



ACT Committee Meeting
May 13, 2026 @ 6:30 PM
This meeting is recorded for public record.

Committee Members:

Lisa Kearns, Chair
Jerome Szczepaniak
Stephen Marvin

Chief Information Security Officer: William Mann

Director of Human Resources: Christine Hines

Borough Manager: Sean Metrick

ACT Committee Meeting:

I. Call to Order

II. Announcements

A. Borough Council Worksession for May will be held Monday May 18th, 2026 at 630 PM in Borough Council Chambers.

B. The Borough of West Chester Administrative Offices will be closed on Monday, May 25th for the Memorial Day Holiday

III. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

IV. Reports

A. ACT Committee –Chair Report, workplan and issues raised at prior meetings

B. Quarterly Report – Chief Information Security Officer, William Mann (attachment)

C. West Chester Community Center (Introductory presentation from West Chester Community Center re: possible shared communication and future recreational partnership) (attachment)

V. Old Business

A. Approve April 2026 meeting minutes (attachment)

B. Motion to approve organizational chart for Borough website (attachment)
Issue: Updated organization chart for borough website

VI. New Business

- A. Discuss the recent information on 2026 BID reports re: visitors coming to the Borough
Issue: Review BID reports regarding visitor attendance
- B. Discuss efforts to strengthen Borough and WCU coordination re: public information sharing
- C. Motion to approve proposal from HRMM& L for legal representation related to the Borough of West Chester Pennsylvania State System of High Education, et al.
Issue: Consider entering into an agreement for legal representation

VII. Other Business

VIII. Adjournment

Visit www.west-chester.com for access to all attachments.

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