



Borough Council Meeting Voting Session  
**May 20, 2026 @ 6:30 PM**  
*This meeting is recorded for public record.*

Nicole Scimone, President	Member, 4th Ward	Term Expires: 12/31/27
Bernie Flynn, Vice President	Member, 6th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29
Jerome Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29

**Mayor:** Lillian L. DeBaptiste

**Borough Manager:** Sean Metrick

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**Borough Council Meeting:**

I. Public Hearings

- A. AN ORDINANCE OF THE BOROUGH OF WEST CHESTER, CHESTER COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE BOROUGH OF WEST CHESTER, CHAPTER 62, TITLED "GARBAGE, RUBBISH AND REFUSE," TO AMEND SECTION 62-8 TO LIMIT THE MAXIMUM NUMBER OF TOTES THAT MAY BE USED FOR RECYCLING.

II. Call to Order

III. Pledge of Allegiance

IV. Announcements

- A. Announce the continuance of the West Chester University Conditional Use Hearing:  
May 28 2026 @ 6:00 PM
- B. The Borough Offices will be closed on Monday, May 25th for the Memorial Day Holiday. Please note: Trash, Recycling, and yard waste collection will be pushed back by one day from your usual collection day
- C. Announce vacancies on the Pension Committee and Human Relations Commission:  
***Borough residency required.***  
Please submit an application on our website: <https://westchester.com/FormCenter/Application-for-Volunteers-27/Application-for-Volunteers-120>

V. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance

regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

VI. Comments by the Borough Council and the Mayor

VII. Reports/Presentations

A. Borough Manager's Report

VIII. New Business

A. Motion to approve bid for 2026 paving program to T. Schiefer Contractors, Inc. in the amount of \$233,993.20. (attachment)

IX. Old Business - Discussion

A. Discuss appeal of Zoning Hearing Board Decision - 516 N Church St  
*No recommendation from Committee*

X. Old Business - Consent

A. Motion to waive conflict for Bellwoar Kelly

B. Motion to approve the sale of items from Wastewater with proceeds being deposited into the sewer fund.

*Issue: Sell decommissioned equipment from Wastewater*  
*Committee Recommendation: 3-0*

C. Motion to approve draft amendment to Chapter 80 – Peddling, Soliciting, Handbills and schedule a public hearing for June 17, 2026 (attachment)

*Issue: Review amendments to Chapter 80*  
*Committee Recommendation: 3-0*

D. Motion to permit colored lights to be installed on Gay Street in recognition of Pride Month

*Issue: Strings of rainbow lights wrapped around light poles along Gay Street for the month of June*

*Committee Recommendation: 3-0*

E. Motion to approve Resolution to destroy police records that have exceeded the retention periods as required by Pa law. (attachment)

*Committee Recommendation: 3-0*

F. Motion to approve Special Event Applications (SEAs) (attachments)

*Issue: Approve Special Event Permits*

1. 7.9.26 Clydesdale Parade – downtown West Chester (Hosted by: Downtown West Chester and Penn Distributing)
2. 6.12.26 World Cup Watch Party – Open Air Market (Hosted by: Downtown West Chester, West Chester Parks and Recreation, Kildare's)
3. 9.12.26 Up on the Roof Fundraiser – Chestnut Street Garage (Hosted by: Downtown West Chester)
4. 10.11.26 F4 Chili Cook-Off – downtown West Chester
5. 10.17.26 Unite 4 HER 5k – downtown West Chester

6. 12.5.26 Jingle Run – 5k loop (Hosted by: Care Center Foundation)

*Committee Recommendation: 3-0*

- G. Motion to director Solicitor to prepare and advertise changes to Chapter 104 ordinance: 104-33 Timed Areas, 104-47 Metered Timed Areas and 104-32 Parking Prohibited during certain hours; and, schedule a Public Hearing on June 17, 2026  
Issue: Hold hearing for changes to Chapter 104 thus far and to include the addition of Wollerton Aly from Darlington to New St Mon & Thurs 2am-5am in the street sweeping route.

