



Finance & Revenue Committee Meeting  
**May 14, 2025 @ 5:30 PM**  
*This meeting is recorded for public record.*

**Committee Members:**

Brian McGinnis, Chair  
Nicole Scimone  
Bryan Travis

**Director of Finance & Revenue:** Barbara Lioni

**Borough Manager:** Sean Metrick

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**Finance & Revenue Committee Meeting:**

- I. Call to Order
- II. Announcements
- III. Comments  
Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda. Please be advised that all public comment has a 5-minute time limit.
- IV. Reports
  - A. Director's report on monthly financials
- V. Old Business
  - A. Approve April 2025 meeting minutes
- VI. New Business
  - A. Discuss 2025 Christmas Parade  
*Issue: Discuss support and fees for the 2025 parade.*
  - B. Motion to approve grant resolution for DCED Flood Mitigation Program (attachment)  
*Issue: Resolution for grant application for Phase 2 of West Chester Stormwater Infrastructure Repair*
  - C. Motion to approve grant resolution for DCED: Greenways, Trails, and Recreation (GTRP) in support of future John O Green Park Projects  
*Issue: The Borough will be applying for the max award of \$250,000.00 (Grant is 85% funded by DCED ACT 13 and at least 15% locally)*
  - D. Approve Budget Modification #5 for grant funding/expenses for hoses for fire department.  
*Issue: Allocate grant revenue and related expense for fire hoses*
  - E. Motion to approve grant resolution for People, Parks, and Community Foundation for

John O Green splash pad rehabilitation.

*Issue: The Borough will be applying for the max award of \$30,000.00 with no match required.*

F. Motion to approve purchasing requests (attachment):

1. Big Belly Solar for \$11,976.00
2. Munibilling for \$18,014.40
3. Univar for \$12,709.50
4. USALCO for \$12,835.20
5. WatchKeep for \$17,950.26
6. Goodfellowship Club of Chester County for \$86,763.21
7. MES for \$29,968.75

*Issue: Review and recommend the approval of purchase orders exceeding \$10,000*

VII. Other Business

VIII. Adjournment

Visit [www.west-chester.com](http://www.west-chester.com) for access to all attachments.

Agendas are posted to [www.west-chester.com](http://www.west-chester.com) by noon 3 business days prior to the meeting.