



Public Safety & Quality of Life Committee Meeting
May 14, 2025 @ 6:00 PM
This meeting is recorded for public record.

Committee Members:

Lisa Dorsey, Chair
Nicole Scimone
Brian McGinnis

Chief of Police West Chester Police Department: Joshua Lee

Director of Parks & Recreation: Keith Kurowski

Borough Manager: Sean Metrick

Fire Chief West Chester Fire Department: Mark Scanlon

Director of Operations Good Fellowship Ambulance Club: Justin Robbins

Public Safety & Quality of Life Committee Meeting:

I. Call to Order

II. Announcements

A. Citation from Mayor DeBaptiste for Reese Davis, West Chester Civil Service Commission.

III. Comments

Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda (Please be advised that all public comment has a 5-minute time limit.)

A. Comments, suggestions, petitions by residents in attendance regarding items that are not on the agenda
(Please be advised that all public comment has a 5-minute time limit.)

IV. Reports

A. Monthly WCFD Report

B. Monthly WCPD Report

C. Monthly GFAC Report

V. Old Business

A. Approve April 2025 meeting minutes

B. Update of West Chester University and West Chester Borough matters

C. Discuss Good Fellowship Ambulance Company Municipal Advisory Board and appointments.

Issue: GFAC established a committee of local government participants and requests

nominees

- D. Status of crosswalk safety at the intersection of Bradford Avenue and West Gay Street.
Issue: Parents concerned regarding safety of school children crossing at arrival & dismissal

VI. New Business

- A. Motion to approve special events applications
Issue: Review and approve special events applications

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.



West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Monthly Report April 2025

Incident Summary

Total Incidents for April:		133
West Chester Borough:		61
East Bradford Township:		13
West Goshen Township:		24
Birmingham Township:		1
Thornbury Township:		8
Westtown Township:		13
Mutual Aid Responses:		13
Total Time in Service:		66:33:34
Average Manpower:		8.1

Total Incidents for 2025:		529
West Chester Borough:		224
East Bradford Township:		47
West Goshen Township:		102
Birmingham Township:		7
Thornbury Township:		29
Westtown Township:		59
Mutual Aid Responses:		61
Total Time in Service:		248:29:56
Average Manpower:		8.7

Training/Activity Summary

April	
Total Training Hours:	1221:20
Total Activity Hours:	337:00

2025	
Total Training Hours:	4257:55
Total Activity Hours:	2229:30

Property Loss

April		
	Property	Contents
Pre Incident Value:	\$325,000.00	\$51,250.00
Estimated Loss:	\$75,250.00	\$1,500.00

2025		
	Property	Contents
Pre Incident Value:	\$18,443,473.00	\$4,011,500.00
Estimated Loss:	\$201,723.00	\$25,400.00

Significant Incidents

April 03 - Vehicle Fire / E Union Street, West Goshen Township

April 22 - Garage Fire / Lenape Road, East Bradford Township

April 09 - Vehicle Fire / Phoenixville Pike, West Goshen Township



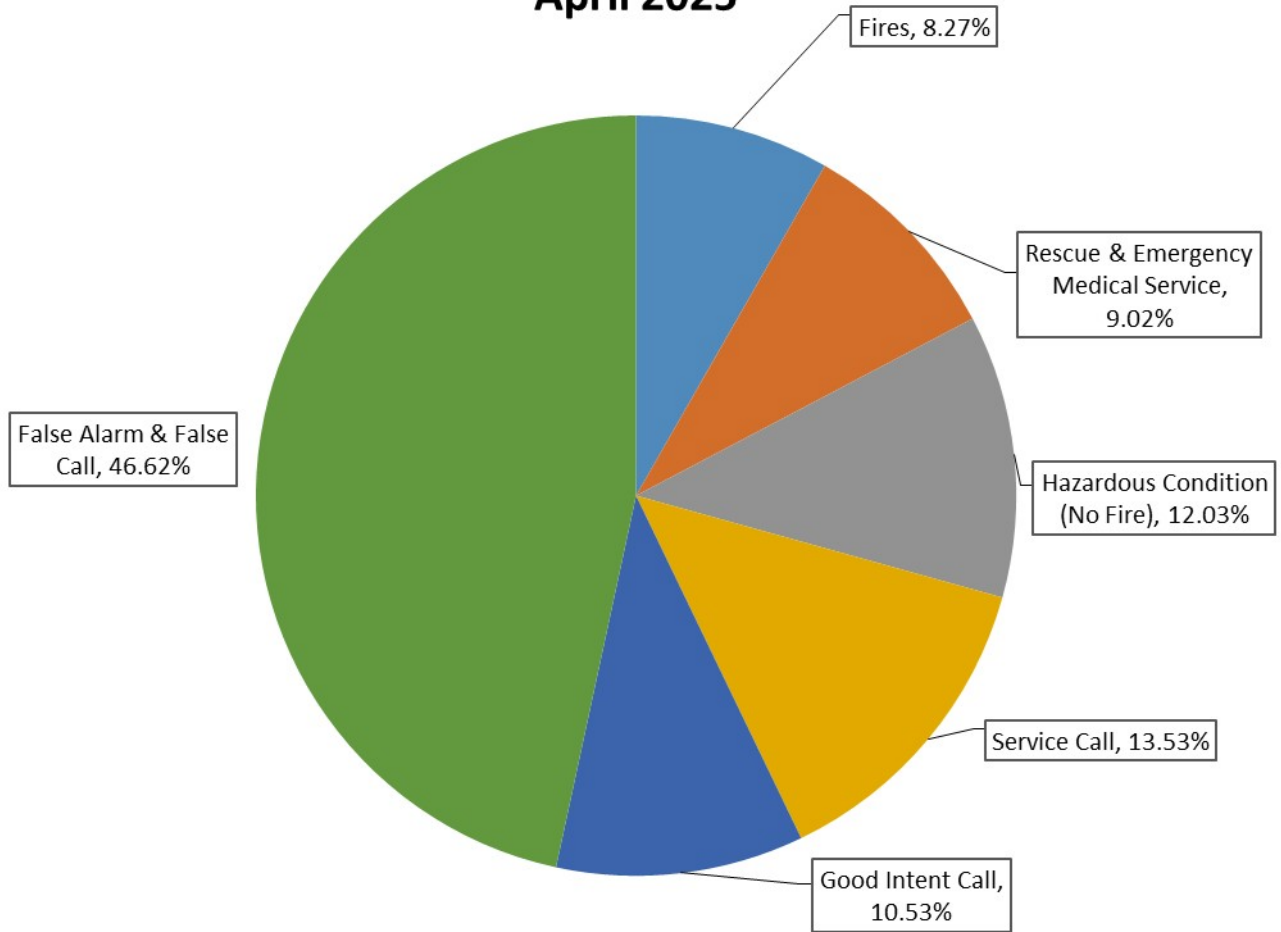
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types April 2025



Major Incident Type	# Incidents	% of Total
Fires	11	8.27%
Rescue & Emergency Medical Service	12	9.02%
Hazardous Condition (No Fire)	16	12.03%
Service Call	18	13.53%
Good Intent Call	14	10.53%
False Alarm & False Call	62	46.62%
Total	133	100.00%



