REPORT

CALL VOLUME

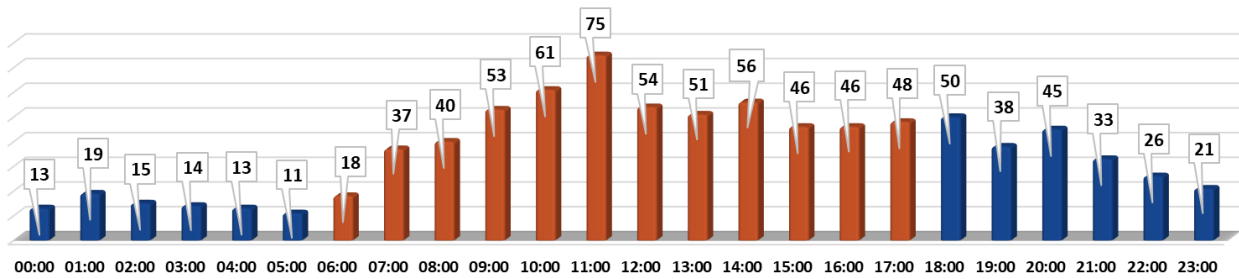
Municipality	Month	% of Calls	YTD
West Whiteland	201	22.8%	201
West Chester	170	19.3%	170
West Goshen	166	18.8%	166
East Bradford	73	8.3%	73
East Goshen	68	7.7%	68
Westtown	66	7.5%	66
West Bradford	30	3.4%	30
Thornbury	21	2.4%	21
Birmingham	11	1.2%	11
Newlin	4	0.5%	4
Downingtown	13	1.5%	
East Caln	13	1.5%	
East Whiteland	12	1.4%	
Uwchlan	11	1.2%	
Caln	9	1.0%	
Upper Uwchlan	5	0.6%	
East Marlborough	2	0.2%	
Pennsbury	2	0.2%	
Charlestown	1	0.1%	
Coatesville	1	0.1%	
East Fallowfield	1	0.1%	
Pocopson	1	0.1%	
West Vincent	1	0.1%	
West Brandywine	1	0.1%	
	883		



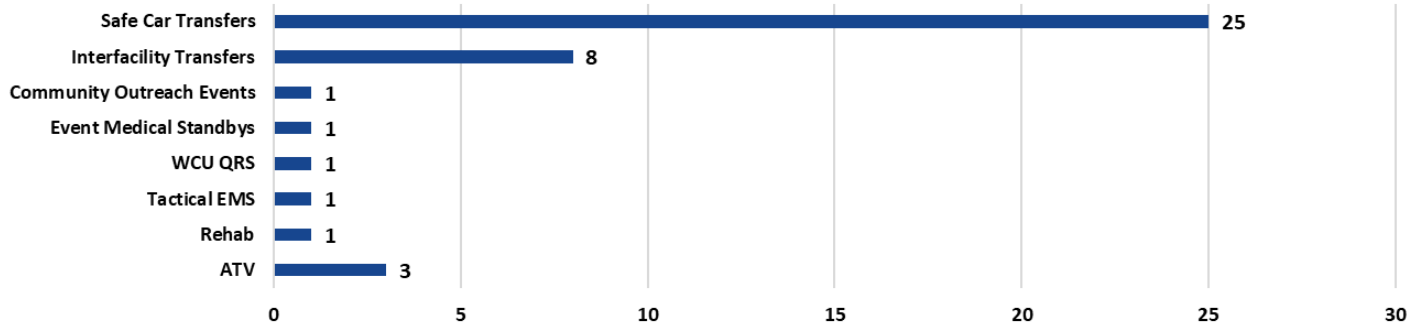
Call Volume By Day of Week



Call Volume By Hour



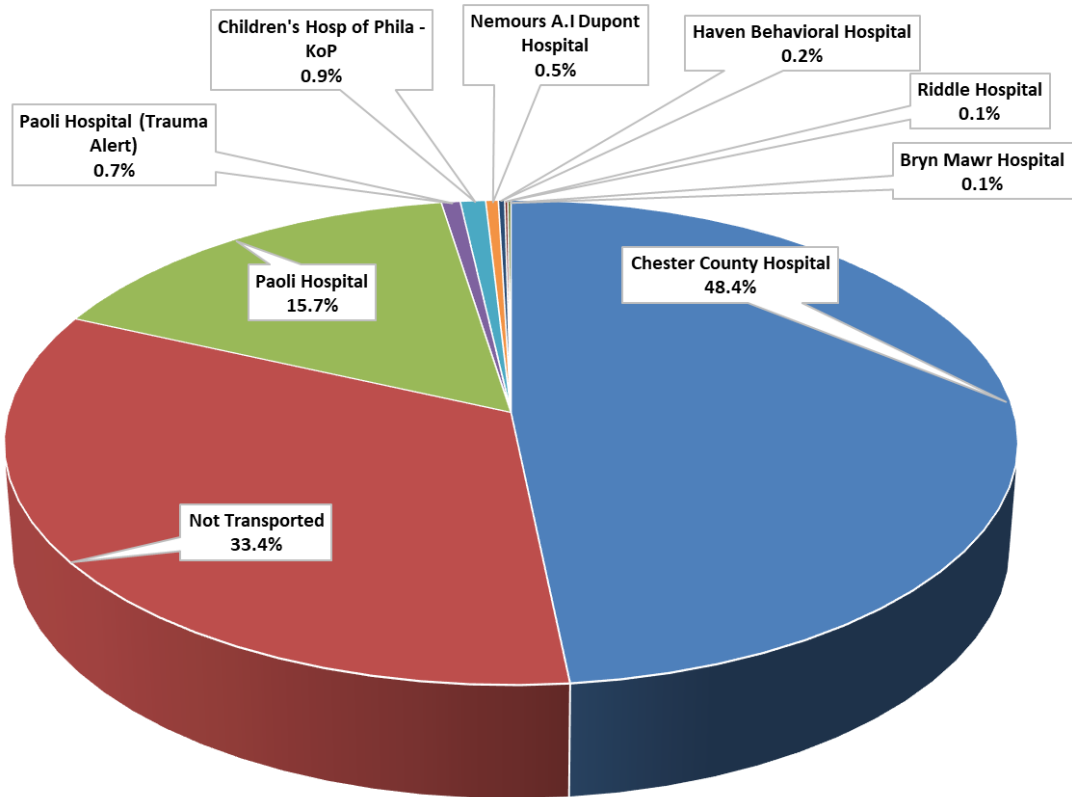
Interfacility Transports & Special Operations



HOSPITAL DESTINATION INFORMATION

Receiving Hospital	Total	%
Chester County Hospital	427	48.4%
Not Transported	295	33.4%
Paoli Hospital	139	15.7%
Paoli Hospital (Trauma Alert)	6	0.7%
Children's Hosp of Phila - KoP	8	0.9%
Nemours A.I Dupont Hospital	4	0.5%
Haven Behavioral Hospital	2	0.2%
Riddle Hospital	1	0.1%
Bryn Mawr Hospital	1	0.1%
883		
Transported:		588 66.6%
Not Transported:		295 33.4%
883		

Non-Transport Breakdown	
Refusal	76
Recalled On Scene	65
Recalled Enroute	55
No Services	38
Lift Assist	28
Released to BLS	16
Fire Standby	15
DOA	2
[REDACTED]	295



MISCELLANEOUS CALL INFORMATION

Calls Covering Other Agencies	
Goshen Fire Co.	42
Minquas Fire Co.	39
Uwchlan Ambulance	18
Malvern Fire Co.	7
Longwood Fire Co.	5
Westwood Fire Co.	3
East Whiteland	3
Concordville Fire Co.	1
	118

Average Times	
Dispatch To Enroute	1:13
Enroute To On Scene	7:13
On Scene Time	18:28
Transport Time	11:53
ER Wait Time	17:18
Dispatch To Available	59:19

Alcohol / Drug Suspicion		
	Total	%
Patient Reported Alcohol Use	31	3.5%
Patient Reported Drug Use	8	0.9%
Alcohol / Drug Suspicion	15	1.7%
Total:	54	6.1%

Responses By Station	
Main Station (Station 55)	431
East Goshen (Station 155)	40
East Bradford (Station 255)	132
West Chester University (Station 355)	4
West Whiteland North (Station 455)	184
West Whiteland South (Station 555)	95

West Chester University Calls		
	Total	%
Total WCU Calls	13	1.5%
WCU Calls in West Chester	9	1.0%
WCU Calls in West Goshen	3	0.3%
WCU Calls in East Bradford	1	0.1%

