



Public Works Committee Meeting
April 7, 2026 @ 5:30 PM
This meeting is recorded for public record.

Committee Members:

Bernie Flynn, Chair
Bryan Travis
Brian McGinnis

Director of Public Works: Donald Anderson

Wastewater Director: Sean Mitchell

Director of Parks & Recreation: Keith Kurowski

Borough Manager: Sean Metrick

Public Works Committee Meeting:

I. Call to Order

II. Announcements

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. Engineer's Report

B. Public Works Report

C. Wastewater Report

D. Parks & Recreation Report

E. Public Works Committee – *Chair Report, workplan and issues raised at prior meetings (attachment)*

V. Old Business

A. Approve March 2026 meeting minutes (attachment)

B. Motion to schedule public hearing for Chapter 62 Garbage, Rubbish and Refuse, May 20, 2026 at 630p, Borough Council chambers. (attachment)
Issue: Schedule a Public Hearing for the amendment

C. Discuss progress on the consideration of a new Public Works building
Issue: Continue conversation on a new Public Works building

VI. New Business

- A. Motion to approve the Weaver Mulch lease agreement (attachment)
Issue: Weaver Mulch leases the Snyder Avenue location in lieu of payment they mulch our yard waste and provide us with mulch.
- B. Motion to adopt resolution for Pennsylvania Department of Conservation and Natural Resources Community Conservation Partnership Program(C2P2) grant up to \$250,000.00 for the John O. Green Park playground project Phase 2 with a 50% local match. (attachment)
1. Phase 2 is the remainder of the north side park excluding the splash pad.(attachment)
 2. Grant application deadline 4.30.26
- C. Motion to adopt a resolution for the Pennsylvania Department of Economic Development Greenways, Trails, and Recreation Program (GTRP) grant for the Hoopes Park playground redevelopment project up to \$250,000.00 with a 15% local match. (attachment)
1. This is a complete overhaul of the playground at Hoopes Park with inclusive play being of high priority.
 2. Grant application deadline 5.31.26
- D. Motion to adopt two resolutions for the Chester County Preservation Partnership Program (PPP) grant up to \$100,000.00with a75% local match: (attachment)
1. One grant application will be in support of the John O. Green Park playground project
 2. One grant application will be in support of the Hoopes Park playground redevelopment project.
 3. These grants can be used as matching funds/local match the DCNR and DCED grants.
 4. Grant application deadline 4.30.26

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.

MONTHLY ENGINEERING REPORT

TO: Sean Metrick, Borough Manager
 FROM: Kelly Goff, PE, CFM, Consulting Engineer
 RE: West Chester Borough
 Monthly Engineering Report
 DATE: March 25, 2026

The purpose of this memorandum is to provide a status update on engineering, planning, MS4 compliance, capital projects, and land development activities within West Chester Borough. A summary of high-priority projects is provided below. A detailed engineer’s report is included as Appendix A.

Project	Project Summary	Status Update
Gay Street Closure Project	Chester County Revitalization Grant-funded project providing removable barricades along the Gay Street Open-Air Market.	Construction is underway. RVE is reviewing submittals and RFIs and performing inspections as required. Substantial completion is anticipated by August 2026.
MS4 Permit Services	Mandatory stormwater discharge permit under the Clean Water Act requiring pollution-reducing practices.	RVE is conducting required outfall inspections.
Gay & High Improvements	Reconstruction of the Gay Street and High Street intersection, currently in poor condition.	RVE is developing construction and permit plans.
High Street Improvements	Streetscape improvements including trees, sidewalks, curbs, and lighting between Miner Street and Barnard Street.	RVE is scheduling the survey.

Should you have any questions, please do not hesitate to contact me directly at (484) 843-3653.



Figure 1 – Rendering of Gay Street Closure Project



Figure 2 – Outfall Inspections

Appendix A - Detailed Engineer's Report

1 GENERAL ENGINEERING & PLANNING SERVICES

1.1 Monthly Meetings

Monthly progress meetings are held with RVE and Borough staff to review the status of ongoing projects. The most recent meeting was held on March 24, at 1:00 PM.

1.2 Planning Services

1.2.1 Intersection Improvements

RVE continues to work with the Borough to identify and develop improvements at various intersections. The Borough's committee is compiling public feedback. Intersections considered include:

- Saint Agnes School Intersections (Hannum Ave. and New St.)
- E. Gay Street & Matlack Street
- N. Biddle Street & N. High Street
- E. Biddle Street & N. Penn Street
- N. Franklin Street & E. Marshall Street
- W. Ashbridge Street & Hoopes Park Lane
- W. Gay Street & N. New Street
- Gay Street & High Street (*construction plans in development*)
- Washington Street & High Street
- Chestnut Street & New Street (*Public Works obtaining striping maintenance quotes*)
- Price Street & Darlington Street (*improvements completed in 2025*)
- S. Brandywine Street & Price Street (*improvements completed in 2024*)
- Gay Street & Bradford Avenue (*improvements completed in 2025*)

1.3 Grant Funding Acquisition Services

RVE continues to coordinate with Borough staff to identify and pursue grant opportunities aligned with Borough priorities. A 2026 Grants Memorandum was submitted in January 2026. Grant opportunities are reviewed as updated information becomes available.

1.3.1 Priority Projects

The Borough and RVE are maintaining a list of priority projects that need grant funding. The Borough is interested in funding the following projects through grant programs.

- Gay & Matlack intersection improvements
- Darlington & Chestnut Parking Lot improvements
- Rain Garden Curb Bump-outs
- High Street Improvements Phase 2
- Gay Street Phase 2
- Goose Creek Interceptor Phase 2

- Cedar Alley Gabions
- Public Works Building

1.3.2 DCNR Grants

Several DCNR grants are available and due 4/30. Costs associated with recreational facilities including construction, planning and land acquisition are eligible.

1.3.3 DCED Multimodal Transportation Fund

This grant application is due 7/31. Transportation improvements are eligible. No match is required.

1.3.4 DCED Flood Mitigation Program

This grant application is due 5/31. Flood control projects are eligible.

1.3.5 DCED Greenways Trails and Recreation Program

This grant application is due 5/31. Trails and Park projects are eligible.

1.3.6 DCED Watershed Restoration and Protection Program

This grant application is due 5/31. Green stormwater projects are eligible.

2 MS4 SERVICES

The Borough's MS4 Permit is required under the Clean Water Act and mandates the implementation of pollution-reduction practices for stormwater systems discharging to surface waters. RVE works with Borough staff to ensure regulatory compliance.

Bi-monthly coordination meetings are held. The most recent meeting occurred on **January 13, 2026**.

2.1 Annual Report

The annual report was submitted on 9/22/2025.

2.2 PRP and TMDL Addenda (Goose Creek)

Pollution Reduction Plans (PRP) and Total Maximum Daily Load (TMDL) Plans are required to reduce pollutants entering impaired waterways through BMP implementation. Certain BMPs in the original plans were deemed infeasible; therefore, addenda were prepared and submitted to PADEP on December 29, 2025.

A joint site visit with Borough staff to evaluate potential BMP locations occurred on March 6, 2026.

2.3 BMP Inspections

BMP inspection needs are currently under internal review by Borough staff.

2.4 Outfall Inspections

RVE is conducting required outfall inspections and sampling per PADEP requirements.

2.5 PRP Addenda (Brandywine Creek, Blackhorse, Run, Plum Run, Taylor Run)

The PRP is a mandatory component of Pennsylvania's MS4 permit program, designed to reduce sediment and pollutant discharges into impaired waterways through BMPs. Some BMPs listed in the original plan are not feasible. An addendum will be developed to include additional BMPs.

Borough staff is compiling plans of previously implemented BMPs.

3 CAPITAL PROJECTS (PLANNING, DESIGN, BIDDING & CONSTRUCTION)

3.1 Gay Street Closure

The Gay Street Closure Project is a project funded by the Chester County Revitalization Grant that will result in removable barricades along the Gay Street open air market.

- The Borough Council voted on 8/28/2025 to issue a notice of intent to award the Base Bid, Alternate 1, Alternate 5, and Alternate 6.
- A preconstruction meeting was held on 9/30/2025.
- A Notice to Proceed was issued on 10/2/2025.
- Submittals and RFIs are being reviewed as required.
- Construction is underway. Inspections are being made as required.

3.2 Storm infrastructure Lining project

This project proposed to rehabilitate several stormwater pipes by adding a liner. This project is being funded by the flood mitigation grant.

- A field visit was conducted on 3/24/26 to review the existing conditions.

3.3 Gay & High Street Intersection Improvements

This project includes the reconstruction of the intersection of Gay & High. RVE is developing construction and permit plans.

3.4 High Street Improvements (Miner to Barnard)

RVE worked with Borough staff to acquire the DCED MTF grant. This project includes sidewalk, curb, landscaping and lighting improvements. RVE is scheduling the survey.

4 SUBDIVISION & LAND DEVELOPMENT REVIEWS

4.1 410 High Street (PCWBP001)

The applicant is proposing to construct a mixed-use building 128 residential apartment units with 149 off-street parking spaces.

- A SALDO application was submitted to RVE on 2/9/2023.
- RVE issued review letter #1 on 3/3/2023. The comments contained engineering concerns related to parking and traffic.
- RVE issued review letter #1, revision #1 on 3/22/2023. The comments included engineering concerns related to parking, and traffic.
- A second review letter was issued on 6/21/2023.
- A third review letter was issued on 8/18/2023.
- RVE received a 4th submission on 9/26/2023. RVE submitted a draft review 4 letter to the borough staff on 10/6. A 4th review letter was sent on 10/9.
- RVE received a 5th submission on 10/27. Review letter #5 was issued to the Borough on 11/20.

4.2 330 Market (PCWBP002)

The applicant is proposing to construct a 185 unit apartment building with 215 parking spaces.

- RVE received the first submission on 5/3/2023. RVE is reviewing this submission.
- A second review letter was issued on 8/18/2023.
- RVE attended the Planning Commission meeting on 8/29/2023 in order to address concerns from the public.
- RVE issued a 3rd review letter on 1/9/24.
- RVE issued a 4th Review letter on 2/23/24.

4.3 611 E Nields (PCWBP003)

The project proposes to construct two separate industrial warehouse buildings totaling 523,653 square feet at 611 East Nields Street within the Industrial (ID) zoning district. This application has preliminary land development approval.

- RVE issued a review letter #1 on 2/27/24.
- RVE issued a review letter #2 on 5/9/24.
- RVE issued a review letter #3 on 6/27/25.

4.4 410 High Street, Application #2 (PCWBP004)

The applicant is proposing to construct a multi-family residential apartment building consisting of 139 residential apartment units with 175 off-street parking spaces. This is the second application by the same developer for this property.

- RVE issued review letter #1 on 6/14/2024.
- RVE issued review letter #2 on 7/26/2024.

- RVE issued review letter #3 on 8/27/2024.
- RVE issued review letter #4 on 10/14/2024.

4.5 250 East Market (PCWBP005)

The applicant is proposing to construct a four-story apartment building with 221 units and 230 parking spaces.

- RVE issued review letter #1 on 8/17/2024.
- RVE issued review letter #2 on 10/01/2024.
- RVE issued review letter #3 on 7/14/2025.

