



Borough Council Meeting Work Session  
**February 17, 2026 @ 6:30 PM**  
*This meeting is recorded for public record.*

Nicole Scimone, President	Member, 4th Ward	Term Expires: 12/31/27
Bernie Flynn, Vice President	Member, 6th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29
Jerome Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29

**Mayor:** Lillian L. DeBaptiste

**Borough Manager:** Sean Metrick

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**Borough Council Meeting:**

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements
  - A. Announce purpose of the January 28, 2026 Executive Session
  - B. Announce the Public Hearing: February 18, 2026 at 6:30 PM - to consider the adoption of an addendum to the Borough Comprehensive Plan by adopting a Recreation and Parks Master Plan Update prepared by Johnson, Mirmiran & Thompson, Inc. in association with Toole Recreation Planning titled, "Parks for All: the West Chester Borough Park, Recreation and Open Space Plan".
  - C. Borough Employee Anniversary Recognition:

Sean Metrick:	5 years
James Ensor	5 years
Ross Blue	5 years
Robert Kuehn	5 years
Jerry Ferriola:	20 years
Christopher Jones	20 years
Kevin Garris	25 years
Fred Distefano:	30 years

D. The Borough Administrative Offices will be closed on February 16, 2026 in observance of Presidents Day

IV. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

V. Reports/Presentations

A. Borough Manager's Report

VI. Old Business

A. Approve the December, 2025 and January, 2026 Borough Council Meeting minutes

B. Discuss 2026 Borough Council Committee Goals:

**Public Works:**

- Replacement of Public Works Facilities.
- Contaminated Parcels in the Borough.

**Public Safety:**

- Update the truck traffic ordinance to clearly define violations and enable consistent enforcement.
- Eliminate the EMS funding gap that emerged in FY2025 to ensure sustainable emergency services.
- Improve (continue) neighborhood quality of life by reducing illegal parking, excessive noise, and property damage.

**Parking:**

- West Chester University
- Residential Street Parking Reform
- Garage & Lot Utilization

**Smart Growth:**

- Create a single source of information available on line for all constituents to access all development projects at each stage of the process.
- Working in collaboration with the Sustainability-Advisory-Committee , create tools to ease residents', businesses' and stakeholders' pursuit of renewable energy sources.

**Finance:**

- Balanced Budgets & Strong Reserves  
Keep recurring revenues ahead of expenses and maintain healthy fund balances

to protect taxpayers.

- **Protect the Borough's Credit Rating**  
Preserve our AA bond rating to keep borrowing costs low and save residents money.
- **Responsible Long-Term Planning**  
Fund a realistic capital plan that reduces deferred maintenance and avoids emergency spending.
- **Pension & Benefits Stability**  
Ensure police and public works pensions remain solvent, affordable, and well-managed.
- **Transparency & Accountability**  
Make borough finances clear, accessible, and tied to real outcomes — so residents know where their money goes.

**ACT:**

- Propose, develop, and begin to implement a strategy and associated policies and procedures to enhance civic/public engagement.
- Create comprehensive procedures to record and track-to-completion public concerns.

VII. New Business

A. Interviews: Boards/Commissions/Committees:

**Human Relations:**

Karl Kuffel

Michele MacPherson

**Tree Commission:**

Michele MacPerson

Cat Meholic

**West Chester Library Board of Directors:**

Karl Kuffel

Michele MacPherson

Genevieve Mak

Morgan Pater

Jennifer Salvo

**Zoning Hearing Board - Alternate:**

Sean Barry

B. Motion to approve support of Chester Ridley Crum Watershed Association Goose Creek Clean up – Saturday March 21, 2026.

C. Public Works

- 1) Motion to award the 2026 Shade Tree maintenance services contract to Treemendous Tree Services (attachment)

Committee Recommendation: 3-0

- 2) Motion to award the 2026 Landscaping contract to Andrews Lawn and Landscaping.

(attachment)

Committee Recommendation: 3-0

- 3) Motion to award the 2026 Rain Garden Maintenance contract to Archewild.  
(attachment)

Committee Recommendation: 3-0

- 4) Motion to reject all bids for the 2026 Shade Tree Planting contract (attachment)

Committee Recommendation: 3-0

- 5) Motion to award the 2026 Street Signs contract to National Highway Products.  
(attachment)

Committee Recommendation: 3-0

- 6) Motion to reject all bids for the Traffic Signal Maintenance contract- bid opening  
January 2026 (attachment)

Committee Recommendation: 3-0

- 7) Motion to table Traffic Signal Maintenance contract – bid opening February 6, 2026  
(attachment)

Committee Recommendation: 3-0

- 8) Motion to award the 2026 Custodial Service contract - bid opening February 6, 2026  
(attachment)

Committee Recommendation: 3-0

- 9) Motion to approve the CCSWA fee schedule for disposal of waste at LanChester  
Sanitary landfill, Honey Brook PA (attachments)

Committee Recommendation: 3-0

- 10) Motion to direct Solicitor to prepare an amendment to Ordinance 104-32 to add street  
sweeping to the 200 block of Wollerton Street between S Darlington and S New Street  
every Thursday from 2:00 AM to 5:00 am; and, schedule a Public Hearing on March  
18, 2026 (attachment)

Committee Recommendation: 3-0

#### D. Public Safety

- 1) Motion to approve request from Crime Victims Center to recognize Sexual Assault  
Awareness Month by hanging teal ribbons on the lampposts on Market and Gay  
Streets from New to Walnut Streets for the month of April.