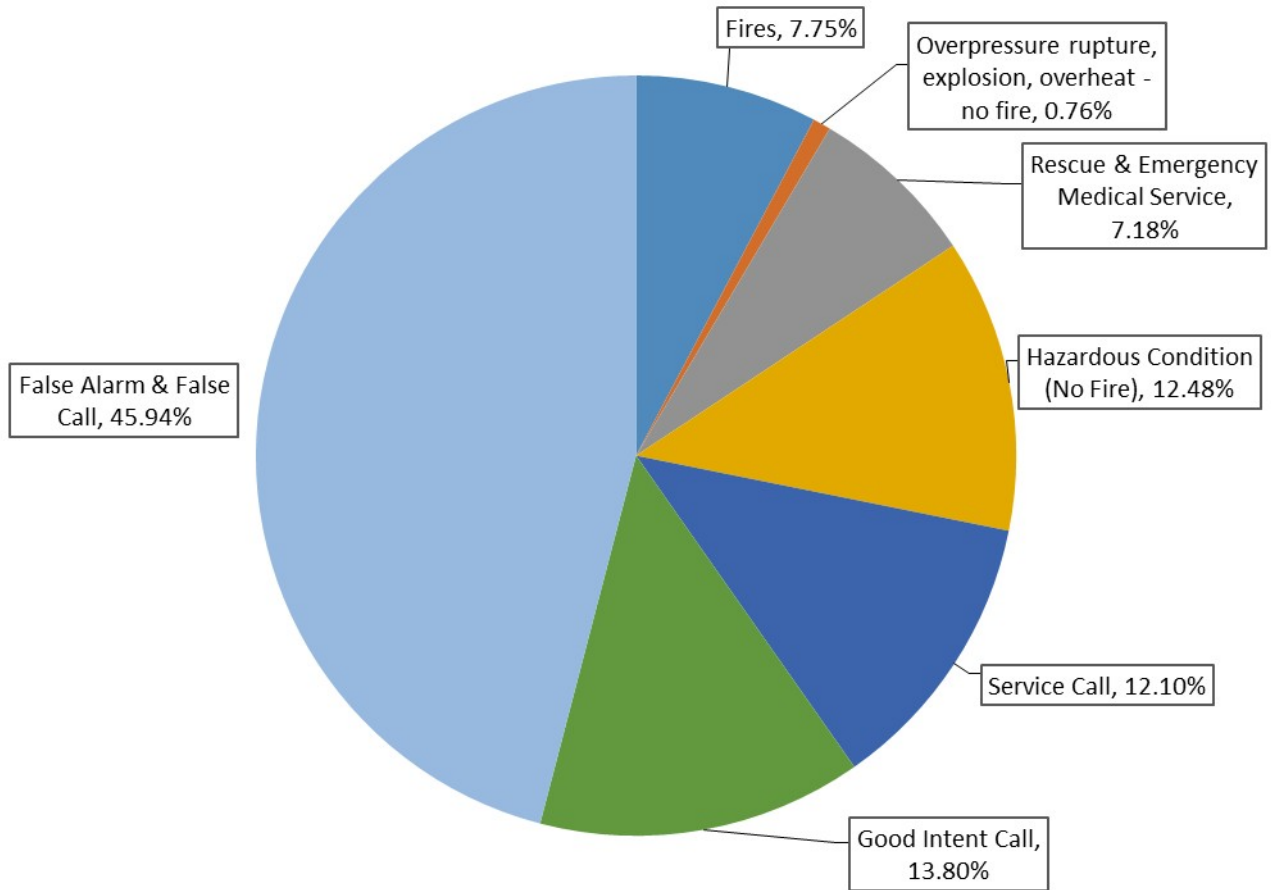
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2025



Major Incident Type	# Incidents	% of Total
Fires	41	7.75%
Overpressure rupture, explosion, overheating - no fire	4	0.76%
Rescue & Emergency Medical Service	38	7.18%
Hazardous Condition (No Fire)	66	12.48%
Service Call	64	12.10%
Good Intent Call	73	13.80%
False Alarm & False Call	243	45.94%
Total	529	100.00%



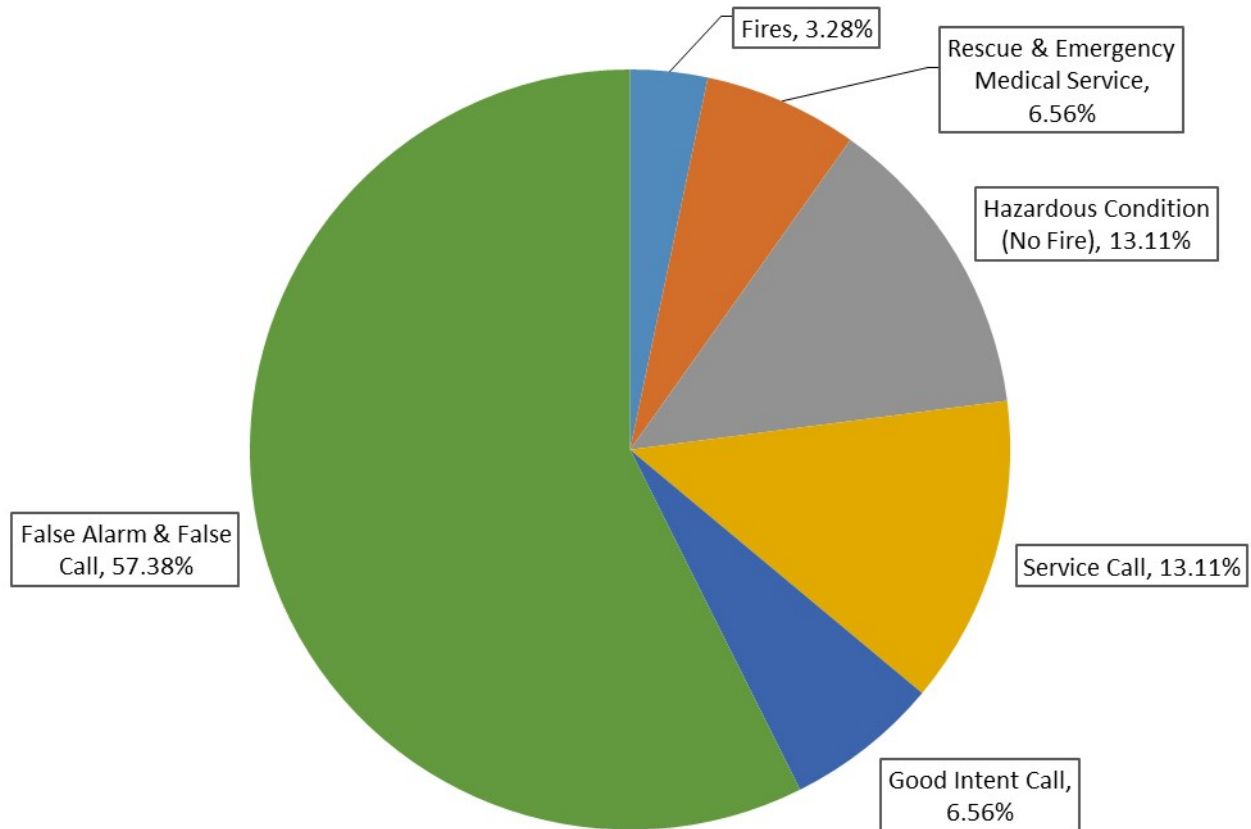
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types April - West Chester Borough



Major Incident Type	# Incidents	% of Total
Fires	2	3.28%
Rescue & Emergency Medical Service	4	6.56%
Hazardous Condition (No Fire)	8	13.11%
Service Call	8	13.11%
Good Intent Call	4	6.56%
False Alarm & False Call	35	57.38%
Total	61	100.00%