Call Types		
ALS Respiratory Difficulty	142	16.1%
BLS Fall	110	12.5%
ALS Heart Problems	88	10.0%
BLS Sick Person	82	9.3%
BLS Accident	47	5.3%
BLS Injured Person	38	4.3%
ALS Stroke	34	3.9%
ALS Seizure	30	3.4%
ALS Unresponsive Person	27	3.1%
ALS Fall	22	2.5%
BLS Mental Health Emergency	21	2.4%
ALS Syncope	18	2.0%
ALS Unconscious Person	18	2.0%
ALS Cardiac/Respiratory Arrest	18	2.0%
BLS Abdominal Pain	17	1.9%
ALS Hypotension	14	1.6%
ALS Diabetic Emergency	13	1.5%
BLS Back Pain	12	1.4%
House Fire	11	1.2%
Medical Alarm	10	1.1%
ALS Hemorrhage	10	1.1%
BLS Overdose	9	1.0%
Accident Involving a Pedestrian	8	0.9%
Gas Leak Inside	7	0.8%
BLS Seizure	7	0.8%
ALS Allergic Reaction	6	0.7%
ALS Accident	6	0.7%
Accident with Entrapment	5	0.6%
BLS Unknown Nature	5	0.6%
BLS Allergic Reaction	5	0.6%
Standby	3	0.3%
BLS Hemorrhage	4	0.5%
Building Fire	3	0.3%
BLS Dead on Arrival	3	0.3%
BLS Exposure	3	0.3%
ALS Choking	3	0.3%
ALS Injured Person	2	0.2%
CO Alarm	2	0.2%
ALS Overdose	2	0.2%
BLS Syncope	2	0.2%
Public Service	2	0.2%
ALS Assault With Injuries	1	0.1%
BLS Maternity	1	0.1%
Water Rescue	1	0.1%
ALS Maternity	1	0.1%
ALS Poisoning	1	0.1%
Vehicle Fire	1	0.1%
Fire Alarm	1	0.1%
ALS Abdominal Pain	1	0.1%
Garage Fire	1	0.1%
Accident with Fire	1	0.1%
Investigation Inside	1	0.1%
CO Incident	1	0.1%
ALS Burn	1	0.1%
BLS Assault with Injuries	1	0.1%
	883	

MEETING MINUTES

Public Safety & Quality of Life Committee of Borough Council

Date: Wednesday, December 10, 2025 @ 6:00 PM

Committee Members: Lisa Dorsey, Chair
Nicole Scimone
Brian McGinnis

Staff & Representatives: Joshua Lee, Chief - West Chester Police Department
Keith Kurowski, Director of Parks & Recreation
Sean Metrick, Borough Manager
Mark Scanlon, Fire Chief West Chester Fire Department
Justin Robbins, Director of Operations Good Fellowship Ambulance Club

- I. Call to order – By Chair Lisa Dorsey
- II. Announcements – Chair Lisa Dorsey shares that the borough is collecting can goods for the West Chester Food Cupboard. Also, the Mayor’s Office and the WCPD are supporting the Friends Association and ACTnow. Please see the WCPD Facebook page for more information.
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. *(Please be advised that all public comments have a 5-minute time limit.)*
Holly Brown, a borough resident and business owner, would like to start a discussion about music being played outside of restaurants in town, particularly in the winter months, when patrons are dining inside. She would like the team to explore a possible policy concerning unwarranted music by restaurants and buskers.
- IV. Reports - (Attachments)
 - A. Monthly WCFD Report
Chief Scanlon reports the department responded to 64 incidents in November, with 88 occurring in the Borough. There were several brush fires in surrounding townships and a building fire in the borough on November 25th on South New Street. The ladder truck repair is complete; they are waiting for final payment to release the vehicle. The WCFD had several members graduate from the Chester County Fire Academy. They completed 182-hour entry level course that included classroom and hands on instruction.
 - B. Monthly WCPD Report
Chief Lee mentions that the Mayor’s Office and WCPD are supporting two local charities this year. ACTnow and Friends Association. Both support residents in need in West Chester and the surrounding areas. Calls for service show thefts have increased in November. Friendly reminder to lock all doors and windows on homes and cars. Chief Lee explains the categories for nuisance crime report. This breakdown includes public drunkenness, disorderly conduct, littering, open containers, underage drinking, public indecency, trespass, and noise violation. In November there were 48 complaints of noise, nine of which resulted in prosecution or citation. Nicole Scimone shares that she has been in contact with WCU and over the past five years they have suspended approximately five students and expelled one from the violations. WCU would like to receive the information more frequently than the monthly submission by the WCPD. Lisa Dorsey thanks Nicole and Chief Lee for sharing their reports on noise and nuisance crime. Brian McGinnis asks about the payment from WCU for cost of police coverage at homecoming. He also asks Chief Lee about individuals who are dressed in tactical gear, possibly impersonating law enforcement. He had a specific photo of an individual who was not identified.

C. Monthly GFAC Report

Justin Robbins reports that GFAC had 803 calls for service for November, with 215 of those in the Borough. GFAC had their ATV in use for the Christmas parade. They treated two patients during the event. Three members of GFAC are now certified as car seat safety techs. They now have total of seven techs. They will be holding car seat safety checks each month. You may sign up at goodfellowship.org.

V. Old Business

- A. Amendment to Chapter 80 – Peddling, Soliciting, Handbills TABLED
- B. Approve November 2025 meeting minutes (attachment) APPROVED 3-0

VI. New Business

A. Discuss traffic calming solutions

Borough Manager Sean Metrick gives information for the committee to review to have a place holder each month which gives an update on questions and comments from prior months.

He also praises the Traffic Advisory Committee. They have links and maps for issues they are discussing. Also, Sean asks Chief Lee to assist with trucks in town and roadway improvements. Brian McGinnis asks about contacting the trucking companies directly as well. Lisa Dorsey also inquirers about the update of crosswalks and other topics brought to the committee.

B. Motion to direct the Civil Service Commission to create an eligibility list for the position of Police Officer, Police Corporal, and Police Sergeant upon the retirement of Sgt. McFarlane effective December 22, 2025.

APPROVED

VII. Other Business - None

VIII. Adjournment – 7:08pm

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

PROMULGATION

THIS PLAN SUPERCEDES ALL PREVIOUS BOROUGH of WEST CHESTER PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE WEST CHESTER BOROUGH COUNCIL UNDER RESOLUTION NO: DATED:

**MEMBERS of COUNCIL
BOROUGH of WEST CHESTER**

President

Vice President

Borough Manager

Jon R. Brill Jr.
EMERGENCY MANAGEMENT COORDINATOR

BOROUGH of WEST CHESTER

This plan was prepared by the Borough of West Chester Emergency Management Agency in cooperation with the Chester County Emergency Management Agency and the Pennsylvania Emergency Management Agency.

Emergency Operations Plan

RESOLUTION NO.

THIS RESOLUTION, approved and adopted by the West Chester Borough Council, Chester County, Pennsylvania, on the date hereinafter set forth.

WITNESSETH:

WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S. Section 7101 et seq. mandates that the Borough of West Chester prepare, maintain and keep current an emergency operations plan for the prevention and minimization of injury and damage caused by a major emergency or disaster within this borough; and

WHEREAS, in response to the mandate stated above, this borough has prepared an emergency operations plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster; and

WHEREAS, this borough has also prepared an emergency operations plan in order to reduce the potential affects of a major emergency or disaster and to protect the health, safety and welfare of the residents of this borough;

NOW, THEREFORE, we, the undersigned members of the West Chester Borough Council do hereby approve, adopt and place into immediate effect the Emergency Operations Plan of the Borough of West Chester. This plan shall be reviewed on an annual basis to make certain that it conforms with the requirements of the Chester County Emergency Operations Plan.

Members of Borough Council;

By

President of Council

ATTEST

Vice President of Council

Date

(Secretary)

BOROUGH OF WEST CHESTER
CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY,
PENNSYLVANIA, AMENDING THE BOROUGH CODE TO REQUIRE BOROUGH COUNCIL
APPROVAL PRIOR TO ANY PARTICIPATION BY THE WEST CHESTER POLICE DEPARTMENT
IN IMMIGRATION ENFORCEMENT AUTHORITY UNDER SECTION 287(g) OF THE
IMMIGRATION AND NATIONALITY ACT

?

WHEREAS, the Borough of West Chester is a home-rule municipality organized under the laws of the Commonwealth of Pennsylvania and governed by an elected Borough Council vested with legislative authority over municipal policy, appropriations, and the use of Borough resources pursuant to the Borough's Home Rule Charter; and

WHEREAS, the West Chester Police Department ("WCPD") is a municipal police department whose operations are carried out under executive supervision but whose participation in discretionary programs involving Borough policy and resources is subject to legislative authorization by Borough Council; and

WHEREAS, Section 287(g) of the Immigration and Nationality Act, 8 U.S.C. § 1357(g), authorizes—but does not require—state and local law enforcement agencies to enter into voluntary agreements with U.S. Immigration and Customs Enforcement ("ICE") to perform certain federal immigration enforcement functions; and

WHEREAS, participation in the 287(g) program involves the discretionary use of municipal personnel, training, time, equipment, and other Borough resources, and therefore constitutes a matter of municipal policy and fiscal oversight within the legislative authority of Borough Council; and

WHEREAS, the Borough Council finds that any decision to initiate, enter into, or participate in a 287(g) agreement should be made transparently, publicly, and only with the express authorization of the Borough's governing body;

?

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Borough Council of the Borough of West Chester, Chester County, Pennsylvania, as follows:



What It Does:

- Requires Borough Council approval before WCPD joins 287(g)
- Ensures public transparency & full oversight



What is 287(g)?