Committee Recommendation: 3-0

- 2) Motion to approve Resolution for West Chester Borough Emergency Operations Plan (attachment)

Committee Recommendation: 3-0

- 3) Motion to direct Solicitor to draft an Ordinance to require Borough Council approval on any 287(g) cooperation agreement prior to participation by the WC Police Department in Immigration Enforcement (attachment)

Committee Recommendation: 3-0

- 4) Motion to approve Resolution and Memorandum of Understanding for West Chester Regional Emergency Response Team agreement. (attachment)

Committee Recommendation: 3-0

- 5) Motion to approve WCBIDA request to install flags on streetlights downtown to celebrate America 250.

No Committee Recommendation

#### E. Parking

- 1) Motion to approve Resolution to update handicapped parking spaces within the Borough.(attachment)

*Issue: Ordinance 104-45 is updated bi-annually to add or remove handicapped spaces that have been posted, audited and verified*

Committee Recommendation: 3-0

- 2) Motion to approve monthly contract with Code Elevator (attachment)  
*Issue: Monthly contract with Code Elevator to service any issues at Parking Garage elevators until Elevator RFP has been released and approved*

Committee Recommendation: 3-0

#### F. Smart Growth

- 1) Consider directing the Solicitor to attend Zoning Hearing Board (attachment)

1. 1038-515 Spring Grove Ln-Impervious coverage and dimensional relief for addition.

Committee Recommendation 2-1 for no Solicitor attendance

1. 1039-138 W. Magnolia St-Special Exception for student home use

Committee Recommendation 3-0 for Solicitor attendance

- 2) Motion to approve HARB applications (attachment)

*Issue: Consider a Motion to approve the January HARB Certificate of*

*Appropriateness*

1. 2026-01: 139 W. Gay St-Sign
2. 2026-02: 21 S. Church St-Shutter replacement, paint and deck repair
3. 2026-03: 27 W. Gay St-Sign and front façade
4. 2026-04: 225 N. High St-Cannon cover and exhibit space

Committee Recommendation: 3-0 in accordance with HARB recommendations

G. Finance & Revenue Committee

- 1) Motion to approve resolution for Verizon cable franchise renewal agreement (attachment)

Committee Recommendation: 3-0

- 2) Motion to approve Budget Modification #2026-1 for Police firearms capital expense

Committee Recommendation: 3-0

- 3) Motion to certify qualifying volunteers (attachment)

*Issue: Qualifying volunteers must be certified by Borough Council before March 1<sup>st</sup> to receive a real estate tax credit for 2026*

*Committee Recommendation: 3-0*

- 4) Motion to approve purchasing requests (attachment):

1. CDW-G for \$34,488.00
2. CivicPlus – Annual Website Renewal - \$12,804.85
3. Bergey’s Truck Centers for \$20,510.68
4. BFI Recycling for \$81,000.00 – blanket PO
5. Chemical Equipment Labs of DE for \$44,995.00- blanket PO
6. Eurofins for \$24,000.00-blanket PO
7. Fire Flow Services for \$13,830.85
8. Granicus LLC for \$20,300.35
9. OpenGov, Inc for \$29,406.70
10. Reiner Pump Systems -College Ave for \$48,513.00
11. Reiner Pump Systems- New St for \$29,378.00
12. Rockwell Associates for \$18,000.00- blanket PO
13. USALCO for \$15,280.00
14. Watchkeep- Disaster Recovery for \$34,186.00
15. Watchkeep- Network Engineering support contract for \$12,960.00

*Issue: Review and recommend the approval of qualifying purchase orders*

*Committee Recommendation: 3-0*

H. Administration, Communication & Technology

- 1) Discuss West Chester domain name (attachment)

VIII. Other Business

- A. Announcement of Mayor's selection of promotions for the West Chester Police Department.
  - Cpl. Jerry Ferriola to Sergeant
  - Cpl. Brendon McGeehan to Sergeant
  - Off. John DiBattista to Corporal
  - Off. Robert M. Kuehn to Corporal
- B. Discuss Parks and Recreation open space plan.
- C. Motion to approve payment of snow emergency expenses; and, modify 2026 budget (attachment)

IX. Adjournment

Visit [www.west-chester.com](http://www.west-chester.com) for access to all attachments.

Agendas are posted to [www.west-chester.com](http://www.west-chester.com) by noon 3 business days prior to the meeting.