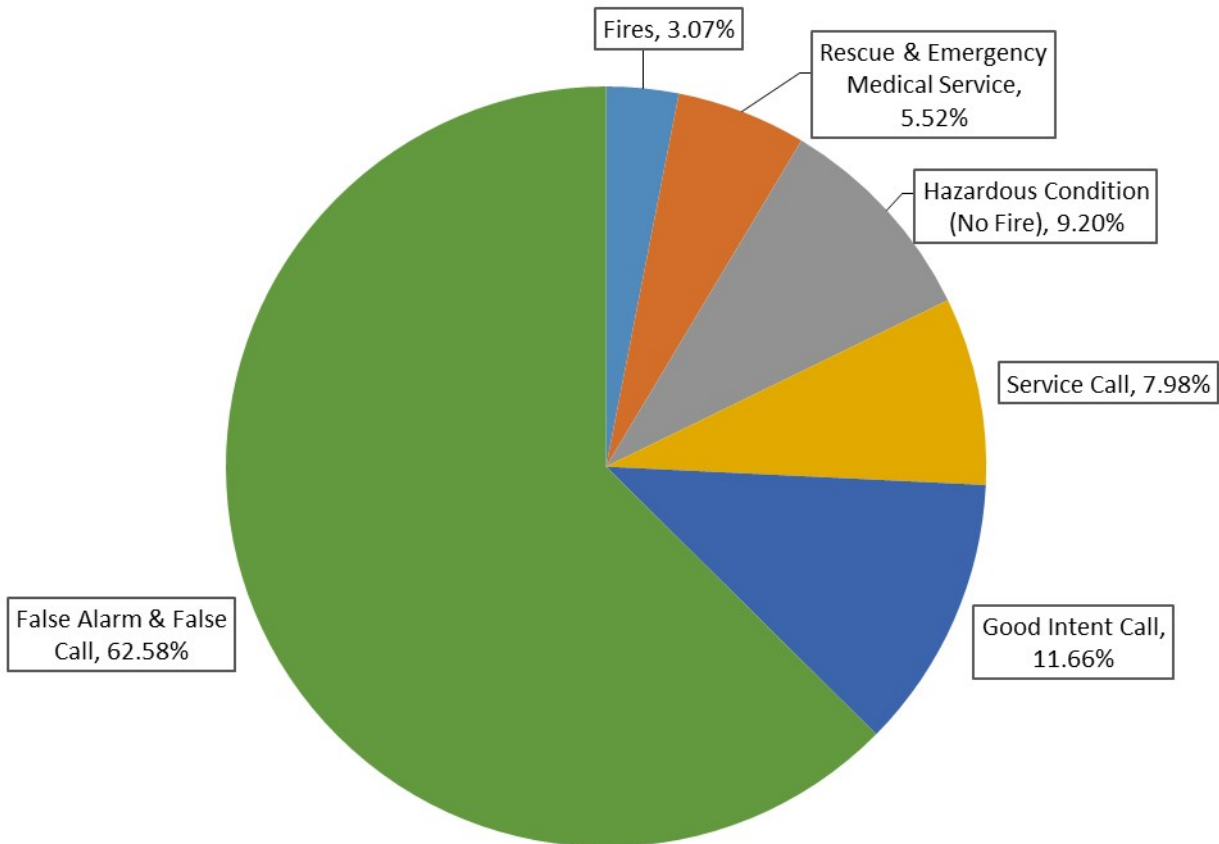
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2025 - West Chester Borough



Major Incident Type	# Incidents	% of Total
Fires	5	3.07%
Rescue & Emergency Medical Service	9	5.52%
Hazardous Condition (No Fire)	15	9.20%
Service Call	13	7.98%
Good Intent Call	19	11.66%
False Alarm & False Call	102	62.58%
Total	163	100.00%