- Voluntary federal program
- Allows local police to perform some federal immigration enforcement



Cooperate with ICE?

- No ban on WCPD cooperating when required by law
 - Complies with warrants & court orders
 - Follows state & federal laws
 - Allows ICE to carry out operations



Why Council Approval?

- Uses police time & resources
- Requires training & supervision
- Affects public safety & trust



Impact on Residents

- Focuses on local public safety
- Decisions are open & public
- Opportunity for community input



Sanctuary City?

- No change to immigration law
- Only requires Council approval before 287(g)



**WEST CHESTER AREA REGIONAL EMERGENCY RESPONSE TEAM
MUTUAL AID AND
INTERGOVERNMENTAL COOPERATION AGREEMENT**

THIS AGREEMENT (“Agreement”), made and entered into the _____ day of _____, 202__, among the following municipalities, all of which are political subdivisions of the Commonwealth of Pennsylvania or intergovernmental entities created pursuant to the Intergovernmental Cooperation Act, by their duly elected Board of Supervisors, Borough Councils, and Governing Executives, or duly appointed Commissions: East Bradford Township, East Goshen Township, West Chester Borough, West Goshen Township, West Whiteland Township, Westtown Township, Willistown Township, Uwchlan Township, and the Westtown-East Goshen Police Commission (the latter acting on behalf of East Goshen Township and Westtown Township), (hereafter collectively referred to as the “Political Subdivisions” or “Parties”).

WHEREAS, Pursuant to Title 42, Section 8953, subsection A, entitled “Statewide Municipal Police Jurisdiction” (hereinafter the “Code”), it is the desire of various municipalities and police departments within said municipalities to form a mutual-aid agreement for the purpose of mutual police and emergency protection; and

WHEREAS, Pursuant to Title 53, Section 2301, et seq, entitled “Intergovernmental Cooperation” (hereinafter the “Cooperation Law”; the Code and the Cooperation Law are hereinafter referenced collectively as “State Law”) authorizes political subdivisions to enter into joint agreements deemed appropriate to jointly cooperate in the exercise or in the performance of their respective governmental functions, powers, or responsibilities; and

WHEREAS, the Parties recognize that the people and communities within their jurisdictional boundary are vulnerable to crime, injury, loss of life, and other situations which may exceed the equipment and personnel requirements of each individual Party; and

WHEREAS, the governing officials of the Parties desire to secure for each Party the benefits of mutual aid and protection of life and property in the event of a situation which exceeds the equipment and personnel requirements of each individual Party; and

WHEREAS, the Parties wish to provide for a trained tactical unit to respond to such critical incidents and preserve life, and are so authorized to make this Agreement pursuant to State Law.

NOW, THEREFORE, WITNESSTH, that, for and in consideration of mutual promises and agreements contained herein, the Political Subdivisions hereby agree as follows:

1. The above is expressly incorporated herein as material part of the Agreement.

Creation and Management of the West Chester Regional Emergency Response Team by an Executive Board

2. The Political Subdivisions hereto do hereby create the West Chester Regional Emergency Response Team (hereinafter the “WCRERT”).
3. The mission of the WCRERT is to provide a trained tactical unit to respond to critical incidents and preserve life.
4. WCRERT shall be governed by an executive board of six (6) members, consisting of the Police Chief from each of the Political Subdivisions (hereinafter the “Board”). Any member may designate in writing a qualified representative to serve and vote in that member’s stead. In the event a Political Subdivision participates in a regional police department or contract for service from another police department, the Police Chief of said police department will represent that Political Subdivision.
5. The Board shall establish, by majority vote, certain policies to carry out the mission of the WCRERT (hereinafter “Policies & Procedures”).
6. All decisions of the Board, as specified in this Agreement and in the policies and procedures developed and approved by the Board, shall be determined by a simple majority vote of the Board.

7. The Board may appoint a team leader to assist in the oversight and operations of the WCRERT and any agents or contractors appointed by the Board.
8. The Board shall prepare and submit an annual report to each Political Subdivision that is a party of this Agreement. The report shall be delivered no later than March 31 of each calendar year and shall cover the preceding calendar year. The annual report shall include, at a minimum: a summary of team activities and deployments; training exercises and certifications; budget and financial expenditures; member participation and staffing levels; and any significant operational developments or strategic initiatives. The report shall be submitted in writing to the governing body of each Political Subdivision and may be provided electronically unless a hard copy is specifically requested.

Management of the WCRERT through an Agent

9. A Political Subdivision party to this Agreement shall serve as an agent (hereinafter the “Agent”) to manage, through the WCRERT Team Leader and Board, the programmatic, financial, and grant-related activities of the WCRERT in accordance with State Law and policies set by the Board.
10. The Board is authorized to enter into a separate agreement with Agent detailing roles and responsibilities.
11. The Agent shall establish a special interest-bearing account for the WCRERT to carry out the mission of the WCRERT and its responsibilities as the Agent.
12. The WCRERT shall follow the procurement policies and procedures of the Agent.
13. The Agent shall conduct an annual financial audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Governing Auditing Standards*, issued by the Comptroller General of the United States of America (*Government Auditing Standards*). The annual audit must be completed and provided to each Political Subdivision party to this Agreement no later than 180 days after the Agent’s fiscal year ends. The Board may set additional policies or guidelines for the audit.
14. The auditor of any participating Political Subdivision may audit the finances of the WCRERT.

15. The Political Subdivisions shall cooperate with the Agent in a timely manner in providing programmatic, financial, and other grant-related information consistent with Operating Policies.
16. Grants to an individual Political Subdivision, regardless of the source, are not part of the contemplated funding of WCRERT under this Agreement.
17. The location of facilities and equipment to support the mission of the WCRERT shall be determined by a majority vote of the Board.

Membership in WCRERT

18. The Police Departments of the Parties are automatically members of the WCRERT (hereinafter “Jurisdictional Members”) and agree to comply with the provisions of this Agreement.
19. Other Law Enforcement agencies are eligible to become members of the WCRERT (hereinafter “Other Members”) provided they satisfy the requirements of this section on Membership and otherwise comply the provisions of this Agreement.
20. Jurisdictional Members and Other Members agree to assign one or more Act 120 Certified Police Officers which meet the qualifications established by the Board (hereinafter “Assigned Officer” or “Assigned Officers”) to the WCRERT.
21. Jurisdictional Members and Other Members must agree to render, on a mutual aid basis, in response to a duly authorized request, such police assistance or other emergency services as shall be requested or required within the corporate limits of the Parties, subject to conditions and limitations hereinafter set forth.
22. Assigned Officers will train and work as set forth in policies and procedures developed and approved by the Board.
23. Assigned Officers shall remain employees of their Police Department in which their employment originated.
24. Any financial compensation of Assigned Officers is the responsibility of the Assigned Officer’s employing municipality.
25. All health care benefits will be the responsibility of the Assigned Officer’s employing municipality.

26. Any injury received while responding to, attending, or returning from activation, whether training or actual, will be considered work-related and will fall under the provisions of the injured Assigned Officer's respective employer's collective bargaining agreement. The employer shall provide workers' compensation coverage for all Assigned Officers during these activities, ensuring compliance with the Pennsylvania Workers' Compensation Act.
27. Nothing herein is intended nor shall be construed to violate the undersigned municipalities' collective bargaining agreements. Any conflict between this Agreement and a municipality's applicable collective bargaining agreement shall be governed by the collective bargaining agreement.
28. Jurisdictional Members and Other Members will make every reasonable effort to ensure their Assigned Officer or Assigned Officers attend any and all training as directed by the WCRERT.
29. Jurisdictional Members and Other Members agree that the Assigned Officer or Assigned Officers will be subject to and comply with the command structure of the WCRERT.
30. Jurisdictional Members and Other Members agree that they will supply all needed and necessary equipment to the Assigned Officers assigned to the WCRERT.
31. Jurisdictional Members and Other Members agree that they will pay an annual membership fee of up to \$25,000 as set by the Board to be used to purchase training and equipment for use by the WCRERT and the Assigned Officers.
32. Jurisdictional Members and Other Members agree they will carry General Liability, Auto Liability, Auto Physical Damage, Police Professional Liability, and Public Officials and Employment Practices Liability coverages in amounts determined to be sufficient by the Board. The Board may not set coverages less than the following amounts:
 - a. General Liability: \$1,000,000 per occurrence / \$2,000,000 aggregate
 - b. Auto Liability: \$1,000,000 combined single limit
 - c. Police Professional Liability: \$1,000,000 per claim / \$1,000,000 aggregate
 - d. Public Officials and Employment Practices Liability: \$1,000,000 per claim / \$1,000,000 aggregate
33. Jurisdictional Members and Other Members agree they will defend themselves, at their own cost, in any action related to this Agreement, any action related to WCRERT's

provision of service, and any action involving their Assigned Officer or Assigned Officers.

Term

34. This Agreement shall continue in force and remain binding on each participating Political Subdivision for one year with an automatic renewal for additional one-year terms on the execution date of the Agreement, unless and until the governing body of a participating Political Subdivision shall take action to withdraw from the Agreement. Such action shall not be effective until thirty (30) days after written notice of withdrawal has been sent by the Political Subdivision desiring to withdraw to the other participating Political Subdivisions to this Agreement.

