



Public Works Committee Meeting
March 10, 2026 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:

Bernie Flynn, Chair
Bryan Travis
Brian McGinnis

Interim Director of Public Works: Donald Anderson

Wastewater Director: Sean Mitchell

Director of Parks & Recreation: Keith Kurowski

Borough Manager: Sean Metrick

Public Works Committee Meeting:

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. Engineers' report (attachment)

B. Public Works (attachment)

C. Wastewater (attachment)

D. Parks & Recreation (attachment)

E. Public Works Committee – *Chair Report, workplan and issues raised at prior meetings (attachment)*

V. Old Business

A. Approve February 2026 meeting minutes (attachment)

B. Motion to direct Solicitor to prepare an amendment to Ordinance 104-32 to add street sweeping zones

Issue: Revise areas designated no parking for street sweeping operations

C. Downtown West Chester and West Chester Borough partnership - tree wells and planting proposal

Issue: Review proposal for new tree wells in business district funded by the BID

- D. Discuss enforcement for Chapter 62 Garbage, Rubbish and Refuse tote quantities
Issue: Discuss amendments to Ordinance
- E. Discuss progress on the consideration of a new Public Works building
Issue: Continue conversation on a new Public Works building

VI. New Business

- A. Motion to approve Friends of Marshall Square Park(FOMSP)request toinstall a lockable, frost proof yard hydrant adjacent to the Lafayette Street steps.(Attachment)Issue: The Friends have requested the installation of this hydrant to enable them to keep up with watering of plants/flowers/trees within the park as the current water source is on the opposite side of the park, near the fountain/restrooms. FOMSP to pay for install. (Recommended for approval by Recreation Commission pending AQUA meeting pit installation costs)
- B. Discuss John O'Green Playground and Parks Contaminated parcel #1Issue: Discuss EPA and DEP Covenants

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

MONTHLY ENGINEERING REPORT

TO: Sean Metrick, Borough Manager

FROM: Kelly Goff, PE, CFM, Consulting Engineer

RE: West Chester Borough
Monthly Engineering Report

DATE: March 6, 2026

The purpose of this memorandum is to provide a status update regarding various projects in the Borough. The following table provides a concise summary of high priority projects. A detailed engineer’s report is enclosed in Appendix A.

Project	Project Summary	Status Update
Gay Street Closure Project	The Gay Street Closure Project is a project funded by the Chester County Revitalization Grant that will result in removable barricades along the Gay Street open air market.	RVE is reviewing submittals. The project has been mobilized and is expected to be substantially completed by August 2026.
MS4 Permit Services	The Borough’s MS4 permit is a mandatory stormwater discharge permit under the Clean Water Act. The Borough is required to implement pollution-reducing practices for stormwater systems that discharge to surface waters.	RVE is conducting outfall inspections.
High & Linden Bus Shelter	The Borough received funding to install a bus shelter at the intersection of High & Linden.	The Borough received permit approval.
Gay & High Improvements	This intersection is in poor condition. RVE is applying for a Highway Occupancy Permit (HOP) to take cores of the intersection in order to evaluate the subbase.	Roadway cores were examined. Poor quality subbase was uncovered under the brick.

Should you have any questions, please do not hesitate to contact me directly at (484) 843-3653.



Figure 1 – Rendering of Gay Street Closure Project



Figure 2 – Sample Rain Garden Curb Bump-out at Chestnut Intersection



Figure 3 – Outfall Inspections

Appendix A - Detailed Engineer's Report

1 GENERAL ENGINEERING & PLANNING SERVICES

1.1 Monthly Meetings

Progress meetings are held with RVE and Borough staff on a monthly basis. Progress on various projects is discussed during the meetings. The last progress meeting was held on 2/3/2026 at 1:00 PM.

1.2 Planning Services

1.2.1 High Street Improvements

RVE worked with Borough staff to acquire the DCED MTF grant. RVE is working with Borough staff to acquire additional funding. An updated construction estimate was submitted to Borough staff on 9/23/2025. Project design is projected to begin in 2026.

1.2.2 Intersection Improvements

RVE is working with the Borough in order to make improvements to various intersections throughout the Borough.

1.2.2.1 High & Linden Bus shelter

The project includes a bus shelter installation near the intersection of High and Linden. The project is being funded by a County grant. RVE submitted the latest revisions to the PennDOT HOP application on 9/3/2025. RVE resubmitted on 1/8/2026.

1.2.2.2 Gay & High Street Intersection Improvements

RVE made a site visit to the intersection in order to determine remediations needed. The public works department coordinated with the water and electric companies regarding conditions of underground infrastructure. The public works department is reviewing the sanitary sewer and storm infrastructure. An HOP to take cores was approved by PennDOT in January 2026. Roadway cores were taken in February 2026.

1.2.2.3 Additional Intersection Improvements

Intersections that have been considered for improvements are listed below. The Borough's committee is compiling public input.

- Saint Agnes School Intersections (Hannum and New)
- E Gay Street & Matlack
- N Biddle Street & N High Street
- E Biddle Street & N Penn Street
- N Franklin Street & E Marshall Street
- W Ashbridge Street & Hoopes Park Lane
- W Gay Street & N New Street
- Gay Street & High Street
- Washington & High
- Chestnut and New (Public works is gathering quotes to maintain the existing striping)

- Price Street & Darlington (Improvements Completed 2025)
- S Brandywine Street & Price Street (Improvements Completed 2024)
- Gay & Bradford (Improvements Completed 2025)

1.2.3 Truck study

The Borough is reviewing and considering revisions to truck restrictions throughout the Borough. The Borough staff began reviewing the current ordinance and signage in place on 12/2/2025. RVE is supporting as needed.

1.3 Grant Funding Acquisition Services

RVE is working with Borough staff in order to determine grant opportunities that match the needs of the Borough. A 2026 grants memorandum was submitted to the Borough in January 2026. RVE reviews updated grant information when available.

1.3.1 Priority Projects

The Borough and RVE are maintaining a list of priority projects that need grant funding. The Borough is interested in funding the following projects through grant programs.

- Gay & Matlack intersection improvements
- Darlington & Chestnut Parking Lot improvements
- Rain Garden Curb Bump-outs
- High Street Improvements Phase 2
- Gay Street Phase 2
- Goose Creek Interceptor Phase 2
- Cedar Alley Gabions
- Public Works Building

1.3.2 LSA Grant

This application for Gay Street Phase 2 was submitted in November 2025.

1.3.3 Keystone Historic Grant

This grant can be used to rehabilitate structures that are on the National Register of Historic Places. This grant is due 3/2

1.3.4 PennDOT MTF

This grant is due 2/13. Construction of streetscape including pedestrian signals and lighting are eligible.

1.3.5 TCDI Grant

This is a transportation planning grant that is due on 3/13.

1.3.6 DCNR Grants

Several DCNR grants are available and due 4/30. Costs associated with recreational facilities including construction, planning and land acquisition are eligible.

2 MS4 SERVICES (PCWBT026)

The Borough's MS4 permit is a mandatory stormwater discharge permit under the Clean Water Act. The Borough is required to implement pollution-reducing practices for stormwater systems that discharge to surface waters. RVE is working with the staff in order to ensure the Borough meets those requirements.

Bi-monthly meetings are held between RVE and Borough staff. The last meeting held was on 1/13/2026.

2.1 Annual Report

The annual report was submitted on 9/22/2025.

2.2 PRP and TMDL Addenda (Goose Creek)

The PRP and TMDL Plan are mandatory components of Pennsylvania's MS4 permit program, designed to reduce sediment and pollutant discharges into impaired waterways through BMPs. Some BMPs listed in the original plans are not feasible. Addenda have been developed to include additional BMPs. The addenda was submitted to PADEP on 12/29/2025.

2.3 BMP Inspections

The Borough staff is reviewing needs internally.

2.4 Outfall Inspections

RVE is conducting outfall inspections. Outfall inspections and samplings are required by PADEP.

2.5 PRP Addenda (Brandywine Creek, Blackhorse, Run, Plum Run, Taylor Run)

The PRP is a mandatory component of Pennsylvania's MS4 permit program, designed to reduce sediment and pollutant discharges into impaired waterways through BMPs. Some BMPs listed in the original plan are not feasible. An addendum will be developed to include additional BMPs.

3 CAPITAL PROJECTS (PLANNING, DESIGN, BIDDING & CONSTRUCTION)

3.1 Gay Street Closure (PCWBT015, PA151833T002.I)

The Gay Street Closure Project is a project funded by the Chester County Revitalization Grant that will result in removable barricades along the Gay Street open air market.

- The Borough Council voted on 8/28/2025 to issue a notice of intent to award the Base Bid, Alternate 1, Alternate 5, and Alternate 6.
- A preconstruction meeting was held on 9/30/2025.
- A Notice to Proceed was issued on 10/2/2025.
- Submittals are being reviewed.
- The Contractor has estimated a March 2026 mobilization.
- The signal submission permit was submitted on 12/19/2025.

3.2 Storm infrastructure Lining project (PCWBT030)

This project proposed to rehabilitate several stormwater pipes by adding a liner. This project is being funded by the flood mitigation grant.

- RVE submitted the updated specifications on 7/29/2025 to the Borough staff.
- The Public works department is facilitating the bidding. RVE is assisting with answering bidder's questions.
- This project is set to be constructed in 2026.

4 SUBDIVISION & LAND DEVELOPMENT REVIEWS

4.1 410 High Street (PCWBP001)

The applicant is proposing to construct a mixed-use building 128 residential apartment units with 149 off-street parking spaces.

- A SALDO application was submitted to RVE on 2/9/2023.
- RVE issued review letter #1 on 3/3/2023. The comments contained engineering concerns related to parking and traffic.
- RVE issued review letter #1, revision #1 on 3/22/2023. The comments included engineering concerns related to parking, and traffic.
- A second review letter was issued on 6/21/2023.
- A third review letter was issued on 8/18/2023.
- RVE received a 4th submission on 9/26/2023. RVE submitted a draft review 4 letter to the borough staff on 10/6. A 4th review letter was sent on 10/9.
- RVE received a 5th submission on 10/27. Review letter #5 was issued to the Borough on 11/20.

4.2 330 Market (PCWBP002)

The applicant is proposing to construct a 185 unit apartment building with 215 parking spaces.

- RVE received the first submission on 5/3/2023. RVE is reviewing this submission.
- A second review letter was issued on 8/18/2023.
- RVE attended the Planning Commission meeting on 8/29/2023 in order to address concerns from the public.
- RVE issued a 3rd review letter on 1/9/24.
- RVE issued a 4th Review letter on 2/23/24.

4.3 611 E Nields (PCWBP003)

The project proposes to construct two separate industrial warehouse buildings totaling 523,653 square feet at 611 East Nields Street within the Industrial (ID) zoning district. This application has preliminary land development approval.

- RVE issued a review letter #1 on 2/27/24.
- RVE issued a review letter #2 on 5/9/24.
- RVE issued a review letter #3 on 6/27/25.

4.4 410 High Street, Application #2 (PCWBP004)

The applicant is proposing to construct a multi-family residential apartment building consisting of 139 residential apartment units with 175 off-street parking spaces. This is the second application by the same developer for this property.

- RVE issued review letter #1 on 6/14/2024.
- RVE issued review letter #2 on 7/26/2024.
- RVE issued review letter #3 on 8/27/2024.
- RVE issued review letter #4 on 10/14/2024.

4.5 250 East Market (PCWBP005)

The applicant is proposing to construct a four-story apartment building with 221 units and 230 parking spaces.

- RVE issued review letter #1 on 8/17/2024.
- RVE issued review letter #2 on 10/01/2024.
- RVE issued review letter #3 on 7/14/2025.

4.6 210-214 W. Washington Street (PCWBP006)

The applicant is proposing to construct 8 single-family attached homes on three parcels along West Washington Street within the Neighborhood Conservation District (NC-2) zoning district. The site is bounded by West Washington Street to the west, Patton Alley to the east, and Birdseye Alley to the south. The proposed subdivision plans to demolish the existing automotive repair building and consolidate the three parcels. Each home will have a 1-car garage and share a common driveway.

- RVE sent review letter #1 to the Borough staff on 11/07/2024.
- RVE sent review letter #2 to Borough staff on 1/30/2025.
- RVE sent review letter #3 to Borough staff on 5/21/2025.
- RVE submitted review letter #4 to Borough staff on 12/4/2025.

4.7 700 S High Street (PCWBP007)

The applicant is proposing improvements to the university.

- RVE sent a review letter to Borough staff on 7/3/2025.

4.8 410 High Street, Application #3 (Coming Soon)

This application is proposing a set of townhomes at the old Burger King site. The application has not been submitted to RVE at the time of this report.

4.9 615/617 South Walnut (Coming Soon)

This application is proposing five (5) townhomes. The application has not been submitted to RVE at the time of this report.

Public Works
March 10, 2026

Facilities

West Chester Public Library

- Elevator issues are being investigated

New Public Works Facility

- Site visits are currently being scheduled

Streets

- PennDOT has agreed to let us enhance the crosswalk at New and Chestnut Street. We are currently waiting for warmer weather to install the thermoplastic crosswalks.
- The contract will start mobilizing for the Gay Street Bollards Project on 3/3
- Core sampling was completed at Gay and High Street. We are awaiting the results. (attachment)
- Snowstorm

Parks and landscapes

- Once the weather permits, we will reinstall the fall zone material and border at Horace Pippin Park.