4.6 210-214 W. Washington Street (PCWBP006)

The applicant is proposing to construct 8 single-family attached homes on three parcels along West Washington Street within the Neighborhood Conservation District (NC-2) zoning district. The site is bounded by West Washington Street to the west, Patton Alley to the east, and Birdseye Alley to the south. The proposed subdivision plans to demolish the existing automotive repair building and consolidate the three parcels. Each home will have a 1-car garage and share a common driveway.

- RVE sent review letter #1 to the Borough staff on 11/07/2024.
- RVE sent review letter #2 to Borough staff on 1/30/2025.
- RVE sent review letter #3 to Borough staff on 5/21/2025.
- RVE submitted review letter #4 to Borough staff on 12/4/2025.
- RVE received submission No. 5 on 3/13/26. RVE is reviewing.

4.7 700 S High Street (PCWBP007)

The applicant is proposing improvements to the university.

- RVE sent a review letter to Borough staff on 7/3/2025.

4.8 410 High Street, Application #3 (Coming Soon)

This application is proposing a set of townhomes at the old Burger King site. The application has not been submitted to RVE at the time of this report.

4.9 615/617 South Walnut (Coming Soon)

This application is proposing five (5) townhomes. The application has not been submitted to RVE at the time of this report.

Public Works
April 7, 2026

Facilities

West Chester Public Library

- Elevator issues are being investigated

New Public Works Facility

- Site visits are currently being scheduled

Streets

- We enhanced the crosswalk at the intersection of New and Chestnut Streets. (photo attached)
- Gay Street Closure work has started. Parts of Gay Street will be closed for three weeks. (photo attached)
- Trees are being planted, so PW will incorporate filling the gator bags into our weekly tasks
- We are in the process of assessing the roads for the 2026 Paving project.

Parks and landscapes

- We installed the fall zone material and border at Horace Pippin Park. (photos attached)

Sanitary/Storm Sewers

- Abel Recon will be relining sections of our old brick storm sewer mains this year. Sites to be determined.

Trash and recycling

- Chapter 62 violations. We will schedule a public meeting.

Vehicles/fleet

- Discuss expenditures of fleet maintenance to date

Cartograph reports

- Reports are in the agenda packet for your review

Administration

- Actively recruiting for three open positions. Kyle Elliott just obtained his CDL.

Other

- Danella installing a new gas main in the 500 and 600 block of W Market (between Bradford and Everhart)

Public Works Last Month Requests

Request ID	Entry Date	Close Date	Issue	Status	Street	Description
1572	3/2/2026		Missed Trash	Open	200 S DARLINGTON ST	Claims the entire block of 200 S Darlington did not have their trash collected on Thursday
1573	3/3/2026		Parking Meters	Open	139 W MARKET ST	Please put a handicapped meter back in the handicapped spot on 100 West Market Street North Side closer to Darlington
1574	3/3/2026		Missed Trash	Open	318 N MATLACK ST	missed trash
1575	3/4/2026		Missed Trash	Open		Trash missed
1577	3/9/2026	3/17/2026	Traffic Signal	Closed		Element out at Market and Walnut Streets
1578	3/9/2026		Missed Trash	Open	202 W BIDDLE ST	Trash missed
1579	3/12/2026		Sign Down	Open		No Left Turn Sign knocked down. It is usually on the Golf Course property facing East.
1580	3/13/2026		Yard Waste Missed	Open	310 PRICE ST	yard waste not collected
1581	3/13/2026		Yard Waste Missed	Open	214 W UNION ST	yard waste bags and bundled sticks not collected
1582	3/13/2026	3/16/2026	Sign	Closed	500 S CHURCH ST	8-11 Wed sign missing on E side of block
1583	3/16/2026		Traffic Signal	Open		wires exposed at bottom of pole - photos attached
1584	3/16/2026		Tree Branches	Open	614 S WALNUT ST	Large tree branch fell and partially in the road. Please remove
1586	3/19/2026		Wires Down	Open		Utility wire pulled down and is hanging low in the alley closest to the Union Street side of alley.
1587	3/19/2026		Tree Branches	Open	517 MARSHALL DR	Tree branches fell in front yard from storm. They are street trees and too large for her to move. Please collect.
1588	3/24/2026	3/30/2026	Tree Branches	Closed	100 S BRANDYWINE ST	Large Tree branch down in Everhart Park near the women's bathroom.
1589	3/25/2026		Light Signal Issues	Open		Claims the green element is out on the left side. The other green element is working (so maybe just put on the radar for when new contractor starts).
1591	3/26/2026		Street Light Out	Open		Claims light flicks on and off at pole1038 at Union Court Apartment at Bolmar and E Union
1592	3/27/2026	3/27/2026	Sewer Overflow	Closed	229 E MARKET ST	Sewer overflow
1593	3/27/2026		Inlet Cleaning	Open		Inlet overflowing and clogged at the NE corner
1595	3/30/2026		Traffic Signal	Open		green element out at the 5-point intersection of Downingtown Pike, Everhart and Hannum.

Fleet Maintenance Work Orders

ID	Stop Date	Equipment	Total Cost	Notes
28310	3/2/2026	44-12	361.92	REPLACE MIRROR ASSY
28346	3/3/2026	01-14	128.12	REPLACE DRIVER FRT SEAT BELT BUCKLE
28347	3/3/2026	44-52	69.35	REPLACE DIVER SIDE TURN LAMP AASY ON BODY.
28352	3/4/2026	44-17	394.00	MOUNTAND BAL. TWO TIRES
28349	3/4/2026	55-05	93.48	REPLACE O2 SENSOR AND AIR FILTER
28351	3/4/2026	01-22	26.22	REPLACE DRIVERS REAR BUMPER REFLECTOR
28350	3/4/2026	55-03	125.52	MOUNT AND BAL. FOUR TIRES
28421	3/5/2026	55-05	200.00	VECH DETAIL. COPPERHEAD. INV# 10-18397A
28423	3/6/2026	01-25	7,874.22	REPAIR FRT END DAMAGE. COPPERHEAD INV# 10-18399A
28365	3/9/2026	01-15	0.00	LOF
28367	3/9/2026	01-17	49.95	SI. LOF. T 4/32 F 9/B R 8/B STKR# AI#6 02426343 3-27. REOLACE TWO TIRES.
28366	3/10/2026	08-22	399.90	SENT TO FRED BEANS FOR FORCED REGEN.
28368	3/10/2026	44-52	14.07	REPLACE REAR PASS UPPER MARKER LAMP
28369	3/10/2026	44-15	19.49	REPLACE WIPER BLADES
28371	3/11/2026	01-D3	54.38	REPLACE WIPER BLADES
28372	3/11/2026	01-D5	53.00	REPLACE REAR ROTORS
28379	3/12/2026	44-35	0.00	SI. LOF. T 5/32 F 5/B R 7/B STKR# AI6 02426344 3-27
28376	3/12/2026	01-17	590.16	MOUNT AND BAL. FOUR TIRES
28374	3/12/2026	01-D3	20.00	SI STKR# T 5/32 F 12/B R 8/B STKR# AI6 02426345 3-27
28377	3/12/2026	44-17	54.55	REPLACE STEERING WHEEL SWITCH
28375	3/12/2026	01-26	0.00	REPLACE WIPER BLADES
L	3/13/2026	01-18	63.68	LOF

ID	Stop Date	Equipment	Total Cost	Notes
28391	3/16/2026	44-21	0.00	SI. T 11/32 F 10/R R9/R STKR# A16 02426346 3-27
28388	3/16/2026	44-41	98.90	REPLACE FRT FENDER MIRROR
28389	3/17/2026	44-51	15.84	REPLACE OIL FILL CAP
28393	3/17/2026	01-22	3,340.38	REPAIRS DONE AT GARNET FORD. INVOICE# 210259
28392	3/17/2026	44-41	640.00	REPLACE PASS SIDE MIRRIR
28390	3/17/2026	44-52	69.61	REPLACE COOLANT BOTTLE SIGHT GLASS
28396	3/17/2026	44-35	18.70	REPLACE DRIVERS SIDE REAR DUMP BODY LIGHT.
28395	3/18/2026	01-D5	20.00	SI. T 8/32 F 8/B R 6/B STKR# A16 02426347 3-27
28400	3/20/2026	55-12	325.44	REPLACE TWO TIRES AND SENSORS
28399	3/20/2026	08-02	1,536.64	REPLACE A/C COMPRESSOR. EVAC AND RECHARGE SYSTEM. GARNET FORD INV#211542
28424	3/20/2026	01-A1	49.95	SI T 6/32 F 8/B R 6/B STKR# A16 02426348 3-27
28401	3/20/2026	44-52	737.14	REPLACE DRIVERS WIPER ARM. REPLACE PASS. SIDE CAB LOCK ASSY.
28425	3/23/2026	44-14	49.95	SI. T 6/32 F 5/B R 4/B STKR# A16 02426350 3-27
28426	3/23/2026	44-40	0.00	SI. T 4/32 F 8/B R 6/B STKR# A16 02426349 3-27
28422	3/23/2026	44-22	4,195.00	REPLACE REAR DIFF CENTER SECTION. IN-FLEET. INV# 60723
28429	3/25/2026	01-24	0.00	TAKEN TO FRED BEANS FOR RECALL. INV# 210347
28430	3/25/2026	01-28	27.72	REPLACE OIL PRESSURE SENSOR
28428	3/25/2026	44-41	459.48	REPLACE CURTAINS ON SWEEPER HEAD
28431	3/25/2026	55-02	77.00	REPLACE DRIVERS FRT TIRE
28437	3/26/2026	44-25	0.00	ENTERPRISE OIOL CHANGE FRED BEANS INV# 210402

ID	Stop Date	Equipment	Total Cost	Notes
28466	3/27/2026	01-18	3,053.92	REPAIR SEAT MOTOR. REPLACE RADIATOR.
28439	3/27/2026	44-17	164.85	REPLACE AIR BAG COIL ASSY.
28440	3/27/2026	44-19	11.27	BLOW GUN
28462	3/30/2026	55-00	66.72	SI. WIPER SERVICE. T 7/32 F 9/B R 7/B STKR# A16 02426351 4-27
28443	3/30/2026	44-30	99.65	REMOVE WATER PUMP FOR REPAIR. REINSTALL AFTER REPAIR

Work Detail (Work Order 28414)

Work Summary

Description: REPAIR
 Status: IN PROGRESS
 Notes:
 vehicle 44-22 - 5 ton dump truck had a mechanical failure of the rear differential.

Cost Summary

Total Cost: \$3355.00
 Labor \$0.00
 Equipment \$0.00
 Materials \$0.00
 Other \$3,355.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Repair	3/17/2026	0.00	0.00	3355.00	3355.00
		\$0.00	\$0.00	\$3,355.00	\$3,355.00

Employee	Title	Hours
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Equipment Details

Equipment Item	Rate	Hours	Total
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$180.00
	\$3,150.00
	\$25.00
	\$3,355.00

Work Detail (Work Order 28414)

Work Detail (Work Order 28435)

Work Summary

Description: REPAIR

Status: COMPLETED

Notes:

dump truck 44-22 had to be towed to service provider to have the rear differential repaired.