Notices

35. Any notices required hereunder shall be given as follows:

If to East Bradford Township to:
East Bradford Township Manager
676 Copeland School Road
West Chester, PA 19380

If to East Goshen Township to:
East Goshen Township Manager
1580 Paoli Pike
West Chester, PA 19380

If to West Chester Borough to:
Borough Manager
West Chester Borough
401 East Gay Street
West Chester, PA 19380

Chief of Police
West Chester Police Department
401 East Gay Street
West Chester, PA 19380

If to West Goshen Township to:
West Goshen Township Manager
1025 Paoli Pike
West Chester, PA 19380

Chief of Police
West Goshen Township Police Department
1025 Paoli Pike
West Chester, PA 19380

If to West Whiteland Township to:
West Whiteland Township Manager
101 Commerce Drive
Exton, PA 19341

Chief of Police
West Whiteland Township Police Department
101 Commerce Drive
Exton, PA 19341

If to Westtown Township to:
Westtown Township Manager
P.O. Box 79
Westtown, PA 19395

If to Willistown Township to:
Willistown Township Manager
688 Sugartown Road
Malvern, PA 19355

Willistown Township Police Chief
688 Sugartown Road
Malvern, PA 19355

If to Uwchlan Township to:

Uwchlan Township Manager
715 N. Ship Road
Exton, PA 19341

Uwchlan Township Police Chief
717 N. Ship Road
Exton, PA 19341

If to Westtown-East Goshen Police Commission to:
Westtown-East Goshen Police Chief
1041 Wilmington Pike
West Chester, PA 19382

36. Notices shall be deemed given when received if given in person, by facsimile or by electronic means (if a record of receipt is kept by the sending party showing the date and time of receipt) or three (3) days following deposit in the United States Mail, postage prepaid, to the addresses set forth above.

37. Any Political Subdivision may change its contact individual and/or address for notice by giving written notice of the change to the other Political Subdivisions and the Agent of the WCRERT.

Miscellaneous

38. This is a complete agreement and supersedes all previous Agreements.

39. This Agreement shall become effective immediately upon its execution by all Parties.

40. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the undersigned Political Subdivisions, by their respective governing bodies, duly execute this Agreement the day and year first above written.

EAST BRADFORD TOWNSHIP, PENNSYLVANIA

ATTEST:

EAST GOSHEN TOWNSHIP, PENNSYLVANIA

ATTEST:

WEST CHESTER BOROUGH, PENNSYLVANIA

WEST GOSHEN TOWNSHIP, PENNSYLVANIA

WEST WHITELAND TOWNSHIP, PENNSYLVANIA

WESTTOWN TOWNSHIP, PENNSYLVANIA

WILLISTOWN TOWNSHIP, PENNSYLVANIA

UWCHLAN TOWNSHIP, PENNSYLVANIA

ATTEST:

Katie Churchill, Secretary

Laura Obenski, Chairperson

William Miller, Vice Chairperson

Mayme Baumann, Supervisor

WESTTOWN-EAST GOSHEN POLICE COMMISSION
(Acting on behalf of East Goshen Township and Westtown Township)

ATTEST:

MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** (this “Memorandum”) is made and entered into this ____ day of _____, 20____, by and between **East Bradford Township**, a Township of the Second Class organized and existing under and pursuant to the laws of the Commonwealth of Pennsylvania with its principal office located at 676 Copeland School Road, East Bradford Township, Chester County, Pennsylvania 19380 (the “Township”), and the **Borough of West Chester**, a Home Rule Municipality operating by means of its Home Rule Charter and laws of the Commonwealth of Pennsylvania with its principal office located at 401 East Gay Street, West Chester, Chester County, Pennsylvania 19380 (the “Borough”), but is intended to be effective as of the ____ day of _____, 20__ (the “Effective Date”).

BACKGROUND

WHEREAS, on or about July 17, 2024, the Borough and the Township entered a Police Cooperation Agreement (the “Cooperation Agreement”) for a term commencing on January 1, 2025 and terminating on December 31, 2029. A true and accurate copy of the Cooperation Agreement is attached hereto as Exhibit “A;” and

WHEREAS, pursuant to the Cooperation Agreement, the Borough shall provide the Township with Borough police department support, administrative services, and other law enforcement services as more particularly set forth in the Cooperation Agreement; and

WHEREAS, in exchange for the various Borough police department services, the Township remits to the Borough certain fees, expenses, and capital costs as more particularly set forth in the Cooperation Agreement; and

WHEREAS, on or about June 17, 2025, the Township approved and entered the West Chester Area Regional Emergency Response Team Mutual Aid and Intergovernmental Cooperation Agreement (the “Mutual Aid Agreement”). A true and accurate copy of the Mutual Aid Agreement is attached hereto as Exhibit “B;” and

WHEREAS, the Borough also approved and entered the Mutual Aid Agreement on or about **September 17, 2025**; and

WHEREAS, the purpose of the Mutual Aid Agreement is to secure for each municipality the benefit of mutual aid and protection of life and property in the event of a situation which exceeds the equipment and personnel requirements of each individual municipality; and

WHEREAS, the Mutual Aid Agreement provides that its members agree that they will supply all needed and necessary equipment to the assigned officers of the West Chester Area Regional Emergency Response Team; and

WHEREAS, the Mutual Aid Agreement further provides that its members agree that they will pay an annual membership fee to be used for training and to purchase equipment; and

WHEREAS, the parties to this Memorandum desire to clarify that if the Township pays for those items specifically identified in the Mutual Aid Agreement directly to the agent of the West Chester Area Regional Emergency Response Team, then the Borough shall not also charge the Township for the additional share of those same costs under the Cooperation Agreement; and

WHEREAS, the Township and the Borough are mutually desirous of entering into this Memorandum to clarify their financial arrangement as it relates to police services provided pursuant to the Cooperation Agreement and the Mutual Aid Agreement; and

NOW, THEREFORE, for and in consideration of the mutual promises set forth in this Memorandum, and other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the Borough and the Township mutually agree to be bound by the terms and conditions as set forth in this Memorandum.

1. Incorporation of Background Recitals. The Recitals set forth in the Background Section of this Memorandum are incorporated herein as if here set forth in their entirety.
2. Incorporation of Exhibits. The exhibits attached hereto are incorporated herein.
3. Financial. If the Township pays for those items specifically identified in the Mutual Aid Agreement directly to the agent of the West Chester Area Regional Emergency Response Team, then the Borough shall also not charge the Township for the additional share of those same costs under the existing Cooperation Agreement.
4. Authority; Ratification. Each individual executing this Memorandum represents and warrants that he or she has all necessary power and authority to do so, and to bind the entity on behalf of which he or she is executing this Memorandum to the terms, conditions, and provisions hereof.
5. Governing Law; Venue. This Memorandum shall be construed and enforced pursuant to the laws of the Commonwealth of Pennsylvania. The exclusive venue to resolve any dispute relating to this Memorandum shall be in the courts of Chester County, Pennsylvania.
6. Drafting Party. This Memorandum shall be construed without regard to any presumption or other rule requiring construction against the drafting Party.
7. Entire Agreement. This Memorandum represents the entire agreement of the parties with respect to the subject matter hereof, and there are no other agreements, oral or otherwise, respecting same.
8. Amendments. This Memorandum may not be amended or modified without a written agreement between the parties hereto.

9. Severability. If any provision of this Memorandum shall at any time be deemed to be invalid or illegal by the entry of a final judgment that is not subject to appeal, then, in that event, this Memorandum shall continue in full force and effect with respect to the remaining provisions of this Memorandum as if the invalidated provision had not been contained herein.
10. Headings. All section headings herein are inserted for convenience of reference only and shall not control, affect or modify the meaning or construction of any of the terms or provisions hereof.
11. Counterparts. This Memorandum may be executed in one or more counterparts and facsimile signatures shall be sufficient to indicate acceptance by the parties, each of which shall be original, and all of which shall constitute one and the same agreement.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto executed this Memorandum the day and year first above written.

**East Bradford Township
A Township of the Second Class organized and
existing under and pursuant to the laws of the
Commonwealth of Pennsylvania.**

Attest:

By: its Board of Supervisors,
the duly elected and constituted
governing body thereof

By:

Name: John D. Snook
Title: Chairman

**BOROUGH OF WEST CHESTER,
A Home Rule Municipality operating by means of
its Home Rule Charter and the laws of the
Commonwealth of Pennsylvania.**

Attest:

By: its Borough Council,
the duly elected and constituted
governing body thereof

By:

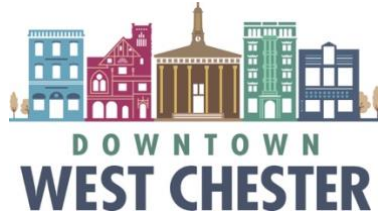
Name: Patrick McCoy
Title: Council President

Exhibit “A”

DRAFT

Exhibit "B"

DRAFT



TO: West Chester Borough Council
FROM: John O'Brien, Downtown West Chester
DATE: February 9, 2026
SUBJECT: Proposal for Downtown American Flag Installation Program

Executive Summary

Downtown West Chester is proposing a beautification and civic pride initiative to install American flags along the primary corridors of our historic district in commemoration of America 250. This program aims to enhance the aesthetic appeal of the downtown area for residents and visitors alike during the peak spring and summer seasons.