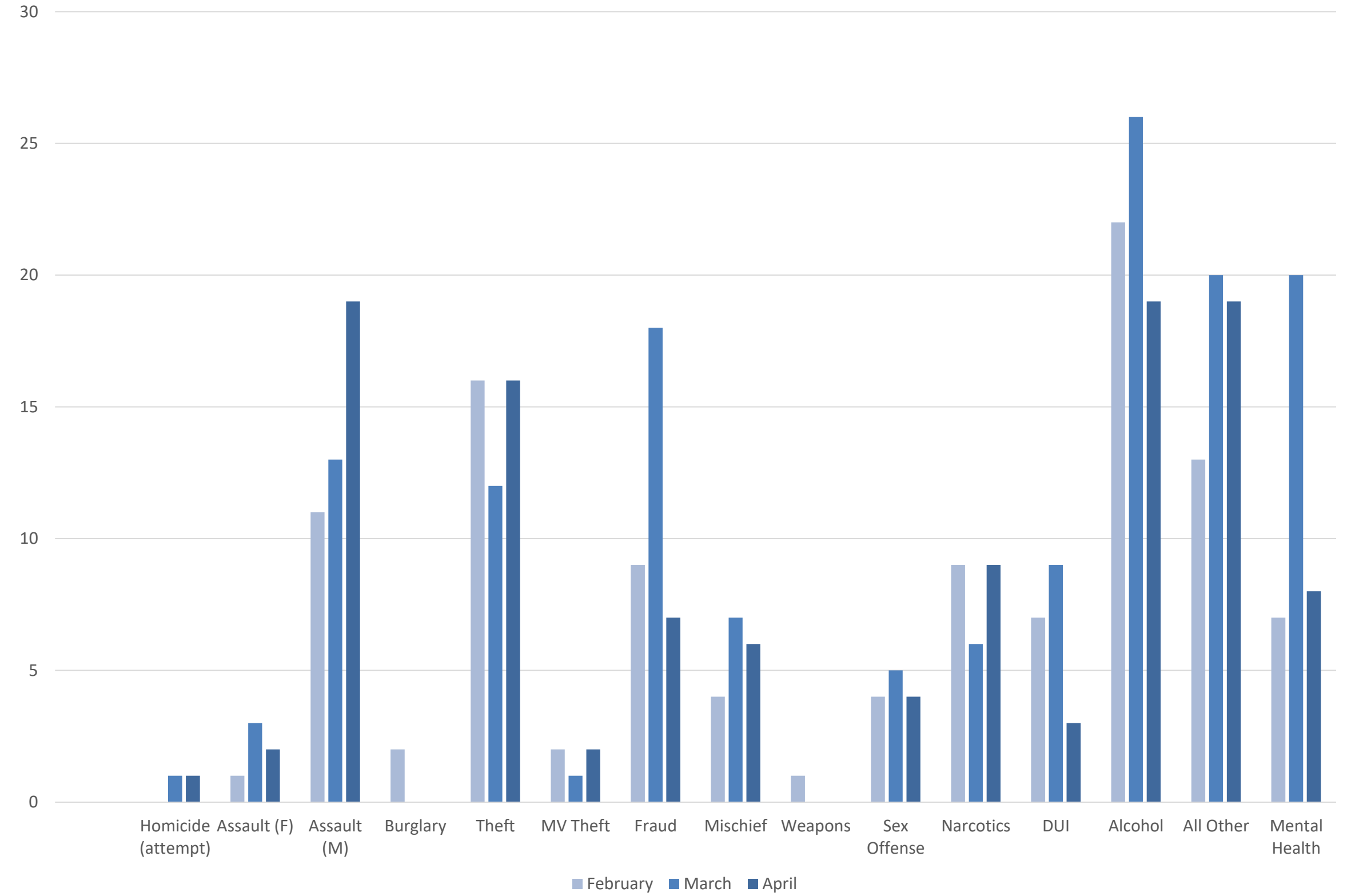
WCPD Monthly Report

For month of April 2025



Presented By : Chief Joshua Lee

Calls for Service Reported

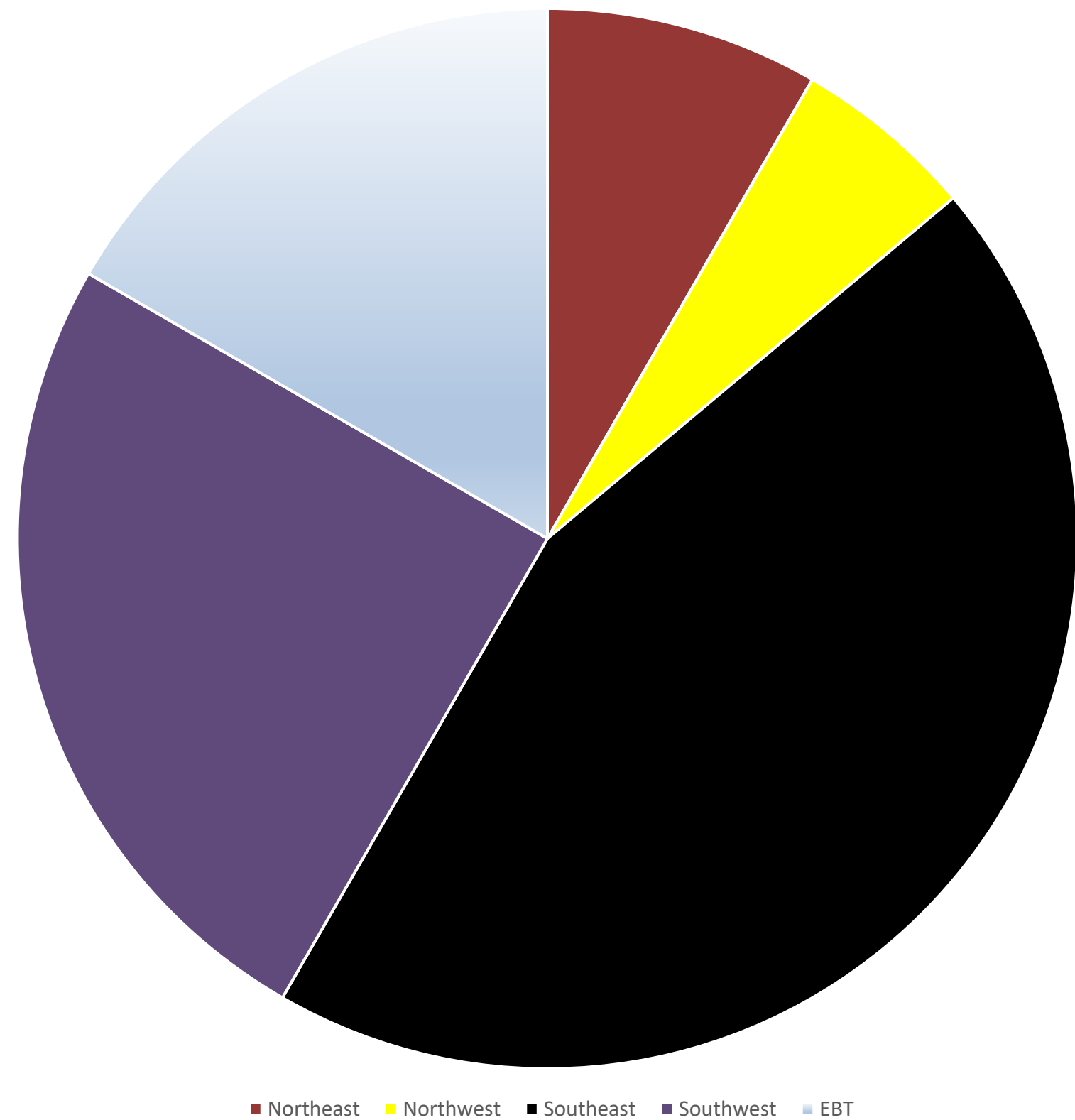


March Noise – W.C. Boro and East Bradford

Noise Complaints: April

Northeast: 3
Northwest: 2
Southeast: 16
Southwest: 9
East Bradford: 1

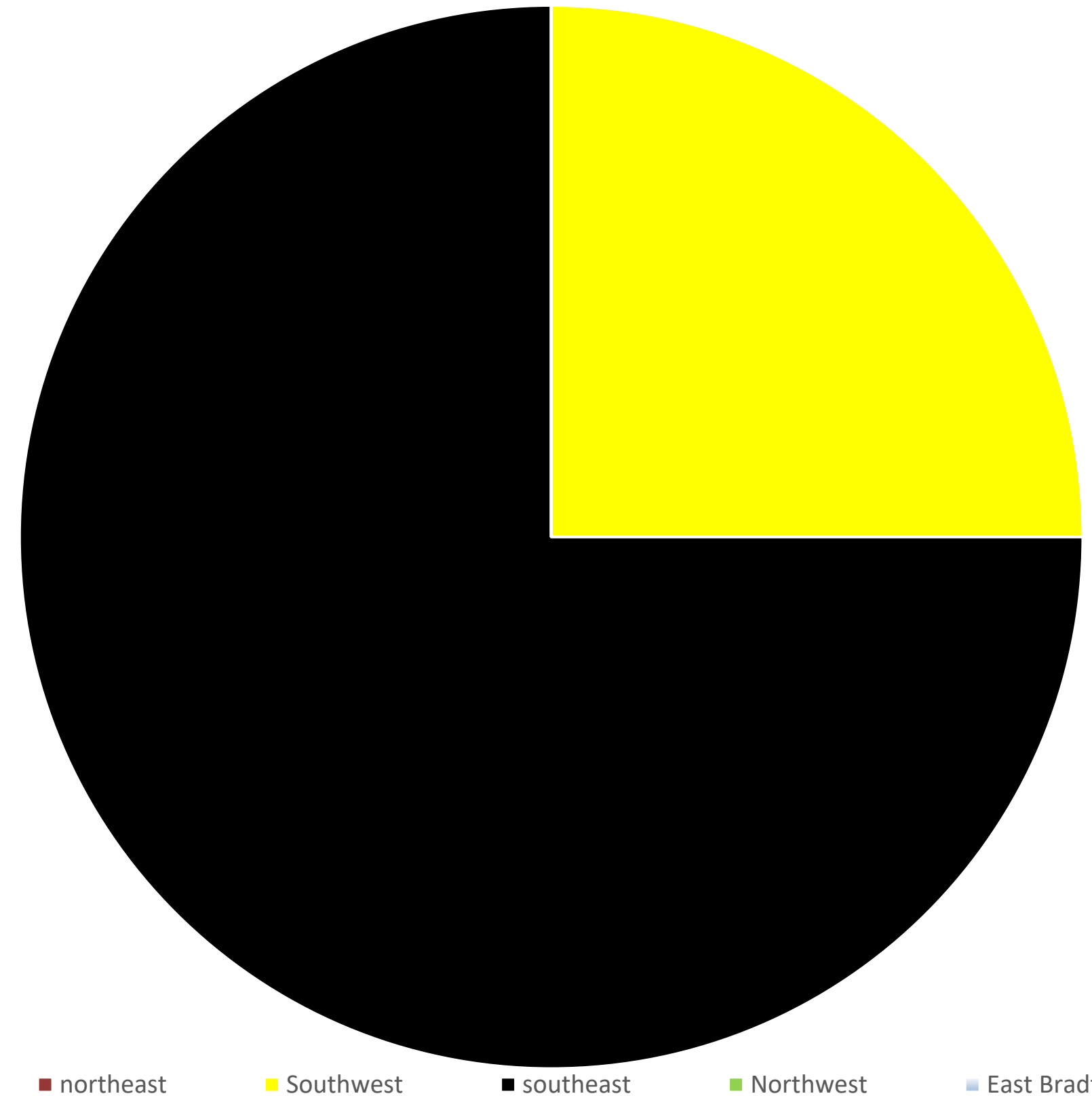
Thirty-One (31) total noise complaints



Noise Citations

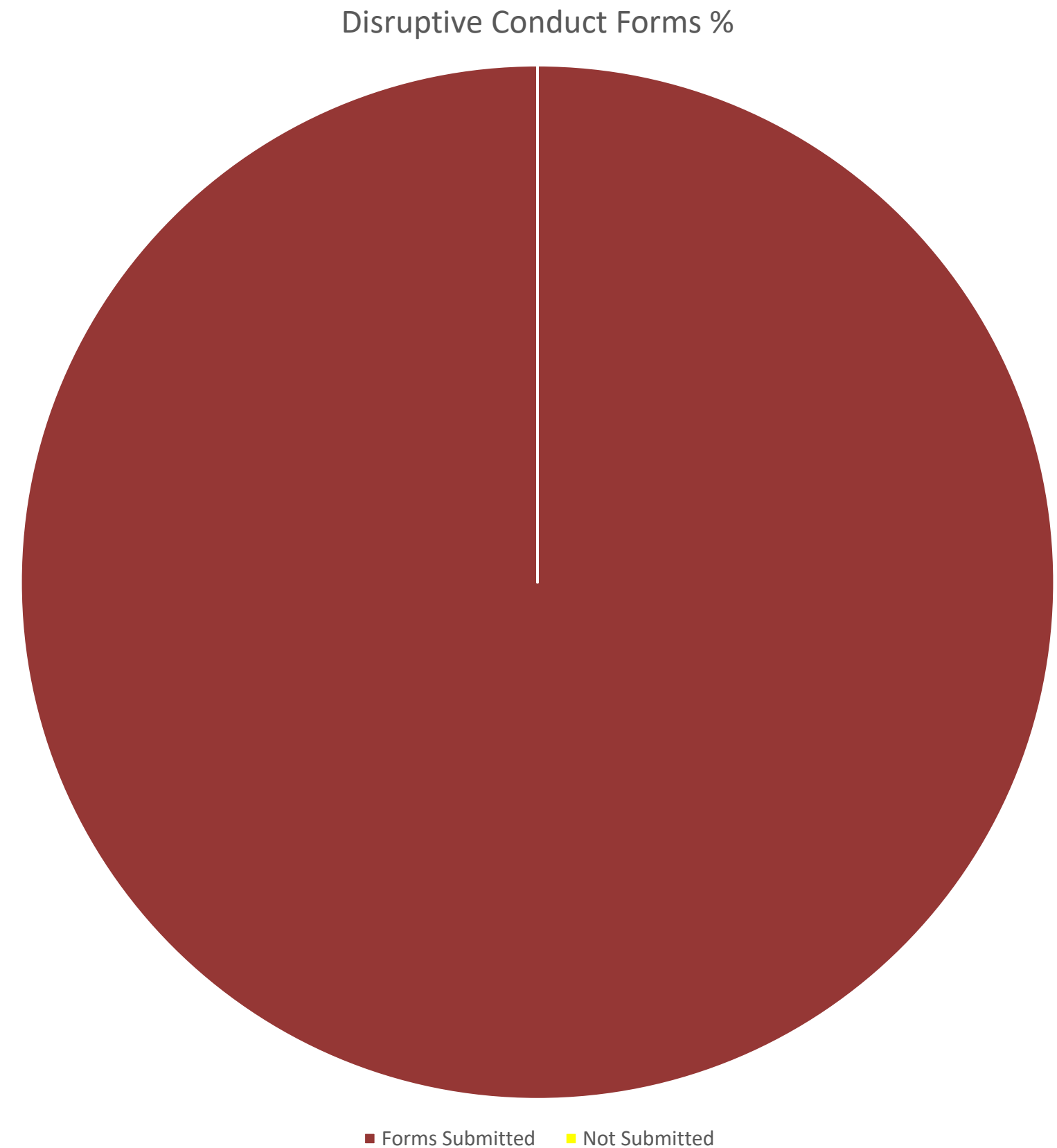
This graph shows noise complaints that were cited by location.

Southeast: 3
Southwest: 1



Four (4) Citations Issued in the Borough