Sanitary/Storm Sewers

- Abel Recon will be relining sections of our old brick storm sewer mains this year. Sites to be determined.

Trash and recycling

- Chapter 62 violations. Reviewing ordinance.

Vehicles/fleet

- A comprehensive report will be discussed at the April meeting.

Cartegraph reports

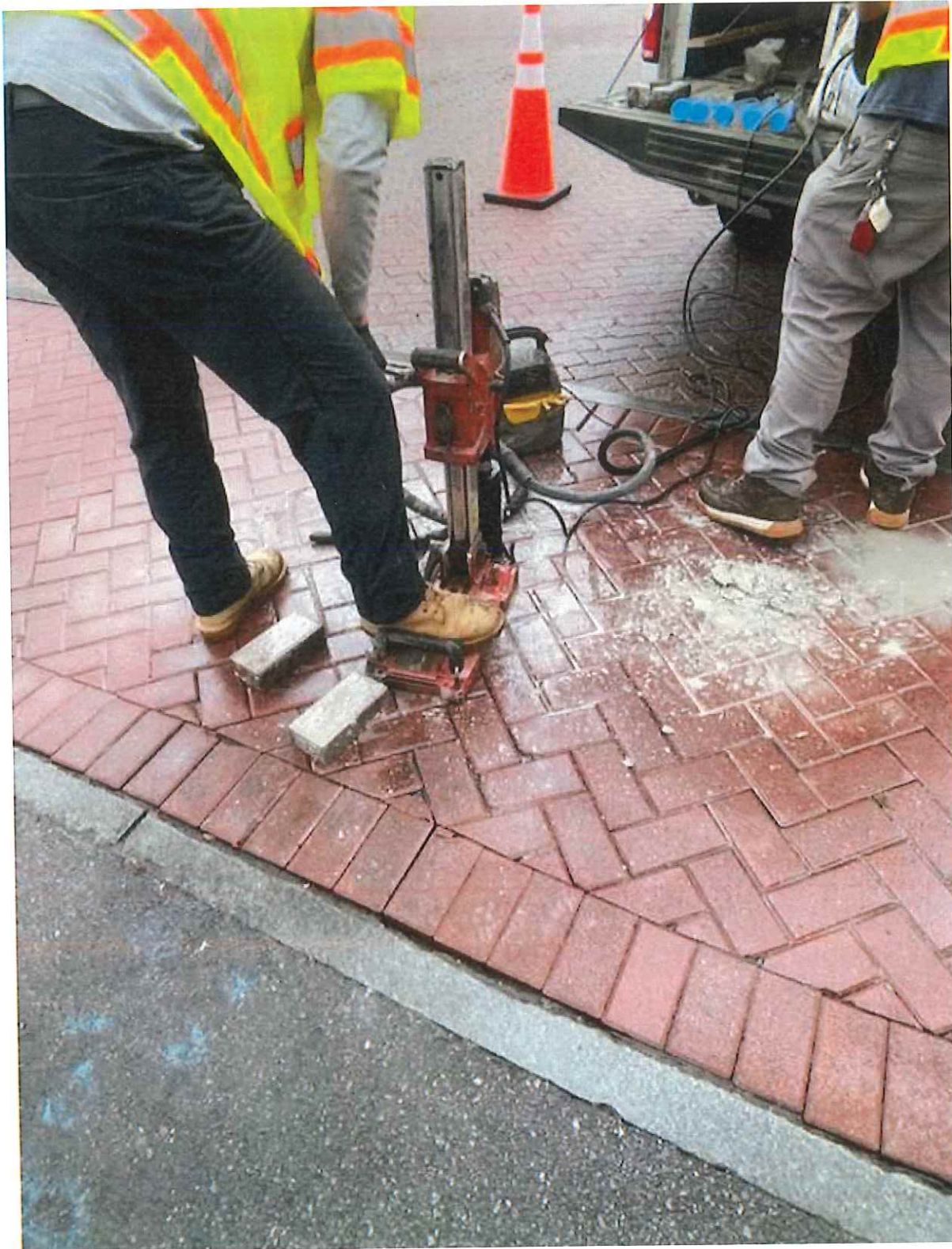
- Reports are in the agenda packet for your review

Administration

- Soda Ash and Aluminum Chloride Hydroxide Sulfate bids for Wastewater are on PennBid
- Actively recruiting for three open positions, and we have two employees out on Worker's Comp

Other

- Danella installing a new gas main in the 500 and 600 block of W Market (between Bradford and Everhart)







Public Works Last Month Requests

Request ID	Entry Date	Close Date	Issue	Status	Street	Description
1516	2/11/2026		Sign Removal	Open	133 E NIELDS ST	Please remove the handicapped space INFO 133 East Nields Street.
1517	2/11/2026		Sign Removal	Open	615 S MATLACK ST	Please remove the handicapped sign INFO 615 South Matlack Street.
1518	2/11/2026		Sign	Open	610 PRICE ST	Investigate shrubs on southern approach to intersection and prune if necessary for visibility of stop sign
1519	2/12/2026		Sign	Open	50 N DARLINGTON ST	NO PARKING POLICE ONLY 24/7 THIS SPACE ONLY TO BE INSTALLED ON 50 NORTH DARLINGTON STREET AT THE END OF THE BLOCK NEAR MARKET
1520	2/13/2026		Sign Down	Open	1 E CHESTNUT ST	A handicap sign got knocked down during snow removal in front of the YMCA building on Chestnut Street. The sign is still there by the park bench. Could this be rehung as the snow starts to melt?
1521	2/13/2026		Missed Trash	Open		Resident stated the eight houses on the 50 block did not have trash collected.
1523	2/17/2026	2/19/2026	Garage Issue	Closed	14 S HIGH ST	Bicentennial EMR door
1524	2/18/2026	2/26/2026	Building Maintenance	Closed	401 E GAY ST	remove broken TV from Detectives Office
1526	2/19/2026		Sign	Open	110 W MARKET ST	PLEASE MOVE THE FLOWBIRD PAYMENT SIGN WEST PAST THE HERE TO CORNER SIGN. CUSTOMERS THINK THEY CAN PARK AT THE HERE TO CORNER AND PAY. SEE ATTACHED PICTURE.
1527	2/19/2026		Sign	Open	375 S ADAMS ST	
1528	2/20/2026	3/3/2026	Sign	Closed	690 S CHURCH ST	Please add a Flowbird sign on the pole that has nothing. See attached pictures.
1529	2/20/2026		Inlet Repair	Open	237 N CHURCH ST	A metal piece of the inlet that connects to the curb got bent during plowing. She is concerned since it is protruding out someone will get hurt or a vehicle will get damaged.
1530	2/20/2026		Pothole	Open	700 S CHURCH ST	Large Pothole needs to be filled at the bus stop area at University and S Church.
1531	2/20/2026		Traffic Signal	Open		Dispatch called to report the light not cycling at High and Miner.

Request ID	Entry Date	Close Date	Issue	Status	Street	Description
1532	2/26/2026	2/26/2026	Sign Down	Closed		Stop sign down on Franklin side
1533	2/26/2026		Sinkhole	Open		hole in road
1534	2/26/2026		Sign	Open	507 E BARNARD ST	HANDICAP SPACE TO BE REMOVED
1535	2/26/2026		Sign	Open	131 E BARNARD ST	HANDICAP SPACE TO BE REMOVED
1536	2/26/2026		Sign	Open	224 W BARNARD ST	HANDICAP SPACE TO BE REMOVED
1537	2/26/2026		Sign	Open	235 E CHESTNUT ST	HANDICAP SPACE TO BE REMOVED
1538	2/26/2026		Sign	Open	229 E CHESTNUT ST	HANDICAP SPACE TO BE REMOVED
1539	2/26/2026		Sign	Open	310 N CHURCH ST	HANDICAP SPACE TO BE REMOVED
1540	2/26/2026		Sign	Open	50 W MARKET ST	HANDICAP SPACE TO BE REMOVED
1541	2/26/2026		Sign	Open	404 N DARLINGTON ST	HANDICAP SPACE TO BE REMOVED
1542	2/26/2026		Sign	Open	117 S FRANKLIN ST	HANDICAP SPACE TO BE REMOVED
1543	2/26/2026		Sign	Open	407 W GAY ST	HANDICAP SPACE TO BE REMOVED
1544	2/26/2026		Sign	Open	411 W GAY ST	HANDICAP SPACE TO BE REMOVED
1545	2/26/2026		Sign	Open	50 W GAY ST	HANDICAP SPACE TO BE REMOVED
1546	2/26/2026		Sign	Open	212 E GAY ST	HANDICAP SPACE TO BE REMOVED
1547	2/26/2026		Sign	Open	236 E GAY ST	HANDICAP SPACE TO BE REMOVED
1548	2/26/2026		Sign	Open	700 LINDEN ST	HANDICAP SPACE TO BE REMOVED
1549	2/26/2026		Sign	Open	515 W MARKET ST	HANDICAP SPACE TO BE REMOVED
1550	2/26/2026		Sign	Open	310 N MATLACK ST	HANDICAP SPACE TO BE REMOVED
1551	2/26/2026		Sign	Open	300 S MATLACK ST	HANDICAP SPACE TO BE REMOVED
1552	2/26/2026		Sign	Open	522 E MINER ST	HANDICAP SPACE TO BE REMOVED
1553	2/26/2026		Sign	Open	50 W MINER ST	HANDICAP SPACE TO BE REMOVED
1554	2/26/2026		Sign	Open	409 E MINER ST	HANDICAP SPACE TO BE REMOVED
1555	2/26/2026		Sign	Open	315 W MINER ST	HANDICAP SPACE TO BE REMOVED
1556	2/26/2026		Sign	Open	333 E MINER ST	HANDICAP SPACE TO BE REMOVED
1557	2/26/2026		Sign	Open	628 E MINER ST	HANDICAP SPACE TO BE REMOVED
1558	2/26/2026		Sign	Open	225 N NEW ST	HANDICAP SPACE TO BE REMOVED
1559	2/26/2026		Sign	Open	120 N NEW ST	HANDICAP SPACE TO BE REMOVED
1560	2/26/2026		Sign	Open	331 N NEW ST	HANDICAP SPACE TO BE REMOVED
1561	2/26/2026		Sign	Open	230 N PENN ST	HANDICAP SPACE TO BE REMOVED
1562	2/26/2026		Sign	Open	712 S PENN ST	HANDICAP SPACE TO BE REMOVED
1563	2/26/2026		Sign	Open	100 POPLAR AL	HANDICAP SPACE TO BE REMOVED
1564	2/26/2026		Sign	Open	209 SHARPLESS ST	HANDICAP SPACE TO BE REMOVED
1565	2/26/2026		Sign	Open	402 W UNION ST	HANDICAP SPACE TO BE REMOVED
1566	2/26/2026		Sign	Open	417 W UNION ST	HANDICAP SPACE TO BE REMOVED
1567	2/26/2026		Sign	Open	326 N WALNUT ST	HANDICAP SPACE TO BE REMOVED

Request ID	Entry Date	Close Date	Issue	Status	Street	Description
1568	2/26/2026		Sign	Open	243 W WASHINGTON ST	HANDICAP SPACE TO BE REMOVED
1569	2/26/2026		Sign	Open	100 S WORTHINGTON ST	HANDICAP SPACE TO BE REMOVED
1570	2/26/2026		Missed Trash	Open	209 W UNION ST	209 W Union Trash missed as well as 201 and 203 W Union's trash

Work Detail (Work Order 28285)

Work Summary

Description: REPLACE LOCKSET

Status: COMPLETED

Notes:

Change lockset to a storge lockset

Cost Summary

Total Cost: \$0.00

Labor \$0.00

Equipment \$0.00

Materials \$0.00

Other \$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28285)

Work Detail (Work Order 28265)

Work Summary

Description: REPLACED FITTING ON HOSE REEL

Status: IN PROGRESS

Notes:

in order for truck to be able to be winterized the fitting needed to be changed

Cost Summary

Total Cost: \$43.64

Labor	\$0.00
Equipment	\$0.00
Materials	\$0.00
Other	\$43.64

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Repair	2/13/2026	0.00	0.00	43.64	43.64
		\$0.00	\$0.00	\$43.64	\$43.64

Employee	Title	Hours
Kevin Garris	Driver/Operator PW	0.00

Equipment Details

Equipment Item	Rate	Hours	Total
Sewer Maintenance	\$28.72	0.00	\$0.00
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$43.64
	\$43.64

Work Detail (Work Order 28265)

Work Detail (Work Order 28290)

Work Summary

Description: CHANGE LIGHT BULBS IN EMR

Status: PLANNED

Notes:

Change light bulbs in EMR

Cost Summary

Total Cost: \$0.00

Labor \$0.00

Equipment \$0.00

Materials \$0.00

Other \$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28290)

Work Detail (Work Order 28267)

Work Summary

Description: REPLACE MIRROR ASSEMBLY AND REPLACE REAR
TAILLIGHT
Status: PLANNED
Notes:

Cost Summary

Total Cost: \$0.00
Labor \$0.00
Equipment \$0.00
Materials \$0.00
Other \$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28267)

Work Detail (Work Order 28288)

Work Summary

Description: REPLACE LOCKSET

Status: COMPLETED

Notes:

Change Lockset to Storage

Cost Summary

Total Cost: \$0.00

Labor \$0.00

Equipment \$0.00

Materials \$0.00

Other \$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28288)