Project Details

The plan involves mounting high-quality American flags on existing light poles within the high-traffic retail and dining sectors.

- **Primary Locations:**
 - **Gay Street** (Matlack St to New St)
 - **High Street** (Chestnut St to Miner St)
 - **Market Street** (Franklin St to New St)
- **Spacing Strategy:** To maintain a clean, rhythmic visual without overcrowding the streetscape, flags will be installed on **every other light pole**.
- **Duration:** We propose the flags be displayed from May (prior to Memorial Day) through Veterans Day.

Resource Allocation & Budget

Downtown West Chester is committed to ensuring this project is cost-effective for the Borough.

- **Procurement:** Downtown West Chester will assume **100% of the costs** for the flags, mounting brackets, and hardware.
- **Labor Request:** We kindly request the assistance of the **Public Works Department** for the actual installation and removal. Their expertise and use of bucket trucks are essential for safely securing the brackets to the Borough-owned light poles.

We look forward to discussing this proposal at the next Council meeting. Thank you for your continued support of our downtown core.



OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1.6.24 Date Payment(s) Received: _____

YES N/A Annual Halloween Parade
Completed and Signed Application

Date of event/Event time/Set up/Breakdown
10/28/29 rain date 10/29/24 7:00p/4p-9p
 Map of the Event or Location of the Event

List of Streets to be Closed for the Event

List of Borough Services requested - to be reviewed by West Chester Borough
WCPD, WCPW, WC Parking, GFAC

Non-refundable application fee - may be cash, check, or money order
no event

Applicant's Certificate of Insurance
our event

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses
to follow

List of Sub-Contractors with Certificates of Insurance
to follow

Proof of public transportation approval if public streets are to be closed

Proof of notification to Good Fellowship Ambulance - required for runs
email sent to Septa & TMAAC

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Public Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: 1.30.24 KTH

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1.12.26

Date Payment(s) Received: _____

YES N/A

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

Map of the Event or Location of the Event

SW Loop

List of Streets to be Closed for the Event

NA

List of Borough Services requested - to be reviewed by West Chester Borough

WCPD

Non-refundable application fee - may be cash, check, or money order

Applicant's Certificate of Insurance

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

List of Sub-Contractors with Certificates of Insurance

Proof of public transportation approval if public streets are to be closed

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Public Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____



























Approved by Parks and Recreation YES NO Date: 1.21.26 KAH

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:

Permit #: SE-26-0004 Status: COMPLETENESS REVIEW Contact: Neil Gilman Site Address: 18 W GAY ST
 Type: SPECIAL EVENT PERMIT Project Name: 5th Annual 5k Charity Run Contractor: WEST CHESTER, PA 19380

Name	Value
DAY-OF CONTACT NAME:*	Neil Gilman  
DAY-OF CONTACT PHONE NUMBER:*	  
DATE OF EVENT:*	05/30/2026  
SET-UP TIME:*	7:00am  
BREAK-DOWN TIME:*	11:30am  
EVENT START TIME:*	9:00am  
EVENT END TIME:*	10:30am  
TYPE OF EVENT:*	Walk/Run  
NUMBER OF PARTICIPANTS:*	250 
NUMBER OF WORKERS:*	20 
LIST ALL STREET CLOSURES:*	Church  
IMPACT ON PUBLIC TRANSPORTATION:*	Yes  
FOOD VENDORS:*	<input type="checkbox"/> 
CRAFTERS:*	<input checked="" type="checkbox"/> 
CRAFTERS COUNT:*	0 

DOWNTOWN WEST CHESTER RACE COURSE

3.12 mi

Distance

95 ft

Elevation Gain

Run

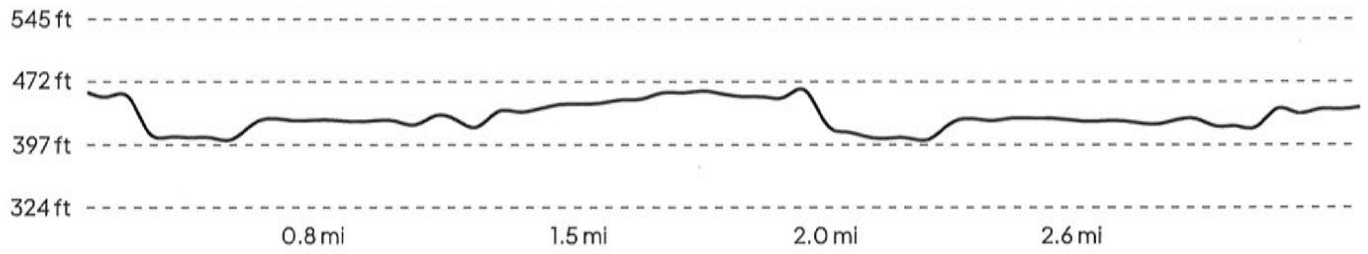
Activity Type

Notes



Elevation

Start **461 ft** Max **463 ft** Gain **95 ft**



DISTANCE (MI)	DIRECTION
0.00	Head southeast on N Church St toward Wollerton St
0.39	Turn right onto Sharpless St
0.40	Head southwest on Sharpless St toward Jones Alley
0.82	Turn right onto S Brandywine St
0.84	Head northwest on S Brandywine St toward Juniper Alley
1.25	Turn right onto W Market St Destination will be on the right
1.29	Head northeast on W Market St toward N Wayne St Destination will be on the right
1.63	Head northeast on W Market St toward N Church St
1.64	Turn right onto N Church St
1.77	Head southeast on S Church St toward W Barnard St
2.06	Turn right onto Sharpless St Destination will be on the right
2.09	Head southwest on Sharpless St toward Jones Alley
2.49	Turn right onto S Brandywine St Destination will be on the right
2.54	Head northwest on S Brandywine St toward Historic Rte 100/Price St Destination will be on the right
2.91	Head northwest on S Brandywine St toward W Market St
2.92	Turn right onto W Market St Destination will be on the right
3.11	Head northeast on W Market St toward Potter Alley Destination will be on the right
3.12	Destination



West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: 3rd Penn Fusion Charity 5K Run

Event Date: 05/30/2026 Start Time: 8:30 End Time: 10:30

Name of Organization Hosting Event: Penn Fusion Soccer Academy

Person Responsible for Payment of Fee: Neil Gilman

Address of Person Responsible for Fee:

Phone Number of Person Responsible:

Number of Police Officers Requested: 2

I, Neil Gilman certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.


Signature

01/11/2026
Date

Organization/Sponsor Name: Zukin Realty Inc.

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 11.24 Date Payment(s) Received: _____

YES N/A

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

Map of the Event or Location of the Event

List of Streets to be Closed for the Event

List of Borough Services requested - to be reviewed by West Chester Borough

WC PD Non-refundable application fee - may be cash, check, or money order

Applicant's Certificate of Insurance

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

List of Sub-Contractors with Certificates of Insurance

Proof of public transportation approval if public streets are to be closed

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: 1.30.24 KAM

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:



Good Fellowship Ambulance & EMS Training Institute

Serving the Community for Over 70 Years

600 Montgomery Avenue ♦ PO Box 361 ♦ West Chester, PA 19381-0361 ♦ (610) 431-3132 ♦ www.goodfellowship.org

Special Event EMS Standby Agreement

Zukin Realty ("Sponsoring Agency") has requested EMS standby coverage from Good Fellowship Ambulance for the following event:

Name of Event:	Running Home 5K	
Type and Nature of Event:	5K	
Date/Time of Event: (Start):	4/25/26 0900	
(Finish):	1030	
Event Location(s):	Church St/Market St	
Sponsoring Agency Contact Name:	Delina Joyce	
Sponsoring Agency Contact Phone:	[REDACTED]	
Type of Service:	Dedicated	Non-Dedicated* X
<p><i>*Non-Dedicated coverage means a staffed EMS unit will be repositioned to the above event(s) during the indicated time(s) as available. This unit shall remain in-service to answer all emergency calls dispatched to Good Fellowship Ambulance during this time. This includes any requests for medical assistance at the event. Continuous coverage at the special event is not guaranteed for any portion of the event. Additional EMS units will not be routed to the event if and when the assigned unit is called away.</i></p>		
Requested Resources Personnel and Equipment		
Personnel	Vehicles	Equipment/Supplies
On-duty crew	N/A	N/A

The Sponsoring Agency understands it is responsible for complying with any applicable rule, ordinance, or statute requiring the presence of EMS at a special event or community program.

If the Sponsoring Agency wishes to have a Dedicated EMS standby for the event, arrangements must be made at least thirty (30) days before the start of the event.

Event Sponsor Initials: _____

Events scheduled with fewer than 30 days' notice may incur a 15% late scheduling surcharge applied to their total cost.

All events are subject to a 2-hour minimum charge for services requested.

