



Public Safety & Quality of Life Committee Meeting
March 10, 2026 @ 6:00 PM
This meeting is recorded for public record.

Committee Members:

Bryan Travis, Chair
Brian McGinnis
Lisa Kearns

Chief of Police: Joshua Lee

Director of Parks & Recreation: Keith Kurowski

Borough Manager: Sean Metrick

Fire Chief: Mark Scanlon

Director of Operations Good Fellowship Ambulance Club: Justin Robbins

Public Safety & Quality of Life Committee Meeting:

I. Call to Order

II. Announcements

- A. **Announce Public Hearing**, March 18 @ 6:30 PM to adopt an Ordinance to require Borough Council approval prior to any participation by the West Chester Police Department in Immigration Enforcement Authority under Section 287(g) of the Immigration and Nationality Act

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

- A. Monthly WCFD Report
B. Monthly WCPD Report
C. Monthly GFAC Report
D. Public Safety Committee – *Chair Report, workplan and issues raised at prior meetings (attachment)*

V. Old Business

- A. Approve February 2026 meeting minutes (attachment)
B. Motion to adopt the amendment to Chapter 80 – Peddling, Soliciting, Handbills (attachment)
Issue: Review amendments to Chapter 80

VI. New Business

- A. Special Event Applications (SEAs) (attachments)
1. Easter Egg Hunt (Borough Event), March 28th
 2. Care Center Foundation 5-K, March 28th
 3. EmpowerU Uprising 5k (race only) April 18th
 4. Helping Hands Amazing Race May 14th
 5. Citizen's March for Life June 6th
 6. World Music Day (WCBID) June 21st
 7. Turkey Trot 5k (WCBID) November 26th

Issue: Approve Special Events Permits

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.



West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Monthly Report February 2026

Incident Summary

| Total Incidents for February: | 170 |
|-------------------------------|----------|
| West Chester Borough: | 63 |
| East Bradford Township: | 17 |
| West Goshen Township: | 44 |
| Birmingham Township: | 4 |
| Thornbury Township: | 7 |
| Westtown Township: | 19 |
| Mutual Aid Responses: | 16 |
| Total Time in Service: | 77:30:10 |
| Average Manpower: | 8.2 |

| Total Incidents for 2026: | 327 |
|---------------------------|-----------|
| West Chester Borough: | 125 |
| East Bradford Township: | 30 |
| West Goshen Township: | 83 |
| Birmingham Township: | 7 |
| Thornbury Township: | 17 |
| Westtown Township: | 30 |
| Mutual Aid Responses: | 35 |
| Total Time in Service: | 157:57:34 |
| Average Manpower: | 8.9 |

Training/Activity Summary

| February | |
|-----------------------|-------|
| Total Training Hours: | 854 |
| Total Activity Hours: | 1,431 |

| 2026 | |
|-----------------------|-------|
| Total Training Hours: | 2,115 |
| Total Activity Hours: | 3,337 |

Property Loss

| February | | |
|---------------------|-----------------|-----------------|
| | Property | Contents |
| Pre Incident Value: | \$17,200,000.00 | \$10,450,000.00 |
| Estimated Loss: | \$274,000.00 | \$111,500.00 |

| 2026 | | |
|---------------------|-----------------|-----------------|
| | Property | Contents |
| Pre Incident Value: | \$35,314,473.00 | \$14,400,250.00 |
| Estimated Loss: | \$396,473.00 | \$120,400.00 |

Significant Incidents

- February 1 - Apartment Building Fire / Campus Drive, East Bradford Township
- February 10 - House Fire / Owen Road, West Goshen Township
- February 17 - House Fire / Muirfield Drive, East Bradford Township
- February 28 - Hazardous Materials Incident / Garfield Avenue, West Goshen Township



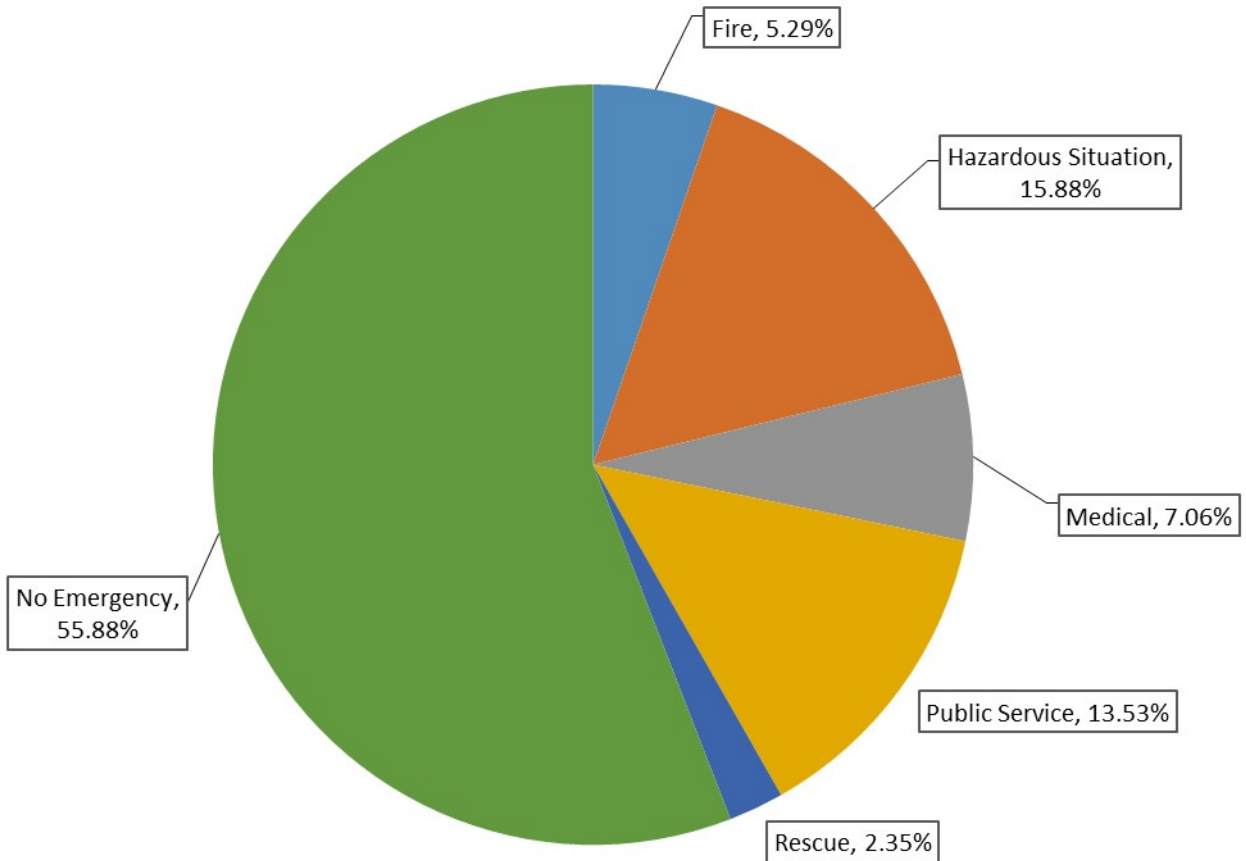
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types February 2026



| Major Incident Type | # Incidents | % of Total |
|---------------------|-------------|----------------|
| Fire | 9 | 5.29% |
| Hazardous Situation | 27 | 15.88% |
| Medical | 12 | 7.06% |
| Public Service | 23 | 13.53% |
| Rescue | 4 | 2.35% |
| No Emergency | 95 | 55.88% |
| Total | 170 | 100.00% |



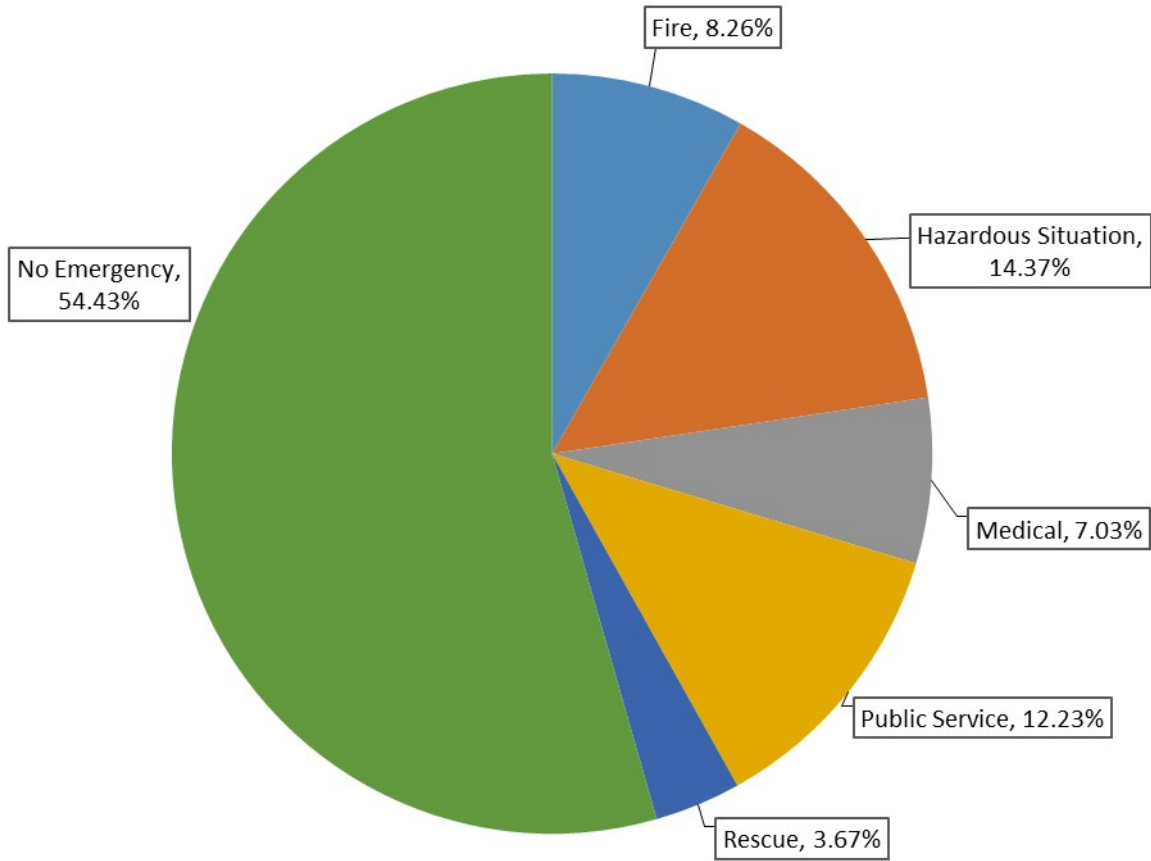
West Chester Fire Department

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WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2026



| Major Incident Type | # Incidents | % of Total |
|---------------------|-------------|----------------|
| Fire | 27 | 8.26% |
| Hazardous Situation | 47 | 14.37% |
| Medical | 23 | 7.03% |
| Public Service | 40 | 12.23% |
| Rescue | 12 | 3.67% |
| No Emergency | 178 | 54.43% |
| Total | 327 | 100.00% |



