



Borough Council Meeting Work Session
June 16, 2026 @ 6:30 PM
This meeting is recorded for public record.

Nicole Scimone, President	Member, 4th Ward	Term Expires: 12/31/27
Bernie Flynn, Vice President	Member, 6th Ward	Term Expires: 12/31/27
Bryan Travis	Member, 2nd Ward	Term Expires: 12/31/27
Brian McGinnis	Member, 3rd Ward	Term Expires: 12/31/29
Stephen Marvin	Member, 5th Ward	Term Expires: 12/31/29
Lisa Kearns	Member, 7th Ward	Term Expires: 12/31/29
Jerome Szczepaniak	Member, 1st Ward	Term Expires: 12/31/29

Mayor: Lillian L. DeBaptiste

Borough Manager: Sean Metrick

Borough Council Meeting:

- I. Call to Order
- II. Pledge of Allegiance
- III. Announcements
 - A. Announce the purpose of the June 11, 2026 Executive Session
 - B. Announce the Borough Administrative Offices will be closed on June 19, 2026 for the Juneteenth Holiday; and, July 3, 2026 for the 4th of July Holiday
 - C. A Public Hearing will be held June 17 at 6:30 PM: Chapter 104, titled “Vehicles and Traffic,” to prohibit parking on the north side of Wollerton Street on Monday and Thursday from 2:00 am to 5:00 am; Section 104-33, titled “Parking Time Limited At Certain Locations” and to amend Section 104-47 titled, “Parking Meter Zones Established.”
 - D. A Public Hearing will be held June 17 @ 6:30 PM amending Chapter 80 of the Borough Code titled “Peddling And Soliciting; Handbills And Posters; Street Performances”, to amend the regulations related to Peddling and Soliciting. (attachment)
 - E. WCU Master Plan Conditional Use Hearing to be continued to June 22, 2026 at 6:00 PM in Borough Council chambers.
 - F. A Public Hearing will be held on July 15, 2026 at 6:30 PM to amend Chapter 112 to allow Data Center and Data Center Campus as uses permitted by Conditional Use in the Industrial District (attachment)

- G. There will be a Public Meeting on July 9, 2026, 7:00-9:00 PM in Room #232 at Borough Hall for the National Foam Clean Up Plan - Presented by National Foam/Ramboll. The public is welcome to attend
- H. Announce the Revolutionary flag raising ceremony at Borough Hall on July 1st at 9:30 AM

IV. Comments

Comments, suggestions, petitions by residents, taxpayers and visitors in attendance regarding items that are not on the agenda. Please be advised there is a 5-minute time limit which is at the discretion of the Council President and/or Chair.

V. Reports/Presentations

- A. Borough Manager Report

VI. Old Business

- A. Approve the May 18 and 20, 2026 Borough Council Meeting Minutes

VII. New Business

- A. Interview for a vacancy on the West Chester Borough Pension Committee:
Kadushin, David
- B. Public Works Committee
 - 1) Motion to approve COSTARS quote for relining of CMP Culvert on North Everhart Street
Issue: Culvert needs to be repaired. Will also appear on Finance agenda.
Committee Recommendation: 3-0
 - 2) Motion to approve the sale of the Wastewater F-250 vehicle on Municibid with the funds being deposited into the sewer fund.
Issue: sale of decommissioned Wastewater vehicle
Committee Recommendation: 3-0
- C. Public Safety
 - 1) Discuss drafting an Ordinance to prohibit the sale of kratom and 7-hydroxymitragynine (7-OH) in the Borough of West Chester (attachment)
Committee Recommendation 3-0 for further discussion
 - 2) Motion to approve a zoning Amendment to Chapter 112– Smoke/Vape Shops; and, schedule a public hearing on August 19, 2026 (attachment)
Issue: Review proposed amendments to Chapter 112
Committee Recommendation: 3-0
- D. Parking Committee
 - 1) Motion to approve considerations for upcoming amendment to Chapter 104: Vehicles and Traffic

Issue: Director has provided changes for inclusion in the upcoming ordinance update that require Council approval. Committee recommendations are listed in the attachment.

Committee Recommendation: 3-0

E. Finance & Revenue Committee

- 1) Motion to rescind the 2026 paving award to T. Schiefer Contractors; and, award the 2026 paving contract to Longs Asphalt for a total base bid amount of \$243,587.35 (attachment)

No Committee Recommendation

- 2) Motion to approve Budget Modification #2026-4 for capital improvements to splash pad at John O. Green Park (attachment)

Issue: increased costs for project exceed budget.

No Committee Recommendation

- 3) Motion to approve purchasing requests (attachment):

Issue: Review and recommend the approval of qualifying purchase orders:

1. VIPR Ai, LLC for \$11,200
2. Abel Recon- N.Everhart Street Stormwater Culvert Relining for \$198,000.00
3. McClure Company for \$17,985

Committee Recommendation: 3-0

F. Smart Growth

- 1) Motion to approve HARB applications

Issue: Consider a Motion to approve the May HARB Certificates of Appropriateness

2. 2026-10 21 W. Washington St-Door, window, trim-replace and paint change

3. 2026-11 104 E. Gay St-Sign

4. 2026-12 125 N. Church St-Sign

5. 2026-13113 W. Chestnut St-Exterior renovation, mural removal

6. 2026-14 129 e. Gay St-Exterior Renovation/sign

Committee Recommendation 3-0 to approve May HARB Applications #2 through #6

- 2) Motion to deny HARB application

Issue: Consider Motion to deny the May HARB Certificate of Appropriateness

1. 2026-09 20 W. Chestnut St-Garage demolition

Committee Recommendation 3-0 to deny

G. Administration, Communication & Technology

- 1) Discuss increasing the compensation for the Mayor and Borough Council pursuant to State law, Act 131 (attachment)

No Committee Recommendation

VIII. Other Business

IX. Adjournment

Visit www.west-chester.com for access to all attachments.

Agendas are posted to www.west-chester.com by noon 3 business days prior to the meeting.