Cost Summary

Total Cost: \$4195.00

Labor	\$0.00
Equipment	\$0.00
Materials	\$0.00
Other	\$4,195.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Repair	3/17/2026	0.00	0.00	4195.00	4195.00
		\$0.00	\$0.00	\$4,195.00	\$4,195.00

Employee	Title	Hours
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Equipment Details

Equipment Item	Rate	Hours	Total
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$4,195.00
	\$4,195.00

Work Detail (Work Order 28435)



Work Detail (Work Order 28433)

Work Summary

Description: REPAIR

Status: COMPLETED

Notes:

dump truck 44-21 was sent to repair vendor to get snowplow repaired, the snowplow was delivered to vendor in October of 25. parts needed for the repair were back ordered and truck fixture was not repaired till January 26.

Cost Summary

Total Cost: \$5939.41

Labor	\$0.00
Equipment	\$0.00
Materials	\$0.00
Other	\$5,939.41

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
Repair	3/17/2026	0.00	0.00	5939.41	5939.41
		\$0.00	\$0.00	\$5,939.41	\$5,939.41

Employee	Title	Hours
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Equipment Details

Equipment Item	Rate	Hours	Total
			\$0.00

Material Details

Material	Quantity	Unit	Price Per Unit	Total
				\$0.00

Miscellaneous Details

Notes	Cost
	\$260.00
	\$71.00
	\$60.41
	\$391.41

Work Detail (Work Order 28433)

Work Detail (Work Order 28410)

Work Summary

Description: MECHANICAL REPAIR

Status: COMPLETED

Notes:

During the last winter snow event the said vehicle 44-22 dump truck lost the use of the rear end. The vehicle had to be towed to a service repair shop for repairs.

Cost Summary

Total Cost: \$0.00

Labor	\$0.00
Equipment	\$0.00
Materials	\$0.00
Other	\$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28410)

Work Detail (Work Order 28413)

Work Summary

Description: REPAIR

Status: COMPLETED

Notes:

vehicle 44-22 - 5 ton dump truck had a mechanical failure of the rear differential.

Cost Summary

Total Cost: \$0.00

Labor \$0.00

Equipment \$0.00

Materials \$0.00

Other \$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28413)

Work Detail (Work Order 28411)

Work Summary

Description: MECHANICAL REPAIR

Status: COMPLETED

Notes:

During the last winter snow event the said vehicle 44-22 dump truck lost the use of the rear end. The vehicle had to be towed to a service repair shop for repairs.

Cost Summary

Total Cost: \$0.00

Labor	\$0.00
Equipment	\$0.00
Materials	\$0.00
Other	\$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28411)

Work Detail (Work Order 28412)

Work Summary

Description: REPAIR

Status: COMPLETED

Notes:

Vehicle 44-22 dump truck had a mechanical failure in the rear differential.

Cost Summary

Total Cost: \$0.00

Labor \$0.00

Equipment \$0.00

Materials \$0.00

Other \$0.00

Task Details

Activity	Completed	Labor Cost	Material Cost	Other Cost	Total Cost
		\$0.00	\$0.00	\$0.00	\$0.00

Equipment Details

Material Details

Miscellaneous Details

Work Detail (Work Order 28412)



















Borough of West Chester
401 East Gay St West Chester PA 19380
www.west-chester.com
(610)-692-7574

Borough Council

Nicole Scimone, President
Bernie Flynn, Vice President
Jerome Szczepaniak
Bryan Travis
Brian McGinnis
Steve Marvin
Lisa Kearns

Mayor

Lillian L. DeBaptiste

Borough Manager

Sean Metrick

April 2026 Wastewater Department Report

Goose Creek

Crews found a leaking non-potable water line in the primary area of the plant. Upon excavation, we found and replaced approximately 100' of deteriorated galvanized pipe with PVC pipe and fittings.

The soda ash system has been totally cleaned out and inspected. The augers and valves to the day hoppers were adjusted.

Employees started the spring clean-up in the plant replacing divots on road edge from plowing, regrading corners, and removing fallen branches from storms.

As reported earlier this year, the plants' large thickener clarifier drive failed. A large crack in the housing and internal bearing damage was found in the drive. I will be presenting an Estimate to the Finance Committee tomorrow night to replace the clarifier drive at the cost of \$280,418.76 through a COSTARS company.

Taylor Run

Quarterly PM and lubrication checks were performed on all RBC units in the plant. "C" train was drained inspected and snails removed before being placed back online.

Crews repaired a faulty check valve on P-13 and discovered the pumps impeller and volute was partially clogged. The pump was disassembled, cleaned and placed back on-line.

The Taylor Run lab received final letter from the PA Laboratory Accreditation program stating all is up to date and the audit process is closed.

Pumping Stations

Monthly cleaning and inspections were performed at all four pumping stations. Crews pumped down, hosed out wet wells and bar screen chambers and adjusted floats where needed.

The College Ave. pump station had a new FOGRod level control system installed. The system will be monitored over the next few weeks for any adjustments needed. The department is looking into replacing the float systems at two other pump stations with the same device.

Capital Projects

The Goose Creek electrical substation project is underway. The temporary power service (generator, transfer switch and transformer) has been set-up and tested. The old equipment has been removed from the pad site (picture) and the new equipment has been set in place. The mid voltage switch vendor sent reps out to fix the minor problems during shipping. Wiring and final testing of the low voltage switchgear is tentatively scheduled for April 13 & 14.

The Maple Alley project: The WQM permit has been submitted to PADEP for approval, no comments as of this time. A non-mandatory pre-bid meeting was held at Borough Hall on Tuesday March 17, 2026 with three contractors attending. The bids were opened on Monday March 30, 2026 with six contractors submitting bids for the project. Pennoni is now reviewing the bids to verify contractors and the RCO requirements for a report to the Finance Committee.

College Ave. pump station pump has arrived in the plant earlier than expected. The New St. pump station back-up pump has an approximate ship date for June/July.

The sluice gates replacement project is underway. We are waiting for fabricator to call for pick-up date so crews can install new gates in April.

With the assistance of the IT department, a Wi-Fi system will be installed at the College Ave. pump station with remote camera access as well as future networking access for system monitoring.

Taylor Run driveway replacement will have more information in Q2/Q3.