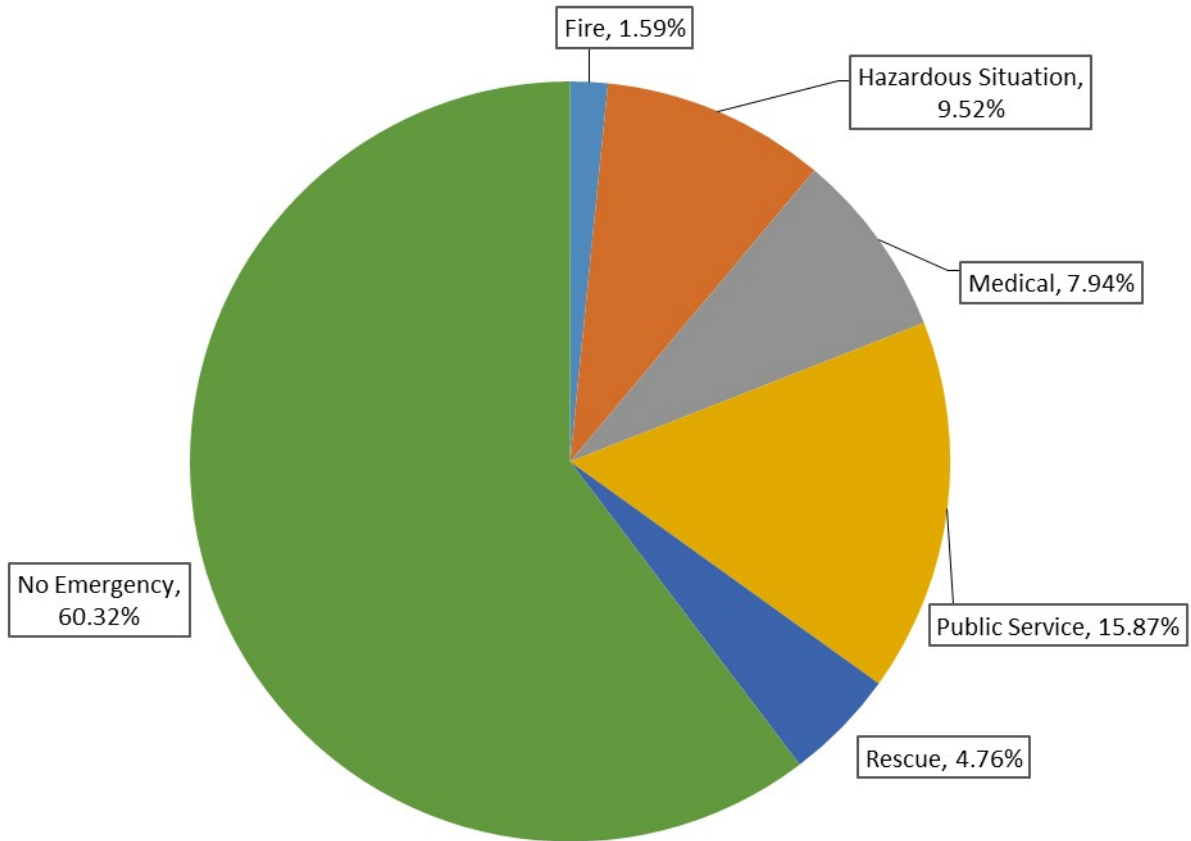
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types February - West Chester Borough



| Major Incident Type | # Incidents | % of Total |
|---------------------|-------------|----------------|
| Fire | 1 | 1.59% |
| Hazardous Situation | 6 | 9.52% |
| Medical | 5 | 7.94% |
| Public Service | 10 | 15.87% |
| Rescue | 3 | 4.76% |
| No Emergency | 38 | 60.32% |
| Total | 63 | 100.00% |



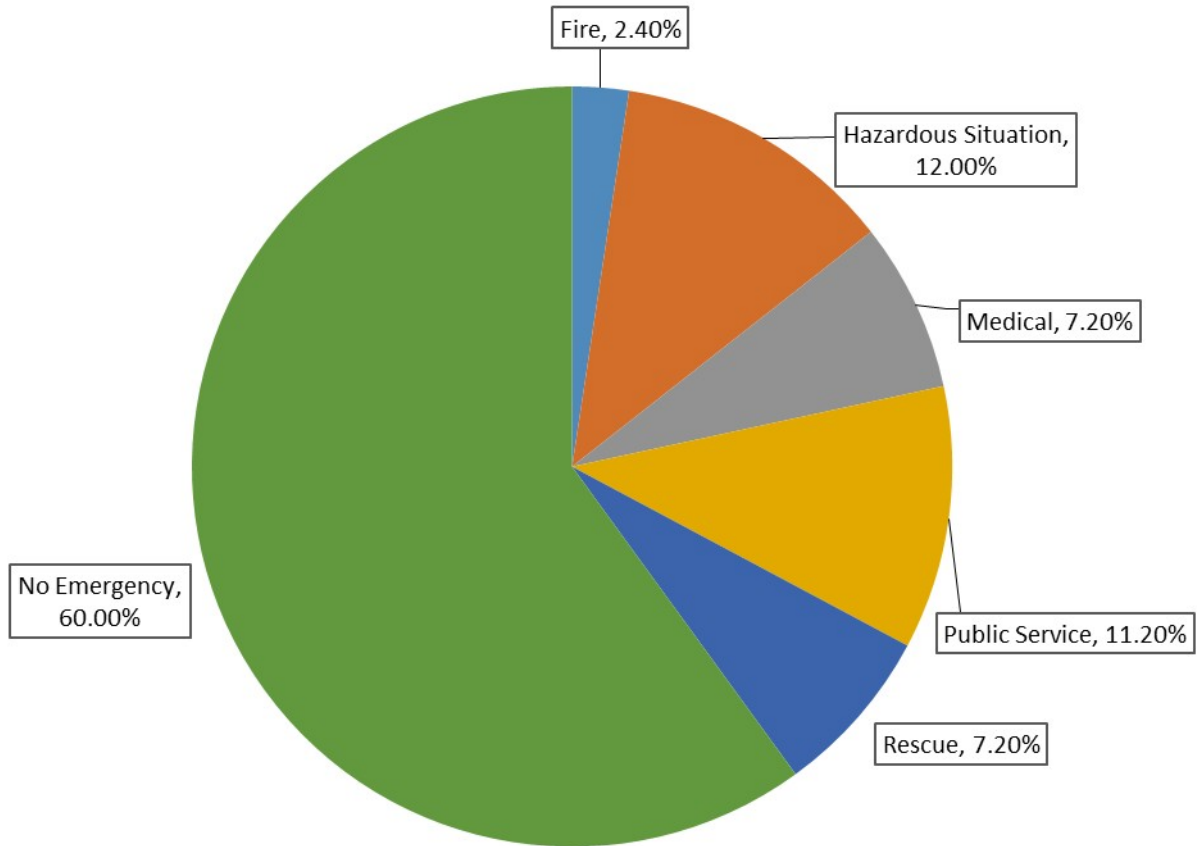
West Chester Fire Department

401 E GAY STREET

WEST CHESTER, PENNSYLVANIA 19380

TELEPHONE: 484-887-2817

Major Incident Types 2026 - West Chester Borough



| Major Incident Type | # Incidents | % of Total |
|---------------------|-------------|----------------|
| Fire | 3 | 2.40% |
| Hazardous Situation | 15 | 12.00% |
| Medical | 9 | 7.20% |
| Public Service | 14 | 11.20% |
| Rescue | 9 | 7.20% |
| No Emergency | 75 | 60.00% |
| Total | 125 | 100.00% |

WCPD Monthly Report

March 2026



What's new:

- Recently Promoted four officers
- Sgt. Brendon McGeehan and Sgt. Jerry Ferriola
- Cpl. John DiBattista and Cpl. Robert Kuehn



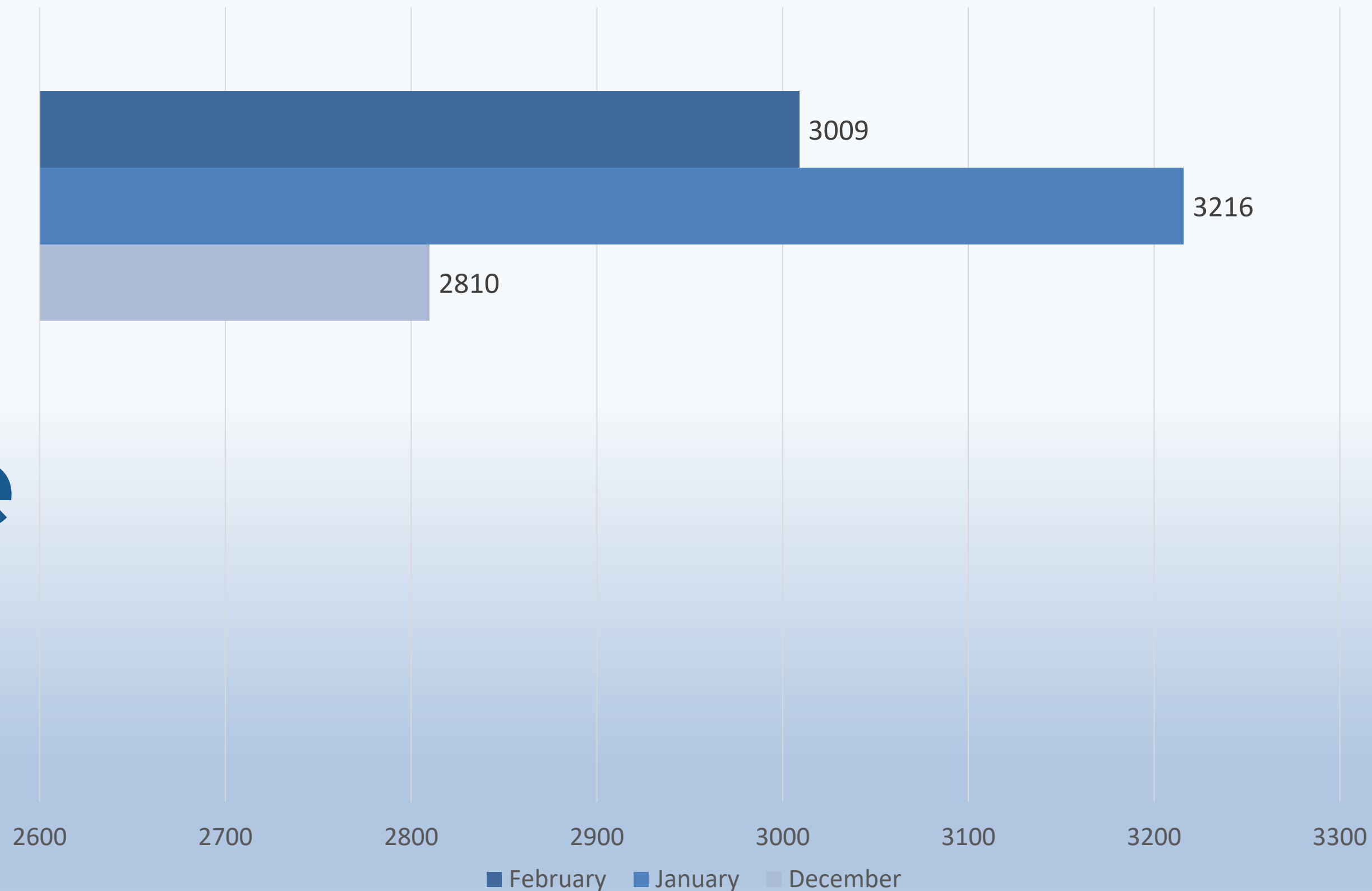


What's new:

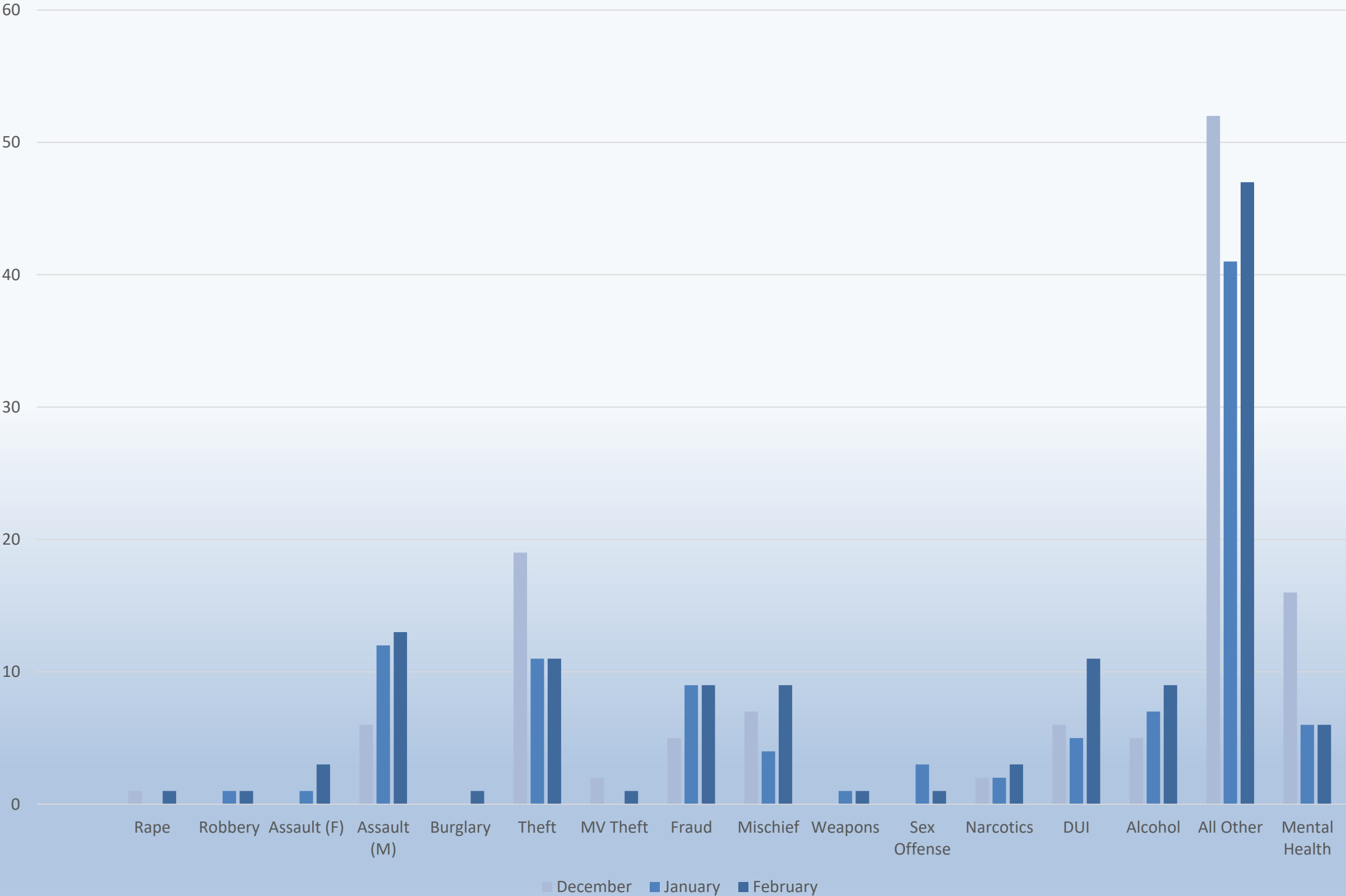
- Currently in the process of testing for Police Officer
- Written test and Physical Agility on March 7 and March 14



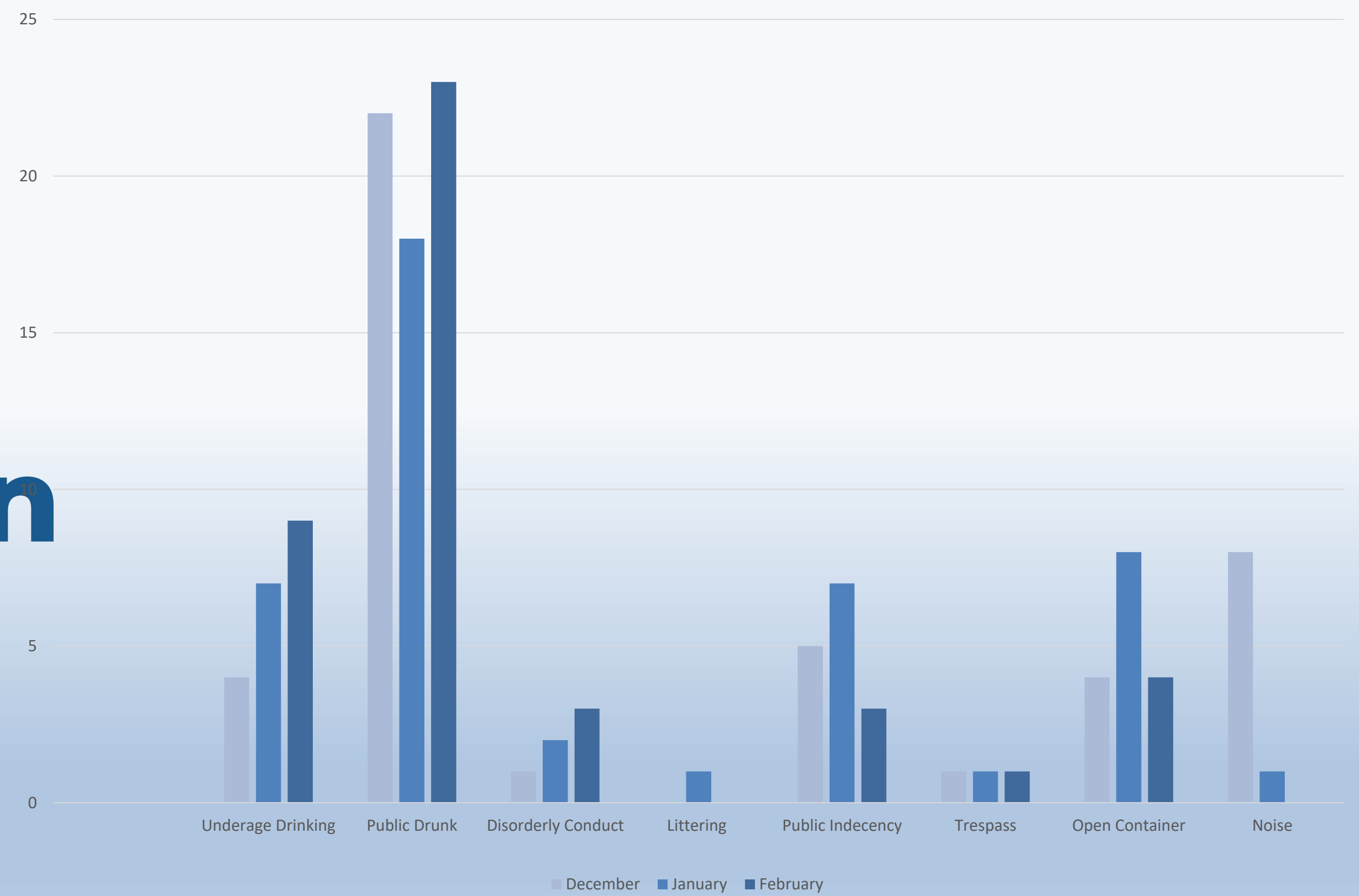
Total Calls for Service to WCPD:



Crimes Reported: February 2026



Nuisance Crime Breakdown





Noise in February:

15 Complaints

0 Citations

Get in Touch:

For more information



PoliceChief@west-chester.com



401 East Gay Street, West Chester,
PA 19380



+610.436.1323



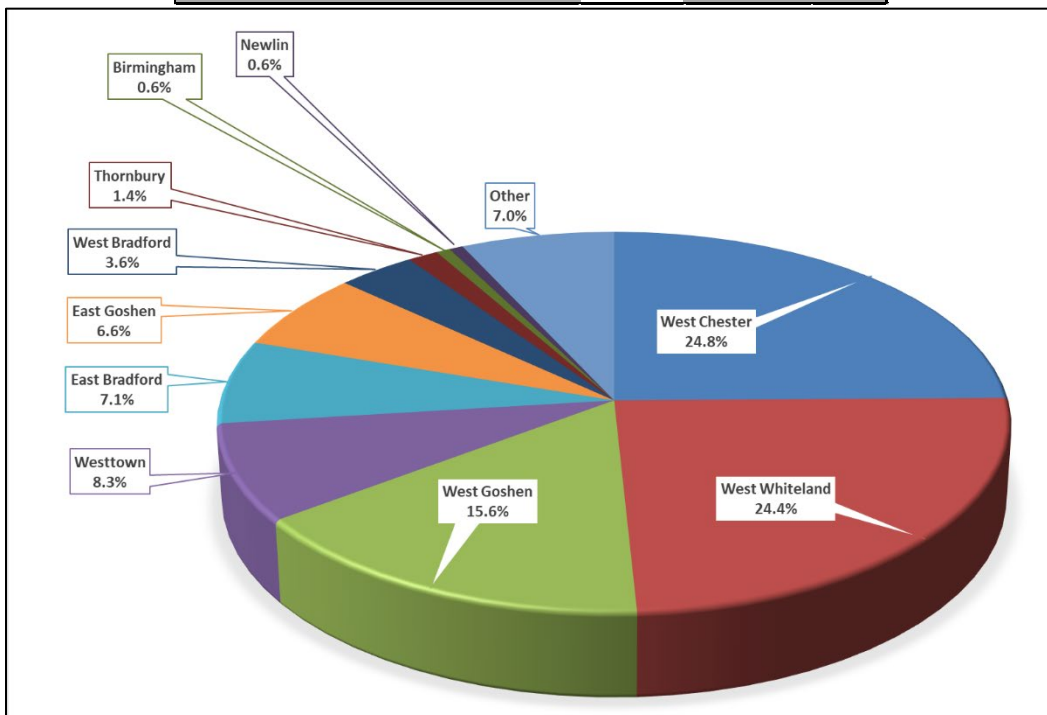
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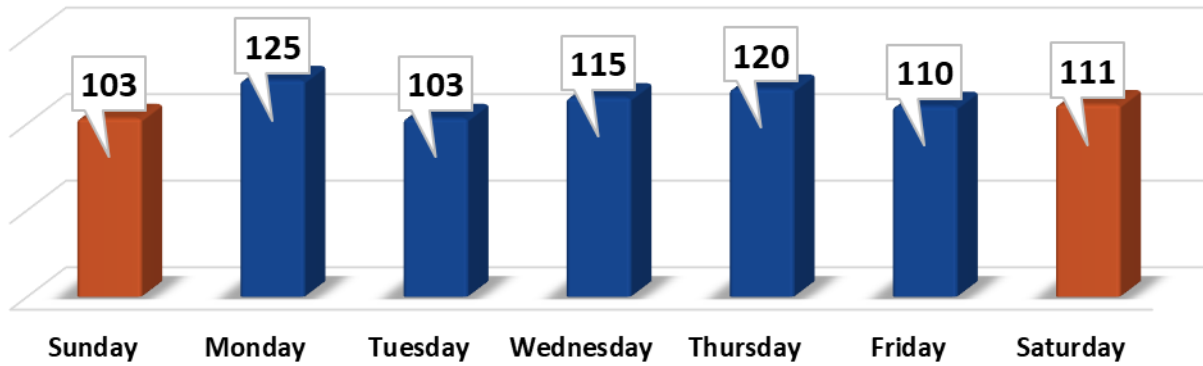
February 2026
OPERATIONS REPORT

CALL VOLUME

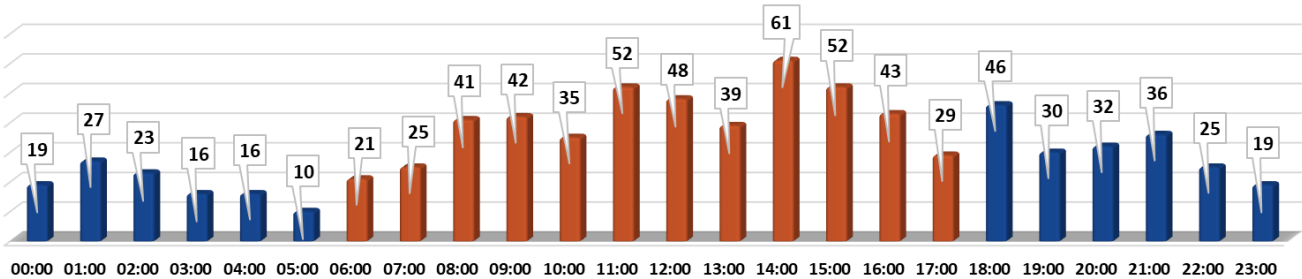
| Municipality | Month | % of Calls | YTD |
|------------------|------------|------------|-----|
| West Chester | 195 | 24.8% | 365 |
| West Whiteland | 192 | 24.4% | 393 |
| West Goshen | 123 | 15.6% | 289 |
| Westtown | 65 | 8.3% | 131 |
| East Bradford | 56 | 7.1% | 129 |
| East Goshen | 52 | 6.6% | 120 |
| West Bradford | 28 | 3.6% | 58 |
| Thornbury | 11 | 1.4% | 32 |
| Birmingham | 5 | 0.6% | 16 |
| Newlin | 5 | 0.6% | 9 |
| Downingtown | 8 | 1.0% | |
| Uwchlan | 7 | 0.9% | |
| Caln | 7 | 0.9% | |
| Upper Uwchlan | 7 | 0.9% | |
| East Caln | 6 | 0.8% | |
| West Brandywine | 4 | 0.5% | |
| East Whiteland | 3 | 0.4% | |
| East Marlborough | 2 | 0.3% | |
| Pennsbury | 2 | 0.3% | |
| Charlestown | 2 | 0.3% | |
| Willistown | 2 | 0.3% | |
| Coatesville | 1 | 0.1% | |
| Concord, Delco | 1 | 0.1% | |
| Pocopson | 1 | 0.1% | |
| New Garden | 1 | 0.1% | |
| West Vincent | 1 | 0.1% | |
| | 787 | | |



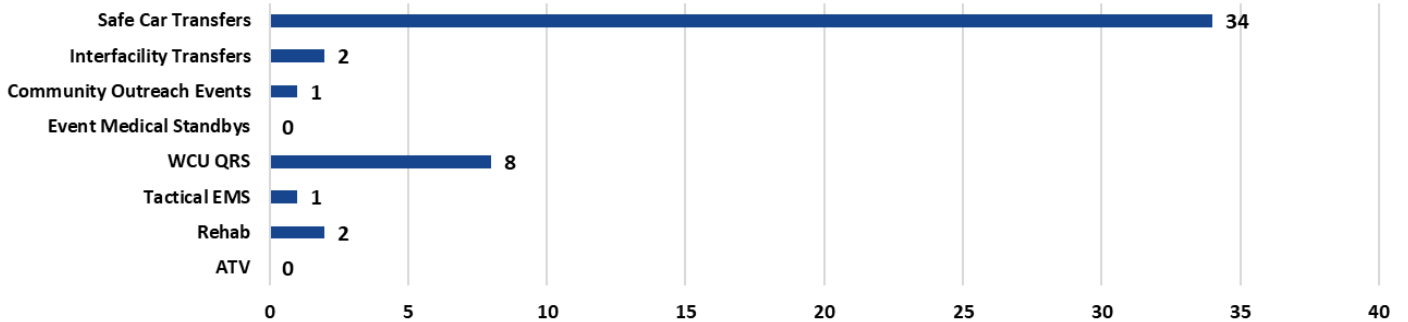
Call Volume By Day of Week



Call Volume By Hour

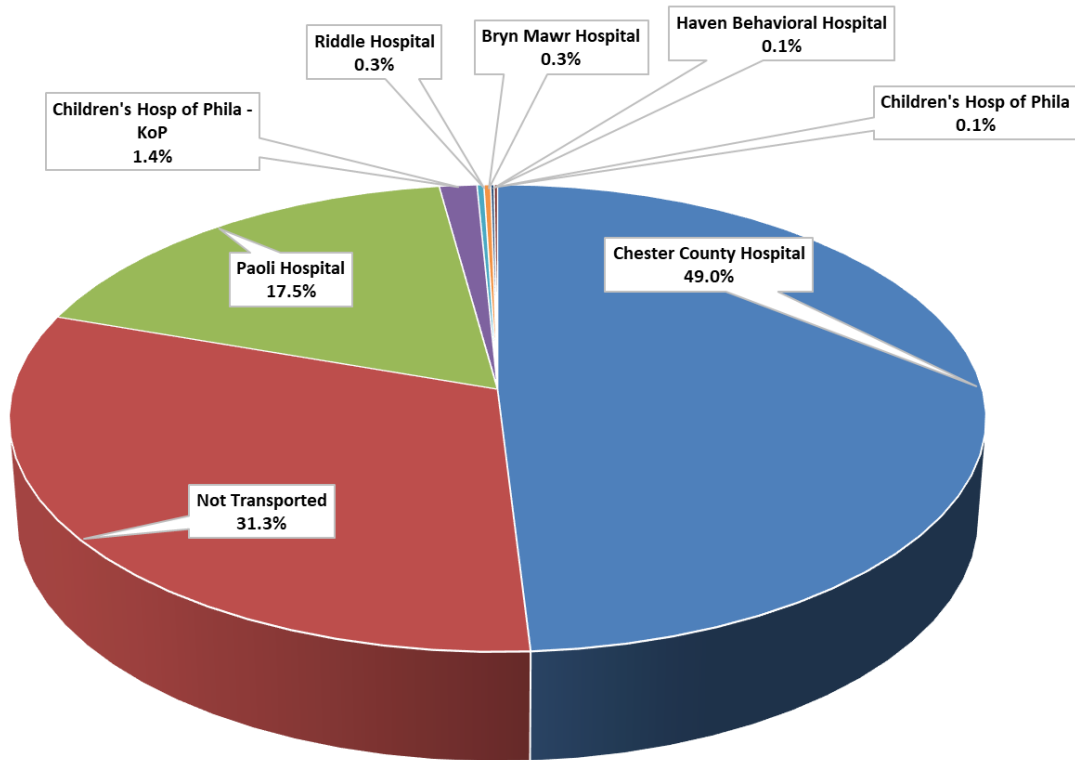


Interfacility Transports & Special Operations



HOSPITAL DESTINATION INFORMATION

| Receiving Hospital | Total | % |
|--------------------------------|------------|--------------|
| Chester County Hospital | 386 | 49.0% |
| Not Transported | 246 | 31.3% |
| Paoli Hospital | 138 | 17.5% |
| Children's Hosp of Phila - KoP | 11 | 1.4% |
| Riddle Hospital | 2 | 0.3% |
| Bryn Mawr Hospital | 2 | 0.3% |
| Haven Behavioral Hospital | 1 | 0.1% |
| Children's Hosp of Phila | 1 | 0.1% |
| 787 | | |
| Transported: | | |
| | 541 | 68.7% |
| Not Transported: | | |
| | 246 | 31.3% |
| 787 | | |





Borough of West Chester
401 East Gay St West Chester PA 19380
www.west-chester.com
(610)-692-7574

Borough Council

Nicole Scimone, President
Bernie Flynn, Vice President
Jerome Szczepaniak
Bryan Travis
Brian McGinnis
Stephen Marvin
Lisa Kearns

Mayor

Lillian L. DeBaptiste

Borough Manager

Sean Metrick

Committee Chair Report

Goals and progress

Update the truck traffic ordinance to clearly define violations and enable consistent enforcement.

Eliminate the EMS funding gap that emerged in FY2025 to ensure sustainable emergency services.

Improve (continue) neighborhood quality of life by reducing illegal parking, excessive noise, and property damage.