Work Detail (Work Order 28287)

Work Summary

Status: COMPLETED

Notes:

Cost Summary

Total Cost: \$0.00

Labor	\$0.00
Equipment	\$0.00
Materials	\$0.00
Other	\$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28287)

Work Detail (Work Order 28268)

Work Summary

Description: INSTALL NEW TRUCK MIRROR, AND REPLACE BROKEN

REAR TAILLIGHT

Status: IN PROGRESS

Notes:

vehicle damaged during snow plowing event

Cost Summary

Total Cost: \$364.02

Labor	\$0.00
Equipment	\$0.00
Materials	\$0.00
Other	\$364.02

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Install	2/4/2026	0.00	0.00	364.02	364.02
		\$0.00	\$0.00	\$364.02	\$364.02

Employee	Title	Hours
Charles Seydel III	Mechanic Public Works	

Equipment Details

Equipment Item	Rate	Hours	Total
Maintenance	\$28.72	0.00	\$0.00
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$43.78
	\$320.24
	\$364.02

Work Detail (Work Order 28268)

Work Detail (Work Order 28278)

Work Summary

Description: REPAIR REAR BRAKES

Status: IN PROGRESS

Notes:

repaired rear brakes for 44-22

Cost Summary

Total Cost: \$257.65

Labor	\$154.25
Equipment	\$0.00
Materials	\$0.00
Other	\$103.40

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Repair	2/17/2026	154.25	0.00	103.40	257.65
		\$154.25	\$0.00	\$103.40	\$257.65

Employee	Title	Hours
Kevin Garris	Driver/Operator PW	5.00

Equipment Details

Equipment Item	Rate	Hours	Total
Dump Truck	\$100.63	0.00	\$0.00
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$103.40
	\$103.40

Work Detail (Work Order 28278)

Work Detail (Work Order 28266)

Work Summary

Description: REPLACE LIFTING ARM PIN, WASHER, SNAP RING

Status: IN PROGRESS

Notes:

machine inoperable till the pin was replaced

Cost Summary

Total Cost: \$709.48

Labor	\$493.60
Equipment	\$0.00
Materials	\$0.00
Other	\$215.88

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Maintain	2/13/2026	493.60	0.00	215.88	709.48
		\$493.60	\$0.00	\$215.88	\$709.48

Employee	Title	Hours
Kevin Garris	Driver/Operator PW	8.00
Charles Seydel III	Mechanic Public Works	8.00

Equipment Details

Equipment Item	Rate	Hours	Total
Backhoe	\$110.03	0.00	\$0.00
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$8.37
	\$10.89
	\$196.62
	\$215.88

Work Detail (Work Order 28266)

Work Detail (Work Order 28286)

Work Summary

Description: REPLACE LOCKSET

Status: IN PROGRESS

Notes:

Change lockset to a storge lockset

Cost Summary

Total Cost: \$196.33

Labor	\$57.90
Equipment	\$57.44
Materials	\$0.00
Other	\$80.99

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Maintain	2/19/2026	57.90	0.00	80.99	196.33
Maintain	2/19/2026	0.00	0.00	0.00	0.00
		\$57.90	\$0.00	\$80.99	\$196.33

Employee	Title	Hours
James Baker	Maintenance Man Public Works	2.00

Employee	Title	Hours
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Equipment Details

Equipment Item	Rate	Hours	Total
Maintenance	\$28.72	2.00	\$57.44
			\$57.44

Equipment Item	Rate	Hours	Total
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$80.99
	\$80.99

Work Detail (Work Order 28286)

Goose Creek Plant
351 Snyder Ave.
West Chester, PA 19382
(610) 696-2320

Ed Jamieson
Superintendent



Sean Mitchell
Wastewater Director

WASTEWATER DEPARTMENT
March 2026 Wastewater Department Report

Taylor Run Plant
795 Downingtown Pike
West Chester, PA 19380
(610) 436-1370

Michael Findley
Superintendent

Goose Creek

Crews replaced all influent and effluent PVC pipes from the soda ash batch tank with flexible 2” quick connect hoses. The new hoses will make flushing the lines easier and the pumps run more efficiently.

Multiple days the crews cleared snow from the driveways, sidewalks and tanks at the plant. Crews reinstalled all seven scum scrapers on the clarifiers now that weather is warmer.

In the headworks building, crews drilled and installed 18 new stainless-steel anchors, all thread, and Unistrut holding both water supply pipes and drainpipes. All the old rusted and decaying brackets were discarded.

The plant was out of compliance with its NPDES permit under Ammonia as N for eight (8) days in the middle of the month. Dehydrated microbiological bugs and growth promoting products were purchased and immediately activated upon receiving. I contacted Concord Twp. Sewer Authority to line up 8 -10 truckloads (48k – 60k gallons) of their mixed liquor (seed) to help restart our plant faster. The PADEP was notified of the situation and kept up to date on the situation. At this time, we are still looking into what caused the problem.

Avg. Monthly Flow: 0.911 MGD

Taylor Run

Crews took off-line, cleaned, inspected and bleached two of the three tertiary filters. A worn-down coupling between the motor and pump was replaced before placing the units back on-line.

Multiple days the crews cleared snow from the driveways, sidewalks and tanks at the plant and all four pumping stations.

New rotary lobes were inspected and replaced due to wear on the Borger primary sludge pump.

Two bids are live on PennBID, to supply and delivery of Soda Ash and Supply and delivery of Aluminum Chloride Hydroxide Sulfate. Bids will be opened on Thursday March 12, 2026, at 10:00AM. We will have the bid numbers for possible award at the Council Worksession meeting.

Avg. Monthly Flow: 0.766 MGD

Pumping Stations

Monthly cleaning and inspections were performed at all four pumping stations. Crews pumped down, hosed out wet wells and bar screen chambers and adjusted floats where needed.

The College Ave. pump station had a minor sanitary sewer overflow on Saturday February 28th. A new pump control system has been ordered to replace the current float system in the station. The new system will be installed as soon as it arrives. PADEP was notified and a report has been submitted.

Capital Projects

The Goose Creek electrical substation medium voltage switch was delivered on Monday March 3rd. There was a very minor defective part discovered by our contractor. I notified the vendor who is working with the builder to rectify the situation. The start of the work is weather dependent currently, hopefully by second week of March.

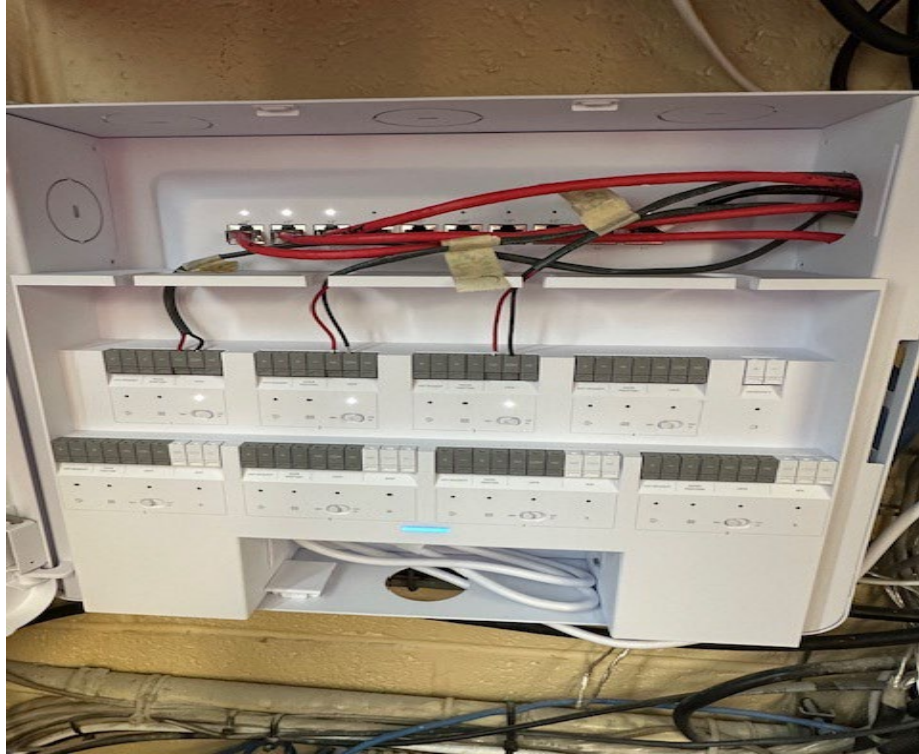
The Maple Alley project plans are complete; phase-one of the project has been put out to bid on PennBID, with the opening at 2:00PM on March 30th for April council approval. The WQM permit has been submitted to PADEP for approval. A non-mandatory pre-bid meeting will be held at Borough Hall on Tuesday March 17, 2026.

College Ave. and New St. pump stations back-up pumps have been ordered, an approximate ship date for both pumps are June/July.

The sluice gates replacement project is underway. A 50% deposit check was sent so the gates could start production. A completion date is approximately early April.

With the assistance of the IT department, a new access system has been installed on a few doors at the Goose Creek WWTP. The new access system will be tested and if all works well, rolled out in other Borough buildings.

Taylor Run driveway replacement will have more information in Q2/Q3.