Wastewater Tasks

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)					
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Cleaning	3/1/2026	cleaned b1 and mopped floors	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Fill Tank	3/1/2026	filled with soda ash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T5B	Fill Tank	3/1/2026	pumped 7000 gals to t3b	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-3	1st Stage Change Over	3/1/2026	first stage change over complete	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 1	Fill Tank	3/1/2026	filled with soda ash	0.00
Waste Water (Goose Creek)	WWTP Facility GC-PS-1	Hosing	3/1/2026	hosed down walls and got grease off of pipes and wires	0.00
Waste Water (Goose Creek)	WWTP Pump Sub.P-3	Troubleshoot	3/1/2026	pump 3 motor start was tripped out. reset it and ran down a few times seems to be ok	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-4	1st Stage Change Over	3/1/2026	second stage change over done	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Cleaning	3/1/2026	hosed out rag room and cleaned out rotamat	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T5B	Condition Assessment	3/3/2026	set up 3 inch trash pump to transfer from t5b to t3a/b	0.00
Waste Water (Goose Creek)	WWTP Screen GC-SCREEN-1	Ice	3/3/2026	ran ice thru rotamat to clean out grease	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 1	Repair	3/3/2026	Reattached sleeve from day hopper to mixing tank auger as it had come loose.	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 1	Calibrate	3/3/2026	Adjusted auger run timer to 3 minutes on, 10 minutes off.	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Calibrate	3/3/2026	Adjusted auger run timer to 3 minutes on, 10 minutes off.	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Troubleshoot	3/3/2026	vacuum switch for pump in lab closet was working intermittently. cleaned out brass shavings from inside contactor seemed to work ok for now. will order a new switch	0.00
Waste Water (Goose Creek)	WWTP Screen S-2	Ice	3/3/2026	ran ice thru rotamat to clean out grease	0.00
Waste Water (Goose Creek)	Facility Equipment Day Hopper 2	Repair	3/3/2026	Reattached sleeve as it had come loose at bottom, added a length of wire to hold tension on hose clap screw to stop from coming loose over time.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Fill	3/3/2026	Filled from T-11A twice for McGovern sludge hauling.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Retire	3/4/2026	removed air compressor from dumpster room cleaned and stored in shed	0.00
Waste Water (Goose Creek)	WWTP Structure GC-GT	Drain	3/4/2026	drained tank hosed off walls and sucked out grit	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4B	Hosing	3/4/2026	hosed out center of 4 A & B	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Hosing	3/4/2026	hosed out center and weirs	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Cleaning	3/4/2026	hosed out dumpster room and clean up rags in front of dumpster. empty dumpster and new plastic liner installed	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T3A	Fill	3/4/2026	transfer 8000 gals to t3a from t5b	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Hosing	3/5/2026	hosed weirs and center of 4 A&B	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T13	Clean	3/5/2026	Removed about 3.5 buckets of rags and half a bucket of gravel from T-13.	0.00
Waste Water (Goose Creek)	Non-Asset	Other	3/6/2026	Adjusted T-7 return valves and blew out RAS lines to help even out 2nd stage clarifiers.	0.00
Waste Water (Goose Creek)	WWTP Facility GC - Structures - Maintenance Shop	Clean	3/6/2026	wire wheeled and painted spare ears for Hydromatic pumps. wire wheeled, painted and re-tapped holes for a lip seal housing on a 6" hydro pump. reassembled the lip seal with new rubber gasket	0.00
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	3/6/2026	moved kick off float away from the low alarm float, made a diagram of float layout and left it in the callout box. opened the pump cabinets and checked wire connections for all the floats everything looked good nothing loose	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Cleaning	3/6/2026	cleaned /hosed out rotamat room and rags in street in front of building	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Valve Chamber	Clean	3/6/2026	pumped out ground water	0.00
Waste Water (Goose Creek)	WWTP Structure GC-PF1	Clean	3/6/2026	Drained and hosed contact tank. Scrubbed Parshall flume.	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Wet Well	Clean	3/6/2026	pumped down and hosed off sensors	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2A	Hosing	3/10/2026	hosed out scum beach with pressure washer truck	0.00
Waste Water (Goose Creek)	WWTP Structure WW - New Street Pump Station - Wet Well	Cleaning	3/10/2026	hosed out grit and grease off walls. cleaned rags off floats	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Structure WW - College Avenue Pump Station - Wet Well	Cleaning	3/10/2026	hosed grease off walls and cleaned rags off floats	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Worthington Street Pump Station - Wet Well	Cleaning	3/10/2026	hosed grease off walls and pushed grit thru	0.00
Waste Water (Goose Creek)	WWTP Structure WW - Miner Street Pump Station - Wet Well	Cleaning	3/10/2026	hosed grease off walls and pushed grit thru	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Hosing	3/10/2026	hosed out scum beach with pressure washer truck	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T11B	Pump Down	3/11/2026	set up trash pump for decanting	0.00
Waste Water (Goose Creek)	WWTP Facility GC-PS-1	Repair	3/12/2026	removed replacement lids we made because they rotted off of the exhaust fans.	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Hosing	3/13/2026	hosed out rag room and trash cans. Cleaned up rags in front of building	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Hosing	3/13/2026	hosed out center and weirs of 4 A&B	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-3	Cleaning	3/13/2026	cleaned bathroom	0.00
Waste Water (Goose Creek)	WWTP Structure GC-S-1	Mechanical Troubleshooting	3/16/2026	silo feeder paddle wheel/elbow was jammed with chunks of solid soda ash, used a pipe wrench to break paddles free then cleaned out debris by hand	0.00
Waste Water (Goose Creek)	WWTP Structure GC-S-1	Clean	3/19/2026	clogged up again with solid chunks of soda ash	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Hosing	3/22/2026	Hosed walls & weirs.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T5B	Pump Down	3/22/2026	Used 3" pump to pump T-5B into T-5C. T-5B sluice gate closed. Managed to get just below influent pipe by EoD Sunday (~108000 gal).	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Hosing	3/22/2026	hosed out rag room and cleaned up rags on ground outside	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-2	Hosing	3/22/2026	cleaned MUD of off of tractor and cleaned rags and rocks in front of dumpster room	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-1	Cleaning	3/22/2026	daily cleaning of break room and locker room and mopping, empty trash	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Yard Hydrant GC - Hydrants - T-2B South	Replace	3/24/2026	water supply line from street was leaking out of the ground at the top of the stairs on PS-2. Excavated 6-7ft down with our tractor and public works backhoe and found a 70" section of pipe rotted out between two 45° fittings. repaired with new threaded pipe and a break away union. turned water supply back on and found another leak in the pipe further uphill. excavated that area out till we got to the next section of bad pipe and then further back to an area of what we thought was good pipe. repaired a second time with 2" Marco HP couplers and schedule 80 pvc pipe. turned water back on and water is still coming out of the hill\ dirt on high side. decided to just replace all the line to both hydrants with schedule 80 pvc pipe, removed steps to T2-A, dug aprox 100' of trench to both tanks. had to remove a few different sections of sidewalk and ran new pipe to both hydrant shut off valves with various T, 45°, 22° degree fittings. T2-B we also ran new pipe to the thank sprays with new shutoffs. pressure tested again and that seemed to fix all the leaks for now. fill most of the trenches back in with tractor ,shovels. cleaned off sidewalk and reinstalled steps on T2-A gonna let dirt settle for a few weeks then regrade	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Hosing	3/24/2026	hosed center and weirs of both 4 A&B	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant GC	Other	3/24/2026	cleaned up salt buckets and put shovels back in shed	0.00
Waste Water (Goose Creek)	Wastewater Treatment Plant GC	Other	3/24/2026	cleaned up all the grass chunks that got hit with snow plow and filled in hole by ps1 Cleaned up all trash laying around plant	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	WWTP Yard Hydrant GC - Hydrants - T-2A North	Replace	3/25/2026	water supply line from street was leaking out of the ground at the top of the stairs on PS-2. Excavated 6-7ft down with our tractor and public works backhoe and found a 70" section of pipe rotted out between two 45° fittings. repaired with new threaded pipe and a break away union. turned water supply back on and found another leak in the pipe further uphill. excavated that area out till we got to the next section of bad pipe and then further back to an area of what we thought was good pipe. repaired a second time with 2" Marco HP couplers and schedule 80 pvc pipe. turned water back on and water is still coming out of the hill\ dirt on high side. decided to just replace all the line to both hydrants with schedule 80 pvc pipe, removed steps to T2-A, dug aprox 100' of trench to both tanks. had to remove a few different sections of sidewalk and ran new pipe to both hydrant shut off valves with various T, 45°, 22° degree fittings. T2-B we also ran new pipe to the thank sprays with new shutoffs. pressure tested again and that seemed to fix all the leaks for now. fill most of the trenches back in with tractor ,shovels. cleaned off sidewalk and reinstalled steps on T2-A gonna let dirt settle for a few weeks then regrade	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Hosing	3/25/2026	hosed grease out of center and hosed outer wall and weirs, also put on rubber boots and scrapped extra grease off inner rim	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Pressure Wash	3/25/2026	pressure washed tank and arm	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7C	Pressure Wash	3/25/2026	pressure wash tank and arm	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Pressure Wash	3/25/2026	pressure washed tank and arm	0.00
Waste Water (Goose Creek)	WWTP Structure GC - B4 - Scum Pit	Pressure Wash	3/25/2026	pressure washed walls and hosed out sludge and soda ash out of bottom of pit	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	Wastewater Treatment Plant PS - College Avenue Pump Station	Install	3/26/2026	<p>Installed FOGRod level control system at College Avenue pump station and removed previously installed float based system.</p> <p>Installed FOGRod squeegee bracket inside wet well using stainless steel anchors, had to slightly enlarge existing screw holes on bracket to accommodate larger anchors than were supplied due to rough surface of wet well interior.</p> <p>Installed new section of DIN rail in pump control panel on left hand side adjacent to enclosure heater thermostat. Installed new Siemens DC power supply and wired into existing AC service. Installed FOGRod Level Indicator Transmitter (LIT) and hooked up to DC power supply. Created a grounding cable to install in wet well due to intermittent loss of return signal for LIT resulting in Open Circuit alert, called manufacturer for troubleshooting and was assured that the alert is a nuisance alert in a new system and that it won't impact function of unit and so continued with install.</p> <p>Removed existing float system and ran new wire for the grounding cable, FOGRod, auxiliary high level alarm float, and a length of pull cord for future maintenance or repair needs.</p> <p>Wired up LIT to existing intrinsically safe relays in enclosure using new wire. Using LIT level relay #1 for pump shut off, level relay #5 for lead pump kick on, and level relay #7 for lag pump kick on.</p> <p>Wired FOGRod wires to FOGRod input connections on LIT per manufacturer supplied instructions.</p> <p>Wired auxiliary high level alarm float to existing high level alarm relay using new wire (blue and orange).</p> <p>Let system run in auto for several full cycles and found no issues. Let wet well fill to high level float and powered on system to test that functionality, test was successful.</p> <p>While system was pumping down, raised FOGRod above water level to test if shut off would work properly in that scenario. Test was successful.</p>	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T8A	Clean	3/26/2026	helped zander with contact tank	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2A	Hosing	3/26/2026	hosed out grease from center, hosed walls and weirs	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Goose Creek)	Facility Equipment GC-SA-DH1	Cleaning	3/27/2026	corkscrew from day hopper was jammed with chunks, shut hopper gate and vacuumed out chunks and resecured bottom of sock to lower hopper	0.00
Waste Water (Goose Creek)	WWTP Structure GC-S-1	Clean	3/27/2026	took sock off silo and opened gate fully, cleaned out 98% of all the chunks building up at the bottom of the silo. waiting for new soda ash delivery	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T2B	Replace	3/27/2026	replace rubber on scraper	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7C	Preventive Maintenance	3/30/2026	removed bypass (winter) waterline for sprays and reinstalled pipe connected to tank sprays.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T3A	Fill Tank	3/30/2026	set up hoses on T5-B and T3-A and had a small McGovern truck pull 3 loads out of T5 and seed T3	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7B	Preventive Maintenance	3/30/2026	removed bypass (winter) waterline for sprays and reinstalled pipe connected to tank sprays.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4A	Preventive Maintenance	3/30/2026	removed bypass (winter) waterline for sprays and reinstalled pipe connected to tank sprays.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T4B	Preventive Maintenance	3/30/2026	removed bypass (winter) waterline for sprays and reinstalled pipe connected to tank sprays.	0.00
Waste Water (Goose Creek)	WWTP Structure GC-T7A	Preventive Maintenance	3/30/2026	removed bypass (winter) waterline for sprays and reinstalled pipe connected to tank sprays.	0.00
Waste Water (Goose Creek)	WWTP Facility GC - Structures - Maintenance Shop	Preventive Maintenance	3/31/2026	weed wackers, cleaned air filters, blew out carbs, pulled off string heads and cleaned greased shafts	0.00
Waste Water (Goose Creek)	WWTP Facility GC-B-3	Repair	3/31/2026	blower pipe leaking air in basement. shut blower down and removed pipe clamp, tried to reseal with new rubber but didnt work. Ed has a call in to a company for correct parts to repair.	0.00