Issues Emerging

AGENDA

Public Safety & Quality of Life Committee of Borough Council

Date: Tuesday, February 10, 2026 @ 6:00 PM

Committee Members: Bryan Travis, Chair
Lisa Kearns
Brian McGinnis

Staff & Representatives: Joshua Lee, Chief - West Chester Police Department
Keith Kurowski, Director of Parks & Recreation
Sean Metrick, Borough Manager
Mark Scanlon, Fire Chief West Chester Fire Department
Justin Robbins, Director of Operations Good Fellowship Ambulance Club

- I. Call to order **By Chair Bryan Travis at 6:31pm**
- II. Announcements *None*
- III. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda. *(Please be advised that all public comments have a 5-minute time limit.) None*
- IV. Reports - (Attachments)

A. Monthly WCFD Report

Assistant Chief Justin McClure reports that WCFD had 1175 calls in 2025. The volunteers trained for over 12,000 hours in 2025, and the West Chester Fireman's Relief Association spent over \$107,000 to train WCFD volunteers in 2025. West Chester Borough was awarded a grant for over \$800,000 to assist with the purchase of a new fire truck, which would be delivered in 2028, with support from local leaders and support in Harrisburg from both Senator Carolyn Comitta and PA State Representative Chris Pielli. January 2026 the WCFD continued with a steady call volume with several fires, typical with the cold weather, including a house fire in the borough on West Miner Street. WCFD continues to support those with frozen pipes both for domestic and sprinkler systems in the surrounding municipalities.

B. Monthly WCPD Report

Chief Lee shares that during the snowstorm WCPD, WCFD, GFAC and Public Works all worked together to keep the town safe with the challenges that the snow and ice gave us. Also, a big thanks to Public Works for keeping the streets passable for emergency vehicles. At the end of 2025 there were two retirements, leaving vacancies in the department. There currently is a hiring campaign, which will lead to the hiring of officers in May or June. Bryan Travis asks how many total officers we have, they are looking to get to the 45 officers, which is allocated by borough council. There will be a promotion of two sergeants and two corporals. A part-time dispatcher has been hired, filling a yearlong vacancy. Calls for service show nothing out of the ordinary. Nuisance crime, such as public drunkenness, is high. In December there were 28 noise complaints, resulting in 8 citations. Three or four of the citations were from one loud party. In January there were 25 noise complaints, resulting in 1 citation. More than half of January's complaints were related to snow removal equipment and time of day of use.

C. Monthly GFAC Report

Justin Robbins, Director of Operations GFAC, reports 2025 was a record setting year with 8,994 calls, 2,268 of which were in the borough. Justin points out the Interfacility Transports & Special Operations report, which shows the highest number of calls for 2025 was for transport that use a special SUV to transport behavioral health patients. There were 408 patients in 2025. There were

249 calls to West Chester University in 2025. Lisa Kearns thanks GFAC on their program to transport behavioral health patients directly to Haven and not the hospital.

D. Public Safety Committee – Chair report – workplan and issues raised at prior meetings
Bryan Travis shares his goals for 2026 and possibly longer. 1) Truck traffic ordinance – goal is to get a clearer understanding of the ordinance, update any discrepancies in the current ordinance and determine enforcement of the ordinance. 2) EMS funding gap. The borough postponed a large equipment purchase to fund EMS services with GFAC. This cannot be repeated annually. 3) Neighborhood quality of life – reducing illegal parking, vandalism and property damage, and excessive noise.

V. Old Business

A. Approve December 2025 meeting minutes (attachment) *Approved 3-0*

VI. New Business

A. Motion to approve request from Crime Victims Center to recognize Sexual Assault Awareness Month by hanging teal ribbons on the lampposts on Market and Gay Streets from New to Walnut Streets for the month of April. *Approved 3-0*

B. Motion to approve Resolution for West Chester Borough Emergency Operations Plan (attachment) *Approved 3-0*

Kyle Hudson asks if any of the plans will be released to the public, with redacted portions. Sean Metrick states that the information will not be shared with the public due to its sensitive nature.

C. Discuss Ordinance to require Borough Council to approve any 287(g) cooperation agreement to require Council approval prior to any participation by the WC Police Department in Immigration Enforcement (attachment) *Approved 3-0*

Brian McGinnis and Lisa Kearns share and discuss the need for an ordinance concerning 287(g). Mayor DeBaptiste and Chief Lee share their statement. Chief Lee shares special order 26-01 was issued to the police department. There were several comments, concerns, and support from the audience, from residents and non-residents of the borough: Dianne Herrin, Curry Malott, Rick London, Cavy, Gretchen Cole, and Holly Brown

D. Motion to approve agreement and MOU with East Bradford Township for West Chester Regional Emergency Response Team agreement. (attachments) *Approved 3-0*

E. Motion to approve WCBIDA request to install flags on streetlights downtown to celebrate America 250.

Approval to install flag holders, but still will need approval from Public Works. Approved to be discussed at work session.

F. Special Event Applications (SEAs)

1. March 1st, 2026 March For Paws 5k
2. March 28th, 2026 Bunny Run 5k
3. May 4th, 2026 Running Home 5k
4. May 7th, 2026 Bournelyf Special Camps 5k
5. May 30th, 2026 Penn Fusion 5th Annual Charity 5k
6. June 7th, 2026 43rd Annual Turks Head Music Festival (rain date June 14th) at Everhart Park
7. August 2nd, 2026 West Chester Area Council of Governments America 250 Celebration/Festival/Viewing Party & Drone Show in downtown West Chester
8. September 20th, 2026 45th Annual Chester County Restaurant and Food Truck Festival (rain date September 27th) in downtown West Chester
9. October 28th, 2026 Annual Borough of West Chester Halloween Parade (raid date October 29th) in downtown West Chester

10. December 5th, 2026 6th Annual Santa at the Square at Marshall Square Park (rain date December 6th)

All 10 SEA's were approved 3-0

VII. Other Business **None**

VIII. Adjournment **By Chair Bryan Travis at 7:45pm**

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ORDINANCE NO. ___ - 2026

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 80 OF THE BOROUGH CODE TITLED "PEDDLING AND SOLICITING; HANDBILLS AND POSTERS; STREET PERFORMANCES", ARTICLE I TITLED PEDDLING AND SOLICITING TO AMEND THE REGULATIONS RELATED TO PEDDLING AND SOLICITING.

BE IT ENACTED AND ORDAINED and it is hereby enacted by authority of the Council of the Borough of West Chester that Chapter 80 of the Borough Code titled, "Peddling and Soliciting; Handbills and Posters; Street Performances", Article I, titled, "Peddling and Soliciting" shall be amended in its entirety and replaced with the following new Article I:

"ARTICLE I. Peddling and Soliciting.

§ 80-1. Purpose.

This Article is intended to regulate soliciting and peddling in the Borough to ensure the public health, safety, and welfare; to protect against criminal activities, such as fraud and burglary; to minimize disruption and disturbance to residents and businesses and to maintain the public streets and sidewalks in a safe and passable condition.

§ 80-2. Definitions; word usage.

A. As used in this Article, the following terms shall have the meanings indicated, unless a different meaning clearly appears from the context:

GOODS — Any wares, foodstuffs, merchandise, or services offered for sale, whether or not displayed.

LEGAL HOLIDAY — New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

PEDDLER — Any Person who goes upon the premises of any private residence or business in the Borough, not having been invited by the occupant thereof, or any Person who goes upon the Borough streets, sidewalks, or other public place, carrying or transporting Goods, wares, merchandise, personal property, or services of any nature, or offering the same for sale.

PEDDLING — All activities ordinarily performed by a Peddler as indicated under the definition of "Peddler" herein.

PERSON — Any natural Person, partnership, association, corporation, or other legal entity.

SOLICITING — All activities ordinarily performed by a Solicitor as indicated under the definition of "Solicitor" herein.

SOLICITOR — Any Person who goes upon the premises of any private residence or business in the or business in the Borough, not having been invited by the occupant thereof, or any Person who goes upon any or Borough street, sidewalk, or other public place, for the purpose of offering, taking or attempting to take orders for the sale of Goods, merchandise, wares or other personal property of any nature for future delivery or for services to be performed in the future, or for the solicitation of support or donations where said support or donation is unsolicited by the Person or entity being solicited.

B. The singular shall include the plural; the plural shall include the singular; and the masculine shall include the feminine and neuter.

§ 80-3. License required; fee.

No Person shall engage in Peddling or Soliciting within the Borough without first having obtained from the Borough a license, including any application fee or related fees, in an amount set by resolution of the Borough Council.

§ 80-4. Application for license.

A. Every Person desiring a license under this article shall file an application with the Borough prior to commencing Soliciting or Peddling activities. The application shall include, at a minimum, the following:

(1) The applicant's full name, date and place of birth, local address, permanent address, telephone number, and copy of driver's license or other form of photo identification.

(2) The name, address, telephone number, and tax identification number of the applicant's employer or principal.

(3) The nature of business or activity in which the applicant wishes to engage within the Borough and a description of the Goods to be sold or the service to be performed.

(4) The days of the week and hours the applicant wishes to engage in such activity.

(5) If a vehicle is to be utilized, a description of the vehicle, the vehicle license number and expiration date, operator's driver's license number and expiration date and proof of automobile liability insurance.

(6) An authorization from the applicant's employer or principal, which shall contain an agreement on the part of the employer or principal, in consideration for issuance of the license, to become liable for any and all acts of the applicant, while in the Borough.

(8) An FBI clearance certificate that is dated within 12 months from the date of the application.

(9) Proof of possession of any license or permit which the applicant is required to have under federal, state, county or other local law in order to conduct the proposed Peddling or Soliciting.

(10) An acknowledgement that the applicant is aware of and understands the regulations set forth in this article.

(11) If the applicant intends to utilize other people to assist in the Peddling or Soliciting, all applicable information shall also be supplied for each person, and each person will be required to obtain his/her/their own license.

B. Licenses are not transferable to any other Person or entity.

§ 80-5. Exemptions.

The following Persons, although subject to all other provisions of this Article, are exempt from the license and application requirements when engaging in the activities described herein:

A. Persons engaged in religious proselytizing, political speech, or the distribution of handbills.

B. Persons Soliciting information when such information is pursuant to a legislative mandate, such as a census.

C. Persons Soliciting political petitions pursuant to the Pennsylvania Election Code.

D. Children under the age of 18 years who take orders for newspapers, greeting cards, candy, bakery products, and the like, or who represent the Boy Scouts or Girl Scouts or similar organizations.

E. Persons who have complied with the provisions of the Solicitation of Funds for Charitable Purposes Act, as amended, 10 P.S. § 162.1 et seq.

- F. Persons engaged in the sale of Goods, wares or merchandise donated by the owners thereof, the proceeds whereof are to be applied to any charitable or philanthropic purpose.
- G. Farmers selling their own produce.
- H. Manufacturers or producers of bread or bakery products, meats or meat products, or milk or milk products.
- I. Insurance agents or brokers, real estate brokers, securities brokers licensed by the Commonwealth of Pennsylvania, who are engaged in the selling or taking of orders.
- J. Drug retail salespersons calling upon physicians, pharmacists, veterinarians, or hospitals.

§ 80-6. Issuance of license; display and exhibit.