**Disruptive Conduct Form
submitted for all four
residences, all in Southeast**



Get in Touch:

For more information



PoliceChief@west-chester.com



401 East Gay Street, West Chester,
PA 19380



+610.436.1323



www.west-chester.com



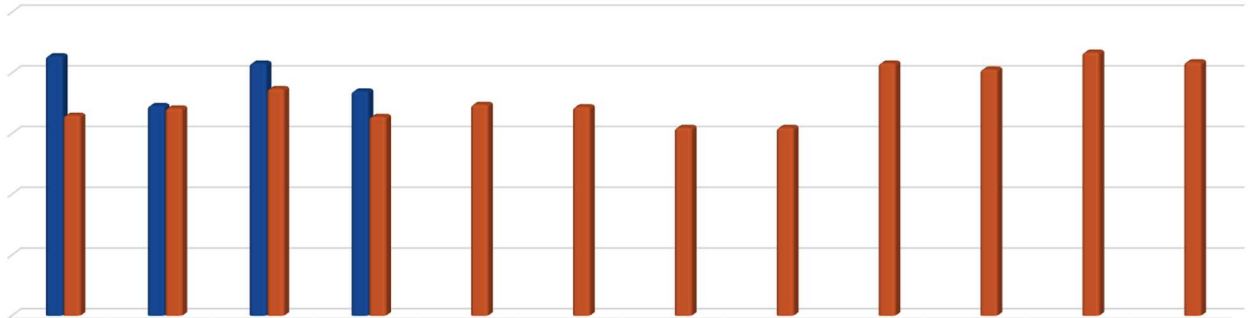
April 2025

OPERATIONS REPORT

WEST CHESTER BOROUGH REPORT

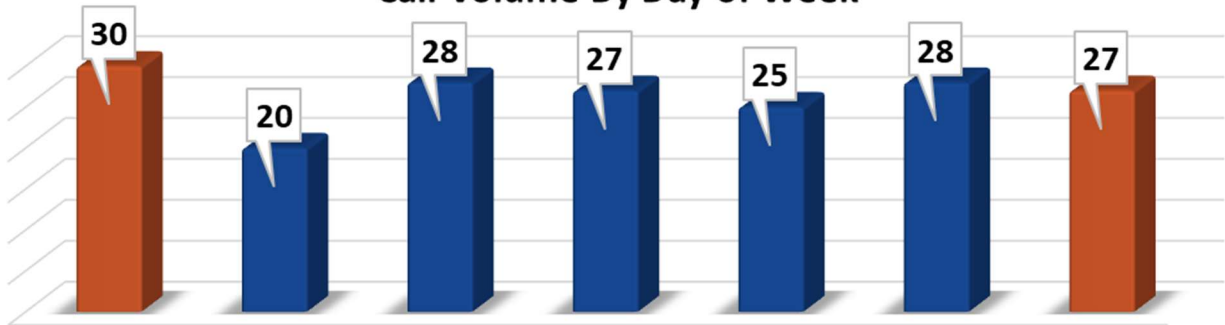
CALL VOLUME

Call Volume By Month



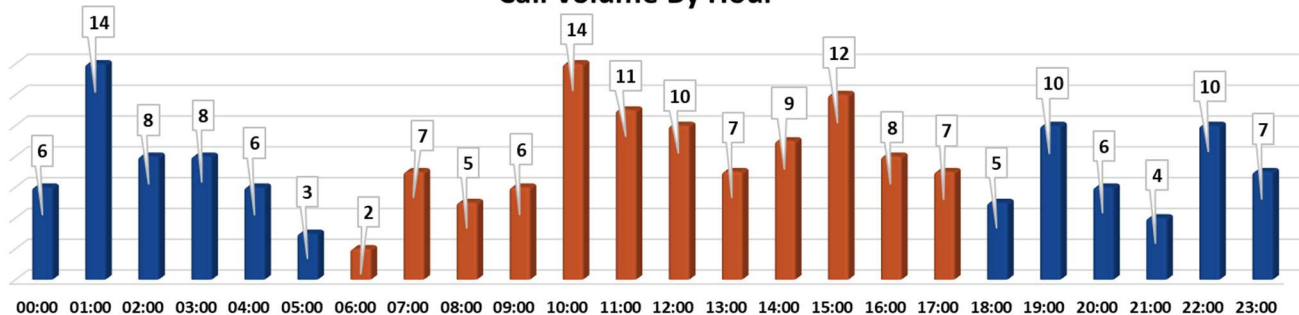
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2025	214	173	208	185								
2024	165	171	187	164	174	172	155	155	208	203	217	209