Wastewater Tasks

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)					
Waste Water (Goose Creek)	WWTP Electrical Generator WW - New Street Pump Station - Generator	Preventive Maintenance	2/3/2026	ran generator for 30mins	0.00
Waste Water (Goose Creek)	Facility Equipment GC - Landscaping Equipment - Tractor	Cleaning	2/3/2026	washed off salt left from public works loading salt trucks over the weekend	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Fill Tank	2/3/2026	filled day hopper with soda ash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7C	Fill Tank	2/3/2026	put hoses (3) in tank to start filling	0.00
Waste Water (Goose Creek)	WWTP Structure GC-GT	Pump Down	2/3/2026	pumped down to inspect tank to see if it needed cleaned out, not bad at all skipping till next month	0.00
Waste Water (Goose Creek)	WWTP Mixer GC-MIXER-SA2	Preventive Maintenance	2/3/2026	cleaned soda ash off mixer shaft and lowered upper blades to hopefully prevent splashing	0.00
Waste Water (Goose Creek)	Facility Equipment GC - Pickup	Cleaning	2/3/2026	washed off salt from truck and plow, put plow back in shed	0.00
Waste Water (Goose Creek)	Facility Equipment GC-VEHICLE-1 stakebody	Cleaning	2/3/2026	washed off salt from truck and plow, put plow back in shed	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11A	Pump Down	2/3/2026	Decanted from T-11A/B using decant valve, open for ~6 hours.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11A	Pump Down	2/3/2026	Decanted T-11A to T-12 effluent trough from 8:30 AM to 2:30 PM w/3" trash pump. Removed ~60000 gallons to gain approx. 4' of extra space for wasting.	0.00
Waste Water (Goose Creek)	Drive GC-CLARIDRIVE-7C	Install	2/4/2026	put dog box and heater over drive	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Repair	2/4/2026	repaired scraper arm that bent when tank iced up. used torches to heat up bent areas of metal on the upper arm and on one of the lower A frame tabs. used two hand winches to pull arm back in place while heating metal. had to weld the other broken tab of the A frame back on the lower arm.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-SB-4	Preventive Maintenance	2/4/2026	Broke up ice in T7c side of spilt box	0.00
Waste Water (Goose Creek)	WWTP Pump GC-POLYPUMP	Clean	2/4/2026	cleaned all 3 polymer pumps	0.00
Waste Water (Goose Creek)	Drive GC-CLARIDRIVE-2A	Daily Check	2/5/2026	Removed small amount of ice build up from scum arm. T-2B didn't need.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	Drive GC-CLARIDRIVE-4A	Daily Check	2/5/2026	Used hoses to break up & melt remaining ice in clarifier. Removed old scrub brush handle from center column. Installed dog box and heater over drive.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7C	Hosing	2/5/2026	Hosed down and broke up ice	0.00
Waste Water (Goose Creek)	WWTP Valve GC-PV3-B4	Exercise Valves	2/5/2026	exercise valves	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T5B	Pump Down	2/5/2026	Pumped held back sludge from T-5B to T-5C w/3" trash pump at idle until 2:00 PM	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Clean	2/6/2026	Clean rags out of t13	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant PS - College Avenue Pump Station	Troubleshoot	2/6/2026	station found by public works not pumping and overflowing. pumped down wet well and tested all floats, high alarm and kick on/lead floats were only working intermittently so we replaced both with new ones. other two floats tested good but redid connections on them as well. hosed off entire area and sucked up with the vac trailer, also vacuumed out debris from the creek with the vac trailer. let the pumps cycle through on their own and worked fine, also manually pulled floats up to make sure they were triggering the callout box to call out, worked as it should Taylor run assted	0.00
Waste Water (Goose Creek)	Facility Equipment GC - PAC tank 1	2nd Stage Change Over	2/6/2026	tank 1 turned off	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T5B	Pump Down	2/6/2026	Continued transferring withheld sludge from T-5B to T-5C w/3" trash pump.	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant PS - Miner St Pumping Station	Clean	2/6/2026	pumped ground water out of valve chamber 4"	0.00
Waste Water (Goose Creek)	Facility Equipment GC - PAC tank 2	2nd Stage Change Over	2/6/2026	switched on tank 2	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 1	Fill Tank	2/6/2026	Filled day hopper 1 with soda ash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7C	Hosing	2/7/2026	Hosed and cleaned Scum Beach	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Hosing	2/7/2026	hosed out and cleaned scum beach	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Hosing	2/7/2026	Hosed and cleaned Scum Beach	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant GC	Snow Removal	2/7/2026	Shoveled around B1 and threw down a little more salt elsewhere to help with ~1/2" of powder from snow squall. Used tractor to expose black top so sun/salt would clear street & parking lot.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure GC-T2A	Daily Check	2/8/2026	Removed overnight ice build up due to severe (5 degrees!) cold and wind Saturday into Sunday. Lots on scraper basket, but scum beach was okay. Checked again at 1:30 PM and removed some more, not too bad considering the temp.	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Cleaning	2/8/2026	cleaned and mopped break room/ locker room, emptied the trash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Daily Check	2/8/2026	Clipped ICE off T-7 A,B & C Most of the ice was on 7C & B	0.00
Waste Water (Goose Creek)	WWTP Screen GC-SCREEN-1	Clean	2/8/2026	Good amount of grease starting to come through around 1:15 PM. Dumped small amount of rags but expect large slug of grease.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Daily Check	2/8/2026	Removed ice on scum beach and scraper basket due to extreme cold and wind overnight. Ice was light on scraper basket but a thick layer of frozen grease was present on scum beach.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Daily Check	2/8/2026	Worked release handle to free up as it was left up at end of day Saturday. Fortunately heat trace working well and was not too frozen.	0.00
Waste Water (Goose Creek)	Non-Asset	Other	2/8/2026	Replaced sludge judge bottom section on one of 1st stage sludge judges as the end fell off the old one.	0.00
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Clean	2/9/2026	called out for low alarm at 4:30pm.. removed rags stuck to the low alarm float	0.00
Waste Water (Goose Creek)	WWTP Facility GC - Structures - Maintenance Shop	Preventive Maintenance	2/10/2026	took 3 guys from Taylor run plant around to stations to explain why/when/how we clean the stations to hopefully get everyone doing them the same way	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2A	Hosing	2/10/2026	Hosed center column.	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 1	Fill Tank	2/10/2026	filled with soda ash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11A	Pump Down	2/10/2026	Set up 3" trash pump to decant T-11A. Not enough settling to start today, put dog box over pump w/heater and will start tomorrow in the AM.	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Fill Tank	2/10/2026	filled with soda ash	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Clean	2/10/2026	Hosed down rag room and sides of influent channels, used a scrub brush to break up some cold grease to little effect, but can get a little at a time with some elbow grease.	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	Cleaning	2/10/2026	cleaned out Soda Ash filter and put extra in tank	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Pressure Wash	2/10/2026	Pressure washed algae off	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Hosing	2/10/2026	Hosed out center column and sprayed down top of tank to keep down sludge. Center column cleared out nicely but top gets a little dirty again pretty quick. Hosed down around 11:00 AM and again around 1:45 PM.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4B	Clean	2/10/2026	Used pumper truck to hose off trough/weirs.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4B	Hosing	2/10/2026	Hosed out center column and sprayed top to keep down sludge to moderate effect. Centers clear, but top readily covers again after 20-30 minutes, not too bad though. Hosed off around 10:30 AM and again around 1:00 PM.	0.00
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	2/10/2026	changed the order the floats are hanging to hopefully prevent rag buildup on the float wires in the future	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Hosing	2/10/2026	Hosed down trough/weirs and center column. Decent amount of grease, but not out of the ordinary.	0.00
Waste Water (Goose Creek)	WWTP Structure WW - New Street Pump Station - Wet Well	Cleaning	2/10/2026	washed down wet well with pump truck, found the muffin monster had a clog Infront of it and wasn't letting flow through it, pulled up the muffin monster and relieved a lot of back pressure from the line. pumped out 2 more times with the pumps and will go back out tomorrow and wash down again with the pump truck	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Pressure Wash	2/10/2026	Pressure washed algae off	0.00
Waste Water (Goose Creek)	WWTP Structure GC - B4 - Scum Pit	Hosing	2/10/2026	Hosed soda ash and sludge out of scum pit	0.00
Waste Water (Goose Creek)	WWTP Structure GC-SB-4	Hosing	2/10/2026	Hosed out sludge and algae	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T9A	Replace	2/10/2026	Made new sample grabber	0.00
Waste Water (Goose Creek)	WWTP Screen GC-SCREEN-1	Ice	2/11/2026	Filled a bin with snow and ran it through. Lots of grease.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4B	Hosing	2/11/2026	Hosed out center column again and sprayed off top a few times as needed. Tank continues to push.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11B	Pump Down	2/11/2026	Decanted T-11B until no longer running clear, freed up about 3-3.5' of space (~45000 gal.). Drained lines and put pump back under dog box w/heater to start decanting T-11A tomorrow.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T9B	Hosing	2/11/2026	Hosed and re filled tank	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill	2/11/2026		0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	Facility Equipment polymer hopper	Cleaning	2/11/2026	took apart hopper and cleaned out old polymer from inside bin and around corkscrew then put back together	0.00
Waste Water (Goose Creek)	WWTP Facility GC - Structures - Maintenance Shop	Preventive Maintenance	2/11/2026	took 2 more guys out from Taylor run plant to stations to explain why/when/how we clean the stations to hopefully get everyone doing them the same way	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2A	Hosing	2/11/2026	Hosed weirs & trough. Hit center column again, a little greasy.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-PF1	Scrub	2/11/2026	scrubbed and hosed out	0.00
Waste Water (Goose Creek)	WWTP Facility GC - Structures - Maintenance Shop	Preventive Maintenance	2/11/2026	removed ice dams from lower roof gutters so melting snow can drain	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Hosing	2/11/2026	Hosed out center column again and sprayed down top a few times as needed. Set a hose on until end of day to help keep scum down. Tank still pushing.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T9A	Drain	2/11/2026		0.00
Waste Water (Goose Creek)	WWTP Structure GC-T9A	Hosing	2/11/2026	Hosed and re filled tank	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T9B	Drain	2/11/2026		0.00
Waste Water (Goose Creek)	WWTP Screen S-1	Ice	2/11/2026	Filled a bin with snow and ran through fine screen. Good bit of rags all told.	0.00
Waste Water (Goose Creek)	WWTP Pump P-3B	Clean	2/12/2026	removed valve lid and cleaned off flapper, not much rag buildup	0.00
Waste Water (Goose Creek)	WWTP Valve CV1	Cleaning	2/12/2026	removed valve lid and cleaned off flapper, not much rag buildup	0.00
Waste Water (Goose Creek)	WWTP Pump P-2A	Clean	2/12/2026	removed valve lid and cleaned off flapper, not much rag buildup	0.00
Waste Water (Goose Creek)	WWTP Pump P-3A	Clean	2/12/2026	removed valve lid and cleaned off flapper, not much rag buildup	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	Cleaning	2/12/2026	Hosed sodas ash tank and floor	0.00
Waste Water (Goose Creek)	WWTP Pump P-2B	Clean	2/12/2026	removed valve lid and cleaned off flapper, not much rag buildup	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill Tank	2/12/2026	Refilled T-13 for McGovern	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Hosing	2/12/2026	Hosed out center of B-7	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11A	Pump Down	2/12/2026	Decanted from T-11A. Removed ~30-35000 gallons. Should have about 100000 gallons of space between the two now.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	Facility Equipment GC - Portable Equipment - 3in. Trash Pump	Cleaning	2/12/2026	Removed big ball of rags from pump inlet and housing.	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Repair	2/13/2026	replaced timer for feeder screw from hopper to mixing tank	0.00
Waste Water (Goose Creek)	WWTP Electrical Generator WW - New Street Pump Station - Generator	Preventive Maintenance	2/13/2026	ran generator for 30 mins and checked antifreeze heater	0.00
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	2/13/2026	checked floats for debris, (clean)	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Worthington Street Pump Station - Wet Well	Preventive Maintenance	2/13/2026	checked floats for debris. (clean)	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	Cleaning	2/14/2026	Cleaned bathroom and took out trash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Hosing	2/14/2026		0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Hosing	2/14/2026	hosed center and scum beach, arm	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Cleaning	2/15/2026	cleaned B1	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 1	Fill Tank	2/15/2026	filled soda ash hopper 2	0.00
Waste Water (Goose Creek)	WWTP Screen GC-SCREEN-1	Clean	2/16/2026	had to clean out by hand, completely jammed up in the morning.	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-5	Preventive Maintenance	2/16/2026	exchanged out 2 empty 150lbs cylinders with 2 new full ones. secured to wall in building	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill	2/16/2026	filled twice	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Cleaning	2/17/2026	had to unclog scumbeach. big stick and rags stuck in drain blocking grease from draining	0.00
Waste Water (Goose Creek)	WWTP Structure GC - PS2 - Scum Pit	Clean	2/17/2026	floats were incased in lots of grease. pit was pumped out and floats and walls were hosed down	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Clean	2/17/2026	cleaned grease off top of tank and in center column with McGoverns truck, lots of grease!	0.00
Waste Water (Goose Creek)	WWTP Facility GC-PS-1	Cleaning	2/17/2026	sucked out grease from both sides with McGoverns truck, 3-4" thick both sides	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T3B	Troubleshoot	2/18/2026	Sampled T-3 chlorine line. Got a 2.2 up from a 1.1 aprpx. 2-3 weeks ago. Result was within acceptable range, did not adjust at this time. Will check again tomorrow.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill	2/18/2026	re filled twice for mcgovern	0.00
Waste Water (Goose Creek)	WWTP Structure GC-PF1	Scrub	2/18/2026	scrubbed and hosed out	0.00
Waste Water (Goose Creek)	WWTP Structure WW - New Street Pump Station - Wet Well	Preventive Maintenance	2/18/2026	checked generator antifreeze heater, made sure muffin monster was running and checked floats for debris.. all good	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T8B	Drain	2/18/2026	Drained and hosed	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2A	Clean	2/18/2026	cleaned out grease from center column and off top of tank	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T8A	Fill Tank	2/18/2026	refilled after hosing	0.00
Waste Water (Goose Creek)	Non-Asset	Other	2/18/2026	Cleaned off sump pump & returned to shop. 1" hose wrapped up and stowed in B3.	0.00
Waste Water (Goose Creek)	WWTP Pump Ash.P-B	Install	2/18/2026	installed new pump to baseplate and wired into electrical panel	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7C	Hosing	2/18/2026	hosed center and scum beach out	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T8B	Fill Tank	2/18/2026	refilled contact tank	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Hosing	2/18/2026	Hosed center	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Valve Chamber	Preventive Maintenance	2/18/2026	pumped out 6" of ground water, checked for debris on sensor rods, checked antifreeze heater for generator. all good	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T9A	Drain	2/18/2026	Drain and hosed out	0.00
Waste Water (Goose Creek)	Facility Equipment GC-TRAILER-1	Visual Inspection	2/18/2026	pulled trailer out of snow and inspected it	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Cleaning	2/18/2026	Extracted magnetic storm drain covers from snow pile. Hosed down and placed in dumpster room along south wall.	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Worthington Street Pump Station - Wet Well	Preventive Maintenance	2/18/2026	cleaned some debris off floats not to bad	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T3B	Troubleshoot	2/18/2026	Shut T-3B sluice gate and set up 4" lines to receive seed mixed liquor from Concord. Received ~12000 gallons of good looking mixed liquor this time, seeding T-3A Thursday and T-3B again Friday.	0.00
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	2/18/2026	checked floats for debris, checked antifreeze heater for generator. all good	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure GC-T11A	Pump Down	2/18/2026	Set up 3" pump and removed ~20-25000 gallons of supernatant until pump wouldn't keep prime. Drained lines and covered pump w/dog box with heater. Will probably decant again Friday.	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Repair	2/19/2026	LAB.. island sinks, replaced rubber washers in faucet handles, replaced packing in spouts and siliconed the spout air brake valves open	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 1	Fill Tank	2/19/2026	Filled with Soda Ash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Hosing	2/19/2026	Hosed out center/ scum beach/ arm and weirs	0.00
Waste Water (Goose Creek)	WWTP Structure GC-SB-4	Hosing	2/19/2026	Hosed out walls	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Hosing	2/19/2026	Hosed out center/Scum Beach/Arm and Weirs	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Fill Tank	2/19/2026	Filled with Soda Ash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill Tank	2/19/2026	Daily refill throughout the day for McGovern	0.00
Waste Water (Goose Creek)	Facility Equipment GC-VEHICLE-1 stakebody	Install	2/20/2026	put snow plow on for sunday/monday snow storm	0.00
Waste Water (Goose Creek)	WWTP Pump Ash.P-B	Replace	2/20/2026	removed all influent and effluent pvc piping\valves to all 3 pumps and replaced with one 2" hose and one 1-1/2" to use on all 3 pumps. installed new hose fittings on each pump and the influent\effluent lines.	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	Cleaning	2/20/2026	Hosed out and cleaned up soda ash room	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	2nd Stage Data Collection	2/20/2026		0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill	2/20/2026	Refilled for mcgovern	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Replace	2/20/2026	filled salt buckets	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	2nd Stage Sample Collection	2/20/2026		0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Clean	2/21/2026	after doing SAT LAB, cleaned break room, did not mop floor.... straightened up outside trash cans, put ALL lids back on for the snow storm after taking out trash	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant GC	Snow Removal	2/23/2026	cleanup from Sunday night storm. plowed, shoveled and ran snow blow where we could	0.00
Waste Water (Goose Creek)	Facility Equipment GC - Landscaping Equipment - Snow Blower 1	Preventive Maintenance	2/24/2026	checked oil and adjusted cutting edge skis	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	Facility Equipment GC - PAC tank 1	Fill Tank	2/24/2026	Delpac delivery 1500gals	0.00