- A. Upon receipt of such an application and the prescribed fee, the Borough shall have 10 business days to review and verify the information provided.
- B. The Borough may deny a license if: 1) the application is incomplete; 2) the FBI clearance certificate evidences that the applicant was convicted of a felony or misdemeanor involving dishonesty, deceit, fraud, theft, sexual offenses, or crimes of violence in the past 10 years; 3) there are misrepresentations in the application; 4) any fraud or deceit is identified in the application; 5) there is prior failure to comply with any law concerning Soliciting, Peddling or consumer sale; or 6) the sale or offering for sale of illegal merchandise or services is proposed.
- C. If the application is otherwise in order and there are no grounds for denial of a license as set forth in 80-6.B above, the Borough shall issue the license to the applicant.
- D. The license shall be valid for a period of one year from the date of issuance.

§ 80-7. Standards of conduct.

Every person to whom a license has been issued shall in the conduct of his/her activity comply with the following standards of conduct:

- A. He/she shall carry his/her license at all times and exhibit it upon request to any police officer or ordinance officer of the Borough and to any person upon whom he/she shall call or with whom he/she shall talk.
- B. He/she shall not permit any person to have possession of his/her license and shall immediately report its loss to the Borough Manager. He/she shall not cause or permit his/her license to be altered or defaced in any way.

C. He/she shall not enter or attempt to enter any dwelling or otherwise remain upon any private property without the invitation or permission of the occupant or property owner and shall immediately leave any premises upon request of the occupant or property owner.

D. He/she shall engage in soliciting only between the hours of 9:00 a.m. to 8:30 p.m. Monday through Friday, on Saturday and legal holidays, 12:00 noon to 4:00 p.m. and on Sunday only in the Town Center Zoning District.

E. He/she shall inform the Borough Police Department, in writing, of any changes to information supplied on the then-current application within five days of such change.

G. He/she shall immediately surrender his/her license to the Borough of West Chester Borough Manager upon suspension or revocation thereof.

H. He/she shall maintain a valid driver's license, vehicle registration and automobile liability coverage valid for the duration of the license period.

§ 80-8. Denial, suspension, and revocation of license; appeals.

A. The Borough is hereby authorized to suspend or revoke any license if the holder fails to comply with the standards of conduct or responsibilities set forth in this article. A license may also be suspended or revoked upon the basis of:

- (1) Fraud, misrepresentation or false statements in the license application;
- (2) Fraud, misrepresentation or false statements by the licensee in the course of Peddling or Soliciting;
- (3) Peddling or Soliciting in violation of this article or in a manner that violates federal, state, or local law or regulations or the terms of any other license involved in the Peddling or Soliciting;
- (4) Conviction of a felony or misdemeanor involving dishonesty, deceit, fraud, theft, sexual offenses, or crimes of violence.
- (5) Peddling or Soliciting in a manner as to create a public nuisance, a breach of peace, or endanger the health, safety, or general welfare of the public.

B. Appeals from any denial, suspension, or revocation of a license may be made to the Borough Council within 10 days after such denial, suspension, or revocation. All appeals shall be in writing and shall be heard by the Borough Council at a regular meeting scheduled more than ten days after receipt of the appeal.

C. Following the appellant's presentation of his/her/their position, the Borough Council may decide to reinstate or issue the license, affirm the denial, suspension, or

revocation of the license, or modify the suspension of the license. The decision of the Borough Council shall be final and binding on all parties.

D. No part of a license fee shall be refunded to any Person whose license shall have been denied, suspended, or revoked.

§ 80-9. Peddling and Soliciting on Borough owned land.

- A. Any person licensed under this article or exempt under §80-5 hereof shall not occupy or use any street, alley or land owned by the Borough for the purpose of engaging in peddling or soliciting unless approved as part of a special event pursuant to §80-9.B below or approved as a food truck in accordance with §104-55.1.
- B. Any person that has received approval from Borough Council to conduct a special event within the Borough shall be responsible for the vendors participating within the boundaries of that event. The organizer of the event shall register each vendor with the Borough Manager and supply information required by § 80-4 of this article. Registered vendors will receive permission to operate their stands for that special event only and will not be required to pay the registration fee required by this article. No other vendors will be permitted within the boundary area of such event during the time period designated for the special event. Existing businesses in the Borough will be permitted to sell merchandise in the area adjacent to the business, provided that such business complies with and conducts such sale in accordance with the vendors' responsibilities and guidelines applicable to such special event.

§ 80-10. Public collection.

Public collection (bucket brigades) shall be conducted in accordance with the provisions of § 80-4. Each person participating in the public collection shall identify on his or her body the name of the organization or cause which the funds are collected for. No public collection will be permitted on Sunday. Only one nonprofit or charitable organization will be permitted to conduct a public collection on any permitted day or within any permitted time period. A nonprofit or charitable organization shall be permitted to conduct a public collection twice per calendar year, provided that each collection is at least six months after the last public collection conducted by such nonprofit or charitable organization.

§ 80-11. Violations and penalties.

Any Person who violates or permits a violation of this chapter shall, upon conviction in a summary proceeding brought before a Magisterial District Judge under the Pennsylvania Rules of Criminal Procedure, be guilty of a summary offense and shall be punishable by a fine of not more than \$600, plus costs of prosecution, including reasonable attorneys' fees. In default of payment thereof, the defendant may be sentenced to imprisonment for a term not exceeding 30 days. Each day or portion thereof that such violation continues or is permitted to continue shall constitute a separate offense, and each section of this chapter that is violated shall also constitute a separate offense."

SECTION 2. Severability.

If any provision of this Ordinance, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect the remaining provisions of this Ordinance, which shall remain in full force and effect.

SECTION 3. Effective Date.

This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS ____ DAY OF _____, 2026.

ATTEST:

**COUNCIL FOR THE BOROUGH
OF WEST CHESTER**

Sean Metrick, Secretary

By: _____
Nicole Scimone, President

APPROVED THIS ____ DAY OF _____, 2026.

Lillian L. DeBaptiste, Mayor

Organization/Sponsor Name: MCBID - World Music Day

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 2/25 Date Payment(s) Received: _____

YES N/A

- Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
6/21/24 1pm 12pm - 8pm
- Map of the Event or Location of the Event
- List of Streets to be Closed for the Event
n/a
- List of Borough Services requested - to be reviewed by West Chester Borough
none
- Non-refundable application fee - may be cash, check, or money order
- Applicant's Certificate of Insurance
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
- List of Sub-Contractors with Certificates of Insurance
- Proof of public transportation approval if public streets are to be closed
- Proof of notification to Good Fellowship Ambulance - required for runs
- Pennsylvania Liquor Control Board Permit if alcohol is to be served

| | | | |
|----------------------------------|---|-----------------------------|-------------------------|
| Approved by Pubic Works | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parking Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parks and Recreation | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | Date: <u>BAU 3/2/24</u> |
| Approved by Police Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Borough Council | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |

Notes:



West Chester Police Department AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: World Music Day

Event Date: 6-21-2026 Start Time: 1:00 pm End Time: 8:00 pm

Name of Organization Hosting Event: Downtown West Chester

Person Responsible for Payment of Fee: _____

Address of Person Responsible for Fee: 137 N High Street

Phone Number of Person Responsible: [REDACTED]

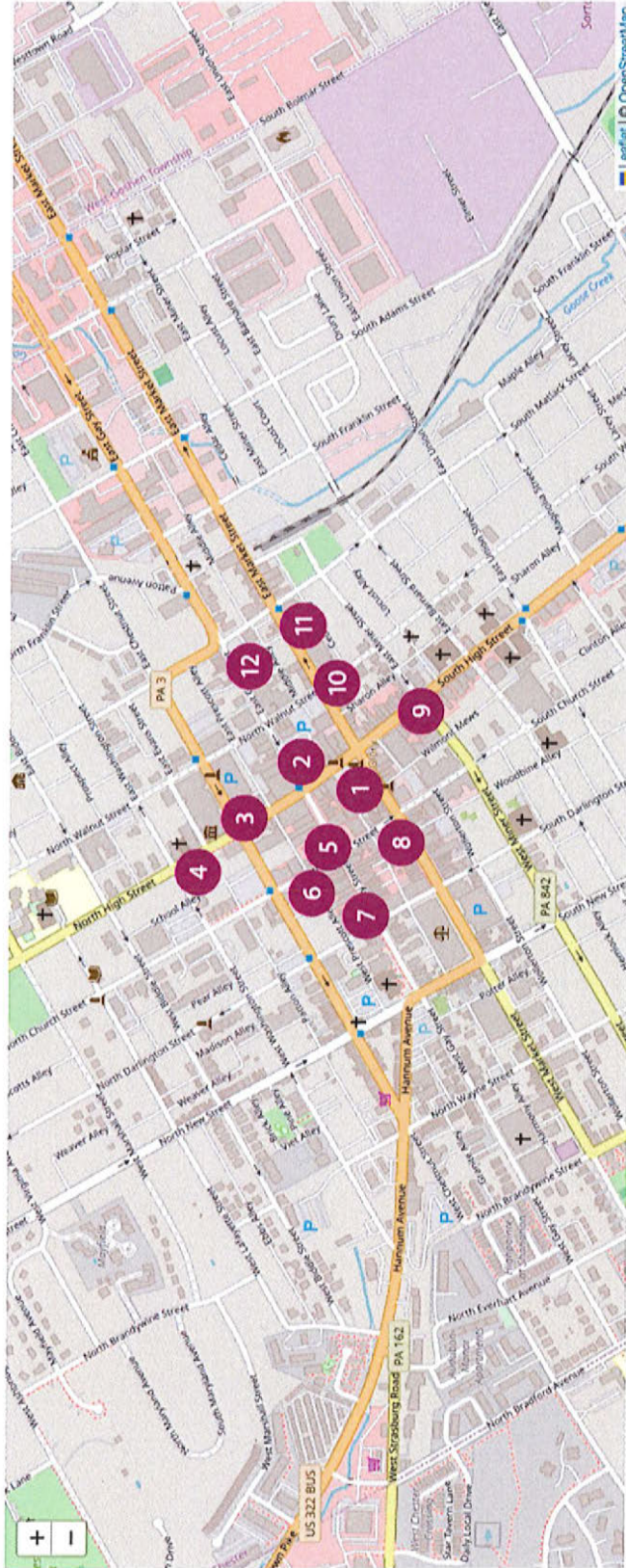
Number of Police Officers Requested: Zero