Waste Water (Taylor Run)					
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	3/3/2026	Primary Weekly Maintenance: Oil levels checked. Belt inspected for tension. Lubricated pressure relief valves. Air filters cleaned. Upper and lower swing arm fittings greased. Hoist oil level checked. Hoist cable checked for wear.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: RBC C1. Hydraulic pump attached to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: RBC A1. Hydraulic pump attached to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: RBC B1. Hydraulic pump attached to RBC and weighed. Weight recorded in maintenance book.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: RBC C4. Hydraulic pump attached to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: Aluminum Sulfite Storage Tank. Tank inspected for leaks. Moat pumped out.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A4	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: RBC A4. Hydraulic pump attached to RBC and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: Plant Generator. Oil level checked. Coolant in sight glass of radiator checked. Belt checked for tension. Hose connections checked. gauges and lights checked for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	3/4/2026	Final weekly maintenance: T6A&T6B. Oil levels checked in reducers. Checked oil levels in lower housings. Chains inspected for slack. Scraper arms checked for wear. Vents cleaned.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS2	Replace	3/4/2026	All lights in PS2 basement changed to LED.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Primary Scum Mixer	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: Scum pit. Super Bio clean 510 poured into scum pit and mixed for several minutes. Drained out with pumps 3 and 4.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 557	Preventive Maintenance	3/4/2026	Primary Weekly maintenance: Raw, DS1 and DS2 samplers. Pump tubing inspected for punctures. Sensors, sample lines and torpedoes cleaned. Checked for proper operation of lights, heaters, fans and refrigerators.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS2	Replace	3/4/2026	Light switch in PS2 basement stairwell replaced.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Alum silo eye wash/ shower	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: Eye wash and shower stations. Tested for water pressure and water supply.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash silo shower	Preventive Maintenance	3/4/2026	Final Weekly Maintenance: Shower and eyewash stations. System checked for leaks. Valves opened and checked for water supply and pressure.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-PS2	Repair	3/4/2026	Check valve on P-13 repaired and the pump was unclogged.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	3/4/2026	Final Weekly Maintenance: Final comp, Final back up and Ds3 Samplers. Pump tubing inspected for punctures. Cleaned sensors, sample lines and torpedoes. Checked proper operation of lights, heaters, fans and refrigerators	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B4	Preventive Maintenance	3/4/2026	Primary Weekly Maintenance: RBC B4. Hydraulic pump attached to RBC and weighed. Weight recorded in maintenance book.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Facility TR-PS2	Replace	3/5/2026	Sump pump outlet replaced in PS2.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Replace	3/5/2026	Soda Ash room lights converted to LEDs.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	3/5/2026	Final Weekly Maintenance: Chlorine Analyzer and Pre/Post Sample pump. Grease cup removed for pre/post sample pump. Old grease removed and replaced with fresh polyrex blue grease and reinstalled. Tubing on analyzer cleaned. Drain lines cleaned. Strainers cleaned.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	3/5/2026	Primary Weekly Maintenance: Bucket Elevator and incline screw conveyor. Oil levels in reducers checked. All fittings greased. Chain checked for slack. Drive chain checked for slack. Belt checked for tension and wear.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	3/6/2026	Final weekly maintenance: Soda ash solution tank. Removed and cleaned soda ash sensor.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Preventive Maintenance	3/8/2026	B1 was swept, mopped and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Preventive Maintenance	3/8/2026	B5 was swept, mopped and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B7	Replace	3/9/2026	Grease hose replaced and grease fitting on rear of RBC B7.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	3/10/2026	Final Monthly Maintenance: Inline Water Screens. All screens taken out and cleaned.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	3/10/2026	Final Monthly Maintenance: Soda Ash Compressors. Belt checked for wear. Oil levels checked in both. Filters checked.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Preventive Maintenance	3/10/2026	A leak developed in B1's ceiling. The copper supply line was repaired.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A5	Grease	3/10/2026	Three Month Maintenance: RBC A 5. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A6	Grease	3/10/2026	Three Month Maintenance: RBC A 6. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A7	Grease	3/10/2026	Three Month Maintenance: RBC A 7. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C5	Grease	3/10/2026	Three Month Maintenance: RBC C 5. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C7	Grease	3/10/2026	Three Month Maintenance: RBC C 7. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP RBC RBC-B6	Grease	3/10/2026	Three Month Maintenance: RBC B 6. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A2	Grease	3/10/2026	Three Month Maintenance: RBC A 2. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Grease	3/10/2026	Three Month Maintenance: RBC A 1. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C2	Grease	3/10/2026	Three Month Maintenance: RBC C 2. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C3	Grease	3/10/2026	Three Month Maintenance: RBC C 3. Oil checked in reducer. Front and rear pillow block bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Grease	3/10/2026	Three Month Maintenance: RBC C 4. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Grease	3/10/2026	Three Month Maintenance: RBC B 1. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B2	Grease	3/10/2026	Three Month Maintenance: RBC B 2. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B5	Grease	3/10/2026	Three Month Maintenance: RBC B 5. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B7	Grease	3/10/2026	Three Month Maintenance: RBC B 7. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A3	Grease	3/10/2026	Three Month Maintenance: RBC A 3. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B4	Grease	3/10/2026	Three Month Maintenance: RBC B 4. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B3	Grease	3/10/2026	Three Month Maintenance: RBC B 3. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	3/10/2026	Final Weekly Maintenance: Final Comp. Pump hoses inspected for punctures. Sensor, Sample line and torpedo cleaned. Lights, heater, fan and refrigerator checked for proper operation.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP RBC RBC-C6	Grease	3/10/2026	Three Month Maintenance: RBC C 6. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Grease	3/10/2026	Three Month Maintenance: RBC C 1. Oil checked in reducer. Front and rear pillow blocks bearing lubricated while unit was rotating.	0.00
Waste Water (Taylor Run)	WWTP Structure 4	Preventive Maintenance	3/10/2026	Final Monthly Maintenance: Inline Water Screens. Screens removed and cleaned. Reinstalled.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-3	Preventive Maintenance	3/10/2026	Final Monthly Maintenance: B3 Heat Exchanger. Button head lubricated. Oil in recirculation pumps checked. Exhaust fan and blower lubricated. Proper operation of oil fuel pumps checked. Bell and Gossit booster recirculation pump lubricated.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: Aluminum Sulfite Storage Tank. Tank inspected for leaks. Moat pumped out.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: Checked oil level. Checked coolant level in sight glass on radiator. Checked belts for tensions. Checked hose connections. Checked gauges and lights.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: RBC B1. Hydraulic pump connected for RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: RBC C4. Hydraulic pump connected for RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: RBC A1. Hydraulic pump connected for RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: RBC C1. Hydraulic pump connected for RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A4	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: RBC A4. Hydraulic pump connected for RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B4	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: RBC B4. Hydraulic pump connected for RBC and weighed. Weight recorded into maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Replace	3/11/2026	Replaced polymer motor on pump B.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation final back up	Preventive Maintenance	3/11/2026	Final Weekly Maintenance: Final Back up Comp. Pump tubing checked for punctures. Sensor, Sample line and torpedo cleaned. Lights, Heater, fan and refrigerator checked for proper operation.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation soda ash eye wash shower	Preventive Maintenance	3/11/2026	Final Weekly Maintenance: Soda Ash Room Eye wash/ Shower System. System checked for water supply, pressure and leaks.	0.00
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: K1 Blower. Oil level checked. Belt checked for tensions. Lubricated pressure relief valve. Air filters cleaned. Greased upper and lower swing arm fittings. Checked hoist oil level. Checked hoist cable for wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Primary Scum Mixer	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: Scum Mixer. Super Bio Clean 510 poured into scum pit and mixed for several minutes. Drained out with pumps 3 & 4.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash silo shower	Preventive Maintenance	3/11/2026	Final Weekly Maintenance: Soda Ash Silo Shower Station. Eye wash/ Shower system checked for leaks, water supply and pressure.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: Bucket elevator and Incline screw conveyor. Oil levels in all reducers checked. All fittings greased. Chain inspected for slack. Drive chain checked for slack. Belt checked for wear.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	3/11/2026	Final Weekly Maintenance: T6A Clarifier. Oil in reducer checked. Oil in lower housing checked. Chain checked for slack. Scraper arm checked for wear. Vent cleaned.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	3/11/2026	Final Weekly Maintenance: T6B Clarifier. Oil level in reducer checked. Lower housing oil level checked. Chain checked for slack. Scraper arm checked for wear. Vent cleaned.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Ds3 sampler	Preventive Maintenance	3/11/2026	Final Weekly Maintenance: DS3. Pump tubing checked for punctures. Sensor, Sample line and torpedo cleaned. Lights, heater, fan and refrigerator checked for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	3/11/2026	Final Weekly Maintenance: Chlorine Analyzer & Pre/ Post Sample pump. Grease cup taken off Pre/Post sample pump and old grease removed. Replaced with fresh polyrex blue grease. Cup reinstalled. Sample box checked for leaks or developing problems. Tubing for analyzer cleaned. Strainer for analyzer cleaned.	0.00
Waste Water (Taylor Run)	WWTP Blower K-2	Preventive Maintenance	3/11/2026	Primary Weekly Maintenance: K2 Blower. Oil levels checked. Belt checked for tension. Lubricated pressure relief valve. Cleaned air filter.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation DS1 sampler	Preventive Maintenance	3/12/2026	Primary Weekly Maintenance: DS1. Pump tubing inspected for punctures. Cleaned sensor, sample line and torpedo. Checked for proper operation of lights, heater, fan and refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 557	Preventive Maintenance	3/12/2026	Primary Weekly Maintenance: Raw Sampler. Pump tubing inspected for punctures. Cleaned sensor, Sample line and torpedo. Lights, heater, fan and refrigerator inspected for proper operation.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Replace	3/12/2026	The motor brushes on the polymer and Pac pumps were replaced.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation DS2 sampler	Preventive Maintenance	3/12/2026	Primary Weekly Maintenance: DS2. Pump tubing inspected for punctures. Cleaned sensor, Sample line and torpedo. Checked lights, fans, heaters and refrigerator for proper operation.	0.00
Waste Water (Taylor Run)	Wastewater Treatment Plant TR	Paint	3/12/2026	We removed our manual swing gate to be grinded clean and repainted.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-5	Clean	3/15/2026	B5 Swept, mopped and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-1	Clean	3/15/2026	B1 swept, mopped and trash taken out.	0.00
Waste Water (Taylor Run)	WWTP Facility TR-B-4	Clean	3/17/2026	Grease balls collected in out aeration tank. They were removed with our net.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-RBC-TC	Drop Tank	3/17/2026	RBC Train C dropped for snail removal.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-LA	Preventive Maintenance	3/18/2026	Primary Weekly Maintenance: Aluminum Sulfite Storage Tank. Tank inspected for leaks. Moat pumped out.	0.00
Waste Water (Taylor Run)	WWTP Electrical Generator GEN-2	Preventive Maintenance	3/18/2026	Primary Weekly Maintenance: Plant Generator. Oil level checked. Coolant level checked in radiator. Belt checked for tension. Hose connections checked. gauges and lights checked.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Primary Scum Mixer	Preventive Maintenance	3/18/2026	Primary Weekly Maintenance: Primary Scum Mixer. Poured super bio clean 510 into pit and mixed for several minutes. Pumped out with pumps three and four.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6A	Preventive Maintenance	3/18/2026	Final Weekly Maintenance: T6A. Oil level in reducer checked. Lower housing oil level checked. Chain checked for slack. Scraper arm checked for wear. Vents cleaned.	0.00
Waste Water (Taylor Run)	WWTP Structure TR-T-6B	Preventive Maintenance	3/18/2026	Final Weekly Maintenance: T6B. Oil level in reducer checked. Lower housing oil level checked. Chain checked for slack. Scraper arm checked for wear. Vents cleaned.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Final Comp	Preventive Maintenance	3/18/2026	Final Weekly Maintenance: Final Comp Sampler. Pump tubing inspected for punctures. Cleaned sensor, Sample line and torpedo. Checked for proper operation of lights, heater, fan and refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation final back up	Preventive Maintenance	3/18/2026	Final Weekly Maintenance: Final Back Up Comp Sampler. Pump tubing inspected for punctures. Cleaned sensor, Sample line and torpedo. Checked for proper operation of lights, heater, fan and refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation Ds3 sampler	Preventive Maintenance	3/18/2026	Final Weekly Maintenance: DS3. Pump tubing inspected for punctures. Cleaned sensor, Sample line and torpedo. Checked for proper operation of lights, heater, fan and refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash eye wash shower	Preventive Maintenance	3/19/2026	Final Weekly Maintenance: Soda Ash Room Shower/Eye wash. System checked for leaks, water supply and pressure.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation I-5	Preventive Maintenance	3/19/2026	Final Weekly Maintenance: Chlorine Analyzer & Pre/Post Sample pump. Grease cup removed from pump, cleaned out and filled with fresh polyrex blue grease, reinstalled. Box checked for leaks or developing problems. Tubing on analyzer cleaned. Drain line and strainer cleaned.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation soda ash silo shower	Preventive Maintenance	3/19/2026	Final Weekly Maintenance: Soda Ash Silo Shower/Eye wash. System checked for leaks, water supply and pressure.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C1	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: RBC C1. RBC connected for hydraulic pump and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A1	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: RBC A1. RBC connected for hydraulic pump and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B1	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: RBC B1. RBC connected for hydraulic pump and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-C4	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: RBC C4. RBC connected for hydraulic pump and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-A4	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: RBC A4. RBC connected for hydraulic pump and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP RBC RBC-B4	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: RBC B4. RBC connected for hydraulic pump and weighed. Weight recorded in maintenance book.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation DS1 sampler	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: DS1 Sampler. Pump tubing inspected for punctures. Sensor, Sample line and torpedo cleaned. Checked for proper operation of lights, heater, fan and refrigerator.	0.00
Waste Water (Taylor Run)	WWTP Blower K-1	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: K1 Blower. Oil level checked. Belt checked for tension. Pressure relief valve lubricated. Air filter cleaned.	0.00
Waste Water (Taylor Run)	WWTP Blower K-2	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: K1 Blower. Oil level checked. Belt checked for tension. Pressure relief valve lubricated. Air filter cleaned. Upper and lower swing arm fittings greased. Hoist oil level checked. Hoist cable inspected for wear.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation 557	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: Raw Sampler. Pump tubing inspected for punctures. Sensor, Sample line and torpedo cleaned. Checked for proper operation of lights, heater, fan and refrigerator.	0.00