Waste Water (Goose Creek)	WWTP Facility GC - Structures - Maintenance Shop	Clean	2/24/2026	cleaned out dried soda ash residue from 11 valves recycled from soda ash project. chipped out debris and hosed out, put on shelf to reuse	0.00
Waste Water (Goose Creek)	Facility Equipment GC - PAC tank 2	Fill Tank	2/24/2026	Delpac delivery 1500gals	0.00
Waste Water (Goose Creek)	WWTP Screen GC-SCREEN-1	Replace	2/24/2026	Replaced brush. Used 3 new clips/bolts/nuts/etc. All others looked good.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11A	Pump Down	2/24/2026	Used 3" pump to decant tank.	0.00
Waste Water (Goose Creek)	Facility Equipment GC - Equipment - Snow blower 2	Preventive Maintenance	2/24/2026	checked oil and adjusted cutting edge skis	0.00
Waste Water (Goose Creek)	Facility Equipment GC - Landscaping Equipment - Tractor	Preventive Maintenance	2/25/2026	had to jumpstart then drove around to charge battery\ pushed back some snow piles	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4B	Hosing	2/25/2026	Hosed off tank and hosed out center column. Not too bad.	0.00
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Cleaning	2/25/2026	Pressure washed walls and cleaned off floats	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11A	Pump Down	2/25/2026	Decanted w/3" pump until no clear supernatant remained. Drained lines and placed pump back under dog box.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Hosing	2/25/2026	hosed out Center and Scum Beach	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Wet Well	Cleaning	2/25/2026	pressure washed walls and cleaned off floats	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Hosing	2/25/2026	Hosed out Center and Scum Beach	0.00
Waste Water (Goose Creek)	WWTP Structure GC - B4 - Scum Pit	Hosing	2/25/2026	hosed out and cleaned	0.00
Waste Water (Goose Creek)	WWTP Structure WW - New Street Pump Station - Wet Well	Cleaning	2/25/2026	pressure washed walls and cleaned off floats	0.00
Waste Water (Goose Creek)	WWTP Structure GC-SB-3	Troubleshoot	2/25/2026	Added 3 50lb. bags of lime at mixer to help raise T-5 pH.	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Fill Tank	2/25/2026	Filled BOTH hoppers with Soda Ash	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Worthington Street Pump Station - Wet Well	Cleaning	2/25/2026	pressure washed walls and cleaned off floats	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill Tank	2/25/2026	daily filling for McGovern	0.00
Waste Water (Goose Creek)	WWTP Structure GC-PF1	Pressure Wash	2/26/2026	pressure washed	0.00
Waste Water (Goose Creek)	WWTP Structure GC-SB-3	Troubleshoot	2/26/2026	Added 4 50lb. bags of lime at mixer to help raise T-5 pH.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Hosing	2/26/2026	hosed out center	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4B	Install	2/26/2026	Reinstalled scum scraper.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Install	2/26/2026	Reinstalled scum scraper.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill	2/26/2026	refilled for mcgovern through out the day	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Preventive Maintenance	2/26/2026	Roto-matt room, drilled the concrete and installed 18 new ceiling anchors, 5/16 threaded rod and stainless unistrut cross bars to hold up the roof drain pipes. existing brackets were rusted and failing	0.00
Waste Water (Goose Creek)	WWTP Structure GC - B4 - Scum Pit	Cleaning	2/26/2026	Hosed off walls and cleaned off floats	0.00
Waste Water (Goose Creek)	WWTP Pump P-3B	Clean	2/27/2026	Cleaned out packing drain line.	0.00
Waste Water (Goose Creek)	Facility Equipment GC-SQUAD	Cleaning	2/27/2026	cleaned/vacuumed out inside, lots of salt residue	0.00
Waste Water (Goose Creek)	WWTP Facility GC-PS-2	Clean	2/27/2026	Vacuumed leaves and accumulated debris from stairs.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T5B	Hosing	2/27/2026	hosed chunks of algae out of corner and off influent drain	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill	2/27/2026	refilled for mcgovern though out the day	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Valve Chamber	Pump Down	2/27/2026	pumped out ground water	0.00
Waste Water (Goose Creek)	Facility Equipment GC - Portable Equipment - 3in. Trash Pump	Install	2/27/2026	Set up 3" pump to transfer from T-5B to T-3B over the weekend.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T3B	Drain	2/27/2026	Drained ~1' from tank to make room for seed from T-5B.	0.00
Waste Water (Goose Creek)	Facility Equipment GC - Landscaping Equipment - Snow Blower 1	Replace	2/27/2026	replaced shear pins on auger blades. 2" -5/16	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure GC-T5B	Fill Tank	2/28/2026	pumped 7000 gals to t3a	0.00
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Cleaning	2/28/2026	cleaned up overflow	0.00
Waste Water (Taylor Run)					
Waste Water (Taylor Run)	WWTP Facility TR-SS	Preventive Maintenance	2/2/2026	Primary 3 Month Maintenance: Portable Air Compressor. Oil level checked. Moisture drained from air tank. Inlet filters checked. Drive belts checked for proper tension. Tightened bolts and fittings.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Replace	2/2/2026	Our final compositor needed new rollers, and all the tubing was replaced to prevent freezing.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: RBC C1. Hydraulic pump hooked up to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: Plant Generator. Oil level checked. Coolant level on radiator sight glass checked. Belts checked for tensions. Hose connections checked. Gauges and lights checked for proper operation.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: RBC A1. Hydraulic pump hooked up to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: RBC B1. Hydraulic pump hooked up to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: Aluminum Sulfite Storage Tank. Tank checked for leaks. Moat pumped out as needed.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A4	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: RBC A4. Hydraulic pump hooked up to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: RBC C4. Hydraulic pump hooked up to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Alum silo eye wash/ shower	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: Aluminum Storage Tank Eye wash station. Eyewash and shower tested for water pressure and supply.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: Bucket Elevator & Incline Screw Conveyor. Oil level checked in all reducers. Greased all fittings. Chain checked for slack. Checked drive chain for slack. Checked belt tension and wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Pak room eye wash and shower system	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: Pak Room eye wash and shower system. Shower and eye wash tested for water supply and pressure.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B4	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: RBC B4. Hydraulic pump hooked up to RBC and weighed. Weight recorded in maintenance book.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	2/4/2026	Primary 3 Month Maintenance: Screw Conveyor. Drained and inspected oil for contamination then replace with fresh oil. Worm and Drive motor inspected. Lower worm lubricated.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Primary Scum Mixer	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: Primary Scum pit. Super Bio clean poured into scum pit and mixed for several minutes. Pumped out through pumps 3 and 4.	0.00
Waste Water (Taylor Run)	WWTP Blower K-2	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: K2 Blower. Checked oil levels. Checked belt for tensions. Lubricated pressure relief valves. Clean air filter. Fittings greased.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Preventive Maintenance	2/4/2026	Primary 3 Month Maintenance: Gas Sensors. Gas detectors calibrated.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	2/4/2026	Primary 3 Month Maintenance: Bucket Elevator. Oil drained in both reducers. Replaced old oil with fresh oil. Drive train lubricated. Shaft bearing lubricated with #2 grease.	0.00
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	2/4/2026	Primary Weekly Maintenance: K1 Blower. Checked oil level. Checked belt tensions. Pressure relief valve lubricated. Air filter cleaned. Greased fittings. Upper and lower arm swing fittings greased. Hoist oil level checked. Checked hoist cable for wear.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Preventive Maintenance	2/5/2026	Primary 3 Month Maintenance: B-5 BIF Alum pumps. Oil changed in side pump reducers. Oil changed in reducers. All couplings and motor for noise and vibrations. Lines flushed out with water. Watched while in operation for irregularities and issues.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	2/5/2026	Primary 3 Month Maintenance: Alum Storage tank. All nuts and bolts tightened. Tank and all piping checked for leaks. Heat tracing system checked a. on off switch. b. That all indicator lights are working.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Preventive Maintenance	2/5/2026	Primary 3 Month Maintenance: B-5 Badger flow meter. Inline water screens taken out and cleaned. All fittings checked for tightness. All dust, grease and moisture cleaned off with cleaning solvent. Dried and wiped clean.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Preventive Maintenance	2/5/2026	Primary 3 Month Maintenance: B-5 BIF Polymer Pumps. Oil changed in side pump reducers. Oil changed in reducers. All couplings and motors checked for noise and vibrations. Flushed lines with water. Watched all pumps for proper operation after being put back online.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Clean	2/10/2026	Emptied soda ash wet hopper 2. Removed a block up solidified soda ash. Filled back up and back in service.	0.00
Waste Water (Taylor Run)	WWTP Structure GC-T7B	Scrub	2/10/2026		0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Preventive Maintenance	2/11/2026	Primary Weekly Maintenance: RBC A1. Hydraulic pump connected to RBC and weighed. Weight recorded in maintenance book.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	2/11/2026	Primary Weekly: Aluminum Sulfite Storage Tank. Moat pumped out with portable trash pump.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	2/11/2026	Checked oil level, Checked coolant level in radiator. Checked belt for tensions. Checked hose connections. Checked gauges and lights.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Preventive Maintenance	2/11/2026	Primary Weekly Maintenance: RBC B1. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Preventive Maintenance	2/11/2026	Primary Weekly Maintenance: RBC C1. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A4	Preventive Maintenance	2/11/2026	Primary Weekly Maintenance: RBC A4. Hydraulic pump connected to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Filter 2	Replace	2/12/2026	Replace coupling on filter number 2. Filter 2 was also bleached and sprayed clean.	0.00
Waste Water (Taylor Run)	WWTP Sluice Gate SI-G3	Preventive Maintenance	2/12/2026	Final Monthly Maintenance: Sluice gates. All Sluice gates on contact tanks and DS3 sprayed with Dry Molly and exercised up and down.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	2/18/2026	Primary Weekly: Aluminum Sulfite Storage Tank. Moat pumped out with portable trash pump.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Preventive Maintenance	2/18/2026	Primary Weekly Maintenance: RBC B4. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Preventive Maintenance	2/18/2026	Primary Weekly Maintenance: RBC A1. Hydraulic pump connected to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Preventive Maintenance	2/18/2026	Primary Weekly Maintenance: RBC C1. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	2/18/2026	Primary Weekly Maintenance: Plant Generator. Oil level checked. Coolant level checked. Belt checked for tensions. Checked hose connections. Checked gauges and lights.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A4	Preventive Maintenance	2/18/2026	Primary Weekly Maintenance: RBC A4. Hydraulic pump connected to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Preventive Maintenance	2/18/2026	Primary Weekly Maintenance: RBC C4. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	2/18/2026	Final Weekly Maintenance: T6A & T6B. Oil level in reducers checked. Oil in lower housings checked. Chain checked for slack. Scraper arm checked for wear. Vents cleaned.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	2/18/2026	Final Weekly Maintenance: Sigma Samplers Final, back up and DS3. Pump tubing inspected for punctures. Sensors, Sample lines and torpedoes cleaned. Lights, heaters, fans and refrigerators checked for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Primary Scum Mixer	Preventive Maintenance	2/18/2026	Primary Weekly Maintenance: Scum mixer. Poured super bio clean 510 into scum pit and mixed for two minutes. Drained out.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	2/18/2026	Final Weekly Maintenance: Chlorine Analyzer & Pre/ Post Sample Pumps. Grease cup removed from Pre/post box. Old grease removed and replaced with fresh polyrex blue grease. Box inspected for leaks or other issues. Tubing on analyzer cleaned. Drain lines cleaned as well as strainers.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash silo shower	Preventive Maintenance	2/18/2026	Final weekly Maintenance: Shower and Eye wash stations. Stations checked for water pressure and water supply.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Alum silo eye wash/ shower	Preventive Maintenance	2/19/2026	Primary Weekly Maintenance: Eye wash stations. Stations outside of B5 and inside pak room inspected for water supply and water pressure.	0.00
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	2/19/2026	Primary Weekly Maintenance: K1&K2 blowers. Oil levels checked. Belt checked for tension. pressure relief valve lubricated. Air filters cleaned. Fittings greased. Upper and Lower swing arm fittings greased. Oil level for hoist checked and hoist cable checked for wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 557	Preventive Maintenance	2/19/2026	Primary Weekly Maintenance: Raw, DS1 and DS2 samplers. Pump tubing inspected for punctures. Cleaned sensors, sample lines and torpedoes. Proper operation of lights, heaters, fans and refrigerators.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	2/19/2026	Primary Weekly Maintenance: Bucket Elevator & Incline Screw Conveyor. Oil Checked in all reducers. All fittings greased. Chain checked for slack. Drive chain checked for slack. Belt checked for tension and wear.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Preventive Maintenance	2/20/2026	Final Monthly Maintenance: Pressure Regulators & Inline Water Screens. All Screens taken out and sprayed clean.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	2/20/2026	Final Monthly Maintenance: Soda Ash Dust Collector. Filter bags inspected for damage. Bag connection attachments checked. Dust buildup removed from dustpan and reassembled.	0.00
Waste Water (Taylor Run)	WWTP Valve V-83	Preventive Maintenance	2/20/2026	Final Monthly Maintenance: Dezurich valves. All valves in PS2 and Digester building sprayed with WD40 and exercised open and closed.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	2/20/2026	Final Monthly Maintenance: Soda Ash Compressors. Belts checked tension for wear. Oil Checked. Filters checked. Both compressors set to auto and filled to stopping point. Air and condensation drained when done.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	Wastewater Treatment Plant TR	Snow Removal	2/23/2026	Snow was plowed off the asphalt. Snow shoveled off of sidewalks.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	2/24/2026	Final Monthly Maintenance: T6A & T6B. Upper drive bearing greased with one shot of #2 grease. Lower worm bearings hit with two shots of #2 grease.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-SA	Repair	2/24/2026	Our soda ash system became clogged. It was shut down and the clog removed. Put back into service.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 557	Preventive Maintenance	2/24/2026	Primary Weekly Maintenance: Raw, DS1 and DS2 Samplers. Pump tubing inspected for punctures. Cleaned Sensors, sample lines and torpedoes. Checked for proper operation of lights, heaters, fans and refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Fill Tank	2/24/2026	Filled soda ash hopper 2.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: RBC C1. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: RBC B1. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A4	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: RBC A4. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	2/25/2026	Primary Weekly: Aluminum Sulfite Storage Tank. Moat pumped out with portable trash pump.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: RBC C4. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: RBC C4. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: K1 Blower. Oil level checked. Belt checked for tensions. Lubricated pressure relief valve. Cleaned air filter. Upper and Lower swing arm greased. Hoist oil level checked. Hoist cable inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash silo shower	Preventive Maintenance	2/25/2026	Final Weekly Maintenance: Shower and eye wash stations. Systems checked for water pressure and water supply.	0.00
Waste Water (Taylor Run)	WWTP Structure GC-T4A	Hosing	2/25/2026	Hosed tank and center column.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Primary Scum Mixer	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: Scum Mixer. Super Bio 510 poured into pit. Mixed for several minutes. Pumped out with pumps 3 and 4.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	2/25/2026	Final Weekly Maintenance: T6B. Oil level checked in reducer. Oil level checked in lower housing. Chain inspected for slack. Scraper arm checked for wear. Vents cleaned.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Pak room eye wash and shower system	Preventive Maintenance	2/25/2026	Primary Eyewash and Shower stations. Checked system for water pressure and supply.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	2/25/2026	Final Weekly Maintenance: Chlorine Analyzer & Pre/ Post Sample pumps. Grease cup taken off pump, cleaned out and refilled with fresh polyrex blue grease. Reinstalled. Housing box inspected for leaks or developing problems. Cleaned tubing on analyzer. Cleaned drain lines as well as strainer.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Fill Tank	2/25/2026	Filled soda ash hopper 1 and 2.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B4	Preventive Maintenance	2/25/2026	Primary Weekly Maintenance: RBC B4. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	2/25/2026	Final Weekly Maintenance: T6A. Oil level checked in reducer. Oil level checked in lower housing. Chain checked for slack. Scraper arm inspected for wear. Vents cleaned.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	2/26/2026	Checked oil level. Checked coolant level in radiator. Checked belt tensions. Checked hose connections. checked gauges and lights.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	2/26/2026	Final Weekly Maintenance: Final Sampler, Final Back up and DS3. Pump tubing inspected for punctures. Sensors, Sample lines and torpedoes clean. Proper operation of lights, heaters, fans and refrigerators checked.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	2/26/2026	Primary Weekly Maintenance: Bucket Elevator & Incline Screw Conveyor. Oil levels checked in all reducers. All fittings greased. Chain checked for slack. Drive train checked for slack. Checked belt for tension and wear.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-FS-2	Visual Inspection	2/26/2026	Checked level of fuel in generator storage tank.	0.00
Waste Water (Taylor Run)	WWTP Blower K-2	Preventive Maintenance	2/26/2026	Primary Weekly Maintenance: K2 Blower. Oil level checked. Belt checked for tensions. Pressure relief valve lubricated. Air filter cleaned.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Preventive Maintenance	2/27/2026	Primary Weekly Maintenance: RBC A1. Hooked up hydraulic pump to RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure T-7B	Cleaning	2/27/2026	T7- B dropped and sprayed down. squeegeed down the drain.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-3	Preventive Maintenance	2/27/2026	Completed monthly maintenance on digester heater.	0.00