I, John O'Brien certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

John O'Brien
Signature

2-25-2026
Date

2025 Schedule



OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

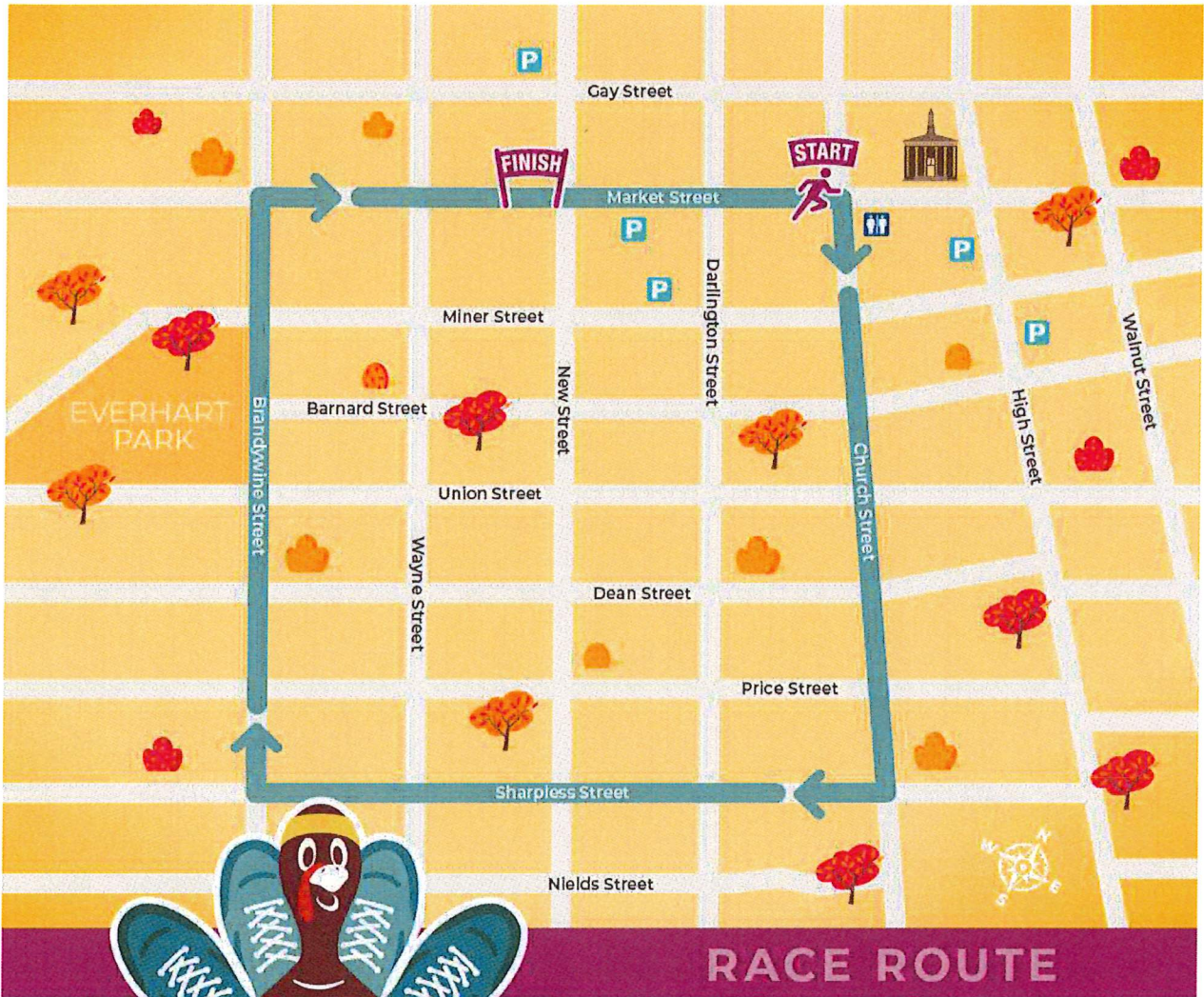
Date Application Received: 2/25/24 Date Payment(s) Received: _____

YES N/A

- Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
11/26/26 8am 7a-9a
- Map of the Event or Location of the Event
- List of Streets to be Closed for the Event
n/a
- List of Borough Services requested - to be reviewed by West Chester Borough
WCPD
- Non-refundable application fee - may be cash, check, or money order
- Applicant's Certificate of Insurance
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
- List of Sub-Contractors with Certificates of Insurance
- Proof of public transportation approval if public streets are to be closed
- Proof of notification to Good Fellowship Ambulance - required for runs
WCBID to provide
- Pennsylvania Liquor Control Board Permit if alcohol is to be served

| | | | |
|----------------------------------|---|-----------------------------|--------------------------|
| Approved by Pubic Works | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parking Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parks and Recreation | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | Date: <u>3/2/24 kahn</u> |
| Approved by Police Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Borough Council | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |

Notes:



Thanksgiving Day!
THURSDAY
NOVEMBER 27TH

8AM | RAIN OR SHINE! | 5K RUN - 2 LAPS
 2K WALK - 1 LAP

SPONSORS



OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 1/29/24 Date Payment(s) Received: _____

- YES N/A Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
4/18/24 8:30am 7am - 11:30am
- Map of the Event or Location of the Event
- List of Streets to be Closed for the Event
na
- List of Borough Services requested - to be reviewed by West Chester Borough
WCPD
- Non-refundable application fee - may be cash, check, or money order
- Applicant's Certificate of Insurance
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
- List of Sub-Contractors with Certificates of Insurance
- Proof of public transportation approval if public streets are to be closed
- Proof of notification to Good Fellowship Ambulance - required for runs
- Pennsylvania Liquor Control Board Permit if alcohol is to be served

Approved by Pubic Works YES NO Date: _____

Approved by Parking Department YES NO Date: _____

Approved by Parks and Recreation YES NO Date: KAC 3/2/24

Approved by Police Department YES NO Date: _____

Approved by Borough Council YES NO Date: _____

Notes:



West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: The Opening 5K and Walk for Autism

Event Date: 4/18/2026 Start Time: 8 AM End Time: 12 PM

Name of Organization Hosting Event: Empower U Speciality Fitness

Person Responsible for Payment of Fee: Joseph DeViscio

Address of Person Responsible for Fee: [REDACTED]

Phone Number of Person Responsible: [REDACTED]

Number of Police Officers Requested: [REDACTED]

I, Joseph DeViscio certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$180.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

J DeViscio
Signature

2/12/2026
Date

9:40

📶 28



Brian Sporek

5:12 PM

To: coach@empowerusf.c... & 1 more >

5K notification

Joe,

Confirming we received your notification for the 5K scheduled on 4/19. One of our on-duty units will stage in the area depending on our 911 call volume. Should anything be needed during the event please call 911. If you need anything else please let me know.

Brian Sporek
Captain
Good Fellowship Ambulance
610-431-3132
bsporek@goodfellowship.org



Re: 5K and Autism Walk

Organization/Sponsor Name: Helping Hands Amazing Race

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

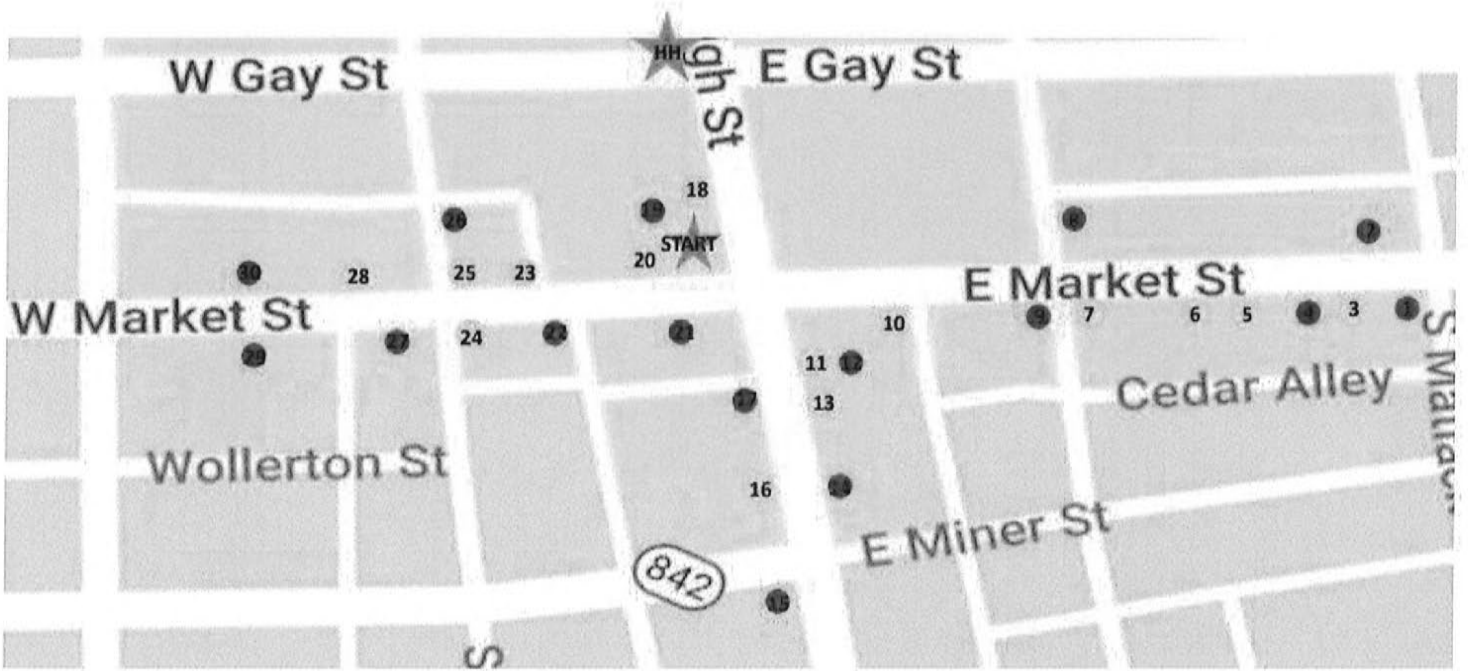
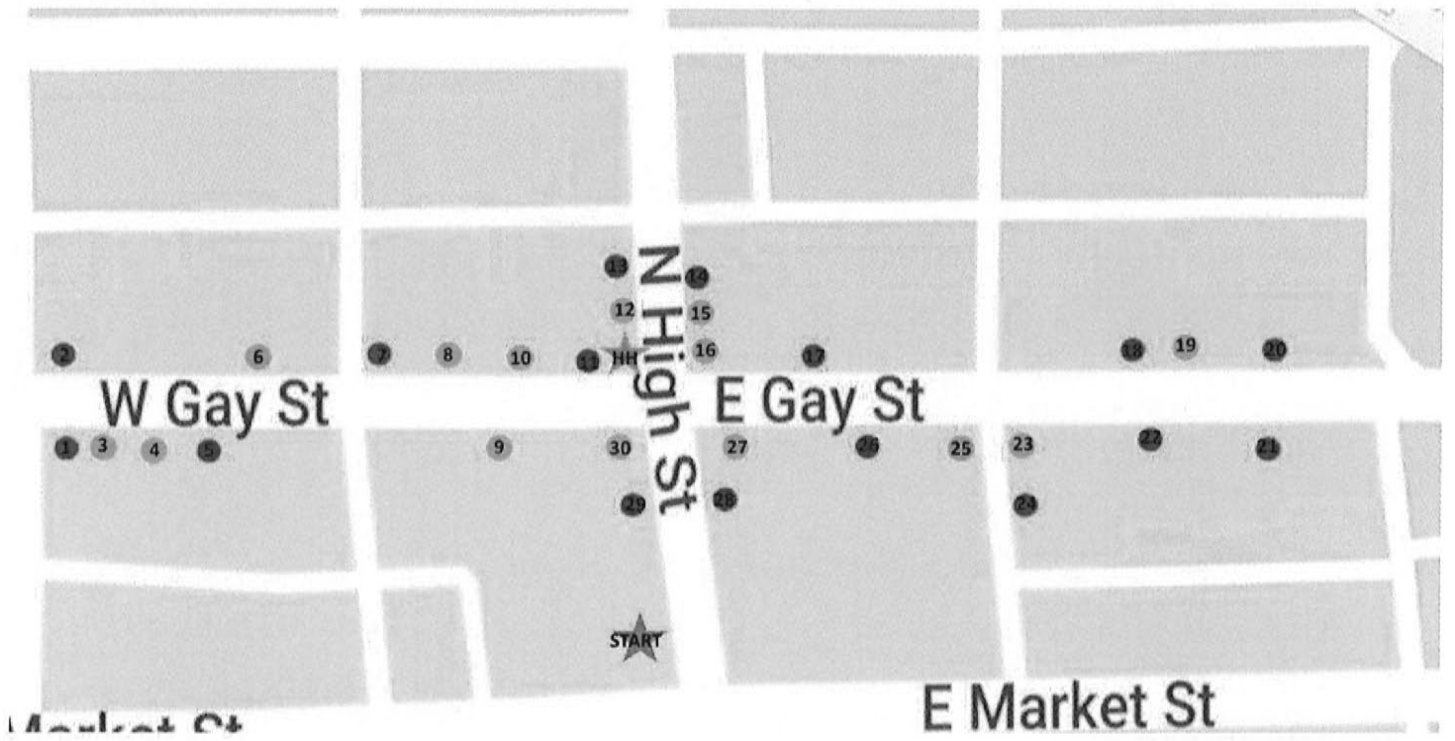
Date Application Received: 2/20/26 Date Payment(s) Received: _____

