



Borough Council Meeting Voting Session
March 18, 2026 @ 6:30 PM
This meeting is recorded for public record.

Nicole Scimone, President	Member, 4th Ward	Term Expires: 12/31/27
Bernie Flynn, Vice President	Member, 6th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29
Jerome Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

I. Public Hearings

- A. An Ordinance of the Borough of West Chester, Chester County, Pennsylvania, to require Borough Council approval prior to any participation by the West Chester Police Department in Immigration Enforcement authority under Section 287(g) of the Immigration and Nationality Act

II. Call to Order

III. Pledge of Allegiance

IV. Announcements

- A. Conditional Use Hearing: March 23, 2026 @ 6:30 PM
To consider and possibly approve the conditional use application filed by West Chester University of the State System of Higher Education (“Applicant”). Applicant seeks conditional use approval pursuant to Section 112-314 of the Borough’s Zoning Ordinance for approval of the University Campus Plan which is dated January 2025 and prepared by Ewing Cole. The University Campus Plan is a master plan for proposed development of property owned by the University located in the Borough of West Chester and zoned Planned University Campus District. -
- B. SEPTA Community Open House - Present changes coming to the SEPTA bus routes in the neighborhood
April 2, 2026 5:00 PM - 7:00 PM -Room #232 Borough Hall
- C. Announce the purpose of the March 18, 2026 Executive Session

V. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

VI. Comments by the Borough Council and the Mayor

VII. Reports/Presentations

VIII. New Business

IX. Old Business - Discussion

A. Motion to make appointments to Committees and Commissions

Civil Service Commission, alternate (one vacancy)	Christian Dubbs
Tree Commission (one vacancy)	Michele DiCaprio
West Chester Community Campus (one vacancy) (Business Owner; Student Housing Permit Holder)	Christopher Feryo – Business Owner
West Chester Community Campus (one vacancy) (Business Owner; Student Housing Permit Holder)	Orazio Nastase - Student Housing Permit Holder
West Chester Community Campus (Business Owner; Student Housing Permit Holder)	Fran Orobono - Student Housing Permit Holder

B. Motion to approve extension of free parking time on-streets for Gallery Walks 2026, John O’Brien, ED of Downtown West Chester. (attachment)

C. Motion to approve free parking time on-street for 2026 Small Business Weekend, John O’Brien, ED of Downtown West Chester. (attachment)

Issue: Approve free parking on-street and in lots on November 27th and 28th, 2026 for Small Business Weekend.

D. Motion to approve changes to Chapter 104: Parking meter zones established. (104-47) (attachment)

Issue: There are time limits established within the Borough parking areas that need to be reviewed and updated.

X. Old Business - Consent

A. Motion to approve Downtown West Chester and West Chester Borough partnership – tree wells and planting proposal. (attachment)

Issue: review proposal for new tree wells in business district, funded by the BID

- B. Motion to direct Solicitor to prepare an amendment to Chapter 62 Garbage, Rubbish and Refuse tote quantities
Issue: Discuss amendments to the Ordinance
 - C. Motion to approve Friends of Marshall Square Park (FOMSP) request to install a lockable, frost proof yard hydrant adjacent to the Lafayette Street steps. (Attachment)
Issue: The Friends have requested the installation of this hydrant to enable them to keep up with watering of plants/flowers/trees within the park as the current water source is on the opposite side of the park, near the fountain/restrooms. FOMSP to pay for install. (Recommended for approval by Recreation Commission pending AQUA meeting pit installation costs)
 - D. Motion to approve Special Event Applications (SEAs) (attachments)
 - Easter Egg Hunt (Borough Event), March 28th
 - EmpowerU Uprising 5k (race only) April 18th
 - Helping Hands Amazing Race May 14th
 - Citizen's March for Life June 6th
 - World Music Day (WCBID) June 21st
 - Turkey Trot 5k (WCBID) November 26th
Issue: Approve Special Events Permits
 - E. Motion to approve free parking for the America 250 Special Event on August 2nd, 2026
Issue: Consideration of allowing for free parking for the America 250 Drone Show and festival on August 2nd.
 - F. Motion to direct the Solicitor to prepare a draft Data Center Ordinance (attachment)
Issue: Consider directing Solicitor to prepare an Ordinance relative to Data Centers
 - G. Motion to approve HARB applications (attachment)
Issue: Consider a Motion to approve the January HARB Certificate of Appropriateness (attachment)
1. 2026-05: 6 W. Market St-Roof replacement
- H. Motion to approve Budget Modification #2026-2 for salt purchases (attachment)
Issue: Additional purchases for salt and snow removal for Winter exceeded budget
 - I. Motion to approve purchasing requests (attachment):
 - 1. All Seasons Landscaping for \$54,600.00
 - 2. Brandywine Valley SPCA for \$15,000.00
 - 3. Butts Tickets for \$36,180.00
 - 4. USALCO-Taylor Run for \$15,280.00
 - 5. USALCO-Goose Creek for \$10,230.00
 - 6. Chemical Equipment for \$33,677.10
 - 7. Colonial Parking for \$48,475.00

8. Mowery for \$17,400.00

Issue: Review and recommend the approval of qualifying purchase orders

- J. Motion to approve February 17th and 18th, 2026 Borough Council Meetings Minutes
- K. Motion to award bid to USALCO in the amount of \$279,298.60 for Aluminum Chloride Hydroxide Sulfate (attachment)
- L. Motion to consider bid award of soda ash at a unit price of \$504.95/ton for a total amount of \$201,980.00 for a two-year contract (attachment)

XI. Other Business

XII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.