*Committee Recommendation: 3-0*

- H. Motion to approve parking permits for First Presbyterian Church/ Bucket School and issue 13 temporary parking permits in Parking Permit Area B, from 8:00 am until 2:00 pm for the remainder of the calendar year  
Issue: Request from Bucket School to be included in the Residential Parking Permit Program

*Committee Recommendation: 3-0 to issue 13 temporary parking permits in Parking Permit Area B, from 8:00 am until 2:00 pm for the remainder of the calendar year*

- I. Motion to approve Resolution updating Handicapped Parking Spaces (attachment)  
Issue: Update the handicapped parking space resolution to add/remove spaces at request.

*Committee Recommendation: 3-0*

- J. Motion to approve Budget Modification #2026-3 to approve \$14,600.00 for Civil Service Commission and \$345,200 for Clarifier at the Goose Creek Wastewater plant (attachment)  
Issue: Increased costs of required hiring elements; and, broken equipment for Wastewater operations exceed current budgets.

*Committee Recommendation: 3-0*

- K. Motion to approve proposal for plan actuary services as submitted by ConradSeigel

*Committee Recommendation: 3-0*

- L. Motion to approve Resolution to amend Fee Schedule (attachment)  
Issue: Amend to include Police Report – Act 134 Records at \$175 per request

*Committee Recommendation: 3-0*

- M. Motion to approve grant Resolution for Chester County Department of Community Development – Phase 2 Goose Creek Conveyance. (attachment)

*Committee Recommendation: 3-0*

- N. Motion to approve purchasing requests (attachment):  
Issue: Review and recommend the approval of qualifying purchase orders

1. America 250 Mural Project for \$21,000.00
2. Abila for \$12,107.83
3. Butts Ticket Systems for \$183,162.00

Issue: Review and approve purchase Orders

*Committee Recommendation: 3-0*

- O. Motion to approve draft Data Center Ordinance and schedule a public hearing on July 15, 2026 (attachment)  
Issue: Creating new regulations for data centers in the industrial district  
*Committee Recommendation: 3-0*
- P. Motion to approve 250 Mural Project  
Issue: Approve Mural Project as recommended by the Public Arts Commission  
*Committee Recommendation: 3-0*
- Q. Motion to approve HARB applications (attachment)
1. 2026-04: 225 High St-Cannon Exhibition Space
  2. 2026-08: 123 E. Gay St-Rear addition
- Issue: Consider a Motion to approve the April HARB Certificate of Appropriateness  
*Committee Recommendation: 3-0*
- R. Motion to approve organizational chart for Borough website (attachment)  
Issue: Updated organization chart for borough website  
*Committee Recommendation: 3-0*
- S. Motion to approve proposal from HRMM& L for legal representation related to the Borough of West Chester Pennsylvania State System of High Education, et al.  
Issue: Consider entering into an agreement for legal representation  
*Committee Recommendation: 3-0*
- T. Motion to approve Settlement Mutual Release - 436 North Church Street
- U. Motion to approve candidates submitted by the Mayor to Borough Council for hire as police officers: Tyler Brooks, Christopher Clew, and Matthew Marcellino.  
Issue: Borough Council approval required for candidates for hire and promotion in Police Department.
- V. Motion to direct the Solicitor to attend the June 15, 2026 Zoning Hearing for Appeal #1040, 244 East Evans St to defend the notice of violation and to seek additional information on the proposed use variance to report back to Council.  
Issue: Discuss Solicitor attendance  
No Committee Recommendation
- W. Approve the April 14th and 15th, 2026 Borough Council Meeting Minutes

XI. Other Business

XII. Adjournment

Visit [www.west-chester.com](http://www.west-chester.com) for access to all attachments.

Agendas are posted to [www.west-chester.com](http://www.west-chester.com) by noon 3 business days prior to the meeting.