YES N/A

- Completed and Signed Application
- Date of event/Event time/Set up/Breakdown
5/14/26 3pm 1pm - 6pm
- Map of the Event or Location of the Event
- List of Streets to be Closed for the Event
n/a
- List of Borough Services requested - to be reviewed by West Chester Borough
n/a
- Non-refundable application fee - may be cash, check, or money order
- Applicant's Certificate of Insurance
- West Chester Police Department Fees - required for runs
- List of Food Vendors with Chester County Health Department Licenses
- List of Sub-Contractors with Certificates of Insurance
- Proof of public transportation approval if public streets are to be closed
- Proof of notification to Good Fellowship Ambulance - required for runs
- Pennsylvania Liquor Control Board Permit if alcohol is to be served

| | | | |
|----------------------------------|---|-----------------------------|-------------------------|
| Approved by Pubic Works | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parking Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parks and Recreation | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | Date: <u>RAM 3/2/26</u> |
| Approved by Police Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Borough Council | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |

Notes:





West Chester Police Department AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: PAA Helping Hands 9th Annual Amazing Race Charity Event

Event Date: 5/14/2026

Start Time: 3:00pm

End Time: 6:00pm

Name of Organization Hosting Event: Person Responsible for Payment of Fee: Address of Person Responsible for Fee: Phone Number of Person Responsible:

Pennsylvania Apartment Association Vicki Shea – [REDACTED] DR Carol Christner – [REDACTED]

Number of Police Officers Requested: 0 – This is our 9th year hosting this charity event in West Chester where we use the sidewalks to complete minute to win it games for charity. In past years we have never needed any police presence.

I, Vicki Shea certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

Victoria Shea

3/2/2026

Signature

Date

OFFICE USE ONLY - NOT TO BE COMPLETED BY THE APPLICANT

Date Application Received: 2/10/24 Date Payment(s) Received: _____

- | | | |
|-------------------------------------|-------------------------------------|---|
| YES | N/A | |
| <input checked="" type="checkbox"/> | | Completed and Signed Application |
| <input checked="" type="checkbox"/> | | Date of event/Event time/Set up/Breakdown <u>6/6/26 9:45 am / 9a - 12p</u> |
| <input checked="" type="checkbox"/> | | Map of the Event or Location of the Event |
| <input type="checkbox"/> | | List of Streets to be Closed for the Event <u>n/a</u> |
| <input checked="" type="checkbox"/> | | List of Borough Services requested - to be reviewed by West Chester Borough <u>WC PD</u> |
| <input type="checkbox"/> | | Non-refundable application fee - may be cash, check, or money order |
| <input checked="" type="checkbox"/> | | Applicant's Certificate of Insurance |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | West Chester Police Department Fees - required for runs |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | List of Food Vendors with Chester County Health Department Licenses |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | List of Sub-Contractors with Certificates of Insurance |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Proof of public transportation approval if public streets are to be closed |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Proof of notification to Good Fellowship Ambulance - required for runs |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pennsylvania Liquor Control Board Permit if alcohol is to be served |

| | | | |
|----------------------------------|---|-----------------------------|-------------------------|
| Approved by Pubic Works | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parking Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Parks and Recreation | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | Date: <u>KAM 3/2/24</u> |
| Approved by Police Department | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |
| Approved by Borough Council | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Date: _____ |

Notes: _____

CFL March Route & Times

Start at the Chester County Justice Building: 201 W Market St, West Chester, PA 19380

Head North up Darlington (from the Justice Building)

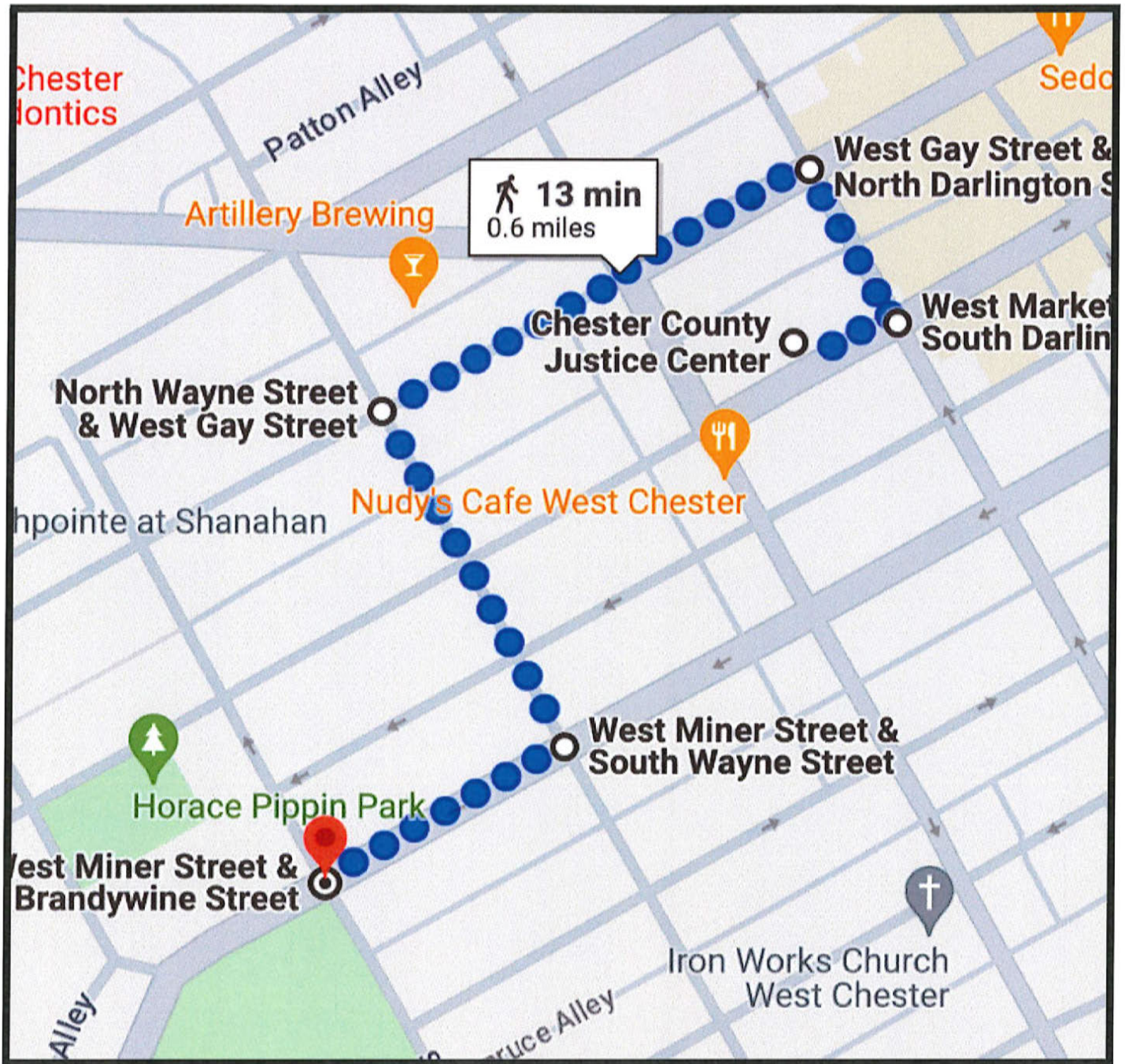
Left onto Gay street

L on S Wayne

Right onto W Miner Street, ending at Everhart Park - 100 S Brandywine Street West Chester, PA 19380

Start Time:

- *Staff* will arrive at the Justice Center @ **9:30am**
- *Attendees* will start to arrive most likely between **9:45am-10:00am**
- March will start @ **10:00am** and Conclude at Everhart Park between **10:45am-11:00am**
- After we wrap up at Everhart Park, we will make our way back to the parking garage as we did last year. Our goal would be to go back as a group once we end worship/prayer at the park.





West Chester Police Department

AGREEMENT FOR POLICE SERVICES

401 EAST GAY STREET

WEST CHESTER, PA 19380

TELEPHONE: 610-696-2700

Chris Daly
Lieutenant

Josh Lee
Chief of Police
Jeffrey Ditz
Lieutenant

James Gorman
Lieutenant

In order to process your request for police coverage at your event, please complete the information that is listed below. Once this form is complete, please submit it to:

West Chester Police Department
Attention: Staci King
401 East Gay Street
West Chester, PA 19380

Please note that all fees must be received no later than 5 days prior to the event. All police fees for runs and races must be submitted at the time of application. Should you have questions, please call 610-436-1323.

Event Name: Citizens for Life March

Event Date: 6/6/26 Start Time: 9:45 End Time: 11:30

Name of Organization Hosting Event: The Power Place

Person Responsible for Payment of Fee: Stephanie Murray

Address of Person Responsible for Fee:

Phone Number of Person Responsible:

Number of Police Officers Requested: 2

I, Stephanie Murray certify that I am requesting police coverage for the event listed above and that I am authorized to do so on behalf of the organization. I am aware that police coverage for this event is invoiced at \$129.00 per officer, per hour, with a 3 hour minimum for all events. Events that take place on holidays are billed at double time rate.

[Signature]
Signature

1/28/26
Date