Pump Stations Monthly Tasks

Asset	Activity	Completed	Notes
Wastewater Treatment Plant PS - Miner St Pumping Station	Clean	2/6/2026	pumped ground water out of valve chamber 4"
Wastewater Treatment Plant PS - College Avenue Pump Station	Troubleshoot	2/6/2026	station found by public works not pumping and overflowing. pumped down wet well and tested all floats, high alarm and kick on/lead floats were only working intermittently so we replaced both with new ones. other two floats tested good but redid connections on them as well. hosed off entire area and sucked up with the vac trailer, also vacuumed out debris from the creek with the vac trailer. let the pumps cycle through on their own and worked fine, also manually pulled floats up to make sure they were triggering the callout box to call out, worked as it should Taylor run assted
WWTP Structure WW - College Avenue Pump Station - Wet Well	Clean	2/9/2026	called out for low alarm at 4:30pm.. removed rags stuck to the low alarm float
WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	2/10/2026	changed the order the floats are hanging to hopefully prevent rag buildup on the float wires in the future
WWTP Structure WW - New Street Pump Station - Wet Well	Cleaning	2/10/2026	washed down wet well with pump truck, found the muffin monster had a clog Infront of it and wasn't letting flow through it, pulled up the muffin monster and relieved a lot of back pressure from the line. pumped out 2 more times with the pumps and will go back out tomorrow and wash down again with the pump truck
WWTP Structure WW - Worthington Street Pump Station - Wet Well	Preventive Maintenance	2/13/2026	checked floats for debris. (clean)
WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	2/13/2026	checked floats for debris, (clean)
WWTP Structure WW - Miner Street Pump Station - Valve Chamber	Preventive Maintenance	2/18/2026	pumped out 6" of ground water, checked for debris on sensor rods, checked antifreeze heater for generator. all good
WWTP Structure WW - New Street Pump Station - Wet Well	Preventive Maintenance	2/18/2026	checked generator antifreeze heater, made sure muffin monster was running and checked floats for debris.. all good
WWTP Structure WW - Worthington Street Pump Station - Wet Well	Preventive Maintenance	2/18/2026	cleaned some debris off floats not to bad
WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	2/18/2026	checked floats for debris, checked antifreeze heater for generator. all good
WWTP Structure WW - College Avenue Pump Station - Wet Well	Cleaning	2/25/2026	Pressure washed walls and cleaned off floats
WWTP Structure WW - Worthington Street Pump Station - Wet Well	Cleaning	2/25/2026	pressure washed walls and cleaned off floats
WWTP Structure WW - Miner Street Pump Station - Wet Well	Cleaning	2/25/2026	pressure washed walls and cleaned off floats
WWTP Structure WW - New Street Pump Station - Wet Well	Cleaning	2/25/2026	pressure washed walls and cleaned off floats
WWTP Structure WW - Miner Street Pump Station - Valve Chamber	Pump Down	2/27/2026	pumped out ground water

Asset	Activity	Completed	Notes
WWTP Structure WW - College Avenue Pump Station - Wet Well	Cleaning	2/28/2026	cleaned up overflow

Park Notes and Projects February 2026

Projects can be Capital, grant funded, Rec Fee in Lieu of, or General.

Hoopes Park

Hoopes Park Playground renovation project

- Project is in the preliminary concept phase using information gathered from the group that met in Aug. (FOHP, Parks and Rec, Playground designer, and engineering)
 - o Our playground designer met with the Parks and Rec department to start laying out conceptual designs.
 - We are looking into “inclusive play” designs for this playground renovation.
 - Inclusive play takes ADA to another level and incorporates elements of play for hearing/vision impaired along with sensory sensitive ideas.
 - o We’ll take this information and go back to the group with ideas for further discussion.

Marshall Square Park – No projects at current time

Mosteller Park – No projects at current time

Fugget Park – No projects at current time

Horace Pippin Park – New Playground has been installed (90%)

- We still need to fill with EWF (engineered wood fiber)
 - o Will take place when no snow is on the ground.



Kathy McBratnie Park - No projects at current time

Greenfield Park – No projects at current time

Veteran’s Memorial Park - No projects at current time

Barclay Park - No projects at current time

Bayard Rustin Park – No projects at current time

John O Green Park –

Fall zone project 2025 and beyond

- The Friends of West Chester Parks and Recreation about a donation towards this project’s shortfall.

- A memo was sent from the FOWCPR to members of council, the Borough Mgr., outlining questions and concerns. Attached.



Park Usages/Rentals

There were no rentals in February.

Events

No Borough Events were scheduled for February 2026

Camps, classes, and bus trips

Ryan Michael, Program Coordinator, is continually working on our list of programming for Spring/Summer/Fall 2026.

Parent/Guardian Princess Party

We had 30 patrons join us for a fun Saturday in Council Chambers for magical morning full of yummy treats, warm coffee, fun crafts, and Disney music! Dress up as your favorite princess and king because we have a super special guest coming all the way from the Scottish Highlands... it's Merida from Brave! Spend the day with your favorite Disney Princess and create memories you will never forget!

*NOTE: The Parks and Recreation Dept., along with the IT Department, have been looking into other Recreation Software applications that may be better suited for our programing and events participants.

** In 2026 the Parks and Recreation Department will be utilizing new recreation software.

Civic Plus will replace Myrec.com.

- The Borough currently uses Civic Plus to handle our website and with this transition we hope to help make our recreation platform more integrated for use by the public.
- There will be overlapping time from when we move from our old system to our new system
 - o Plan to go live with our new system in April 2026

Upcoming Events both Borough sponsored and Non-Borough

March For Paws 5k March 1st, 2026

Bunny Run 5k March 28th, 2026

Easter Egg Hunt (Borough Event), March 28th

Care Center Foundation 5-K, March 28th

EmpowerU Uprising 5k (race only) April 18th

Running Home 5k April 25th

West Chester Area Council of Governments – America 250 Celebration 8.2.26

- Update on what has been discussed to date
- The WCACOG America 250 Committee has been awarded two grants from the Chester County Community Foundation in support of our efforts to bring a great event to West Chester.
 - o Dare to Declare grant - \$2,500
 - Kickoff of the event with a special reading of the Declaration of Independence.
 - o Let Freedom Ring - \$5,000
 - Supports the event as a whole

For a full listing of Parks and Recreation events for 2026, please go to our website here:
<https://west-chester.com/370/Events>

PROS Plan Implementation

Concepts/Plans/Projects relating to the Six Big Moves

- *Parks for all/Sustaining what we love*
 - John O Green Splash Pad renovations/upgrades
 - This project comes with complications due to the PA DEP covenant that is on this parcel, but we have a plan in place to have the new splash pad operational this summer.
 - Will be resubmitting grant apps to DCED and a new application to DCNR in support of this project to support phase two of the project, which is everything else in the north side park minus the splash pad.

- *Parks for all/Sustaining what we love*
 - Hoopes Park playground renovations
 - Concepts are still be worked out
 - With the considerable amount of tree removals at the park we are reconsidering our options on the layout/design
 - Will be submitting grant apps to DCED and DCNR in support of this project.

- *Go West Chester/Investing in our community*
 - Turks Head Trail feasibility study
 - We've had informative and fact-finding conversations with SEPTA, Turks Head Trail advocacy group, ChesCo Planning Commission, Delaware Valley Regional Planning Commission, and DelCo Planning Commission
 - The Borough will be submitting a TCDI Grant through the Delaware Valley Regional Planning Commission
 - This grant has no match and no fiscal responsibility from the Borough.
 - If awarded, DVRPC oversees the selection of our consultants and handles are invoicing/payments.
 - Minimum grant award is \$100k.



Borough of West Chester
401 East Gay St West Chester PA 19380
www.west-chester.com
(610)-692-7574

Borough Council

Nicole Scimone, President
Bernie Flynn, Vice President
Jerome Szczepaniak
Bryan Travis
Brian McGinnis
Stephen Marvin
Lisa Kearns

Mayor

Lillian L. DeBaptiste

Borough Manager

Sean Metrick

Committee Chair Report

Goals and progress

Replacement of Public Works Facilities

- A. Feasibility study for the next 60 years
- B. Site selection (keep existing site or move to different locations)
- C. Funding
- D. Redevelopment of existing Lacy Street property

Contaminated Parcels in the Borough

- A. Identify all parcels that have recorded environmental covenants (DEP and EPA in Pa)
- B. Map all locations designated
- C. Determine the severity of pollution
- D. Ownership of parcels and how long it's been contaminated
- E. Can these parcels be redeveloped?

Issues From Prior meetings

Mr. Fran Orobono, 315 S High St, requested consultation and remediation of an active citation for trash and recycling storage on his property. He was referred to Borough's Codes Enforcement and Public Works departments to resolve.

This meeting is being audio recorded for the public record.