Call Volume By Day of Week



Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Call Volume By Hour

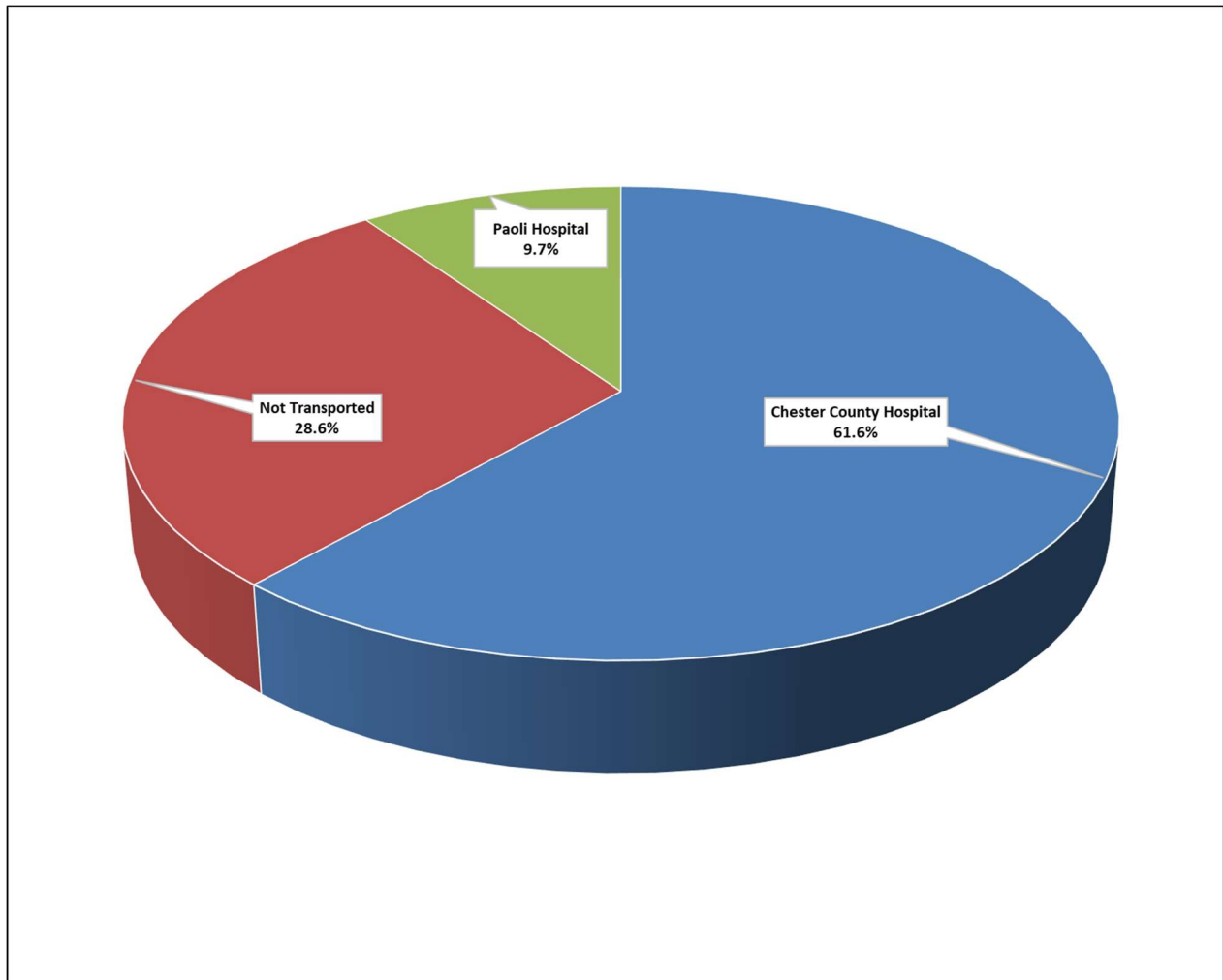


00:00 01:00 02:00 03:00 04:00 05:00 06:00 07:00 08:00 09:00 10:00 11:00 12:00 13:00 14:00 15:00 16:00 17:00 18:00 19:00 20:00 21:00 22:00 23:00

HOSPITAL DESTINATION INFORMATION

Receiving Hospital	Total	%
Chester County Hospital	114	61.6%
Not Transported	53	28.6%
Paoli Hospital	18	9.7%
	185	
	Transported:	132 71.4%
	Not Transported:	53 28.6%
	185	

Call Outcomes	
Transported BLS	92
Transported ALS	33
No Services	19
Refusal	16
Lift Assist	12
Transported IALS	7
Recalled On Scene	3
Recalled Enroute	3
	185



MISCELLANEOUS CALL INFORMATION

West Chester University Calls	
Total WCU Calls	14
% Of Calls in West Chester	7.6%

Alcohol / Drug Suspicion		
	Total	%
Alcohol	18	9.7%
Alcohol and Drugs	6	3.2%
Drugs	11	5.9%
Total:	35	18.9%
Unknown / Unable to Determine	1	0.5%

Average Times	
Dispatch To Enroute	01:14
Enroute To On Scene	05:10
On Scene Time	14:47
Transport Time	06:55
Dispatch To Available	40:26

Call Types		
BLS - Sick Person	36	19.5%
BLS - Fall / Lift Assist	28	15.1%
BLS - Emotional Disorder	18	9.7%
BLS - Injured Person	16	8.6%
BLS - Overdose	14	7.6%
BLS - Abdominal Pain	8	4.3%
ALS - Overdose	8	4.3%
ALS - Respiratory Difficulty	7	3.8%
ALS - CVA/Stroke	6	3.2%
ALS - Seizures	4	2.2%
ALS - Heart Problems	4	2.2%
BLS - Seizures	3	1.6%
BLS - Back Pain	3	1.6%
ALS - Fall	3	1.6%
ALS - Diabetic Emergency	3	1.6%
EMS - Standby - Fire	2	1.1%
BLS - Syncope	2	1.1%
Accident - BLS	2	1.1%
ALS - Unconscious Person	2	1.1%
ALS - Stabbing	2	1.1%
ALS - Assault w/Injury	2	1.1%
ALS - Abdominal Pain	2	1.1%
BLS - Unknown Nature	1	0.5%
BLS - Maternity/Labor Pain	1	0.5%
BLS - Hemorrhaging	1	0.5%
BLS - Assault w/Injury	1	0.5%
Alarm - BLS Medical	1	0.5%
Accident - ALS	1	0.5%
ALS - Unresponsive Person	1	0.5%
ALS - Injured Person	1	0.5%
ALS - Hypotension	1	0.5%
ALS - Allergic/Med Reaction	1	0.5%
	185	

MEETING MINUTES

Public Safety & Quality of Life Committee of Borough Council

Date: Wednesday, April 9, 2025 @ 6:00 PM

Committee Members: Lisa Dorsey, Chair
Nicole Scimone
Brian McGinnis

Staff & Representatives: Joshua Lee, Chief of Police West Chester Police Department
Keith Kurowski, Director of Parks & Recreation
Sean Metrick, Borough Manager
Mark Scanlon, Fire Chief West Chester Fire Department
Justin Robbins, Director of Operations Good Fellowship Ambulance Club

- I. Call to order – 6:01pm
- II. Announcements - None
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. *(Please be advised that all public comments have a 3-minute time limit.)* - None
- IV. Reports - (Attachments)

A. Monthly WCFD Report

Assistant Chief Greg Witmer reported WCFD responded to 130 incidents in March, 52 of which were in the borough. Of the 52 incidents in March, 31 of them were false fire alarms. This total is consistent with previous months. There was one incident of significance in March in the borough, a commercial dryer fire in the Gay Street Plaza. WCFD also responded to multiple brush fires in the surrounding townships. The ladder truck remains out of service. They are awaiting the for the chassis to be returned to the main repair shop, so the work on the engine and transmission can begin.