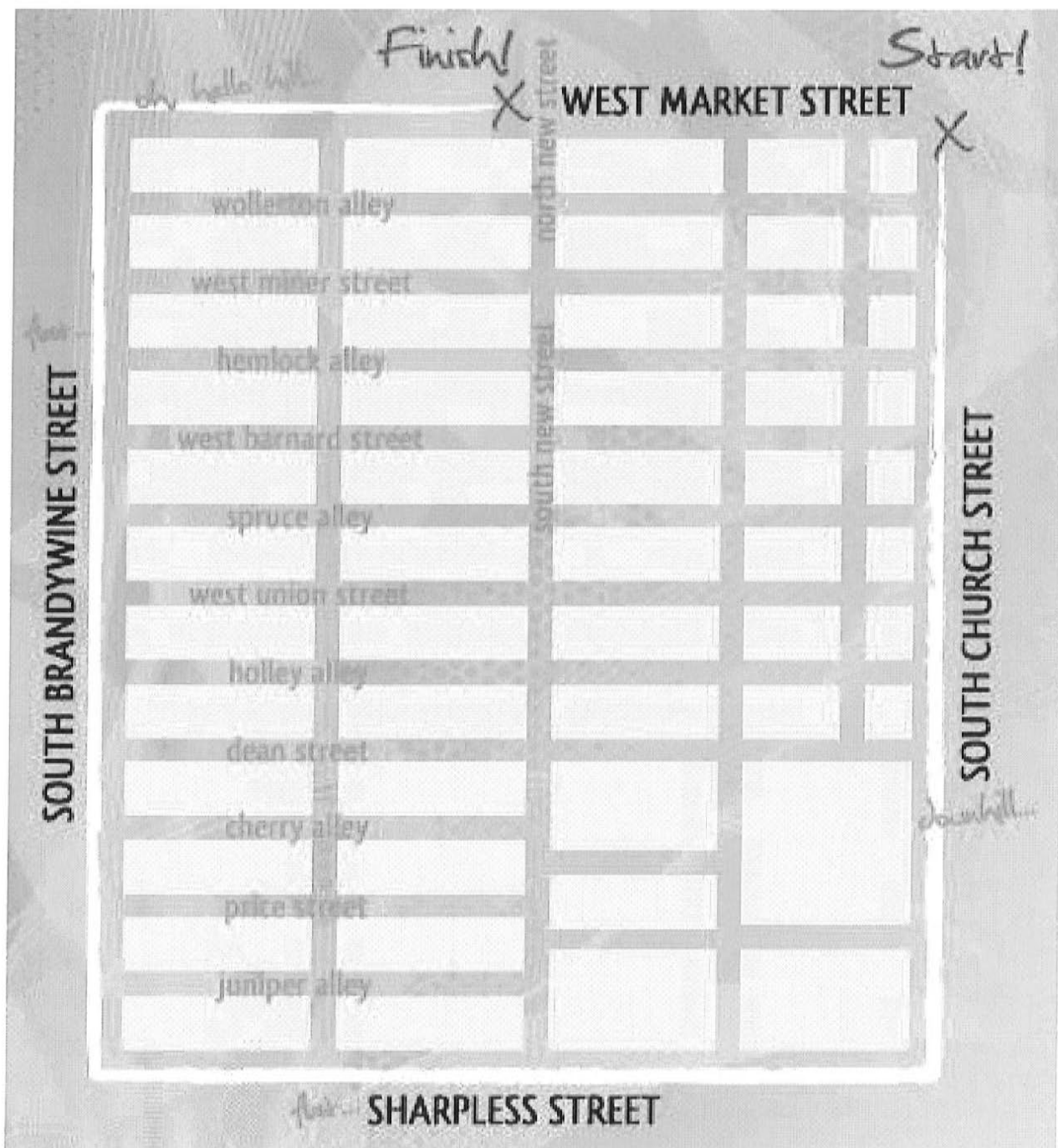
Cancellations within 7 days of the event may be subject to a cancellation fee equal to 2 hours of services requested.


If selecting Non-Dedicated EMS standby services to the sponsoring agency, the undersigned, Sponsoring Agency, hereby acknowledges the meaning of Non-Dedicated service as set forth above, understands and agrees that continuous coverage may not be available at the event and agrees to hold Good Fellowship Ambulance, its officers, directors, members and employees harmless from any and all suits, actions, injuries, loss or damages, of any kind, arising out of any act, occurrence or omission resulting from Sponsoring Agency's or Good Fellowship Ambulance's failure to provide Dedicated EMS standby services during the event.

























_____	_____
Printed Name of Sponsoring Agency Representative	Title
_____	_____
Signature	Date

FOR GOOD FELLOWSHIP AMBULANCE USE ONLY
Date Signed Agreement Received: <u>1/9/2026</u>
Signed Agreement Received By: <u>Brian Sporek</u>
Signed Agreement Received Signature: <u><i>Brian Sporek</i></u>

Event Sponsor Initials: _____



Permit #: SE-26-0003  Alerts Status: COMPLETENESS REVIEW Contact: Asdourian, chris Site Address: 1 N CHURCH ST
 Type: SPECIAL EVENT PERMIT Project Name: Running Home 5K Contractor: WEST CHESTER, PA 19380

Name	Value
DAY-OF CONTACT NAME:*	<input type="text" value="Delina Joyce"/>  
DAY-OF CONTACT PHONE NUMBER:*	<input type="text" value="REDACTED"/> 
DATE OF EVENT:*	<input type="text" value="04/25/2026"/>  
SET-UP TIME:*	<input type="text" value="7:00am"/>  
BREAK-DOWN TIME:*	<input type="text" value="11:00am"/>  
EVENT START TIME:*	<input type="text" value="9:00am"/>  
EVENT END TIME:*	<input type="text" value="10:30am"/>  
TYPE OF EVENT:*	<input type="text" value="Walk/Run"/>  
NUMBER OF PARTICIPANTS:*	<input type="text" value="300"/> 
NUMBER OF WORKERS:*	<input type="text" value="40"/> 
LIST ALL STREET CLOSURES:*	<input type="text" value="n/a"/>  
IMPACT ON PUBLIC TRANSPORTATION:*	<input type="text" value="Yes"/>  
FOOD VENDORS:*	<input type="checkbox"/> 
CRAFTERS:*	<input type="checkbox"/> 
CRAFTERS COUNT:*	<input type="text" value="0"/> 



West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: Running Home 5k
Event Date: 4/25/26 Start Time: 9am End Time: 11am
Name of Organization Hosting Event: Zukin Realty Inc.
Person Responsible for Payment of Fee: Zukin Realty (Delina Joyce)
Address of Person Responsible for Fee: 121 E. Gay St. West Chester, PA 19380
Phone Number of Person Responsible: [REDACTED]
Number of Police Officers Requested: 2 1 lead, 1 trail

I, Delina Joyce certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

Delina Joyce
Signature

1/7/26
Date

Organization/Sponsor Name: Borough of West Chester P&R

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 2/5/26 Date Payment(s) Received: _____

YES N/A Santa @ The Square

- Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
12/5/26 rain date 12/6/26 / 4:30-6:30 / 11-9p
- Map of the Event or Location of the Event
Marshall Square Park
- List of Streets to be Closed for the Event
none
- List of Borough Services requested - to be reviewed by West Chester Borough
WCPD, WCParking
- Non-refundable application fee - may be cash, check, or money order
~~na~~ na
- Applicant's Certificate of Insurance
our event
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
to Follow
- List of Sub-Contractors with Certificates of Insurance
to Follow
- Proof of public transportation approval if public streets are to be closed
na
- Proof of notification to Good Fellowship Ambulance - required for runs
- Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parking Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parks and Recreation	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Date: <u>2.6.26 RAN</u>
Approved by Police Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Borough Council	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____

Notes:

Organization/Sponsor Name: Borough of West Chester P & R

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1.6.26 Date Payment(s) Received: _____

YES N/A

43rd TURKS HEAD MUSIC FESTIVAL

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

6/7/26 rain date 6/14/26 11a-7p / 8a-9p

Map of the Event or Location of the Event

List of Streets to be Closed for the Event

List of Borough Services requested - to be reviewed by West Chester Borough

WCPD, WCPW, WC Parking, GFAC,

Non-refundable application fee - may be cash, check, or money order

NA

Applicant's Certificate of Insurance

over event

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

to follow

List of Sub-Contractors with Certificates of Insurance

to follow

Proof of public transportation approval if public streets are to be closed

n/a

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: 1/30/26 KAN

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:

Organization/Sponsor Name: Victorious Health & Wellness

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT





















Date Application Received: 12/30/25 Date Payment(s) Received: _____

- YES N/A Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
3.1.26 / 9a-10a / 8a-10a
- Map of the Event or Location of the Event
SW Loop
- List of Streets to be Closed for the Event
N/A
- List of Borough Services requested - to be reviewed by West Chester Borough
WCPD
- Non-refundable application fee - may be cash, check, or money order
- Applicant's Certificate of Insurance
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
- List of Sub-Contractors with Certificates of Insurance
- Proof of public transportation approval if public streets are to be closed
- Proof of notification to Good Fellowship Ambulance - required for runs
- Pennsylvania Liquor Control Board Permit if alcohol is to be served