Department	Asset	Activity	Date Completed	Notes	Total Cost
Waste Water (Taylor Run)	WWTP Instrumentation 558	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: Bucket Elevator & Incline Screw Conveyor. Oil level checked in all reducers. All Fittings greased. Chain checked for slack. Drive chain checked for slack. Belt Checked for tension.	0.00
Waste Water (Taylor Run)	WWTP Instrumentation DS2 sampler	Preventive Maintenance	3/20/2026	Primary Weekly Maintenance: DS2 Sampler. Pump tubing inspected for punctures. Sensor, Sample line and torpedo cleaned. Checked for proper operation of lights, heater, fan and refrigerator.	0.00

Pump Stations Monthly Tasks

Asset	Activity	Completed	Notes
WWTP Structure WW - College Avenue Pump Station - Wet Well	Preventive Maintenance	3/6/2026	moved kick off float away from the low alarm float, made a diagram of float layout and left it in the callout box. opened the pump cabinets and checked wire connections for all the floats everything looked good nothing loose
WWTP Structure WW - Miner Street Pump Station - Valve Chamber	Clean	3/6/2026	pumped out ground water
WWTP Structure WW - Miner Street Pump Station - Wet Well	Clean	3/6/2026	pumped down and hosed off sensors
WWTP Structure WW - Worthington Street Pump Station - Wet Well	Cleaning	3/10/2026	hosed grease off walls and pushed grit thru
WWTP Structure WW - Miner Street Pump Station - Wet Well	Cleaning	3/10/2026	hosed grease off walls and pushed grit thru
WWTP Structure WW - College Avenue Pump Station - Wet Well	Cleaning	3/10/2026	hosed grease off walls and cleaned rags off floats
WWTP Structure WW - New Street Pump Station - Wet Well	Cleaning	3/10/2026	hosed out grit and grease off walls. cleaned rags off floats

Asset	Activity	Completed	Notes
Wastewater Treatment Plant PS - College Avenue Pump Station	Install	3/26/2026	<p>Installed FOGRod level control system at College Avenue pump station and removed previously installed float based system.</p> <p>Installed FOGRod squeegee bracket inside wet well using stainless steel anchors, had to slightly enlarge existing screw holes on bracket to accommodate larger anchors than were supplied due to rough surface of wet well interior.</p> <p>Installed new section of DIN rail in pump control panel on left hand side adjacent to enclosure heater thermostat. Installed new Siemens DC power supply and wired into existing AC service. Installed FOGRod Level Indicator Transmitter (LIT) and hooked up to DC power supply. Created a grounding cable to install in wet well due to intermittent loss of return signal for LIT resulting in Open Circuit alert, called manufacturer for troubleshooting and was assured that the alert is a nuisance alert in a new system and that it won't impact function of unit and so continued with install.</p> <p>Removed existing float system and ran new wire for the grounding cable, FOGRod, auxiliary high level alarm float, and a length of pull cord for future maintenance or repair needs.</p> <p>Wired up LIT to existing intrinsically safe relays in enclosure using new wire. Using LIT level relay #1 for pump shut off, level relay #5 for lead pump kick on, and level relay #7 for lag pump kick on.</p> <p>Wired FOGRod wires to FOGRod input connections on LIT per manufacturer supplied instructions.</p> <p>Wired auxiliary high level alarm float to existing high level alarm relay using new wire (blue and orange).</p> <p>Let system run in auto for several full cycles and found no issues. Let wet well fill to high level float and powered on ssystem to test that functionality, test was successful.</p> <p>While system was pumping down, raised FOGRod above water level to test if shut off would work properly in that scenario. Test was successful.</p>

Park Notes and Projects March 2026

Projects can be Capital, grant funded, Rec Fee in Lieu of, or General.

Hoopes Park

Hoopes Park Playground renovation project

- Project is in the preliminary concept phase using information gathered from the group that met in Aug. (FOHP, Parks and Rec, Playground designer, and engineering)
 - o Our playground designer met with the Parks and Rec department to start laying out conceptual designs.
 - We are looking into “inclusive play” designs for this playground renovation.
 - Inclusive play takes ADA to another level and incorporates elements of play for hearing/vision impaired along with sensory sensitive ideas.
 - o We will be applying for a DCED GTRP grant (up to \$250,000.00 with a 15% local match) in support of this project
 - Grant deadline is April 30th 2026
 - o We will be applying for a Chester County Preservation Partnership Program (PPP) grant up to \$100,000.00 with a 75% local match:
 - These grants can be used as matching funds/local match for the DCNR and DCED grants.
 - Grant application deadline 4.30.26

Marshall Square Park – The Franklin St. sidewalk project (approved by Council in 2025) will get under way with permitting and pre construction meeting in the near future.

- This project is funded and headed by the FOMSP with support from the Borough.

Mosteller Park – No projects at current time

Fugget Park – No projects at current time

Horace Pippin Park – New Playground has been installed (90%)

- We still need to fill with EWF (engineered wood fiber)
 - o Will take place when no snow is on the ground.



Kathy McBratnie Park - No projects at current time

Greenfield Park – We are adding infield mix to the ball field and having the area sprayed to kill weeds (non-toxic, natural). We are also having JHL replace and add two new sets of bases/plugs for the upcoming spring/summer seasons

Veteran’s Memorial Park - No projects at current time

Barclay Park - No projects at current time

Bayard Rustin Park – No projects at current time

John O Green Park –

Fall zone project 2025 and beyond

- The Friends of West Chester Parks and Recreation about a donation towards this project’s shortfall.
- A memo was sent from the FOWCPR to members of council, the Borough Mgr., outlining questions and concerns. (Attached).
- We are applying Pennsylvania Department of Conservation and Natural Resources Community Conservation Partnership Program (C2P2) grant up to \$250,000.00 for the John O. Green Park playground project Phase 2 with a 50% local match.
 - a. Phase 2 is the remainder of the north side park excluding the splash pad. (attachment)
 - b. Grant application deadline 4.30.26
- Chester County Preservation Partnership Program (PPP) grant up to \$100,000.00 with a 75% local match:
 - i. These grants can be used as matching funds/local match for the DCNR and DCED grants.
 - ii. Grant application deadline 4.30.26



Park Usages/Rentals

There were only two park rental (non-Parks and Recreation related) in March.

Camps, classes, and bus trips

Ryan Michael, Program Coordinator, is continually working on our list of programming for Spring/Summer/Fall 2026.

*NOTE: The Parks and Recreation Dept., along with the IT Department, have been looking into other Recreation Software applications that may be better suited for our programing and events participants.

** In 2026 the Parks and Recreation Department will be utilizing new recreation software.

Civic Plus will replace Myrec.com.

- The Borough currently uses Civic Plus to handle our website and with this transition we hope to help make our recreation platform more integrated for use by the public.
- There will be overlapping time from when we move from our old system to our new system
 - o Plan to go live with our new system in April 2026

Upcoming Events both **Borough** sponsored and **Non-Borough** **4.18.26 Uprising 5k**

West Chester Area Council of Governments – America 250 Celebration 8.2.26

- Update on what has been discussed to date
- The WCACOG America 250 Committee has been awarded two grants from the Chester County Community Foundation in support of our efforts to bring a great event to West Chester.
 - o Dare to Declare grant - \$2,500
 - Kickoff of the event with a special reading of the Declaration of Independence.
 - o Let Freedom Ring - \$5,000
 - Supports the event as a whole
- The committee has decided that each municipality will select one member of our community to read the Declaration of Independence at the event.
 - o Seven municipalities = Seven readers
 - o Each municipality will have a “Call for Readers/Volunteers” to aid in the selection process.

For a full listing of Parks and Recreation events for 2026, please go to our website here:
<https://west-chester.com/370/Events>

PROS Plan Implementation

Concepts/Plans/Projects relating to the Six Big Moves

- *Parks for all/Sustaining what we love*
 - o John O Green Splash Pad renovations/upgrades
 - This project comes with complications due to the PA DEP covenant that is on this parcel, but we have a plan in place to have the new splash pad operational this summer.
 - Will be submitting a grant app to DCNR in support of this project to support phase two of the project, which is everything else in the north side park minus the splash pad.

- *Parks for all/Sustaining what we love*
 - o Hoopes Park playground renovations
 - Concepts are still be worked out
 - With the considerable amount of tree removals at the park we are reconsidering our options on the layout/design
 - o Will be submitting grant apps to DCED in support of this project.

- *Go West Chester/Investing in our community*
 - o Turks Head Trail feasibility study
 - We've had informative and fact-finding conversations with SEPTA, Turks Head Trail advocacy group, ChesCo Planning Commission, Delaware Valley Regional Planning Commission, and DelCo Planning Commission
 - The Borough will be submitting a TCDI Grant through the Delaware Valley Regional Planning Commission
 - This grant has no match and no fiscal responsibility from the Borough.
 - If awarded, DVRPC oversees the selection of our consultants and handles are invoicing/payments.
 - Minimum grant award is \$100k.



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Borough Council

Nicole Scimone, President
Bernie Flynn, Vice President
Jerome Szczepaniak
Bryan Travis
Brian McGinnis
Stephen Marvin
Lisa Kearns

Mayor

Lillian L. DeBaptiste

Borough Manager

Sean Metrick

Committee Chair Report

Goals and progress

Replacement of Public Works Facilities

- A. Feasibility study for the next 60 years
- B. Site selection (keep existing site or move to different locations)
- C. Funding
- D. Redevelopment of existing Lacy Street property

Contaminated Parcels in the Borough

- A. Identify all parcels that have recorded environmental covenants (DEP and EPA in Pa)
- B. Map all locations designated
- C. Determine the severity of pollution
- D. Ownership of parcels and how long it's been contaminated
- E. Can these parcels be redeveloped?

Issues From Prior meetings

February 2026 - Mr. Fran Orobono, 315 S High St, requested consultation and remediation of an active citation for trash and recycling storage on his property. He was referred to Borough's Codes Enforcement and Public Works departments to resolve.

This meeting is being audio recorded for the public record.