Public Works Committee

Date: **February 10, 2026 @ 5:30 PM**

Committee Members Present: Bernie Flynn – 6th Ward (Chair)
Bryan Travis – 2nd Ward
Brian McGinnis – 3rd Ward

Department Heads Present:
Don Anderson, Interim Director Public Works
Sean Mitchell, Wastewater Director
Ramsey Reiner, Assistant Borough Manager
Keith Kurowski, Director Parks & Recreation

Borough Manager: Sean Metrick

1. Call to Order - meeting was called to order at 5:30 PM
2. Announcements
 - A Public Hearing will be held on February 18th for the Parks & Recreation Pros Plan at 6:30PM
3. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
 - Alice Hall, 120 E. Barnard Street, spoke regarding the snow removal. She thanked Public Works for doing the best they could during this storm. She suggested, however, they push all of the snow down to the corner and haul away. She feels that would assist with the parking issues. She also feels the abuse that the workers take is unacceptable. Mr. Flynn stated that her comments are duly noted and said the biggest problem is vehicles not moving.
4. Departmental Reports
 - a) Traffic & Engineering Reports
 - Kelly Goff, RVE, stated she would highlight three projects for tonight's meeting. The Gay Street closure project they are reviewing the submittals, and they are working with the contractors on the delivery. For the MS4 permit we are trying to schedule the outfall inspections. We need to wait 72 hours after the snow melts. For the Gay and High Street project at the intersections there is a lot of rutting. We had a pre-construction meeting with Borough staff and PennDOT. We are also ready to take core samples in the next few weeks. Mr. Flynn asked what core samples were for and Ms. Goff explained they are to check the integrity of the infrastructure underneath the roadway.

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b) Public Works

- Mr. Flynn stated that Public Works worked around the clock during the snow storm. Unfortunately, we had unprecedented cold weather along with icy rain which made the task more difficult. We broke three plows and we had to hire two outside contractors to assist with the clean-up and hauling. Mr. Don Anderson, Interim Public Works Director, thanked Mr. Flynn for the kind words. Mr. Anderson said he wanted to point out that with these types of situations you cannot plow to the curb, especially if cars were parking out in the roadway because they couldn't get close enough to the curb. The vehicles actually created more of a hazard and logistical issue. The amount of snow and ice wasn't as simple as plowing.
- Mr. Anderson stated they caulked the library borders as a temporary fix, and it appears to be working. Once the weather warms up, we will schedule the thermoplastic striping at Chestnut and New Streets. As Ms. Goss stated we will be doing the crosswalks at Gay and High within the next few weeks. Several contracts were approved and we will discuss that later in the meeting. Mr. Flynn stated that over the years residents have complained about the rock salt. Mr. Anderson stated we have had some problems with some of the salt we received this year, so we are going back to the green salt.
- Wastewater
 - Sean Mitchell, Wastewater Director, at Goose Creek stated the fiber glass walkway was completed at Goose Creek. They flushed and cleaned two heaters, and they put them back in service. The T-12 sludge thickener drive froze and seized up, so the crew made a makeshift box to hold us over why we wait on prices to replace the unit. The cold weather also caused the secondary clarifier to freeze which bent the scraper arm. We had to drain the tank and repair the arm as well as weld the substructure to put back on-line. All of the work was done internally. The aluminum sulfate system is working, and we started collecting data for gallons used and total phosphorus removed. The average flow was 0.764 mgd.
 - Taylor Run a primary sludge pump was inspected and a new motor, stator and flex shaft were installed so we could put back in service. The digester heater shut down, and they discovered that the pressure relief valve froze. They rebuilt it and placed it back in service. They replaced the generator batteries and also replaced the polymer lines that froze. A new employee, Emily Rose, is starting shortly. She has some wastewater plant experience. The average flow as 0.703.
 - The pump stations had their monthly cleaning and inspections. With the weather we ran the generators continuously. We had an SSO (sanitary sewer overflow) at College Avenue. The floats froze and everything was cleaned up to DEP's satisfaction. For the capital projects, the electrical substation is on-line. The third and

This meeting is being audio recorded for the public record.

final piece is scheduled for delivery this week. The Borough received a \$500,000 grant for phase 2 of the Maple Alley Project. The plans are almost complete for Phase 1 and Phase 2. We are waiting on information from AQUA and Verizon pertaining to the communication bank conduits and water line at the road crossings. Phase 1 is ready to go out to bid, and we plan to award in April, and construction is set to begin May/June. The College Ave and New Street pump station POs are on the finance agenda for tomorrow night. There is a 14-18 week lead time for delivery. The sluice gates PO is awaiting approval from the Finance Director. There is a 5-week lead time for delivery of those two gates. We will have more information on the Taylor Run driveway replacement in second or third quarter.

- Mr. Travis stated he was appreciative of all the work down internally to keep costs down. Mr. Flynn asked with the cold weather have we thought about heat tracers. Mr. Mitchell stated they have heat tracers at both plants and that this year's cold weather was unprecedented.
- Parks and Recreation
 - Keith Kurowski, Parks & Recreation Director, stated that the Horace Pippin playground is 90% complete. We still need to install EWF and do a final inspection. We held the Santa at the Square in December, and it was great event. It is free and always well attended. We don't have a lot of winter park events, but this one is successful. We had two sold out bus trips in 2025 and will have more in 2026. The Pros Plant will be up for adoption at the Worksession meeting next week. Mr. Travis stated he hasn't received a copy. Mr. Kurowski said it is on the webpage, but he would send him another copy.
- Public Works Chair Report
 - Mr. Flynn stated that his goals this year are working on replacing the Public Works building and identifying all parcels in the Borough under the environmental covenant. He stated that fortunately, we don't have any brownfield/super fund sites.

5. Old Business

a) Discuss Public Works Facility

- a) Mr. Flynn stated we need to do a feasibility study. Mr. Metrick stated he wants to go on site visits with Don Anderson and Ramsey Reiner to neighboring townships that operate a PW facility around the same size and scale as ours. West Goshen and West Whiteland recently renovated their facilities so we will meet with them. We will put together an RFP by the end of the year for a feasibility study and site analysis. If we redevelop, we will need space for operations since we can't stop operating. One option is to build on Snyder Avenue and then figure out what to do with Lacey Street like sell or turn into something

This meeting is being audio recorded for the public record. else. Any other locations we would need to acquire. We hope to have everything figured out by 2027. Then we would need to navigate funding opportunities with grants and borrowing. We would then put out to bid, construct and occupy by 2029. Mr. Flynn stated that many residents are asking for an elevated parking garage if Public Works doesn't stay at their current location. Mr. Travis stated the area is in need of parking. Mr. Flynn added that it would be ideal because the property has a covenant because of contamination.

b) Approve the December 2025 meeting minutes

- Approve 2 - 0

c) Discuss reviving Chapter 62 Garbage, Rubbish and Refuse

- Mr. Travis stated when we put the ordinance in place, we didn't leave room in there for recycling totes. Also, some commercial properties aren't even recycling. Mr. Flynn stated there is an issue with multi-family. Mr. Anderson said that he is working with Mr. Flook regarding the issue. Mr. Flynn asked to have the committee members involved in the discussions.
- Mr. Fran Orbono addressed the committee as a resident of East Goshen, but a property owner in the Borough. Before I purchased the property there were 26 outstanding violations. He purchased a property in June and has done his due diligence with repairs. At the time of the purchase, they had eight 96-gallon totes. I received a citation because the number of totes in the rear of the property in September. A death in the family in October stopped me from working on the issue. When I started to address again with Code Enforcement, I was told I needed to get a dumpster. I asked what if I couldn't get a dumpster and they told me the totes would need to be reduced and moved into the rear of my property so many feet. I then spoke to Mr. Anderson, and he informed me I couldn't have more than four totes and then the question came up with recycling totes. I drive by daily and if I need to arrange more than one pick up a week I will. I am putting a lot of effort into this property and situation as well as a lot of money and I need clarification. I need to know where to put the totes and how many. Mr. Flynn said we should have a meeting and come up with a solution. Mr. Orbono stated he is trying to be compliant, but it is frustrating to drive around the borough and see how many properties are in violation. He received a fine and is pleading not guilty. Mr. McGinnis said other residents are going through the same thing, so clarification is needed. Mr. Orbono also stated that the dumpster corral and these changes can become pretty costly. Mr. Flynn said again, let's get a meeting scheduled.

This meeting is being audio recorded for the public record.

6. New Business

- Motion to award the 2026 Shade Tree maintenance services contract to Treemenous Tree Services (attachment)
 - Approve 3 – 0
- Motion to award the 2026 Landscaping contract to Andrews Lawn and Landscaping (attachment)
 - Approve 3 – 0
- Motion to award the 2026 Rain Garden Maintenance contract to Archewild (attachment)
 - Approve 3 – 0
- Motion to reject the 2026 Shade Tree Planting bids
 - Approve 3 – 0
- Motion to award the 2026 Street Signs contract to National Highway Products (attachment)
 - Approve 3 – 0
- Motion to reject the bids for the Traffic Signal Maintenance and rebid
 - Approve 3 – 0
- Motion to award the 2026 Traffic Signal Maintenance contract to Kuharchik (attachment)
 - Approve 3 – 0
- Motion to reject the bids for the Custodial Services contract
 - Approve 3 – 0
 -
- Motion to award the 2026 Custodial Service contract to DSC Solutions (attachment)
 - Approve 3 – 0
- Motion to approve the CCSWA fee schedule for disposal of waste at Lanchester Landfill located in Honey Brook, PA (attachment)
 - Mr. Travis asked if this could go to bid and Mr. Flynn said no. We are instructed by the County to utilize this facility.
 - Approve 3 – 0
- Discuss updating Ordinance 104-32 to add street sweeping to the 200 block of Wollerton Street between S Darlington and S New Streets
 - Mr. Anderson stated that he is working with Ms. Reiner on this since there will be some other changes.

This meeting is being audio recorded for the public record.

- Discuss the Downtown West Chester and West Chester Borough partnership – tree wells and planting proposal (attachment)
 - John O'Brien said the Tree Commission came to Downtown West Chester asking for assistance paying for new tree wells for trees to be planted in BID. The Tree Commission got a quote of \$260 per well and BID committed to pay for 12 wells up to \$4,000. Mr. Flynn stated no one was present from the Tree Commission so we would move it to the March agenda. Mr. Metrick asked to move to discussion at worksession due to timeliness of planting and Mr. Flynn said since no one present it moves to the March agenda.
 - Approve 3 – 0

Adjourn – 6:25 PM

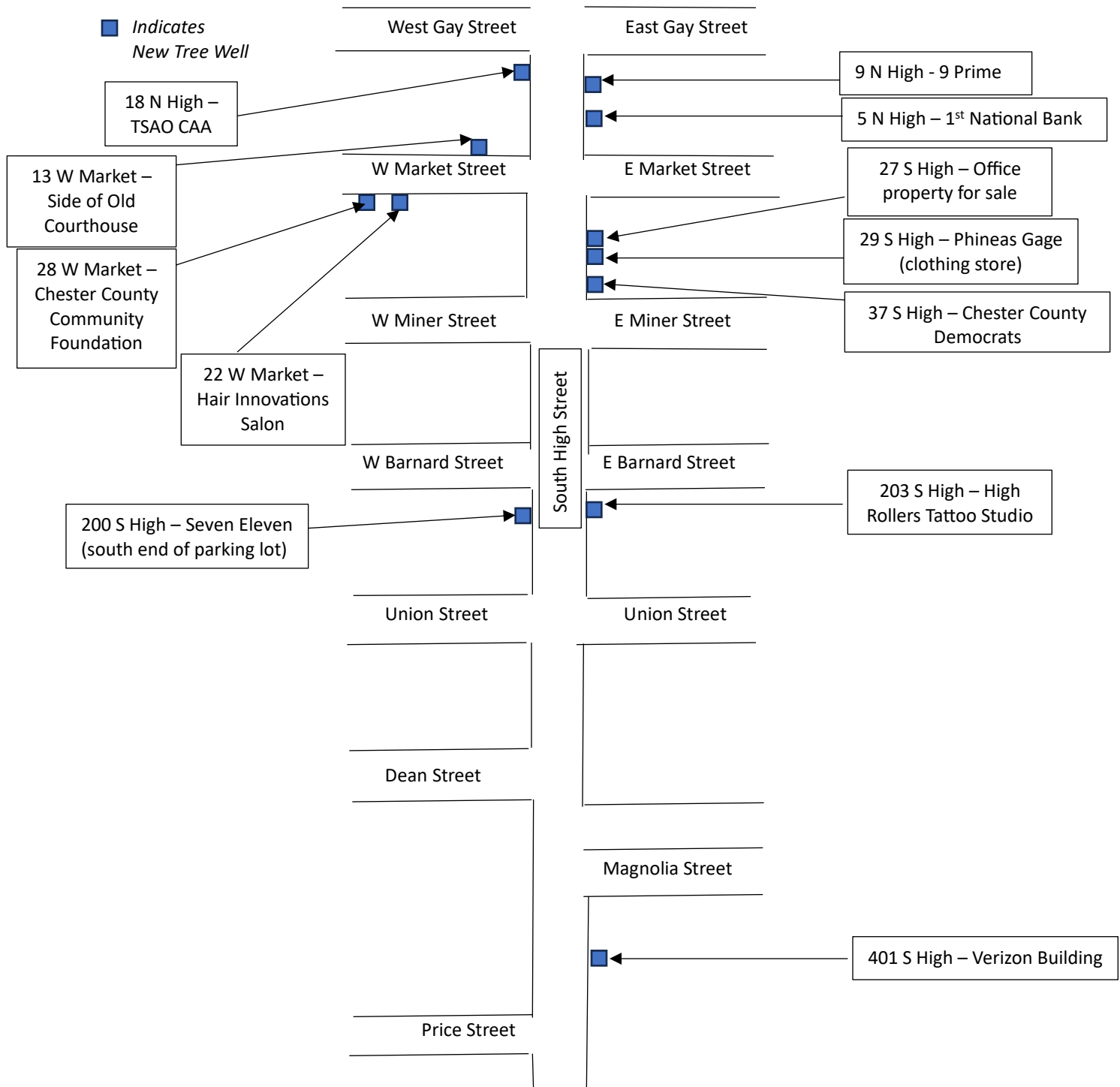


Borough of West Chester

Plan to Add New Tree Wells in the Business District

A Joint Project of the Business Improvement District & the Tree Commission

■ Indicates
New Tree Well



12 New 4 ft x 4 ft tree wells to be cut in the brick or concrete sidewalk. The Business Improvement District will fund cutting the tree wells. The Borough will fund planting trees in the tree wells

Project Information

Overview

- Twelve 4 feet by 4 feet tree wells are created by cutting existing concrete or brick siding.
- Locations are in the Business District selected by the Tree Commission and the Business Improvement District (BID)
- The project will occur coincident with the spring street tree planting.
- A placard celebrating America 250 will be placed at the new tree well/tree on the West Market Street sidewalk at the side of the Historic Courthouse

Description

- Prior to cutting Paonecall will mark any utility conflicts and in the event of utility conflicts, impacted location(s) will be moved accordingly.
- All tree wells are next to the street curb.
- Tree wells will not be located directly in front of building front doors.
- For new brick wells a 4 by 4 metal frame is placed inside the tree well to keep the adjacent bricks in place.
- New tree wells are filled with mulch until a new tree is planted to eliminate tripping hazards.
- The tree wells are in compliance with West Chester's sidewalk and curb ordinance paragraph 95-11 A(4).