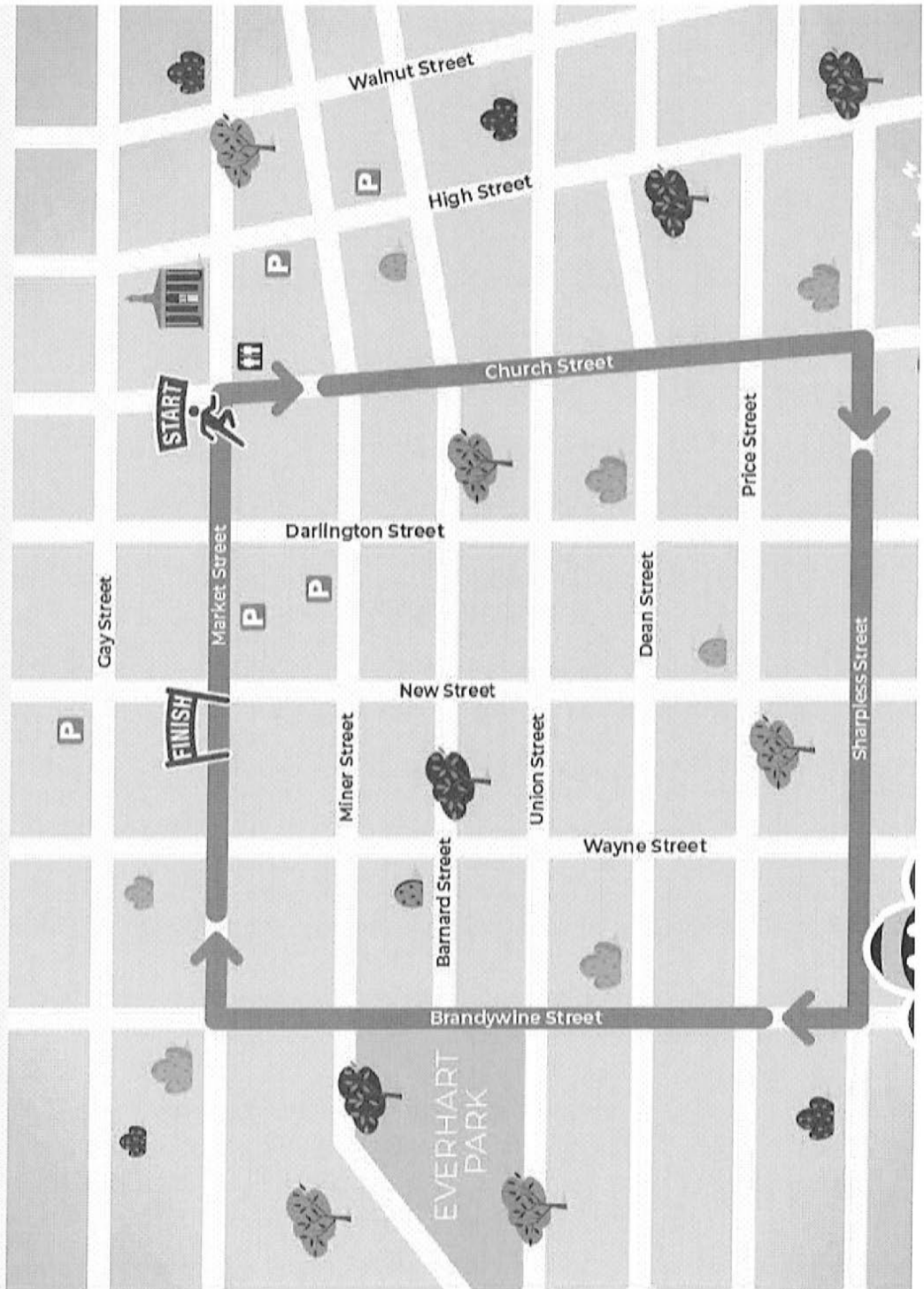
Approved by Pubic Works	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parking Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parks and Recreation	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Date: <u>1/20/26 Klu</u>
Approved by Police Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Borough Council	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____

Notes: _____

Permit #: SE-25-0030 Status: COMPLETENESS REVIEW Contact: Baldwin-Bohn, Victoria Site Address: Market street
 Type: SPECIAL EVENT PERMIT Project Name: march for paws Contractor: West Chester, PA 19380

Name	Value
DAY-OF CONTACT NAME:*	Victoria Bohn-Baldwin  
DAY-OF CONTACT PHONE NUMBER:*	[REDACTED]  
DATE OF EVENT:*	03/01/2026  
SET-UP TIME:*	8am  
BREAK-DOWN TIME:*	9:45am  
EVENT START TIME:*	9am  
EVENT END TIME:*	9:45am  
TYPE OF EVENT:*	Walk/Run  
NUMBER OF PARTICIPANTS:*	200 
NUMBER OF WORKERS:*	30 
LIST ALL STREET CLOSURES:*	one side of market ,church st,,sharpless st,,bi  
IMPACT ON PUBLIC TRANSPORTATION:*	No  
FOOD VENDORS:*	<input type="checkbox"/> 
CRAFTERS:*	<input type="checkbox"/> 
CRAFTERS COUNT:*	-1 

5K Run = 2 laps | 2K Walk = 1 lap





West Chester Police Department AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: MARCH for PAWS 5K

Event Date: MARCH 12, 2026 Start Time: _____ End Time: _____

Name of Organization Hosting Event: VHW Races LLC

Person Responsible for Payment of Fee: VICTORIA BALDWIN

Address of Person Responsible for Fee: [REDACTED]

Phone Number of Person Responsible: [REDACTED]

Number of Police Officers Requested: 2

I, VICTORIA BALDWIN certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

[Signature] _____
Signature Date: 12/4/25

Organization/Sponsor Name: Borough of West Chester P&R

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1.6.26 Date Payment(s) Received: _____

YES N/A 45th ChesCo Restaurant Fest & Food Truck
Completed and Signed Application

Date of event/Event time/Set up/Breakdown
9/20/26 ram date 9/27/26 12p-5³⁰p / 8a-8p

Map of the Event or Location of the Event

List of Streets to be Closed for the Event

List of Borough Services requested - to be reviewed by West Chester Borough
WC PD, WC PW, WC Parking / GPAC

Non-refundable application fee - may be cash, check, or money order
NA

Applicant's Certificate of Insurance
our event

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses
to follow

List of Sub-Contractors with Certificates of Insurance
to follow

Proof of public transportation approval if public streets are to be closed
email sent to Septa & TMAUC

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: 1.30.26 Beth

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1.29.26 Date Payment(s) Received: _____

YES N/A America 250 Celebration

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

8/2/26 4-8pm / 12-4 / 8-10p

Map of the Event or Location of the Event

same footprint as Restaurant Festival w/ use

List of Streets to be Closed for the Event

of garage roofs.

List of Borough Services requested - to be reviewed by West Chester Borough

WCPD, WCPW, WC Parkin, GFAC

Non-refundable application fee - may be cash, check, or money order

na

Applicant's Certificate of Insurance

we are hosting

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

List of Sub-Contractors with Certificates of Insurance

Proof of public transportation approval if public streets are to be closed

email sent to Septa & TNAAC

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: 2.4/26 KAM

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:

Organization/Sponsor Name: Bournelyf Special Camps

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1.21.24 Date Payment(s) Received: _____

YES N/A

- Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
- Map of the Event or Location of the Event
SW Loop
- List of Streets to be Closed for the Event
- List of Borough Services requested - to be reviewed by West Chester Borough
WC PD
- Non-refundable application fee - may be cash, check, or money order
- Applicant's Certificate of Insurance
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
- List of Sub-Contractors with Certificates of Insurance
- Proof of public transportation approval if public streets are to be closed
- Proof of notification to Good Fellowship Ambulance - required for runs
- Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parking Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parks and Recreation	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Date: <u>1.30.24 RAN</u>
Approved by Police Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Borough Council	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____

Notes:

Permit #: SE-26-0008 Status: COMPLETENESS REVIEW Contact: Zimmerman, Courtney Site Address: Market Street
 Type: SPECIAL EVENT PERMIT Project Name: Bournelyf 5K run 2K walk Contractor: West Chester, PA 19382

Name	Value
DAY-OF CONTACT NAME:*	<input type="text" value="Courtney Zimmerman"/>
DAY-OF CONTACT PHONE NUMBER:*	<input type="text" value="REDACTED"/>
DATE OF EVENT:*	<input type="text" value="05/07/2026"/>
SET-UP TIME:*	<input type="text" value="5:00pm-6:00pm"/>
BREAK-DOWN TIME:*	<input type="text" value="7:30pm-8:30pm"/>
EVENT START TIME:*	<input type="text" value="6:30pm"/>
EVENT END TIME:*	<input type="text" value="7:30pm"/>
TYPE OF EVENT:*	<input type="text" value="Walk/Run"/>
NUMBER OF PARTICIPANTS:*	<input type="text" value="200"/>
NUMBER OF WORKERS:*	<input type="text" value="30"/>
LIST ALL STREET CLOSURES:*	<input type="text" value="N/A"/>
IMPACT ON PUBLIC TRANSPORTATION:*	<input type="text" value="No"/>
FOOD VENDORS:*	<input type="checkbox"/>
CRAFTERS:*	<input type="checkbox"/>
CRAFTERS COUNT:*	<input type="text" value="0"/>