Public Works Committee

Date: March 10, 2026 @ 5:30 PM

Committee Members Present: Bernie Flynn – 6th Ward (Chair)
Bryan Travis – 2nd Ward
Brian McGinnis – 3rd Ward (absent)
Lisa Kearns – 7th Ward

Department Heads Present:
Don Anderson, Interim Director Public Works
Sean Mitchell, Wastewater Director
Ramsey Reiner, Assistant Borough Manager
Keith Kurowski, Director Parks & Recreation

Borough Manager: Sean Metrick

1. Call to Order - meeting was called to order at 5:30 PM
2. Announcements
 - none
3. Comments, suggestions, petitions by residents in attendance regarding items not on the agenda.
 - Anne Carroll, S. Franklin Street, speaking on behalf of CASE. As you all know, we had an illicit discharge in Goose Creek over the weekend. It is a source of wildlife, and we have worked since the 1980s to keep this creek viable and beautiful. Ms. Carroll thanked the people that were responsive. We now know the discharge was from West Goshen and I wanted to point out we lost fish and eels. She asked why the Emergency Manager didn't alert Ready Chesco. Residents did not receive notification until the following day, and pets and children play in the creek. Courtney Finneran from S. Maryland Avenue spoke about the illicit discharge.
 - Ms. Finneran stated she is a board member with the Goose Creek Alliance as well as a resident. She thanked Public Works and Wastewater for how quickly they responded. She was grateful for such a community effort. She stated the clean-up is scheduled and will be rebranded as a litter clean-up along the streambank. She wanted to make sure Council was okay with the change because they don't recommend going into water at this time. Mr. Flynn said this has prompted us to take some action. Mr. Metrick said we are fortunate that people know each other and worked quickly to respond, but the quickest way to get a response is to call 911.

This meeting is being audio recorded for the public record.

4. Departmental Reports

a) Traffic & Engineering Reports

- Kelly Goff, RVE, stated that for the gay Street Project the work has started beyond the curblineline. This work will continue for the next month with partial intermittent lane closures. Under the High and Linden Streets Bus Shelter project the No Turn on Red permit was approved which was a requirement by PennDOT to install the bus shelter. For the Gay and High Street improvements we took core samples and we were able to determine the subbase was of poor quality. Public Works confirmed the utility infrastructure under the roadway was in good condition. The next step is to do full depth reconstruction of the intersection. On the MS4 permit, the borough is required to do outfall inspections once every five years and every year on ones that had an illicit discharge in the past. We have 72 hours after a snow melt or rainfall. We plan on starting shortly as long as the weather cooperates.
- Mr. McGinnis asked regarding the Gay Street Closure and the High and Gay Street intersections, when will we do other intersections. Ms. Goff said she was going to talk to the staff about grant opportunities. Mr. McGinnis said Gay and Church and Gay and Darlington intersections need some work. Ms. Kearns asked how we ended up with the poor subbase and Ms. Goff said usually concrete is used as the subbase and you can see where poor quality materials were used. Mr. Flynn said yes and unfortunately a good learning experience for the Borough. The contractor won't be doing any work here anymore. We revised the bid specifications for bid proposals. It was an arduous process, and I will go over with you some other time. Mr. Flynn asked Ms. Goff what type of material was decided on for the project and Ms. Goff said stamped asphalt. Mr. Flynn said anyone interested can look at the crosswalk at the Justice Center on Market Street. Mr. Flynn also said the source for the West Goshen illicit discharge needs to be investigated and they need to be cited. Courtney Finneran, S. Maryland Avenue, if you are doing dry weather outfall inspections every five years, if there is a trickle that needs to be investigated. Also, the West Goshen outfall is private, so that is an issue. Ms. Scimone, Ward 4, asked if other sidewalks in town could be stamped and Mr. Flynn said yes but we would need a large grant since business owners are responsible for their sidewalks.

b) Public Works

- Don Anderson, Interim Director, stated we are working on the library elevator that has been having issues. The relay board is bad, so it was sent out for repair, and we hope to have it back next week. Last week we had a field trip to East Bradford to check out their Public Works facility. We plan on visiting other facilities to get ideas to fit our needs for the new Public Works facility. As Ms. Goff explained we did core sampling at Gay and High Street. As

This meeting is being audio recorded for the public record.

you can see from the photos, the materials under the bricks failed. The Cartograph are in the agenda packet for your review. Mr. Flynn said now that the weather is breaking, we're starting to see a lot of damaged roads, what is the ETA for road paving. Mr. Anderson stated that two years ago we put together a plan for the next four years that will need resurfacing. We now need to revisit that list and see what revisions to the list are needed. Ms. Kearns asked when contractors open the road and patch how long until they do a full repair because some patches are really bad. Mr. Anderson stated the PECO and AQUA do the final restorations, but you have to wait a few months for the trenchwork to settle. They are starting restorations now in the SW and SE quadrants and they will be working their way over to the NE and NW quadrants.

- Wastewater

- Sean Mitchell, Wastewater Director, both plants removed all the snow from the driveways, tanks and pump stations. The headwork building had all the old pipe and hangers replaced with stainless steel. Goose Creek was out of compliance for eight days due to the weather and partial shutdown of one of the tanks. We immediately contacted Maryland Biochemical and we purchased some dehydrated bugs. When you throw the bugs into the tanks it starts to rejuvenate. Concord Township also brought up 48-60,000 gallons of mixed liquor to aid us in getting Goose Creek compliant. We are now complaint for ammonia. We notified the DEP and they are okay with what we did. Apparently other plants in the area experienced similar issues due to the cold weather. The average flow was 0.911 mgd. Taylor Run's tertiary systems were cleaned; they rebuilt a border sludge pump. The soda ash and aluminum sulfate bids will be opened on Thursday and Don Anderson will present since I won't be at the worksession meeting. The average flow was 0.766.
- The pump stations had their monthly cleaning and inspections. College Avenue had another SSO (sanitary sewer overflow) the same day as the milky substance in Goose Creek. The influent pipe coming into the pump station was affecting the floats. We ordered a new system to operate the floats. For the capital projects, the electrical substation is underway. We received a defective part, and the company is sending out a repair person within the next two weeks. We have an emergency change order because the transformer that was installed in 2020 was crackling. Moisture was getting in and corroded the wires. The back-up pumps were ordered for College Avenue and New Street pump stations. We are testing door access for the IT Department. If everything goes smoothly with the test, IT will roll out to other departments. The Taylor Run driveway replacement is set for 2Q-3Q26. Mr. Flynn asked when Maple Alley residents will be notified. Mr. Mitchell stated that we are waiting to hear comments from the DEP about the permit. We are not anticipating any delays. If we do the award in April, we will notify property owners with a note in their mailbox about phase one from Linden to Lacey.

This meeting is being audio recorded for the public record.

- Parks and Recreation
 - Keith Kurowski, Parks & Recreation Director, stated that the Horace Pippin playground equipment has been installed, we just need to install EWF and do a final inspection. We have been working on the John O'Green water park since last Summer. We were trying to work around the covenant with a modified footer that would fit the new water play features. After a meeting today it was decided we cannot go that route. We need to need seven footers and our engineer for the project will be contacting the DEP. It will cost approximately \$5-6,000 to get the clearance. We can move ahead and start ordering parts. Since this is a significant upgrade, we will be applying for grants for phase 2 as well as with the DCD and DCNR. For Hoopes Park, there are a significant number of trees that need to be removed. I am meeting with the tree commission and arborist so we can plan the layout. This playground will be an inclusive playground to encompass all disabilities, and we are applying for grants as well.
 - In early August, we will be hosting an America 250 event. Seven municipalities in and around the borough will be participating. Since we are the county seat, we were asked to host the event. I applied for a grant to help offset some of the costs. We were awarded two grants, one for \$2,500 and another for \$5,000. The police and council have been made aware of the event. The Pros Plan has been adopted, so we are going to apply for a TCDI grant through the Delaware Valley Planning Commission (DBRPC) for a feasibility study to put trails along the SEPTA line. It would be a nine-mile trail from the borough down to Wawa. While it is a lengthy project, the feasibility study is the first step. Ms. Kearns asked who was leading the Turks Head Trail. Mr. Kurowski said the borough is leading it with an advocacy group; however, the borough is responsible for submitting the grant application. We are hoping for a \$150,000 grant. Mr. Flynn asked about the reporting of the John O'Green covenant #7. Mr. Kurowski said he has not been tasked with that reporting. He went on to say that we follow the covenant by making sure nothing goes below two feet. Mr. Flynn stated that is why we haven't been able to put a bathroom in the park.
- Public Works Chair Report
 - Mr. Flynn stated that his two projects are the new Public Works building which we discussed earlier and looking at DEP covenant properties. We paid \$1.00 to PECO for John O'Green Park years ago. We will keep reviewing these properties.

5. Old Business

- a) Approve the February 2026 meeting minutes
 - Approve 3 - 0

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- b) Motion to direct the solicitor to prepare an amendment to Ordinance 104-32 to add street sweeping zones.
 - Tabled because we are looking to add additional streets

- c) Discuss Downtown West Chester and West Chester partnership – tree wells and planting proposal
 - Mr. Flynn stated that BID expanded their footprint and has agreed to pay for some new tree wells. Chip Horne, President of the Tree Commission explained that All Seasons Landscaping will be adding nine tree wells on High Street and three on Market Street at \$260 per well for a total of \$3,120. The Borough will pay for the trees.
 - Approve 3 - 0

- d) Discuss enforcement for Chapter 62 Garbage, Rubbish and Refuse tote quantities
 - Mr. Flynn stated council redefined Chapter 62 for private haulers. The property is permitted four 96-gallon totes and if they have more, they need to get a dumpster. What council didn't account for was recycling totes. Mr. Flynn stated that Public Works checked approximately 70 properties. Mr. Anderson said only three were out of compliance. Mr. Flynn stated that we will ask the solicitor to write up an amendment to the ordinance. We will need a public hearing too. They can have multiple pick-ups in a week but anything over 4 totes, including recycling, they will need a screened dumpster. For every two 96-gallon tote the property can have one recycling toe. Mr. McGinniss asked how that works for restaurants. Mr. Flynn and Mr. Anderson said this applies to private residential hauling.

- e) Discuss the progress of the new Public Works building
 - Mr. Metrick reiterated what Mr. Anderson said about the visit to the Public Works site in East Bradford. He said it was a good lesson for him because he learned the value of keeping the vehicles under cover and out of the elements. He explained they also had radiant heat and a fully contained wash facility with a closed loop water system, so it manages its own industrial discharge. We want to follow up with their engineers and their as-built plans. Mr. McGinniss asked what the next step is: a feasibility study, grants, basically what is the timeline. Mr. Metrick said we are creating a timeline, and the plan is by 3Q26 to put out to bid a feasibility study. In 2027 we will test sites, decide if we move to another location, what to do with the existing site. If we decide to build at the current site a decision needs to be made where to set up to continue operating. Once all of that is decided we will start the process of securing grant funding through RACP and possibly through PA federal senators' office. Mr. McGinniss asked who was going to write those grants and Mr. Metrick stated it would be a combined effort. Mr. Flynn said we spent money on Mr. Cherry's firm Architectural Concept,

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what was that exactly for? Mr. Metrick explained it was to give us a general idea of costs.