Price

- All Seasons Landscaping will be contracted to cut these new tree wells. All Seasons was the 2025 tree planting contractor and did an excellent job.
- All Seasons' price is \$260 per tree well. The price is the same for concrete and brick sidewalks. The total tree well creation project cost is \$3,120.
- As a separate agenda item, Borough Council is requested approve awarding the 2026 tree planting contract to All Seasons Landscaping.

Funding

- The Business Improvement District has signed a Letter of Intent to pay the tree well project cost of \$3,120.
- The Business Improvement District will pay All Seasons Landscaping directly.
- Trees to be planted in the new tree wells will be from All Seasons tree planting contract and, thus, will be paid for by the Borough.

Borough Council Action Requested

- Tree well locations are in the public right of way and, thus, are the responsibility of the Borough of West Chester
- Borough Council is requested to approve creation of 12 new wells at the specified locations in the Business District.

New Tree Well Location Detail



Street Address

- 28 West Market Street

Tree Well Location

- To the right of the front door

Occupant

- Chester County Community Foundation

Property Owner

- Chester County Community Foundation

Sidewalk Type

- Brick

Tree Species to be Planted

- Accolade Elm



Street Address

- 22 West Market Street

Tree Well Location

- To the right of the front door

Occupant

- Hair Innovations

Property Owner

- Building West Chester LLC

Sidewalk Type

- Brick

Tree Species to be Planted

- Nuttall Oak



Street Address

- 13 West Market Street

Tree Well Location

- 20 feet west of High Street

Occupant

- Historic Courthouse

Property Owner

- Chester County

Sidewalk Type

- Brick

Tree Species to be Planted

- Yellow wood

Note

- A placard celebrating America 250 celebration to be placed at this tree.



Street Address

- 18 North High Street

Tree Well Location

- To the left of the front door

Occupant

- TSAO CAA Bubble Tea

Property Owner

- LOFAM Associates

Sidewalk Type

- Concrete

Tree Species to be Planted

- Amur Maackia



Street Address

- 9 North High Street

Tree Well Location

- To the right of the front door

Occupant

- 9 Prime

Property Owner

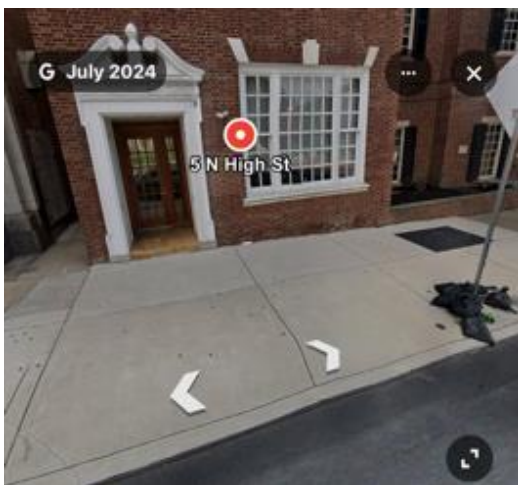
- WCTHG LLC

Sidewalk Type

- Concrete

Tree Species to be Planted

- Hackberry



Street Address

- 5 North High Street

Tree Well Location

- To the right of the front door

Occupant

- First National Bank

Property Owner

- First National Bank

Sidewalk Type

- Concrete

Tree Species to be Planted

- London Plane



Street Address

- 27 South High Street

Tree Well Location

- To the left of the front door

Occupant

- Property for Sale - Vacant

Property Owner

- Outdoor Shower LLC

Sidewalk Type

- Brick

Tree Species to be Planted

- Overcup Oak



Street Address

- 29 South High Street

Tree Well Location

- To the right of the front door

Occupant

- Phineas Gage

Property Owner

- 29 High Street LLC

Sidewalk Type

- Brick

Tree Species to be Planted

- Nuttall Oak



Street Address

- 37 South High Street

Tree Well Location

- To the left of the front door

Occupant

- Chester County Democratic Committee

Property Owner

- Chester County Democratic Committee

Sidewalk Type

- Brick

Tree Species to be Planted

- Silver Linden



Street Address

- 200 South High Street

Tree Well Location

- South end of the parking lot

Occupant

- Seven Eleven

Property Owner

- Southland Corporation

Sidewalk Type

- Brick (Photo is not current)

Tree Species to be Planted

- Service Berry



Street Address

- 203 South High Street

Tree Well Location

- To the right of the front door

Occupant

- High Rollers Tattoo Studio

Property Owner

- South West Chester Development Corp

Sidewalk Type

- Brick

Tree Species to be Planted

- Service Berry



Street Address

- 401 South High Street

Tree Well Location

- Middle of the block

Occupant

- Verizon

Property Owner

- Verizon

Sidewalk Type

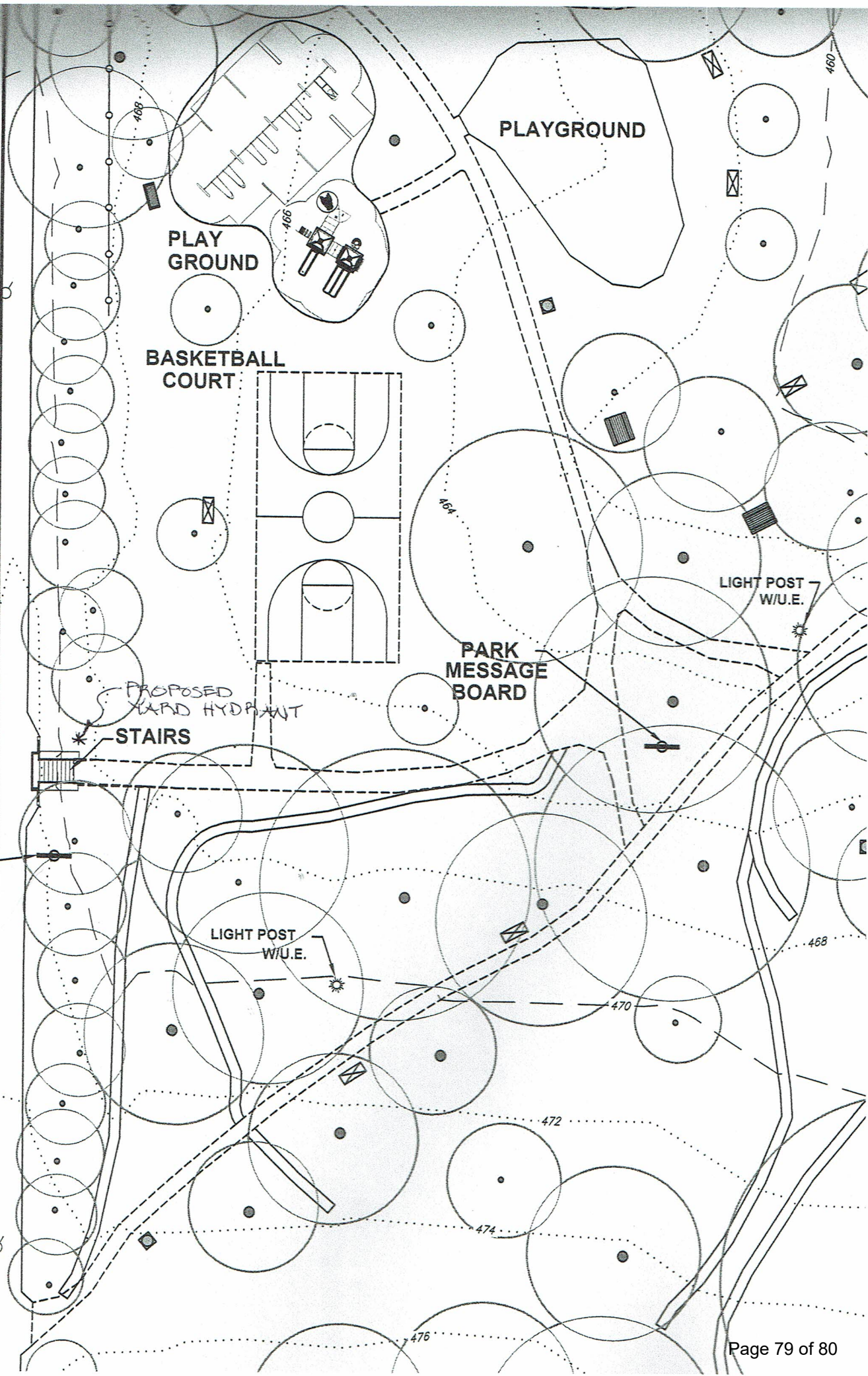
- Concrete

Tree Species to be Planted

- London Plane

N. MATLACK STREET

HISTORIC MARKER





Commercial Post/Yard Hydrants

COMPRESSION-TYPE POST HYDRANTS WITH 3/4" (19) OR 1" (25) CONNECTIONS



FIG. # 5960, 5961

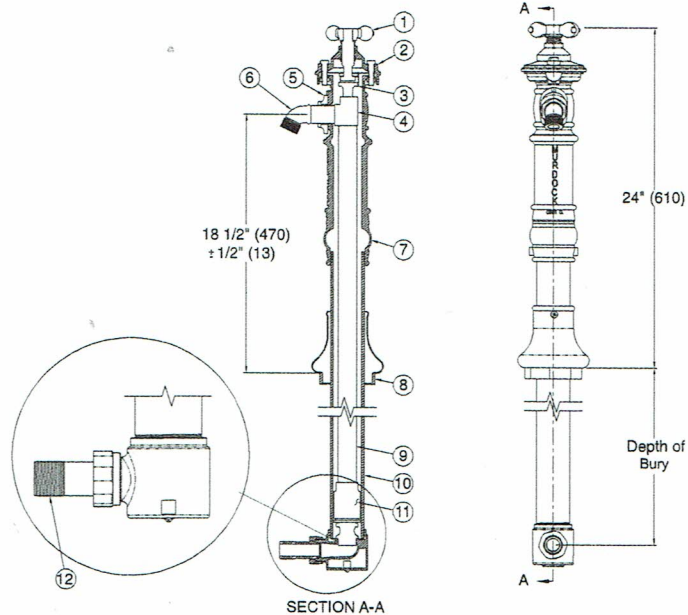
Compression-Type Non-Freeze Post Hydrant with Wheel Handle

FUNCTION:

Fig. 5960 or 5961 delivers year-round service outside or in unheated buildings. To provide freeze resistant functionality, the control valve is located below the frost line. Turning the handle raises or lowers the internal supply-line assembly, controlling the valve. Hydrant must be operated fully "on." Constructed of heavy red brass, premium-quality gray iron and steel, Fig. 5960 or 5961 is designed for trouble-free reliability and easy maintenance.

PRODUCT FEATURES:

- 3/4" (19) or 1" (25) bottom connection (available with N.P.T. tapping to connect to draw line).
- Constructed of heavy-duty red brass, quality gray iron and steel
- Freeze resistant
- Specify -BFH for Ball Check Valve and Vacuum Breaker
- Ideal for year-round service such as in parks, picnic areas, farms, or unheated buildings



- ① Handle & screw
- ② Top
- ③ Stirrup
- ④ Tee
- ⑤ Slide
- ⑥ 3/4" (19) or 1" (25) Hose Thread Brass Nozzle
- ⑦ Stock
- ⑧ Base
- ⑨ Inner Supply Pipe
- ⑩ Outer Casing
- ⑪ Valve
- ⑫ 3/4" (19) or 1" (25) Male NPT Brass Connection

NOTE: Dimensions shown in parentheses are in millimeters.