B. Monthly WCPD Report

Chief Josh Lee stated that the crime report looks typical, except in March there was an attempted homicide. Burglaries are down and have been consistently down since they apprehended the burglar who was responsible for dozens of burglaries in the borough. Nicole Scimone asks about the increase in mental health incidents. There is no explanation for this, but our mental health professional will be starting mid-to-late May, so they will be an asset for the department. The attempted homicide was initially reported as a domestic dispute and domestic assault. Officers arrested and took the suspect to the police station, where he was processed on charges of resisting arrest and assaulting officers. It wasn't until after officers investigating the incident viewed video that revealed the suspect attempted to stab a relative in the common area of the apartment complex. After consulting with the district attorney, the charges were upgraded to attempted homicide. Fortunately, there were no serious injuries.

Thank you to the West Chester Exchange Club. Last month we received funding from the West Chester Exchange Club to purchase K9 Officer Odin's ballistic vest, costing almost \$5,000. Chief Lee, Officer Long and K9 Office Odin accepted the donation at their March meeting. The department is grateful for their donation. Chief Lee shares that he is on the board of the Crime Victims Center of Chester County. He shares that April is Sexual Assault Awareness Month. Chief Lee asks everyone to take the opportunity to look at the CVC website to see the work they do for

victims and residents of Chester County. Chief Lee will share the bio of the social worker next month. The department is in the middle of the hiring process. Lisa Dorsey asks how many applicants we had. Out of the 130 who applied, over half showed up to test and now we are at 26 who are at the oral exam interview. There were 35 noise complaints for March, with the most complaints in the southeast, 15. Five citations were issued for noise violations, and they were sent to the codes office.

Monthly GFAC Report

Justin Robbins reports that in March GFAC responded to 645 emergencies, with 208 responses in the Borough. Just like the WCPD reported, GFAC had an increase in emotional disorder calls. GFAC open house will be held on Tuesday, May 20th and the public are invited and encouraged to attend. Chief Robbins is asked the difference between ALS and BLS. ALS is Advance Life Support, is where a paramedic responds to an incident and BLA is Basic Life Support is where an EMT responds to an incident.

V. Old Business

A. Approve March 2025 meeting minutes (attachment) APPROVED 3-0

B. Discuss West Chester University and West Chester Borough matters (attachment)

Sean Metrick reports a couple highlights from the meeting. The team met with the Facilities & Maintenance Division and Transportation personnel from WCU, which gave everyone a better understanding of how things get done and who to contact if the borough needs assistance. Also, WCU submitted their comprehensive plan to West Chester Borough. This is the plan for the next 15 years of building development, housing, educational buildings and all the things WCU may possibly be planning to do. The plan was also sent to WCB, West Goshen Township and East Bradford Township. The Borough has until August to respond to the plan. Nicole Scimone shared that WCU also shared information pertaining to their shuttle system they offer for students and staff.

C. Discuss: Crosswalk safety at the intersection of Bradford Avenue and West Gay Street.

Issue: Parents concerned about traffic and safety of children crossing at arrival & dismissal

Sean Metrick shares that the borough has been corresponding with Chair Lisa Dorsey and the borough traffic engineer, Remington Vernick, through Kelly Goff. They have discussed improvements that can be made at the intersection. It was discovered that East Bradford had their traffic engineer, Pennoni, and the Borough has the recommendations they made. They are looking at applying to PennDOT to get designated as a school zone. Sean would like to get all the information and documents prepared to submit to the council worksession meeting the following week. He would like to make this a priority. There are things that can be done in the short term with paint and signs. Then use a little bit of money to supply the data to PennDOT allowing us to put in a school zone speed sign. Another solution would be to approach the WCASD about a crossing guard. That would need to be a partnership. Lisa Dorsey states that Kelly Goff was looking to see if PennDOT still provides some signage for free if certain criteria is met. Committee approved 3-0 to send this council.

VI. New Business

A. Discuss Good Fellowship Ambulance Company Municipal Advisory Board and appointment.

Issue: GFAC established a committee of local government participants and requests nominee

Chaz Brogan is looking to have representation from the Borough and the other municipalities they serve to create an advisory board to advise the GFAC board of directors. Sean Metrick and Lisa Dorsey asks to table to next month. They would like to learn more about the board, its commitment, and discuss membership with the other council members. Also discuss with borough legal counsel. TABLED until next meeting.

B. Motion to approve special events applications (attachments)

1. Jitter's Hotdog Eating Contest 5.25.25

2. Friends of Marshall Square Park Summer Concert series 6.19/7.17/8.7/8.14.25

3. F4 Chili Cook Off 10.12.25 (rain date 10.19.25)

4. West Chester Green Team PORCHFEST '25 5.17.25

Issue: Review and approve special events applications

Items 1-4 APPROVED 3-0

C. Discuss draft WCERT intergovernmental agreement and provide comments

Issue: Adopt agreement for emergency response team across multiple municipalities.

Chief Lee, shares that the West Chester Emergency Response Team, consists of seven municipalities, the CC Sheriff's Department and WCU Public Safety. They are the regional SWAT team that has been in existence for over 20 years. The agreement has been reviewed by our solicitor and the other municipalities solicitors as well. It is an intergovernmental agreement to have a special purpose fund for costs for the WCERT. They are looking for discussion and comments for the permanent agreement. Will be revisited in May.

VII. Other Business

VIII. Adjournment 6:40pm

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

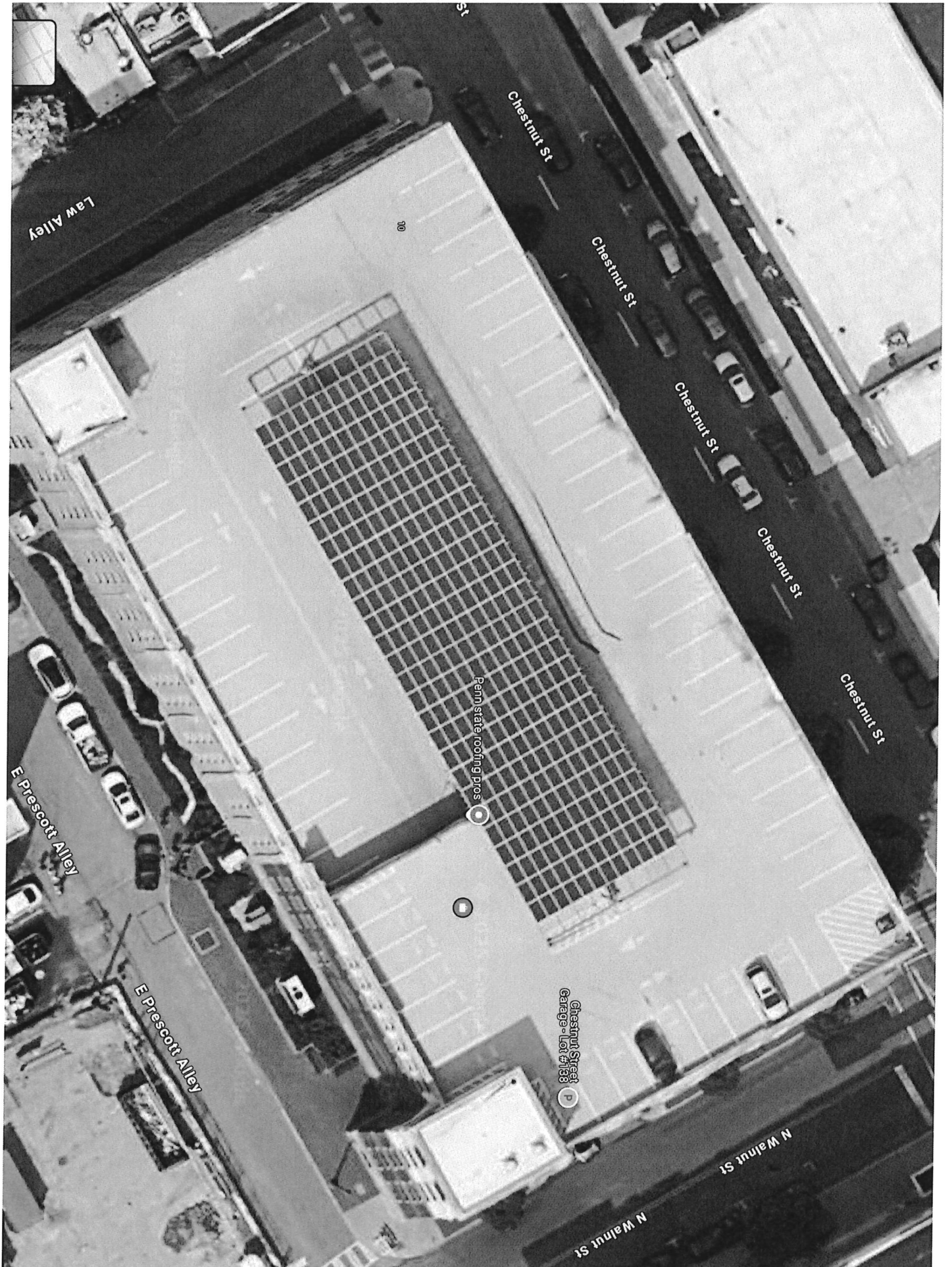
OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: _____ Date Payment(s) Received: _____