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Special Event EMS Standby Agreement

Bentley Systems ("Sponsoring Agency") has requested EMS standby coverage from Good Fellowship Ambulance for the following event:

Name of Event:	Bournefly 5K	
Type and Nature of Event:	5K run/2K walk	
Date/Time of Event: (Start):	5/7/2026 1815	
(Finish):	1930	
Event Location(s):	Market St/New St	
Sponsoring Agency Contact Name:	Courtney Zimmerman	
Sponsoring Agency Contact Phone:	[REDACTED]	
Type of Service:	Dedicated	Non-Dedicated* X
<p><i>*Non-Dedicated coverage means a staffed EMS unit will be repositioned to the above event(s) during the indicated time(s) as available. This unit shall remain in-service to answer all emergency calls dispatched to Good Fellowship Ambulance during this time. This includes any requests for medical assistance at the event. Continuous coverage at the special event is not guaranteed for any portion of the event. Additional EMS units will not be routed to the event if and when the assigned unit is called away.</i></p>		
Requested Resources Personnel and Equipment		
Personnel	Vehicles	Equipment/Supplies
On-duty crew	N/A	N/A

The Sponsoring Agency understands it is responsible for complying with any applicable rule, ordinance, or statute requiring the presence of EMS at a special event or community program.

If the Sponsoring Agency wishes to have a Dedicated EMS standby for the event, arrangements must be made at least thirty (30) days before the start of the event.

Event Sponsor Initials: CPZ

Events scheduled with fewer than 30 days' notice may incur a 15% late scheduling surcharge applied to their total cost.

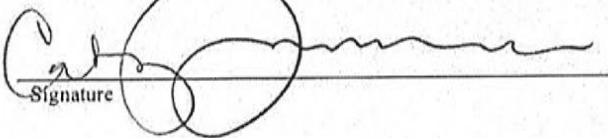
All events are subject to a 2-hour minimum charge for services requested.

Cancellations within 7 days of the event may be subject to a cancellation fee equal to 2 hours of services requested.

If selecting Non-Dedicated EMS standby services to the sponsoring agency, the undersigned, Sponsoring Agency, hereby acknowledges the meaning of Non-Dedicated service as set forth above, understands and agrees that continuous coverage may not be available at the event and agrees to hold Good Fellowship Ambulance, its officers, directors, members and employees harmless from any and all suits, actions, injuries, loss or damages, of any kind, arising out of any act, occurrence or omission resulting from Sponsoring Agency's or Good Fellowship Ambulance's failure to provide Dedicated EMS standby services during the event.

Courtney Zimmerman
Printed Name of Sponsoring Agency Representative

Executive Director
Title


Signature

1/21/26
Date

FOR GOOD FELLOWSHIP AMBULANCE USE ONLY

Date Signed Agreement Received: 1/14/26

Signed Agreement Received By: Brian Sporek

Signed Agreement Received Signature: Brian Sporek

Event Sponsor Initials: _____





West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police

Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

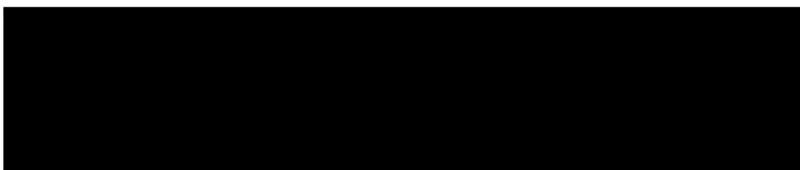
Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

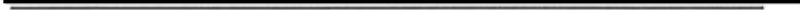
Event Name: Bournelyf 5K Run/ 2K Walk Sponsored by Bentley

Event Date: Thursday, May 7, 2026 Start Time: 6:30 End Time: 7:30

Name of Organization Hosting Event: Bournelyf Special Camp

Person Responsible for Payment of Fee: Courtney Zimmerman

Address of Person Responsible for Fee: 

Phone Number of Person Responsible: 

Number of Police Officers Requested: 2 Officers

Courtney Zimmerman

I, _____ certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.


Signature

1/21/2026
Date

Care Center Foundation Inc.

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1.12.24

Date Payment(s) Received: _____

YES N/A

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

3.28.24 / 8a-9:30 / 7a 10a

Map of the Event or Location of the Event

SW Loop

List of Streets to be Closed for the Event

NA

List of Borough Services requested - to be reviewed by West Chester Borough

WCPD

Non-refundable application fee - may be cash, check, or money order

Applicant's Certificate of Insurance

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

List of Sub-Contractors with Certificates of Insurance

Proof of public transportation approval if public streets are to be closed

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: 1.20.24 BAH

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:

Permit #: SE-26-0006 Alerts Status: COMPLETENESS REVIEW Contact: Wallace, Wendy Site Address: 1 N CHURCH ST
 Type: SPECIAL EVENT PERMIT Project Name: Bunny Run Contractor: WEST CHESTER, PA 19380

Name	Value
DAY-OF CONTACT NAME:*	Wendy J Wallace
DAY-OF CONTACT PHONE NUMBER:*	
DATE OF EVENT:*	03/28/2026
SET-UP TIME:*	7 am
BREAK-DOWN TIME:*	10 am
EVENT START TIME:*	8 am
EVENT END TIME:*	9:30
TYPE OF EVENT:*	Walk/Run
NUMBER OF PARTICIPANTS:*	500
NUMBER OF WORKERS:*	30
LIST ALL STREET CLOSURES:*	south church street, sharpless, south brandy
IMPACT ON PUBLIC TRANSPORTATION:*	No
FOOD VENDORS:*	<input type="checkbox"/>
CRAFTERS:*	<input type="checkbox"/>
CRAFTERS COUNT:*	0



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Special Event EMS Standby Agreement

Care Center Foundation ("Sponsoring Agency") has requested EMS standby coverage from Good Fellowship Ambulance for the following event:

Name of Event:	Bunny Run	
Type and Nature of Event:	5K	
Date/Time of Event: (Start):	3/28/26 0700	
(Finish):	1000	
Event Location(s):	W Market St/N Church St	
Sponsoring Agency Contact Name:	Wendy Wallace	
Sponsoring Agency Contact Phone:	[REDACTED]	
Type of Service:	Dedicated	Non-Dedicated* X
<p><i>*Non-Dedicated coverage means a staffed EMS unit will be repositioned to the above event(s) during the indicated time(s) as available. This unit shall remain in-service to answer all emergency calls dispatched to Good Fellowship Ambulance during this time. This includes any requests for medical assistance at the event. Continuous coverage at the special event is not guaranteed for any portion of the event. Additional EMS units will not be routed to the event if and when the assigned unit is called away.</i></p>		
Requested Resources Personnel and Equipment		
Personnel	Vehicles	Equipment/Supplies
On-duty crew	N/A	N/A

The Sponsoring Agency understands it is responsible for complying with any applicable rule, ordinance, or statute requiring the presence of EMS at a special event or community program.

If the Sponsoring Agency wishes to have a Dedicated EMS standby for the event, arrangements must be made at least thirty (30) days before the start of the event.

Event Sponsor Initials: WJW

Events scheduled with fewer than 30 days' notice may incur a 15% late scheduling surcharge applied to their total cost.

All events are subject to a 2-hour minimum charge for services requested.

Cancellations within 7 days of the event may be subject to a cancellation fee equal to 2 hours of services requested.

If selecting Non-Dedicated EMS standby services to the sponsoring agency, the undersigned, Sponsoring Agency, hereby acknowledges the meaning of Non-Dedicated service as set forth above, understands and agrees that continuous coverage may not be available at the event and agrees to hold Good Fellowship Ambulance, its officers, directors, members and employees harmless from any and all suits, actions, injuries, loss or damages, of any kind, arising out of any act, occurrence or omission resulting from Sponsoring Agency's or Good Fellowship Ambulance's failure to provide Dedicated EMS standby services during the event.

Wendy J Wallace
Printed Name of Sponsoring Agency Representative

CCF Board President
Title

Wendy J Wallace
Signature

1/12/2026
Date

FOR GOOD FELLOWSHIP AMBULANCE USE ONLY

Date Signed Agreement Received: 1/9/2026

Signed Agreement Received By: Brian Sporek

Signed Agreement Received Signature: Brian Sporek

Event Sponsor Initials: WJW





West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police

Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: Bunny Run 2K/5K

Event Date: Mar 28 2026 Start Time: 7 am End Time: 10 am

Name of Organization Hosting Event: Care Center Foundation

Person Responsible for Payment of Fee: Wendy J Wallace

Address of Person Responsible for Fee: [REDACTED]

Phone Number of Person Responsible: [REDACTED]

Number of Police Officers Requested: 3

I, Wendy J Wallace certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

Wendy J Wallace

Signature

1/12/2026

Date