6. New Business

- Motion to approve the Friends of Marshall Park (FOMSP) request to install a lockable, frost proof yard hydrant adjacent to the Lafayette Street steps.
 - Jeff Beitel, President of Marshall Squar Park and resident of E Biddle Street, introduced another board member Anne Walters. They came up with a proposal to install a hydrant for a water source at that end of the park. They are working with AQUA and Battavio Plumbing for the meter pit and connections. They are doing everything pro-bono. It will have a threaded hose connection. We have a landscape maintenance contractor to help with the watering. Courtney Finenran, S Maryland Avenue, asked what the distance from the water main to the hydrant connection was. Mr. Beitel said that all of the work would be under the sidewalk and if any of the street is disturbed it will be patched. Dalke McClure, W Marshall Street, thinks it is a great idea but asked if it will be a public or private hydrant. Mr. Beitel stated it is private but Borough property. Mr. McClure asked if it broke who would pay for it. Mr. Beitel stated that FOMSP would pay for maintenance as well as the yearly backflow preventor testing.
 - Approve 3 – 0
 - Discuss John O’Green Park contamination
 - Mr. Flynn stated that it was discussed earlier.

Adjourn – 6:38 PM

ORDINANCE NO. ____ - 2026

BOROUGH OF WEST CHESTER

CHESTER COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 62, TITLED "GARBAGE, RUBBISH AND REFUSE," TO AMEND SECTION 62-8 TO LIMIT THE MAXIMUM NUMBER OF TOTES THAT MAY BE USED FOR RECYCLING.

BE IT ENACTED AND ORDAINED, and it is hereby enacted by the authority of the Council of the Borough of West Chester that Chapter 62 of the Code of the Borough of West Chester, titled, "Garbage, Rubbish and Refuse," shall be amended as follows:

SECTION 1. Section 62-8, titled "Private collection regulations," shall be amended to read as follows:

"§62-8.Private collection regulations.

- A. Persons required to avail themselves of the use of private collectors shall have at least one collection per week or more often as necessary to protect the public health and safety, with more frequent collection if, in the opinion of the Borough Code Enforcement Officer, the public health and safety so require. The Borough will not collect any garbage, rubbish or refuse from properties which are required to employ a private collector.
- B. Any property which generates more than the equivalent of four ninety-six-gallon totes or trash cans per week for the disposal of garbage, rubbish and refuse shall be required to use a dumpster with a minimum capacity of 2 cubic yards provided by the owner of the property.

C. The maximum number of totes that may be used for the collection of recyclable materials shall be one ninety-six gallon tote or trash can for every two totes used for trash. In the case where the owner is required to use a dumpster with a maximum capacity of 2 cubic yards, the maximum number of totes that may be used for the collection of recyclable materials shall be two ninety-six gallon totes or trash cans.

C.D. All totes, trash cans and dumpsters utilized by private collectors for the collection of garbage, rubbish and refuse and recyclable materials as required by this Chapter shall comply with the regulations set forth in this Chapter and shall be located on private property. Dumpsters shall be in an area enclosed by fencing and screening to a height at least one foot higher than the dumpster. The screening shall be constructed of metal, wood or such other material as to completely hide the dumpster(s) from view and shall be further constructed to prevent access to the

dumpster(s) by animals. The fencing and screening shall at all times be maintained in good repair.

D.E. The fencing and screening of dumpsters as required by Subsection C hereof shall be completed within 90 days of the effective date hereof. Persons who are unable to comply with the screening and fencing requirements may file a written request for an exception thereto with the Borough's Director of Public Works. The Director of Public Works shall meet with the property owner and attempt to find a suitable alternative to screen the dumpster(s). If the Director of Public Works and the property owner cannot agree upon a reasonable alternative to screen the dumpster(s), the property owner may seek approval of an exception to the screening requirements by the Public Works Committee of the Borough. The person seeking the requested exception shall bear the burden of demonstrating inability to comply with the requirements of this chapter.

E.F. Private collectors shall be permitted to collect, remove and transport garbage, rubbish and refuse within the Borough of West Chester on all days of the week, except Sunday and the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

F.G. Where the properties abut an alley, garbage, rubbish and refuse shall be collected from the alley. Totes and trash cans shall not be set out earlier than 6:00 p.m. of the day preceding collection. Empty totes and trash cans must be stored on the property in the locations specified below not later than 12:00 midnight of collection day. Empty totes and trash cans shall be removed from the collection site and stored on the property as follows:

- (1) If trash is collected from a street in front of the property. In a location which is not visible from the public street(s) in front of the property. If there is no location available which is not visible from the public street in front of the property, an alternative location may be approved by the Borough's Director of Public Works.
- (2) If trash is collected from the rear of the property. In a location which is: (i) a minimum of five feet from the edge of the asphalt with screening on at least two sides; (ii) 20 feet from the edge of the asphalt if no screening is provided; or (iii) inside any garage or other enclosed building. If there is no location available which complies with this requirement, an alternative location may be approved by the Borough's Director of Public Works. Unless otherwise authorized by the Director of Public Works, the collection of garbage, rubbish and refuse shall not commence before 6:00 a.m. and may not continue after 6:00 p.m.

G.H. Private collectors shall operate their vehicles within the Borough of West Chester so as to cause the least possible disruption to traffic flow on Borough streets.

H.I. Private collectors who operate within the Borough must offer to all residential, commercial, institutional, municipal establishment and community activity customers

the pickup of high-grade office paper, corrugated cardboard, newspaper, plastic containers Nos. 1 through 7, aluminum cans, green glass, brown glass, clear glass and bimetallic/steel cans.

J. All persons who collect municipal waste or recyclables in the Borough shall submit an annual report to the Borough on forms provided by the Borough stating the following:

- (1) The report shall contain a list of all establishments in the Borough, including street addresses for which the waste hauler collected municipal waste and/or recyclables.
- (2) The report shall give the total weight of municipal waste and the total weight of each recyclable material collected by the waste hauler in the Borough.
- (3) The report shall be submitted to the Borough each year no later than February 1 and shall include the information required in Subsection J(1) and (2) for the immediately preceding calendar year.
- (4) Failure to file the required report in a timely manner shall subject the waste hauler to the penalties as provided in this chapter.”

SECTION 2. SEVERABILITY. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of Council of the Borough of West Chester that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included therein.

SECTION 3. REPEALER. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 4. EFFECTIVE DATE. This Ordinance shall become effective upon enactment as provided by law.

ENACTED AND ORDAINED THIS _____ DAY OF _____, 2026.

ATTEST:

**COUNCIL FOR THE BOROUGH
OF WEST CHESTER**

Sean Metrick, Secretary

By: _____
Nicole Scimone, President

APPROVED THIS _____ DAY OF _____, 2026.

Lillian L. DeBaptiste, Mayor

Weaver Mulch Agreement

Exhibit A

Legend

Land





DCNR-C2P2	Applicant Information (* indicates required information)	
Applicant/Grantee Legal Name: WEST CHESTER BOROUGH	Web Application ID: 2013161	
Project Title: John O Green Park Playground renovation Phase 2		

WEST CHESTER BOROUGH ("Applicant") desires to undertake the project, "**John O Green Park Playground renovation Phase 2**" ("Project Title"); and

"**John O Green Park Playground renovation Phase 2**" ("Project Title"); and seeks to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project. The application package includes a document entitled "Terms and Conditions of Grant" and the applicant affirms that it understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

The applicant's governing body now resolves and confirms that:

1. The grant application may be electronically signed on behalf of the applicant by "**Nicole Scimone**" who, at the time of signing, has a **TITLE** of "**Borough Council President**" and the email address of "**nscimone@westchester.com**" ("Authorized Official").
2. If this Authorized Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. Any resultant Grant Agreement, if awarded to the applicant, and any related amendment to the Grant Agreement may be signed on behalf of the grantee by the Authorized Official who, at the time of signing of the amendment, has the "TITLE" specified in paragraph 1 and the grantee will be bound by the terms of the applicable Grant Agreement or amendment.

I hereby certify that this Resolution was adopted by the

_____ (identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this _____ day of _____, _____ .

_____ (signature of the governing body - cannot be the person with the same title as specified in paragraph 1)

_____ (printed name)

_____ (title)

RESOLUTION 05-2026
BOROUGH OF WEST CHESTER
CHESTER COUNTY, PENNSYLVANIA

Appendix II – Authorized Official Resolution DCED – GTRP- Hoopes Park Playground

Be it RESOLVED, that the **Borough of West Chester of Chester County** hereby request an Greenways, Trails and Recreation Program

(GTRP) grant of **\$250,000.00** from the Commonwealth Financing Authority to be used for Hoopes Park Playground redevelopment project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate **Nicole Scimone, Borough Council President** and **Sean Metrick, Borough Manager** as the official(s) to execute all documents and agreements between the **Borough of West Chester** and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Sean Metrick, duly qualified Secretary of the Borough of West Chester , Chester County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the West Chester Borough Council at a regular meeting held April 15, 2026 and said Resolution has been recorded in the Minutes of the Borough of West Chester and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of West Chester

This 15th day of April, 2026

Name of Applicant – Borough of West Chester

Nicole Scimone, President

County

Secretary

Sean Metrick, Borough Manager

**CHESTER COUNTY MUNICIPAL GRANT
RESOLUTION**

RESOLUTION NO. 06-2026

THE MUNICIPALITY OF The Borough of West Chester

CHESTER COUNTY, PENNSYLVANIA

WHEREAS, the Commissioners of Chester County have established a Municipal Grant Program to be utilized by the municipalities of Chester County; and

WHEREAS, the grants may be used by the municipality for the improvement or acquisition of municipal recreation land; and

WHEREAS, the municipality of The Borough of West Chester, Chester County Pennsylvania desires to participate in the Municipal Grant Program;

NOW THEREFORE BE IT RESOLVED by the governing body of The Borough of West Chester, Chester County, Pennsylvania, as follows:

1. That the municipality of The Borough of West Chester, Chester County, Pennsylvania hereby approves the filing of an application for Chester County Municipal Grant Program assistance.

2. That Sean Metrick, Borough Manager is hereby authorized and directed to execute and file the appropriate forms with the Chester County Department of Parks and Preservation.

Duly presented and adopted by the Governing Body of The Borough of West Chetser in public meeting held this 15 day of April, 2026.

Municipality of Borough of West Chester
Chester County, Pennsylvania

By: _____
Chairman/President

Attest: _____

**CHESTER COUNTY MUNICIPAL GRANT
RESOLUTION**

RESOLUTION NO. 07-2026

THE MUNICIPALITY OF The Borough of West Chester

CHESTER COUNTY, PENNSYLVANIA

WHEREAS, the Commissioners of Chester County have established a Municipal Grant Program to be utilized by the municipalities of Chester County; and

WHEREAS, the grants may be used by the municipality for the improvement or acquisition of municipal recreation land; and

WHEREAS, the municipality of The Borough of West Chester, Chester County Pennsylvania desires to participate in the Municipal Grant Program;

NOW THEREFORE BE IT RESOLVED by the governing body of The Borough of West Chester, Chester County, Pennsylvania, as follows:

1. That the municipality of The Borough of West Chester, Chester County, Pennsylvania hereby approves the filing of an application for Chester County Municipal Grant Program assistance.

2. That Sean Metrick, Borough Manager is hereby authorized and directed to execute and file the appropriate forms with the Chester County Department of Parks and Preservation.

Duly presented and adopted by the Governing Body of The Borough of West Chetser in public meeting held this 15th day of April, 2026.

Municipality of Borough of West Chester
Chester County, Pennsylvania

By: _____
Chairman/President

Attest: _____