- YES N/A Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
9/13/25 5-8pm 8a-5p 8p-10p
- Map of the Event or Location of the Event
- NA List of Streets to be Closed for the Event
- List of Borough Services requested - to be reviewed by West Chester Borough
WC Parking
- Non-refundable application fee - may be cash, check, or money order
- Applicant's Certificate of Insurance
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
*need
- List of Sub-Contractors with Certificates of Insurance
*need
- Proof of public transportation approval if public streets are to be closed
- Proof of notification to Good Fellowship Ambulance - required for runs
- Pennsylvania Liquor Control Board Permit if alcohol is to be served
*need

Approved by Pubic Works	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parking Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Parks and Recreation	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Police Department	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____
Approved by Borough Council	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date: _____

Notes:
A Have spoken w/John about these and they are not confirmed as of 5/2/24.



OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 4/25/25 Date Payment(s) Received: _____

YES N/A

Completed and Signed Application

Date of event/Event time/Set up/Breakdown

11/27/25 8-9a / 6³⁰-8a / 9-9³⁰a
Map of the Event or Location of the Event

N/A List of Streets to be Closed for the Event

List of Borough Services requested - to be reviewed by West Chester Borough

WCPD

Non-refundable application fee - may be cash, check, or money order

Applicant's Certificate of Insurance

West Chester Police Department Fees - required for runs

List of Food Vendors with Chester County Health Department Licenses

List of Sub-Contractors with Certificates of Insurance

Proof of public transportation approval if public streets are to be closed

Proof of notification to Good Fellowship Ambulance - required for runs

Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: 5/8/25 KAM

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:



West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police

Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: Turkey Trot

Event Date: 11-27-2025 Start Time: 8:00 am End Time: 9:00 am

Name of Organization Hosting Event: Downtown West Chester

Person Responsible for Payment of Fee: Downtown West Chester

Address of Person Responsible for Fee: 137 N High Street

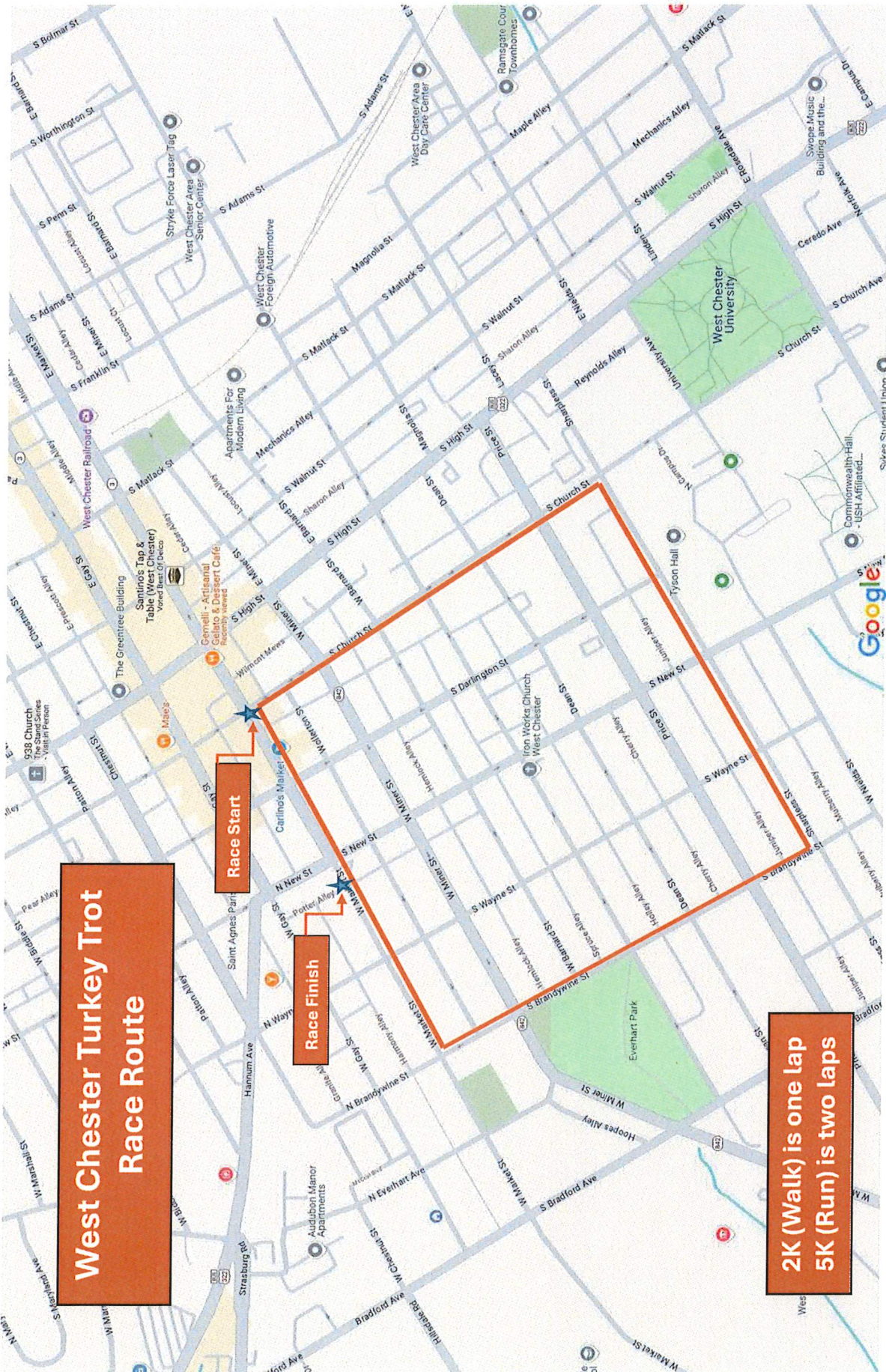
Phone Number of Person Responsible: 610-738-3350

Number of Police Officers Requested: _____

I, John O'Brien certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

John O'Brien
Signature

11-25-2025
Date



**West Chester Turkey Trot
Race Route**

Race Start

Race Finish

**2K (Walk) is one lap
5K (Run) is two laps**